



Municipality of West Elgin

Agenda

Council Meeting

Date: November 27, 2025, 4:00 p.m.
Location: Council Chambers
160 Main Street
West Lorne

Council Meetings are held in-person at 160 Main Street, West Lorne, and the post-meeting recording available at www.westelgin.net, when available (pending no technical difficulties).

Zoom Link for listen/view only:

<https://us02web.zoom.us/j/81229751023?pwd=po6l2coa8e4oFHm3g4u9L63XzJhKcx.1>

1. Call to Order

2. Adoption of Agenda

Recommendation:

That West Elgin Council hereby adopts the Regular Council Agenda for November 27, 2025 as presented.

3. Disclosure of Pecuniary Interest and General Nature Thereof

4. Delegations

4.1 OPP Detachment Board

OPP Detachment Commander to attend and present Quarterly Report and Updates.

5. Adoption of Minutes

Recommendation:

That West Elgin Council hereby adopt the Minutes of November 13, 2025, as presented.

6. Business Arising from Minutes

7. Staff Reports

7.1 Planning

7.1.1 Severance Application E56-25 – Comments to Elgin County

Recommendation:

That West Elgin Council hereby receives the report from Robert Brown, Planner regarding consent application File E-56-25 – Comments to the County of Elgin (Planning Report 2025-26)

And that West Elgin Council hereby recommends approval to the Land Division Committee of the County of Elgin for severance application E56-25, subject to the Lower-Tier Municipal conditions in Appendix One of this report;

And further that West Elgin Council directs administration to provide this report as Municipal comments to the County of Elgin.

7.2 Building

7.2.1 Monthly Building Report, October 2025

Recommendation:

That West Elgin Council hereby receives the report from Corey Pemberton, Chief Building Official Re: Building Department Summary Report for the month of October 2025.

7.3 Infrastructure & Development

7.3.1 Safe Snow Operations

Recommendation:

That West Elgin Council hereby receives the report from Dave Charron, Manager of Infrastructure and Development, for information purposes.

7.3.2 Replacement Equipment Request

Recommendation:

That West Elgin Council hereby receives the report from Dave Charron, Manager of Infrastructure and Development; And

That West Elgin Council approves the budget up to \$200,000 for the purchase of a used bulldozer.

7.4 Community Services & Clerks

7.4.1 Seniors Community Grant

Recommendation:

That West Elgin Council hereby receives the report from Terri Towstiuć, Manager of Community Services/Clerk; And

That Council hereby approves the grant submission for the Seniors Community Grant 2026-27 stream, funded by the Ministry of Seniors and Accessibility, up to \$25,000.

7.5 Chief Administrative Officer

7.5.1 Group Benefits Report

Recommendation:

That West Elgin Council hereby receives the Group Benefits report from Robin Greenall, CAO, and

That West Elgin Council authorize staff to maintain alignment with the County of Elgin on group benefit consulting services and to transition to People Corporation, in accordance with the County's RFP.

7.5.2 Resolution to stop up, close and sell/ transfer the unopened portion of O'Malley Road

Recommendation:

That West Elgin Council hereby receives the report regarding the Resolution to Stop up, Close and Sell/Transfer the unopened portion of O'Malley Road from Robin Greenall, CAO, and

That Council hereby stop up and permanently close and sell the O'Malley Road allowance from Gibb Line east to the easterly limit of property at 23855 Gibb Line, legally described at R.D.A.L BTN LT 16 AND 17 CON 2 ALDBOROUGH, PIN 351080202 to the owner of property for roll number 3434-000-01104400000; and

That Council approves by-law 2025-63 as present at the November 27, 2025, meeting.

8. Committee and Board Reports or Updates

Council opportunity to provide updates from committee or board meetings.

9. Notice of Motion

9.1 Councillor Statham - Letter of Support, Elgin ATV Club

To be read on December 18, 2025

Whereas Elgin ATV Club President Dan Soos attended Council on October 23, 2025, requesting a letter of Support from West Elgin Council be provided, to provide to Entegrus to acquire access to the railbed system; And

Whereas the Elgin ATV Club is a not-for-profit group, creating a safe riding environment affiliated with the Ontario ATV trail system; Now

Therefore Council direct staff to provide a letter of support, as requested by the Elgin ATV Club, supporting their efforts to access and maintain the Entegrus railbed system.

10. Council Inquires/Announcements

Council opportunity for information inquiries and/or announcements.

11. Correspondence

Recommendation:

That West Elgin Council herby receive and file all correspondence, not otherwise dealt with.

11.1 County of Elgin, Notice of No Appeals, E 52-25

11.2 Experience Ontario 2026

11.3 FPT Meeting on Emergency Management

11.4 Watson & Associates, Proposed Water and Wastewater Corporations Act

11.5 Town of Kingsville Resolution Re: Opposition to Consolidation of Conservation Authorities

12. Items Requiring Council Consideration

12.1 Councillor Sousa - Implementation of Crosswalks

Recommendation:

That Council direct staff to investigate potential options for the implementation of standard painted crosswalk infrastructure throughout West Elgin, with consideration be given to incorporating a design element within applicable crosswalks to honour our veterans and serve as a lasting symbol of remembrance within our community;
And

Further, that staff include cost estimates for the installation of crosswalk lights in proximity to schools, ensuring alignment with existing or additional crossing signage.

12.2 Deputy Mayor Tellier - Reinstatement of Policing Committee

Recommendation:

Whereas growing concerns in the community mount regarding safety of residents, West Elgin Council hereby directs staff to investigate reinstating the The Policing Committee for The Municipality of West Elgin, including contacting the OPP for collaborated efforts.

13. By-Laws

13.1 Fleuren Drain Ext 3rd Reading

Recommendation:

That By-law 2025-54, Being a By-Law to provide for drainage works on the Fleuren Drain Extension in the Municipality of West Elgin, be read a third and final time.

13.2 Mills Drain 3rd Reading

Recommendation:

That By-law 2025-55, Being a By-Law to provide for drainage works on the Mills Drain in the Municipality of West Elgin, be read a third and final time.

13.3 By-law 2025-63, Stop up, Close and Sell/Transfer

Recommendation:

That By-law 2025-63, Being a By-law to Stop Up, Close and Sell/Transfer part of a Road Allowance for O'Malley Road Between Gibb Line to the Easternly Limit of 23855 Gibb Line, be read a first, second, and third and final time.

14. Confirming By-Law

Recommendation:

That By-law 2025-64 being a By-law to confirm the proceeding of the Regular Meeting of Council held on November 27, 2025, be read a first, second and third and final time.

15. Adjournment

Recommendation:

That the Council of the Municipality of West Elgin hereby adjourn at _____ to meet again at 4:00pm, on Thursday, December 18, 2025, or at the call of the Chair.