



Municipality of West Elgin

Minutes

Council Meeting

January 9, 2025, 4:00 p.m.

Council Chambers

160 Main Street

West Lorne

Present: Mayor Leatham
Deputy Mayor Tellier
Councillor Denning
Councillor Statham
Councillor Dougherty

Staff Present: Jeff McArthur, Fire Chief
Terri Towstiuc, Clerk
Magda Badura, CAO/Treasurer

Council Meetings are held in-person at 160 Main Street, West Lorne, and the post-meeting recording available at www.westelgin.net, when available (pending no technical difficulties).

1. Call to Order

Mayor Leatham called the meeting to order at 4:00 pm.

2. Adoption of Agenda

Resolution No. 2025- 01

Moved: Councillor Statham

Seconded: Councillor Denning

That West Elgin Council hereby adopts the Regular Council Agenda for January 9, 2025 as presented.

Carried

3. Disclosure of Pecuniary Interest

No disclosures

4. Adoption of Minutes

Resolution No. 2025- 02

Moved: Deputy Mayor Tellier

Seconded: Councillor Statham

That West Elgin Council hereby adopt the Minutes of December 19, 2024, Sessions One (1) and Two (2), as presented.

Carried

5. Business Arising from Minutes

None.

6. Staff Reports

6.1 Building

6.1.1 Monthly Building Report, December 2024

Resolution No. 2025- 03

Moved: Deputy Mayor Tellier

Seconded: Councillor Dougherty

That West Elgin Council hereby receives the report from Corey Pemberton, CBO Re: Building Department Summary Report for the month of December 2024.

Carried

6.2 Fire

6.2.1 Monthly Fire Report, December 2024

Resolution No. 2025- 04

Moved: Councillor Denning

Seconded: Deputy Mayor Tellier

That West Elgin Council hereby receives the Monthly Fire report for December 2024, from Jeff McArthur, Fire Chief, for information purposes.

Carried

7. Committee and Board Reports or Updates

No updates.

8. Notice of Motion

None received.

9. Council Inquires/Announcements

Councillor Statham advised that he has been in contact with residents regarding the Port Glasgow Trailer Park (PGTP), some indicating they would like to see it sold, while others indicate they do not. Residents would like a poll completed, prior to any final decisions of Council. Councillor Statham indicated a non-internet-based polling, such as water bills and/or tax bill insert. Council would like to see an abbreviated version of the reports provided to Council, to give residents the information they require to make an informed decision.

Councillor Dougherty requested a "Town Hall" discussion meeting, which was previously discussed, to provide details to all wishing to attend.

Staff will look into available dates for the Recreation Centre, to schedule a Town Hall Meeting, and will work to create a "one-page" information sheet to include in interim tax bills.

Deputy Mayor Tellier stepped out of the meeting from 4:12pm to 4:16pm.

10. Correspondence

- 10.1 Notice of Decision, West Elgin Official Plan
- 10.2 Elgin County Council Highlights, December 12, 2024
- 10.3 Revised 2025 OPP Annual Billing Statement
- 10.4 Middlesex County Official Plan Update - Section 26 Special Meeting of Council

Resolution No. 2025- 05

Moved: Councillor Denning

Seconded: Councillor Statham

That West Elgin Council hereby receive and file all correspondence, not otherwise dealt with.

Carried

11. Items Requiring Council Consideration

11.1 Request for Fee Waiver, Corn Hole Tournament

Resolution No. 2025- 06

Moved: Councillor Dougherty
Seconded: Deputy Mayor Tellier

That West Elgin Council hereby receive the request dated January 2, 2025 from Tim Horvat Re: Fee waiver for Rodney Recreation Centre, February 15, 2025 for the second annual Corn Hole Tournament, supporting "GoodDay Lets Play", at an approximate cost of \$561.00 plus applicable taxes; And

That Council hereby approve the request for fee waiver.

Carried

12. Upcoming Meetings

- January 13, 2025 - 7:00pm, Economic Development Committee, Natterjack Brewery
- January 15, 2025 - 7:00pm, Recreation Committee, Zoom
- January 21, 2025 - 7:00pm, Tri-County Water Board, Council Chambers/Zoom
- January 23, 2025 - 4:00pm, Regular Council Meeting, Council Chambers
- January 27, 2025 - 8:30am, Four Counties Transit Committee, Zoom
- January 27, 2025 - 1:00pm, Heritage Homes Meeting
- January 24, 2025 - Rodney Aldborough Agriculture Society (Fair Board), Annual General Meeting

13. By-Laws

13.1 2025-01, Ontario Transfer Payment, Fire Protection Grant

Resolution No. 2025- 07

Moved: Councillor Dougherty
Seconded: Deputy Mayor Tellier

That By-law 2025-01, Being a By-law to Authorize the Execution of an Agreement between His Majesty the King in Right of Ontario as represented by the Office of the Fire Marshal and The Corporation of the Municipality of West Elgin for the Ontario Transfer Payment for Fire Protection Grant, be read a first, second and third and final time.

Carried

13.2 2025-02, Amending Agreement, London Humane Society

Resolution No. 2025- 08

Moved: Councillor Denning
Seconded: Councillor Dougherty

That By-law 2025-02, Being a By-law to Authorize the Execution of an Amending Terms Agreement between The Corporation of the Municipality of West Elgin and Humane Society London & Middlesex (London Humane Society) for the Purpose of Poundkeeping Services, to be read a first, second and third and final time.

Carried

13.3 2025-03, Appoint Chief Administrative Officer

Resolution No. 2025- 09

Moved: Councillor Dougherty
Seconded: Deputy Mayor Tellier

That By-law 2025-03, Being a By-Law to Appoint a Chief Administrative Officer for the Corporation of the Municipality of West Elgin and Repeal By-laws 2019-80 and 2022-44, be read a first, second and third and final time.

Carried

13.4 2025-04, 2025 Fees and Charges

Resolution No. 2025- 10

Moved: Councillor Denning
Seconded: Councillor Statham

That By-law 2025-04, being a By-Law to Provide for Various Fees and Charges for the Municipality of West Elgin for 2025, and Repeal By-law 2024-06, be read a first, second and third and final time.

Carried

14. Closed Session

Resolution No. 2025- 11

Moved: Councillor Dougherty
Seconded: Deputy Mayor Tellier

That the Council of the Municipality of West Elgin hereby proceeds into Closed Session at 4:26 pm, to discuss one (1) matter pursuant to the *Municipal Act*, Section 239 (2) (d), being labour relations or employee negotiations.

Carried

15. Report from Closed Session

Recess from 4:39pm to 5:02pm.

Reporting from Closed Session at 5:02 pm.

Council reviewed one (1) item pursuant to Section 239 (2)(d) of the *Municipal Act*, being the final employment contract for Interim Chief Administrative Officer Robin Greenall. No further amendments were made.

16. Confirming By-Law

Resolution No. 2025- 12

Moved: Deputy Mayor Tellier

Seconded: Councillor Statham

That By-law 2024-05 being a By-law to confirm the proceeding of the Regular Meeting of Council held on January 9, 2025, be read a first, second and third and final time.

Carried

17. Adjournment

Resolution No. 2025- 13

Moved: Councillor Dougherty

Seconded: Councillor Statham

That the Council of the Municipality of West Elgin hereby adjourn at 5:03pm to meet again at 4:00pm, on Thursday, January 23, 2025, or at the call of the Chair.

Carried

Richard Leatham, Mayor

Terri Towstiuć, Clerk