



# Municipality of West Elgin

## Agenda

### Council Meeting

Date: January 9, 2025, 4:00 p.m.  
Location: Council Chambers  
160 Main Street  
West Lorne

Council Meetings are held in-person at 160 Main Street, West Lorne, and the post-meeting recording available at [www.westelgin.net](http://www.westelgin.net), when available (pending no technical difficulties).

1. Call to Order

2. Adoption of Agenda

Recommendation:

That West Elgin Council hereby adopts the Regular Council Agenda for January 9, 2025 as presented.

3. Disclosure of Pecuniary Interest

4. Adoption of Minutes

Recommendation:

That West Elgin Council hereby adopt the Minutes of December 19, 2024, Sessions One (1) and Two (2), as presented.

5. Business Arising from Minutes

6. Staff Reports

6.1 Building

**6.1.1 Monthly Building Report, December 2024**

Recommendation:

That West Elgin Council hereby receives the report from Corey Pemberton, CBO Re: Building Department Summary Report for the month of December 2024.

**6.2 Fire**

**6.2.1 Monthly Fire Report, December 2024**

Recommendation:

That West Elgin Council hereby receives the Monthly Fire report for December 2024, from Jeff McArthur, Fire Chief, for information purposes.

**7. Committee and Board Reports or Updates**

**8. Notice of Motion**

**9. Council Inquires/Announcements**

**10. Correspondence**

Recommendation:

That West Elgin Council hereby receive and file all correspondence, not otherwise dealt with.

**10.1 Notice of Decision, West Elgin Official Plan**

**10.2 Elgin County Council Highlights, December 12, 2024**

**10.3 Revised 2025 OPP Annual Billing Statement**

**10.4 Middlesex County Official Plan Update - Section 26 Special Meeting of Council**

**11. Items Requiring Council Consideration**

**11.1 Request for Fee Waiver, Corn Hole Tournament**

Recommendation:

That West Elgin Council hereby receive the request dated January 2, 2025 from Tim Horvat Re: Fee waiver for Rodney Recreation Centre, February 15, 2025 for the second annual Corn Hole Tournament, supporting "GoodDayLetsPlay", at an approximate cost of \$561.00 plus applicable taxes; And

That Council hereby approve/deny the request.

## 12. Upcoming Meetings

- January 13, 2025 - 7:00pm, Economic Development Committee, Natterjack Brewery
- January 15, 2025 - 7:00pm, Recreation Committee, Zoom
- January 21, 2025 - 7:00pm, Tri-County Water Board, Council Chambers/Zoom
- January 23, 2025 - 4:00pm, Regular Council Meeting, Council Chambers
- January 27, 2025 - 8:30am, Four Counties Transit Committee, Zoom
- January 27, 2025 - Heritage Homes Meeting

## 13. By-Laws

### 13.1 2025-01, Ontario Transfer Payment, Fire Protection Grant

Recommendation:

That By-law 2025-01, Being a By-law to Authorize the Execution of an Agreement between His Majesty the King in Right of Ontario as represented by the Office of the Fire Marshal and The Corporation of the Municipality of West Elgin for the Ontario Transfer Payment for Fire Protection Grant, be read a first, second and third and final time.

### 13.2 2025-02, Amending Agreement, London Humane Society

Recommendation:

That By-law 2025-02, Being a By-law to Authorize the Execution of an Amending Terms Agreement between The Corporation of the Municipality of West Elgin and Humane Society London & Middlesex (London Humane Society) for the Purpose of Poundkeeping Services, be read a first, second and third and final time.

### 13.3 2025-03, Appoint Chief Administrative Officer

Recommendation:

That By-law 2025-03, Being a By-Law to Appoint a Chief Administrative Officer for the Corporation of the Municipality of West Elgin and Repeal By-laws 2019-80 and 2022-44, be read a first, second and third and final time.

### 13.4 2025-04, 2025 Fees and Charges

Recommendation:

That By-law 2025-04, being a By-Law to Provide for Various Fees and Charges for the Municipality of West Elgin for 2024, and Repeal By-law 2024-06, be read a first, second and third and final time.

**14. Closed Session**

Recommendation:

That the Council of the Municipality of West Elgin hereby proceeds into Closed Session at \_\_\_\_\_ pm, to discuss one (1) matter pursuant to the *Municipal Act*, Section 239 (2) (d), being labour relations or employee negotiations.

**15. Report from Closed Session**

**16. Confirming By-Law**

Recommendation:

That By-law 2024-05 being a By-law to confirm the proceeding of the Regular Meeting of Council held on January 9, 2024, be read a first, second and third and final time.

**17. Adjournment**

Recommendation:

That the Council of the Municipality of West Elgin hereby adjourn at \_\_\_\_\_ to meet again at 4:00pm, on Thursday, January 23, 2024 or at the call of the Chair.