



# **Municipality of West Elgin**

## **Agenda**

### **Council Meeting**

Date: June 26, 2025, 4:00 p.m.  
Location: Council Chambers  
160 Main Street  
West Lorne

Council Meetings are held in-person at 160 Main Street, West Lorne, and the post-meeting recording available at [www.westelgin.net](http://www.westelgin.net), when available (pending no technical difficulties).

1. Call to Order
2. Adoption of Agenda

Recommendation:

That West Elgin Council hereby adopts the Regular Council Agenda for June 26, 2025 as presented.

3. Disclosure of Pecuniary Interest
4. Public Meeting

Recommendation:

That West Elgin Council hereby proceed into a Public Meeting pursuant to the *Drainage Act*.

#### **4.1 Engineers Report, dated April 29, 2025**

Recommendation:

That the Council of the Municipality of West Elgin hereby receives the Engineers report as prepared and presented by Mr. JM Spriet, P. Eng.; and

That Council authorizes staff to initiate the tender process in accordance with the Drainage Act, as required, for the construction of the Municipal Drain known as Dunborough Road Drain, to be considered by Council following the Court of Revision; and

That the Court of Revision be scheduled for Thursday, August 14, 2025, at 3:30pm; and

That Council consider the provisional By-Law 2025-41, as presented in the By-Law portion of the agenda for a first and second reading.

#### **4.2 Landowner Comment**

#### **4.3 Public Comment**

#### **4.4 Council Comment**

#### **4.5 Adjournment of Public Meeting**

Recommendation:

That West Elgin Council hereby adjourn the Public Meeting, pursuant to the *Drainage Act*.

### **5. Presentation of Senior of the Year Award**

### **6. Adoption of Minutes**

Recommendation:

That West Elgin Council hereby adopt the Minutes of June 12, 2025 (Regular Meeting) and June 23, 2025 (Special Meeting) as presented.

### **7. Business Arising from Minutes**

### **8. Staff Reports**

#### **8.1 Planning**

### **8.1.1 Severance Application E36-25 – Comment to Elgin County**

Recommendation:

That West Elgin Council hereby receives the report from Robert Brown, Planner regarding severance application File E36-25 – Comments to Elgin County (Planning Report 2025-15).

And that West Elgin Council hereby recommends approval to the Land Division Committee of the County of Elgin for severance application, File E-36-25, subject to the Lower-Tier Municipality conditions in Appendix One of this report;

And further that West Elgin Council directs administration to provide this report as Municipal comments to the County of Elgin.

## **8.2 Infrastructure and Development**

### **8.2.1 2025 Line Painting Tender Results**

Recommendation:

That West Elgin Council hereby receives the report from Dave Charron, Manager of Infrastructure and Development; and

That West Elgin Council hereby approves the tender amount of \$58,581.00 plus applicable taxes from RanN Maintenance of Guelph ON for line painting services.

### **8.2.2 Monthly Report, April and May, 2025**

Recommendation:

That West Elgin Council hereby receives the report from Dave Charron, Manager of Infrastructure and Development, for information purposes.

## **8.3 Community Services/Clerk**

### **8.3.1 Request for Support, Roots and Revival Festival 2025**

Recommendation:

That West Elgin Council hereby receives the report from Terri Towstiuć, Manager of Community Services/Clerk Re: Roots & Revival Festival, July 18-20, 2025, Requests to Council; And

That Council hereby approve the laneway closure for the municipal “laneway” that runs from Munroe Street to Main Street (West Lorne); And

Further that Council approve the use of the sound equipment for the festival; And

Further that Council approve the use of the parking lot located at the Bo Horvat Community Centre, for the Firefighters Barbeque, and supply of picnic tables and waste receptacles; And

Further that Council approve the concept of the mural(s), to be painted on the bay doors of the West Lorne Fire Department;

Further that Council approve a donation of up to \$3,000 for paint supplies for the painted murals; And

Further that Council deny the request for use Municipally owned pulled behind cherry picker style equipment.

### **8.3.2 Request from Recreation Committee Re: Cash Payment for Canada Day Performers**

Recommendation:

That West Elgin Council hereby receives the report from Terri Towstiuć, Manager of Community Services/Clerk; And

That Council hereby approve the request for cash payments, \$175.00 total, for compensation for the musical performers for the Canada Day Celebration event, to be held on July 1, 2025; And

That Council direct staff to use the funds allocated from the Federal Canada Day Grant and the Municipal Budget.

## **8.4 Corporate Services/Finance**

#### **8.4.1 West Elgin Water Consumption Adjustments**

Recommendation:

That West Elgin Council hereby receives the report from M. Badura, Manager of Corporate Services – Treasurer re: West Elgin Water Consumption Adjustments for information:

And that West Elgin Council directs staff to draft a report to the Tri-County Water Board for the approval to proceed.

#### **9. Committee and Board Reports or Updates**

Council opportunity to provide any committee and/or board updates.

#### **10. Notice of Motion**

#### **11. Council Inquires/Announcements**

Council opportunity to for informal inquiries or announcements.

#### **12. Correspondence**

Recommendation:

That West Elgin Council hereby receive and file all correspondence, not otherwise dealt with.

##### **12.1 Elgin County, Economic Development Update, Summer 2025**

##### **12.2 EMO St. Clair Sector Update, June 2025**

##### **12.3 County of Elgin, Updates on Bills 5, 17 and 30**

#### **13. Items Requiring Council Consideration**

##### **13.1 Letter dated June 10, 2025 from Elgin County Office of the Warden Re: Community Safety and Well-Being Review and Update**

Recommendation:

That West Elgin Council hereby acknowledge receipt of the Elgin County, Community Safety and Well-Being Review and Update; And

That in accordance with Ontario Regulation 414/23, Council hereby approve the Community Safety and Well-Being Review and Update, as presented.

#### **14. By-Laws**

**14.1 2025-41, Dunborough Road Drain Provisional**

Recommendation:

That By-law 2025-41, being a By-Law to provide for drainage works on the Dunborough Road Drain in the Municipality of West Elgin, be read a first and second time, and provisionally adopted.

**15. Closed Session**

Recommendation:

That the Council of the Municipality of West Elgin hereby proceeds into Closed Session at \_\_\_\_\_ pm, to discuss matters pursuant to the Municipal Act, Section 239 2(k) , being a position, plan, procedure, criteria or instruction to be applied to any negotiation carried on or to be carried on by or on behalf of the municipality of local board (Port Glasgow Trailer Park Contracts).

**16. Report from Closed Session**

**17. Confirming By-Law**

Recommendation:

That By-law 2025-42 being a By-law to confirm the proceeding of the Regular Meeting of Council held on June 26, 2025, be read a first, second and third and final time.

**18. Adjournment**

Recommendation:

That the Council of the Municipality of West Elgin hereby adjourn at \_\_\_\_\_ to meet again at 4:00pm, on Thursday, July 17, 2025, or at the call of the Chair.