



# Municipality of West Elgin

## Agenda

### Council Meeting

Date: March 12, 2026, 4:00 p.m.  
Location: Council Chambers  
160 Main Street  
West Lorne

Council Meetings are held in-person at 160 Main Street, West Lorne, and the post-meeting recording available at [www.westelgin.net](http://www.westelgin.net), when available (pending no technical difficulties).

Zoom Link: <https://us02web.zoom.us/j/86520272288?pwd=745FfrVagoRbLZIW8XurVjp0xHQio9.1>

1. Call to Order

2. Adoption of Agenda

Recommendation:

That West Elgin Council hereby adopts the Regular Council Agenda for March 12, 2026 as presented.

3. Disclosure of Pecuniary Interest and General Nature Thereof

4. Adoption of Minutes

Recommendation:

That West Elgin Council hereby adopt the Minutes of February 26, 2026 as presented.

5. Business Arising from Minutes

6. Staff Reports

6.1 Infrastructure & Development

### **6.1.1 West Lorne Library Interior Renovations**

Recommendation:

That West Elgin Council hereby receives the report from Dave Charron, Manager of Infrastructure and Development, and

That the West Elgin Council accept the tender submitted by Accuratus Design & Build Inc. in the amount of \$199,500.00 plus applicable taxes for the West Lorne Public Library Interior Renovations; and

That the West Elgin Council accept the tender extra by Accuratus Design & Build Inc. in the amount of \$73,500 plus applicable taxes for the Council Chamber separate pricing; and

That Council authorizes the Mayor and Clerk to execute all necessary agreements and contract documents related to the project.

## **6.2 Fire**

### **6.2.1 Pre-Budget Approval Request, 2026 SCBA**

Recommendation:

That West Elgin Council hereby receives the report from Jeff McArthur, Fire Chief; and

That West Elgin Council provide pre-budget approval for the 2026 project identified within this report, being two SCBA Paks a four cylinders.

## **7. Council Inquires/Announcements**

Council opportunity for informal inquiries and/or announcements.

## **8. Correspondence**

Recommendation:

That West Elgin Council hereby receive and file all correspondence, not otherwise dealt with.

**8.1 County of Elgin Minutes, Committee of the Whole, February 10, 2026**

**8.2 County of Elgin, Council Highlights, February 24, 2026**

**8.3 County of Elgin, Notice of Deferral, E 17-26**

## **9. Items Requiring Council Consideration**

## **9.1 Councillor Sousa, Winter Sidewalk Maintenance**

Recommendation:

Whereas, West Elgin Council received a Winter Maintenance report on February 12, 2026, for information purposes; And

Whereas Policy RE 2.1, being a policy to regulate Level of Services for Sidewalk Plowing and Salting has not been reviewed since December 2010; Now

West Elgin Council hereby request staff to review the existing Snow Removal Sidewalk Bylaw and update it to reflect current standards; And

That staff be requested to revise existing bylaw(s) establishing clear regulations requiring the clearing of sidewalks in front of residential properties.

## **10. Upcoming Meeting Schedule**

- March 17, 7:00pm, Tri-County Water Board
- March 26, 4:00pm, Regular Council Meeting
- April 8, 9:00am, Arena Board
- April 9, 4:00pm, Committee of the Whole
- April 15, 7:00pm, Recreation Meeting
- April 23, 4:00pm, Regular Council Meeting

## **11. By-Laws**

### **11.1 By-law 2026-13, Housing Enabling Water Systems Fund (MOI) - Transfer Payment Agreement**

Recommendation:

That By-law 2026-13, being a By-law to Authorize the Execution of an Agreement between His Majesty the King in Right of Ontario, as represented by the Minister of Infrastructure, and The Corporation of the Municipality of West Elgin for the Provision and Use of Housing-Enabling Water Systems Fund, be read a first, second, third and final time.

### **11.2 By-law 2026-14, Interim Tax Levy**

Recommendation:

That By-law 2026-14, Being a By-Law to Provide for an Interim Tax Levy for 2026, be read a first, second, third and final time.

**12. Confirming By-Law**

Recommendation:

That By-law 2026-15 being a By-law to confirm the proceeding of the Regular Meeting of Council held on March 12, 2026, be read a first, second and third and final time.

**13. Adjournment**

Recommendation:

That the Council of the Municipality of West Elgin hereby adjourn at \_\_\_\_\_ to meet again at 4:00pm, on Thursday, March 26, 2026 or at the call of the Chair.