



Municipality of West Elgin

Agenda

Bo Horvat Community Centre Board of Management

April 30, 2025, 9:00 a.m.

Council Chambers

160 Main Street

West Lorne

Documents are available in alternate formats upon request. Please contact the Clerk's Department if you require an alternate format or accessible communication support at 519-785-0560 or by email at clerk@westelgin.net.

Pages

1. Call to Order

2. Adoption of Agenda

Recommendation:

That West Elgin Community Centre Board of Management hereby adopts the Agenda as presented.

3. Disclosure of Pecuniary Interest

4. Minutes

3

Recommendation:

That West Elgin Community Centre Board of Management Committee adopt the minutes of February 12, 2025 as circulated and printed.

5. Business Arising from Minutes

6. Financials

6

7. New Business

7.1 Rental Agreement Draft

7.2 Skating Club Update

7.3 Minor Hockey Update

8. Adjournment

Recommendation:

That the West Elgin Community Centre Board of Management hereby adjourn at _____ a.m. to meet again on June 11th 2025 or at the call of the Chair.



Municipality of West Elgin

Minutes

Bo Horvat Community Centre Board of Management

February 12, 2025, 9:00 a.m.

Council Chambers

160 Main Street

West Lorne

Present: Ken Loveland, Dutton Dunwich
Jim Hathaway, WESC
Bill Denning, West Elgin
Jessica Small, WLMHA

Regrets: Ryan Statham, West Elgin

Staff Present: Adam Ecker, Recreation Supervisor
Jenn Vanesse, Recording Secretary
Terri Towstiuc, Clerk
Robin Greenall, Chief Administrative Officer

1. Call to Order

Chair K. Loveland called the meeting to order at 9:00 a.m.

2. Adoption of Agenda

Moved: Bill Denning, West Elgin

Seconded: Jim Hathaway, WESC

That Bo Horvat Community Centre Board of Management hereby adopts the Agenda as presented.

Carried

4. Minutes

Moved: Jim Hathaway, WESC

Seconded: Jessica Small, WLMHA

That Bo Horvat Community Centre Board of Management Committee adopt the minutes of January 8, 2025 as circulated and printed.

Carried

5. Business Arising from Minutes

No business arising from the minutes.

6. Financials

Moved: Jim Hathaway, WESC

Seconded: Bill Denning, West Elgin

That Bo Horvat Community Centre Board of Management hereby adopts the Financials as present.

Carried

7. New Business

7.1 Skating Club Update

Thank you to staff for things running smoothly. Registration has stayed consistent so far.

7.2 Minor Hockey Update

There will be some changes coming from OHF, just not sure what those changes will look like as of yet. There was a concern of away teams setting up their banners in the main entrance. Terri and Adam will work on this to come up with an expectation plan for them.

7.3 Ice Rental Agreement/Seasonal Ice User Policy Review & Discussion

Some suggestions were brought forward to revamp the policy and agreement such as defining what local/youth/adult is, what a seasonal ice user would be, removing formula for ice allocation, and cancellations. The draft will be brought back to the March/April meeting for review.

8. Staff Operations Update

Zamboni was fixed quickly after the last meeting and cost was estimated around \$3500. Everything is operating as normal.

9. Adjournment

Moved: Jessica Small, WLMHA

Seconded: Jim Hathaway, WESC

That the West Elgin Community Centre Board of Management hereby adjourn at 9:24 a.m. to meet again on March 12, 2025 at 9:00 am.

Carried

Ken Loveland, Chair

Jenn VanEsse, Recording
Secretary

Municipality of West Elgin - Bo Horvat Community Centre Board of Management

Income Statement As of March 31, 2025

		<u>2025 Actuals</u>	<u>2025 Budget</u>
Revenue			
01-7600-6202	GRANT FROM DUTTON/DUNWICH	-	(77,946.00)
01-7600-6501	ICE RENTAL	(100,277.78)	(190,000.00)
01-7600-6502	SIGN RENTAL	-	(7,000.00)
01-7600-6504	PUBLIC SKATING	(735.00)	(4,500.00)
01-7600-6505	SKATE SHARPENING	(1,105.00)	(1,200.00)
Expenses			
01-7600-7415	TRAINING	-	3,000.00
01-7600-7430	Wages Transfer In	50,408.76	145,000.00
01-7600-7441	MEMBERSHIPS & DUES	460.00	600.00
01-7600-7450	HEALTH & SAFETY	-	600.00
01-7600-7452	UNIFORMS	-	500.00
01-7600-7500	HYDRO	21,944.62	75,000.00
01-7600-7501	GAS	2,999.19	7,500.00
01-7600-7502	ARENA - WATER	588.34	8,000.00
01-7600-7510	INSURANCE	45,416.16	50,000.00
01-7600-7515	BUILDING REPAIRS & MAINTENANCE	1,424.44	10,000.00
01-7600-7516	JANITORIAL	9.99	1,300.00
01-7600-7520	GROUNDS MAINTENANCE	-	500.00
01-7600-7529	ADMINISTRATION EXPENSE	-	3,000.00
01-7600-7531	CONTRACTS & AGREEMENTS	835.48	2,000.00
01-7600-7601	PHONE & INTERNET	747.16	4,000.00
01-7600-7609	TOOLS	9.99	250.00
01-7600-7611	EQUIPMENT MAINTENANCE	3,596.53	10,000.00
01-7600-7613	EQUIPMENT PURCHASE	-	5,000.00
01-7600-7614	EQUIPMENT RENTAL	-	500.00
01-7600-7650	OFFICE SUPPLIES	-	100.00
01-7600-7660	OTHER SUPPLIES	-	500.00
01-7600-7701	FUEL - GAS	-	2,500.00
01-7600-7900	Transfer to Reserves	-	50,000.00
01-7600-7901	Transfer from Reserves	-	(558,125.00)
Capital			
01-7600-8007	CAPITAL - BOARDS REPAIR	-	318,125.00
01-7600-8010	CAPITAL - Dehumidification System	-	240,000.00
Net (Surplus)/Deficit		\$ 26,322.88	\$ 99,204.00