



Municipality of West Elgin

Agenda

Council Meeting

Date: August 13, 2026, 4:00 p.m.
Location: Rodney Recreation Centre
135 Queens Line
Rodney, ON

Council Meetings are temporarily held in-person at 135 Queen Street, Rodney, and the post-meeting recording available at www.westelgin.net, when available (pending no technical difficulties).

Zoom Link: <https://us02web.zoom.us/j/86393513067?pwd=y5Znpi9Vo4WMN09Mixzw3bnlcxr9Yo.1>

1. Call to Order

2. Adoption of Agenda

Recommendation:

That West Elgin Council hereby adopts the Regular Council Agenda for August 13, 2026, as presented.

3. Disclosure of Pecuniary Interest and General Nature Thereof

4. Presentation of 2025 Financial Statements

Recommendation:

That West Elgin Council hereby receive and approve the 2025 Draft Consolidated Financial Statements and the 2025 Draft Trust Funds, as presented by Christene Scrimgeour, Auditor.

4.1 2025 Draft Consolidated Financial Statements

4.2 2025 Draft Trust Funds

5. Delegations

5.1 Tim Blain, Stinson Street Resident

5.2 Siskins Law Representing D. Geddes & K Montgomery

5.3 Kirby Law Representing Rodney Market

6. Adoption of Minutes

Recommendation:

That West Elgin Council hereby adopt the Regular Meeting Minutes of July 16, 2026 and the Special Meeting Minutes of August 6, 2026, as presented.

7. Business Arising from Minutes

8. Staff Reports

8.1 Infrastructure & Development

8.1.1 Old Town Hall Request for Proposals (RFP) Results

Recommendation:

That West Elgin Council hereby receives the report from Dave Charron Manager of Infrastructure and Development;

AND THAT Council award Request for Proposal (RFP) No. 2026-02 – Rodney Old Town Hall Consulting Services – Design, Cost Estimating, Including Provisional Tendering and Construction Administration to A+LiNK Architecture Inc in the amount of \$194,120 (excluding HST);

AND THAT the Mayor and Clerk be authorized to execute the necessary agreement and associated documents.

8.2 Community Services & Clerks

8.2.1 Miller Park Ball Diamond Fencing

Recommendation:

That West Elgin Council hereby receives the *Miller Park Baseball Diamond Fencing* report from T. Towstsiuc, Manager of Community Services/Clerk; And

That Council directs staff to award the contract for the supply and installation of fencing at the Miller Park Ball Diamond to Chainlink Construction in the amount of \$18,500.00, plus applicable HST, for a maximum project cost of \$30,000, inclusive of contingency and applicable taxes, funded through the approved 2026 Capital Budget.

8.2.2 Arena Floor Repairs

Recommendation:

That West Elgin Council hereby receives the *Arena Floor Repairs* report from T. Towstiuc, Manager of Community Services/Clerk; And

That Council approve the quote from Athletica Sport Systems Inc. in the amount of \$13,240.00 plus HST for the supply of rubber flooring for the Bo Horvat Community Centre; And

Further That Council approve the quote from Machado's General Contracting in the amount of \$6,400.00 plus HST to complete concrete repairs at all four corners of the arena floor to address gaps created by the radius changes associated with the new dasher board installation; And

Further That Council authorize staff to reallocate the \$20,000 approved in the 2026 Municipal Budget for Zamboni repairs toward the arena flooring and concrete corner repair projects, as the timing of the 2026 arena season did not permit the Zamboni to be sent away for the planned summer repairs.

8.2.3 Review of Public Notice Policy

Recommendation:

That West Elgin Council hereby receives the *Review of Public Notice By-law 2007-113 Following the Closure of the West Elgin Chronicle* report from T. Towstiuc, Manager of Community Services/Clerk; And

That Council direct staff to prepare an a "Public Notice By-law", to be brought back at the next regular meeting of Council, to repeal Public Notice By-law 2007-113, replacing the West Elgin Chronicle with the London Free Press as the Municipality's designated newspaper for statutory public notices where publication in a newspaper is required by legislation; and

Further that Council reaffirm the Municipal Website as the Municipality's primary communication platform for non-statutory public notices, news releases, public information, with social media used to direct residents to official notices.

8.2.4 2026 Municipal Election, Appointment of Members, Joint Compliance Audit Committee

Recommendation:

That West Elgin Council hereby receives the *2026 Municipal Election – Appointment of Elgin Election Joint Compliance Audit Committee Members* report from Terri Towstiuc, Manager of Community Services/Clerk; And

That Council endorses the appointment of Christene Scrimgeour, Andrew Wright, Marty Gobin, Ophelia Chang, and Chantel Therrien to sit on the Elgin Election Joint Compliance Audit Committee for 2026-2030; and

That a by-law be adopted confirming these appointments.

8.2.5 Rodney Park and Miller Park, Master Plan Consultation Proposals

Recommendation:

That West Elgin Council That Council receive the report entitled “*Rodney Park and Miller Park, Master Plan Consultation Proposals*”; and

That Council approve the proposal submitted by McQueen Galloway Associates (MGA), in partnership with GSP Group, for the completion of the Rodney Park and Miller Park Master Plans; And

That Council approve Option A, consisting of MGA’s community engagement and planning services at \$6,000 plus HST and GSP Group’s Design Development and Construction Documents budget of \$13,999 plus HST, for a combined amount of \$19,999 plus HST; and

That Council direct staff to incorporate the additional funds required to proceed with Option B, into the 2027 Municipal Budget proposal; And

That staff be authorized to work with MGA and GSP Group to finalize the project scope, schedule and deliverables, with the project proceeding first through community and stakeholder consultation before final concept design decisions are confirmed.

8.3 Chief Administrative Officer

8.3.1 Permitted Use of an Alleyway in the Commercial Centre of Rodney

Recommendation:

That West Elgin Council hereby receives the report from R. Greenall, CAO titled Permitted Use of an Alleyway in the Commercial Centre of Rodney. And;

That Council permits, for the next eighteen (18) months, the Municipal laneway may continue to be used as a loading zone, and

That Council directs staff to modify the schedule to the parking by-law as necessary and install “no stopping” signs and erect the following road signs:

- i. one metre north of the entrance to the northern-most driveway of 152 Moriah Street with an arrow pointing towards Moriah Street; and
- ii. on Moriah St. in front of residence at 152 Moriah Street; And, that Council directs staff to submit a request to the County of Elgin to designate a portion of Furnival Road in front of the Rodney Market as a waiting zone (5 minutes parking only), and That Council directs staff to waive applicable fees of the Municipality of West Elgin associated with any site plans/site plan amendments advanced by the Market or affiliate which would address the loading zone issue.

9. Board or Committee of Council Reports or Updates

Council opportunity to provide updates to any of the respective board and/or committee appointments.

10. Notice of Motion

None presented prior to meeting.

11. Council Inquires/Announcements

Council opportunity for informal inquiries and/or announcements.

12. Correspondence

Recommendation:

That West Elgin Council hereby receive and file all correspondence, not otherwise dealt with.

12.1 County of Elgin

12.1.1 Notice of No Appeals, E 43-26

12.1.2 County Council Minutes, June 23, 2026

12.1.3 June 23, Committee of the Whole Minutes

12.1.4 July 14, County Council Highlights

12.2 Municipal Energy Plan Program Review - Invitation to Provide Feedback

12.3 Elgin ATV Club Tourism Report

12.4 Township of Tudor and Cashel Resolution Re: Single Use Propane Cylinder

12.5 WLERCA Project Executive Appointment and Guiding Principles

12.6 Ontario Provincial Conservation Agency Transition Committee members

12.7 New Regulations MEA Requirements

12.8 IPC 2025 Annual Report

13. Items Requiring Council Consideration

13.1 A Cammaert Re: Follow-up to public delegations and submissions

13.2 Letter of Support Request, Tiny Tots

14. By-laws

14.1 2026-48, Appoint Members to Joint Compliance Audit Committee

Recommendation:

That By-law 2026-48, Being a By-law to appoint members to the Elgin Election Joint Compliance Audit Committee for the 2026 Municipal Election, be read a first, second, and third and final time.

14.2 2026-49, Dunborough Road Drain Debenture

Recommendation:

That By-law 2026-49, being a By-law to Authorize the issue of Debentures in the principal amount of \$28,419.33 for the construction of 2025 Dunborough Drain Construction, be read a first, second, third and final time.

15. Closed Session

Recommendation:

That the Council of the Municipality of West Elgin hereby proceeds into Closed Session at _____ pm, to discuss matters pursuant to the *Municipal Act*, Section 239 (2)(c), being pending land disposition (Munroe Street, West Lorne); And Section 239(2)(b), being identifiable individuals (Volunteer Recognition Awards selection); And Section 239(2)(k) being contract negotiations (Port Glasgow Trailer Park Winter Contract).

16. Report from Closed Session

Clerk to provide Report from Closed Session.

17. Confirming By-Law

Recommendation:

That By-law 2026-51 being a By-law to confirm the proceeding of the Regular Meeting of Council held on August 13, 2026, be read a first, second and third and final time.

18. Adjournment

Recommendation:

That the Council of the Municipality of West Elgin hereby adjourn at _____ to meet again at 4:00pm, on Thursday, September 10, 2026 or at the call of the Chair.