

Tri-County Water Board of Management Agenda

December 17, 2024, 9:00 a.m.
Electronic Participation Meeting via Zoom

Pages

1. **Call to Order**

2. **Adoption of Agenda**

Recommendation:

That Tri-County Water Board hereby adopts the Agenda for December 17, 2024, as presented.

3. **Disclosure of Pecuniary Interest**

4. **Minutes**

1

Recommendation:

That the Tri-County Water Board hereby adopts the minutes of November 19, 2024, as presented.

5. **Business Arising from Minutes**

6. **Staff Reports and Items of Discussion**

6.1 **2025 Tri-County Insurance Renewal**

4

Recommendation:

That Tri-County Water Board hereby receives the report from M. Badura, CAO/Treasurer re: 2025 Tri-County Insurance Renewal and that the board approves 2025 insurance premium in the amount of \$29,066 plus applicable taxes.

6.2 2025 Tri-County Budget

Recommendation:
That Tri-County Water Board hereby approve the 2025 Budget and Multi-Year Forecast, as presented.

6.3 2025 Meeting Schedule

Recommendation:
That Tri-County Water Board hereby acknowledge receipt of the 2025 Meeting Schedule.

6.4 Appointment of Chair and Vice-Chair, 2025

Recommendation:
That Tri County Water Board hereby appoint _____ as Chair, and _____ as Vice-Chair, for 2025.

7. Adjournment

Recommendation:
That the Tri-County Water Board hereby adjourn at _____ pm, to meet again at 7:00pm, on Tuesday, January 28, 2024, or at the Call of the Chair.

Tri-County Water Board of Management

Minutes

Date: November 19, 2024, 7:00 p.m.

Location: Council Chambers
160 Main Street
West Lorne

- Present:** Allan Mayhew, Southwest Middlesex
Mike Hentz, Dutton Dunwich
Amarilis Drouillard, Dutton Dunwich
Bill Denning, West Elgin
Don McCallum, Southwest Middlesex
Mike Sholdice, Southwest Middlesex
Ryan Statham, West Elgin
Darren Galbraith, Chatham-Kent
Heather Dougherty, West Elgin
Richard Leatham, West Elgin
- Regrets:** Taraesa Tellier, West Elgin
Corey Pemberton, Dutton Dunwich
Kevin Derbyshire, Newbury
- Staff Present:** Magda Badura, CAO/Treasurer, West Elgin
Robin Trepanier, OCWA
Sam Smith, OCWA
Terri Towstiuc, Recording Secretary/Clerk, West Elgin
- Regrets:** Cathy Case, Clerk/Treasurer, Newbury
Dale Le Britton, OCWA
Maegan Garber, OCWA
Tracey Johnson, CAO/Treasurer, Dutton Dunwich
Sam Sianas, OCWA

1. Call to Order

Vice Chair Bill Denning called the meeting to order at 7:01 pm.

2. Adoption of Agenda

Moved: Don McCallum, Southwest Middlesex

Seconded: Allan Mayhew, Southwest Middlesex

That Tri-County Water Board hereby adopts the Agenda for November 19, 2024 as presented.

Disposition: Carried

3. Disclosure of Pecuniary Interest

No disclosures

4. Adoption of Previous Minutes

Moved: Allan Mayhew, Southwest Middlesex

Seconded: Mike Hentz, Dutton Dunwich

That the Tri-County Water Board hereby adopts the minutes of September 24, 2024, as presented.

Disposition: Carried

5. Business Arising from Minutes

None.

6. Reports

6.1 M. Badura - Financials

Moved: Amarilis Drouillard, Dutton Dunwich

Seconded: Ryan Statham, West Elgin

That Tri-County Water Board hereby accept the Financial Statement, as of October 31, 2024, as presented.

Disposition: Carried

6.2 Sam Smith - Tri County Drinking Water System, Operations Report, Third Quarter, 2024

That the Tri-County Water Board hereby accept the Tri County Drinking Water System Operations Report, Third Quarter 2024, presented by Sam Smith, Senior Operations Manager, Ontario Clean Water Association, as presented.

7. Adjournment

An additional meeting will be held in December to discuss the budget and appointment of Chair/Vice-Chair for 2025.

Moved: Mike Hentz, Dutton Dunwich

Seconded: Allan Mayhew, Southwest Middlesex

That the Tri-County Water Board hereby adjourn at 7:38 pm, to meet again at 9:00 am, on Tuesday, December 17, 2024, or at the Call of the Chair.

Disposition: Carried

Corey Pemberton, Chair

Terri Towstiuć, Recording Secretary



Staff Report

Report To: Tri-County Water Board
From: Magda Badura, CAO/Treasurer
Date: 2024-12-17
Subject: 2025 Tri-County Insurance Renewal

Recommendation:

That Tri-County Water Board hereby receives the report from M. Badura, CAO/Treasurer re: 2025 Tri-County Insurance Renewal and that the board approves 2025 insurance premium in the amount of \$29,066 plus applicable taxes.

Purpose:

The purpose of this report is to provide a detailed explanation of the updates and changes made to the insurance policy, including amendments to coverage, conditions, and deductibles; and justify the premium increase and provide a transparent breakdown of the factors contributing to the 6% premium increase.

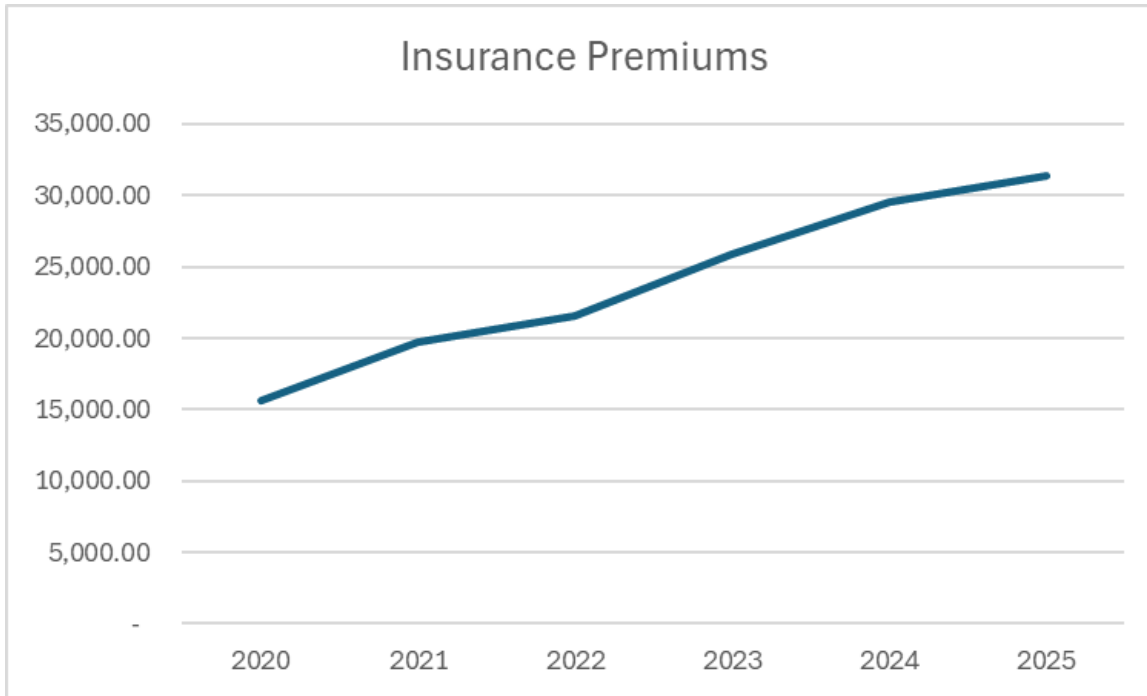
Background:

The Tri-County Water Board comprehensive insurance program is provided by Intact Public Entities (formerly Frank Cowan Insurance). Attached to this report is the policy renewal information for 2025. Historically, staff have met with Aran Myers, Regional Manager to review the renewal documents, obtain additional information on the increase in premiums and explore options to contain costs. Unfortunately, staff received the attached renewal documents very close to our Tri-County meeting date, and we were unable to meet with Mr. Myers, but since there are no significant changes to our coverage, we are comfortable recommending approval. If board so desires, Mr. Myers can make himself available at a future date if the board has any questions about the Tri County's insurance program and coverage provided by Intact Public Entity.

The current policies expire December 31, 2024. A copy of the proposal for coverage from January 1, 2025 to December 31, 2025 for the Tri-County Water Board is attached in Appendix "A".

The Municipality renewal contains a summary of the costs for insurance coverage. Most of the increase of \$1,751 or 6.4% is due to Property values increases that need to be aligned with inflationary trends. The General Liability component of 4% applies to adjustments for errors and omissions coverage, reflecting higher legal risk exposure and industry trends. The General Liability component is greatly affected by the hard market. The equipment breakdown, 5% increase due to revised risk evaluation and the introduction of a new deductible. Please note that \$20,000 deductible now applies to internal combustion engines.

Following is a chart illustrating the costs for the Tri-County Water Board Insurance Program since 2020.



Below is the summary of changes for the upcoming 2025 year.

Cost Analysis

	Expiring Program Term	Renewal Program Term
Casualty		
General Liability	\$ 8,687	\$ 9,034
Errors and Omissions Liability	3,827	3,980
Non-Owned Automobile Liability	110	110
Crime	585	585
Property		
Property	11,608	12,735
Equipment Breakdown	2,498	2,622
Total Annual Premium (Excluding Taxes Payable)	\$ 27,315	\$ 29,066

Financial Implications:

2025 Insurance Premium Increases will be incorporated in 2025 Tri-County Operating Budget.

Policies/Legislation:

Alignment with Strategic Priorities:

Infrastructure Improvement	Recreation	Economic Development	Community Engagement
<input type="checkbox"/> To improve West Elgin’s infrastructure to support long-term growth.	<input type="checkbox"/> To provide recreation and leisure activities to attract and retain residents.	<input type="checkbox"/> To ensure a strong economy that supports growth and maintains a lower cost of living.	<input type="checkbox"/> To enhance communication with residents.

Respectfully submitted by,

Magda Badura, CAO/Treasurer

Report Approval Details

Document Title:	2025 Insurance Renewal - 2024-53-Administration Finance.docx
Attachments:	<ul style="list-style-type: none">- 04180 - Report Attachments 2024.pdf- 04180 - Report Letter 2024.pdf- 04180 - Report 2024.pdf
Final Approval Date:	Dec 11, 2024

This report and all of its attachments were approved and signed as outlined below:

Terri Towstiuć

Scheduled Items

Item Description	Coverage	Deductible	Basis of Settlement	(\$) Limit of Insurance
------------------	----------	------------	---------------------	----------------------------

SANDFORD STREET AND ELORA STREET

9	2010 JOHN DEERE 340 LAWN TRACTOR, SERIAL NO.150089	All Risk	5,000	Replacement Cost	5,000
---	---	----------	-------	------------------	-------

POLICY EFF: 17/12/2024
MODIFIED: 22/08/2024

RISK NO: 04180
QUOTE: 519025

RENT OR RENTAL VALUE SCHEDULE

PROPERTY INSURED	AMOUNT	INDEMNITY PERIOD	CO-INSURANCE
RENTAL INCOME	\$ 500,000	12 Months	100%

TOTAL \$ 500,000

POLICY EFF: 17/12/2024

MODIFIED: 22/08/2024

RISK NO: 04180

QUOTE: 519025

STATUS: IN PROGRESS

TRI-COUNTY WATER BOARD

EXHIBIT "A"
 BUILDINGS AND STRUCTURES
 17/12/2024

ESTIMATE OF VALUES

GENERAL

11	RENTAL INCOME - RENTAL INCOME	500,000	LIM
----	-------------------------------	---------	-----

TRI-COUNTY

1	**	WATER TREATMENT PLANT, 9210 GRAHAM ROAD, WEST LORNE, N0L 2P0	19,375,700
2	**	CHLORINE BUILDING (BESIDE LOW LIFT STATION), GRAHAM ROAD, WEST LORNE, N0L 2P0	502,800
3	**	CONTROL SCADA BUILDING (OLD WATER TREATMENT PLANT), GRAHAM ROAD, WEST LORNE, N0L 2P0	389,200
4	**	LOW-LIFT STATION, GRAHAM ROAD, WEST LORNE, N0L 2P0	2,200,700
5	**	200 KW GENERATOR (AT LOW LIFT STATION), GRAHAM ROAD, WEST LORNE, N0L 2P0	266,300
6	**	WATER DISINFECTION STATION, 9168 COUNTY ROAD 14, IONA, N0L 1P0	27,200
7	**	BOOSTER PUMPSTATION, JANE AND FINNEY STREETS, WEST LORNE, N0L 2P0	204,000
8	**	STANDPIPE, JANE AND FINNEY STREETS, WEST LORNE, N0L 2P0	5,081,200

TOTALS:

	<u>BLANKET</u>	<u>SPECIFIED</u>
	28,047,100	500,000

PROPRIETARY DATA : USE OR DISCLOSURE OF THE INFORMATION IN THIS DOCUMENT IS SUBJECT TO THE RESTRICTIONS ON THE TITLE PAGE

TRI-COUNTY WATER BOARD

EXHIBIT "A"

OTHER PROPERTY (Excluding Buildings)

17/12/2024

ESTIMATE OF VALUES

10	MEDIA	500,000	
<u>TRI-COUNTY</u>			
9	2010 JOHN DEERE 340 LAWN TRACTOR, SERIAL NO.150089, SANDFORD STREET AND ELORA STREET, RODNEY, N0L 2C0	5,000	SCH REP
TOTALS:		<u>BLANKET</u>	<u>SPECIFIED</u>
		500,000	5,000

PROPRIETARY DATA : USE OR DISCLOSURE OF THE INFORMATION IN THIS DOCUMENT IS SUBJECT
TO THE RESTRICTIONS ON THE TITLE PAGE

November 26, 2024

Magda Badura
Tri-County Water Board
c/o The Corporation of The Municipality of West Elgin
22413 Hoskins Line, Po Box 490
Rodney, ON N0L 2C0

Re: 2024 – 2025 Insurance Program

Dear Madgda:

We are now pleased to attach a copy of our Insurance Renewal Report setting out the Insured's coverages on renewal together with our Program Options.

Also attached are the following:

- Property
 - Scheduled Items;
 - Business Interruption – Rental Income;
 - Exhibit A – Buildings & Structures - With Values;
 - Exhibit A – Other Property (Excluding Buildings) – With Values.

Refer to Pages 12-16 of the Insurance Renewal Report for changes that have been made to your insurance program.

Policies will be held pending your instructions. Please contact me to discuss this renewal and your binding instructions.

We trust you will find these attachments satisfactory, but if any clarification is required or if you have any questions pertaining to these documents, please do not hesitate to contact our office.

Yours sincerely,



Aran Myers, RIBO
Regional Manager
Intact Public Entities

/bg
Attachment(s)



2024 General Insurance Program

TRI-COUNTY WATER BOARD

Renewal Report for the Policy Term December 17, 2024, to December 17, 2025

Submitted by: Intact Public Entities Inc.
Address: 278 Pinebush Rd., Suite 200
Cambridge, ON N1T 1Z6

phone: 1-800-265-4000
email: connectwithus@intactpublicentities.ca

Prepared by:
Aran Myers
Regional Manager

Ref 04180/bg 26 November 2024

How to Report a Claim

Steps you need to take to report a claim:

1. During business hours please **call your broker** (if applicable) or **IPE** at 1-800-265-4000 or email at mail.claims@intactpublicentities.ca.
2. For **legal expense claims** please call **ARAG** at 1-855-953-1434.
3. For **automobile claims** please call IPE at 1-800-265-4000 or email at mail.claims@intactpublicentities.ca.
4. For **cyber incidents** please carefully review your cyber policy to identify the Subscribing Partner and their corresponding claims contact information.
5. **After hours**, please call 1-866-287-4971.

Property Damage

Have you experienced property damage from a storm, flood, or fire? Have you found mould or asbestos? Call **On Side Restoration**, the IPE preferred vendor for your property restoration needs.

ON SIDE
RESTORATION.

in
partnership
with

[intact] public
entities

FIRE | WATER | STORM | MOULD | ASBESTOS

On Side Restoration is Canada's leading property restoration firm with 45+ branches, from Victoria, BC to St. John's Newfoundland and Labrador. For over 45 years, On Side has been restoring damaged homes and businesses 24-hours a day, 365 days a year.

CALL US DAY OR NIGHT

1-888-663-6604 | contactus@onside.ca | www.onside.ca



Update Your Records

Paying Your IPE Insurance Policy

1. If paying electronically, update your payables system if necessary to reflect **IPE as a payee**. Information on adding IPE as a payee can be found with your monthly statement.
2. **Look for IPE**, not Intact Insurance in your payables system – we are separate companies.
3. IPE is a subsidiary of Intact Financial Corporation. Please continue to **submit payment to us** without amalgamating any payments to Intact Insurance.
4. **We have our own payment terms and methods** that may be different than Intact Insurance. We cannot transfer payments between companies if misapplied. Amalgamating payments may result in the accrual of late fees on your account.
5. **Please see your policy for IPE's banking information.**
6. For all **finance inquiries** please email finance@intactpublicentities.ca.

About IPE

IPE is a Canadian leader in providing specialized insurance programs, including risk management and claims services to municipal, public administration and community-based organizations across Canada. Proven industry knowledge, gained through over nine decades of partnering with insurance companies and independent brokers, gives IPE the ability to effectively manage the necessary risk, advisory and claims services for both standard and complex issues. IPE is a wholly-owned subsidiary of Intact Financial Corporation with its head office located in Cambridge, Ontario. For additional information about IPE visit www.intactpublicentities.ca.

IPE is a Managing General Agent (MGA) with the authority to write and service business on behalf of strategic partners who share our commitment and dedication to protecting specialized organizations. Because our partners are long-term participants on our program, they understand the nature of fluctuating market conditions and complex claims and are prepared to stay the course.

Canadian Owned Company With 90+ Years of Continuous Operation

Market Leader

Municipal, Public Administration & Community Services

Municipal market share leader in Ontario with strong representation of municipal, public administration and community-based organizations across Canada.

Innovative

New Products & Services

- Cyber Risk Insurance
- Fraudulently Induced Transfer
- Road Reviews
- Fleet Management

In-House

Claims & Risk Management

In-house claims management = faster turn around, single point of contact, specialized expertise in the municipal claims environment.



Municipal Market Share Leader in Ontario



First Municipal Client The Village of Ayr, Ontario

The Advantage of a Managing General Agent

The MGA model is different than a traditional broker/insurer arrangement in that an MGA provides specialized expertise in a specific, niche area of business. As an MGA we also offer clients additional and helpful services in the area of risk management, claims and underwriting. And unlike the reciprocal model, a policy issued by an MGA is a full risk transfer vehicle not subject to retroactive assessments but rather a fixed term and premium.

We invite you to work with a partner who is focused on providing a complete insurance program specific to your organization that includes complimentary value added services that help drive down the cost of claims and innovative first to market products and enhancements. You will receive personalized service and expertise from a full-service, local and in-house team of risk management, claims, marketing and underwriting professionals.

As a trusted business partner, we believe in participating in and advocating for the causes that affect our clients. For this reason, we affiliate with and support key provincial and national associations. In order for IPE to be effective in serving you, we, as an MGA, believe in fully understanding your needs, concerns and direction. Our support is delivered through thought leadership, financial resources, advocacy, services, education and more.

Risk Management Services

We are the leader in specialized risk management and place emphasis on helping your organization develop a solid plan to minimize exposure before potential incidents occur. Risk management is built into our offerings for all clients, fully integrated into every insurance program. Our risk management team is comprised of analysts, inspectors and engineers who use their expertise to help mitigate risk. We do everything we can to minimize your exposure before potential incidents occur. This includes providing education, road reviews, fleet reviews, contract analysis and property inspections.

Claims Management Services

Our in-house team of experts has the depth of knowledge, experience and commitment to manage the complicated details of claims that your organization may experience. You deal with the public often in sensitive instances where serious accusations can be made. Your claims are often long-tail in nature and can take years to settle. Some claims aren't filed until years after the occurrence or accident. You want a team of professionals on your side that will vigorously defend your reputation. We understand your risks and your exposures and have maintained a long-term commitment to understanding the complex issues your organization may face so that we can better service your unique claims requirements.



*Please note that the information contained in this document is proprietary and confidential and is to be used for the sole purpose of determining the successful proponent. Permission must be obtained from Intact Public Entities prior to the release of any information contained herein for any other purpose than evaluating this submission.

Your Insurance Coverage

Important Information

General Information

The premium quoted is based on information provided at the date of this Report (the date is noted on the first page of this report/quotation). Additional changes to information are subject to satisfactory underwriting information and express approval by Intact Public Entities Inc. Changes in information and coverage may also result in premium changes.

For full details with respect to coverage, exclusions, conditions and limitations refer to the policy wordings.

Wildfire and Flood Exposures

Due to the high risk of wildfires and active floods, Intact Public Entities Inc. is taking a very conservative approach to such exposures/natural disasters. We are currently reviewing all risks to determine if any part of a risk is within 50km of an active wildfire or 15km of an active flood event.

Quoting and Binding Coverage Restrictions

The quote provided is only valid for 60 days. Should you require an extension beyond the 60 days from the date of this report, you must contact an underwriter at Intact Public Entities Inc. for written confirmation that the quotation is still valid.

Coverage quoted cannot be bound unless expressly agreed to in writing by an underwriter at Intact Public Entities. Intact Public Entities Inc. reserves the right to decline to bind coverage.

Your marketing representative can assist in co-ordinating your correspondence with the correct underwriter for the account should you wish a quotation extension or are requesting coverage be bound.

Schedule of Coverage

(Coverage is provided for those item(s) indicated below)

Casualty

Coverage Description	(\$) *Deductibles	(\$) Limit of Insurance
General Liability (Occurrence Form) <i>Broad Definition of Insured</i>	5,000	15,000,000 Per Claim No Aggregate
Sewer Backup	5,000 Per Claimant	
Wrongful Dismissal (Legal Expense – Claims Made)	5,000	250,000 Per Claim 250,000 Aggregate
Forest Fire Expense	Nil	1,000,000 1,000,000 Aggregate
Abuse Liability – Claims Made Form	5,000	2,000,000 Per Claim
Retroactive Date: December 17, 2022		2,000,000 Aggregate
Errors & Omissions Liability (Claims Made Form)	5,000	15,000,000 Per Claim No Aggregate
Non-Owned Automobile Liability		15,000,000
Legal Liability for Damage to Hired Automobiles	1,000	250,000

*Your deductible may be a Deductible and Reimbursement Clause (including expenses) refer to Policy Wordings

Crime

Coverage Description	(\$) Deductibles	(\$) Limit of Insurance
Employee Dishonesty –Form A (Commercial Blanket Bond)		1,000,000
Loss Inside the Premises (Broad Form Money & Securities)		200,000
Loss Outside the Premises (Broad Form Money & Securities)		200,000
Audit Expense		200,000
Money Orders and Counterfeit Paper Currency		200,000
Forgery or Alteration (Depositors Forgery)		1,000,000

Schedule of Coverage

(Coverage is provided for those item(s) indicated below)

Property

Coverage is on an All Risk Basis unless otherwise specified. Basis of Settlement is Replacement Cost unless otherwise specified. The Deductible is on a Per Occurrence Basis.

Coverage Description	(\$) Deductibles	Basis	(\$) Limit of Insurance
Property of Every Description - Blanket	5,000	RC	28,547,100
Scheduled Items			
Coverage, Deductible and Basis of Settlement as per Schedule	5,000		5,000
Property Supplemental Coverage			
(Included in the Total Sum Insured unless otherwise specified in the wording)			
Building By-laws	5,000		10,000,000
Building Damage by theft	5,000		Included
Debris Removal	5,000		Included
Electronic Computer Systems			
Electronic Computer Hardware and Media	5,000		Included
Electronic Computer Systems Breakdown			Not Insured
Electronic Computer Systems – Extra Expense			Not Insured
Extra Expense Period of Restoration	5,000		90 Days
Expediting Expense	5,000		Included
Fire or Police Department Service Charges	5,000		Included
First Party Pollution Clean-up	5,000		1,500,000
Fungi and Spores	5,000		10,000
Furs, Jewellery and Ceremonial Regalia			
Ceremonial Regalia	5,000		Included
Furs and Jewellery	5,000		25,000
Inflation Adjustment	5,000		Included
Live Animals Birds or Fish	5,000		25,000
Newly Acquired Property	5,000		1,000,000
Professional Fees	5,000		Included
Property and Unnamed Locations	5,000		Included
Property Temporarily Removed Including while on Exhibition and during Transit	5,000		Included
Recharge of Fire Protection Equipment Expense	5,000		Included

Sewer Backup and Overflow	5,000	Included
---------------------------	-------	----------

Municipal & Public Administration Extension Endorsement
(In Addition to the Total Sum Insured unless specifically scheduled in the wording)

Accounts Receivable	5,000	500,000
Bridges and Culverts	5,000	50,000
Buildings Owned due to Non Payment of Municipal Taxes		Not Insured
Buildings in the Course of Construction Reporting Extension	5,000	1,000,000
By Laws – Governing Acts	5,000	25,000
Consequential Loss Caused by Interruption of Services		
On Premises	5,000	Included
Off Premises	5,000	50,000
Cost to Attract Volunteers Following a Loss	5,000	10,000
Docks, Wharves and Piers	5,000	100,000
Errors and Omissions	5,000	Included
Exterior Paved Surfaces	5,000	50,000
Extra Expense	5,000	500,000
Fine Arts		
At Insured's Own Premises	5,000	25,000
On Exhibition	5,000	25,000
Fundraising Expenses	5,000	10,000
Green Extension	5,000	50,000
Growing Plants		
Any One Item	5,000	1,000
Per Occurrence	5,000	100,000
Ingress and Egress	5,000	Included
Leasehold Interest	5,000	25,000
Master Key	5,000	25,000
Peak Season Increase	5,000	25,000
Personal Effects	5,000	25,000
Property of Others	5,000	25,000
Rewards: Arson, Burglary Robbery and Vandalism	5,000	25,000
Signs	5,000	Included

Vacant Property	5,000	250,000
Valuable Papers	5,000	500,000
Business Interruption		
Rent or Rental Value	5,000	500,000
Additional Endorsements		
Virus and Bacteria Exclusion	Not Applicable	Included

(\$) Total Amount of Insurance 31,122,100

RC = Replacement Cost ACV = Actual Cash Value VAL = Valued

Schedule of Coverage

(Coverage is provided for those item(s) indicated below)

Equipment Breakdown (Advantage/BM31)

Coverage Description	(\$) Deductibles / Waiting Period	(\$) Limit of Insurance
Direct Damage	5,000	50,000,000 Per Accident
Extra Expense	24 Hours	500,000
Consequential Damage	5,000	50,000
Expediting Expense		Included
Hazardous Substances		500,000
Ammonia Contamination		500,000
Water Damage		500,000
Professional Fees		500,000
Interruption by Civil Authority		30 days
Errors and Omissions		500,000
Loss of Data		100,000
Selling Price		Included
By-Law Cover		Included
Off Premises Mobile Object		25,000
Brands and Labels		250,000
Environmental "Green" Coverage		250,000
Service Interruption		Included Within 2500 metres
Contingent Business Interruption	48 Hours	25,000
Public Relations Coverage		10,000
Gross Rents	24 Hours	500,000

Account Premium

<i>Prior Term</i>	<i>Total Annual Premium (Excluding Taxes Payable)</i>	\$ 27,315	Total Annual Premium	\$ 29,066
			<i>(Excluding Taxes Payable)</i>	

Please refer to the insurance contract for all limits, terms, conditions and exclusions that apply.

The premium Quoted is subject to a 15% minimum retained (unless otherwise stated).

Cost Analysis

	Expiring Program Term	Renewal Program Term
Casualty		
General Liability	\$ 8,687	\$ 9,034
Errors and Omissions Liability	3,827	3,980
Non-Owned Automobile Liability	110	110
Crime	585	585
Property		
Property	11,608	12,735
Equipment Breakdown	2,498	2,622
Total Annual Premium (Excluding Taxes Payable)	\$ 27,315	\$ 29,066

Changes to Your Insurance Program

For full details with respect to coverage, exclusions, conditions and limitations refer to the policy wordings.

Please be advised of the following changes to your insurance program that now apply:

General Conditions, Statutory Conditions and/or Additional Conditions Changes

- We have added or amended the General Conditions, Statutory Conditions and/or Additional Conditions to your policy. The changes include the addition of a Trade and Economic Sanctions Clause and Choice of Law and Jurisdiction Clause. Please review the **Notice of Wording and Form Changes** below for further information.
- The Property Conditions have also been amended and the new form **Property Conditions in Addition to Provincial Conditions** now applies. For full details on this change, please refer to the Notice of Working and Form Changes below.

Property Policy

Building Values Increased

- Building values have been increased in order to reflect inflationary trends.

Equipment Breakdown

- Please note that we will be adding a specified deductible of \$20,000 with respect to any internal combustion engines. The deductible for all other equipment remains at \$5,000.

NOTICE OF WORDINGS AND FORM CHANGES

PLEASE READ YOUR POLICY CAREFULLY

Throughout this notice we mention both a Trade and Economic Sanctions Clause and a Choice of Law and Jurisdiction Clause.

Trade and Economic Sanctions Clause - The purpose of the Trade and Economic Sanctions clause is to prevent coverage under a policy which could expose an Insurer to a breach of economic trade or sanctions.

Choice of Law and Jurisdiction Clause - This has been added to the Statutory and Additional Conditions Forms which states that the policy is governed by the laws of Canada and any suit or action against the Insurer must be brought in competent jurisdiction in Canada.

These clauses have either been built into the GNGX3569 General Conditions and Statutory Conditions of Ontario, New Brunswick, Nova Scotia, Prince Edward Island and Newfoundland form, the GNGX3755 General Conditions and Statutory Conditions British Columbia, Alberta, Manitoba, Northwest Territories, Nunavut, Saskatchewan and Yukon form or the base wording.

If you have the coverages below on your policy, changes are as follows:

Liability, Errors and Omissions, Malpractice, Environmental

We have added standard Statutory and Additional Conditions to your policy. With these changes, if there are conflicting conditions within the wording we have added a clause that states:

It is agreed that if there is any conflict between these conditions and conditions or terms shown elsewhere in the policy, any conflict will be resolved in favour of the Named Insured. If there are parts of a condition that is found to be invalid or against statute, it will not be enforced but the remainder of the condition (that isn't in conflict with statute) will remain in effect.

To accommodate the new General and Statutory Conditions, new cancellation clauses have been implemented. There is no change in intent to these cancellation clauses, they provide 15 days' notice of cancellation by the Insurer in the event of non-payment and the same number of days you previously had on your policy for cancellation due to any other reason by the Insurer. The Insured may cancel at any time.

Conflict of Interest, Crime and Accident

A Trade and Economic Sanctions Clause and Choice of Law and Jurisdiction Clause have been included in the base wording for Conflict of Interest and Crime. These clauses have been added to the Accident Statutory Conditions attaching to your policy.

Excess Liability and Equipment Breakdown

A Trade and Economic Sanctions Clause and a Choice of Law and Jurisdiction Clause have been added to the General Conditions and Statutory Conditions that form part of your policy.

Property

A separate notice has been attached to your property policy, explaining the wordings updated this term.

Lloyds Additional Conditions Wording

Wherever Lloyds is a subscriber on your policy, a Lloyds Additional Conditions wording is shown. The Sanctions clause previously shown in your wording has been removed and the Trade and Economic Sanctions Clause as shown above will now apply.

ADDITIONAL QUESTIONS

If you wish to review your policy coverage with an insurance professional or if you have any other questions, please contact your insurance broker – your best source for information and advice.

NOTICE OF WORDINGS AND FORM CHANGES

PLEASE READ YOUR POLICY CAREFULLY

Property

We will be adding two (2) new wordings to your policy. These wordings are form(s):

- GNGX3569 General Conditions and Statutory Conditions of Ontario, New Brunswick, Nova Scotia, Prince Edward Island and Newfoundland form; and
- GNGX3755 General Conditions and Statutory Conditions British Columbia, Alberta, Manitoba, Northwest Territories, Nunavut, Saskatchewan and Yukon form

These are prescribed and standardized conditions that the Provincial Insurance Acts require to be included in your policy, plus Additional Conditions applicable to property.

With these changes, we have updated form PWGX663 that was previously shown on your policy. This form is now entitled Property Conditions in Addition to Provincial Conditions. This form contains conditions that may not be included within the new wordings (GNGX3569 or GNGX3755).

The following conditions remain in the Property Conditions in Addition to Provincial Conditions (form PWGX663) wording this term.

- Liberalization clause
 - If regulation is revised by statute during the policy period, coverage will be automatically broadened accordingly.
- Mortgage Clause
 - This is an insurance provision that covers the mortgage lender when a loss occurs to mortgaged property.
- No Benefit to Bailee
 - Warranty that this insurance will not cover damage to your property when it's in the possession of a third party.
- Pair and Set
 - Provision stating that if there is loss or damage to one item that belongs to a pair or set, the policy only covers the one item of the pair or set, not both.
- Parts
 - If an item (when complete for use) consists of several parts, the Insurer is not liable for more than the insured value of the part lost or damaged, including the cost of installation.
- Permissions
 - This clause has several sections including, giving the insured permission to:
 - purchase other insurance concurrent with this insurance;
 - make additions, alterations or repairs;
 - keep materials and supplies on hand that are usual to the Insured's business; and
 - to preserve property (removed it from premises it's normally stored at) for 30 days (or until the end of the policy period, whichever is less) to prevent further loss or damage.
- Sprinkler Maintenance
 - The Named Insured has a duty to inform the Insurer of any interruption to (flaw or defect) in the sprinkler equipment of a location.

For a general list and description of clauses as shown under the:

- GNGX3569 General Conditions and Statutory Conditions of Ontario, New Brunswick, Nova Scotia, Prince Edward Island and Newfoundland; or
- GNGX3755 General Conditions and Statutory Conditions British Columbia, Alberta, Manitoba, Northwest Territories, Nunavut, Saskatchewan and Yukon.

refer to Notice of New Property Form (and the applicable form number, either GNGX3569 or GNGX3755)

ADDITIONAL QUESTIONS

If you wish to review your policy coverage with an insurance professional or if you have any other questions, please contact your insurance broker – your best source for information and advice.

Intact Public Entities
278 Pinebush Road, Suite 200, Cambridge, Ontario, N1T 1Z6
Toll free 1 800 265 4000 intactpublicentities.ca

TM & © 2023 Intact Public Entities Inc. and/or its affiliates. All Rights Reserved

NOTICE OF NEW PROPERTY FORM

PLEASE READ YOUR POLICY CAREFULLY

GNGX3569 General Conditions and Statutory Conditions Ontario, New Brunswick, Nova Scotia, Prince Edward Island and Newfoundland

Section I – Property Coverage Statutory Conditions	General Descriptions of the Provisions in this Form
Note: Unless indicated as ' New ' a similar clause was included last term.	
Misrepresentation	Misrepresentation allows the Insurer to void the insurance contract.
Property of Others	The insurance contract is between the Insured and Insurer, and no other person unless specifically stated on the policy.
Change of Interest	The Insurer's obligation if an Insured claims bankruptcy, insolvency or change of title by succession, by operation of law, or in event of the death of an Insured.
Material Change	Any information about the insured risk must be reported immediately to the Insurer. If the Insurer determines that this information would change their underwriting decision, the Insurer can cancel, decline coverage or charge a higher rate.
Termination	Sets out the rules for ending the insurance agreement by cancellation, or communication by the Insured and/or Insurer.
Requirements After Loss	Sets out obligations of the Insured when there is loss or damage to the insured property covered by the policy.
Fraud	Where an Insured willfully makes a false statement in support of a claim, the Insurer has the right to refuse the claim that relates to the false statement.
Who may give notice and proof	Provision as to when there is a loss, who is allowed to notify the Insurer and provide the proof of loss.
Salvage	Sets out the obligations of the Insured and what they must do to prevent further damage to property when a loss happens.
Entry, Control, Abandonment	After a loss the Insurer has right of access to the property so they can examine the property, and to estimate the loss or damage. After the Insured has secured the property, the Insurer continues to have a right to access property. The Insurer is not entitled possession of the insured property. The Insured cannot abandon the property to the Insurer without the Insurer's consent.
Appraisal	Provision that outlines when an independent appraisal is allowed if there is a dispute over the value of the property.
When Loss Payable	A provision that states that loss is payable within a specific time period after the proof of loss is completed.
Replacement	This provision states the Insurer's rights and obligations when they opt to repair or replace damaged property.
Action	Provides the time period in which action against an Insurer can be started or the action will be barred.
Notice	Sets out the legal rules for notification to the Insurer and Insured.

Additional Conditions (Property Coverage)	General Descriptions of the Provisions in this Form
Notice to Authorities	When a loss occurs due to malicious mischief, burglary, robbery, theft, or attempted theft the Insured must give notice to the proper authorities.
Sue and Labour	States the Insured must take all reasonable steps to recover lost property and the obligations of the Insurer in these circumstances.
Basis of Settlement - New	States the Insurer is only liable for the actual cash value at the time of the loss (unless otherwise indicated). This clause also states how actual cash value is determined. This is also included in the Property Insurance base wording.
Subrogation	Subrogation is the assignment to an insurer by terms of the policy or by law, after payment of a loss, of the rights of the insured to recover the amount of the loss from one legally liable for it.
Examination under Oath -New	This allows an Insurer to cross-examine the proofs of loss to avoid potential fraud.
Canadian Currency Clause	Clarifies that all limits of insurance, premiums and other amounts in the Policy are in Canadian currency.
Contribution	If there is more than one policy in force, this indicates how the loss will be settled by each Insurer. Typically referred to as 'Other Insurance Clause'.
Verification of Values	The Insurer is permitted during the policy period, or within a specified time period after termination or expiration, to inspect the insured property and to examine the Insured's books, records and such policies as relate to any insured property.
Breach of Condition	This clause outlines the consequences when there is a breach of a condition after a loss.
Reinstatement	Indicates how policy limits will react after a loss.
Loss Payable: Condominium Corporation -New	Indicates how loss will be payable when loss is to a condominium corporation.
Property of Others: Condominiums - New	Indicates how losses will be paid when the loss is to a condominium corporation and a condominium unit owner.
APPLICABLE TO ALL COVERAGES	General Descriptions of the Provisions in this Form
Trade and Economic Sanctions - New	Its purpose is to prevent coverage under a policy which could expose an Insurer to a breach of economic trade or sanctions.

Program Options

Crime Coverage – Other Optional Coverages

- Other Optional Coverages are also available. See attached Crime Cover Options page for further details.
- Quote is available on request (completed application is required).

Crime Coverage – Fraudulently Induced Transfer Coverage

- Fraudulently Induced Transfer Coverage is now available. Covers a loss when an Insured under the policy has been intentionally misled by someone claiming to be a vendor, client or another employee of the company and the Insured has transferred, paid or delivered money or securities to this third party.
- For Coverage information and available options refer to the Fraudulently Induced Transfer Endorsement Coverage Highlights Sheet.

Property Coverage – Earthquake and Flood

- A quote for Flood and Earthquake is available upon request.

Remotely Piloted Aircraft Systems (UAV) Coverage

- Property and/or Liability Cover may be available for Remotely Piloted Aircrafts (UAV).
- Application required to quote.
- For Coverage information refer to the Remotely Piloted Aircraft (UAV) Highlight Sheet.



Description of Coverage

IPE offers a Comprehensive Insurance Program to meet your needs.

"Your Insurance Coverage" provides a schedule of proposed coverages, limits and deductibles included in this proposal.

Highlights of coverage follow, providing a summary of coverage. Highlight pages may include a description of optional coverages.

The information provided by Intact Public Entities Inc. is intended to provide general information only. For full details with respect to coverage, exclusions, conditions and limitations refer to the policy wordings. While coverage may be quoted, once a policy is issued coverage is only applicable if shown on Declaration Page or Schedule of Coverage. Intact Design® is a registered trademark of Intact Financial Corporation. All other trademarks are properties of their respective owners. TM & © 2023 Intact Public Entities Inc and/or its affiliates. All Rights Reserved.

General Liability Highlights

Overview

- Insures against liability imposed by law for damages because of bodily injury or death to any person resulting from the operations of the Corporation and for damages to or destruction of property of others caused by an accident.
- Insures against liability imposed by law for damages because of Personal Injury sustained by any person caused by false arrest, detention or imprisonment, malicious prosecution, libel, slander, defamation of character, humiliation, invasion of privacy, wrongful eviction, wrongful entry and discrimination.

Features

- No annual aggregate limits.
- Bodily Injury, Property Damage, Products & Completed Operations Liability.
- Included as Insured's are Board Members, Employees, Volunteers while performing their duties as such.
- Blanket Tenants' Legal Liability included.
- Advertisers Liability included.
- Employers Liability included.
- Forest Fire Expense.
- Medical Payments.
- Environmental Liability Exclusion.
- If Applicable, refer to the attached Additional Insured(s) form.

Abuse Coverage

- Abuse coverage:
 - is included if shown on your Schedule of Coverage.
 - is written on a claims made basis and subject to a separate Per Claim and Aggregate Limit. The Abuse Aggregate Limit also includes defence costs within this separate limit of insurance and will reduce the Liability Aggregate Limit.
 - if abuse coverage not insured, an abuse exclusion will apply.

Municipal & Public Administration Errors and Omissions Liability Coverage Highlights

Municipal & Public Administration Errors and Omissions Insurance

Municipal & Public Administration Errors and Omissions Insurance (E&O) Coverage protects risks from civil litigation caused by allegations of professional negligence or failure to perform professional duties. E&O focuses on providing coverage when there is financial loss to a third party (rather than bodily injury or property damage as general liability does).

Features

Limits	Typically limits follow that of our Liability. We have the availability to offer up to \$50,000,000.
Defence Costs	Over and above the Limit of Insurance. Whether a potential claim is baseless, or not, mounting legal expense can have serious monetary consequences for an Insured.
No Annual Aggregate	With higher out of court settlements and increased damage awards, large or even a series of small claims can quickly erode an annual aggregate limit.
Claims Made Policy	Pays for claims occurring and reported during the policy period. Our policy provides retroactive coverage (no date need be specified) and stipulates that a claim is first known only when written notice is first received.
Claims Definition	The definition of claim also includes arbitration, mediation or alternative dispute resolution proceedings.
Insured Definition	Includes Councilors, Statutory Officers, Council Committees, Firefighters, Employees and Volunteers.

Coverage Is Provided for Unique Exposures

Insurance	No exclusion for failure to procure or maintain adequate insurance bonds or coverage (e.g. construction projects).
Benefit Plans	Errors or omissions in administering Employee Benefit Plans are covered.
Misrepresentations	Municipal governments are required to provide information with respect to local matters and must ensure the information which is provided is accurate, true and not misleading. Our definition of a Wrongful Act covers misstatements or misleading statements
Other Specialists and Services	Covers errors or omissions when they are rendered in connection with operations that are typical of public sector such as those of building inspections, zoning, planning, developing or regulating by-laws. Officials and employees acting in good faith are often times the subject of lawsuits.

Non-Owned Automobile Coverage Highlights

Overview

Non-Owned and hired automobile liability insurance covers bodily injury and property damage caused by a vehicle not owned by the Insured (including rented or borrowed vehicles). Coverage is provided for Third Party Liability arising from the use or operation of any automobile not owned or licensed in the name of the Insured if it results in bodily injury (including death), property damage (if the property was not in possession of the Insured) to a third party.

Features

SEF No. 96 Contractual Liability:

- When renting a vehicle you engage in a contractual relationship with the rental company where you assume liability for the operation of the automobile. It is therefore important that contractual coverage is added to the policy by way of an endorsement known as SEF (Standard Endorsement Form) No. 96. Contractual Liability coverage is automatically provided for all written contractual agreements with our Non-Owned Automobile coverage.

SEF No. 99 Long Term Lease Exclusion:

- When Contractual Liability is provided under the policy there is also an exclusion for Long Term Leased vehicles SEF No. 99. This excludes coverage for vehicles hired or leased for longer than a certain period such as 30 days.

Territory:

- The Non-Owned Automobile policy provides coverage while in Canada and United States.

Termination Clause:

- The standard termination clause has been amended in that the Insured may still provide notice of cancellation at any time, however, the Insurer must provide ninety days' notice of cancellation to the Insured rather than the standard 15 or 30 days.

SEF No. 94 Legal Liability (Physical Damage) to a Hired/Rented Automobile:

- We automatically provide coverage for damage to a vehicle that you have hired or rented. Coverage is provided via endorsement SEF No. 94. We automatically provide 'All Perils' coverage. The limit of coverage will vary per client.

Additional Information

Courts have repeatedly held that when an automobile is used on a person's behalf or under a person's direction, that person (or entity) has a responsibility for the operation of the automobile and may be held liable for damages in the event of an accident even though he or she is not the owner or driver of the vehicle. This common law principle has been supported by a number of court decisions making an employer responsible for the use and operation of an automobile when an employee is operating an automobile (not owned by the employer) while being used for the employer's business.

Crime Coverage Highlights

Overview

Our crime coverage is one of the broadest and most flexible in the industry. An Insured may elect to purchase any or all of the Standard Crime Coverage we have available. In addition to the Standard crime coverage the Insured may elect to also purchase any of our Optional Coverages.

Optional Crime Coverage Includes:

- Extortion Coverage (Threats to persons and property).
- Pension or Employment Benefit Plan coverage.
- Residential Trust Fund Coverage.
- Credit Card Coverage.
- Client Coverage (Third Party Bond).
- Fraudulently Induced Transfer Coverage (otherwise known as Social Engineering). *Separate Coverage Highlights Sheet for Fraudulently Induced Transfer Coverage is available.*

For more information on our Optional Coverage refer to our Crime Coverage Options Highlight Sheet.

Features of Our Standard Crime Coverage

Below is a brief description of the Standard Crime Coverage an Insured may elect to purchase:

Employee Dishonesty – Form A Commercial Blanket Bond

- This protects the employer from financial loss due to the fraudulent activities of an employee or group of employees. The loss can be the result of theft of money, securities or other property belonging to the employer.

Loss Inside and Loss Outside the Premises (Broad Form Money and Securities)

- Covers loss by theft, disappearance, or destruction of the Insured's money and securities inside the Insured's premises (or Insured's bank's premises) as well as outside the Insured's premises while in the custody of a messenger.

Money Orders and Counterfeit Paper Currency

Covers Loss

- Due to acceptance of a money order that was issued (or is purported to have been issued) by a post office or express company; and
- From the acceptance of counterfeit paper currency of Canada or the United States.

Forgery and Alteration

- Covers loss due to dishonesty from a forgery or alteration to a financial instrument (cheque, draft or promissory note).

Audit Expense

- Coverage for the expenses that are incurred by the Insured for external auditors to review their books in order to establish the amount of a loss. This is a separate limit of insurance.

Computer and Transfer Fraud (Including Voice Computer Toll Fraud)

- Loss caused when money, securities, or other property is transferred because of a fraudulent computer entry or change. The entry or change must be within a computer system that the Insured owns (and on their premises).
- Loss caused when money or securities are transferred, paid, or delivered from the Insured's account at a financial institution based on fraudulent instructions (at the financial institutions premises).
- Voice computer toll fraud covers the cost of long distance calls if caused by the fraudulent use of an account code or a system password.

Property Coverage Highlights

Overview

Property insurance is about planning for the unexpected and protecting your physical assets in order to minimize your business disruption should a loss occur. It is important that your property insurance includes broad coverage to protect these assets (e.g. buildings and other property you own, lease or are legally liable for) from direct physical loss.

We will work closely with you to customize a property coverage solution. We cover a wide variety of property, including buildings, inventory and supplies, office furniture and fixtures, computers, electronics, equipment (including unlicensed mobile equipment, maintenance and emergency equipment) and other unique property.

The IPE property wording is flexible and adaptable. Your policy will be comprised of a Base Property Wording and a Municipal & Public Administration Extension of Coverage Endorsement as well as any miscellaneous or specific endorsements to tailor coverage to meet your needs.

Features and Benefits

Features and Benefits include:

- Coverage is typically written on an all-risk basis including replacement cost.
- Our standard practice is to write property on a Property of Every Description (POED) or blanket basis, however, coverage can be scheduled separately if required.
- We have two Deductible Clauses: A standard Deductible Clause and a Dual Policy Deductible Clause. The Dual Policy Deductible clause states how a deductible will be applied when there is both an automobile policy and a property policy involved in the same loss (when both policies are written with IPE).
- Worldwide Coverage
- Unlicensed Equipment (e.g. Contractors Equipment): Automatically includes Replacement Cost as the basis of settlement up to five years in age. For years 6 to 15 coverage will be amended to scheduled, Replacement Cost value. Any Contractors Equipment over 15 years will be amended Actual Cash Value (ACV) or Valued basis if required (applicable only if the Insured owns the unlicensed equipment).
- Flood and Earthquake coverage are available.

Supplemental Coverage Under the Base Property Wording

The Base Property Wording automatically includes numerous Supplemental Coverages such as:

- Building Bylaws
- Building Damage by Theft
- Debris Removal Expense
- Electronic Computer Systems
- Expediting Expense
- Fire or Police Department Service Charges
- First Party Pollution Clean-Up Coverage
- Fungi (covers the expense for any testing, evaluating or monitoring for fungi or spores required due to loss)
- Furs, Jewellery and Ceremonial Regalia
- Inflation Adjustment
- Live Animals, Birds or Fish
- Newly Acquired Property
- Professional Fees
- Property at Unnamed Locations
- Property Temporarily Removed including while on Exhibition and during Transit
- Recharge of Fire Protective Equipment
- Sewer Back Up and Overflow

Note: The Supplemental Coverage does not increase your Total Sum Insured in most cases.

Municipal & Public Administration Extensions of Coverage Endorsement

Each Extension of Coverage has an individual Limit of Insurance and will be shown on the Summary of Coverage/Declarations Page.

The Limit of Insurance for each Extension of Coverage is over and above the Total Sum Insured (unless shown as 'included' on the declarations or otherwise stipulated within the wording).

- Accounts Receivable
- Bridges and Culverts
- Building Coverage Owned Due to the Non Payment of Municipal Taxes – *Named Perils Coverage applies.*
- Building(s) in the Course of Construction Reporting Extension
- By Laws – Governing Acts
- Consequential Loss caused by Interruption of Services
- Cost to Attract Volunteers Following a Loss
- Docks, Wharves and Piers
- Errors and Omissions
- Exterior Paved Surfaces
- Extra Expense
- Fine Arts at Own Premises and Exhibition Site
- Fundraising Expenses
- Green Extension
- Growing Plants
- Ingress and Egress
- Leasehold Interest
- Master Key
- Peak Season Increase
- Personal Effects
- Property of Others
- Rewards: Arson, Burglary, Robbery and Vandalism
- Signs
- Vacant Properties – *Named Perils Coverage applies on an Actual Cash Value basis.*
- Valuable Papers

Equipment Breakdown Advantage Highlights

Overview

Property policies typically exclude losses that Equipment Breakdown Insurance is designed to cover.

Equipment Breakdown Coverage insures against losses (property damage and business interruption) resulting from 'accidents' (as defined in the wording) to various types of equipment such as pressure, mechanical, electrical and pressure equipment. Coverage also extends to electronic equipment for 'electronic circuitry impairment'. Coverage typically extends to production machinery unless specifically excluded.

Features

Coverage is extended to pay for:

Property Damage: The cost to repair or replace damaged equipment or other covered property, including computers, due to a covered accident.

Business Income: The loss of business income due to an interruption caused by a covered accident from the date of loss until such equipment is repaired or replaced or could have been repaired or replaced plus additional time to allow your business to become fully operational.

Extra Expense: Additional costs (e.g., equipment rental) you incur after a covered loss to maintain normal operations.

Expediting Expenses: The cost of temporary repairs or to expedite permanent repairs to restore business operations.

Service Interruption: Business income and extra expense resulting from a breakdown of equipment owned by a supplier with whom the Insured has a contract to supply a service. If there is no contract, the equipment must be within 2500 metres of the location.

Data Restoration: The restoration of data that is lost or damaged due to a covered loss.

By laws: The additional costs to comply with building laws or codes.

Other Coverage: Spoilage, Hazardous Substances, Ammonia, Water damage, Professional Fees, Errors and Omissions, Newly Acquired Locations or Civil Authority

Coverage Automatically Includes:

Microelectronics Coverage: Provides insurance when physical damage is not detectable or when firmware or software failure causes non-physical damage. Triggered when covered equipment suddenly stops functioning as it had been and that equipment or a part containing electronic circuitry must be replaced.

Service Interruption: Pays for business interruption and extra expense when your cloud computing service provider experiences an outage due to an equipment breakdown.

Off Premises Objects: Extends coverage to transportable equipment anywhere in North America.

Brands and Labels: Pays for the cost of removing labels or additional cost of stamping salvaged merchandise after a loss.

Equipment Upgrade: Pays for any increase in the replacement of new equipment that is capable of performing the same functions that may include technological improvements, 25% max of \$250,000.

Selling Price: Pays for regular cash selling price at the time of loss of such manufactured products or merchandise at the location

Other Benefits

Public Relations Coverage: (when business income coverage is purchased other than extra expense) pays for public relations assistance to help manage your reputation that may be damaged by business interruption or data loss.

Contingent Business Interruption: (when business income coverage is purchased other than extra expense) pays for Business Income resulting from a covered accident to property not owned, operated or controlled by the Insured.

Additional Information

Intact automatically provides inspection services for boilers and pressure vessels to satisfy the provincial inspection requirements on our behalf.



Program Options Highlights of Coverage

IPE offers a Comprehensive Insurance Program to meet your needs.

"Your Insurance Coverage" provides a schedule of proposed coverages, limits and deductibles included in this proposal.

Highlights of coverage follow, providing a summary of coverage. Highlight pages may include a description of optional coverages.

The information provided by Intact Public Entities Inc. is intended to provide general information only. For full details with respect to coverage, exclusions, conditions and limitations refer to the policy wordings. While coverage may be quoted, once a policy is issued coverage is only applicable if shown on Declaration Page or Schedule of Coverage. Intact Design® is a registered trademark of Intact Financial Corporation. All other trademarks are properties of their respective owners. TM & © 2023 Intact Public Entities Inc and/or its affiliates. All Rights Reserved.

Crime Coverage Options

Extortion Coverage (Threats to Persons and Threats to Property)

Coverage for both 'Threats to a Person' and 'Threats to Property' are sold together with a separate limit of insurance applying to each.

Threats to Person:

- Coverage responds when a threat is communicated to the Insured to do bodily harm to a director, officer or partner of the Insured (or a relative) when these persons are being held captive and the captivity has taken place within Canada or the U.S.A.

Threats to Property:

- Coverage responds when a threat is communicated to the Insured to do damage to the premises or to property of the Insured is located in Canada or the U.S.A.

Pension or Employee Benefit Plan Coverage

Coverage is for loss resulting directly from a dishonest or fraudulent act committed by a fiduciary (a person who holds a position of trust) in administering a pension or employee benefit plan. Coverage is provided whether the fiduciary is acting alone or in collusion with others. Fiduciary relationships may be created by statute however; individuals may also be deemed fiduciaries under common law.

Residential Trust Fund Coverage (for Select Classes of Business Only)

- Covers loss of property (money, securities or other property) belonging to a resident when it is held in trust by a residential facility. Coverage is for loss directly attributable to fraudulent act(s) committed by an employee of the facility whether the employee was acting alone or in collusion with others.
- A residential facility comprises a wide range of facilities and includes any residential facility operated for the purpose of supervisory, personal or nursing care for residents.
- Coverage stipulates that the 'resident' must be a person who is unable to care for themselves (this could be due to age, infirmity, mental or physical disability).
- When a resident is legally related to the operator of the residential facility, coverage is specifically excluded.

Credit Card Coverage

Coverage is for loss from a third party altering or forging a written instruction in connection with a corporate credit card issued to an employee, officer or partner.

Client Coverage (Third Party Bond)

Coverage is extended to provide for theft of a clients' property by an employee (or employees) of the Insured.

Fraudulently Induced Transfer Coverage

Coverage is provided when an Insured under the policy has been intentionally misled by someone claiming to be a vendor, client or another employee of the company and the Insured has transferred, paid or delivered money or securities to this third party.

Fraudulently Induced Transfer Endorsement Coverage Highlights (Social Engineering)

Overview

Fraud today has become much more sophisticated and complex with Fraudulently Induced Transfer Crimes (otherwise known as Social Engineering) trending in today's marketplace. In response to this trend we now offer a Fraudulently Induced Transfer Endorsement as part of our suite of Crime Coverage.

These types of crimes are usually a targeted approach where criminals are after something definite from the target, either money (usually in the form of a wire transfer) or information (such as a list of vendors, routing numbers, etc.). Often times communications are sent to an employee (most often via email, telephone or a combination of the two), which are doctored to appear as if they are sent by a senior officer of the company or by one of its customers or vendors. Essentially criminals prey on human and procedural vulnerabilities. The standard crime coverage does not respond to these types of losses as an employee of the organization has voluntarily parted with the money or securities and would be considered an active participant in the loss.

Example 1: Instructions to an employee supposedly coming from a vendor or customer are often accomplished by informing the employee that they have changed banks and require the company to use the new banking information for future payments.

Example 2: Instructions to an employee supposedly coming from an internal source (e.g. senior staff) to bypass in-house safeguards and redundancies, criminals apply pressure by imposing a time constraint, demanding secrecy or simply flattering the ego of the target by including him or her "in" on an important business transaction.

Fraudulently Induced Transfer coverage is an optional endorsement that may be purchased. Coverage is subject to a satisfactory supplementary application being completed.

Fraudulently Induced Transfer Losses, Cyber Losses and Current Crime Policies

Even though this fraud often involves emails and wire transfers, cyber policies are not designed to cover them:

- Cyber policies cover losses that result from unauthorized data breaches or system failures. Fraudulently Induced Transfer actually depends on these systems working correctly in order to communicate with an organization's employees and transfer information or funds.
- Crime policies cover losses that result from theft, fraud or deception. As the underlying cause of a loss is 'fraud', a company would claim a loss under its crime policy rather than its cyber policy. Without this endorsement, coverage would be denied under a crime policy due to the Voluntary Parting Exclusion.

Fraudulently Induced Transfer Endorsement Features

- Coverage is provided when an Insured under the policy has been intentionally misled by someone claiming to be a vendor, client or another employee of the company and the Insured (employee) has transferred, paid or delivered money or securities to this third party.
- Fraudulently Induced Transfer is defined as: The intentional misleading of an employee, through misrepresentation of a material fact which is relied upon by an employee, believing it to be genuine to voluntarily transfer funds or valuable information to an unintended third party.

Limits and Deductible

The Fraudulently Induced Transfer Endorsement is subject to:

- Separate Limits of Insurance (both an Occurrence and Aggregate);
- A separate deductible;
- Limits ranging from \$10,000 - \$100,000.

Remotely Piloted Aircraft Systems (UAV) Coverage Highlights

Overview

- Transport Canada is responsible for regulating UAV's. Their terminology for UAV's (Unmanned Aerial Vehicles) has changed and these are now considered to be Remotely Piloted Aircraft Systems (RPAS) rather than UAV's. Regulations regarding operator licensing has also changed.
- Liability or property policies can be enhanced with endorsements to cover RPAS. Coverage may be available when operators are in compliance with current regulations. Coverage offered is intended to close the gap in liability and property insurance because of aviation exclusions.

Property Coverage

- Property: (Optional Coverage).
- All Risk Coverage for the RPAS including all permanently attached equipment and Ground or Operating Equipment (including any detachable equipment such as cameras etc).
- Coverage includes electrical and mechanical breakdown.
- Basis of settlement options include: Replacement Cost, Valued Amount or Actual Cash Value.
- **In addition to the standard exclusions within the Property All Risk Wording, the following exclusions also apply:**
- Those used for military purposes, personal or recreational use.
- Those being rented to, leased to or lent to others.
- Mysterious disappearance after commencement of a flight unless RPAS remains unrecovered for 30 days.
- If they are not in compliance with the manufacturer's specifications (e.g. the weight payload) is exceeded, when operated in wind at a higher speed than recommended etc.).
- RPAS must not exceed 500 meters in altitude or the range of 1km from the operator.
- Hijacking or unauthorized control of the RPAS or Equipment.
- Failure to comply with any statute, permit, rule, regulation or any requirement for qualification to operate the RPAS or the equipment.

Liability Coverage

- While Transport Canada mandates a minimum amount of insurance (\$100,000), coverage will follow the liability limit up to \$15,000,000. Higher limits may be available.
- We will extend liability to RPAS.
- Having a range of up to a maximum of 1km from the operator.
- With an altitude of 500 metres or less.
- Operators meeting all Transport Canada regulations.
- Not being used for military purposes, personal or recreational use.

Important Information

While our endorsements are primarily designed to offer coverage for RPAS 25kg or less, we may be able to offer coverage for those falling outside of these parameters through our general aviation market.

EXHIBIT “A”

Estimate of Values

The information contained herein is confidential, commercial, financial, scientific and/or technical information that is proprietary to Intact Public Entities and cannot be disclosed to others. Any such disclosure could reasonably be expected to result in significant prejudice to the competitive position of Intact Public Entities, significant interference with its competitive position and/or cause it undue loss.

TRI-COUNTY WATER BOARD

2025 Budget and Multi-Year Forecast

		<u>2024 YE Forecast</u>	<u>2024 Budget</u>	<u>2025 Budget</u>	<u>2026 Forecast</u>	<u>2027 Forecast</u>	<u>2028 Forecast</u>	<u>2029 Forecast</u>	<u>2030 Forecast</u>
Revenues									
02-7315-6110	BANK INTEREST - Note 1	-\$26,000	-\$26,504	-\$25,000	-\$25,000	-\$25,000	\$0	-\$10,000	-\$20,000
02-7315-6190	REBATES	-\$11,400							
02-7315-6590	Water Revenue - Municipalities - Note 2	-\$1,600,000	-\$1,540,262	-\$1,691,806	-\$1,856,372	-\$2,026,845	-\$2,203,394	-\$2,386,194	-\$2,575,424
02-7315-6591	Capital Replacement - Note 3	-\$150,000	-\$150,000	-\$150,000	-\$150,000	-\$150,000	-\$150,000	-\$150,000	-\$150,000
	Total Revenue	-\$1,787,400	-\$1,716,766	-\$1,866,806	-\$2,031,372	-\$2,201,845	-\$2,353,394	-\$2,546,194	-\$2,745,424
Expenses									
02-7315-7500	HYDRO - Note 4	\$290,000	\$283,000	\$295,800	\$288,660	\$301,716	\$294,433	\$307,750	\$300,322
02-7315-7501	GAS - Note 4	\$29,168	\$31,000	\$29,751	\$31,620	\$30,346	\$32,252	\$30,953	\$32,897
02-7315-7510	INSURANCE - Note 5	\$29,500	\$28,000	\$31,391	\$32,019	\$32,659	\$33,313	\$33,979	\$34,659
02-7315-7511	Property Taxes - Note 6	\$71,945	\$71,961	\$74,120	\$76,343	\$78,634	\$80,993	\$83,423	\$85,925
02-7315-7520	Grounds Maintenance - Phragmites Control - Note 7	\$0	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
02-7315-7529	ADMINISTRATION EXPENSE - Note 8	\$8,000	\$8,026	\$8,187	\$8,350	\$8,517	\$8,688	\$8,862	\$9,039
02-7315-7531	Financial Plan - Note 9	\$0	\$10,000	\$0	\$0	\$0	\$0	\$0	\$0
	Short-term Borrowing Costs				\$0	\$0	\$0	\$0	\$0
02-7315-7532	LICENSES & PERMITS	\$1,410	\$1,000	\$1,500	\$1,500	\$1,500	\$1,500	\$1,750	\$1,750
02-7315-7675	LEGAL/Consulting	\$0	\$1,000	\$25,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
02-7315-7676	AUDIT - Note 10	\$3,953	\$5,000	\$5,100	\$5,202	\$5,306	\$5,412	\$5,520	\$5,631
02-7315-7679	Chemicals	\$60,000	\$65,000	\$66,950	\$68,959	\$71,027	\$73,158	\$75,353	\$77,613
02-7315-7680	CONTRACTED SERVICES - OCWA	\$491,985	\$491,985	\$501,825	\$511,861	\$522,098	\$532,540	\$543,191	\$554,055
02-7315-7681	Asset Management - Note 11	\$10,480	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
02-7315-7900	Transfer to Reserves - See Reserve Schedule	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000
02-7315-7901	TRANSFER TO (FROM) RESERVES - See Reserve Schedule	-\$159,042	-\$559,331	-\$373,943	-\$14,817	\$576,090	-\$1,677,386	\$1,093,288	\$1,307,958
02-7315-8000	CAPITAL OVER \$10,0000 - see Capital Schedule	\$800,000	\$1,120,125	\$1,041,125	\$860,675	\$412,950	\$2,807,490	\$201,125	\$174,575
	Total Expense	\$1,787,400	\$1,716,766	\$1,866,806	\$2,031,373	\$2,201,845	\$2,353,393	\$2,546,194	\$2,745,424
		<u>-\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>-\$0</u>	<u>\$0</u>	<u>-\$0</u>
	Operating Cost / m3	<u>\$0.79</u>	<u>\$0.80</u>	<u>\$0.82</u>	<u>\$0.79</u>	<u>\$0.80</u>	<u>\$0.79</u>	<u>\$0.79</u>	<u>\$0.79</u>
Reserve Forecast									
	Opening Balance		\$1,170,375	\$1,161,333	\$937,390	\$1,072,573	\$1,798,663	\$271,277	\$1,514,565
	To Reserve		\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000
	From Reserve		-\$159,042	-\$373,943	-\$14,817	\$576,090	-\$1,677,386	\$1,093,288	\$1,307,958
	Closing Balance		<u>\$1,161,333</u>	<u>\$937,390</u>	<u>\$1,072,573</u>	<u>\$1,798,663</u>	<u>\$271,277</u>	<u>\$1,514,565</u>	<u>\$2,972,523</u>

Notes:

		<u>2024 Budget</u>	<u>2025 Budget</u>	<u>2026 Forecast</u>	<u>2027 Forecast</u>	<u>2028 Forecast</u>	<u>2029 Forecast</u>	<u>2030 Forecast</u>
Note 1	Bank Interest							
	RBC average rate is estimated as per the following	3.5%	3%	3%	3%	3%	3%	3%
		-\$40,647	-\$28,122	-\$32,177	-\$53,960	-\$8,138	-\$45,437	-\$89,176
Note 2	Water Revenue - Municipalities							
		Annual Consumption (m³)	Annual Consumption (m³)	Annual Consumption (m³)	Annual Consumption (m³)	Annual Consumption (m³)	Annual Consumption (m³)	Annual Consumption (m³)
			2023/2024 Avg					
	Chatham-Kent	96,139	8%	93,807	7%			
	Dutton/Dunwich	244,189	19%	234,205	18%			
	Southwest Middlesex	381,735	30%	378,251	30%			
	SWM - Newbury	58,299	5%	48,600	4%			
	West Elgin	482,148	38%	526,808	41%			
		<u>1,262,510</u>	<u>100%</u>	<u>1,281,671</u>	<u>100%</u>			
	Water Rates per m³ as of July 1, 2024	\$ 1.27	\$ 1.37	\$ 1.47	\$ 1.57	\$ 1.67	\$ 1.77	\$ 1.87
	Water Consumption Growth (2%/yr)		1,281,671	1,307,304	1,333,451	1,360,120	1,387,322	1,415,068
Note 3	Capital Replacement - is calculated based on the share of ownership							
	Chatham-Kent	8%	\$ 11,925.00					
	Dutton-Dunwich	19%	\$ 28,710.00					
	Newbury	5%	\$ 7,425.00					
	Southwest Middlesex	25%	\$ 37,080.00					
	West Elgin	43%	\$ 64,860.00					
		<u>100%</u>	<u>\$ 150,000.00</u>					
Note 4	Utilities - Hydro and Gas							
	Applied 2% increase 2024-2030							
Note 5	Insurance							
	6.4% increase for 2025, 2% increase applied for 2026-2030							
Note 6	Property Taxes							
	Applied 3% increase 2024-2030							
Note 7	Grounds Maintenance - Phragmites Control							
	Annual maintenance will continue 2023-2030							
Note 8	Administration Expense							
	Proposing 4% increase in 2024 and 2% increase 2025-2030							
Note 9	Financial Plan							
	Ontario Regulation 453/07 requires preparation of Financial Plan every six years. Last completed 2019.							
Note 10	Audit							
	Three year contract with Scrimgeour & Co. expires in 2025.							
Note 11	Asset Management							
	Software License Fees							

Tri-County WTP

(2024-Year Recommended Capital/Major Maintenance from 2025 to 2030)

The Ontario Clean Water Agency has identified the following capital projects/major maintenance for your review and approval.

Ref.	Scope of Work	Cost Estimate						Compliance	DWQMS RA Outcome*	Health & Safety	Repair / Maintenance	Lifecycle Replacement	Improvement	Spare Parts Inventory	Approved by Client	Rationale for Project
		2025	2026	2027	2028	2029	2030									
Treatment Plant																
1	Intake Structure Inspection		\$10,000	\$0	\$0			●	●	●				●	Last inspected in 2021. Recommended every 5 years	
3	SCADA/PLC Upgrades-Based off of 2021 Report	\$200,000	\$0	\$0	\$0			●		●		●			SCADA/PLC/Software Upgrades based on 2021 Study	
4	Chemical Transfer Pump Replacement	\$5,000	\$0	\$5,000	\$0	\$5,000	\$5,000				●				Transfer Pumps for CIP System. Life cycle replacement	
5	Chlorine/Peroxide Feed Pump Replacement				\$8,000	\$0		●			●				Life Cycle Replacement	
6	Chlorine Analyzer Replacement	\$7,000	\$7,500	\$7,500	\$8,000	\$0		●	●		●	●			Life Cycle Replacement, Technology Improvements	
7	Chlorine Gas Dosing System	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500		●	●	●	●	●		Continous Improvement/Inspection/Replacement of old piping	
8	UV System	\$10,000	\$10,000	\$25,000	\$25,000	\$10,000	\$5,000		●		●	●		●	Requires annual service and complete rebuild every 5 years	
9	Storage Tank Inspections	\$0					\$10,000		●		●				Inspection recommended every 5 years	
10	Storage Tanks Interior re-sealing	\$75,000	\$0								●				Recommended in 2019 inspection for 2025	
11	Air Manifold Airline and Card replacement			\$12,000	\$12,000	\$0					●				4 year Life Cycle Replacement	
12	Naturalized Settling Ponds-Phragmites Control	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000				●		●		Continued Control of invasive Phragmites	
13	PALL Health Check				\$15,000	\$15,000	\$15,000				●		●		Annual Health Check on PALL Membrane System	
14	Replacement of PALL Membranes	\$550,000	\$550,000	\$0					●		●				Life Cycle Replacement	
16	Recommendations from "Yellow Water Study"		\$50,000	\$50,000	\$50,000	\$50,000										
Total Estimate - Recommended Capital		\$859,500	\$640,000	\$112,000	\$130,500	\$92,500	\$47,500									
Highlift and Lowlift Pumps & Motors																
3	Highlift motor/pump rebuild	\$25,000	\$25,000	\$25,000	\$25,000	\$0	\$20,000		●		●				Rebuilds after regular wear and tear	
4	Lowlift motor/pump rebuild			\$25,000	\$25,000	\$25,000	\$25,000		●		●				Rebuilds after regular wear and tear	
Total Estimate - Recommended Capital		\$25,000	\$25,000	\$50,000	\$50,000	\$25,000	\$45,000									
Structural (includes piping/control, PRV's, Valves, Building envelope, HVAC, chambers)																
1	Raw wetwell maintenance/repairs	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000		●		●		●		Annual contingency for clean out	
2	HVAC Repairs or Upgrades	\$5,000	\$0	\$75,000	\$0	\$10,000	\$10,000				●	●			Repairs and Maintenance to HVAC	
3	Settling Tank Clean Outs		\$15,000	\$0		\$15,000	\$15,000	●							Sediment Tanks need cleaning every 3 years	
4	Lowlift and Associated Building Repairs Fund (IRC BCA Recommendations)	\$40,000	\$10,000	\$50,000	\$30,000	\$0				●	●	●	●		Based off of IRC BCA Report completed 2021	
5	WTP Building Fund (IRC BCA Recommendations)	\$25,000	\$55,000	\$15,000	\$10,000	\$0				●	●	●	●		Based off of IRC BCA Report completed 2021	
Total Estimate - Recommended Capital		\$80,000	\$90,000	\$150,000	\$50,000	\$35,000	\$35,000									
Standpipe, Transmission Main, Remote Chambers																
1	West Lorne Standpipe Refurbishment/Repainting Reserve Contribution	\$0	\$0	\$0	\$2,500,000							●	●		The 2020 Inspection identified that the interior and exterior surfaces require full removal and replacement within 3 to 6 years timeline. Proposes to create reserve for funding of this project. Estimated total project cost of \$1,350,000. A revised quote of \$1,620,000 was received in 2023	
2	Remote Chamber Refurbishment	\$0									●	●	●		Continued Upgrades to Remote Chambers	
3	West Lorne Standpipe Inspection	\$0						●	●						Recommended to Inspect every 5 Years.	
4	UPS Replacement	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500					●			Life cycle replacement to critical UPS	
Total Estimate - Recommended Capital		\$1,500	\$1,500	\$1,500	\$2,501,500	\$1,500	\$1,500									
Operations and Maintenance Contignecy																
1	Strainers:Purchase of Critical Spare Parts	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000		●					●		
2	Smart Positioner Inventory	\$5,000	\$0	\$3,000	\$5,000	\$5,000	\$5,000				●			●	Critical Component for filter operation	
3	Pneumatic Actuators	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000		●		●		●		Critical Component for filter operation	
4	Rack Butterfly valves	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000				●		●		Critical Component for filter operation	
5	UPS Replacement	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500				●		●		Important to replace before failure or have inventory	

Tri-County WTP

(2024-Year Recommended Capital/Major Maintenance from 2025 to 2030)

The Ontario Clean Water Agency has identified the following capital projects/major maintenance for your review and approval.

Ref.	No.	Scope of Work	Cost Estimate					Compliance	DWQMS RA Outcome*	Health & Safety	Repair / Maintenance	Lifecycle Replacement	Improvement	Spare Parts Inventory	Approved by Client	Rationale for Project
			2025	2026	2027	2028	2029									
	6	In-plant Process Motors/Pumps	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000								Placeholder for emergency repairs
	7	Emergency Misc.	\$10,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000								Placeholder for emergency repairs
		Total Estimate - Recommended Capital	\$32,500	\$32,500	\$35,500	\$36,550	\$37,500	\$37,500								
		Contingency-5%	\$67,625	\$71,675	\$63,950	\$38,940	\$9,625	\$8,075								
		Total Capital Estimate	\$1,041,125	\$860,675	\$412,950	\$2,807,490	\$201,125	\$174,575								

2025 Recommended Capital Presented by:
2025 Recommended Capital Approved by:

Name: Sam Smith
 Name

* **NOTE:** a requirement of DWQMS v. 2.0 is to consider the outcomes of the risk assessment (RA) documented under Element 8 as part of the system's infrastructure review

Legend:

- H High priority recommended to be completed in upcoming year
- M Medium priority recommended to be completed in 1 to 3 years
- L Low priority recommended to be completed in years 4 to 5