



# Municipality of West Elgin

## Agenda

## Council Meeting

Date: **January 22, 2026, 4:00 p.m.**

Location: **Council Chambers  
160 Main Street  
West Lorne**

Council Meetings are held in-person at 160 Main Street, West Lorne, and the post-meeting recording available at [www.westelgin.net](http://www.westelgin.net), when available (pending no technical difficulties).

Zoom Link: <https://us02web.zoom.us/j/81255978767?pwd=rI2XPfFhha2bbvZL7AmAXqC2gu0gTA.1>

### **1. Call to Order**

### **2. Adoption of Agenda**

Recommendation:

That West Elgin Council hereby adopts the Regular Council Agenda for January 22, 2026, as presented.

### **3. Disclosure of Pecuniary Interest and General Nature Thereof**

### **4. Drainage Meeting - Court of Revision, Government Drain No. 1 North**

Refer to Court of Revision Agenda.

Recommendation:

That West Elgin Council hereby pause to sit as a Court of Revision for the Government Drain No.1 North at \_\_\_\_\_ pm.

### **5. Delegation - Malcom Dilts, Kiwanis Club of West Lorne**

Presentation of plaque to be affixed on the old clock hanging in council chambers.

## **6. Adoption of Minutes**

Recommendation:

That West Elgin Council hereby adopt the Minutes of December 18, 2025, as presented.

## **7. Business Arising from Minutes**

### **8. Staff Reports**

#### **8.1 Infrastructure & Development**

##### **8.1.1 2025 Year End Review, Infrastructure & Development**

Recommendation:

That West Elgin Council hereby receives the 2025 Year End Report from Dave Charron, Manager of Infrastructure and Development, for information purposes.

##### **8.1.2 Replacing By-law 2024-75 Water Connection Charge**

Recommendation:

That West Elgin Council hereby receives the report from Dave Charron, Manager of Infrastructure and Development; And

That West Elgin Council repeal By-law 2024-75 and replace it with an update version with the changes noted below as supported by the attached document.

#### **8.2 Planning**

##### **8.2.1 Severance Application E8-26, Comment to Elgin County, 136 Furnival Road**

Recommendation:

That West Elgin Council hereby receives the report from Robert Brown, Planner regarding severance application File E8-26 – Comments to Elgin County (Planning Report 2026-01).

And that West Elgin Council hereby recommended approval to the Land Division Committee of the County of Elgin for severance application, File E8-26, subject to the Lower-Tier Municipality conditions in Appendix One of this report.

And further that West Elgin Council directs administration to provide this report as Municipal Comments to the County of Elgin.

#### **8.3 Community Services & Clerks**

### **8.3.1 Backyard Urban Hen, Final Report and Approval**

Recommendation:

That West Elgin Council hereby receives the report from Terri Towstiuc, Manager of Community Services/Clerk; And

That Council hereby proceed with a permanent Backyard Urban Hen By-law, to be approved in the by-law section of the January 22 agenda.

### **8.3.2 2025 Parks & Recreation Summer Students Wages**

Recommendation:

That West Elgin Council hereby receives the report from Terri Towstiuc, Manager of Community Services/Clerk; And

That Council hereby approve the 2026 wage grid for Parks & Recreation Summer Student positions, and direct staff to initiate the recruitment process.

### **8.3.3 2025 Year End Review, Community Services**

Recommendation:

That West Elgin Council hereby receives the 2025 Year-End Summary Report from Terri Towstiuc, Manager of Community Services/Clerk, summarizing key initiatives, reports, decisions, enforcement and legislative matters brought forward to Council during the 2025 calendar year.

## **9. Board or Committee of Council Reports or Updates**

- Economic Development Committee
- Bo Horvat Community Center (Arena) Board
- Recreation Committee
- Four Counties Transit Committee
- Old Town Hall Committee

## **10. Notice of Motion**

None presented prior to meeting.

## **11. Council Inquires/Announcements**

Council opportunity for informal inquiries and/or announcements.

## **12. Correspondence**

Recommendation:

That West Elgin Council hereby receive and file all correspondence, not otherwise dealt with.

### **12.1 MPAC 2025 Municipal Partnership Report**

### **12.2 Watson & Associates Economists Ltd.**

### **12.3 Letter received from Ontario Ministry of Agriculture, Food and Agribusiness, dated January 12, 2026**

### **12.4 County of Elgin, Notice of No Appeals, E 56-25**

### **12.5 County of Elgin, Notice of No Appeals, E 64-25**

### **12.6 County of Elgin, Notice of No Appeals, E 60-25**

## **13. Items Requiring Council Consideration**

### **13.1 Councillor Denning Dec 18 Motion**

Recommendation:

Whereas West Elgin Council received a request to receive a donation of a 1925 George White Steam Engine Tractor, representing a living story of West Elgin's origins; Now

Therefore Council ask staff to investigate the benefits and considerations of accepting this donation and bring a report back to council for further consideration and a future meeting.

### **13.2 Motion to Amend, By-law Govt Drain No. 1 North**

Recommendation:

Whereas West Elgin Council approved By-law 2025-67 on December 18, 2025 for the Government Drain No. 1 North; And

Whereas By-law 2025-67 is missing reference to Dutton Dunwich portion of the drainage works; Now

Therefore West Elgin Council hereby approve the following amendment to By-law 2025-67, to include the following citation;

*Whereas \$189,200.00 is the estimated amount being assessed to the Municipality of Dutton Dunwich.*

## **14. By-Laws**

**14.1 2026-01, Regulation of Backyard Urban Hens**

Recommendation:

That By-law 2026-01, Being a By-law to regulate the keeping of Backyard Hens within Residential First Density (R1), Hamlet Residential (HR) Rural Residential (RR) Zones in the Municipality of West Elgin, and Repeal By-law 2024-84, be read a first, second and third and final time.

**14.2 2026-03 - Water Rates**

Recommendation:

That By-law 2026-03, being a By-Law to Impose A Water Connection Charge Upon Owners of Land Who Derive or Will or May Derive a Benefit From Connecting to The Water Distribution System Water Works, be read a first, second and third and final time.

**15. Closed Session**

Recommendation:

That the Council of the Municipality of West Elgin hereby proceeds into Closed Session at \_\_\_\_\_ pm, to discuss matters pursuant to the *Municipal Act*, Section 239 2(k), being Plans and instructions for negotiations (Port Glasgow Trailer Park Seasonal License).

**16. Report from Closed Session**

Clerk to provide Report from Closed Session.

**17. Confirming By-Law**

Recommendation:

That By-law 2026-04, being a By-law to confirm the proceeding of the Regular Meeting of Council held on January 22, 2026, be read a first, second and third and final time.

**18. Adjournment**

Recommendation:

That the Council of the Municipality of West Elgin hereby adjourn at \_\_\_\_\_ to meet again at 4:00pm, on Thursday, February 12, 2026 (Committee of the Whole), or at the call of the Chair.