



Municipality of West Elgin

Agenda

Bo Horvat Community Centre Board of Management

June 11, 2025, 9:00 a.m.

Council Chambers

160 Main Street

West Lorne

Documents are available in alternate formats upon request. Please contact the Clerk's Department if you require an alternate format or accessible communication support at 519-785-0560 or by email at clerk@westelgin.net.

Pages

1. Call to Order

2. Adoption of Agenda

Recommendation:

That Bo Horvat Community Centre Board of Management hereby adopts the Agenda as presented.

3. Disclosure of Pecuniary Interest

4. Minutes

3

Recommendation:

That Bo Horvat Community Centre Board of Management Committee adopt the minutes of April 30, 2025 as circulated and printed.

5. Business Arising from Minutes

6. Financials

Recommendation:

That Bo Horvat Community Centre Board of Management Committee adopt the financials as of May 31, 2025 as presented.

7. New Business

7.1 Skating Club Update

7.2 Minor Hockey Update

8. Staff Operations Update

8.1 Dehumidification System

8.2 Arena Grant Update

9. Adjournment

Recommendation:

That the Bo Horvat Community Centre Board of Management hereby adjourn at _____ a.m. to meet again on July 9, 2025 at 9:00am.



Municipality of West Elgin

Minutes

Bo Horvat Community Centre Board of Management

April 30, 2025, 9:00 a.m.

Council Chambers

160 Main Street

West Lorne

Present: Ken Loveland, Dutton Dunwich
Jim Hathaway, WESC
Bill Denning, West Elgin

Regrets: Jessica Small, WLMHA

Staff Present: Adam Ecker, Recreation Supervisor
Jenn Vanesse, Recording Secretary
Terri Towstiuc, Clerk

1. Call to Order

Chair K. Loveland called the meeting to order at 9:01 a.m.

2. Adoption of Agenda

Moved: Jim Hathaway, WESC

Seconded: Bill Denning, West Elgin

That West Elgin Community Centre Board of Management hereby adopts the Agenda as presented.

Carried

4. Minutes

Moved: Jim Hathaway, WESC

Seconded: Bill Denning, West Elgin

That West Elgin Community Centre Board of Management Committee adopt the minutes of February 12, 2025 as circulated and printed.

Carried

5. Business Arising from Minutes

No business arising from the minutes.

6. Financials

Moved: Bill Denning, West Elgin

Seconded: Jim Hathaway, WESC

That the Bo Horvat Community Centre Board of Management Committee adopts the financials as presented.

Carried

7. New Business

7.1 Rental Agreement Draft

Staff is combining the agreement and policy and will bring back as soon as possible. Also the dehumidification representative has been lined up for when we hear back from the grant that was applied for.

7.2 Skating Club Update

Complete and successful season. A big thank you to staff for everything they do. They are looking for board members and their AGM is May 14th at the scout hall in West Lorne.

7.3 Minor Hockey Update

Nothing to report at this time.

7.4 Operations Update

Staff is waiting for a call back from the board cleaning company which it is usually in May. The dehumidification replacement is 8-10 week of order to install. Cannot proceed with the replacement until we know what is happening with the grant.

8. Adjournment

Moved: Jim Hathaway, WESC

Seconded: Bill Denning, West Elgin

That the West Elgin Community Centre Board of Management hereby adjourn at 9:11 a.m. to meet again on June 11th 2025 or at the call of the Chair.

Carried

Ken Loveland, Chair

Jenn VanEsse, Recording
Secretary

Municipality of West Elgin - Bo Horvat Community Centre Board of Management

Income Statement

As of May 31, 2025

		<u>2025 Actuals</u>	<u>2025 Budget</u>
Revenue			
01-7600-6202	GRANT FROM DUTTON/DUNWICH	(25,982.00)	(77,946.00)
01-7600-6501	ICE RENTAL	(100,277.78)	(190,000.00)
01-7600-6502	SIGN RENTAL	150.00	(7,000.00)
01-7600-6504	PUBLIC SKATING	(735.00)	(4,500.00)
01-7600-6505	SKATE SHARPENING	(1,115.00)	(1,200.00)
01-7600-6506	VENDING MACHINE REVENUE	(75.00)	-
Operating Expenses			
01-7600-7415	TRAINING	-	3,000.00
01-7600-7430	Wages Transfer In	73,473.92	145,000.00
01-7600-7441	MEMBERSHIPS & DUES	460.00	600.00
01-7600-7450	HEALTH & SAFETY	-	600.00
01-7600-7452	UNIFORMS	-	500.00
01-7600-7500	HYDRO	33,036.87	75,000.00
01-7600-7501	GAS	8,397.24	7,500.00
01-7600-7502	ARENA - WATER	2,915.14	8,000.00
01-7600-7510	INSURANCE	45,416.16	50,000.00
01-7600-7515	BUILDING REPAIRS & MAINTENANCE	3,596.25	10,000.00
01-7600-7516	JANITORIAL	19.98	1,300.00
01-7600-7520	GROUNDS MAINTENANCE	-	500.00
01-7600-7529	ADMINISTRATION EXPENSE	-	3,000.00
01-7600-7531	CONTRACTS & AGREEMENTS	1,035.48	2,000.00
01-7600-7601	PHONE & INTERNET	1,278.73	4,000.00
01-7600-7609	TOOLS	9.99	250.00
01-7600-7611	EQUIPMENT MAINTENANCE	13,731.61	10,000.00
01-7600-7613	EQUIPMENT PURCHASE	-	5,000.00
01-7600-7614	EQUIPMENT RENTAL	-	500.00
01-7600-7650	OFFICE SUPPLIES	-	100.00
01-7600-7660	OTHER SUPPLIES	-	500.00
01-7600-7701	FUEL - GAS	-	2,500.00
01-7600-7900	Transfer to Reserves	-	50,000.00
01-7600-7901	Transfer from Reserves	-	(558,125.00)
Capital			
01-7600-8012	CAPITAL - Arena Renovations	596.45	-
01-7600-8013	CAPITAL - Boards Repair	-	318,125.00
01-7600-8014	CAPITAL - Dehumidification System	-	240,000.00
		\$ 55,933.04	\$ 99,204.00