



Municipality of West Elgin

Agenda

Council Meeting

Date: **March 27, 2025, 4:00 p.m.**
Location: **Council Chambers**
160 Main Street
West Lorne

Council Meetings are held in-person at 160 Main Street, West Lorne, and the post-meeting recording available at www.westelgin.net, when available (pending no technical difficulties).

1. **Call to Order**
2. **Adoption of Agenda**

Recommendation:

That West Elgin Council hereby adopts the Regular Council Agenda for March 27, 2025 as presented.

3. **Disclosure of Pecuniary Interest**

4. Delegations

Delegations to be heard, in compliance with By-Law 2024-05, Being a By-Law to establish rules of procedure for the meetings of Council, Council Committees and Boards of The Corporation of the Municipality of West Elgin.

Section 6.8. Delegations shall be limited in speaking to not more than ten (10) minutes in total per person, per group or per organization.

Section 12.1. Members of the public who constitute the audience in the Council Chamber, shall respect the decorum of Council, maintain order and quiet and may not:

- a. Address Council without permission.
- b. Interrupt any speaker or action of the Members or any person addressing Council.
- c. Speak out.
- d. Behave in a disorderly manner, or;
- e. Make any noise or sound that proves disruptive to the conduct of the Meeting.

Section 12.2. Placards, signs, posters, etc. or any advertising devices shall not be permitted in the Council Chambers, or any other location in which Council may conduct their business.

Section 12.3. Should turn all electronic communication devices to “vibrate”, “silent” or “mute” during the entire meeting or exit the meeting if they wish to make/receive a telephone call.

Section 12.4. The Mayor (Chair) may request that a member or members of the public vacate the Council Chambers or any other location in which Council may conduct their business if their behaviour is deemed to be disruptive to the business at hand.

4.1 Marsha Kalita & Trisha Pearson, West Lorne Optimist 50-Year Banners

4.2 Norm Miller & Dave Chamberlain - Port Glasgow Trailer Park

4.2.1 Presentation

4.2.2 Letter dated March 6, 2025, Bob Miller & Mac Ford

4.2.3 Email dated March 12, 2025, Steve McDonald

4.3 Adam Lumley - Port Glasgow Trailer Park Sale, Additional Considerations

5. Adoption of Minutes

Recommendation:

That West Elgin Council hereby adopt the Minutes of March 13, 2025, as presented.

6. Business Arising from Minutes

7. Staff Reports

7.1 Municipal Drains

7.1.1 Section 78 Hookaway Drain

Recommendation:

That West Elgin Council hereby receives the Section 78, Notice of Request for Drain Major Improvement for the Municipal Drain known as the Hookaway Drain; And

That Council approve the request for the Improvement of the Hookaway Drain, dated March 13, 2025, submitted by Darryl Clarke, President, West Elgin Ready Mix; And

That Council direct staff to forward to Spriets and Associates, to proceed with the necessary actions, pursuant to the *Drainage Act*.

7.2 Operations & Community Services

7.2.1 2025 Maintenance Gravel

Recommendation:

That West Elgin Council hereby receives the report from Lee Gosnell, Manager of Infrastructure and Development; re: 2025 Maintenance Gravel; and

That West Elgin Council authorizes an extension of the 2024 maintenance gravel contract with Johnston Bros. Ltd. (at the 2024 price) to cover the 2025 season.

7.3 Planning

7.3.1 Munroe St. Property – Future Development Next Steps

Recommendation:

That West Elgin Council hereby receives the report from Robert Brown, Planner regarding next steps for potential development of municipally owned lands on the north side of Munroe St.

And that Council directs administration to retain Pinchin, at a cost of \$6,200 plus HST, to move forward with completion of Phase I ESA on the subject lands.

7.4 Clerk's

7.4.1 Animal Control RFP

Recommendation:

That West Elgin Council hereby receives the report from Terri Towstiuć, Manager of Community Services/Clerk Re: Animal Control Services, Request for Proposals Received; And

That Council hereby accept the submission received from Jeoff and Jodi Bedore, Southwest Middlesex Animal Shelter, for Animal Control (Canine) Services; And

Further that Council directs the Clerk to prepare the approved agreement and by-law for signing at the next scheduled meeting of Council.

7.5 Finance/Administration

7.5.1 2024 Roots & Revival Festival

Recommendation:

That West Elgin Council hereby receives the report from M. Badura, Manager of Corporate Services – Treasurer re: Roots and Revival – Final Report; and That West Elgin Council receives this report for information only.

7.5.2 2024 Cyber Incident

Recommendation:

That West Elgin Council hereby receives the report from M. Badura, Manager of Corporate Services (Treasurer) re: 2024 Cyber Incident for information only.

7.5.3 2025 Capital Budget

Recommendation:

That West Elgin Council hereby receives the report from M. Badura, Manager of Corporate Services (Treasurer) for information and discussion purposes.

7.5.4 Amendment to By-law 2020-88, Set Rates of Remuneration for Members of Council

Recommendation:

That West Elgin Council hereby receives the report from M. Badura, Manager of Corporate Services – Treasurer re: Amendment to By-Law 2020-88;

And That West Elgin Council approves the revisions to the existing By-Law 2020-88 as presented.

8. Committee and Board Reports or Updates

Council opportunity to provide any committee or board updates.

9. Notice of Motion

9.1 Councillor Statham - Notice of Motion for Reconsideration (Motion 2024-463)

I, Councillor Statham, provide Notice of Motion for Reconsideration of Motion 2024-463 from December 19, 2024 regarding Port Glasgow Trailer Park next steps, to be considered at the April 10, 2025, Regular Meeting of council.

Motion to be included on April 10, 2025 agenda, for consideration:

Whereas the Port Glasgow Trailer Park lands were declared as surplus by Council at its October 24, 2024 meeting;

And whereas the proposed divestment has not been clearly communicated to the users of Port Glasgow Trailer Park or surrounding area;

And whereas alternative uses or revenue opportunities have not been explored and compared to the current divestment plan.

Be it resolved that the divestment of Port Glasgow Trailer Park be deferred until a comprehensive cost-recovery analysis is completed, outlining the financial implications of continued municipal ownership and operation; And

Further that a report is delivered to Council with full-cost recovery options and divestment options.

9.2 Councillor Denning - Motion to Relocate the West Lorne Cenotaph

I, Councillor Denning, provide Notice of Motion, to introduce a new motion at the April 10, 2025 Regular Meeting of Council, to relocate the West Lorne Cenotaph from the Bo Horvat Community Centre to the Rosalie Krebsz Heritage Park, in West Lorne.

Motion to be included on the April 10, 2025 agenda, for consideration:

Whereas the West Lorne Remembrance Day Service is held annually at the Cenotaph, located in front of the Bo Horvat Community Centre (Arena); And

Whereas the current location requires a major road to be blocked during the ceremony, creating traffic and safety concerns for those attending;

Therefore, West Elgin Council is requesting staff prepare a report to Council with options to move the West Lorne Cenotaph to the Rosalie Krebsz Heritage Park in West Lorne, creating a safe place for the Annual Remembrance Day Service, in collaboration with the West Lorne Legion, and West Lorne Horticultural Society, for presentation and beautification purposes

10. Council Inquires/Announcements

Council opportunity for informal inquiries or announcements.

11. Correspondence

Recommendation:

That West Elgin Council hereby receive and file all correspondence not otherwise dealt with.

11.1 County of Elgin, From the Council Chambers, March 11, 2025

11.2 County of Elgin, Letter of No Appeals, E 9-25 25130 Argyle Line

12. Items Requiring Council Consideration

13. Upcoming Meetings

- Wednesday, April 9 - 9:00am - Bo Horvat Community Centre Board of Management
- Thursday, April 10 - 4:00pm - Regular Council Meeting
- Monday, April 14 - 8:30am - Four Counties Transit Committee
- Tuesday, April 15 - 7:00pm - Tri County Water Board
- Thursday, April 24 - 4:00pm - Regular Council Meeting

14. Closed Session

Recommendation:

That the Council of the Municipality of West Elgin hereby proceeds into Closed Session at _____ pm, to discuss matters pursuant to the *Municipal Act*, Section 23(2)"

- (f) being advice that is subject to solicitor-client privilege, including communications necessary for that purpose (Extension of Integrity Commission Services);
- (c) a proposed or pending acquisition or disposition of land (PGTP);
- (b) personal matters about identifiable individuals, including municipal or local board employees (Council).

15. Report from Closed Session

16. By-Laws

16.1 2025-06, Fleuren Drain, Third Reading

Recommendation:

That By-law 2025-06, being a By-Law to provide for drainage works on the Fleuren Drain in the Municipality of West Elgin, be read a third and final time.

16.2 2025-15, Integrity Commissioner Renewal Agreement, Aird Berlis LLP

Recommendation:

That By-law 2025-15, being a By-law to Authorize the Execution of an Agreement between Aird Berlis LLP for Integrity Commission Services, and Repeal Resolution 2022-353, be read a first, second and third and final time.

16.3 2025-16, Council Remuneration

Recommendation:

That By-law 2025-16, being a By-Law to Set Rates of Remuneration for Members of Council, and Repeal By-law 2020-88, be read a first, second and third and final time.

17. Confirming By-Law

Recommendation:

That By-law 2025-17 being a By-law to confirm the proceeding of the Regular Meeting of Council held on March 27, 2025, be read a first, second and third and final time.

18. Adjournment

Recommendation:

That the Council of the Municipality of West Elgin hereby adjourn at _____ to meet again at 4:00pm, on Thursday, April 10, 2025 or at the call of the Chair.