



Municipality of West Elgin

Agenda

Council Meeting

Date: January 22, 2026, 4:00 p.m.
Location: Council Chambers
160 Main Street
West Lorne

Council Meetings are held in-person at 160 Main Street, West Lorne, and the post-meeting recording available at www.westelgin.net, when available (pending no technical difficulties).

Zoom Link: <https://us02web.zoom.us/j/81255978767?pwd=rl2XPfFhha2bbvZL7AmAXqC2gu0gTA.1>

1. Call to Order

2. Adoption of Agenda

Recommendation:

That West Elgin Council hereby adopts the Regular Council Agenda for January 22, 2026, as presented.

3. Disclosure of Pecuniary Interest and General Nature Thereof

4. Drainage Meeting - Court of Revision, Government Drain No. 1 North

Refer to Court of Revision Agenda.

Recommendation:

That West Elgin Council hereby pause to sit as a Court of Revision for the Government Drain No.1 North at _____ pm.

5. Delegation - Malcom Dilts, Kiwanis Club of West Lorne

Presentation of plaque to be affixed on the old clock hanging in council chambers.

6. Adoption of Minutes

Recommendation:

That West Elgin Council hereby adopt the Minutes of December 18, 2025, as presented.

7. Business Arising from Minutes

8. Staff Reports

8.1 Infrastructure & Development

8.1.1 2025 Year End Review, Infrastructure & Development

Recommendation:

That West Elgin Council hereby receives the 2025 Year End Report from Dave Charron, Manager of Infrastructure and Development, for information purposes.

8.1.2 Replacing By-law 2024-75 Water Connection Charge

Recommendation:

That West Elgin Council hereby receives the report from Dave Charron, Manager of Infrastructure and Development; And

That West Elgin Council repeal By-law 2024-75 and replace it with an update version with the changes noted below as supported by the attached document.

8.2 Planning

8.2.1 Severance Application E8-26, Comment to Elgin County, 136 Furnival Road

Recommendation:

That West Elgin Council hereby receives the report from Robert Brown, Planner regarding severance application File E8-26 – Comments to Elgin County (Planning Report 2026-01).

And that West Elgin Council hereby recommended approval to the Land Division Committee of the County of Elgin for severance application, File E8-26, subject to the Lower-Tier Municipality conditions in Appendix One of this report.

And further that West Elgin Council directs administration to provide this report as Municipal Comments to the County of Elgin.

8.3 Community Services & Clerks

8.3.1 Backyard Urban Hen, Final Report and Approval

Recommendation:

That West Elgin Council hereby receives the report from Terri Towstiuć, Manager of Community Services/Clerk; And

That Council hereby proceed with a permanent Backyard Urban Hen By-law, to be approved in the by-law section of the January 22 agenda.

8.3.2 2025 Parks & Recreation Summer Students Wages

Recommendation:

That West Elgin Council hereby receives the report from Terri Towstiuć, Manager of Community Services/Clerk; And

That Council hereby approve the 2026 wage grid for Parks & Recreation Summer Student positions, and direct staff to initiate the recruitment process.

8.3.3 2025 Year End Review, Community Services

Recommendation:

That West Elgin Council hereby receives the 2025 Year-End Summary Report from Terri Towstiuć, Manager of Community Services/Clerk, summarizing key initiatives, reports, decisions, enforcement and legislative matters brought forward to Council during the 2025 calendar year.

9. Board or Committee of Council Reports or Updates

- Economic Development Committee
- Bo Horvat Community Center (Arena) Board
- Recreation Committee
- Four Counties Transit Committee
- Old Town Hall Committee

10. Notice of Motion

None presented prior to meeting.

11. Council Inquires/Announcements

Council opportunity for informal inquiries and/or announcements.

12. Correspondence

Recommendation:

That West Elgin Council hereby receive and file all correspondence, not otherwise dealt with.

12.1 MPAC 2025 Municipal Partnership Report

12.2 Watson & Associates Economists Ltd.

12.3 Letter received from Ontario Ministry of Agriculture, Food and Agribusiness, dated January 12, 2026

12.4 County of Elgin, Notice of No Appeals, E 56-25

12.5 County of Elgin, Notice of No Appeals, E 64-25

12.6 County of Elgin, Notice of No Appeals, E 60-25

13. Items Requiring Council Consideration

13.1 Councillor Denning Dec 18 Motion

Recommendation:

Whereas West Elgin Council received a request to receive a donation of a 1925 George White Steam Engine Tractor, representing a living story of West Elgin's origins; Now

Therefore Council ask staff to investigate the benefits and considerations of accepting this donation and bring a report back to council for further consideration and a future meeting.

13.2 Motion to Amend, By-law Govt Drain No. 1 North

Recommendation:

Whereas West Elgin Council approved By-law 2025-67 on December 18, 2025 for the Government Drain No. 1 North; And

Whereas By-law 2025-67 is missing reference to Dutton Dunwich portion of the drainage works; Now

Therefore West Elgin Council hereby approve the following amendment to By-law 2025-67, to include the following citation;

Whereas \$189,200.00 is the estimated amount being assessed to the Municipality of Dutton Dunwich.

14. By-Laws

14.1 2026-01, Regulation of Backyard Urban Hens

Recommendation:

That By-law 2026-01, Being a By-law to regulate the keeping of Backyard Hens within Residential First Density (R1), Hamlet Residential (HR) Rural Residential (RR) Zones in the Municipality of West Elgin, and Repeal By-law 2024-84, be read a first, second and third and final time.

14.2 2026-03 - Water Rates

Recommendation:

That By-law 2026-03, being a By-Law to Impose A Water Connection Charge Upon Owners of Land Who Derive or Will or May Derive a Benefit From Connecting to The Water Distribution System Water Works, be read a first, second and third and final time.

15. Closed Session

Recommendation:

That the Council of the Municipality of West Elgin hereby proceeds into Closed Session at _____ pm, to discuss matters pursuant to the *Municipal Act*, Section 239 2(k), being Plans and instructions for negotiations (Port Glasgow Trailer Park Seasonal License).

16. Report from Closed Session

Clerk to provide Report from Closed Session.

17. Confirming By-Law

Recommendation:

That By-law 2026-04, being a By-law to confirm the proceeding of the Regular Meeting of Council held on January 22, 2026, be read a first, second and third and final time.

18. Adjournment

Recommendation:

That the Council of the Municipality of West Elgin hereby adjourn at _____ to meet again at 4:00pm, on Thursday, February 12, 2026 (Committee of the Whole), or at the call of the Chair.