



# **Municipality of West Elgin**

## **Agenda**

### **Council Meeting**

Date: April 24, 2025, 4:00 p.m.  
Location: Council Chambers  
160 Main Street  
West Lorne

Council Meetings are held in-person at 160 Main Street, West Lorne, and the post-meeting recording available at [www.westelgin.net](http://www.westelgin.net), when available (pending no technical difficulties).

**1. Call to Order**

**2. Adoption of Agenda**

Recommendation:

That West Elgin Council hereby adopts the Regular Council Agenda for April 24, 2025, as presented.

**3. Disclosure of Pecuniary Interest and General Nature Thereof**

**4. Adoption of Minutes**

Recommendation:

That West Elgin Council hereby adopt the Minutes of April 10, 2025, as presented.

**5. Business Arising from Minutes**

**6. Staff Reports**

**6.1 Infrastructure & Development**

### **6.1.1 Truck 11 Replacement**

Recommendation:

That West Elgin Council hereby receives the report from Lee Gosnell, Manager of Infrastructure and Development; And

That West Elgin Council approves ordering one (1) new single axle dump truck from Viking-Cives Ltd. of Mount Forest ON, for the quoted price of \$249,834.00 plus applicable tax.

### **6.1.2 2025 Landfill Monitoring Agreement**

Recommendation:

That West Elgin Council hereby receives the report from Lee Gosnell, Manager of Infrastructure and Development; And

That West Elgin Council approve the 2025 Landfill Monitoring Agreement submitted by BluMetric Environmental at the cost of \$41,358.00 plus applicable taxes.

### **6.1.3 Roadside Mower Replacement**

Recommendation:

That West Elgin Council hereby receives the report from Lee Gosnell, Manager of Infrastructure and Development; And

That West Elgin Council approves the purchase of one (1) new Woods BW 10.61 batwing mower from Kent Farm Supplies in Blenheim, Ontario for the quoted price of \$34,000.00 plus applicable taxes.

## **6.2 Community Services & Clerks**

### **6.2.1 Options to fill Ward 3 Vacancy**

Recommendation:

That West Elgin Council hereby receives the report from Terri Towstiuc, Clerk re: Options, Filling the Vacancy of Ward 3 Councillor; And

Whereas Council declared the seat of Ward 3 Councillor vacant on April 10, 2025; And

Whereas Council is required to determine the method of filling a vacant seat, pursuant to the *Municipal Act*, Section 263;

Therefor Council direct the Clerk to proceed with Option\_\_\_\_\_, being \_\_\_\_\_, to fill the vacancy of Councillor, Ward 3 for the remainder of the 2022-2026 term of Council.

## **6.3 Chief Administrative Officer**

### **6.3.1 Port Glasgow Trailer Park Financial Analysis Study Quote**

Recommendation:

That West Elgin Council hereby receives the report from Robin Greenall, CAO regarding the Port Glasgow Trailer Park Financial Analysis Study–Quote.

And That Council approves the recommendation to contract Watson and Associates Economist Ltd. to complete a financial analysis study, and to fund the cost of the service through the Municipality of West Elgin’s Port Glasgow Trailer Park Reserves.

## **7. Committee and Board Reports or Updates**

- Economic Development Committee
- Bo Horvat Community Center (Arena) Board
- Recreation Committee
- Four Counties Transit Committee
- Old Town Hall Committee
- Heritage Homes
- Rodney Park
- Other Committees

## **8. Notice of Motion**

None received.

## **9. Council Inquires/Announcements**

Council opportunity for information inquiries or announcements.

## **10. Correspondence**

Recommendation:

That West Elgin Council hereby receive and file all correspondence, not otherwise dealt with.

### **10.1 2025 Ontario Senior of the Year**

### **10.2 County of Elgin, E 15-2025 Notice of No Appeals**

### **10.3 County of Elgin, From the Council Chambers, April 8, 2025**

#### **10.4 Longwoods to Lakeshore Project Update - Spring 2025**

### **11. Items Requiring Council Consideration**

#### **11.1 Request for Proclamation of June 7, 2025 as LemonAID Day**

Recommendation:

That West Elgin Council hereby receive the request dates April 4, 2025 from Family and Children's Services St. Thomas and Elgin; And

That Council hereby approve the request to proclaim Saturday, June 7, 2025 as LemondAID day, a county-wide initiative led by a partnership between Doug Tarry Homes and the Elgin Children's Foundation, for the purpose of raising funds to send deserving children connected with Family and Children's Services of St. Thomas and Elgin to camp.

### **12. Confirming By-Law**

Recommendation:

That By-law 2025-21 being a By-law to confirm the proceeding of the Regular Meeting of Council held on April 24, 2025, be read a first, second and third and final time.

### **13. Adjournment**

Recommendation:

That the Council of the Municipality of West Elgin hereby adjourn at \_\_\_\_\_ to meet again at 4:00pm, on Thursday, May 8, 2025, or at the call of the Chair.