



# Municipality of West Elgin

## Minutes

### West Elgin Community Centre Board of Management

December 11, 2024, 9:00 a.m.

West Elgin Community Complex - Hybrid Meeting

160 Main St

West Lorne

Electronic Hybrid Meeting

**Present:** Ken Loveland, Dutton Dunwich  
Jim Hathaway, WESC  
Bill Denning, West Elgin  
Jessica Small, WLMHA  
Ryan Statham, West Elgin

**Staff Present:** Adam Ecker, Recreation Supervisor  
Terri Towstiuć, Clerk/Recording Secretary

**1. Call to Order**

Chair K. Loveland called the meeting to order at 9:02 a.m.

**2. Adoption of Agenda**

**Moved:** Jim Hathaway, WESC

**Seconded:** Bill Denning, West Elgin

That Bo Horvat Community Centre Board of Management hereby adopts the agenda as presented.

**Carried**

**3. Disclosure of Pecuniary Interest**

No disclosures

**4. Minutes**

**Moved:** Bill Denning, West Elgin

**Seconded:** Jim Hathaway, WESC

That Bo Horvat Community Centre Board of Management Committee adopt the minutes of November 6th 2024 as circulated and printed.

**Carried**

**5. Business Arising from Minutes**

None.

**6. Financials**

**Moved:** Jim Hathaway, WESC

**Seconded:** Jessica Small, WLMHA

That Bo Horvat Community Centre Board of Management hereby adopts the Financials as presented.

**Carried**

**7. New Business**

**7.1 Skating Club Update**

Jim Hathaway advised that everything is running smoothly for the West Lorne Skating Club, with no issues presented. Thanked staff for keeping operations running.

**7.2 Minor Hockey Update**

Jessica Small advised that everything is moving along for West Lorne Minor Hockey, and thanked staff for being accommodating to their requests. The Black & Gold Tournament was successful, and only issues were lack of dressing rooms, which is ongoing issues, but everyone was able to make is work. Season two will start after the Christmas holidays.

Ms. Small advised there will be changes coming from Ontario Minor Hockey Association in the following season, which will affect WLMHA, but did not elaborate on the changes.

**7.3 2025 Meeting Calendar**

2025 Calendar presented, with monthly meeting dates on the second Wednesday of each month, 9am at the West Elgin Council Chambers.

**7.4 WLMHA Fundraising - Snacks**

Staff Received an email WLMHA Fundraising Committee, requesting to set up a concession/merchandise area in the warm room/concession area. Snacks will be pre-packaged chips, pop, candy, etc., not requiring use of the full kitchen/canteen area.

The board and staff discussed this request at length, and advised they will provide access to the front concession area only, with no access to the kitchen. The kitchen has not been operational since before the COVID-19 pandemic in 2020, with no current plans to facilitate the require repairs. This will be a trial bases for the 2024/25 season. Staff requested no popcorn as mentioned in the email due to the mess and clean-up required. Staff also requested that all items to be taken with WLMHA at the end of

the game/event to ensure West Elgin recreation staff are not responsible or liable for the items, and the area will be locked at the end of the employee's shift. Ms. Small guaranteed that the area will be cleared after each event, and WLMHA will not allow children to be in the canteen area.

**Moved:** Jessica Small, WLMHA

**Seconded:** Ryan Statham, West Elgin

That the Bo Horvat Community Centre Board of Management hereby allow the West Lorne Minor Hockey Association to use the front concession area only, excluding the main kitchen area, on a trial basis for the 2024/25 season, to be reviewed prior to the 2025-26 season.

**Carried**

**8. Staff Operations Update**

Adam Ecker, Parks & Recreation Supervisor, provided an operations update for the Arena. There was a recent emissions test on the Zamboni, which passed. The new "blade changing assistant" was installed and staff received training and troubleshooting on the use of it.

There are ongoing sewer issues in the arena (since September), and staff are flushing the pipes twice weekly. A plumber has been in and ran a camera through the pipes, with no identifiable issues, other than the age of the infrastructure.

Hooks have been ordered and will be replaced very soon in the change rooms.

**9. Adjournment**

**Moved:** Jim Hathaway, WESC

**Seconded:** Bill Denning, West Elgin

That the Bo Horvat Community Centre Board of Management hereby adjourn at 9:40 a.m. to meet again on January 8th, 2025 at 9:00 a.m.

**Carried**

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Ken Loveland, Chair

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Terri Towstiuic, Recording Secretary