



# Municipality of West Elgin

## Minutes

### Council Meeting

January 22, 2026, 4:00 p.m.

Council Chambers

160 Main Street

West Lorne

**Present:** Mayor Leatham  
Deputy Mayor Tellier  
Councillor Denning  
Councillor Statham  
Councillor Sousa

**Staff Present:** Robert Brown, Planner  
Terri Towstiuc, Manager of Community Services/Clerk  
Robin Greenall, Chief Administrative Officer  
Dave Charron, Manager of Infrastructure & Development

**Council Meetings are held in-person at 160 Main Street, West Lorne, and the post-meeting recording available at [www.westelgin.net](http://www.westelgin.net), when available (pending no technical difficulties).**

#### 1. Call to Order

Mayor Leatham called the meeting to order at 4:41 pm, and started by apologizing for the delay, indicating that technical difficulties took place, which were out of the Municipalities control.

#### 2. Adoption of Agenda

##### **Resolution No. 2025- 01**

**Moved:** Deputy Mayor Tellier

**Seconded:** Councillor Sousa

That West Elgin Council hereby adopts the Regular Council Agenda for January 22, 2026, as presented.

**Carried**

**3. Disclosure of Pecuniary Interest and General Nature Thereof**

No disclosures

**4. Drainage Meeting - Court of Revision, Government Drain No. 1 North**

Refer to Court of Revision Minutes.

**Resolution No. 2025- 02**

**Moved:** Councillor Denning

**Seconded:** Councillor Statham

That West Elgin Council hereby pause to sit as a Court of Revision for the Government Drain No.1 North at 4:42 pm.

**Carried**

**5. Delegation - Malcom Dilts, Kiwanis Club of West Lorne**

Mr. Dilts presented a plaque to be affixed on the old clock hanging in council chambers. The clock was donated by the Kiwanis Club of West Lorne.

**6. Adoption of Minutes**

**Resolution No. 2025- 03**

**Moved:** Deputy Mayor Tellier

**Seconded:** Councillor Sousa

That West Elgin Council hereby adopt the Minutes of December 18, 2025, as presented.

**Carried**

**7. Business Arising from Minutes**

None.

**8. Staff Reports**

**8.1 Infrastructure & Development**

**8.1.1 2025 Year End Review, Infrastructure & Development**

**Resolution No. 2025- 04**

**Moved:** Councillor Statham

**Seconded:** Councillor Denning

That West Elgin Council hereby receives the 2025 Year End Report from Dave Charron, Manager of Infrastructure and Development, for information purposes.

**Carried**

#### **8.1.2 Replacing By-law 2024-75 Water Connection Charge**

**Resolution No. 2025- 05**

**Moved:** Deputy Mayor Tellier

**Seconded:** Councillor Statham

That West Elgin Council hereby receives the report from Dave Charron, Manager of Infrastructure and Development; And

That West Elgin Council repeal By-law 2024-75 and replace it with an update version with the changes noted below as supported by the attached document.

**Carried**

### **8.2 Planning**

#### **8.2.1 Severance Application E8-26, Comment to Elgin County, 136 Furnival Road**

**Resolution No. 2025- 06**

**Moved:** Councillor Statham

**Seconded:** Deputy Mayor Tellier

That West Elgin Council hereby receives the report from Robert Brown, Planner regarding severance application File E8-26 – Comments to Elgin County (Planning Report 2026-01).

And that West Elgin Council hereby recommended approval to the Land Division Committee of the County of Elgin for severance application, File E8-26, subject to the Lower-Tier Municipality conditions in Appendix One of this report.

And further that West Elgin Council directs administration to provide this report as Municipal Comments to the County of Elgin.

**Carried**

### **8.3 Community Services & Clerks**

#### **8.3.1 Backyard Urban Hen, Final Report and Approval**

**Resolution No. 2025- 07**

**Moved:** Deputy Mayor Tellier

**Seconded:** Councillor Sousa

That West Elgin Council hereby receives the report from Terri Towstiuć, Manager of Community Services/Clerk; And

That Council hereby proceed with a permanent Backyard Urban Hen By-law, to be approved in the by-law section of the January 22 agenda.

**Carried**

**8.3.2 2025 Parks & Recreation Summer Students Wages**

**Resolution No. 2025- 08**

**Moved:** Deputy Mayor Tellier

**Seconded:** Councillor Sousa

That West Elgin Council hereby receives the report from Terri Towstiuć, Manager of Community Services/Clerk; And

That Council hereby approve the 2026 wage grid for Parks & Recreation Summer Student positions, and direct staff to initiate the recruitment process.

**Carried**

**8.3.3 2025 Year End Review, Community Services**

**Resolution No. 2025- 09**

**Moved:** Councillor Statham

**Seconded:** Councillor Sousa

That West Elgin Council hereby receives the 2025 Year-End Summary Report from Terri Towstiuć, Manager of Community Services/Clerk, summarizing key initiatives, reports, decisions, enforcement and legislative matters brought forward to Council during the 2025 calendar year.

**Carried**

**9. Board or Committee of Council Reports or Updates**

Councillor Statham advised the Economic Development Committee (EDC) has been working on plans, in line with the West Elgin Strategic Plan, in creating a tourism map, to showcase located business and landmarks.

**10. Notice of Motion**

None presented prior to meeting.

**11. Council Inquires/Announcements**

CAO Greenall advised that herself and members of Council attended the Rural Ontario Municipal Conference (ROMA) this week and had two (2) great delegations with the Ministry of Health and addictions, lead by Deputy Mayor Tellier and Ministry of Rural Affairs, lead by Councillor Statham.

Deputy Mayor Tellier advised the Jean Collective, and Elgin Women's Leadership group that she is part of is hosting an event on January 24 at the St. Thomas Senior Center, with tickets available on Brightspace.

**12. Correspondence**

**Resolution No. 2025- 10**

**Moved:** Councillor Statham

**Seconded:** Councillor Denning

That West Elgin Council hereby receive and file all correspondence, not otherwise dealt with.

**Carried**

- 12.1 MPAC 2025 Municipal Partnership Report
- 12.2 Watson & Associates Economists Ltd.
- 12.3 Letter received from Ontario Ministry of Agriculture, Food and Agribusiness, dated January 12, 2026
- 12.4 County of Elgin, Notice of No Appeals, E 56-25
- 12.5 County of Elgin, Notice of No Appeals, E 64-25
- 12.6 County of Elgin, Notice of No Appeals, E 60-25

**13. Items Requiring Council Consideration**

**13.1 Councillor Denning Dec 18 Motion**

**Resolution No. 2025- 11**

**Moved:** Councillor Denning  
**Seconded:** Councillor Statham

Whereas West Elgin Council received a request to receive a donation of a 1925 George White Steam Engine Tractor, representing a living story of West Elgin's origins; Now

Therefore, Council ask staff to investigate the benefits and considerations of accepting this donation and bring a report back to council for further consideration and a future meeting.

**Carried**

### **13.2 Motion to Amend, By-law Govt Drain No. 1 North**

**Resolution No. 2025- 12**

**Moved:** Deputy Mayor Tellier  
**Seconded:** Councillor Denning

Whereas West Elgin Council approved By-law 2025-67 on December 18, 2025, for the Government Drain No. 1 North; And

Whereas By-law 2025-67 is missing reference to Dutton Dunwich portion of the drainage works; Now

Therefore, West Elgin Council hereby approve the following amendment to By-law 2025-67, to include the following citation;

*Whereas \$189,200.00 is the estimated amount being assessed to the Municipality of Dutton Dunwich.*

**Carried**

## **14. By-Laws**

### **14.1 2026-01, Regulation of Backyard Urban Hens**

**Resolution No. 2025- 13**

**Moved:** Councillor Sousa  
**Seconded:** Councillor Statham

That By-law 2026-01, Being a By-law to regulate the keeping of Backyard Hens within Residential First Density (R1), Hamlet Residential (HR) Rural Residential (RR) Zones in the Municipality of West Elgin, and Repeal By-law 2024-84, be read a first, second and third and final time.

**Carried**

**14.2 2026-03 - Water Rates**

**Resolution No. 2025- 14**

**Moved:** Councillor Statham

**Seconded:** Councillor Sousa

That By-law 2026-03, being a By-Law to Impose a Water Connection Charge Upon Owners of Land Who Derive or Will or May Derive a Benefit from Connecting to The Water Distribution System Water Works, be read a first, second and third and final time.

**Carried**

**15. Closed Session**

**Resolution No. 2025- 15**

**Moved:** Councillor Statham

**Seconded:** Deputy Mayor Tellier

That the Council of the Municipality of West Elgin hereby proceeds into Closed Session at 5:40 pm, to discuss matters pursuant to the *Municipal Act*, Section 239 2(k), being Plans and instructions for negotiations (Port Glasgow Trailer Park Seasonal License).

**Carried**

**16. Report from Closed Session**

Reporting from Closed Session at 5:52 pm.

Council received one (1) item pursuant to Section 239(2)(k) of the *Municipal Act*, and the following recommendation has been received:

**Resolution No. 2025- 16**

**Moved:** Deputy Mayor Tellier

**Seconded:** Councillor Statham

West Elgin Council receives the 2026 Port Glasgow Trailer Park Seasonal Licence from Robin Greenall, and

That West Elgin Council approves the Port Glasgow Trailer Park Licence and directs staff to distribute to seasonal campers, and

That West Elgin Council repeal by-law 2004-16, 2004-57,2014-41,2009-23,

That West Elgin Council amend By-Law 2025-04 Fees and Charges By-law to remove the section of fees and charges pertaining to the Port Glasgow Trailer Park.

**Carried**

**17. Confirming By-Law**

**Resolution No. 2025- 17**

**Moved:** Councillor Sousa

**Seconded:** Councillor Statham

That By-law 2026-04, being a By-law to confirm the proceeding of the Regular Meeting of Council held on January 22, 2026, be read a first, second and third and final time.

**Carried**

**18. Adjournment**

**Moved:** Deputy Mayor Tellier

**Seconded:** Councillor Sousa

That the Council of the Municipality of West Elgin hereby adjourn at 5:53 to meet again at 4:00pm, on Thursday, February 12, 2026 (Committee of the Whole), or at the call of the Chair.

**Carried**

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Richard Leatham, Mayor

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Terri Towstiuc, Clerk