



Municipality of West Elgin

Minutes

Committee of the Whole

February 12, 2026, 4:00 p.m.

Council Chambers

160 Main Street

West Lorne

Present: Mayor Leatham
Deputy Mayor Tellier
Councillor Statham
Councillor Denning
Councillor Sousa

Staff Present: Robin Greenall, Chief Administrative Officer
Dave Charron, Manager of Infrastructure & Development
Terri Towstiuc, Manager of Community Services/Clerk

Committee of the Whole meetings are held in-person at 160 Main Street, West Lorne, and the post-meeting recording available at www.westelgin.net, when available (pending no technical difficulties).

1. Call to Order

Mayor Leatham called the meeting to order at 4:01 pm.

2. Adoption of Agenda

Resolution No. 2026- 8

Moved: Councillor Sousa

Seconded: Councillor Statham

That West Elgin Council hereby adopts the Committee of the Whole Agenda for February 12, 2026 as presented.

Carried

4. Adoption of Minutes

Resolution No. 2026- 9

Moved: Deputy Mayor Tellier

Seconded: Councillor Denning

That West Elgin Council hereby adopt the Minutes of January 8, 2026 as presented.

Carried

5. Business Arising from Minutes

None.

6. Staff Reports

6.1 Infrastructure & Development

6.1.1 Winter Maintenance

Council received a report from Dave Charron, Manager of Infrastructure & Development, regarding Winter Maintenance within the Municipality, specific to sidewalk maintenance. Council received and discussed high volume versus low volume areas, variables in winter weather, age of current policies, number of available employees and who does what, the type and amount of available equipment, cost of additional employees and equipment, level of service and costs associated and how complaints and concerns are triaged. The report was received as information only with no follow-up direction provided.

That West Elgin Committee of the Whole hereby receives the report from Dave Charron, Manager of Infrastructure and Development, for information purposes.

6.2 Verbal Discussion Re: Community Issues

Council received a verbal update from CAO R. Greenall, who provided a reminder of the website "report a concern" function, which is connected to internal program monitoring. This system allows for staff to monitor and pull data, and complaints are triaged to the department required to rectify.

Council expressed concern with the lack of response given to residents, when complaints are submitted, we a mention to revisit the customer service standard.

7. Adjournment

Resolution No. 2026- 10

Moved: Councillor Sousa

Seconded: Councillor Statham

That the Council of the Municipality of West Elgin hereby adjourn at 4:57 to meet again at 4:00pm, on Thursday, February 26, 2026, or at the call of the Chair.

Carried

Richard Leatham, Mayor

Terri Towstiuc, Clerk