



Municipality of West Elgin

Agenda

Council Meeting

Date: October 10, 2024, 5:00 p.m.

Location: Council Chambers
160 Main Street
West Lorne

Council Meetings are held in-person at 160 Main Street, West Lorne, and the post-meeting recording available at www.westelgin.net, when available (pending no technical difficulties).

Pages

1. Call to Order

2. Adoption of Agenda

Recommendation:

That West Elgin Council hereby adopts the Regular Council Agenda for October 10, 2024 as presented.

3. Disclosure of Pecuniary Interest

4. Adoption of Minutes

6

Recommendation:

That West Elgin Council hereby adopt the Minutes of September 26, 2024, as presented.

5. Business Arising from Minutes

6. Staff Reports

6.1 Building

6.1.1 Monthly Building Report, September 2024 13

Recommendation:

That West Elgin Council hereby receives the report from Corey Pemberton, CBO Re: Building Department Summary Report for the month of September 2024.

6.2 Fire

6.2.1 Monthly Fire Report, September 2024 15

Recommendation:

That West Elgin Council hereby receives the Monthly Fire report for September 2024, from Jeff McArthur, Fire Chief, for information purposes.

6.3 Operations & Community Services

6.3.1 Monthly Operations Report, September 2024 18

Recommendation:

That West Elgin Council hereby receives the Monthly Operations report, September 2024, from Lee Gosnell, Manager of Operations & Community Services for information purposes.

6.4 Planning

6.4.1 Request to Alter Status of Road – Dymock Line & Gray Line 21

Recommendation:

That West Elgin Council hereby receives the report from Robert Brown, Planner for information purposes.

That Council refuse the request for a change in the status of Dymock Line from a no winter maintenance road to a full year-round road.

And further that Council direct administration to advise prospective purchasers and/or the affect landowners that the Municipality is not prepared to change the status of Gray Line from no winter maintenance to a full year-round road at this time.

7. Committee and Board Reports or Updates

8. Notice of Motion

9. Council Inquires/Announcements

10. Correspondence

Recommendation:

That West Elgin Council hereby receive and file all correspondence not otherwise dealt with.

10.1 County of Elgin, Notice of Decision E 70-24 27

10.2 Western Ontario Wardens Caucus Re: Roadside Zoos 30

10.3 Western Ontario Wardens Caucus Re: Blue Box Transition 32

11. Items Requiring Council Consideration

11.1 West Elgin Community Health Centre Renewal Re: Community Garden, 259 Ridout Street, Rodney 34

Recommendation:

That West Elgin Council hereby receive the letter dated September 24, 2024, from Stephanie Skelding, RN Health Promoter, West Elgin Community Health Centre Re: Renewal of lease agreement, 259 Ridout Street, Rodney; And

That Council approve the extension of the agreement for an additional two (2) years, ending December 31, 2026; And

That Council direct staff to prepare the agreement, to be brought back for approval at a future meeting of Council.

11.2 2025 OPP Annual Billing Statement 41

Recommendation:

That West Elgin Council hereby acknowledge receipt of the letter dated October 4, 2024 from Steve Ridout, Superintendent, Commander, Municipal Policing Bureau and the OPP Municipal Policing 2025 Annual Billing Statement Package, for information and discussion purposes.

11.3 Letter of Support, Township of Nairn Re: Radioactive Material being Transported 56

Recommendation:

That West Elgin Council hereby receive the letter dated August 21, 2024 from the Township of Nairn and Hyman Re: Transportation and Deposition of Naturally Occurring Radioactive Materials; And

That Council direct staff to provide a letter of support to Hon. Doug Ford, Hon. George Pirie, Hon. Prabmeet Sarkaria, Hon. Andrea Khanjin, and the Association of Municipalities of Ontario.

11.4 Letter of Support, Tay Valley Township Re: Public Salary Disclosure 59

Recommendation:

That West Elgin Council hereby support the letter dated September 25, 2024 from the Tay Valley Township Re: Public Sector Salary Disclosure, And

That Council direct staff to provide a letter of support to Hon. Doug Ford, Ministry of Municipal Affairs and Housing and Association of Municipalities of Ontario.

11.5 Letter of Support, Town of Cobourg Re: Involuntary Care for Individuals with Severe Mental Health and Addictions 61

Recommendation:

That Council hereby support to letter received October 4, 2024 from the Town of Cobourg Re: Involuntary Care for Individuals with Severe Mental Health and Addictions Issues; And

That Council direct staff to send a letter of support to Hon. Doug Ford, Hons. David Piccini and Association of Municipalities of Ontario.

12. By-Laws

12.1 By-law 2024-70, Scholarship Award Policy 63

Recommendation:

That By-law 2024-70, Being a By-Law to adopt a Policy being "Scholarship Award Policy", be read a first, second third and final time.

13. Closed Session

Recommendation:

That the Council of the Municipality of West Elgin hereby proceeds into Closed Session at _____ pm, to discuss matters pursuant to the *Municipal Act*, Section 239 (2)(d), labour relations or employee negotiations; And Section 239 (2)(b), being personal matters about an identifiable individual, including municipal or local board employees.

14. Report from Closed Session

15. Confirming By-Law

66

Recommendation:

That By-law 2024-71 being a By-law to confirm the proceeding of the Regular Meeting of Council held on October 10, 2024, be read a first, second and third and final time.

16. Adjournment

Recommendation:

That the Council of the Municipality of West Elgin hereby adjourn at _____ to meet again at 4:00pm, on Thursday, October 24, 2024 or at the call of the Chair.



Municipality of West Elgin

Minutes

Council Meeting

September 26, 2024, 4:00 p.m.

Council Chambers

160 Main Street

West Lorne

Present: Mayor Leatham
Deputy Mayor Tellier
Councillor Denning
Councillor Statham

Staff Present: M. Badura, CAO/ Treasurer
L. Gosnell, Manager of Operations & Community Services
Terri Towstiuc, Clerk

Also Present: Mark Peacock, Lower Thames Valley Conservation Authority
Valerie Towsley, Lower Thames Valley Conservation Authority
Daryl Abs, Watson and Associates
Christene Scrimgeour, Scrimgeour and Associates

Council Meetings are held in-person at 160 Main Street, West Lorne, and the post-meeting recording available at www.westelgin.net, when available (pending no technical difficulties).

1. Call to Order

Mayor Leatham called the meeting to order at 4:00 pm.

2. Adoption of Agenda

Resolution No. 2024- 376

Moved: Councillor Statham

Seconded: Deputy Mayor Tellier

That West Elgin Council hereby adopts the Regular Council Agenda for September 26, 2024 as presented.

Carried

3. Disclosure of Pecuniary Interest

No disclosures

4. Delegations

4.1 LTVCA Draft Preliminary Watershed-based Resource Management Strategy

Resolution No. 2024- 377

Moved: Councillor Denning

Seconded: Deputy Mayor Tellier

That West Elgin Council hereby receive the Preliminary Draft Lower Thames Valley Conservation Authority, Watershed Based Resource Management Strategy, for information purposes.

Carried

4.2 Watson and Associates - DC Update

Resolution No. 2024- 378

Moved: Councillor Statham

Seconded: Deputy Mayor Tellier

That West Elgin Council hereby receive the Development Charges Background Study dated September 27, 2024; And

That Council instruct the Clerk to post the report on the municipal website for public review and comment; And

Further that Council instruct the Clerk to proceed with notification for a Public Meeting, held in accordance with the *Development Charges Act*, October 24, 2024.

Carried

5. Adoption of Minutes

Resolution No. 2024- 379

Moved: Councillor Statham

Seconded: Councillor Denning

That West Elgin Council hereby adopt the Minutes of September 12, 2024 Regular Meeting and September 23, 2024 Special Meeting, as presented.

Carried

6. Business Arising from Minutes

None.

7. Staff Reports

7.1 Operations

7.1.1 Monthly Operations Reports, August 2024

Resolution No. 2024- 380

Moved: Deputy Mayor Tellier

Seconded: Councillor Statham

That West Elgin Council hereby receives the August 2024 Monthly Operations report from Lee Gosnell, Manager of Operations and Community Services for information purposes.

Carried

7.2 Clerk's

7.2.1 By-Election Information

Resolution No. 2024- 381

Moved: Councillor Denning

Seconded: Deputy Mayor Tellier

That West Elgin Council hereby receives the report from Terri Towstiuc, Re: Byelection versus Direction Appointment for 2024 Council Vacancy; And

That Council direct the Clerk to proceed with Option One (1), being a Call for Applications and Appointment, to fill the vacancy of Councillor, Ward 3 for the remainder of the 2022-2026 term of Council.

Carried

7.2.2 Scholarship Award Policy

Resolution No. 2024- 382

Moved: Deputy Mayor Tellier

Seconded: Councillor Statham

That West Elgin Council hereby receives the report from Terri Towstiuc, Clerk Re Scholarship Award policy; And

That Council approve the policy in theory and direct the clerk to prepare a Scholarship Policy for the Municipality of West Elgin, to be included in the 2025 budget.

Carried

8. Christene Scrimgeour, Draft 2023 Consolidated Financial Statements

Due to scheduling conflicts, Mrs. Scrimgeour wasn't available at the scheduled time. Council proceeded with regular business until Mrs. Scrimgeour was available.

Council took a break from 5:10 to 5:16pm, prior to hearing from Mrs. Scrimgeour.

Resolution No. 2024- 383

Moved: Councillor Statham

Seconded: Councillor Denning

That West Elgin Council hereby approved the 2023 Draft Consolidated Financial Statements, as presented by Christene Scrimgeour, Scrimgeour & Company, CPA Professional Corporation, as presented.

Carried

Resolution No. 2024- 384

Moved: Deputy Mayor Tellier

Seconded: Councillor Statham

That West Elgin Council hereby approved the 2023 Trust Account Statements, as presented by Christene Scrimgeour, Scrimgeour & Company, CPA Professional Corporation, as presented.

Carried

9. Committee and Board Reports or Updates

No updates provided.

10. Notice of Motion

None Received.

11. Council Inquires/Announcements

Mayor Leatham advised he attended the West Elgin Community Health Centre's Senior's event earlier in the day, and it was very successful, with approximately 75-100 attendees.

Council Statham advised he attended an event, put on by the West Elgin, Dutton Dunwich and Southwold Economic Development Committees, which was a well-received collaborative event, focusing on Economic Development strategies.

Councill Statham reminded everyone of the Roots and Revival events, October 4-12, 2024, focusing on West Elgin's farming heritage. Full events details can be found on the Roots and Revival website and social media.

12. Correspondence

- 12.1 Consent Application E 67-24, Notice of No Appeals, County of Elgin
- 12.2 Consent Application E 63-24 o E 65-24, Notice of No Appeals, County of Elgin
- 12.3 Elgin County, Council Highlights, September 10, 2024
- 12.4 Letter dated September 24, 2024 from Hon. Robert Flack, Minister of Agriculture, Food and Agribusiness Re: Agricultural Workforce Equity and Diversity Initiative
- 12.5 County of Elgin, National Day for Truth and Reconciliation

Resolution No. 2024- 385

Moved: Councillor Denning

Seconded: Councillor Statham

That West Elgin Council hereby receive and file all correspondence not otherwise dealt with.

Carried

13. Items Requiring Council Consideration

13.1 Elgin County - Rodney Library

Resolution No. 2024- 386

Moved: Deputy Mayor Tellier

Seconded: Councillor Statham

That West Elgin Council hereby acknowledge receipt of the letter dated September 12, 2024 from Warden Ed Ketchabaw, County of Elgin, regarding Elgin County support for the future of the Rodney Library.

Carried

13.2 West Lorne Minor Hockey Associate, Letter of Direction for Council Approval

Resolution No. 2024- 387

Moved: Councillor Statham

Seconded: Councillor Denning

That West Elgin Council hereby acknowledge receipt of the letter from the West Lorne Minor Hockey Association Executive; And

That Council approve the appointment of Jessica Small as the West Lorne Minor Hockey Association representative to the Bo Horvat Community Centre Board of Management.

Carried

13.3 Natterjack Brewing Company LTD, Liquor License Notification, Roots and Revival

Resolution No. 2024- 388

Moved: Councillor Statham

Seconded: Deputy Mayor Tellier

That West Lorne Council hereby acknowledge receipt of the Liquor License notification from Natterjack Brewing Company, for the Roots and Revival Festival, October 4-5 and October 11-12, as information only.

Carried

14. Closed Session

Resolution No. 2024- 389

Moved: Deputy Mayor Tellier

Seconded: Councillor Statham

That the Council of the Municipality of West Elgin hereby proceeds into Closed Session at 5:44 pm, to discuss matters pursuant to Section 239 (2)(c) a proposed or pending acquisition or disposition of land by the municipality or local board; And Section 239 (2)(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

Carried

15. Report from Closed Session

Report from Closed Session at 7:22pm.

Council received five (5) items pursuant to the Municipal Act, 2001, Section 239(2). Council provided administrative direction to staff, including the following recommendation:

Resolution No. 2024- 390

Moved: Councillor Statham

Seconded: Councillor Denning

That West Elgin Council hereby receives the report from M. Badura, CAO/Treasurer re: Sale of Land for information;

And That, West Elgin council approves the recommendation of selling the property located at 282 Furnival Road, legally described as part of Lot 11, Plan 202, Designated as Parts 4 & 5, 11R2724 for the amount of \$14,000.00;

And That West Elgin council approves the recommendation of selling the property located at 0 Center Street, Legally Described as Part of Lot 11, Plan 202, Designated as Part 2, 11R779, Except Part 1, 11R2105, Parts 3, 4 & 5, 11R2724, Municipality of West Elgin for the amount of \$112,000.00.

Carried

16. Confirming By-Law

Resolution No. 2024- 391

Moved: Councillor Statham

Seconded: Deputy Mayor Tellier

That By-law 2024-69 being a By-law to confirm the proceeding of the Regular Meeting of Council held on September 26, 2024, be read a first, second and third and final time.

Carried

17. Adjournment

Resolution No. 2024- 392

Moved: Deputy Mayor Tellier

Seconded: Councillor Statham

That the Council of the Municipality of West Elgin hereby adjourn at 7:24 pm to meet again at 5:00 pm, on October 10, 2024, or at the call of the Chair.

Carried

Richard Leatham, Mayor

Terri Towstiuć, Clerk



Staff Report

Report To: Council Meeting
From: Corey Pemberton, Chief Building Official
Date: 2024-10-07
Subject: Building Department Summary Report – September 2024

Recommendation:

That West Elgin Council hereby receives the report from Corey Pemberton, CBO Re: Building Department Summary Report for the month of September 2024.

Purpose:


The purpose of this report is to provide Council with a summary of Building Department activities for the month of September 2024.

Background:

Please see attached Summary Report.

Respectfully submitted by,

*Sandy Lale, Deputy CBO
For Corey Pemberton, CBO*

 MUNICIPALITY OF West Elgin	Municipality of West Elgin	
	Permit Comparison Summary	
	Issued For Period January - September 2024	

Current Year to Date 2024				Previous Year to Date 2023			
PERMIT CATEGORY	PERMIT COUNT	FEE	COST OF CONSTRUCTION	PERMIT CATEGORY	PERMIT COUNT	FEE	COST OF CONSTRUCTION
Accessory structures	14	17,389	1,160,968	Accessory structures	17	3,637	427,832
Agricultural	8	12,576	1,612,000	Agricultural	14	16,463	5,101,450
Change of Use				Change of Use		-	-
Commercial	1	2,900	213,300	Commercial	2	23,100	17,000,000
Demolition	1	160	60,000	Demolition	4	640	104,200
Heating				Heating		-	-
Industrial Building				Industrial Building			
institutional Building	2	70,000	5,000,000	institutional Building	2	10,060	765,000
Miscellaneous	2	330	23,994	Miscellaneous	2	660	169,000
Plumbing	2	600	17,500	Plumbing	1	200	3,000
Pools	3	490	172,000	Pools	6	960	111,706
Residential Building	17	48,209	8,067,390	Residential Building	17	40,774	6,879,953
Sewage System	13	7,100	309,800	Sewage system	12	6,290	205,829
Signs	2	660	23,000	Signs	2	320	44,000
Combined Use				Combined Use		-	-
TOTAL	65	160,414	16,659,952	TOTAL	79	103,104	30,811,970

Current Year 2024			Previous Year 2023		
TOTAL PERMIT ISSUED		65		79	
TOTAL DWELLING UNITS CREATED		16		10	
TOTAL PERMIT VALUE		16,659,952		15,511,973	
TOTAL PERMIT FEE		160,414		103,104	
TOTAL INSPECTION COMPLETED(YTD)		668		442	

September 2023 Compared to September 2024							
Current Year 2024				Previous Year 2023			
	PERMIT COUNT	FEE	COST OF CONSTRUCTION		PERMIT COUNT	FEE	COST OF CONSTRUCTION
Accessory structures	2	708	88,853	Accessory structures	1	275	15,000
Agricultural				Agricultural			
Change of Use				Change of Use			
Commercial				Commercial	1	7,500	500,000
Demolition				Demolition			
Heating				Heating			
Industrial Building				Industrial Building			
institutional Building				institutional Building			
Miscellaneous	1	170	3,994	Miscellaneous			
Plumbing	1	250	2,500	Plumbing			
Pools	1	170	80,000	Pools			
Residential Building	1	2,930	400,000	Residential Building	1	430	60,000
Sewage System				Sewage System	1	360	20,000
Signs				Signs			
Combine Use				Combined Use			
TOTAL	6	4,228	575,347	TOTAL	4	8,565	595,000



Staff Report

Report To: Council Meeting
From: Jeff McArthur, Fire Chief
Date: 2024-10-10
Subject: Monthly Report for September 2024

Recommendation:

That West Elgin Council hereby receives the Monthly Fire report for September 2024, from Jeff McArthur, Fire Chief, for information purposes.

Purpose:

To provide Council with an update on fire department activities in the month of September 2024.

Background:

Emergency Responses

Fire - Grass	1
Alarms Sounding	2
Alarms Sounding - CO present	1
Motor Vehicle Collison (MVC)	1
Medical Assist	5
TOTAL	10

Training & Meetings

Department topics included incident review, a pre incident planning tour, and ladders.

Members are attending NFPA 1035 Fire & Life Safety Educator, and NFPA 1041 Fire Instructor courses.

Fire Chief attended county chief, mutual aid, and fire prevention meetings.

Fire Prevention

No new inspections.

Public Education was provided at the Port Glasgow Trailer Park and Rodney Fair.

Firefighters went door to door on the 2nd Annual Test Your Smoke Alarm Day to remind residents of the importance of working smoke alarms. They visited with residents in West Lorne, the south end of Graham Road, and Rodney.

Other Activities/Information

Recruitment for probationary firefighters is underway, with ten interviews completed and agility testing being scheduled.

Vacant District Chief and Captain positions are to be posted this fall.

The County Fire Chiefs are discussing options regarding Hazardous Materials response agreements, as there are currently no formal agreements within Elgin County.

A draft automatic aid agreement for WEFD’s response area south of Wardsville has been sent to Southwest Middlesex Fire for review.

Financial Implications:

There are no financial implications associated with this report.

Policies/Legislation:

None.

Alignment with Strategic Priorities:

Infrastructure Improvement	Recreation	Economic Development	Community Engagement
<input type="checkbox"/> To improve West Elgin’s infrastructure to support long-term growth.	<input type="checkbox"/> To provide recreation and leisure activities to attract and retain residents.	<input type="checkbox"/> To ensure a strong economy that supports growth and maintains a lower cost of living.	<input checked="" type="checkbox"/> To enhance communication with residents.

Respectfully submitted by: Jeff McArthur, Fire Chief

Report Approval Details

Document Title:	Monthly Activity Report - September 2024 - 2024-11-Fire.docx
Attachments:	
Final Approval Date:	Oct 7, 2024

This report and all of its attachments were approved and signed as outlined below:

Terri Towstiac



Staff Report

Report To: Council Meeting

From: Lee Gosnell, Manager of Operations & Community Services

Date: 2024-10-10

Subject: Monthly Operations Update – September 2024

Recommendation:

That West Elgin Council hereby receives the report from Lee Gosnell, Manager of Operations & Community Services for information purposes.

Purpose:

The purpose of this report is to provide West Elgin Council with an update on operations carried out during the month of September.

Background:

Public Works

- Started surface treatment of Blacks Road between Queen Street and Johnston Line.
- Fall cutting of both county and municipal grass shoulders
- Completed stop block painting at various locations
- Landfill operations
- Sweep all county intersections
- Use of arm mower to cut back bushes and trees
- Install radar speed signs on Furnival Road and Graham Road
- Tree and brush clean up at various locations
- Road patrols completed
- Cold patching on county/municipal roads
- Assist with water line repair at the PGTP

Parks and Recreation

- Daily cleaning of Marina and Miller Park washrooms.
- Watering of flowers until mid-month and then removed hanging baskets.
- Grass cutting at municipal locations.
- Soccer and Baseball activities wrapped up for the season
- Hollandia (contractor) closed pool early September.
- All cleaning and preparation activities Rodney fair.
- Programming at the Rec Centre has started back up for the fall/winter season.
- Arena start-up activities including ice installation, painting and building maintenance. First ice usage scheduled for Sept. 16th.

Utilities

- Fixed another water line leak at PGTP
- Installed meter pit for new service on Carroll Line
- Meter reads and re-reads were completed
- Completed all locates, final reads, and all other regular duties

Alignment with Strategic Priorities:

Infrastructure Improvement	Recreation	Economic Development	Community Engagement
<input type="checkbox"/> To improve West Elgin’s infrastructure to support long-term growth.	<input type="checkbox"/> To provide recreation and leisure activities to attract and retain residents.	<input type="checkbox"/> To ensure a strong economy that supports growth and maintains a lower cost of living.	<input checked="" type="checkbox"/> To enhance communication with residents.

Respectfully submitted by,

Report Approval Details

Document Title:	Monthly Operations Update - September 2024 - 2024-26-Operations Community Services.docx
Attachments:	
Final Approval Date:	Oct 8, 2024

This report and all of its attachments were approved and signed as outlined below:

Terri Towstiuć



Staff Report

Report To: Council Meeting
From: Robert Brown, Planner
Date: 2024-09-11
Subject: Request to Alter Status of Road – Dymock Line & Gray Line

Recommendation:

That West Elgin Council hereby receives the report from Robert Brown, Planner for information purposes.

That Council refuse the request for a change in the status of Dymock Line from a no winter maintenance road to a full year round road.

And further that Council direct administration to advise prospective purchasers and/or the affect landowners that the Municipality is not prepared to change the status of Gray Line from no winter maintenance to a full year round road at this time.

Purpose:

West Elgin Administration has received a formal request from a landowner with a property located to the southwest of the end of Dymock Line (See Figure One) to upgrade the status of a portion of the road from a no winter maintenance road to a year round opened road. The purpose being to provide the necessary access to a public road to construct a new dwelling.

In addition to the formal request for Dymock Line administration has also been fielding a number of inquiries about the possibility of upgrading a section of Gray Line from Graham Road. (See Figure Two)

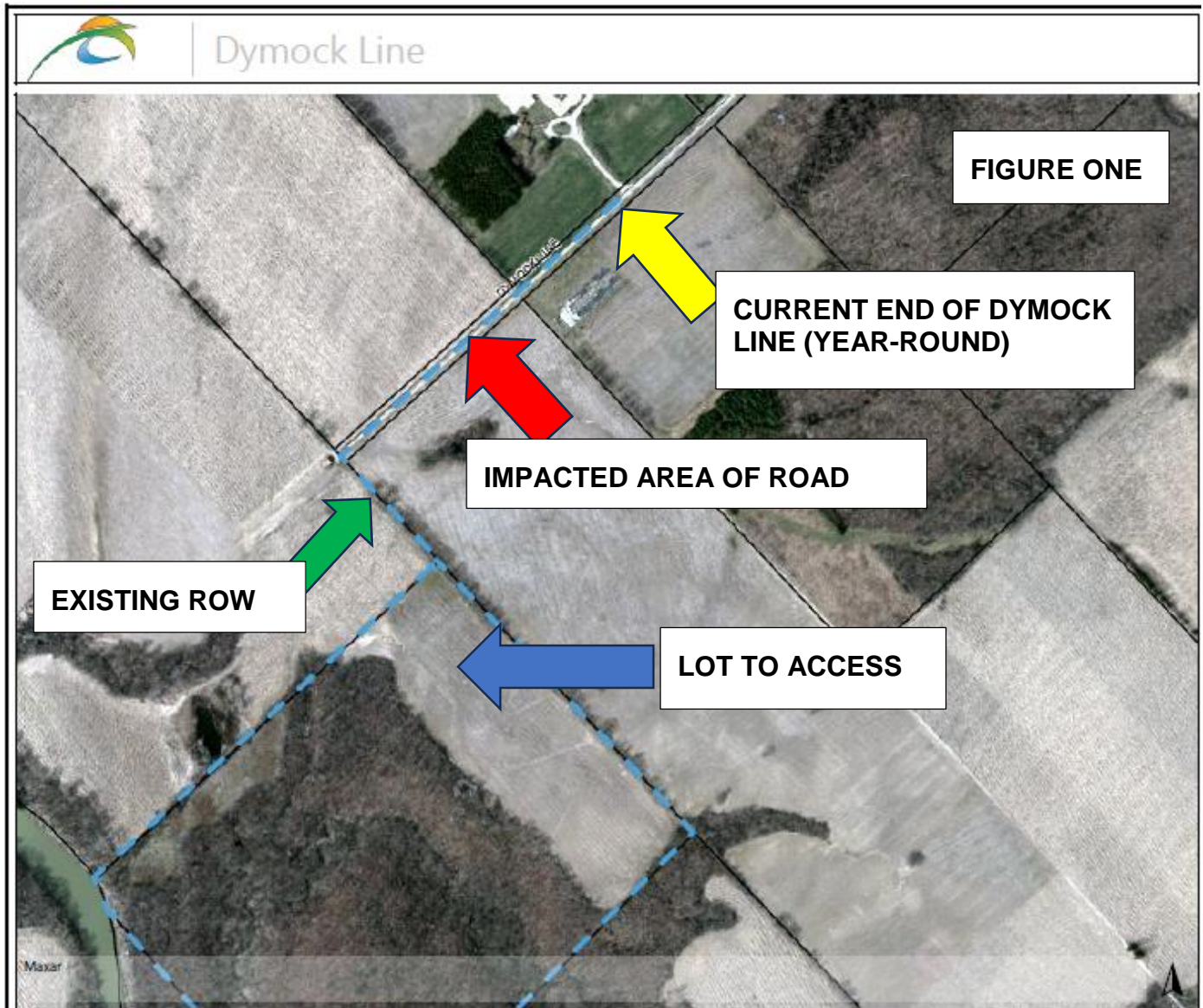
Background:

Dymock Line is a gravel road with access to Dunborough Rd. There are four rural residential lots, one farm operation with a dwelling and livestock and seven vacant farm lots. The portion of the road that would require upgrading is approximately 450 m in length. The current condition of the road is somewhat narrower than the year round portion and it is only used for access to vacant farmlands likely during the spring and fall.

The landowner that has inquired about upgrading the road owns a parcel that is south of the farm property location at the end of Dymock Line. They have indicated that they have a legal access over this parcel to their lands. The purpose of the requested upgrading is to provide access to a year round fully maintained road for the purpose of making application for the construction of new dwelling. Without upgrading of the road, the Building Department is not able to legally issue a permit as the lands do not have access to an opened and fully maintained municipal or County road. Even with upgrading of the roadway the landowner would need to provide proof of both a legal right-of-way and that the right-of-way is passable for general access and emergency vehicles.

The portion of Gray Line that is under consideration is 340 m in length with three abutting farm fields and is essentially a dirt road demarked by tracks, often referred to a cow path. There are a number of buildings, and a dwelling located at the end of the portion of the road under consideration but they have not been maintained in recent years and the house has actually partially collapsed. The road allowance is basically just field access for the abutting lands.

What has sparked interest in the road allowance and its current classification is that a 33 acre parcel, the one where the existing dwelling is located, on the Lake side has been listed for sale. Several prospective purchasers have inquired about access to the lot and the potential to either construct a new dwelling or develop lots. Although no formal request has been received the question of upgrading the road to a year round condition has been raised.





Gray Line

FIGURE TWO

IMPACTED AREA OF ROAD

LANDS TO ACCESS



Financial Implications:

In the case of both road allowances there would be the need to undertake works to upgrade the roads. In the case of Dymock Line there is roadway in place however it would require some basic condition review, widening, likely drainage upgrading, and construction of some form of turning area at the end for emergency services. In the case of Gray Line the existing condition of the road allowance would require considerably more investment to establish the minimum standard required for the road to be opened to travel today or year round. The cost of upgrading both roads could easily exceed \$300,000. This is a significant investment to potentially provide access to only two new dwellings. This cost does not factor in the expense of maintaining the additional roadway annually. The increased assessment value created by the addition of even two modest homes would likely not result in an increase to tax revenue of more than \$15,000.

Policies/Legislation:


The lot that would be accessed by the upgrading of Dymock is currently landlocked but zoned in such a way that the provisions of Section 4.5b) do not apply that requires any existing lot to have a minimum lot frontage of 10 m, and Section 4.8 that requires frontage on a public road. Despite this without clear proof that safe access can be provided from the end of Dymock to the lot it remains uncertain whether a building permit could be issued. This in combination with the associated upgrading costs demonstrates that there is no long-term benefit to the Municipality to consider upgrading the road.

The parcel requiring access from Gray Line is split into the Lakeshore Development zone which limits development to agricultural uses and forestry and the Agricultural zone. Any form of development on the property would require additional planning approvals. With this in mind there may be other options available including surplusing of the road allowance and conveyance to a prospective purchaser for use as a laneway access or if lots are proposed a purchaser would be responsible for the upgrading of the road to provide access. At this point is likely premature to alter the current state of the road allowance, particularly given the associated cost to the Municipality.

Alignment with Strategic Priorities:

Infrastructure Improvement	Recreation	Economic Development	Community Engagement
<input type="checkbox"/> To improve West Elgin’s infrastructure to support long-term growth.	<input type="checkbox"/> To provide recreation and leisure activities to attract and retain residents.	<input type="checkbox"/> To ensure a strong economy that supports growth and maintains a lower cost of living.	<input type="checkbox"/> To enhance communication with residents.

Respectfully submitted by,



Robert Brown, H. Ba, MCIP, RPP
 Planner, Municipality of West Elgin

Report Approval Details

Document Title:	Request to Alter Status of Road - Dymock Line and Gray Line - Recommendation Report - 2024-29-Planning.docx
Attachments:	
Final Approval Date:	Oct 7, 2024

This report and all of its attachments were approved and signed as outlined below:

Terri Towstiuć

DECISION

In the matter of an application for a consent pursuant to Section 53 (1) of the Planning Act, R.S.O. 1990, as amended, as it affects the following property:

**PART OF LOT 1 ON REGISTERED PLAN No. 135
MUNICIPALITY OF WEST ELGIN
207 FOURTH STREET**

The applicant proposes to sever a parcel with a parcel with a frontage of 10.06m (33 feet), a depth of 40m (132 feet) and an area of 367.7m² (3,957.5ft²) to create a new residential parcel. The applicant is retaining a lot with an area of 404.7m² (4,356ft²) proposed to remain in residential use.

DECISION: The Elgin County Land Division Committee considered all written and oral submissions received on this application, the effect of which helped the committee to make an informed decision.

Severance applications E 70-24 be **approved** subject to the following conditions:

This decision will expire unless a deed is presented for stamping by: September 25, 2026

That the following requirements of the County of Elgin are met, including the following:

1. The County of Elgin should receive a digital copy of the draft and final deposited reference plan.
2. Solicitor Undertaking to provide a copy of the registered deed for the severed parcel once completed be provided to the County of Elgin.
3. That municipal addressing be provided by the local municipality to Elgin County, to the satisfaction of Elgin County.

That the following requirements of the Municipality of West Elgin are met, including the following:

1. That the Applicant meet all the requirements, financial and otherwise of the Municipality, to the satisfaction and clearance of the Municipality.
2. That the Applicant provides a description of the lands to be severed which can be registered in the Land Registry Office, to the satisfaction and clearance of the Municipality.
3. That the Applicant's Solicitor provides an undertaking to the Municipality, to provide a copy of the registered deed for the severed parcel once the transaction has occurred to the Municipality.
4. That the Applicant request separate addressing of each semi-detached dwelling unit to the satisfaction of the Municipality;
5. That the applicant make application for and receive approval of a minor variance to address the existing reduced lot frontage of the severed and retained parcels to the satisfaction of the Municipality;
6. That prior the final approval of the County, the County is advised in writing by the Municipality how the above-noted conditions have been satisfied.
7. That all conditions noted above shall be fulfilled within two years of the Notice of Decision, so that the County of Elgin is authorized to issue the Certificate of Consent pursuant to Section 53(42) of the *Planning Act*.

DECISION

Application #E 70-24

September 25, 2024

Members concurring in the above ruling by recorded vote:

<u>Member:</u>	<u>YES</u>	<u>NO</u>
John "Ian" Fleck		
Tom Marks (Chair)	X	
Bill Ungar	X	
John Seldon	X	
Dave Jenkins		
John Andrews	X	
Dugald Aldred	X	

Where conditions have been imposed and the applicant has not, within a period of two years from the giving of the notice of decision pursuant to subsection (17) of Section 53 of the Act, fulfilled the conditions, the application for consent shall thereupon be deemed to be refused, but where there is an appeal under subsections (19) or (27), the application for consent shall not be deemed to be refused for failure to fulfill the conditions until the expiry of a period of two years from the date of the order of the Local Planning Appeal Tribunal issued in respect of the appeal or from the date of a notice issued by the Tribunal under subsection (29) or (33).

CERTIFICATION

I, Paul Clarke, Secretary-Treasurer of the Land Division Committee of Elgin, certify that the above is a true copy of the decision of the Land Division Committee with respect to the application recorded herein.

Dated this 25th day of September, 2024.



Paul Clarke
Secretary-Treasurer
Land Division Committee

CORPORATION OF THE COUNTY OF ELGIN

NOTICE OF DECISION

APPLICATION NO. E 70-24

**PART OF LOT 1 ON REGISTERED PLAN No. 135
MUNICIPALITY OF WEST ELGIN
207 FOURTH STREET**

ATTACHED is a certified copy of the decision of the Land Division Committee of the County of Elgin in the matter of an Application **E 70-24** for a consent pursuant to Section 53 (17) of the Planning Act, R.S.O. 1990, as amended.

You will be entitled to receive notice of any changes to the conditions of the provisional consent if you have either made a written request to be notified of the decision to give or refuse provisional consent or make a written request to be notified of changes to the conditions of the provisional consent.

The Minister, the Applicant, the approval authority and specified persons or public bodies may appeal the decision and/or any condition(s) imposed by the Committee to the Ontario Land Tribunal (the Tribunal) by filing with the Secretary-Treasurer of the Land Division Committee, not later than the **15th day of October, 2024**, a Notice of Appeal, accompanied by the Tribunals fee, in the amount of \$400.00 for the first appeal and \$25.00 for each further appeal related to the same matter. (N.B. – Certified Cheques or Money Orders are to be made payable to the Minister of Finance). If you wish to appeal, a copy of an appeal form is available from the Tribunal website at <https://olt.gov.on.ca/appeals-process/forms/> or for pick-up at the County Municipal Offices, 450 Sunset Drive, St. Thomas.

Only individuals, corporations and public bodies may appeal decisions in respect of applications for consent to the Ontario Land Tribunal. A notice of appeal may not be filed by an unincorporated association or group. However, a notice of appeal may be filed in the name of an individual who is a member of the association or group on its behalf.

ADDITIONAL INFORMATION regarding this application for consent is available for inspection daily, Monday to Friday, between 8:30 A.M. and 4:30 P.M., at the County Municipal Offices, 450 Sunset Drive, St. Thomas.

Dated at the Municipality of Central Elgin this 25th day of September, 2024.



Paul Clarke
Secretary-Treasurer
Land Division Committee

c.c. Municipality of West Elgin: Terri Towstiuć, clerk@westelgin.net; Robert Brown, planning@westelgin.net

**County of Elgin
Planning Department**
450 Sunset Drive
St. Thomas, Ontario
N5R 5V1 Canada
Phone: 519-631-1460
Fax: 519-631-4549
www.progressivebynature.com



Friday, September 27, 2024

Sent via email
premier@ontario.ca

Hon. Doug Ford
Premier of Ontario
Legislative Bldg, Rm 281
Queen's Park
Toronto, Ontario M7A 1A1

Dear Premier Ford,

Re: Roadside Zoos Legislation

On Sunday, August 18, 2024 the Western Ontario Wardens' Caucus passed the following motion:

Moved by B. Clarke, seconded by K. Marriott:

"THAT this report titled "Roadside Zoos" be received and filed; and

THAT the Western Ontario Wardens' Caucus pass the following resolution and forward to all 117 municipalities in Western Ontario;

WHEREAS Ontario has more private non-native ("exotic") wild animal keepers, roadside zoos, mobile zoos, wildlife exhibits and other captive wildlife operations than any other province; and,

WHEREAS the Province of Ontario has of yet not developed regulations to prohibit or restrict animal possession, breeding, or use of non-native ("exotic") wild animals in captivity; and,

WHEREAS non-native ("exotic") wild animals can pose very serious human health and safety risks, and attacks causing human injury and death have occurred in the province; and,

WHEREAS the keeping of non-native ("exotic") wild animals can cause poor animal welfare and suffering, and poses risks to local environments and wildlife; and,

WHEREAS owners of non-native ("exotic") wild animals can move from one community to another even after their operations have been shut down due to animal welfare or public health and safety concerns; and,

WHEREAS municipalities have struggled, often for months or years, to deal with non-native ("exotic") wild animal issues and have experienced substantive regulatory, administrative, enforcement and financial challenges; and,

AND WHEREAS the Association of Municipalities of Ontario (AMO), the Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO) and the Municipal Law Enforcement Officers'

Association (MLEOA) have indicated their support for World Animal Protection's campaign for provincial regulations of non-native ("exotic") wild animals and roadside zoos in letters to the Ontario Solicitor General and Ontario Minister for Natural Resources and Forestry;

THEREFORE, BE IT RESOLVED THAT the Western Ontario Wardens' Caucus hereby petitions the provincial government to implement provincial regulations to restrict the possession, breeding, and use of non-native ("exotic") wild animals and license zoos in order to guarantee the fair and consistent application of policy throughout Ontario for the safety of Ontario's citizens and the non-native ("exotic") wild animal population;

AND BE IT FURTHER RESOLVED that this resolution will be forwarded to all municipalities in Ontario for support and that each endorsement be then forwarded to the Premier of Ontario (premier@ontario.ca), Ontario Solicitor General (michael.kerzner@ontario.ca), Ontario Minister for Natural Resources and Forestry (graydon.smith@ontario.ca) and AMO (amo@amo.on.ca) , AMCTO (advocacy@amcto.com) , and MLEAO (mleo@mleoa.ca)." - **CARRIED**

Sincerely,



Glen McNeil,
Chair, Western Ontario Wardens' Caucus

cc:

Hon Michael Kerzner, Solicitor General
Hon. Graydon Smith, Minister for Natural Resources and Forestry
Association of Municipalities of Ontario
Association of Municipal Clerks and Treasurers
Municipal Law Enforcement Officers' Association
Western Ontario Municipalities



Friday, September 27, 2024

Sent via email
minister.mecp@ontario.ca

Hon. Andrea Khanjin
Minister of the Environment, Conservation and Parks
College Park 5th Flr,
777 Bay St
Toronto, ON M7A 1S5

Dear Honourable Minister Khanjin,

Re: Support for Blue Box Program Extended Producer Responsibility for Industrial, Commercial and Institutional Sector (Non-Eligible Sources)

On Sunday, August 18, 2024 the Western Ontario Wardens' Caucus passed the following motion:

Moved by C. Peabody, seconded by A. Lennox:

"THAT the Western Ontario Wardens' Caucus direct staff to write a letter to the Hon. Andrea Khanjin, Minister of the Environment, Conservation and Parks, citing the need for the Province to reconsider the criteria for including NESs in the O. Reg. 391/21; at a minimum to expand the producer responsibility to include IC&I properties not governed by O. Reg. 103/94 to bridge the gap between the two regulations' criteria while promoting continued participation in recycling programs." - **CARRIED**

The current Ontario Regulation 391/21 mandates producers to collect recyclables only from residences, multi-residential buildings, schools, and non-profit long-term care and retirement homes. However, this regulation excludes industrial, commercial, and institutional (ICI) sources that are presently benefiting from Blue Box curbside collection services. These excluded sources include not-for-profit organizations, municipal buildings and facilities, daycares, private schools, places of worship, campgrounds, trailer parks, and commercial farms.

Existing waste diversion regulations for the ICI sector, such as Ontario Regulation 102/94 (Waste Audits and Waste Reduction Work Plans) and Ontario Regulation 103/94 (Industrial, Commercial, and Institutional Source Separation Programs), focus on large ICI establishments. Unfortunately, they do not cover small and medium-sized establishments, which have been left out of the new Blue Box Regulation but currently receive collection services through their municipalities.

This gap in the legislation poses significant risks to waste diversion efforts. Without proper regulation, Blue Box materials from these sectors are likely to end up in landfills—at a time when Ontario's landfill capacity is nearing a critical point. Additionally, separating the collection and processing of eligible and non-eligible materials will reduce operational efficiencies, increase supply-chain strain, and drive up the costs of collection contracts. This arrangement is particularly unfair to municipalities that have successfully supported Blue Box material diversion from their landfills for over 30 years.

The Western Ontario Wardens' Caucus is calling on the Province to reconsider the exclusion of Non-Eligible Sources under Regulation 391/21. At the very least, we urge the Province to extend producer responsibility to include ICI properties not covered by Regulation 103/94, closing the gap between the two regulations. This would help maintain participation in recycling programs, ensure continued waste diversion, and extend the lifespan of provincial landfills.

The Caucus respectfully asks for your support in this effort and hopes you will advocate for this issue at this critical juncture for waste diversion in Ontario.

Sincerely,



Glen McNeil,
Chair, Western Ontario Wardens' Caucus

cc:

Hon. Lisa Thompson, Minister of Rural Affairs
Western Ontario MPPs
Municipalities in Western Ontario

September 24, 2024

West Elgin Municipality
Terri Towstiuc, Clerk
22413 Hoskins Line
Rodney, ON N0L 2C0

Dear Terri,

I am writing on behalf of the West Elgin Community Health Centre (WEHC) to request the renewal of the lease agreement for the property of 259 Ridout Street, Rodney. In partnership with West Elgin Municipality and a few grant suppliers the WECHC has been running a Community Garden on the site since 2021. The lease agreement ends Dec. 2024. I have attached the previous agreement for your review. Please let me know the next steps for the lease renewal and ensuring the garden can continue. Below is information related to the health benefits of gardening.

The Rodney Community Garden has been established to be an Allotment Gardens where there are separate, individual plots (allotments) for each gardener. The garden currently has a combination of Community/Allotment style gardens as we have not filled the garden to capacity with gardeners to date.

The benefits of gardening, especially community gardening, send ripples through the individual, family, and community such as physical exercise, stress relief and mental relaxation, provides a sense of community belonging, and increased self-confidence. Gardening results in more affordable produce, increased consumption of fruit and vegetables and greater control over food quality. Gardening provides opportunities for social exchange, time with kids and family, connecting with nature, a chance to protect the environment, acquaintance with different foods and cultures, improved gardening skills, a chance to share surplus produce and a chance to learn marketable skills.

Here are additional ways that communities benefit from encouraging community gardens: greener towns, increased food security, diversion of kitchen waste from landfills, through composting, chemical-free food consumption, improved population health, reduced transportation-related food costs, community beautification, sense of community empowerment, participation in local decision-making processes, greater self-sufficiency, and flower pollination.

Sincerely,

Stephanie Skelding, RN Health Promoter

Municipality Of West Elgin

This Agreement made as of the 24th day of June, 2021

Between:

The Corporation of the Municipality of West Elgin
(hereinafter referred to as the "Municipality")

Of The First Part

-and-

West Elgin Community Health Centre
(hereinafter referred to as "WECHC")

Of The Second Part

Whereas the WECHC intends to use a piece of Rodney Park, as shown in Appendix A to this agreement, as a site for a community garden to plant vegetables, herbs and flowers (the "Program"); and

Where the Municipality has agreed to permit WECHC to use a piece of the property as laid out in Appendix A to this agreement, for the Program based on the terms and conditions set out herein;

Now therefore that in consideration of the mutual covenants contained herein, the parties hereto covenant and agree to as follows:

1. Grant of Access

- 1.1. WECHC has the right to use the lands as laid out in attached Appendix A for the Community Garden Program (herein after referred to as the "Premises").
- 1.2. The Municipality hereby grants the non-exclusive right, subject to restrictions contained herein, to enter the Premises for the sole purpose of the Community Garden Program.

2. Compensation

- 2.1. On execution of this Agreement, WECHC shall pay to the Municipality the amount of \$1.00, the receipt of which is acknowledged.
- 2.2. The Municipality shall not, in any event, be responsible for any of the costs incurred by WECHC performance of the Agreement.

3. General Terms and Conditions

- 3.1. The Municipality makes no representation or warranties concerning the arability of the premises for WECHC intended purposes and WECHC accepts the premises "as is".
- 3.2. WECHC shall obtain all necessary approvals and permits in respect to the use of the Premises and shall comply with all laws, directions, rules and regulations of all government authorities having jurisdiction in respect thereof.
- 3.3. WECHC agrees to provide any security required to supervise and limit access to the Premises, if any, both during the daylight times or otherwise. As well WECHC, may erect fencing on the Premises, subject to General Terms 3.2.
- 3.4. WECHC shall make any arrangements required for washroom facilities for those that attend the Premises, if washrooms are deemed necessary, as per General Terms 3.2.
- 3.5. WECHC may erect or place a 10x10 garden shed and garden beds on the premises.
- 3.6. WECHC shall be solely responsible for costs to prepare, plant and harvest crops on the Premises as well as all fencing and other buildings erected.
- 3.7. WECHC shall ensure that all crops and gardening activities or debris stay within the boundaries of the Premises and shall clean any adjacent property as necessary if debris spills onto the same.
- 3.8. The Municipality makes no assurances that the Premises shall have a ready access to point to a water supply.
- 3.9. WECHC agrees that during the growing season the Premises shall be suitably maintained, and that once the crop has been harvested the Premises shall be left free and clear of plant material or other rubbish.
- 3.10. WECHC shall ensure that restrictions are in place to control invasive species, illegal plants, herbicides and pesticides.
- 3.11. WECHC agrees to meet with the Municipality and come to a mutual agreement on a satisfactory state of return of the Premises, should the Community Garden be no longer viable.

4. Insurance, Liability and Risk

- 4.1. West Elgin Community Health Centre shall save the Corporation of the Municipality of West Elgin, its officers, servants and employees from any liability

for bodily injury or property damage however caused. WECHC shall accept full responsibility for any and all damages incurred during its occupancy of the premises from any claim arising out of the use thereof.

4.2. WECHC shall, at their own expense obtain and keep in force during the term of the Agreement, with evidence of:

- Professional Liability Insurance on an occurrence basis for an amount not less than two million, (\$2,000,000) dollars and shall include the Corporation of the Municipality of West Elgin as an additional insured with respect to West Elgin Community Health Centre operations, acts and omissions relating to its obligations under this Agreement, such policy to include personal injury, broad form property damage, contractual liability, owners' and proponents' protective products and completed operations, contingent employers liability, cross liability and severability of interest clauses.
- The policies shown above will not be cancelled or permitted to lapse unless the insurer notifies the Corporation of the Municipality of West Elgin in writing at least thirty (30) days prior to the effective date of cancellation or expiry.

4.3. Should there be issues of non-compliance for the terms and conditions of this Agreement by WECHC, the Municipality and WECHC shall meet to discuss the issues. In the event that the issues persist or are not adequately resolved, the Municipality reserves the right to terminate this agreement by providing thirty (30) days written notice to WECHC.

5. Term

- 5.1. WECHC shall be the primary contact with the Municipality, whether or not another non-profit group or individuals assumes the role of preparation, planting or harvesting of any of the crops on the Premises, and WECHC shall be solely responsible for making any application to the Municipality for use of the property.
- 5.2. This agreement shall terminate on the 31st of December 2024. However, this contract shall automatically be renewed from year to year following 2024 with the same terms and conditions unless and until either party gives forty-five (45) days written notice to terminate or renegotiate this agreement

6. Severability

Each paragraph of this agreement shall be and remain separate from and independent of and severable from all and any other paragraph herein except where otherwise indicated by the context of the agreement. The decision or declaration that one or more of the paragraphs are null and void shall have no effect on the remaining paragraphs of this agreement.

7. Notice

Any notice required to be given hereunder shall be deemed to have been properly given if delivered personally or sent by pre-paid registered mail as follows:

- (a) to West Elgin Community Health Centre
153 Main Street
West Lorne, ON N0L 2P0
- (b) to the Municipality: The Municipality of West Elgin
22413 Hoskins Line
Rodney, ON N0L 2C0


and if sent by registered mail shall be deemed to have been received on the 4th business day of uninterrupted postal service following the date of mailing. Either party may change its address for notice at any time, by giving notice to the other party pursuant to the provisions of this agreement.

8. Interpretation Of Agreement

The validity, interpretation, construction and performance of this agreement shall be governed by the Laws of the Province of Ontario.

In witness whereof the parties hereto have caused this agreement to be executed as of the 28th day of June, 2021.

Municipality Of West Elgin



Mayor Duncan McPhail



Jana Nethercott, Clerk

West Elgin Community Health Centre



Andy Kroeker, Executive Director



Witness

Appendix A

Location of Premises

North section of Rodney Park, legally described at Plan 111D Lot 6, PT Lot 5, PT Lot 11, PT Lot 25. More accurately illustrated in the map below:



Area to generally be 154 feet wide and 58 ft deep.



4711 Yonge Street, Suite 1600
 Toronto, ON M2N 6K8
 Tel: 416.733.2773
 800.465.7357
 Fax: 416.733.2438
 800.668.6277

1200 Rathesay Street
 Winnipeg, MB R2G 1T7
 Tel: 204.943.4125
 800.442.7751
 Fax: 204.949.0250

Healthcare Insurance Reciprocal of Canada

Memorandum of Insurance

To: *Corporation of the Municipality of West Elgin
 22413 Hoskins Line, Rodney, Ontario N0L 2C0*

Re: *Community Garden Agreement*

INSURANCE AS DESCRIBED HEREIN HAS BEEN ARRANGED ON BEHALF OF THE INSURED NAMED HEREIN UNDER MASTER POLICY NO. 2021/1, AND AS MORE FULLY DESCRIBED IN SAID POLICY AND CERTIFICATES ISSUED THEREUNDER AND ANY ENDORSEMENTS ATTACHED THERETO.

INSURED: *West Elgin Community Health Centre*

	Certificate Number	Date		Limit of Liability
		Effective	Expiration	
Composite Healthcare Insurance Policy, including:	107101	Jan. 1/21	Until cancelled	\$2,000,000 Any one occurrence
Bodily Injury Personal Injury Third Party Property Damage Cross-Liability and Severability of Interests Tenant's Legal Liability Non-Owned Automobile Healthcare Professional Liability Contractual Liability Products and Completed Operations Liability Contingent Employers' Liability	<i>The Additional Insured shown hereon is added to this policy but only with respect to liability arising out of the actions of West Elgin Community Health Centres in connection with the community garden agreement for the use of premises at Rodney Community Centre, 138 Queens Line in Rodney, Ontario during the period of June 21, 2021 to December 31, 2024, and only to the extent of the insurance provided under coverage Section A - Bodily Injury and Section B - Third Party Property Damage inclusive of this policy. Thirty (30) days' written notice of material change to, cancellation or termination of this policy shall be provided to the Additional Insured.</i>			

Additional Insured: Only with respect to the above and arising out of the Named Insured's operations is the following name added to the policy as an Additional Insured. The policy limits are not increased by the addition of such Insured beyond those stated in this Memorandum.

Additional Insured: *Corporation of the Municipality of West Elgin*

THIS MEMORANDUM CONSTITUTES A STATEMENT OF THE FACTS AS OF THE DATE OF ISSUANCE AND ARE SO REPRESENTED ONLY TO THE ADDRESSEE.

June 23, 2021

Date

Attorney

depts/io/mem/exl/107101-31

Ontario
Provincial
Police

Police
provinciale
de l'Ontario



Municipal Policing Bureau
Bureau des services policiers des municipalités

777 Memorial Ave.
Orillia ON L3V 7V3

777, avenue Memorial
Orillia ON L3V 7V3

Tel: 705 329-6140
Fax: 705 330-4191

Tél. : 705 329-6140
Télec.: 705 330-4191

File Reference:

612-20

October 4, 2024

Dear Mayor/Reeve/CAO/Treasurer,

Please find attached the OPP municipal policing 2025 Annual Billing Statement package.

This year's billing package includes a statement for the 2023 year-end reconciliation. The final cost adjustment calculated as a result of the 2023 annual reconciliation has been included as an adjustment to the amount being billed to the municipality during the 2025 calendar year.

The final reconciliation of the 2025 annual costs will be included in the 2027 Annual Billing Statement.

For more detailed information on the 2025 Annual Billing Statement package please refer to the resource material available on the internet, www.opp.ca/billingmodel. Further, the Municipal Policing Bureau will be hosting a webinar information session in October/November. An e-mail invitation will be forwarded to the municipality advising of the session date.

If you have questions about the Annual Billing Statement please e-mail OPP.MPB.Financial.Services.Unit@OPP.ca.

Yours truly,

A handwritten signature in black ink, appearing to read "Steve Ridout", written in a cursive style.

Steve Ridout
Superintendent
Commander,
Municipal Policing Bureau

OPP 2025 Annual Billing Statement

West Elgin M

Estimated costs for the period January 1 to December 31, 2025

Please refer to www.opp.ca for 2025 Municipal Policing Billing General Information summary for further details.

			<u>Cost per Property \$</u>	<u>Total Cost \$</u>
Base Service	Property Counts			
	Household	2,982		
	Commercial and Industrial	174		
	Total Properties	<u>3,156</u>	189.44	597,859
Calls for Service	(see summaries)			
	Total all municipalities	209,489,870		
	Municipal portion	0.1991%	132.18	417,150
Overtime	(see notes)		16.55	52,220
Prisoner Transportation	(per property cost)		1.67	5,271
Accommodation/Cleaning Services	(per property cost)		<u>5.70</u>	<u>17,989</u>
Total 2025 Estimated Cost			<u>345.53</u>	1,090,489
2023 Year-End Adjustment	(see summary)			82,154
Grand Total Billing for 2025				<u>1,172,643</u>
2025 Monthly Billing Amount				97,720

OPP 2025 Annual Billing Statement

West Elgin M

Estimated costs for the period January 1 to December 31, 2025

Notes to Annual Billing Statement

- 1) Municipal Base Services and Calls for Service Costs - The costs allocated to municipalities are determined based on the costs assigned to detachment staff performing municipal policing activities across the province. A statistical analysis of activity in detachments is used to determine the municipal policing workload allocation of all detachment-based staff as well as the allocation of the municipal workload between base services and calls for service activity. For 2025 billing purposes the allocation of the municipal workload in detachments has been calculated to be 50.7 % Base Services and 49.3 % Calls for Service. The total 2025 Base Services and Calls for Service cost calculation is detailed on the Base Services and Calls for Service Cost Summary included in the municipal billing package.
- 2) Base Services - The cost to each municipality is determined by the number of properties in the municipality and the standard province-wide average cost per property of \$189.44 estimated for 2025. The number of municipal properties is determined based on MPAC data. The calculation of the standard province-wide base cost per property is detailed on Base Services and Calls for Service Cost Summary included in the municipal billing package.
- 3) Calls for Service - The municipality's Calls for Service cost is a proportionate share of the total cost of municipal calls for service costs calculated for the province. A municipality's proportionate share of the costs is based on weighted time standards applied to the historical billable calls for service. The municipality's total weighted time is calculated as a percentage of the total of all municipalities.
- 4) Overtime - Municipalities are billed for overtime resulting from occurrences in their geographic area and a portion of overtime that is not linked specifically to a municipality, such as training. Municipalities are not charged for overtime identified as a provincial responsibility. The overtime activity for the calendar years 2020, 2021, 2022, and 2023 has been analyzed and averaged to estimate the 2025 costs. The costs incorporate the estimated 2025 salary rates and a discount to reflect overtime paid as time in lieu. The overtime costs incurred in servicing detachments for shift shortages have been allocated on a per property basis based on straight time. Please be advised that these costs will be reconciled to actual 2025 hours and salary rates and included in the 2027 Annual Billing Statement.
- 5) Court Security and Prisoner Transportation (CSPT) - Municipalities with court security responsibilities in local courthouses are billed court security costs based on the cost of the staff required to provide designated court security activities. Prisoner transportation costs are charged to all municipalities based on the standard province-wide per property cost. The 2025 costs have been estimated based on the 2023 activity levels. These costs will be reconciled to the actual cost of service required in 2025.

There was no information available about the status of 2025 Court Security Prisoner Transportation Grant Program at the time of the Annual Billing Statement preparation.
- 6) Year-end Adjustment - The 2023 adjustment accounts for the difference between the amount billed based on the estimated cost in the Annual Billing Statement and the reconciled cost in the Year-end Summary. The most significant year-end adjustments are resulting from the cost of actual versus estimated municipal requirements for overtime, contract enhancements and court security.

OPP 2025 Estimated Base Services and Calls for Service Cost Summary

Estimated Costs for the period January 1, 2025 to December 31, 2025

Salaries and Benefits	Positions	Base		Total Base Services and Calls for Service	Base Services	Calls for Service	
		FTE	%				\$/FTE
Uniform Members	Note 1						
Inspector		26.56	100.0	187,318	4,975,177	4,975,177	-
Staff Sergeant-Detachment Commander		8.60	100.0	156,717	1,347,770	1,347,770	-
Staff Sergeant		38.53	100.0	168,657	6,498,335	6,498,335	-
Sergeant		226.23	50.7	143,480	32,459,478	16,460,024	15,999,454
Constable		1,618.15	50.7	120,835	195,529,705	99,147,813	96,381,892
Part-Time Constable		11.97	50.7	91,572	1,096,112	555,839	540,272
Total Uniform Salaries		1,930.04			241,906,577	128,984,959	112,921,618
Statutory Holiday Payout				6,207	11,906,411	6,262,929	5,643,483
Shift Premiums				1,129	2,095,821	1,062,740	1,033,081
Uniform Benefits - Inspector				29.47%	1,466,114	1,466,114	-
Uniform Benefits - Full-Time Salaries				36.38%	85,791,541	44,909,750	40,881,790
Uniform Benefits - Part-Time Salaries				18.75%	205,571	104,245	101,326
Total Uniform Salaries & Benefits					343,372,035	182,790,737	160,581,298
Detachment Civilian Members	Note 1						
Detachment Administrative Clerk		164.29	50.7	75,342	12,377,949	6,276,748	6,101,201
Detachment Operations Clerk		3.41	50.7	69,798	238,011	120,750	117,260
Detachment Clerk - Typist		1.74	50.7	62,349	108,488	54,867	53,620
Court Officer - Administration		28.73	50.7	92,124	2,646,719	1,342,245	1,304,474
Crimestoppers Co-ordinator		0.89	50.7	73,240	65,184	32,958	32,226
Cadet		1.62	50.7	51,219	82,974	41,999	40,975
Total Detachment Civilian Salaries		200.68			15,519,324	7,869,568	7,649,757
Civilian Benefits - Full-Time Salaries				36.13%	5,606,608	2,843,009	2,763,599
Total Detachment Civilian Salaries & Benefits					21,125,933	10,712,577	10,413,355
Support Costs - Salaries and Benefits	Note 2						
Communication Operators				6,682	12,896,527	6,782,230	6,114,297
Prisoner Guards				2,061	3,977,812	2,091,915	1,885,897
Operational Support				7,119	13,739,955	7,225,785	6,514,170
RHQ Municipal Support				3,208	6,191,568	3,256,120	2,935,448
Telephone Support				157	303,016	159,355	143,661
Office Automation Support				938	1,810,378	952,070	858,308
Mobile and Portable Radio Support				357	693,298	364,522	328,776
Total Support Staff Salaries and Benefits Costs					39,612,554	20,831,997	18,780,557
Total Salaries & Benefits					404,110,521	214,335,311	189,775,210
Other Direct Operating Expenses	Note 2						
Communication Centre				150	289,506	152,250	137,256
Operational Support				1,112	2,146,204	1,128,680	1,017,524
RHQ Municipal Support				360	694,814	365,400	329,414
Telephone				1,458	2,813,998	1,479,870	1,334,128
Mobile Radio Equipment Repairs & Maintenance				168	326,258	171,540	154,718
Office Automation - Uniform				4,487	8,660,089	4,554,305	4,105,784
Office Automation - Civilian				1,154	231,585	116,485	115,100
Vehicle Usage				10,219	19,723,079	10,372,285	9,350,794
Detachment Supplies & Equipment				1,073	2,070,933	1,089,095	981,838
Uniform & Equipment				2,360	4,583,144	2,409,725	2,173,418
Uniform & Equipment - Court Officer				1,037	29,793	15,109	14,684
Total Other Direct Operating Expenses					41,569,403	21,854,744	19,714,660
Total 2025 Municipal Base Services and Calls for Service Cost					\$ 445,679,925	\$ 236,190,055	\$ 209,489,870
Total OPP-Policed Municipal Properties						1,246,809	
Base Services Cost per Property						\$ 189.44	

OPP 2025 Estimated Base Services and Calls for Service Cost Summary

Estimated Costs for the period January 1, 2025 to December 31, 2025

Notes:

Total Base Services and Calls for Service Costs are based on the cost of salary, benefit, support and other direct operating expenses for staff providing policing services to municipalities. Staff is measured in full-time equivalent (FTE) units and the costs per FTE are described in the notes below.

- 1) Full-time equivalents (FTEs) are based on average municipal detachment staffing levels for the years 2020 through 2023. Contract enhancements, court security, prisoner transportation and cleaning staff are excluded.

The equivalent of 85.71 FTEs with a cost of \$17,779,996 has been excluded from municipal costs to reflect the average municipal detachment FTEs required for provincially-mandated responsibilities eligible for Provincial Service Usage credit.

Salary rates are based on weighted average rates for municipal detachment staff by rank, level, and classification. The 2025 salaries incorporate the 2025 general salary rate increase set in the 2023 to 2026 OPPA Uniform and Civilian Agreements (uniform and civilian staff - 4.75% in 2023, 4.50% in 2024 and 2.75% in 2025.)

The benefit rates are estimated based on the most recent rates set by the Treasury Board Secretariat, (2024-25). Statutory Holiday Payouts, Shift Premiums, and Benefit costs are subject to reconciliation.

Two new premiums were added in these new agreements: a 3% Frontline Patrol Premium (which applies to Constables and Sergeants in Frontline roles only) and a 3% Second-In-Command Premium (which applies to members when temporarily backfilling a short term platoon command position.) An allowance of \$2,101 per Constable FTE and \$3,330 per Sergeant FTE for the Frontline Patrol Premium and \$76 per Constable FTE for the Second-In-Command premium have been included in the salary rates for Constables and Sergeants. These allowances are subject to reconciliation.

FTEs have been apportioned between Base Services and Calls for Service costs based on the current ratio, 50.7% Base Services : 49.3% Calls for Service.

- 2) Support Staff Costs and Other Direct Operating Expenses for uniform FTEs are calculated on a per FTE basis as per rates set in the 2024 Municipal Policing Cost-Recovery Formula.

OPP 2025 Calls for Service Billing Summary

West Elgin M

Estimated costs for the period January 1 to December 31, 2025

Calls for Service Billing Workgroups	Calls for Service Count					2025 Average Time Standard	Total Weighted Time	% of Total Provincial Weighted Time	2025 Estimated Calls for Service Cost
	2020	2021	2022	2023	Four Year Average				
	A					B	C = A * B		
	Note 1							Note 2	Note 3
Drug Possession	9	1	0	4	4	5.9	21	0.0011%	2,375
Drugs	3	0	3	6	3	88.1	264	0.0145%	30,402
Operational	385	333	347	319	346	3.9	1,349	0.0741%	155,218
Operational 2	105	90	82	73	88	1.7	149	0.0082%	17,110
Other Criminal Code Violations	19	27	17	16	20	7.1	140	0.0077%	16,130
Property Crime Violations	125	101	104	92	106	6.2	654	0.0359%	75,240
Statutes & Acts	59	66	85	54	66	3.5	231	0.0127%	26,571
Traffic	64	85	92	71	78	3.8	296	0.0163%	34,094
Violent Criminal Code	32	34	47	28	35	14.8	522	0.0286%	60,010
Municipal Totals	801	737	777	663	745		3,627	0.1991%	\$417,150

Provincial Totals (Note 4)

Calls for Service Billing Workgroups	Calls for Service Count					2025 Average Time Standard	Total Weighted Time	% of Total Provincial Weighted Time	2025 Estimated Calls for Service Cost
	2020	2021	2022	2023	Four Year Average				
	A					B	C = A * B		
	Note 1							Note 2	Note 3
Drug Possession	2,803	2,979	2,483	2,363	2,657	5.9	15,676	0.8608%	1,803,207
Drugs	1,127	1,050	797	920	974	88.1	85,765	4.7092%	9,865,380
Operational	178,171	180,823	176,502	180,423	178,980	3.9	698,021	38.3272%	80,291,662
Operational 2	48,046	48,395	46,304	47,019	47,441	1.7	80,650	4.4283%	9,276,939
Other Criminal Code Violations	12,123	12,103	12,206	12,931	12,341	7.1	87,619	4.8110%	10,078,638
Property Crime Violations	46,799	47,403	48,878	49,446	48,132	6.2	298,415	16.3855%	34,325,987
Statutes & Acts	31,261	32,888	32,697	34,047	32,723	3.5	114,531	6.2887%	13,174,266
Traffic	32,067	34,757	38,776	32,713	34,578	3.8	131,397	7.2148%	15,114,318
Violent Criminal Code	19,343	20,055	21,513	22,640	20,888	14.8	309,139	16.9743%	35,559,474
Provincial Totals	371,740	380,453	380,156	382,502	378,713		1,821,214	100%	\$209,489,870

Notes to Calls for Service Billing Summary

- 1) Displayed without decimal places, exact numbers used in calculations
- 2) Displayed to four decimal places, nine decimal places used in calculations
- 3) Total costs rounded to zero decimals
- 4) Provincial Totals exclude data for dissolutions and post-2021 municipal police force amalgamations.

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OPP 2025 Calls for Service Details
West Elgin M
For the calendar years 2020 to 2023

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2020	2021	2022	2023	
Grand Total	801	737	777	663	744.50
Drug Possession	9	1	0	4	3.50
DRUG Operation - Master Code	1	0	0	0	0.25
Drug Related Occurrence	6	0	0	2	2.00
Possession - Cocaine	1	0	0	0	0.25
Possession - Heroin	0	0	0	1	0.25
Possession – Opioid (other than heroin)	1	0	0	0	0.25
Possession - Other Controlled Drugs and Substances Act	0	1	0	1	0.50
Drugs	3	0	3	6	3.00
Trafficking - Cocaine	1	0	2	4	1.75
Trafficking - Methamphetamine (Crystal Meth)	0	0	1	1	0.50
Trafficking - Other Controlled Drugs and Substances Act	2	0	0	1	0.75
Operational	385	333	347	319	346.00
Accident - non-MVC - Industrial	1	0	0	0	0.25
Accident - non-MVC - Master Code	1	0	4	0	1.25
Accident - Non-MVC - Others	0	0	1	0	0.25
Alarm - Master Code	1	0	0	0	0.25
Animal - Bite	3	2	1	5	2.75
Animal - Dog Owners Liability Act	4	0	0	3	1.75
Animal - Injured	5	7	4	6	5.50
Animal - Left in Vehicle	0	1	0	0	0.25
Animal - Master Code	0	0	1	0	0.25
Animal - Other	3	1	1	3	2.00
Animal - Rabid	0	1	0	0	0.25
Animal - Stray	13	3	13	9	9.50
Assist Fire Department	5	0	1	2	2.00
Assist Public	40	25	9	40	28.50
By-Law - Master Code	1	1	0	1	0.75
Distressed / Overdue Motorist	0	1	0	0	0.25
Dogs By-Law	3	0	2	1	1.50
Domestic Disturbance	18	32	23	33	26.50
Family Dispute	35	33	30	30	32.00
Fire - Building	7	8	7	8	7.50
Fire - Master Code	1	0	0	0	0.25
Fire - Other	2	1	4	1	2.00
Fire - Vehicle	4	5	3	3	3.75
Firearms (Discharge) By-Law	1	0	0	0	0.25
Fireworks By-Law	1	0	0	0	0.25
Found - Others	1	1	0	0	0.50
Found Property - Master Code	14	5	9	10	9.50
Insecure Condition - Building	1	0	0	0	0.25
Insecure Condition - Master Code	1	1	2	1	1.25
Lost - Accessible Parking Permit	1	1	0	0	0.50
Lost - Household Property	1	1	0	0	0.50
Lost - License Plate	0	4	0	1	1.25

OPP 2025 Calls for Service Details

West Elgin M

For the calendar years 2020 to 2023

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2020	2021	2022	2023	
Lost - Others	2	1	0	0	0.75
Lost - Personal Accessories	0	1	1	0	0.50
Lost Property - Master Code	8	6	3	2	4.75
Missing Person - Master Code	0	0	0	1	0.25
Missing Person 12 & older	4	2	2	0	2.00
Missing Person Located 12 & older	4	7	3	4	4.50
Missing Person Located Under 12	0	1	0	0	0.25
Missing Person under 12	1	0	0	1	0.50
Neighbour Dispute	35	29	22	23	27.25
Noise Complaint - Animal	0	3	2	2	1.75
Noise Complaint - Master Code	22	20	12	17	17.75
Noise Complaint - Others	2	4	0	2	2.00
Noise Complaint - Residence	1	0	3	3	1.75
Other Municipal By-Laws	4	2	3	4	3.25
Overdose/Suspected Overdose -Opioid Related	0	0	0	1	0.25
Phone - Master Code	2	5	6	2	3.75
Phone - Nuisance - No Charges Laid	4	2	3	3	3.00
Phone - Obscene - No Charges Laid	0	1	0	0	0.25
Phone - Other - No Charges Laid	1	2	49	2	13.50
Phone - Threatening - No Charges Laid	2	1	1	0	1.00
Smoking By-Law	1	0	0	0	0.25
Sudden Death - Accidental	0	0	1	1	0.50
Sudden Death - Drowning	0	0	0	1	0.25
Sudden Death - Natural Causes	6	10	6	4	6.50
Sudden Death - Others	1	3	2	2	2.00
Sudden Death - Suicide	0	1	0	0	0.25
Suspicious Package	0	1	0	0	0.25
Suspicious Person	42	38	34	32	36.50
Suspicious vehicle	52	39	42	25	39.50
Text- related Incident (Texting)	1	0	2	0	0.75
Traffic By-Law	0	0	0	1	0.25
Trouble with Youth	6	9	18	12	11.25
Unwanted Persons	12	9	12	10	10.75
Vehicle Recovered - All Terrain Vehicles	0	0	1	1	0.50
Vehicle Recovered - Automobile	2	0	4	3	2.25
Vehicle Recovered - Construction Vehicles	0	0	0	1	0.25
Vehicle Recovered - Master Code	0	1	0	0	0.25
Vehicle Recovered - Trucks	2	1	0	2	1.25
Operational 2	105	90	82	73	87.50
911 call - Dropped Cell	5	5	9	11	7.50
911 call / 911 hang up	24	21	13	15	18.25
False Alarm - Accidental Trip	1	0	0	0	0.25
False Alarm - Others	37	32	31	29	32.25
False Holdup Alarm - Accidental Trip	8	6	3	0	4.25
Keep the Peace	30	26	26	18	25.00

OPP 2025 Calls for Service Details

West Elgin M

For the calendar years 2020 to 2023

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2020	2021	2022	2023	
Other Criminal Code Violations	19	27	17	16	19.75
Bail Violations - Breach of Recognizance	2	1	1	0	1.00
Bail Violations - Fail To Comply	6	13	5	5	7.25
Bail Violations - Master Code	0	0	1	0	0.25
Bail Violations - Others	0	1	0	1	0.50
Breach of Probation	2	2	0	6	2.50
Child Pornography - Making or distributing	1	0	1	0	0.50
Disobey court order / Misconduct executing process	1	0	0	0	0.25
Disturb the Peace	0	1	0	1	0.50
Indecent acts - exposure to person under 16	1	1	0	0	0.50
Indecent acts - Master Code	0	1	0	0	0.25
Indecent acts - Other	1	0	0	1	0.50
Obstruct Public Peace Officer	0	1	0	0	0.25
Offensive Weapons - Careless use of firearms	0	0	1	0	0.25
Offensive Weapons - Other Offensive Weapons	0	0	1	0	0.25
Offensive Weapons - Other Weapons Offences	0	0	1	0	0.25
Offensive Weapons - Possession of Weapons	0	1	1	1	0.75
Offensive Weapons - Prohibited	0	1	1	0	0.50
Offensive Weapons - Restricted	0	1	0	0	0.25
Offensive Weapons - Weapons Trafficking	0	1	0	0	0.25
Possess Firearm while prohibited	1	0	1	0	0.50
Possession of Burglary Tools	0	0	0	1	0.25
Possession Of Counterfeit Money	1	0	0	0	0.25
Prostitution - Communication to Sell Sexual Services	0	1	0	0	0.25
Trespass at Night	3	1	2	0	1.50
Utter Threats to Property / Animals	0	0	1	0	0.25
Property Crime Violations	125	101	104	92	105.50
Arson - Building	1	0	0	0	0.25
Break & Enter	23	11	17	7	14.50
Break & Enter - Firearms	0	0	1	0	0.25
Break & Enter - steal firearm from motor vehicle	0	0	0	1	0.25
Fraud - Account closed	0	1	0	0	0.25
Fraud - False Pretence Over \$5,000	0	0	1	0	0.25
Fraud - False Pretence Under \$5,000	1	1	1	1	1.00
Fraud - Forgery & Uttering	2	0	0	1	0.75
Fraud - Fraud through mails	3	0	2	1	1.50
Fraud - Master Code	0	2	4	7	3.25
Fraud - Money/property/security Over \$5,000	1	2	3	3	2.25
Fraud - Money/property/security Under \$5,000	5	3	7	5	5.00
Fraud - Other	5	10	6	4	6.25
Fraud - Steal/Forge/Poss./Use Credit Card	0	2	0	0	0.50
Identity Fraud	1	2	0	0	0.75
Interfere with lawful use, enjoyment of property	0	2	1	2	1.25
Mischief	22	16	15	20	18.25
Mischief Graffiti - Non-Gang Related	1	0	0	0	0.25

OPP 2025 Calls for Service Details

West Elgin M

For the calendar years 2020 to 2023

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2020	2021	2022	2023	
Personation with Intent (fraud)	0	1	0	1	0.50
Possession of Stolen Goods over \$5,000	1	0	0	1	0.50
Possession of Stolen Goods under \$5,000	1	0	2	1	1.00
Property Damage	5	5	1	4	3.75
Theft Over - Master Code	1	0	1	0	0.50
Theft from Motor Vehicles Under \$5,000	6	5	4	5	5.00
Theft of - All Terrain Vehicles	2	1	3	2	2.00
Theft of - Automobile	5	3	5	2	3.75
Theft of - Mail	0	1	0	0	0.25
Theft of - Motorcycles	1	0	0	1	0.50
Theft of - Other Motor Vehicles	0	1	0	1	0.50
Theft of - Snow Vehicles	0	0	1	0	0.25
Theft of - Trucks	5	4	6	2	4.25
Theft of Motor Vehicle	8	11	3	4	6.50
Theft Over \$,5000 - Construction Site	0	0	1	0	0.25
Theft Over \$5,000 - Farm Agricultural Produce	0	1	0	0	0.25
Theft Over \$5,000 - Farm Equipment	0	0	0	1	0.25
Theft Over \$5,000 - Other Theft	0	0	0	2	0.50
Theft Over \$5,000 - Trailers	1	1	0	2	1.00
Theft Under \$5,000 - Bicycles	0	1	0	0	0.25
Theft Under \$5,000 - Boat (Vessel)	1	0	0	0	0.25
Theft Under \$5,000 - Boat Motor	1	0	1	1	0.75
Theft Under \$5,000 - Building	0	3	0	0	0.75
Theft Under \$5,000 - Construction Site	1	0	0	0	0.25
Theft Under \$5,000 - Gasoline Drive-off	0	2	4	2	2.00
Theft Under \$5,000 - Master Code	1	3	2	2	2.00
Theft Under \$5,000 - Other Theft	17	4	9	5	8.75
Theft Under \$5,000 - Persons	0	1	0	0	0.25
Theft Under \$5,000 - Trailers	2	1	0	1	1.00
Theft Under \$5,000 Shoplifting	1	0	2	0	0.75
Unlawful in a dwelling house	0	0	1	0	0.25
Statutes & Acts	59	66	85	54	66.00
Custody Dispute	1	0	3	0	1.00
Landlord / Tenant	6	13	17	15	12.75
Mental Health Act	7	26	21	6	15.00
Mental Health Act - Apprehension	0	2	6	2	2.50
Mental Health Act - Attempt Suicide	2	1	3	0	1.50
Mental Health Act - No contact with Police	3	0	0	2	1.25
Mental Health Act - Placed on Form	2	1	0	0	0.75
Mental Health Act - Threat of Suicide	11	7	9	8	8.75
Mental Health Act - Voluntary Transport	8	1	3	2	3.50
Trespass To Property Act	19	15	23	19	19.00
Traffic	64	85	92	71	78.00
MVC - Fatal (Motor Vehicle Collision)	1	1	0	1	0.75
MVC - Personal Injury (Motor Vehicle Collision)	4	9	6	4	5.75

OPP 2025 Calls for Service Details

West Elgin M

For the calendar years 2020 to 2023

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2020	2021	2022	2023	
MVC - Prop. Dam. Failed to Remain (Motor Vehicle Collision)	2	9	3	4	4.50
MVC - Prop. Dam. Non Reportable (Motor Vehicle Collision)	26	9	18	24	19.25
MVC - Prop. Dam. Reportable (Motor Vehicle Collision)	30	57	65	37	47.25
MVC (Motor Vehicle Collision) - Master Code	1	0	0	1	0.50
Violent Criminal Code	32	34	47	28	35.25
Assault - Level 1	15	11	29	12	16.75
Assault With Weapon or Causing Bodily Harm - Level 2	2	4	3	5	3.50
Criminal Harassment	3	3	2	3	2.75
Extortion	0	0	1	0	0.25
Forcible confinement	1	0	0	0	0.25
Indecent / Harassing Communications	2	0	1	3	1.50
Robbery - With Threat of Violence	0	1	0	0	0.25
Sexual Assault	3	3	2	0	2.00
Sexual Assault With a Weapon	0	1	0	0	0.25
Sexual Exploitation	1	0	0	0	0.25
Sexual Interference	1	4	1	0	1.50
Utter Threats - Master Code	0	1	1	1	0.75
Utter Threats to Person	4	6	7	4	5.25

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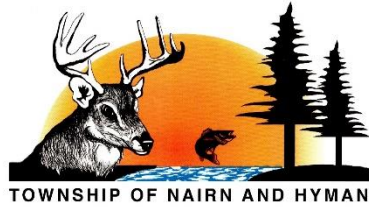
OPP 2023 Reconciled Year-End Summary
West Elgin M
Reconciled cost for the period January 1 to December 31, 2023

			<u>Cost per Property \$</u>	<u>Reconciled Cost \$</u>	<u>Estimated Cost \$</u>
Base Service	Property Counts				
	Household	2,969			
	Commercial and Industrial	<u>178</u>			
	Total Properties	<u><u>3,147</u></u>	174.11	547,940	521,338
Calls for Service					
	Total all municipalities	187,830,598			
	Municipal portion	0.2014%	120.21	378,303	359,666
Overtime			21.85	68,762	33,326
Prisoner Transportation	(per property cost)		1.45	4,563	3,682
Accommodation/Cleaning Services	(per property cost)		<u>5.06</u>	<u>15,924</u>	<u>15,326</u>
Total 2023 Costs			<u><u>322.69</u></u>	<u><u>1,015,492</u></u>	<u><u>933,338</u></u>
2023 Billed Amount				<u><u>933,338</u></u>	
2023 Year-End-Adjustment				<u><u>82,154</u></u>	

Notes

The Year-End Adjustment above is included as an adjustment on the 2025 Billing Statement.
This amount is incorporated into the monthly invoice amount for 2025.
The difference between the estimated and billed amount is due to rounding the bills to the nearest dollar throughout the year.

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August 21, 2024

Sent via email: premier@ontario.ca

The Honourable Doug Ford
Premier of Ontario
Premier's Office, Room 281
Legislative Building, Queen's Park
Toronto, ON M7A 1A1

RE: Concerns with the Transport and Deposition of Naturally Occurring Radioactive Material (NORM) at the Agnew Lake Tailings Management Area (ALTMA)

Dear Premier Ford,

I am writing to you on behalf of the Council of the Township of Nairn and Hyman and the Council of the Township of Baldwin to formally submit the attached resolution passed jointly by the two Councils at a Joint Emergency Council Meeting on August 19, 2024.

Our two Townships very recently learned of the decision to transport naturally occurring radioactive material (NORM) from the former Beaucage Mine Site and Nipissing First Nation reserve lands and deposit it at the Agnew Lake Tailings Management Area in the Township of Nairn and Hyman. The decision to transport and deposit NORM has far-reaching implications for the environment, public health, and safety of our communities, and this significant decision was made without any consultation with our municipalities and the other municipalities located near Agnew Lake or along the Highway 17 corridor.

In addition to the participation of our municipalities in this Emergency Council Meeting, many representatives from surrounding First Nations attended the meeting, underscoring the widespread concern across our region about this impending project. The planned transportation of NORM is scheduled to begin in the coming weeks, therefore we respectfully request your attention to this urgent matter.

The resolution reads as follows:

RESOLUTION: 2024-EM1-2

DATE: August 19, 2024

MOVED BY: Councillor McVey

SECONDED BY: Councillor Cote

WHEREAS the Council of the Corporation of the Township of Nairn and Hyman and the Council of the Corporation of the Township of Baldwin have been informed of the decision to transport naturally occurring radioactive material (NORM) from the former Beaucage Mine and Nipissing First Nation reserve land, and deposit it at the Agnew Lake Tailings Management Area (ALTMA) in the Township of Nairn and Hyman; and

WHEREAS this decision has significant implications for the environment, public health, and safety of the surrounding communities, including those within the Township of Nairn and Hyman and the Township of Baldwin; and

WHEREAS the decision to transport and deposit NORM to the ALTMA site was made without any consultation with the Township of Nairn and Hyman or the other municipalities bordering Agnew Lake, resulting in the exclusion of local municipalities from the decision-making process; and

WHEREAS the exclusion of local municipalities from this process represents a serious breach of trust and a disregard for the well-being of the residents of these communities; and

WHEREAS there are significant concerns among residents regarding the potential contamination of drinking water sources, particularly Agnew Lake, which many residents rely on for safe drinking water; and

WHEREAS the risks associated with NORM are well-documented, and the proximity of the ALTMA to Agnew Lake heightens the concerns regarding the potential contamination of this vital water source; and

WHEREAS according to information received from the Ministry of Mines, there are already some areas of the ALTMA site where dose estimates exceed the Canadian Nuclear Safety Commission's regulatory limit for casual site users; and

WHEREAS the Council of the Corporation of the Township of Nairn and Hyman and the Council of the Corporation of the Township of Baldwin held a joint Emergency Council Meeting on August 19, 2024;

THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Township of Nairn and Hyman and the Council of the Corporation of the Township of Baldwin respectfully demands that the Province of Ontario, the Ministry of Mines and the Ministry of Transportation immediately halt the project involving the transportation and deposition of NORM at the ALTMA site until a clear line of communication is established with local municipalities; and

BE IT FURTHER RESOLVED THAT the Council of the Corporation of the Township of Nairn and Hyman and the Council of the Corporation of the Township of Baldwin respectfully demands full disclosure of all pertinent details regarding the proposed future NORM transportation and deposition plan, including specific transportation routes, emergency response plans, safety protocols, and the future management plan for the ALTMA site; and

THAT the Council of the Corporation of the Township of Nairn and Hyman and the Council of the Corporation of the Township of Baldwin insists that environmental and health impact assessments be conducted with input from independent experts, and that these assessments include opportunities for public hearings to ensure transparency and community involvement; and

THAT the Province of Ontario enact legislation that consultation with municipalities is a requirement of any projects that include the transportation or deposition of NORM; and

THAT a copy of this resolution be forwarded to the Honourable Doug Ford, Premier of Ontario; the Honourable George Pirie, the Minister of Mines; the Honourable Prabmeet Sarkaria, the Minister of Transportation; the Honourable Andrea Khanjin, the Minister of the Environment, Conservation and Parks; Chief Toulouse and Sagamok Anishnawbek Council Members; Chief Nootchtai and Atikameksheng Anishnawbek Council Members; the Ontario Ombudsman; the Canadian Nuclear Safety Commission; the Canadian Environmental Law Association; MP Carol Hughes; MPP Michael Mantha; the Association of Ontario Municipalities and all Ontario Municipalities.

CARRIED

For more information regarding this matter, please contact our municipal office by email at belindaketchabaw@nairncentre.ca or by phone at (705) 869-4232.

Yours truly,



Belinda Ketchabaw
CAO Clerk Treasurer
Township of Nairn and Hyman

Cc:

Honourable George Pirie, the Minister of Mines
Honourable Prabmeet Sarkaria, the Minister of Transportation
Honourable Andrea Khanjin, the Minister of the Environment, Conservation and Parks
Chief Toulouse and Sagamok Anishnawbek Council Members
Chief Nootchtai and Atikameksheng Anishnawbek Council Members
Ontario Ombudsman
Canadian Nuclear Safety Commission
Canadian Environmental Law Association
MP Carol Hughes
MPP Michael Mantha
Association of Ontario Municipalities
All Ontario Municipalities



September 25, 2024

The Honorable Doug Ford
Premier of Ontario
Legislative Building, Queen's Park
Toronto, ON M7A 1A1

Sent by Email

Dear: Honourable Doug Ford

RE: Public Sector Salary Disclosure

The Council of the Corporation of Tay Valley Township at its meeting held on September 24th, 2024 adopted the following resolution:

RESOLUTION #C-2024-09-16

MOVED BY: Greg Hallam
SECONDED BY: Wayne Baker

"THAT, the Council of the Corporation of Tay Valley Township support the Township of Stirling-Rawdon's resolution regarding Public Sector Salary Disclosure;

THAT, the Public Sector Salary Disclosure Act be updated to reflect the inflation rates since 1996;

THAT, the Act be further updated so that the inflation rate is applied each year to the requirement to report public salaries;

AND THAT, this resolution be sent to the Province of Ontario Premier's Office, the Ministry of Municipal Affairs and Housing, the Association of Municipalities of Ontario and all Ontario Municipalities."

ADOPTED

If you require any further information, please do not hesitate to contact the undersigned at (613) 267-5353 ext. 130 or deputyclerk@tayvalleytwp.ca

Sincerely,



Aaron Watt, Deputy Clerk

Cc: Ministry of Municipal Affairs and Housing
Association of Municipalities of Ontario (AMO)
All Ontario Municipalities



The Corporation of the Town of Cobourg

Resolution

Honourable Doug Ford, Premier of Ontario
Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

Town of Cobourg
55 King Street West,
Cobourg, ON, K9A 2M2
clerk@cobourg.ca

Delivered via email

Doug.fordco@pc.ola.org
premier@ontario.ca

October 4, 2024

RE: Motion from Mayor Lucas Cleveland regarding Support of Involuntary Care for Individuals with Severe Mental Health and Addictions Issues

Please be advised that the Town of Cobourg Council, at its meeting held on September 25, 2024, passed the following resolution:

WHEREAS the Province of British Columbia has announced the creation of highly secure facilities to provide involuntary care for individuals with severe mental health and addictions issues under the Mental Health Act, including dedicated mental health units in correctional centres and regional secure care facilities; and

WHEREAS the Town of Cobourg, along with municipalities across Ontario, are facing growing challenges in addressing the complex needs of individuals with severe mental health and addictions issues, which place a significant strain on local emergency services, healthcare systems, community resources, and public safety; and

WHEREAS individuals experiencing severe mental health and addictions issues often cannot voluntarily seek the care they need, and involuntary care, provided with compassion and appropriate safeguards, can ensure they receive the necessary treatment to help stabilize their condition and improve community safety.

NOW THEREFORE BE IT RESOLVED THAT the Town of Cobourg supports the BC government's approach to providing secure, involuntary care for individuals with severe mental health and addictions challenges, as a compassionate and necessary intervention for those unable to seek help on their own; and

FURTHER THAT the Town of Cobourg urges the Province of Ontario to implement similar measures to ensure that individuals with severe mental health and addictions issues in Ontario have access to secure, involuntary care when necessary; and



The Corporation of the Town of Cobourg

Resolution

FURTHER THAT this motion be forwarded to the Association of Municipalities of Ontario (AMO), the Federation of Canadian Municipalities (FCM), The Premier, Honourable David Piccini, MPP, all other Members of Provincial Parliament and all Ontario municipalities to seek their endorsement and support.

Sincerely,

Kristina Lepik
Deputy Clerk/Manager, Legislative Services

cc. Association of Municipalities of Ontario (AMO);
the Federation of Canadian Municipalities (FCM);
Honourable, David Piccini, Minister of Labour, Immigration, Training and Skills
Development and Northumberland – Peterborough South MPP;,
All other Members of Provincial Parliament; and
All Ontario Municipalities



MUNICIPALITY OF
West Elgin

The Corporation of The Municipality of West Elgin

By-Law No. 2024-70

Being a By-Law to adopt a Policy “Scholarship Award Policy”

Whereas section 5(3) of the *Municipal Act 2001, S.O. 2001, c25*, as amended, provides that a municipal power shall be exercised by by-law; and

Whereas the Council of the Municipality of West Elgin deems it expedient to adopt Scholarship Award Policy; and

Now therefore the Council of the Municipality of West Elgin enacts as follows:

1. That “Scholarship Award Policy” identified as Schedule “A” attached hereto is authorized and approved.
2. That this by-law shall come into force and effect on October 10, 2024.

Read a first, second, and third time and finally passed this 10th day of October 2024.

Richard Leatham, Mayor

Terri Towstiuc, Clerk



The Municipality of West Elgin Scholarship is a scholarship valued at \$1,000 and may be awarded annually to two (2) students graduating from a local secondary school.

The recipient must meet the following criteria:

1. They must have graduated from Grade 12 and must provide proof of registration to a Canadian designated educational institution [List of designated educational institutions - Canada.ca.](#) Minimum 2-year full-time studies program or equivalent.
2. They must be pursuing full-time studies in a field will contribute to the future vitality and viability of rural communities. Fields of study may include but are not limited to: business administration, finance, environmental, recreation leadership, agriculture, firefighting technology, government services, health care, trades or engineering.
3. They must be able to demonstrate a history of community involvement.
4. Applications and accompanying documentation must be submitted via email, no later than July 31st of the current year.
5. The successful graduates must be a current resident of West Elgin and with residency of no less than six (6) months duration and be pursuing full-time post-secondary studies at a Canadian designated educational institution in the fall of the current year.

The recipients must claim the scholarship within the first year of post-secondary studies. They must present the municipality with proof of registration at the educational institution **before** receiving the funds. The scholarship will be awarded in two (2) installments of equal value to ensure the student continues their studies in the second semester. Upon verification of the scholarship and winners' matriculation in college or university, the scholarship grant will be paid to the college for the students' account.

Each scholarship recipient will be chosen by a team of reviewers made up of senior management in accordance with the established criteria. The review committee will discuss and consider all applications received by the deadline date. The successful candidates will be recommended to Council for approval. All decisions made by the Council are considered final.

Municipal elected officials and their immediate families are not eligible to participate in this scholarship program. Immediate family shall include spouse, children, residents of the municipal official's household, or any other person claimed as a dependent on the municipal official's tax return.

If there is no suitable candidate, the scholarship will not be awarded for that year.

Questions regarding this scholarship program can be directed to the Municipal Clerk 519-785-0560 ext. 222 or clerk@westelgin.net

If a scholarship winner fails to acknowledge and accept the award within thirty (30) days after receipt of the letter of notification, their award will be forfeited, and the scholarship will be awarded to the next highest scoring applicant.

Section 1.1: Personal Information			
Surname	Given Name	Telephone	Email
Permanent Mailing Address		City/Town	
Province	Postal Code	Other Telephone	
School Address (if different from above)		City/Town	
Province	Postal Code	Telephone	
Section 2.1: Academic Information			
High School Attended		From year	to year
Please attach an official copy of your high school transcripts from grade 9 — 12 inclusive. <input type="checkbox"/> ID Transcript attached			
Section 2.2: Academic intentions			
Name of Educational Institution you plan on attending:			
Address of Educational Institution:			
Chosen Field of Study:			
Applicant's statement of educational objectives and career goals:			
Please attach a copy of the letter of acceptance from the Educational Institution.			
Section 3.1: Involvement Volunteerism in the Community			
List the school, community, employment and other activities in which you have been involved in the last five years. Please list them in order of importance to you and include activity, position held, duration and hours per week of involvement. A separate sheet may be attached.			
Example:			
Activity	Position Held	Duration	Hours per week
Habitat for Humanity	Volunteer	July — August 2022	4
Section 3.2 Essay			
In a one page essay, double spaced, indicate why you deserve this scholarship and how your field of study may lead to a career in the future vitality and viability of rural communities. Please attach.			
Section 4.1 Applicant's Declaration			
I hereby declare that the information I have provided in this application is correct and can be verified upon request. I give the Municipality of West Elgin permission to publish my name/photo in local newspapers and the Municipal Website if I am the recipient of the Scholarship Award.			
Signature of Applicant			Date



MUNICIPALITY OF West Elgin

The Corporation of The Municipality of West Elgin

By-Law No. 2024-71

Being a By-Law to confirm the proceedings of the Regular Meeting of Council held on October 10, 2024.

Whereas Section 5(1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, the powers of a municipality shall be exercised by council; and

Whereas Section 5(3) of the Municipal Act, the powers of Council shall be exercised by by-law; and

Whereas it is deemed expedient that proceedings of Council of the Corporation of the Municipality of West Elgin as herein set forth be confirmed and adopted by by-law.

Now therefore the Council of the Municipality of West Elgin enacts as follows:

1. That the actions of the Regular meeting of Council held on October 10, 2024, in respect of each recommendation, motion and resolution and other action taken by the Council at this meeting, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this by-law.
2. The Mayor and proper officials of the Corporation of the Municipality of West Elgin are hereby authorized and directed to do all things necessary to give effect to the action of the Council referred to in the preceding section hereof.
3. The Mayor and Clerk are hereby authorized and directed to execute all documents necessary in that behalf and to affix the Seal of the Corporation of the Municipality of West Elgin.

Read a first, second, and third time and finally passed this 10th day of October 2024.

Richard Leatham, Mayor

Terri Towstiuc, Clerk