



Municipality of West Elgin

Agenda

Council Meeting

Date: November 13, 2025, 4:00 p.m.
Location: Council Chambers
160 Main Street
West Lorne

Council Meetings are held in-person at 160 Main Street, West Lorne and live streamed via zoom.

Post-meeting recording available at www.westelgin.net, when available (pending no technical difficulties). The official record of the Council Meeting shall consist solely of the approved Minutes of Council.

For live stream access, please contact the Clerk (clerk@westelgin.net) no later than 2:00pm on the date of the meeting.

1. Call to Order

2. Adoption of Agenda

Recommendation:

That West Elgin Council hereby adopts the Regular Council Agenda for November 13, 2025 as presented.

3. Disclosure of Pecuniary Interest and General Nature Thereof

4. Consideration Meeting, Hookaway Drain

Recommendation:

That West Elgin Council hereby proceed into a Public Meeting pursuant to the *Drainage Act*.

4.1 Engineers Report

Recommendation:

That the Council of the Municipality of West Elgin hereby receives the Engineers report for the Mumford Drain, dated October 20, 2025, as prepared and presented by Mr. JM Spriet, P. Eng.; and

That Council authorizes staff to initiate the tender process in accordance with the *Drainage Act*, as required, for the construction of the Municipal Drain known as Mumford Drain, to be considered by Council following the Court of Revision; and

That the Court of Revision be scheduled for Monday, December 8, 2025, at 9:00am virtually via Zoom; and

That Council consider the provisional By-Law 2025-61, as presented in the By-Law portion of the agenda for a first and second reading.

4.2 Public or Landowner Comment

4.3 Council Comment

4.4 Adjournment

Recommendation:

That West Elgin Council hereby adjourn the public meeting, pursuant to the *Drainage Act*.

5. Delegations

5.1 Scott Mohan Re: High Property Taxes on Commercial (Lock-it-Up) Property

5.2 Amy Sousa, Roots & Revival 2026 Re: Use of Port Glasgow Trailer Park

6. Adoption of Minutes

Recommendation:

That West Elgin Council hereby adopt the Minutes of October 23, 2025 as presented.

7. Business Arising from Minutes

8. Staff Reports

8.1 Planning

8.1.1 Severance Application E60-25, Comments to Elgin County

Recommendation:

That West Elgin Council hereby receives the report from Robert Brown, Planner regarding severance application File E60-25 – Comments to Elgin County (Planning Report 2025-24), and

That West Elgin Council hereby recommends approval to the Land Division Committee of the County of Elgin for severance application, File E60-25, subject to the Lower-Tier Municipality conditions in Appendix One of this report; and

That West Elgin Council directs administration to provide this report as Municipal comments to the County of Elgin.

8.1.2 Severance Application E64-25, Comments to Elgin County

Recommendation:

That West Elgin Council hereby receives the report from Robert Brown, Planner regarding severance application File E64-25 – Comments to Elgin County (Planning Report 2025-25).

And that West Elgin Council hereby recommended approval to the Land Division Committee of the County of Elgin for severance application, File E-64-25, subject to the Lower-Tier Municipality conditions in Appendix One of this report;

And further that West Elgin Council directs administration to provide this report as Municipal Comments to the County of Elgin.

8.2 Wastewater

8.2.1 OCWA, Wastewater Operations, Third Quarter 2025

Recommendation:

That West Elgin Council hereby receive the Rodney and West Lorne Wastewater Operations Reports, Third Quarter 2025, for information purposes.

8.3 Water

8.3.1 OCWA Water Operations, Third Quarter 2025

Recommendation:

That West Elgin Council hereby receive the West Elgin Distribution System (Water) Operations Report, Third Quarter 2025, for information purposes.

8.4 Municipal Drains

8.4.1 Mumford Drain Tender Results

Recommendation:

That West Elgin Council hereby receives the report from Terri Towstiuć, Clerk, re: Tender Results, Mumford Drain; and

That Council approves the low tender submission from McNally Excavating Ltd., in the amount of \$407,817.00 (HST included).

9. Committee and Board Reports or Updates

Council opportunity to provide updates from respective boards and/or committees.

10. Notice of Motion

10.1 Councillor Sousa - Implementation of Crosswalks

To be read on November 27, 2025

Whereas safety remains a key concern for all residents of West Elgin and at present there are limited painted crosswalks and no crosswalk lighting.

Therefore I, Councillor Sousa am putting forward the following notice of motion:

That Council direct staff to investigate potential options for the implementation of standard painted crosswalk infrastructure throughout West Elgin, with consideration be given to incorporating a design element within applicable crosswalks to honour our veterans and serve as a lasting symbol of remembrance within our community, and

Further, that staff include cost estimates for the installation of crosswalk lights in proximity to schools, ensuring alignment with existing or additional crossing signage.

10.2 Deputy Mayor Tellier - Policing Committee

To be read on November 27, 2025

Whereas growing concerns in the community mount regarding safety of residents, West Elgin Council hereby directs staff to reinstate The Policing Committee for The Municipality of West Elgin, appointing a council member as well as work with the OPP to have an officer appointed to the committee.

11. Council Inquires/Announcements

Council opportunity for informal Announcement and/or Inquiries.

12. Correspondence

Recommendation:

That West Elgin Council hereby receive and file all correspondence, not otherwise dealt with.

12.1 County of Elgin Correspondence

12.1.1 County of Elgin, Notice of Decision, E 52-25

12.1.2 County of Elgin Media Advisory Re: New Livestream for Council and Committee Meetings

12.1.3 County of Elgin Economic Development & Tourism Update, Fall 2025

12.2 Development Charges Updates

12.2.1 Watson & Associates, Further Updates Re: Development Charges Act

12.2.2 Watson & Associates, Changes to the Development Charges Framework

12.2.3 Letter from Rob Flack

12.2.4 Letter dated October 30, 2025 from Hon. Robert J Flack Re: Amendments to Development Charges Act

12.3 Resolutions

12.3.1 Township of Stonemills Resolution 19-695-2025 Re: Advocacy for Funds to Effectively Manage the Emerald Ash Borer Infestation

12.3.2 Municipality of Tweed Resolution C-2025-10-22 Re: Collaborative Action on Sustainable Waste Management in Ontario

12.3.3 City of Brampton Resolution CW303-2025 Re: Provincial Decision on Automated Speed Enforcement (ASE)

12.3.4 Town of East Gwillimbury Resolution Re: Opposition to the Protect Ontario by Unleashing Our Economy Act, 2025

12.3.5 City of Cambridge Resolution Re: Rent Protection for Tenants

13. Items Requiring Council Consideration

None presented prior to the meeting.

14. By-Laws

14.1 By-law 2025-61, Hookaway Drain, 1st and 2nd Reading Only

Recommendation:

That By-law 2025-61, being a By-Law to provide for drainage works on the Hookaway Drain in the Municipality of West Elgin, be read a first and second time, and provisionally adopted.

15. Closed Session

Recommendation:

That West Elgin Council hereby proceeds into Closed Session at _____ pm, to discuss matters pursuant to the *Municipal Act*, Section 239 (2):

- (b) Identifiable individuals (Volunteer Recognition Selection)
- (e) litigation or potential litigation (Port Glasgow Trailer Park)
- (b) Identifiable individuals (Third Party Contractors)
- (d) Labour Relations/Employee Negotiations (CAO Contract)

16. Report from Closed Session

Clerk to provide Report from Closed Session.

17. Confirming By-Law

Recommendation:

That By-law 2025-62 being a By-law to confirm the proceeding of the Regular Meeting of Council held on November 13, 2025, be read a first, second and third and final time.

18. Adjournment

Recommendation:

That the Council of the Municipality of West Elgin hereby adjourn at _____ to meet again at 4:00pm, on Thursday November 27, 2025 or at the call of the Chair.