



Municipality of West Elgin

Minutes

Council Meeting

September 26, 2024, 4:00 p.m.

Council Chambers

160 Main Street

West Lorne

Present: Mayor Leatham
Deputy Mayor Tellier
Councillor Denning
Councillor Statham

Staff Present: M. Badura, CAO/ Treasurer
L. Gosnell, Manager of Operations & Community Services
Terri Towstiuc, Clerk

Also Present: Mark Peacock, Lower Thames Valley Conservation Authority
Valerie Towsley, Lower Thames Valley Conservation Authority
Daryl Abs, Watson and Associates
Christene Scrimgeour, Scrimgeour and Associates

Council Meetings are held in-person at 160 Main Street, West Lorne, and the post-meeting recording available at www.westelgin.net, when available (pending no technical difficulties).

1. Call to Order

Mayor Leatham called the meeting to order at 4:00 pm.

2. Adoption of Agenda

Resolution No. 2024- 376

Moved: Councillor Statham

Seconded: Deputy Mayor Tellier

That West Elgin Council hereby adopts the Regular Council Agenda for September 26, 2024 as presented.

Carried

3. Disclosure of Pecuniary Interest

No disclosures

4. Delegations

4.1 LTVCA Draft Preliminary Watershed-based Resource Management Strategy

Resolution No. 2024- 377

Moved: Councillor Denning

Seconded: Deputy Mayor Tellier

That West Elgin Council hereby receive the Preliminary Draft Lower Thames Valley Conservation Authority, Watershed Based Resource Management Strategy, for information purposes.

Carried

4.2 Watson and Associates - DC Update

Resolution No. 2024- 378

Moved: Councillor Statham

Seconded: Deputy Mayor Tellier

That West Elgin Council hereby receive the Development Charges Background Study dated September 27, 2024; And

That Council instruct the Clerk to post the report on the municipal website for public review and comment; And

Further that Council instruct the Clerk to proceed with notification for a Public Meeting, held in accordance with the *Development Charges Act*, October 24, 2024.

Carried

5. Adoption of Minutes

Resolution No. 2024- 379

Moved: Councillor Statham

Seconded: Councillor Denning

That West Elgin Council hereby adopt the Minutes of September 12, 2024 Regular Meeting and September 23, 2024 Special Meeting, as presented.

Carried

6. Business Arising from Minutes

None.

7. Staff Reports

7.1 Operations

7.1.1 Monthly Operations Reports, August 2024

Resolution No. 2024- 380

Moved: Deputy Mayor Tellier

Seconded: Councillor Statham

That West Elgin Council hereby receives the August 2024 Monthly Operations report from Lee Gosnell, Manager of Operations and Community Services for information purposes.

Carried

7.2 Clerk's

7.2.1 By-Election Information

Resolution No. 2024- 381

Moved: Councillor Denning

Seconded: Deputy Mayor Tellier

That West Elgin Council hereby receives the report from Terri Towstiuc, Re: Byelection versus Direction Appointment for 2024 Council Vacancy; And

That Council direct the Clerk to proceed with Option One (1), being a Call for Applications and Appointment, to fill the vacancy of Councillor, Ward 3 for the remainder of the 2022-2026 term of Council.

Carried

7.2.2 Scholarship Award Policy

Resolution No. 2024- 382

Moved: Deputy Mayor Tellier

Seconded: Councillor Statham

That West Elgin Council hereby receives the report from Terri Towstiuc, Clerk Re Scholarship Award policy; And

That Council approve the policy in theory and direct the clerk to prepare a Scholarship Policy for the Municipality of West Elgin, to be included in the 2025 budget.

Carried

8. Christene Scrimgeour, Draft 2023 Consolidated Financial Statements

Due to scheduling conflicts, Mrs. Scrimgeour wasn't available at the scheduled time. Council proceeded with regular business until Mrs. Scrimgeour was available.

Council took a break from 5:10 to 5:16pm, prior to hearing from Mrs. Scrimgeour.

Resolution No. 2024- 383

Moved: Councillor Statham

Seconded: Councillor Denning

That West Elgin Council hereby approved the 2023 Draft Consolidated Financial Statements, as presented by Christene Scrimgeour, Scrimgeour & Company, CPA Professional Corporation, as presented.

Carried

Resolution No. 2024- 384

Moved: Deputy Mayor Tellier

Seconded: Councillor Statham

That West Elgin Council hereby approved the 2023 Trust Account Statements, as presented by Christene Scrimgeour, Scrimgeour & Company, CPA Professional Corporation, as presented.

Carried

9. Committee and Board Reports or Updates

No updates provided.

10. Notice of Motion

None Received.

11. Council Inquires/Announcements

Mayor Leatham advised he attended the West Elgin Community Health Centre's Senior's event earlier in the day, and it was very successful, with approximately 75-100 attendees.

Council Statham advised he attended an event, put on by the West Elgin, Dutton Dunwich and Southwold Economic Development Committees, which was a well-received collaborative event, focusing on Economic Development strategies.

Councill Statham reminded everyone of the Roots and Revival events, October 4-12, 2024, focusing on West Elgin's farming heritage. Full events details can be found on the Roots and Revival website and social media.

12. Correspondence

- 12.1 Consent Application E 67-24, Notice of No Appeals, County of Elgin
- 12.2 Consent Application E 63-24 o E 65-24, Notice of No Appeals, County of Elgin
- 12.3 Elgin County, Council Highlights, September 10, 2024
- 12.4 Letter dated September 24, 2024 from Hon. Robert Flack, Minister of Agriculture, Food and Agribusiness Re: Agricultural Workforce Equity and Diversity Initiative
- 12.5 County of Elgin, National Day for Truth and Reconciliation

Resolution No. 2024- 385

Moved: Councillor Denning

Seconded: Councillor Statham

That West Elgin Council hereby receive and file all correspondence not otherwise dealt with.

Carried

13. Items Requiring Council Consideration

13.1 Elgin County - Rodney Library

Resolution No. 2024- 386

Moved: Deputy Mayor Tellier

Seconded: Councillor Statham

That West Elgin Council hereby acknowledge receipt of the letter dated September 12, 2024 from Warden Ed Ketchabaw, County of Elgin, regarding Elgin County support for the future of the Rodney Library.

Carried

13.2 West Lorne Minor Hockey Associate, Letter of Direction for Council Approval

Resolution No. 2024- 387

Moved: Councillor Statham

Seconded: Councillor Denning

That West Elgin Council hereby acknowledge receipt of the letter from the West Lorne Minor Hockey Association Executive; And

That Council approve the appointment of Jessica Small as the West Lorne Minor Hockey Association representative to the Bo Horvat Community Centre Board of Management.

Carried

13.3 Natterjack Brewing Company LTD, Liquor License Notification, Roots and Revival

Resolution No. 2024- 388

Moved: Councillor Statham

Seconded: Deputy Mayor Tellier

That West Lorne Council hereby acknowledge receipt of the Liquor License notification from Natterjack Brewing Company, for the Roots and Revival Festival, October 4-5 and October 11-12, as information only.

Carried

14. Closed Session

Resolution No. 2024- 389

Moved: Deputy Mayor Tellier

Seconded: Councillor Statham

That the Council of the Municipality of West Elgin hereby proceeds into Closed Session at 5:44 pm, to discuss matters pursuant to Section 239 (2)(c) a proposed or pending acquisition or disposition of land by the municipality or local board; And Section 239 (2)(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

Carried

15. Report from Closed Session

Report from Closed Session at 7:22pm.

Council received five (5) items pursuant to the Municipal Act, 2001, Section 239(2). Council provided administrative direction to staff, including the following recommendation:

Resolution No. 2024- 390

Moved: Councillor Statham

Seconded: Councillor Denning

That West Elgin Council hereby receives the report from M. Badura, CAO/Treasurer re: Sale of Land for information;

And That, West Elgin council approves the recommendation of selling the property located at 282 Furnival Road, legally described as part of Lot 11, Plan 202, Designated as Parts 4 & 5, 11R2724 for the amount of \$14,000.00;

And That West Elgin council approves the recommendation of selling the property located at 0 Center Street, Legally Described as Part of Lot 11, Plan 202, Designated as Part 2, 11R779, Except Part 1, 11R2105, Parts 3, 4 & 5, 11R2724, Municipality of West Elgin for the amount of \$112,000.00.

Carried

16. Confirming By-Law

Resolution No. 2024- 391

Moved: Councillor Statham

Seconded: Deputy Mayor Tellier

That By-law 2024-69 being a By-law to confirm the proceeding of the Regular Meeting of Council held on September 26, 2024, be read a first, second and third and final time.

Carried

17. Adjournment

Resolution No. 2024- 392

Moved: Deputy Mayor Tellier

Seconded: Councillor Statham

That the Council of the Municipality of West Elgin hereby adjourn at 7:24 pm to meet again at 5:00 pm, on October 10, 2024, or at the call of the Chair.

Carried

Richard Leatham, Mayor

Terri Towstiuć, Clerk