



Municipality of West Elgin

Agenda

Economic Development Committee

February 23, 2026, 6:00 p.m.
Municipal Office Board Room
22413 Hoskins Line

Pages

1. **Call to Order**

2. **Adoption of Agenda**

Recommendation:

That West Elgin Economic Development Committee hereby adopts the Agenda for the meeting of February 23rd, 2026 as presented.

3. **Disclosure of Pecuniary Interest**

4. **Minutes**

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Recommendation:

That minutes of the Economic Development meeting on January 12, 2026 be adopted as presented.

5. **Business Arising from Minutes**

6. **Items of Discussion**

6.1 **Planning for potential business networking meetings**

7. **Adjournment**

Recommendation:

That the West Elgin Economic Development Committee hereby adjourn at ____ p.m. to meet again on ____ or at the call of the Chair.



Municipality of West Elgin

Minutes

Economic Development Committee

January 12, 2026, 6:00 p.m.
Municipal Office Board Room
22413 Hoskins Line

Present:
Stacey Zegers
Mike Vanraes
Pam Wardell
Ryan Statham
Travis Roodzant
Philip Sousa

Staff Present: **Robin Greenall, Chief Administrative Officer**

1. Call to Order

Vice-Chair Pam Wardell called the meeting to order at 6:13 p.m.

2. Adoption of Agenda

Moved: Travis Roodzant

Seconded: Philip Sousa

That West Elgin Economic Development Committee hereby adopts the Agenda for the meeting of January 12, 2026 as presented.

Carried

3. Disclosure of Pecuniary Interest

No disclosures

4. Items of Discussion

4.1 Doors Open Ontario 2026

\$1000 registration, provincial program - open doors of historical buildings, fire hall, water treatment plant

4.2 EDC contribution to West Elgin Strategic Plan vision & mission

approach new businesses, put package together to hand out to new business owners; West Elgin to update website; start engaging with community, service clubs- open meeting, coffee times; create a welcome wagon, go to new businesses in the community that start up. Have Larry do a write up on them, present them with a package of resources from the county.

4.3 Tourism Maps program

Need funding, a project we need to complete

4.4 Round Table, Additional Discussion

2026 projects, we need to calculate costs for each project.

- Tourism map (business map)
- West Elgin Welcome Wagon - for new business owners; physical presence, introductions of who, what, where, when, how, contact Carolyn for resources
- Branding - Robin applied for a grant, hasn't heard back, Robin to do an RFP
- After 5 events, business events

5. Adjournment

Moved: Philip Sousa

Seconded: Mike Vanraes

That the West Elgin Economic Development Committee hereby adjourn at 7:20 p.m. to meet again on February 23, 2026 or at the call of the Chair.

Carried

Pam Wardell, Vice-Chair

Stacey Zegers, Recording
Secretary