



Municipality of West Elgin

Agenda

Council Meeting

Date: June 13, 2024, 4:00 p.m.
Location: Council Chambers
160 Main Street
West Lorne

Council Meetings are held in-person at 160 Main Street, West Lorne, and the post-meeting recording available at www.westelgin.net, when available (pending no technical difficulties).

1. Call to Order
2. Adoption of Agenda

Recommendation:

That West Elgin Council hereby adopts the Regular Council Agenda for June 13, 2024, as presented.

3. Disclosure of Pecuniary Interest
4. Public Planning Meeting - Severance Application – E44-24

Recommendation:

That West Elgin Council hereby proceed into a Public Meeting pursuant to the *Planning Act*.

4.1 Planners Report

Recommendation:

That West Elgin Council hereby receives the report from Robert Brown, Planner regarding severance application File E-44-24 – Comments to Elgin County (Planning Report 2024-15);

And that West Elgin Council hereby recommends approval to the Land Division Committee for the County of Elgin for Severance application, File E-44-24, subject to the Lower-Tier Municipality conditions in Appendix One of this report;

And further that West Elgin Council directs administration to provide this report as Municipal Comments to the County of Elgin.

4.2 Applicant Comment

4.3 Public Comment

4.4 Council Comment

4.5 Adjournment of Public Planning Meeting

Recommendation:

That West Elgin Council hereby adjourn the Public Meeting, pursuant to the Planning Act, and reconvene into regular Council.

5. Staff Report - Planning

5.1 Marsh Line Subdivision Development Agreement

Recommendation:

That West Elgin Council hereby receives the report from Robert Brown, Planner related to the required development agreement for the Marsh Line subdivision.

That West Elgin Council authorize the Mayor and Clerk to sign the development agreement and register said agreement on title.

6. Delegations

6.1 Elgin Hospice, Council and Community Progress Update

7. Closed Session

Recommendation:

That West Elgin Council hereby proceeds into Closed Session at _____ pm, to discuss matters pursuant to the *Municipal Act*, Section 239 (2)(a) security of the property of the municipality; 239(2)(b) personal matters about identifiable individual(s); And 239(2)(c) a proposed or pending acquisition or disposition of land by the municipality; And 239(2)(d) labour relations or employee negotiations.

8. Report from Closed Session

Clerk to provide Report from Closed.

9. Adoption of Minutes

Recommendation:

That West Elgin Council hereby adopt the Minutes of May 23, 2023, as presented.

9.1 Committee and Board Minutes

Recommendation:

That West Elgin Council hereby acknowledge receipt of the Minutes of the Rodney Aldborough Agricultural Society, May 7 and 21, 2024; The Old Town Hall Committee, May 7 and 13, 2024; And the Recreation Committee, May 15, 2025, as presented.

10. Business Arising from Minutes

11. Staff Reports

11.1 Building

11.1.1 Monthly Building Report and Comparison, May 2024

Recommendation:

That West Elgin Council hereby receives the report from Corey Pemberton, CBO Re: Building Department Summary Report for the month of May 2024.

11.2 Fire

11.2.1 Monthly Fire Report, May 2024

Recommendation:

That West Elgin Council hereby receives the Monthly Fire report for May 2024, from Jeff McArthur, Fire Chief re: May 2024 Fire Report, for information purposes.

11.3 Operations & Community Services

11.3.1 Monthly Operations Report, May 2024

Recommendation:

That West Elgin Council hereby receives the Monthly Operations Report, May 2024, from Lee Gosnell, Manager of Operations & Community Services for information purposes.

11.4 Clerk's

11.4.1 Old Town Hall Options

Recommendation:

That West Elgin Council hereby receives the report from Terri Towstiuć, Clerk Re: Old Town Hall Options; And

That Council approve option:

Option 1: Remain "Status Quo", directing the Old Town Hall Committee to continue pursuing avenues to increase funding for the revitalization of the building.

Option 2: That Council direct the Clerk to proceed with implementing the procedures prescribed in By-law 2019-14 being a By-law to Adopt and Maintain a Policy with Respect to the Sale and Other Disposition of Land Owned by the Municipality of West Elgin, beginning at the next regular meeting of Council.

Option 3: direct staff to initiate the formal process to create a Board of Management for the Old Town Hall.

11.5 Finance/Administration

11.5.1 Training and Education Reimbursement Policy Update

Recommendation:

That West Elgin Council hereby receives the report from M. Badura, CAO/Treasurer and that West Elgin Council approves updates to the Training and Education Reimbursement Policy.

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11.5.2 Three Levels of Leadership

Recommendation:

That West Elgin Council hereby receives the report from M. Badura, CAO/Treasurer re: Three Levels of Leadership for information only.

11.5.3 Leadership Training

Recommendation:

That West Elgin Council hereby receives the report from M. Badura, CAO/Treasurer re: Leadership Training and That; West Elgin council approves the Leadership Training Proposal prepared by Mohawk College Enterprise in the amount of \$38,700.00 plus applicable taxes.

12. Committee and Board Reports or Updates

- Arena & Arena Renaming
- Recreation
- Rodney Park
- Heritage Homes
- Old Town Hall
- Any others

13. Notice of Motion

13.1 Councillor Navackas - Peer Charges Review

Recommendation:

Whereas Development for Creeks Edge was charged a fee in excess of Forty-Thousand dollars (\$40,000); And

Whereas neighbouring Municipalities seemingly charge a significant lower fee for similar proposed projects; And

Whereas the process used for engineering selection, cost estimation methodology and communication have been unclear;

Therefor be it resolved that West Elgin Council request staff to report back to Council a Peer Review Charges report, at a further meeting of Council.

14. Council Inquires/Announcements

15. Correspondence

Recommendation:

That West Elgin Council hereby receive and file all correspondence, not otherwise dealt with.

15.1 Notice of Decision E 36-24

15.2 Notice of Adoption, Elgin County Official Plan

15.3 County Council Highlights, May 28, 2024

16. Items Requiring Council Consideration

17. By-Laws

17.1 Sherman Drain - 3rd Reading

Recommendation:

That By-law 2024-28, Being a By-Law to provide for drainage works on the Sherman Drain in the Municipality of West Elgin, be read a third and final time.

17.2 2024-45, Appoint Livestock Valuers and Fenceviewers

Recommendation:

That By-law 2024-45, Being a By-Law to Appoint Persons as Municipal Investigators and Valuers of Livestock and Poultry for the Municipality of West Elgin; And to Appoint Persons as Fenceviewers for the Municipality of West Elgin; And Hereby Repeal By-law 2015-07, be read a first, second and third and final time.

18. Confirming By-Law

Recommendation:

That By-law 2024-46 being a By-law to confirm the proceeding of the Regular Meeting of Council held on June 13, 2024, be read a first, second and third and final time.

19. Adjournment

Recommendation:

That the Council of the Municipality of West Elgin hereby adjourn at _____ to meet again at 4:00pm, on Thursday, June 27, 2024 or at the call of the Chair.