

Four Counties Transportation Services Committee

Agenda

January 27, 2025, 8:30 a.m.

Council Chambers

160 Main Street

West Lorne

Pages

1. Call to Order

2. Adoption of Agenda

Recommendation:

That the Four Counties Transportation Services Committee adopt the agenda of January 27, 2025, as presented.

3. Disclosure of Pecuniary Interest

4. Minutes

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Recommendation:

That Four Counties Transportation Services Committee hereby adopt the Minutes of October 30, 2024, as presented.

5. Business Arising from Minutes

6. Items of Discussion

6.1 Family Day Transit Request - Do Good Things Co.

5

Presentation will be made available at Transit Meeting.

7. Other Items or Announcements

8. Adjournment

Recommendation:

That the Four Counties Transportation Services Committee hereby adjourn at _____ a.m. to meet again at 8:30am, on April 14, 2025, or at the call of the chair.

Four Counties Transportation Services Committee

Minutes

October 30, 2024, 8:30 a.m.
Council Chambers
160 Main Street
West Lorne

Present: John Wright, Chatham-Kent
Mark McGill, Southwest Middlesex
Don McCallum, Southwest Middlesex
Ryan Statham, West Elgin
Kristina Pringle, West Elgin Community Health Centre
Clyde Harris, Newbury
Linda Dunn, Adult Day Program

Regrets: Richard Leatham, West Elgin

Staff Present: Magda Badura, CAO/Treasurer, West Elgin
Terri Towstiuć, Recording Secretary/Clerk, West Elgin
Jan Metcalfe, Chatham-Kent

Staff Absent: Cathy Case, Clerk/Treasurer, Newbury

1. Call to Order

Chair Mark McGill called the meeting to order at 8:51 a.m.

2. Adoption of Agenda

Resolution No. FCTC 2024- 21

Moved: Don McCallum, Southwest Middlesex

Seconded: Linda Dunn, Adult Day Program

That the Four Counties Transportation Services Committee adopt the agenda of October 21, 2024, as presented.

Carried

3. Disclosure of Pecuniary Interest

No disclosures

4. Minutes

Resolution No. FCTC 2024- 22

Moved: John Wright, Chatham-Kent

Seconded: Don McCallum, Southwest Middlesex

That Four Counties Transportation Services Committee hereby adopt the Minutes of September 9, 2024, as presented.

Carried

5. Business Arising from Minutes

None.

6. Financial Information

Resolution No. FCTC 2024- 23

Moved: Don McCallum, Southwest Middlesex

Seconded: John Wright, Chatham-Kent

That the Four Counties Transit Committee hereby accept the Financials as of September 30, 2024.

Carried

7. Reports

7.1 M. Badura - Transit procedures

Resolution No. FCTC 2024- 24

Moved: Linda Dunn, Adult Day Program

Seconded: Don McCallum, Southwest Middlesex

That Four Counties Transit Committee hereby defer the approval of the transit procedures and specialized transit application form, until the next regular scheduled meeting, January 2025.

Carried

7.2 Fees and Charges, and Draft Budget - 2025

The Committee requested the round-trip charge to remain at \$8.00 per trip for 2025.

Resolution No. FCTC 2024- 25

Moved: Don McCallum, Southwest Middlesex

Seconded: John Wright, Chatham-Kent

That Four Counties Transit Committee approves the 2025 Fees and Charges, as amended.

Carried

Resolution No. FCTC 2024- 26

Moved: John Wright, Chatham-Kent

Seconded: Ryan Statham, West Elgin

That Four Counties Transit Committee hereby approves the 2025 Draft Operating Budget, as presented.

Carried

8. Appoint Chair and Vice-Chair for 2025

Nomination for Chair

Don McCallum nominated Mark McGill for the position of Chair.

John Wright Seconded the nomination for the position of Chair.

Mark McGill accepted the position of Chair.

Recording Secretary: I hereby declare Mark McGill is Chair for the Four Counties Transit Committee for the year 2025.

Nomination for Vice Chair

Don McCallum nominated John Wright for the position of Vice-Chair

Ryan Statham seconded the nomination for the position of Vice-Chair

Recording Secretary: I hereby declare John Wright is Vice Chair for the Four Counties Transit Committee for the year 2025.

9. 2025 Schedule for Information Only

Four Counties Transit Committee proposed quarterly meeting schedule for 2025.

- January 20
- April 14
- July 21
- October 20

10. Additional New Business

None presented.

11. Adjournment

Resolution No. FCTC 2024- 27

Moved: Linda Dunn, Adult Day Program

Seconded: Don McCallum, Southwest Middlesex

That the Four Counties Transportation Services Committee hereby adjourn at 9:31 a.m. to meet again at 8:30am, on Monday, January 20, 2025, or at the call of the chair.

Carried

Mark McGill, Chair

Terri Towstiuic, Recording Secretary

From: info@dogoodthingsco.ca
To: [Councillor Mark McGill](#); [Terri Towstiuic](#); [Amanda Gubbels](#); [Councillor Don McCallum](#)
Subject: Re: Exploring Options for Community Shuttle Initiatives
Date: Monday, January 20, 2025 2:27:56 PM

Thank you Mark,

I appreciate the additional context and for the suggestion of including this on the Four Counties Transit agenda for January 27.

I wanted to pass along the below information for your awareness.

To support my ongoing exploration of rural shuttle options, I've published a survey to gauge interest in regular shopping shuttles within the area. I've included links below if you're interested in reading more or participating.

- Community Shopping Shuttle - Shopper Survey
<https://forms.gle/WrkCahXmo8V3BN8m8>
- Community Shopping Shuttle - Local Business Survey
<https://forms.gle/C7ooNMwKjadfZ5PM9>

I've also included a link to the SWM Celebrate Community Committee's Facebook post / survey regarding a community shuttle for Family Day on February 17, 2025.

- SWM's CCC - Family Day Shuttle Survey
<https://www.facebook.com/share/p/1BWV6AA7vk/>

Please let me know if there's any additional information or documentation I can provide that would be helpful. I look forward to hearing more information after the meeting.

Thank you,

Casey Shannon

Owner | Creator | Facilitator

info@dogoodthingsco.ca
<https://dogoodthingsco.ca/>

We create and facilitate activities in small communities; with the goal of bringing people together, spreading joy, and helping out where we can. We just want to Do Good Things!

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From: Councillor Mark McGill <MMcGill@southwestmiddlesex.ca>

Sent: Tuesday, January 14, 2025 4:02 PM

To: info@dogoodthingsco.ca <info@dogoodthingsco.ca>; Terri Towstiuc <ttowstiuc@westelgin.net>; Amanda Gubbels <agubbels@southwestmiddlesex.ca>; Councillor Don McCallum <dmccallum@southwestmiddlesex.ca>

Subject: Re: Exploring Options for Community Shuttle Initiatives

Good afternoon Casey

I am forwarding this on to Terri, who is the clerk of West Elgin, and Amanda, who is the CAO of Southwest Middlesex. West Elgin administers Four Counties Transit. Don McCallum and I are both on the board of Four Counties transit. Four Counties transit has a meeting on January 27. Could this be on the agenda Terri? We could then get back to Casey with availability of the bus and pricing. Southwest Middlesex staff and council would have to be consulted too I think because the bus service is subsidized by the municipality.

Mark McGill

Councillor Ward 1

Sent from my iPad

On Jan 14, 2025, at 10:39 AM, info@dogoodthingsco.ca wrote:

CAUTION: This email originated from outside of the Southwest Middlesex email system. Please use caution when clicking links or opening attachments unless you recognize the sender and know the content is safe.

Dear Councillor McCallum & Councillor McGill,

I hope this message finds you well. I am writing to explore the possibility of The Municipality of Southwest Middlesex and Four Counties Transportation working together to support community shuttles for large events and activities, and regular (bi-weekly/monthly) shopping shuttles.

Recently, I presented a shuttle plan to local community group, SWM's Celebrate Community Committee, to support Family Day 2025 activities in Southwest Middlesex. While the plan currently focuses on specific villages and hamlets, it can be adjusted to better serve the broader community.

The group is posting a survey to gauge interest in this shuttle, I'm happy to pass along a link when it becomes available.

I see an opportunity for ongoing collaboration between SWM and Four Counties Transportation could make a significant impact, not only by supporting

community events but also by encouraging residents to visit local businesses and connect with neighboring towns. If there is an opportunity to connect, or information/resources that you can share for me to move forward on my own, I appreciate any support you can provide.

Please let me know if you would like more information about the 2025 Family Day shuttle plan or survey. I'd be happy to connect at your convenience.

Thank you for considering this opportunity to support our communities.

Casey Shannon

Owner | Creator | Facilitator

info@dogoodthingsco.ca

<https://dogoodthingsco.ca/>

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STOP #	Location	Address	KMs TO STOP	Travel Time to Stop	ARRIVAL TIME	DEPARTURE TIME	STOP LENGTH	Column 1
START	Ridgetown	Ontario N0P 2C0				9:15:00 AM		
1	Wardsville Masonic Hall	21996 Hagerty Rd, Wardsville, ON N0L 2N0	34.8	0:28:00	9:50:00 AM	10:00:00 AM	10	1st Pick Up
2	Glencoe Library	123 McKellar St, Glencoe, ON N0L 1M0	14.4	0:12:00	10:12:00 AM	10:20:00 AM	8	Storytime @ 10:30
3	Glencoe Arena	138 Mill St, Glencoe, ON N0L 1M0	0.4	0:01:00	10:21:00 AM	10:30:00 AM	9	
4	The Archives	178 McKellar St, Glencoe, ON N0L 1M0	0.8	0:02:00	10:32:00 AM	10:40:00 AM	8	
5	Ekfrid Community Centre	48A Wellington Ave, Appin, ON N0L 1A0	7.8	0:07:00	10:47:00 AM	11:00:00 AM	13	CCC Event Start
6	Glencoe Library	123 McKellar St, Glencoe, ON N0L 1M0	8.3	0:08:00	11:08:00 AM	11:20:00 AM	12	
7	Glencoe Arena	138 Mill St, Glencoe, ON N0L 1M0	0.4	0:01:00	11:21:00 AM	11:30:00 AM	9	
8	The Archives	178 McKellar St, Glencoe, ON N0L 1M0	0.8	0:02:00	11:32:00 AM	11:40:00 AM	8	
9	Ekfrid Community Centre	48A Wellington Ave, Appin, ON N0L 1A0	7.8	0:07:00	11:47:00 AM	12:00:00 PM	13	
10	Wardsville Masonic Hall	21996 Hagerty Rd, Wardsville, ON N0L 2N0	21.8	0:17:00	12:17:00 PM	12:25:00 PM	8	
11	Glencoe Library	123 McKellar St, Glencoe, ON N0L 1M0	14.4	0:12:00	12:37:00 PM	12:45:00 PM	8	
12	Glencoe Arena	138 Mill St, Glencoe, ON N0L 1M0	0.4	0:01:00	12:46:00 PM	12:55:00 PM	9	
13	The Archives	178 McKellar St, Glencoe, ON N0L 1M0	0.8	0:02:00	12:57:00 PM	1:05:00 PM	8	
14	Ekfrid Community Centre	48A Wellington Ave, Appin, ON N0L 1A0	7.8	0:07:00	1:12:00 PM	1:20:00 PM	8	
15	Glencoe Library	123 McKellar St, Glencoe, ON N0L 1M0	8.3	0:08:00	1:28:00 PM	1:35:00 PM	7	FINAL DROP OFF
16	Glencoe Arena	138 Mill St, Glencoe, ON N0L 1M0	0.4	0:01:00	1:36:00 PM	1:45:00 PM	9	FINAL DROP OFF
17	The Archives	178 McKellar St, Glencoe, ON N0L 1M0	0.8	0:02:00	1:47:00 PM	1:55:00 PM	8	FINAL DROP OFF
18	Ekfrid Community Centre	48A Wellington Ave, Appin, ON N0L 1A0	7.8	0:07:00	2:02:00 PM	2:10:00 PM	8	FINAL DROP OFF
19	Wardsville Masonic Hall	21996 Hagerty Rd, Wardsville, ON N0L 2N0	21.8	0:17:00	2:27:00 PM	2:30:00 PM	3	FINAL DROP OFF
	Ridgetown	Ontario N0P 2C0	34.8	0:28:00	2:58:00 PM	2:58:00 PM	0	
			194.6	2:50:00		5:43:00		
			\$389.20			\$440.00		
			QUOTE EST	\$829.20				
					Four Counties Transit			
					HOURLY	\$80.00		
					KM RATE	\$2.00		