



# **Municipality of West Elgin**

## **Agenda**

### **Council Meeting**

Date: September 24, 2026, 4:00 p.m.  
Location: Council Chambers  
160 Main Street  
West Lorne

Council Meetings are held in-person at 160 Main Street, West Lorne, and the post-meeting recording available at [www.westelgin.net](http://www.westelgin.net), when available (pending no technical difficulties).

Zoom Link: <https://us02web.zoom.us/j/82098447049?pwd=wuhzN5q9tZmYRY2J6QNZvvr4al88LC.1>

**1. Call to Order**

**2. Adoption of Agenda**

Recommendation:

That West Elgin Council hereby adopts the Regular Council Agenda for September 24, 2026, as presented.

**3. Disclosure of Pecuniary Interest and General Nature Thereof**

**4. Adoption of Minutes**

Recommendation:

That West Elgin Council hereby adopt the Minutes of September 10, 2026, as presented.

**5. Business Arising from Minutes**

**6. Staff Reports**

**6.1 Fire**

### **6.1.1 Surplus Tanker**

Recommendation:

That West Elgin Council hereby receives the report regarding a surplus tanker from Jeff McArthur, Fire Chief; And

That Council declares Tanker 92 surplus to its needs and authorizes staff to list it for sale by means of online auction, And

That Council directs the proceeds from the sale for Tanker 92 to the Fire Truck reserve.

## **6.2 Infrastructure & Development**

### **6.2.1 Pick-up Truck Tender**

Recommendation:

That West Elgin Council hereby receives the report from Dave Charron, Manager of Infrastructure and Development, and That West Elgin Council approve the tender award for the purchase of one (1) fleet vehicle to Oliver Ford for \$57,115.00 plus HST per vehicle.

### **6.2.2 West Lorne Storm Sewers**

Recommendation:

That West Elgin Council hereby receives the report from Dave Charron, Manager of Infrastructure and Development

AND THAT Council directs Administration to award the Chestnut Street and Main Street Reconstruction 2026 contract to ASG Excavating Inc. in the amount of \$5,079,530.74, excluding HST, subject to the execution of the required contract documents and receipt of all required bonds and insurance;

AND THAT the Mayor and Clerk be authorized to execute the necessary agreement and related documents.

## **6.3 Community Services & Clerks**

### **6.3.1 Fee Waiver Requests, Rodney Recreation Center**

Recommendation:

That West Elgin Council hereby receives the report from Terri Towstiuć, Manager of Community Services/Clerk Re: Request for Fee Waivers at the Rodney Recreation Centre; And

That That Council approve the waiver of applicable Rodney Recreation Centre rental fees for the two scheduled youth PA Day programs and the annual Breakfast with Santa event, including requested set-up access on the day prior to the Breakfast with Santa event, subject to all applicable municipal facility, insurance and booking requirements.

### **6.3.2 Community Sport and Recreation Infrastructure Fund**

Recommendation:

That West Elgin Council hereby receives the report from Terri Towstiuć, Manager of Community Services/Clerk regarding the Community Sport and Recreation Infrastructure Fund (CSRIF) – Stream 1: Repair and Rehabilitation 2026–2029; And

That Council direct staff to proceed with an application under the Community Sport and Recreation Infrastructure Fund – Stream 1 for the previously planned renovations to the Bo Horvat Community Centre, to be prepared and submitted through Transfer Payment Ontario prior to the December 22, 2026, deadline.

## **7. Board or Committee of Council Reports or Updates**

Council opportunity for committee and/or board updates.

## **8. Notice of Motion**

To be heard at next Regular Council meeting.

## **9. Council Inquires/Announcements**

Council opportunity for informal inquiries and/or announcements.

## **10. Correspondence**

Recommendation:

That West Elgin Council hereby receive and file all correspondence, not otherwise dealt with.

### **10.1 Town of Parry Sound Re: Seeking Province-wide regulations regarding E-scooters**

**10.2 Webinars: New regulation to focus municipal environmental assessment requirements**

**10.3 Letter from the Honourable Robert J. Flack, Minister of Municipal Affairs and Housing Re: Municipal Accountability Act, 2026**

**11. Items Requiring Council Consideration**

**12. Upcoming Meeting Schedule**

- Thursday, October 1, Special Meeting (Planning Act), 5:00pm
- Thursday, October 8, Committee of the Whole, 4:00pm
- Wednesday, October 14, Arena Board, 9:00am
- Wednesday, October 21, Recreation Committee, 7:00pm
- Thursday, October 22, Regular Council Meeting, 4:00pm
- Monday, November 9, Four Counties Transit, 9:00am (Tentative, Pending consultation with Chair Hentz)
- Tuesday, November 10, Tri-County Water, 7:00pm
- Thursday, November 12, Committee of the Whole, 4:00pm (Final scheduled meeting of 2022-2026 Council Term)
- Thursday, November 19, Inaugural Meeting, 7:00pm, (New Council to take Oath of Office, 2026-2030 Council Term)
- Thursday, November 26, First Regular Council Meeting, 6:00pm (tentative time, with adoption of new procedural By-law forthcoming)

**13. By-Laws**

**13.1 2026-53 Public Notice Policy and By-law**

Recommendation:

That By-law 2026-53, Being a By-law to establish a policy respecting the circumstances and manner in which notice will be provided to the public, and repeal By-law 2007-113, be read a first, second and third and final time.

**13.2 2026-54 Reduced Voting Hours (2026 Municipal Election) at Beattie Have**

Recommendation:

That By-law 2026-54, Being a by-law to provide for reduced hours on voting day in institutions and retirement homes (Beattie Manor), be read a first, second and third and final time.

**14. Closed Session**

Recommendation:

That the Council of the Municipality of West Elgin hereby proceeds into Closed Session at \_\_\_\_\_ pm, to discuss matters pursuant to the *Municipal Act*, Section 239 (2)(d) labour relations or employee negotiations (HR Update), 239 (2)(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board (Legal Advice, Planning Process); And 239(2)(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board (PGTP Contracts).

**15. Report from Closed Session**

Clerk to provide Report from Closed Session.

**16. Confirming By-Law**

Recommendation:

That By-law 2026-55 being a By-law to confirm the proceeding of the Regular Meeting of Council held on September 24, 2026, be read a first, second and third and final time.

**17. Adjournment**

Recommendation:

That the Council of the Municipality of West Elgin hereby adjourn at \_\_\_\_\_ to meet again at 4:00pm, on Thursday, October 1, 2026 (*Special Meeting, Planning*) or at the call of the Chair.