



Municipality of West Elgin

Agenda

Council Meeting

Date: April 25, 2024, 4:00 p.m.

Location: Council Chambers
160 Main Street
West Lorne

Council Meetings are held in-person at 160 Main Street, West Lorne, and the post-meeting recording available at www.westelgin.net, when available (pending no technical difficulties).

Pages

1. Call to Order

2. Adoption of Agenda

Recommendation:

That West Elgin Council hereby adopts the Regular Council Agenda for April 25, 2024, as presented.

3. Disclosure of Pecuniary Interest

4. Public Meeting

Recommendation:

That West Elgin Council hereby proceed into a Public Meeting pursuant to the Planning Act.

4.1 Planner Recommendation Report

9

Recommendation:

That West Elgin Council hereby receives the report from Rober Brown, planner regarding Zoning By-law Amendment Application D-14 17-2023 – Recommendation Report (Planning Report 2023-50).

That West Elgin Council approve the zoning by-law amendment for the subject parcel at 176 Munroe St to rezone the property from Residential First Density (R1) to Residential First Density Special Regulation 10 (R1-10) including site-specific regulations as outlined in Figure Three of this report.

That West Elgin Council consider the by-law to amend the comprehensive Zoning By-law, as presented in the by-law portion of the April 25, 2024, Council Agenda.

4.2 Adjournment of Public Meeting

Recommendation:

That West Elgin Council hereby adjourn the Public Meeting, pursuant to the *Planning Act*.

5. Adoption of Minutes

23

Recommendation:

That West Elgin Council hereby adopt the Minutes of April 11, 2024, as presented.

5.1 Committee and Board Minutes

31

Recommendation:

That Council hereby acknowledge receipt of the minutes of the Old Town Hall Committee, March 7, 2024; the Arena Board (WECC), March 13, 2024, the Rodney Aldborough Fair Board, April 9, 2024, and the West Elgin Early Years, February 2024, as presented.

6. Business Arising from Minutes

7. Staff Reports

7.1 Planning

7.1.1	MacLeod Court Subdivision Amendment to Development Agreement	44
	<p>Recommendation:</p> <p>That West Elgin Council hereby receives the report from Robert Brown, Planner related to the required amendment to a development agreement for the MacLeod Court subdivision.</p> <p>That West Elgin Council hereby authorize the Mayor and Clerk to sign the amending development agreement and register said agreement on title.</p>	
7.2	Emergency Management	47
7.2.1	EMPCA 2023 Compliance Results	49
	<p>Recommendation:</p> <p>That West Elgin Council acknowledge receipt of the 2023 Emergency Management Compliance letter, dated April 15, 2024, advising the municipality has satisfied all thirteen (13) program elements required under the <i>Emergency Management and Civil Protection Act</i>.</p>	
7.3	Clerk's	
7.3.1	Dog Park -Update for Funding Opportunities	51
	<p>Recommendation:</p> <p>That West Elgin Council hereby receives the report from Terri Towstiuic, Clerk Re: Off Leash Dog Park, Funding Opportunities as information only; And</p> <p>That possible consideration will be brought back for the 2025 budget deliberations.</p>	

7.3.2 Poultry Attack from Dogs

53

Recommendation:

That West Elgin Council hereby receives the report from Terri Towstiuc, Clerk Re: Claim pursuant *Protection of Livestock and Poultry from Dogs Act*, 1990; And

That Council authorize payment for \$730.00, payable to the applicant, pursuant to Section 3 of the *Protection of Livestock and Poultry from Dogs Act*; And

That Council direct staff to recover the cost of the claim from the owner of the dogs, pursuant to Section 5 of the *Protection of Livestock and Poultry from Dogs Act*, 1990; And

That Council direct the Clerk to immediately advertise for a Livestock Valuer for the Municipality.

7.3.3 Old Town Hall Committee Update

62

Recommendation:

That West Elgin Council hereby receives the report from Terri Towstiuc, Clerk Re: Old Town Hall Committee Updates; And

That Council direct staff to advertise for an additional two (2) members of the community, to be added to the Old Town Hall Committee; And

That Council support the Old Town Hall Committee to facilitate a Community Open House; And

That Council approve the addition of Mrs. Norma McPhail to the Old Town Hall Committee.

7.4 Finance/Administration

7.4.1 Asset Retirement Obligations Policy

64

Recommendation:

That West Elgin Council hereby receives the report from M. Badura, CAO/Treasurer re: Asset Retirement Obligations Policy; and That West Elgin Council approves the Asset Retirement Obligations Policy.

Recommendation:

That West Elgin Council hereby approved the 2024 Budget as presented **OR** as amended; And

That Council direct staff to prepare the necessary by-laws for adoption at the next regular meeting of Council.

8. Committee and Board Reports or Updates

- Arena
- Recreation
- Four Counties Transit
- WECHC
- Heritage Homes
- Fair Board
- Old Town Hall
- Rodney Park Revitalization

9. Accounts

Recommendation:

THAT the Mayor and Treasurer are hereby authorized to sign Payment Voucher #4 amounting to \$3,043,283.08 in settlement of General, Road, Water and Arena Accounts including Cheque number 26420-26427, EFT#8089-8269, on-line payment# 1349-1364 and Payroll Pay Period 07-08.

10. Notice of Motion

None received.

11. Council Inquires/Announcements

12. Correspondence

Recommendation:

That West Elgin Council hereby receive and file all correspondence received April 25, 2024, not otherwise dealt with.

12.1 Assessment of Bill185, Cutting Red Tape to Build More Homes Act, 2024

12.2	Western Ontario Warden’s Caucus Support for Small Business Enterprise Centre Funding	124
12.3	Letter dated April 8, 2024 from Julie Welker, Source Protection Coordinator, Thames-Sydenham Source Protection Region Re: Phasing out Free Water Testing	127
13.	Items Requiring Council Consideration	
13.1	West Elgin Strategic Plan (Final), 2023-2027	130
	<p>Recommendation:</p> <p>That Council acknowledge receipt of the Strategic Plan, 2023-2027, Final Copy; And</p> <p>That Council direct staff to public the Strategic Plan on the Municipal Website, for public access.</p>	
13.2	Sustainable Infrastructure Funding for Small Rural Municipalities	141
	<p>Recommendation:</p> <p>That West Elgin Council hereby receives and supports the resolution received from Hastings County Re: sustainable infrastructure funding for small rural municipalities; And</p> <p>That Council direct staff to provide a letter of support to Hasting County, with a copy forwarded of the resolution forwarded to The Honourable Doug Ford, Premier of Ontario; The Honourable Kinga Surma, Ontario Minister of Infrastructure; The Honourable Paul Calandra, Ontario Minister of Municipal Affairs and Housing; And the Association of Municipalities of Ontario (AMO).</p>	
13.3	Letter Received April 22, 2024 Re: Lupus Fundraiser, Request for Fee Waiver, Miller Park, May 18, 2024	143
	<p>Recommendation:</p> <p>That West Elgin Council hereby receive the request received April 22, 2024 Re: Fee Waiver, Lupus Canada Fundraiser, Miller Park, May 18, 2024; And</p> <p>Option 1: That Council approve to request to waive fees for Miller Park, May 18, 2024, at an estimated fee waiver amount of \$508.50, taxes included.</p> <p>Option 2: That Council declines the request to waive fees for Miller Park, May 18, 2024.</p>	

14. Upcoming Meetings and Holidays

- Wednesday, May 1, 2024, Economic Development Committee, 7:00pm, Council Chambers
- Tuesday, May 7, 2024, Old Town Hall Committee, 10:00am, Municipal Office Board Room
- Wednesday, May 8, 2024, WECC (Arena) Board, 9:00am, Council Chambers
- Thursday May 9, 2024, Court of Revision (Sherman Drain), 3:45pm, Council Chambers
- Thursday May 9, 2024, Council, 4:00pm, Council Chambers
- Monday, May 20, 2024, Victoria Day Holiday, Municipal Office Closed
- Tuesday, May 21, 2024, Tri-County Water, 7:00pm, Council Chambers
- Thursday, May 23, 2024, Council, 4:00pm, Council Chambers

15. By-Laws

15.1 2024-30, McColl Drain Construction Debenture 147

Recommendation:

That By-law 2024-30, A By-law to Authorize the issue of Debentures in the principal amount of \$12,420.79 for the construction of McColl Drain, be read a first, second and third and final time.

15.2 2024-31 - Zoning By-law Amendment, 176 Munroe Street 151

Recommendation:

That By-law 2024-31, Being a By-Law to Amend the Municipality of West Elgin Comprehensive Zoning By-Law No. 2015-36 for 176 Munroe Street, be read a first, second and third and final time.

15.3 2024-32 - Update Appointment By-law, Committees and Boards 154

Schedule 'A' updated to include Old Town Hall committee.

Recommendation:

That By-law 2024-32, Being a By-Law to appoint members to the various Boards, Committees and Authorities in the Municipality of West Elgin, and Repeal By-law 2023-79, be read a first, second and third and final time.

15.4 2024-33, Site Plan Agreement, V&V Enterprises Inc. (12450 Furnival Road)

159

Agreement to repeal By-law 2024-27, due to the incorrect company name on all documents.

Recommendation:

That By-law 2023-33, Being a By-law to Authorize the Execution of a Site Plan Agreement with V & V Enterprises Inc (12450 Furnival Road), and Repeal By-law 2024-27, be read a first, second and third and final time.

16. Closed Session

Recommendation:

That the Council of the Municipality of West Elgin hereby proceeds into Closed Session at _____ pm, to discuss matters pursuant to the *Municipal Act, 2001* Section 239 (2)(b) personal matters about an identifiable individual, including municipal or local board employees; Section 239 (2)(c) a proposed or pending acquisition or disposition of land by the municipality or local board; Section 239 (2)(d) labour relations or employee negotiations.

17. Report from Closed Session

18. Confirming By-Law

173

Recommendation:

That By-law 2024-34 being a By-law to confirm the proceeding of the Regular Meeting of Council held on April 25, 2024, be read a first, second and third and final time.

19. Adjournment

Recommendation:

That the Council of the Municipality of West Elgin hereby adjourn at _____ to meet again at 4:00pm, on Thursday May 9, 2024, or at the call of the Chair.



Staff Report

Report To: Council Meeting

From: Robert Brown, Planner

Date: 2024-04-10

Subject: Zoning By-law Amendment Application D14 17-2023 – Recommendation Report (Planning Report 2024-09)

Recommendation:

That West Elgin Council hereby receives the report from Robert Brown, planner regarding Zoning By-law Amendment Application D-14 17-2023 – Recommendation Report (Planning Report 2023-50).

That West Elgin Council approve the zoning by-law amendment for the subject parcel at 176 Munroe St to rezone the property from Residential First Density (R1) to Residential First Density Special Regulation 10 (R1-10) including site-specific regulations as outlined in Figure Three of this report.

That West Elgin Council consider the by-law to amend the comprehensive Zoning By-law, as presented in the by-law portion of the April 25, 2024, Council Agenda.

Purpose:

The Municipality of West Elgin has received the above-noted application for lands located on the south side of Munroe St, west of Ridge St. The subject property is designated Downtown Core by the Official Plan. The current zoning on the property is Residential First Density, (R1) Zone under the West Elgin Comprehensive Zoning By-law.

The subject property is a vacant 809 sq. m (8,712 sq. ft.) residential lot with 20.12 m (66 ft.) of frontage along Munroe St. The applicant is proposing to redevelop the site for residential purposes in the form of a five unit townhouse. Appendix A to the report shows the site layout while Appendix B shows the east and west elevations of the proposed development. Each unit would be an approximately 65 sq. m (700 sq.ft.) one bedroom rental units geared toward senior living.

Background:

Below is background information from the application, in a summary chart:

Owner/Applicant:	Uniek Holdings Inc.
Legal Description:	Lot 11, Blk B, Plan 75
Civic Address:	176 Munroe St.
Entrance Access:	New access to be established
Water Supply:	Municipal water service
Sewage Disposal:	Municipal sanitary service
Storm water:	Municipal storm sewer
Lot Area:	65 sq. m (8,712 sq. ft.)
Use of Lands:	Existing: Vacant Proposed: five unit townhouse



Financial Implications:

Application fees were collected in accordance with the Municipality's Fees and Charges By-law, as amended from time to time. Development of the property overall will result in a significant increase in assessment value at full build out.

Policies/Legislation:

Planning authorities must have regard to matters of Provincial interest, the criteria of the *Planning Act*, be consistent with the Provincial Policy Statement (PPS) and do not conflict with Provincial Plans. Within the Municipality of West Elgin, they must also make decisions that conform to the County of Elgin Official Plan (CEOP) and Municipality of West Elgin Official Plan (OP) and make decisions that represent good land use planning.

PPS:

The subject lands are within the settlement area of West Lorne. Section 1.1.3.1 of PPS notes that, "settlement areas shall be the focus of growth and development. Section 1.1.3.2 continues by outlining that, "Land use patterns within settlement areas shall be based on densities and a mix of land uses which:

- i) Efficiently use land and resources;

Comment: The lot is vacant and underutilized at present. The request zoning amendment will require a increase in lot coverage but still within a range typical of present day development standards.

- ii) Area appropriate for, and efficiently use, the infrastructure and public service facilities which are planned or available, and avoid the need for their unjustified and/or uneconomical expansion;

Comment: The lot is fully serviced and located within the close proximity to the downtown area of West Lorne and is directly east of an existing park which can supplement the outdoor amenity space available to the residents of the proposed townhouse.

- iii) Minimize negative impacts to air quality and climate change, and promote energy efficiency;

Comment: Compact developments located within a downtown area provide the potential for greater walkability, particularly in small communities which may not provide the full range of day-to-day needs. This in turn reduces reliance on vehicle transportation.

- iv) Prepare for the impacts of a changing climate;

Comment: New light weight construction employees greater levels of energy efficiency reducing heating and cooling cost and electricity needs.

- v) Support active transportation;

Comment: The location of the lot in the downtown area provides the opportunity for residents to be closer to some day-to-day needs providing the chance to walk versus driving. The property also has direct access to a municipal park on Munroe St.

vi) Are transit-supportive, where transit is planned, exists or may be developed; and

Comment: While West Elgin has limited transit opportunities the site does provide greater walkability being located within the downtown area.

vii) Are freight supportive.

Comment not applicable

CEOP:

The subject lands are within the Tier One settlement area designation on Schedule 'A' Land Use in the CEOP. The property would be considered a commercial area with the settlement area and subject to the policies of Section C1.1.2 Commercial Area. The applicable policy related to the subject proposal is as follows:

C.1.1.2 b) which is to, "encourage and promote development that combines commercial, residential and other land uses to facilitate the more efficient use of urban lands and the establishment of a pedestrian environment."

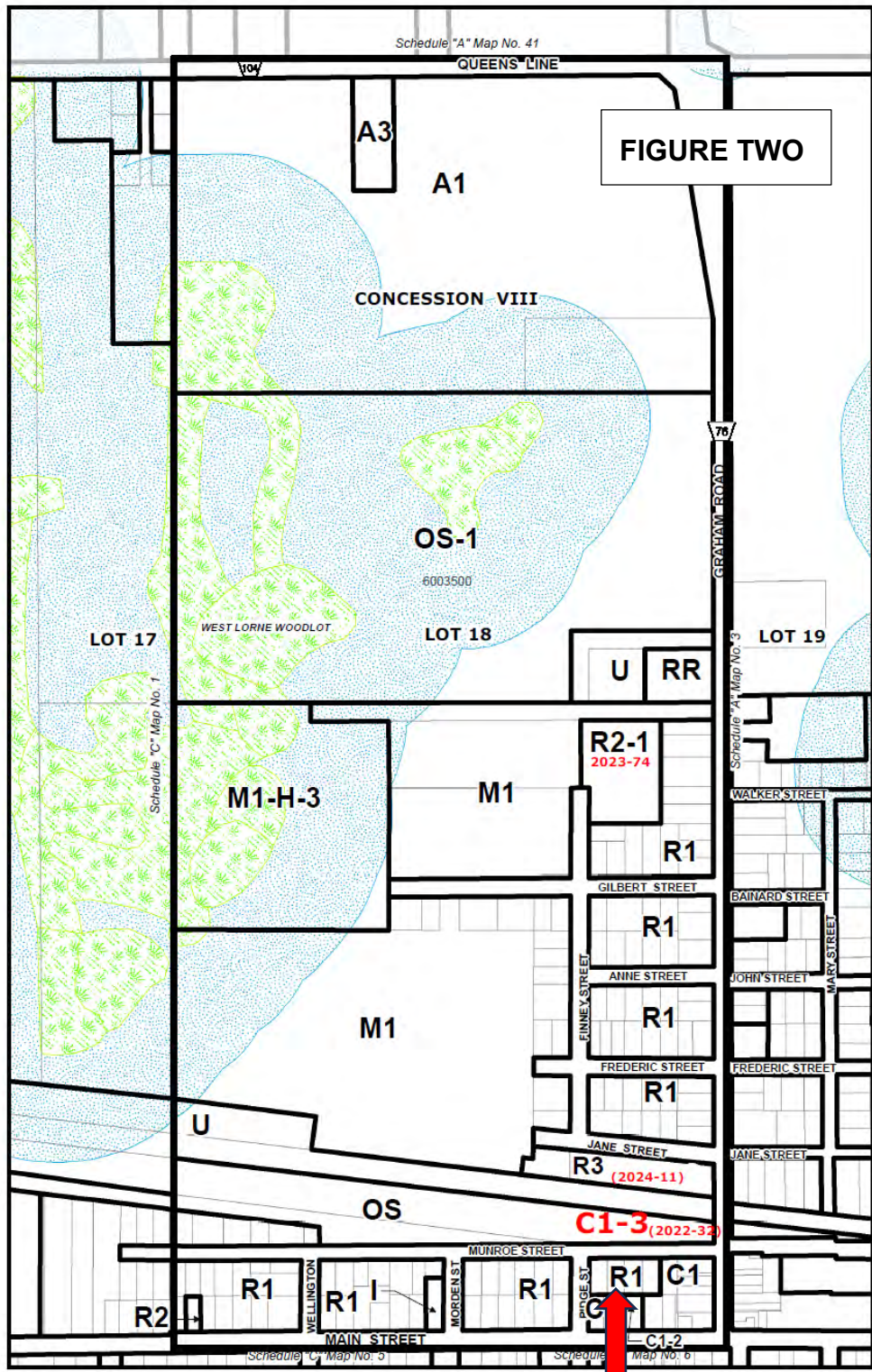
Comment: Located within the downtown core area of West Lorne the property is located in a area of mixed development consistent with the OP.

West Elgin OP:

The subject lands are designated as Downtown Core, as shown on Land Use and Transportation Plan Schedule 'D' of the OP. The proposed development is considered a secondary permitted use and classed as medium density. The location of the subject property, along with its density level, is such that full residential use is considered more appropriate as it does not impact on the primarily commercial areas along Graham Rd and Main St. but provides close proximity to support a more pedestrian oriented development. As such, the requested zoning amendment on the subject lands conforms with the Official Plan.

Municipality of West Elgin Comprehensive Zoning By-law 2015-36 (ZBL):

The subject lands are zoned Residential First Density (R1) Zone on Schedule C, Map 2 of the Zoning By-law, as depicted in Figure Two. In order to proceed with the proposed development an amendment is required to rezone the property to a site-specific Residential First Density Special Use Regulation 10 (R1-10) to add a five unit townhouse dwelling as an additional permitted use. The proposed amendment will also include an amendment to the regulations of the R1 as follows:



Municipality of WEST ELGIN:
WEST LORNE and AREA
SCALE 1:5,000
Metres
0 50 100 200 300 400
Municipality of West Elgin Zoning By-Law
Schedule "C"
Map No. 2

FIGURE THREE

Item	Regulation	R1 Zone	Proposed R1-10	Compliance
1	Min Lot Area	600 m ²	809 m ²	Yes
2	Min Lot Frontage	15 m	20 m	Yes
3	Maximum Lot Coverage	30%	50%	No
4	Front Yard Depth	7.5 m	9 m	Yes
5	Side Yard Width	1.5 m / 4.5 m	2 m / 6 m	Yes
6	Rear Yard Depth	7.5 m	1.8 m	No
7	Max Building Height	10.5 m	6 m	Yes
8	Max Dwellings per lot	1	1	Yes

In addition to the R1 regulation amendments Section 4.18.1 requires 1.5 parking spaces per unit, the proposed development will provide 1 space per unit and one visitor space. Section 4.18.3 requires parking to be located in a side yard or rear yard. As such the amendment will also need to grant relief from the parking requirement and to permit parking in the front yard area.

Site Plan Approval

As a result of changes to the Planning Act residential development with 10 or fewer units is no longer subject to site plan approval. Despite this developments are still required to follow the same development standards including management of storm water.

Circulation Of The Application:

The application was circulated to the applicable commenting agencies and neighboring property owners within 120 meters of the subject lands on April 5, 2024, 20 days prior to the public meeting (minimum 20 days required). The notice is also posted to the Municipal website.

Municipal Department Comments:

The zoning by-law amendment application was circulated to staff. Input was provided that resulted in the final proposed layout.

Agency Comments:

The zoning by-law amendment application was circulated to the Agencies for comment. The following comments were received:

Lower Thames Valley Conservation Authority (LTVCA)

There was no objection to proposed development on the subject lands standard comment regarding the flood proofing of any residential structure would apply.

Public Comments:

At the time of submission of this report no comments had been received.

Summary/Conclusion:

Development of the subject property is proposing a compact design that is not typical of most residential lots. The development is considered both infill and intensification and provides an alternative form of housing in a setting that can support greater walkability with close proximity to a park to the immediate west.

Therefore, it is Planning Staff’s opinion that the proposed Zoning By-law Amendment is consistent with the PPS, conforms to the CEOP and conforms to the OP; and recommends that the request for Zoning By-law Amendment be approved, subject to no concerns being raised through any oral and written submissions being received since the writing of this report and at the public meeting.

Once a Council decision is made, notice will be sent to those who have requested a copy and/or attended the public meeting or provided written comments and everyone who was circulated the notice of public meeting.

There will be a 20 day appeal period after the Notice is sent out. Any appeals received by the Municipality of West Elgin will be forwarded to the Ontario Land Tribunal for a hearing, in accordance with the Planning Act.

Alignment with Strategic Priorities:

Infrastructure Improvement	Recreation	Economic Development	Community Engagement
<input type="checkbox"/> To improve West Elgin’s infrastructure to support long-term growth.	<input type="checkbox"/> To provide recreation and leisure activities to attract and retain residents.	<input checked="" type="checkbox"/> To ensure a strong economy that supports growth and maintains a lower cost of living.	<input type="checkbox"/> To enhance communication with residents.

Respectfully submitted by,



Robert Brown, H. Ba, MCIP, RPP
 Planner
 Municipality of West Elgin

Report Approval Details

Document Title:	Zoning By-law Amendment Application D-14 17-2023 - Recommendation Report - 2024-09-Planning.docx
Attachments:	<ul style="list-style-type: none">- 2024-31 - ZBLA - D14 17-2023 Uniek Holdings.pdf- Appendix A - Site Layout.pdf- Appendix B - Elevation.pdf
Final Approval Date:	Apr 18, 2024

This report and all of its attachments were approved and signed as outlined below:

Terri Towstiuć



MUNICIPALITY OF West Elgin

The Corporation of the Municipality of West Elgin

By-Law No. 2024-31

Being a By-Law to Amend the Municipality of West Elgin Comprehensive Zoning By-Law No. 2015-36 for 176 Munroe Street

Whereas the Council of the Corporation of the Municipality of West Elgin deems it advisable to amend By-law No. 2015-36, as amended, being the Comprehensive Zoning By-law of the Municipality of West Elgin:

Now Therefore the Council of the Corporation of the Municipality of West Elgin enacts as follows:

1. That Schedule "C" (West Lorne) Map 2 to By-law No. 2015-36, is hereby amended by changing the subject property from Residential First Density (R1) Zone to a Site-Specific Residential First Density Special Use Regulation 10 (R1-10) Zone, for those lands angle hatched and described as R1-10 on Schedule "A" attached hereto and forming part of this By-law, being Lot 11, Blk B, Plan 75, in the Municipality of West Elgin, in the County of Elgin.
2. That By-law No. 2015-36, as amended, is hereby further amended by adding the following subsection to Section 8.3 Site-Specific Zones:

"8.3.11 a) Defined Area

R1-10 as shown on Schedule "C", Map 2.

b) Permitted Uses

home occupation
single unit dwelling
townhouse dwelling limited to a maximum of five dwelling units

c) Notwithstanding the provisions of Section 8 of the By-law, for the lands zoned R1-10 the following Zone Standards apply:

i)	Minimum Lot Area	800 sq. m
ii)	Minimum Lot Frontage (interior lot)	20 m
iii)	Minimum Front Yard	7.5 m
iv)	Minimum Interior Side Yard (easterly)	2 m
v)	Minimum Interior Side Yard (westerly)	6 m
vi)	Minimum Rear Yard	1.8 m
vii)	Maximum Lot Coverage	50%

d) Notwithstanding Section 4.18.1 a five-unit townhouse dwelling shall provide a minimum of 1 parking space per dwelling unit.

e) Notwithstanding Section 4.18.3 parking may be located in a front yard.

3. This By-law comes into force upon the day it is passed in the event an appeal has not been filed with the Clerk within the time prescribed by the Planning Act, R.S.O. 1990, as amended. In the event an appeal is filed with the Clerk within the time prescribed by the Planning Act, R.S.O. 1990, as amended, the By-law shall be deemed not to have come into force until the appeal has been finally disposed of, whereupon the By-law, except for such parts as are repealed or amended as so directed by the Ontario Land Tribunal (OLT), shall be deemed to have come into force on the day it was passed.

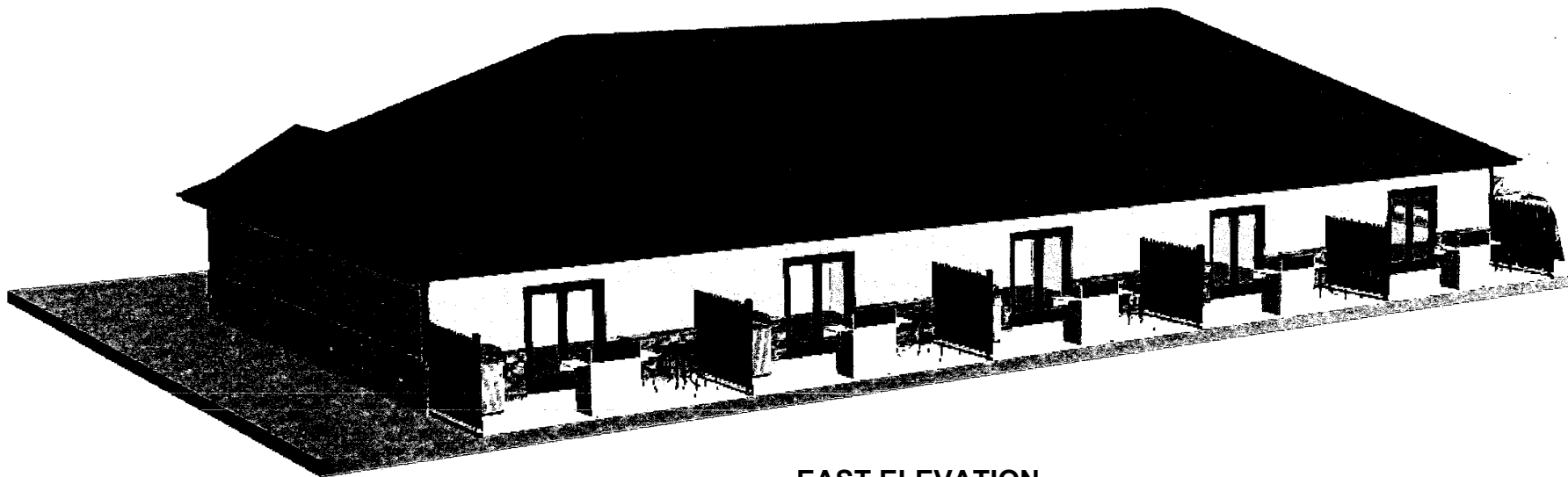
Read a first, second, and third time and finally passed this 25th day of April 2024.

Richard Leatham
Mayor

Terri Towstiac
Clerk



WEST ELEVATION



EAST ELEVATION



Municipality of West Elgin

Minutes

Council Meeting

April 11, 2024, 4:00 p.m.

Council Chambers

160 Main Street

West Lorne

Present: Deputy Mayor Tellier
Councillor Navackas
Councillor Denning
Councillor Statham

Regrets: Mayor Leatham

Staff Present: M. Badura, CAO/ Treasurer
L. Gosnell, Manager of Operations & Community Services
Jeff McArthur, Fire Chief
Terri Towstiuc, Clerk

Also Present: Brandon Widner, P. Eng, Spriets Associates

Council Meetings are held in-person at 160 Main Street, West Lorne, and the post-meeting recording available at www.westelgin.net, when available (pending no technical difficulties).

1. Call to Order

Deputy Mayor Tellier called the meeting to order at 4:00 pm.

2. Adoption of Agenda

Resolution No. 2024- 139

Moved: Councillor Navackas

Seconded: Councillor Statham

That West Elgin Council hereby adopts the Regular Council Agenda for April 11, 2024, as presented.

Carried

3. Disclosure of Pecuniary Interest

No disclosures

4. Public Meeting

Mr. Widner attended the meeting virtually and left the meeting following the Consideration Meeting for the Sherman Drain.

Resolution No. 2024- 140

Moved: Councillor Denning

Seconded: Councillor Statham

That West Elgin Council hereby proceed into a Public Meeting pursuant to the *Drainage Act*.

Carried

4.1 Consideration of Engineers Report, Sherman Drain

Resolution No. 2024- 141

Moved: Councillor Navackas

Seconded: Councillor Statham

That the Council of the Municipality of West Elgin hereby receives the Engineers report as prepared and presented by Mr. B. Widner, P. Eng.; and

That Council authorizes staff to initiate the tender process in accordance with the Drainage Act, if required, for the reconstruction to the Municipal Drain known as Sherman Drain, to be considered by Council following the Court of Revision; and

That the Court of Revision be scheduled for Thursday, May 9, 2024, at 3:45pm; and

That Council consider the provisional By-Law 2024-28, as presented in the By-Law portion of the agenda for a first and second reading.

Carried

4.2 Adjournment of Public Meeting

Resolution No. 2024- 142

Moved: Councillor Statham

Seconded: Councillor Denning

That Council of the Municipality of West Elgin hereby adjourn the Public Meeting pursuant to the Drainage Act.

Carried

5. Adoption of Minutes

Resolution No. 2024- 143

Moved: Councillor Denning

Seconded: Councillor Statham

That West Elgin Council hereby adopt the Minutes of March 28, 2024 as presented.

Carried

5.1 Committee and Board Minutes

Resolution No. 2024- 144

Moved: Councillor Navackas

Seconded: Councillor Statham

That West Elgin Council acknowledge receipt of the Recreation Committee Minutes, January 17, 2024; and the Rodney Aldborough Agricultural Society Director's Meeting minutes, March 26, 2024; and the Economic Development Committee Minutes, February 13, 2024; and the Arena Board Minutes, February 14, 2024, as presented.

Carried

6. Business Arising from Minutes

None.

7. Staff Reports

7.1 Building

7.1.1 Monthly Report and Comparison, March 2024

Resolution No. 2024- 145

Moved: Councillor Denning

Seconded: Councillor Statham

That West Elgin Council hereby receives the report from Corey Pemberton, CBO Re: Building Department Summary Report for the month of March 2024.

Carried

7.2 Fire

7.2.1 Monthly Fire Report

Resolution No. 2024- 146

Moved: Councillor Statham

Seconded: Councillor Navackas

That West Elgin Council hereby receives the report from report from Jeff McArthur, Fire Chief re: March 2024 Fire Report, for information purposes.

Carried

7.3 Operations & Community Services

7.3.1 Monthly Operations Report

Resolution No. 2024- 147

Moved: Councillor Navackas

Seconded: Councillor Denning

That West Elgin Council hereby receives the report from Lee Gosnell, Manager of Operations & Community Services for information purposes.

Carried

7.4 Clerk's

7.4.1 Community Grant Applications

Resolution No. 2024- 148

Moved: Councillor Denning

Seconded: Councillor Navackas

That West Elgin Council hereby receives the Community Grant Application report from Terri Towstiuc, Clerk; And

That West Elgin Council hereby approve the grant applications for the recommended amounts as presented/amended, to be included in the 2024 Budget.

Carried

7.5 Finance/Administration

7.5.1 Operating Budget

Council received the 2024 Draft Operating Budget for the Municipality, presented by M. Badura, CAO/Treasurer. Ms. Badura, L. Gosnell, Manager of Operations and J. McArthur, Fire Chief, reviewed the budget in detail, each presenting items from their respective departments.

Council addressed areas that can be adjusted in the draft budget, to be brought back for a second draft review.

Resolution No. 2024- 149

Moved: Councillor Navackas

Seconded: Councillor Denning

That West Elgin Council hereby receives the 2024 Operating Budget, presented by M. Badura, CAO/Treasurer, for information and discussion purposes; and

That Council direct staff to update the draft budget as discussed, and bring back the Operating Budget, Draft Two (2), at the next regular meeting of Council; and

That Council direct staff to prepare the necessary public notices, for consideration and potential adoption, at the next regular Council meeting.

Carried

Breaks were taken during budget discussions from 5:33 – 5:44pm, and 7:02 - 7:09pm.

8. Committee and Board Reports or Updates

None.

9. Notice of Motion

None received.

10. Council Inquires/Announcements

Councillor Denning advised that the West Elgin Skating Club and the West Lorne Minor Hockey will be holding their year-end celebrations and banquet this coming weekend. Councillor Statham and Councillor Loveland (Municipality of Dutton Dunwich) will be attending to bring greetings and congratulations, on behalf of the Arena Board.

On behalf of West Elgin Council, congratulations to both the West Elgin Skating Club and the West Lorne Minor Hockey on a great season and a job well done.

11. Correspondence

11.1 Letter dated April 4, 2024 from Ian Freeman, Assistant Deputy Minister
Re: Municipal Taxation Announcement, 2024 Ontario Budget

Resolution No. 2024- 150

Moved: Councillor Navackas

Seconded: Councillor Denning

That West Elgin Council hereby receive all correspondence not otherwise dealt with.

Carried

12. Items Requiring Council Consideration

12.1 Shuffleboard Request

Resolution No. 2024- 151

Moved: Councillor Navackas

Seconded: Councillor Statham

That West Elgin Council hereby receive the request dated April 9, 2024, from Mr. Judd Kenndy regarding the Ontario Shuffleboard Association Tournament, to be held July 23-25, 2024, at the Rodney Recreation Center; And

That Council approve a reduced rental amount of \$1,000 plus HST.

Carried

12.2 West Lorne Optimist Club Request - Memorial Bench

Resolution No. 2024- 152

Moved: Councillor Navackas

Seconded: Councillor Denning

That West Elgin Council hereby approve the request received April 9, 2024, from the West Lorne Optimist Club, to install a memorial bench to honor the late Mayor Duncan McPhail; And

That Council hereby approve the installation cost to be expensed to the Municipality; And

That Council direct staff to work with the West Lorne Optimist Club and the McPhail family, to determine a location best suitable for the memorial bench.

Carried

13. By-Laws

13.1 By-law 2024-27, Site Plan Agreement, 12450 Furnival Road

Resolution No. 2024- 153

Moved: Councillor Denning

Seconded: Councillor Navackas

That By-law 2024-27, Being a By-law to Authorize the Execution of a Site Plan Agreement with V & V Holdings Inc (12450 Furnival Road), be read a first, second and third and final time.

Carried

13.2 By-law 2024-28, Provisional By-law, Sherman Drain

Resolution No. 2024- 154

Moved: Councillor Navackas

Seconded: Councillor Statham

That By-law 2024-28, Being a By-Law to provide for drainage works on the Sherman Drain in the Municipality of West Elgin, be read a first and second time.

Carried

14. Upcoming Meetings and Events

- Mon, Apr 15 2024 8:30 AM Four Counties Transit Committee
- Thu, Apr 18 2024 10:00 AM Old Town Hall Committee
- Thu, Apr 25 2024 4:00 PM Council Meeting

15. Closed Session

Resolution No. 2024- 155

Moved: Councillor Navackas

Seconded: Councillor Statham

That the Council of the Municipality of West Elgin hereby proceeds into Closed Session at 8:30 pm, to discuss matters pursuant to Section 239 2(c) of the *Municipal Act*, 2001, being a proposed or pending acquisition or disposition of land by the municipality or local board.

Carried

16. Report from Closed Session

Report from Closed Session at 8:46pm.

Council received one (1) item pursuant to Section 239 2(c) of the *Municipal Act*, 2001, being a proposed or pending acquisition or disposition of land by the municipality or local board and provided staff with administrative direction.

17. Confirming By-Law

Resolution No. 2024- 156

Moved: Councillor Statham

Seconded: Councillor Navackas

That By-law 2024-29 being a By-law to confirm the proceeding of the Regular Meeting of Council held on April 11, 2024, be read a first, second and third and final time.

Carried

18. Adjournment

Resolution No. 2024- 157

Moved: Councillor Navackas

Seconded: Councillor Statham

That the Council of the Municipality of West Elgin hereby adjourn at 8:47pm, to meet again at 4:00pm, on Thursday, April 25, 2024 or at the call of the Chair.

Carried

Taresa Tellier, Deputy Mayor

Terri Towstiuc, Clerk



Old Town Hall Committee Minutes

Date: March 7, 2024

Time: 9:00 am

1. Call to Order

Secretary/Clerk Towstiuic called the meeting to order at 9:00am.

2. Adoption of Agenda

Moved By Taraesa Tellier

Seconded By Devin Pearson

That the Old Town Hall Committee hereby adopt the agenda of March 7, 2024 as presented.

Carried

3. Disclosure of Pecuniary Interest

None.

4. Adoption of Minutes

Moved By Devin Pearson

Seconded By Taraesa Tellier

That the Old Town Hall Committee hereby adopt the minutes of December 14, 2023 as presented.

Carried

5. Business Arising from Minutes

None.

6. Reports

6.1 Report from Spriets

Report to be provided to Council to move forward with the demolition of the rear addition of the building only.

7. Other Items Requiring Discussion

7.1 Request for Additional Members

Discussion of adding additional members deferred to a further meeting.

7.2 Grant Timeline

Review of the grant approved in 2020, with a deadline for substantial completion by March 27, 2027.

7.3 Purpose of the Building and Committee intentions

Deferred to a future meeting when all members are in attendance.

8. Adjournment

Moved By Taraesa Tellier

Seconded By Devin Pearson

That the Old Town Hall Committee hereby adjourn at 9:36 am, to meet again at 1:00 pm on Thursday, April 10, 2024, or at the call of the Chair.

Carried



Municipality of West Elgin

Minutes

West Elgin Community Centre Board of Management

March 13, 2024, 9:00 a.m.

West Elgin Community Complex - Hybrid Meeting

160 Main St

West Lorne

Electronic Hybrid Meeting

Present: Ken Loveland
Jim Hathaway
Bill Denning

Regrets: Terry Weed
Ryan Statham

Staff Present: Lee Gosnell, Manager of Operations and Community Services
Adam Ecker, Recreation Supervisor
Jenn Vanesse

1. Call to Order

Chair K. Loveland called the meeting to order at 9:01 a.m.

2. Adoption of Agenda

Moved: Jim Hathaway

Seconded: Bill Denning

That West Elgin Community Centre Board of Management hereby adopts the Agenda as presented.

Carried

4. Minutes

Moved: Bill Denning

Seconded: Jim Hathaway

That West Elgin Community Centre Board of Management Committee adopt the minutes of February 14th 2024 as circulated and printed.

Carried

5. Business Arising from Minutes

No business arising from the minutes.

6. Financials

Moved: Bill Denning

Seconded: Jim Hathaway

That West Elgin Community Centre Board of Management hereby adopts the Financials as presented.

Carried

7. Correspondence

That West Elgin Community Centre Board of Management hereby receives correspondence from Girl Guides of Canada.

Moved: Jim Hathaway

Seconded: Bill Denning

That The West Elgin Community Centre Board of Management will table a decision until arena renovation details are decided on and we have more information from the service group.

Carried

8. New Business

8.1 Skating Club Update

On behalf of the skating club, Jim thanked the arena staff for a job well done and all of their hard work with keeping things running smoothly. They are looking forward to next season.

8.2 Minor Hockey Update

Adam provided an update on what information he had. There are 3 rep teams that finished second in their league and will be going to a final OMHA tournament. They have ice time after the Easter long weekend to prepare for the tournament.

8.3 Arena Revitalization Committee

Lee presented the report to the board, and the proposals for the RFP will come back to the board for discussion and decisions.

Moved: Bill Denning

Seconded: Jim Hathaway

That the West Elgin Community Centre Board of Management receives the report from Lee Gosnell, Manager of Operations & Community Services; And

That the West Elgin Community Centre Board of Management directs staff to seek proposals for the design of building renovations as shown in Option 4 attached to this report.

Carried

8.4 Arena Renaming Update

The ceremony is set for August 24th 2024 with Bo Horvat in attendance. There will be communication and advertising going out before the end of this week to make everyone aware of the upcoming ceremony. Hockey Hall of Fame, Inflatables, Food Trucks, and others have been secured. The committee is still finalizing all of the details, but the main things are booked. Also the committee was approached by the Kraft Hockeyville committee to see if their trophy could be on display at the ceremony as well.

9. Staff Operations Update

Just over two weeks to go of the season. The ice is planned to come out on April 4th. It has been another successful year.

10. Adjournment

Moved: Jim Hathaway

Seconded: Bill Denning

That the West Elgin Community Centre Board of Management hereby adjourn at 9:17 a.m. to meet again on March 10, 2024 at 9:00 a.m.

Carried

Ken Loveland, Chair

Jenn VanEsse, Recording Secretary

Rodney Aldborough Agricultural Society

Director's Meeting | Tuesday, April 9th, 2024

7:00pm | Rodney Recreation Centre | 135 Queen Street, Rodney

Roll Call: Trina J, Kate I, Michelle K, Sarah F, Rick W, Liz S, Mary P, Ann S, Lynda F, Laura K, Laura S, Alan C, Anne N, Kelly-Anne M,

Call to Order: Trina @ 7:30pm

1. Additions to the Agenda
2. Adoption of Agenda

Recommendation: That the Rodney Aldborough Agricultural Society adopts the agenda as presented.

Motion: Rick Second: Lynda Carried

3. Adoption of the Minutes

Recommendation: That the Minutes of the Rodney Aldborough Agricultural Society meeting held on Tuesday March 26th, 2024 be adopted as circulated and printed.

Motion: Laura S Second: Michelle Carried

4. Business arising from the previous minutes:

- a. Need to make a decision on Demo Derby
 - i. **Option 1:** Ontario Demolition (\$6500)
 1. Has a good following and allows for local drivers to enter as well
 2. This company goes to Ancaster Fair as well, Pete inquired
 - a. Recommended that we increase the prize money by at least \$1000
 - b. Includes a good figure-8 show, typically 12-15 cars entered
 - c. From a liability standpoint, it's a good idea to have a sanctioned event vs. running our own derby
 3. Certain drivers will only follow certain circuits (due to different rules/regs for each sanctioned event)
 - ii. **Option 2:** run our own derby and offer similar/same prize money
 1. Use the money we would be spending on a sanctioned event to put towards our own event
 2. Change the rules to conform to current standards
 3. Committee would need to be formed to make decisions

Alan motions we hire Ontario Demolition for the above listed price, for Friday Sept. 13th. Second:
Laura S. Carried

- b. Ordering save the date cards (Kate)
 - i. Via Canva, we can get 200 cards for \$138
- c. Security guards for beer tent (Kate)
 - i. Same security company we hired last year (via Chris Muscutt)
 - ii. 2 guards per shift, \$29/hr/guard, + \$40 travel fee per day
 - 1. Will need guards for both Friday and Saturday
 - iii. Payment due after fair weekend

Michelle motions that we hire the same security company as last year, at the above listed cost.
Second: Laura S Carried

- d. Drive through chicken dinner (Ann S)
 - i. Burne's Chicken (Dresden) - **Thursday June 20th**
 - ii. Michelle has rubber gloves, there are paper bags in the closet
 - iii. 2 volunteers (set-up, stuffing bags, runners, etc.)
 - 1. Sarah and Kate both have safe food handling
- e. Fundraising 50/50 tickets (Ann S)
 - i. Confirmed with Judd that we are good to sell tickets at the cruise in
 - 1. Margie Toth can sell tickets according to Ann
 - 2. Kate to inquire with Municipality about lottery license
 - ii. Cindy Horvat confirmed we will get a jersey for the raffle
- f. Decision on music entertainment - Friday/Saturday (Trina) - **decisions will be postponed to next meeting**
 - i. We will need something playing inside while the judges are making decisions and opening ceremonies are going on
 - 1. Kate to ask Joseph Ryan (from Rodney) to play on Friday during opening ceremonies
 - ii. Back Pages
 - 1. Available Friday night (before, during, after demo derby)
 - 2. 3-4hrs, \$600, they supply sound and lights
 - iii. Awaiting responses from Conner Wilson, Stacey Zegers
 - iv. Kevin Alderton, Easy Mark
 - 1. \$600, available both Friday and Saturday night
 - 2. 70s/80s classic rock
 - 3. Saturday afternoon/evening before the tractor pull
- g. Tim Burr (comedic lumberjack variety act)
 - i. Now available for our weekend - Saturday would be best
 - ii. \$1695 (incl. HST) for 3 performances (30-45 min)

5. Financials:

- a. March financial report (Liz)

- i. Honorariums set up as an account payable to keep track of monthly expenditures
- ii. Sandra and Liz “bought” a GIC with the \$25,000 from the cemetery board, should earn roughly \$1000 if left alone for the full term
- iii. Trust account has roughly \$4000
 - 1. Lottery money, gun draw, educational/agricultural material, ambassador monies, etc.
- iv. \$200 in prizes listed on the financial report are gift certificates received from donation collection
 - 1. Any gift certificates given to specific classes (i.e. Flower Show) to be recorded and info sent to Liz to keep track
- v. We are reaching the budget limit for entertainment; we can increase the budget by adjusting other amounts, or increase fundraising efforts for entertainment specifically

6. New business:

- a. Food trucks & vendor application form (Kate)
 - i. New application form for 2024, less confusing than in previous years
 - ii. Limited interest from vendors at the moment
 - iii. 2 food trucks are interested, Twisted Sistas and Beaus Treat Traile
- b. Revitalization park placement (Trina)
 - i. Meeting regarding the finalization of placement of the park: April 18th
 - 1. Trina and Dan to represent the Board at the meeting
 - 2. We are not interested in moving the tractor pull track to a different area on the
 - 3. Approximate 80'x80' space needed for the playground/pavilion, different configurations are possible based on the area provided
 - ii. We should confirm whether or not the soccer field is to be reinvigorated in the future, if so we will need to discuss with the municipality in regard to the midway on the infield
- c. Overview of entertainment schedule (Kate)
 - i. Kate to send tentative schedule by the weekend
- d. Face painter (Laura S)
 - i. Contacted Dreamweaver facepainting and mascots (Petrolia)
 - 1. \$600 for 2 artists for 2 hours + \$50 travel fee
 - 2. Mascot costumes : \$100/each for 24hrs; actors are +\$150/hr
 - a. Rent 3, get 1 free
 - ii. Proposed we rent the costumes and have characters run the attractions
 - iii. Kate inquired with Glencoe Fair for the face painters they had in 2023
 - 1. Ann to inquire with Shelley at the daycare for a different quote

Laura motions to hire the above mentioned 4 costumes for Saturday for \$300. Second: Kelly-Anne Carried

- e. District 13 spring meeting (Kate)
 - i. Wednesday, April 27th at 7pm
 - ii. Shedden
 - f. Signage for fair weekend (Kate) - **postponed to next meeting**
 - i. Still need a decision made on what to put on the signage around town
 - ii. Hay bale signage with spray paint / strategically placed
 - g. Closet cleanout/old shirts and posters (Kate/Trina)
- 7. Next meeting: April 23rd, 2024**
- 8. Adjournment: Trina @ 9:40pm**

West Elgin Early Years Advisory Committee Agenda

February 5, 2024 @ 2:00pm

Location: Dutton Library

Attendance: Shelley S, Cindy D, Vicki A, Brittany A, Kaitlyn S, Sarah W, Courtney K, Huyen L
Regrets-Kellie C

1. Welcome and Introductions
2. Review and Approval of the Agenda-approved with an addition of- Parent relief program, Nobody's Perfect, Dental Screening and Parent rep. recruitment.
3. Approval of November 6th, 2023, Meeting Minutes-approved
4. Business Arising from the Minutes-nominations for chair and minute taker will happen at next meeting.
5. New Business – Parent relief program-previously hosted at WECHC a program Parent café but to start it back up again we will need more support for childcare. Vicki will go back to management at Dutton Library to see if we could use space at Library and if Vicki could help with care. Dutton Childcare will ask staff that are doing split shifts if they might be interested in volunteering. Brittany will ask at Southwestern Health if Jody might be interested in partnering or have any ideas. EarlyON have offered their space in Rodney for a program. Cindy from WECHC will investigate volunteers at the centre with possible interest in helping with this program.

Nobody's Perfect- looking into running with partnership between Southwestern Public Health, EarlyON and WECHC in April with 2 nights for 3 weeks. Asking SWPH to see if we can make it less targeted and allow all families to register as the stigma is more challenging in rural area where everyone knows each other making less people want to come out.

Dental Screening -Shelley is in contact about the bus coming 3-4 times to the west a year with afternoon and evening hours. Looking into where they will stop be it Dutton, Rodney, or West Lorne. Hopefully coming soon.

Parent rep. recruitment-Brittany from SWPH will ask around in the community. If we have no takers we will advertise on social media.

6. Committee Reports
 - 6.1 Elgin Children's Network-will meet next week working on networking and agency bridging.
 - 6.2 CAN Community Action Network-will meet next week with focus on Icelandic model of substance prevention and youth needs/gaps.
 - 6.3 Youth Programming-Kaitlyn Stoddart is the new WECHC youth advocate.
 - starting up a youth advisory council with 6 registered
 - current programming:
 - teen cooking boxes in partnership with Optimist Clubs 25 registered and 22 on the waiting list
 - volleyball (12 registered) and sitting volleyball (2 registered) in partnership with Dunwich Dutton municipality once a month
 - Youth book club at Elgin County Library with 6 registered

West Elgin Early Years Advisory Committee Agenda

February 5, 2024 @ 2:00pm

Location: Dutton Library

Study session drop in @WECHC on Monday's weekly.

-Piloting the test kitchen with Harvest Hands

-Board game club starting in April at Elgin County Libraries

-worker bees with Salus Mutual Dutton food gardens have 7 registered

-ideas working on:- take home art kits, sports, summer Olympics camp days, girls' group, boys' group, and Black Lives Matter group

6.4 East Elgin Subcommittee Report-met in January all is the same, FASPA numbers are low.

6.5 Parenting Subcommittee-will remove from agenda as not meeting anymore.

7. Agency Reports

If you are not able to attend, please feel free to send a report via email to be shared at the meeting.

7.1 Dutton Childcare-St. Mary's Childcare in West Lorne is now open with the Family age grouping of 15 spots (open house and grand opening soon), school age is going well also.

-Aldborough School Day Care in Rodney has now been open for a year

-summer camps are open for members only

7.2 Dutton/West Lorne/Rodney Libraries-winter reading challenge has started.

-March break Let's dig into March has daily activities and Bob the Fossil guy will be visiting all the branches

-employment services are now hosted at the libraries

-lots of programs going on written in the winter programming guide-included are Zumbini, Grow with Baby, Kids corner, baby time, after school antics, take and make, adult book club, scrabble club, creative play, knitting and crocheting circle, computer coaching, family crafting, books, and baking, after the bell kids club, Thursday things

7.3 WECHC-child and youth therapist has been hired and starting end of February.

-teaching kitchen renos are happening so cooking programs are on hold except night Kitchen Kids and teen cooking box

-Zumbini happening with ages 0-3 years in the communities

-Dancepl3y for 3-5-year-olds is underway for 6 weeks on Thursday nights

-Parent and Baby gathering is once per month

-Prenatal starts in April

-Grow with Baby in Rodney, Dutton, and Glencoe

7.4 EarlyON -10 programs per week including Wallacetown, Dutton, Rodney, and West Lorne both indoor and outdoor.

-Little Chefs on Thursday night at EarlyON in Rodney

-Thursday evenings EarlyON is open late and 1 Saturday a month

-looking into using Scout Hall for new location

-community safe sign was just added before you get to the Aldborough Public School and now will need to work on getting a sidewalk to APS possibly looking into Active and Safe routes to School

-EarlyON Children's Festival dates June 19, July 17, and August 21 (West)

7.5 Southwestern Public Health Unit-Brittany A is the school nurse in this area.

-using the EOI data to assess priority schools currently at APS, St. Mary's, WESS not at DDPS

West Elgin Early Years Advisory Committee Agenda

February 5, 2024 @ 2:00pm

Location: Dutton Library

-will come into school to do Healthy Relationships plus, substance abuse programs and cooking programs.

- 7.6 Thames Valley District School Board -APS, DDPS-not in attendance
- 7.7 London District Catholic School Board -St Mary's-not in attendance
- 7.8 YWCA-upcoming programs Home alone stay safe at Dutton Library and will offer Kids creative cuisine, babysitting course.
- 7.9 Tyke Talk/TVCC-not in attendance
- 7.10 F&CS-not in attendance
- 7.11 Parks and Recreation-West Lorne/Rodney-not in attendance
- 7.12 Dutton Parks and Recreation -not in attendance
- 7.13 St. Thomas Elgin Social Services-2023 surveys regarding childcare have been completed and consultations happened in St. Thomas, Aylmer, and Dutton with poor turnout.
 - January agency partners had consultation
 - next will work on direct services to help encourage more ECE's to join the field and stay in the field
 - also working on the voice of the child-toddler classroom and before and after school program which will lead to looking at Children's Charter for St. Thomas Elgin
- 7.14 Elgin Home Childcare -has 26 homes with 1 starting this week but still none in the West.
- 7.15 Tiny Tots-started a 2025/2026 waitlist
 - currently full and some of the names on the waiting list have come off
 - transition train typically happens in the months of May/June and Shelley will be sending out letters to the schools soon

Next meeting date: Monday May 6th

Time: 2:00

Location: West Elgin Community Health Centre-153 Main Street, West Lorne

Reminder: Shelley can email out to the group any programming and or events you would like shared to WEEYAC. Please send to ttcns78@gmail.com for distribution.



Staff Report

Report To: Council Meeting

From: Robert Brown, Planner

Date: 2024-04-17

Subject: MacLeod Court Subdivision Amendment to Development Agreement – Recommendation Report (Planning Report 2024-10)

Recommendation:

That West Elgin Council hereby receives the report from Robert Brown, Planner related to the required amendment to a development agreement for the MacLeod Court subdivision.

That West Elgin Council hereby authorize the Mayor and Clerk to sign the amending development agreement and register said agreement on title.

Purpose:

The purpose of this report is to provide Council with an outline of amendments required to the recently approved development agreement for the MacLeod Court residential subdivision located at the north end of Finney Street.

Background:

In January of 2024 West Elgin Council authorized the Mayor and Clerk to enter into a development agreement with the property owner for the 10 lot subdivision. Prior to registration of the approved draft plan of subdivision the County of Elgin, as the approval authority, requires a letter of clearance from the Municipality to outline that all conditions in the notice of decision provided by the County have been completed or are incorporated in an approved development agreement. In reviewing the conditions to prepare the letter of clearance there were a number of requirements that were not addressed completely. The Municipality did provide a partial letter of clearance but did note that the missing conditions would be addressed in an amending agreement.

Financial Implications:

The original application fee that was paid for the draft plan of subdivision approval does include provisions for any necessary registration costs.

Policies/Legislation:

There are no additional or new planning considerations as a result of the required amendment. The conditions being added via the amendment were included in the original notice of decision from the County of Elgin.

Alignment with Strategic Priorities:

Infrastructure Improvement	Recreation	Economic Development	Community Engagement
<input type="checkbox"/> To improve West Elgin’s infrastructure to support long-term growth.	<input type="checkbox"/> To provide recreation and leisure activities to attract and retain residents.	<input checked="" type="checkbox"/> To ensure a strong economy that supports growth and maintains a lower cost of living.	<input type="checkbox"/> To enhance communication with residents.

Summary of Conditions

The conditions that were to be included in the original agreement were related to erosion and sediment control plans for the LTVCA, addressing any unplugged oil or gas wells, implementation of the EIS recommendations and Tree Assessment/Preservation plan, recommendation of the geotechnical report and lastly the noise warning clause that is required to be registered on title.

The amending agreement will add each of these items to the approved agreement. The owner was advised of the necessity for the required amendments as was the County planner.

Respectfully submitted by,



Robert Brown, H. Ba, MCIP, RPP
Planner, Municipality of West Elgin

Report Approval Details

Document Title:	MacLeod Court Subdivision Development - Amendment to Development Agreement - Recommendation Report - 2024-10-Planning.docx
Attachments:	
Final Approval Date:	Apr 18, 2024

This report and all of its attachments were approved and signed as outlined below:

Terri Towstiuć

Treasury Board Secretariat
Emergency Management Ontario
25 Morton Shulman Avenue
Toronto ON M3M 0B1
Tel: 647-329-1200

Secrétariat du Conseil du Trésor
de la gestion des situations d'urgence
Ontario
25 Morton Shulman Avenue
Toronto ON M3M 0B1
Tél. : 647-329-1200



April 15, 2024

Municipality of West Elgin

Dear Andrea Loughlean - CEMC:

Emergency Management Ontario (EMO) is proud to support your efforts to deliver on our common mission to ensure Ontarians are safe, practiced and prepared before, during and after emergencies.

The Emergency Management and Civil Protection Act (EMCPA) requires each municipality to develop and implement an Emergency Management (EM) program that includes:

- Municipal hazard and identification risk assessment;
- Municipal critical infrastructure list;
- Municipal emergency plan;
- Program By-law;
- Annual Review;
- Annual training;
- Annual exercise;
- Public education program;
- An Emergency Operations Center;
- A Community Emergency Management Coordinator;
- An Emergency Management Program Committee;
- A Municipal Emergency Control Group (MECG) and;
- An Emergency Information Officer.

Emergency Management Ontario (EMO) assists municipalities by making available our Field Officers and other resources to provide advice and guidance, deliver training, participate in exercises, and other advisory services including annually advising municipalities on achieving their EMCPA requirements.

Thank you for sharing your EM program related information and the effort undertaken to do so. Upon review of the documentation submitted, EMO is pleased to advise that our assessment indicates that your municipality has satisfied all thirteen (13) program elements required under the EMCPA.

Congratulations on your municipality's efforts in meeting your EMCPA requirements in

2023.

You may also be interested in learning of the following information for further context:

- 412 of 444 municipalities sought EMO's advice on their progress to meet their EMCPA requirements in 2023, of which 405 were advised they appeared to satisfy their EMCPA requirements.
- Of the 7 municipalities who were advised they did not appear to meet all 13 program elements required under the EMCPA, the most prevalent reasons were:
 - Not designating an Emergency Information Officer;
 - CEMC did not complete training;
 - Not completing the annual MCEG training; and/or
 - Not completing an annual review of their EM program.

There is nothing more important than the safety and wellbeing of our families and loved ones, and the importance of ensuring that your municipality is as prepared as possible for any potential emergency cannot be understated.

Once again, EMO is here to assist municipalities in achieving their EMCPA requirements. For further information or if you have any questions or concerns about this letter, please contact our Field Officer assigned to your Sector; their contact information is below.

Name: Holly Robert

Email: holly.robert@ontario.ca

Phone: 437-217-0230

Sincerely,

Heather Levecque
Assistant Deputy Minister and Chief, Emergency Management
Treasury Board Secretariat

cc: Mayor Duncan McPhail

Treasury Board Secretariat
Emergency Management Ontario
25 Morton Shulman Avenue
Toronto ON M3M 0B1
Tel: 647-329-1200

Secrétariat du Conseil du Trésor
de la gestion des situations d'urgence
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April 15, 2024

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- Annual exercise;
- Public education program;
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- A Community Emergency Management Coordinator;
- An Emergency Management Program Committee;
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Name: Holly Robert

Email: holly.robert@ontario.ca

Phone: 437-217-0230

Sincerely,

Heather Levecque
Assistant Deputy Minister and Chief, Emergency Management
Treasury Board Secretariat

cc: Mayor Duncan McPhail



MUNICIPALITY OF
West Elgin

Staff Report

Report To: Council Meeting
From: Terri Towstiuc, Clerk
Date: 2024-04-25
Subject: Off Leash Dog Park – Further Update

Recommendation:

That West Elgin Council hereby receives the report from Terri Towstiuc, Clerk Re: Off Leash Dog Park, Funding Opportunities as information only; And

That possible consideration will be brought back for the 2025 budget deliberations.

Purpose:

The purpose of this report is to provide Council with an update on search efforts of funding opportunities for an off-leash dog park grant.

Background:

At the regular meeting on March 28, 2024, Council deferred the proposed off-leash dog park, and directed staff to seek potential funding opportunities. The estimated cost for the project is \$63,000, which will be required to be included in budget deliberations. This amount was not included in the budget for 2024.

During search efforts, there were no funding opportunities found for a project such as a dog park. One opportunity was explored, however appears to be non-existent since 2022.

During the year, there may be additional funding opportunities that may present themselves, such as community grant funding. Staff will continue to monitor these grant opportunities, and present them to council, should they become available.

Council also has the decision to proceed with adding the amount for the off-leash dog park into the budget, if they wish, or defer and revisit during the 2025 budget deliberations.

Financial Implications:

Commercial Fencing \$36,073.46 (Used higher quote)
Capital Expense \$20,000.00
Annual Maintenance \$7,000.00
Total to Budget \$63,073.46

Policies/Legislation:

By-law 2023-80, Animal Control
Dog Owners Liability Act, R.S.O. 1990, as amended.

Alignment with Strategic Priorities:

Infrastructure Improvement	Recreation	Economic Development	Community Engagement
<input type="checkbox"/> To improve West Elgin’s infrastructure to support long-term growth.	<input checked="" type="checkbox"/> To provide recreation and leisure activities to attract and retain residents.	<input type="checkbox"/> To ensure a strong economy that supports growth and maintains a lower cost of living.	<input type="checkbox"/> To enhance communication with residents.

Respectfully submitted by,

Terri Towstiuć
Clerk



Staff Report

Report To: Council Meeting

From: Terri Towstiuc, Clerk

Date: 2024-04-25

Subject: Claim pursuant Protection of Livestock and Poultry from Dogs

Recommendation:

That West Elgin Council hereby receives the report from Terri Towstiuc, Clerk Re: Claim pursuant *Protection of Livestock and Poultry from Dogs Act, 1990*; And

That Council authorize payment for \$730.00, payable to the applicant, pursuant to Section 3 of the *Protection of Livestock and Poultry from Dogs Act*; And

That Council direct staff to recover the cost of the claim from the owner of the dogs, pursuant to Section 5 of the *Protection of Livestock and Poultry from Dogs Act, 1990*; And

That Council direct the Clerk to immediately advertise for a Livestock Valuer for the Municipality.

Purpose:

The purpose of this report is to provide Council with an incident report, where a resident had multiple poultry killed by a neighbour's two dogs, at various times.

Background:

The Municipality received complaints from a resident, indicating that multiple poultry have been killed by DOG 1, a large dog, and companion DOG 2, both owned by a neighbour. Both dogs are known to the applicant from previous times of being at large on their property (escaping their compound) with poultry taken and killed on at least two prior occasions that were reported to By-law and/or the Ontario Provincial Police (OPP).

This report was received and was presumed to be closed by By-law Enforcement, understanding that no compensation was available. However, this claim does not fall within the Ontario Wildlife Damage Compensation Program, administered, and funded through the Ontario Ministry of Agriculture, Food and Rural Affairs (OMAFRA), which does not consider dogs to be eligible predators. This claim is eligible for compensation through the *Protection of Livestock and Poultry from Dogs Act, 1990*, funded by the Municipality.

Unfortunately, with the shift in staff and no appointed Livestock Valuer, this file was overlooked. The applicant is seeking, and is eligible for compensation, under the *Protection of Livestock and Poultry from Dogs Act, 1990*. The dogs indicated have not been seen since the most recent incidents and have been presumed to have been euthanized. The OPP and By-law completed and closed their files on this case.

Attached to this report is the *Protection of Livestock and Poultry from Dogs Act*, which is short, however the relevant sections relating to the Municipality’s responsibilities can be found below.

Liability of municipality

3 (1) Where a dog kills or injures livestock or poultry, the local municipality in which the killing or injury occurred is liable to the owner of the livestock or poultry for the amount of damages that is determined under section 4 and shall pay over the amount to the owner within 30 days of the determination. 2010, c. 16, Sched. 1, s. 4 (4).

Denial of liability

(4) Where the valuer finds evidence that to the best of his or her knowledge and belief shows,
 (a) that any of the livestock or poultry was not killed or injured by a dog;
 (b) that the killing or injuring was caused by a dog owned by or habitually kept on the premises of the owner of the livestock or poultry; or
 (c) that the owner had not taken reasonable care to prevent the killing or injuring of the livestock or poultry by dogs,

Appeal to director

(8) Where the owner of livestock or poultry or the council is dissatisfied with the report of the valuer made under subsection (2), the owner or the council may appeal to the director who shall name a valuer, and the valuer so named shall make a further investigation and report. R.S.O. 1990, c. L.24, s. 4 (8); 1994, c. 27, s. 28 (5).

The Applicant was able to catch and identify the dogs on all occasions. The owner of the dogs cooperated with OPP and By-law enforcement and did not deny their dogs killing the poultry listed.

The Municipality can recover expenses from the owner of the dogs, for the cost of the poultry killed, pursuant to the S.5 of the *Protection of Livestock and Poultry from Dogs Act*.

Right of recovery from owner of dog

5 A local municipality having paid to the owner of livestock or poultry the amount of the damage ascertained under section 4 is entitled to recover the amount so paid from the owner of the dog that did the damage in any court of competent jurisdiction without proving that it was vicious or accustomed to worry livestock or poultry. R.S.O. 1990, c. L.24, s. 5.

Due to the Municipality not having a current Livestock Valuer, the values of the Poultry were obtained from the OMAFRA website, with valuation dates as of April 1, 2024. A list of the killed poultry is included, along with a chart created, indicating value used and the recommended amount.

Publication Date	Species	Livestock Species	Pricing Source	Source Month	Last Reviewed	Unit	Valuation (\$)	Max. Allotted Value (Up to)	Max. Allotted Value (Up to)	Premiums for Registered	Premiums for Pregnancies
1-Apr-24	Other Poultry	Duck, for egg production	OMAFRA poultry specialist technical review	Annual Update	24-Jan-23	\$/head	Claims submitted for this category	-	\$60	N/A	N/A
1-Apr-24	Other Poultry	Duck, grandparent breeder	OMAFRA poultry specialist technical review	Annual Update	24-Jan-23	\$/head	Claims submitted for this category	-	\$250	N/A	N/A
1-Apr-24	Other Poultry	Duck, parent breeder	OMAFRA poultry specialist technical review	Annual Update	24-Jan-23	\$/head	Claims submitted for this category	-	\$85	N/A	N/A
1-Apr-24	Other Poultry	Goose, grandparent breeder	OMAFRA poultry specialist technical review	Annual Update	24-Jan-23	\$/head	Claims submitted for this category	-	\$300	N/A	N/A
1-Apr-24	Other Poultry	Goose, parent breeder	OMAFRA poultry specialist technical review	Annual Update	24-Jan-23	\$/head	Claims submitted for this category	-	\$100	N/A	N/A

*Current value chart obtained online from OMAFRA

POULTRY KILLED OR INJURED (Details from applicants claim submission)

One adult breeding-age Sebastopol goose killed by both dogs acting as a pack, it was DOG 1 that had the bird in its jaws when I caught him in our barn. The goose died from its injuries within a few minutes. **\$100 Value**

One female Muscovy adult duck, dead, about 2m from the goose and in the barn where the dogs were found and caught. **\$60 Value**

One male Muscovy duck, a tame bird considered a pet, severely injured with large puncture and open wounds under each wing at the top of the legs. He was in the barn where the dogs were caught. I suspect he may not survive the night. (Duck later passed away) **\$85 Value.**

One female Muscovy adult female discovered in our car port severely injured - this was after the OPP had left and several ducks in hiding were rounded up.

Two female ducks taken by DOG 1 in two separate incidents in or around May 2023, witnessed and reported to By-law. Both ducks were deceased by the time Mr. got to them. DOG 1 ran or was chased off. **\$60 Value x2 = \$120**

Approx. April 2023

One killed Muscovy duck, female, adult, estimated 10lb live weight, reported to By-law. **\$60 Value**

Early May 2023

One killed Muscovy duck, female, adult, estimated 10lb live weight, reported to By-law. **\$60 Value**

October 2023

One killed Muscovy drake, male, adult, estimated 16lb live weight, reported to OPP and By-law **\$85 Value.**

One killed Sebastopol goose or gander, adult, breeding stock, estimated 30lb live weight, reported to OPP and By-law **\$100 Value.**

One killed Muscovy duck, female, estimated 10lb live weight, reported to OPP and By-law **\$60 Value**

One female Muscovy duck, 10lbs, seriously injured, survived 48 hours, and was released back into the flock after that time, I assume she is still alive. That one was not reported to OPP only to By-law as we discovered her after the police left.

Type of Poultry Killed	Total Killed	Reference to OMAFRA	Value of each	Total Value
Muscovy Duck, Male	2	Duck, Parent Breeder	\$85.00	\$170
Muscovy Duck, Female	6	Duck, for egg production	\$60.00	\$360
Good, Breeding	2	Goose, Parent Breeder	\$100.00	\$200
Total Compensation				\$730

Protection of Livestock and Poultry from Dogs Act

R.S.O. 1990, CHAPTER L.24

Consolidation Period: From July 1, 2011 to the [e-Laws currency date](#).

Last amendment: 2010, c. 16, Sched. 1, s. 4.

Legislative History: 1994, c. 27, s. 28, 60; 1997, c. 41, s. 121; 1999, c. 12, Sched. A, s. 17; 2002, c. 17, Sched. F, Table; 2006, c. 19, Sched. A, s. 13; 2006, c. 19, Sched. C, s. 1 (1); 2009, c. 33, Sched. 6, s. 65; 2010, c. 16, Sched. 1, s. 4.

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Definitions

1 In this Act,

“fur-bearing animal” means an animal designated by name as a fur-bearing animal in the *Fur Farms Act* or declared to be a fur-bearing animal in the regulations made thereunder; (“animal à fourrure”)

“injured” in respect of livestock or poultry means injured by wounding, worrying or pursuing, and “injury” has a corresponding meaning; (“blessé”, “blessures”)

“livestock” means cattle, fur-bearing animals, goats, horses, rabbits, sheep or swine; (“bétail”)

“Minister” means the Minister of Agriculture, Food and Rural Affairs or such other member of the Executive Council to whom administration for this Act is assigned under the *Executive Council Act*; (“ministre”)

“poultry” includes game birds where game birds are kept pursuant to a licence under the *Fish and Wildlife Conservation Act, 1997*. (“volaille”) R.S.O. 1990, c. L.24, s. 1; 1994, c. 27, s. 28 (1-3); 1997, c. 41, s. 121; 1999, c. 12, Sched. A, s. 17; 2010, c. 16, Sched. 1, s. 4 (2, 3).

Section Amendments with date in force (d/m/y)

1994, c. 27, s. 28 (1-3) - 09/12/1994; 1997, c. 41, s. 121 - 01/01/1999; 1999, c. 12, Sched. A, s. 17 - 22/12/1999

2010, c. 16, Sched. 1, s. 4 (2, 3) - 01/07/2011

Director

1.1 The Minister may appoint a director who shall be responsible to him or her for the administration and enforcement of this Act. 1994, c. 27, s. 28 (4).

Section Amendments with date in force (d/m/y)

1994, c. 27, s. 28 (4) - 09/12/1994

**PART I
PROTECTION OF LIVESTOCK AND POULTRY**

When dogs may be killed

2 Any person may kill a dog,

- (a) that is found killing or injuring livestock or poultry;
- (b) REPEALED: 2002, c. 17, Sched. F, Table.
- (c) that is found straying at any time, and not under proper control, upon premises where livestock or poultry are habitually kept. R.S.O. 1990, c. L.24, s. 2; 2002, c. 17, Sched. F, Table.

Section Amendments with date in force (d/m/y)

2002, c. 17, Sched. F, Table - 01/01/2003

Liability of municipality

3 (1) Where a dog kills or injures livestock or poultry, the local municipality in which the killing or injury occurred is liable to the owner of the livestock or poultry for the amount of damages that is determined under section 4 and shall pay over the amount to the owner within 30 days of the determination. 2010, c. 16, Sched. 1, s. 4 (4).

Where subs. (1) does not apply

- (2) Subsection (1) does not apply,
 - (a) to livestock or poultry killed or injured while running at large upon a highway or unenclosed land; or
 - (b) in the case of poultry, where the weight of the poultry killed or injured is less than twenty-five kilograms. R.S.O. 1990, c. L.24, s. 3 (2).

By-law for damage by wild animals

(3) The council of a local municipality may pass a by-law providing that where livestock or poultry are killed or injured by wild animals in the municipality, subsection (1) applies in the same manner as where livestock or poultry are killed or injured by a dog, but the council in the by-law may fix the maximum amount payable for any livestock or poultry so killed or injured in any year and may fix the proportion of the damages ascertained under section 4 that is payable. 2010, c. 16, Sched. 1, s. 4 (5).

Section Amendments with date in force (d/m/y)

2010, c. 16, Sched. 1, s. 4 (4, 5) - 01/07/2011

Appointment of valuers

4 (1) The council of every local municipality shall appoint one or more persons as valuers of livestock and poultry for the purposes of this Act. R.S.O. 1990, c. L.24, s. 4 (1).

Investigation and report by valuer

(2) Where the owner of livestock or poultry discovers that any of the owner's livestock or poultry has been killed or injured and to the best of the owner's knowledge and belief such killing or injuring was done by a dog other than the owner's dog or habitually kept upon the owner's premises, the owner shall immediately notify a valuer for the local municipality in which the livestock or poultry were killed or injured or the clerk of such municipality who shall forthwith notify a valuer, and such valuer shall immediately make full investigation and shall make a report in writing within ten days thereafter to the clerk of the municipality giving in detail the extent and amount of the damage and his or her award therefor, and shall at the same time forward a copy of such report to the owner of the livestock or poultry. R.S.O. 1990, c. L.24, s. 4 (2); 2010, c. 16, Sched. 1, s. 4 (6).

Affidavit of owner

(3) An owner of livestock or poultry who notifies a valuer or a clerk of a municipality under subsection (2) shall, within ten days, file with the clerk an affidavit that to the best of the owner's knowledge and belief the livestock or poultry were killed or injured by a dog other than a dog owned by the owner or habitually kept upon the owner's premises. R.S.O. 1990, c. L.24, s. 4 (3); 2010, c. 16, Sched. 1, s. 4 (7).

Denial of liability

- (4) Where the valuer finds evidence that to the best of his or her knowledge and belief shows,
- (a) that any of the livestock or poultry was not killed or injured by a dog;
 - (b) that the killing or injuring was caused by a dog owned by or habitually kept on the premises of the owner of the livestock or poultry; or
 - (c) that the owner had not taken reasonable care to prevent the killing or injuring of the livestock or poultry by dogs,

the valuer shall include in his or her report to the clerk of the local municipality and to the owner of the livestock or poultry a statement of his or her belief and shall make forthwith a further report to the clerk of the municipality giving particulars of the evidence found, and the council of the municipality may thereupon deny liability in whole or in part by written notice given by the clerk of the municipality to the owner of the livestock or poultry within thirty days after the filing of the affidavit with the clerk. R.S.O. 1990, c. L.24, s. 4 (4); 2010, c. 16, Sched. 1, s. 4 (8, 9).

Report of valuer

- (5) The valuer shall include in the report a finding as to whether the livestock or poultry were killed or injured by dogs. R.S.O. 1990, c. L.24, s. 4 (5); 2010, c. 16, Sched. 1, s. 4 (10).

Damages limited

- (6) The amount of damage for which the local municipality is liable shall not include damage incurred under the circumstances set out in clause (4) (a), (b) or (c) and for which the municipality has denied liability in accordance with subsection (4). R.S.O. 1990, c. L.24, s. 4 (6).

Where carcass not to be destroyed

- (7) The owner of livestock or poultry shall not destroy or permit to be destroyed the carcass of any livestock or poultry reported killed under subsection (2) until the carcass has been seen by the valuer. R.S.O. 1990, c. L.24, s. 4 (7).

Appeal to director

- (8) Where the owner of livestock or poultry or the council is dissatisfied with the report of the valuer made under subsection (2), the owner or the council may appeal to the director who shall name a valuer, and the valuer so named shall make a further investigation and report. R.S.O. 1990, c. L.24, s. 4 (8); 1994, c. 27, s. 28 (5).

Time for appeal; deposit

- (9) Such appeal shall be made within thirty days after the making of the report to the clerk of the local municipality by its valuer, and \$25 shall be deposited with the director at the time of making the appeal to be forfeited to the Crown if the report of the valuer for the local municipality is sustained on an appeal under this section. R.S.O. 1990, c. L.24, s. 4 (9); 1994, c. 27, s. 28 (5).

Where no municipal valuer, etc.

- (10) Where there is no valuer of the local municipality or the clerk or the valuer does not discharge the duties imposed on him or her by this Act, the director, on the application of the owner of any livestock or poultry killed or injured by a dog other than a dog owned by the owner or habitually kept upon the owner's premises, shall name a valuer, and the valuer so named shall make an investigation and report, and the municipality shall pay to the director the cost of such investigation and report as fixed by him or her. R.S.O. 1990, c. L.24, s. 4 (10); 1994, c. 27, s. 28 (5); 2010, c. 16, Sched. 1, s. 4 (11).

Report of valuer appointed by director

- (11) A copy of the report of a valuer named by the director under subsection (8) or (10) shall be forwarded by the director as soon as practicable to the clerk of the local municipality and to the owner of the livestock or poultry. R.S.O. 1990, c. L.24, s. 4 (11); 1994, c. 27, s. 28 (5).

Idem

- (12) A valuer named by the director under subsection (8) or (10) shall, where applicable, include in his or her report a statement of his or her belief that the amount of damage to livestock or poultry includes damage incurred under the circumstances set out in clause (4) (a), (b) or (c), and the council of the municipality may thereupon deny liability in whole or in part by written notice given by the clerk of the municipality to the owner of the livestock or poultry within thirty days after receipt of the report of the valuer. R.S.O. 1990, c. L.24, s. 4 (12); 1994, c. 27, s. 28 (5).

Appeal from report of valuer

- (13) Where the owner of livestock or poultry or the council is dissatisfied with the report of the valuer made under subsection (8) or (10), the owner or the council may, within thirty days after receipt of the report, appeal to a judge of the

Superior Court of Justice, and the judge may determine the liability of the municipality and, subject to subsection (14), the amount payable to the owner. R.S.O. 1990, c. L.24, s. 4 (13); 2006, c. 19, Sched. C, s. 1 (1).

Amount of liability limited

(14) No municipality shall be liable to an owner for an amount in respect of livestock or poultry in excess of the maximum amount prescribed therefor in the regulations made under this Act. R.S.O. 1990, c. L.24, s. 4 (14).

Section Amendments with date in force (d/m/y)

1994, c. 27, s. 28 (5) - 09/12/1994

2006, c. 19, Sched. C, s. 1 (1) - 22/06/2006

2010, c. 16, Sched. 1, s. 4 (6-11) - 01/07/2011

Right of recovery from owner of dog

5 A local municipality having paid to the owner of livestock or poultry the amount of the damage ascertained under section 4 is entitled to recover the amount so paid from the owner of the dog that did the damage in any court of competent jurisdiction without proving that it was vicious or accustomed to worry livestock or poultry. R.S.O. 1990, c. L.24, s. 5.

Inquiry to ascertain owner of dog

6 (1) The council of a municipality may conduct an inquiry in order to ascertain the owner of a dog that has killed or injured livestock or poultry within the municipality. R.S.O. 1990, c. L.24, s. 6 (1).

Application of *Public Inquiries Act, 2009*

(2) Section 33 of the *Public Inquiries Act, 2009* applies to an inquiry under subsection (1). 2009, c. 33, Sched. 6, s. 65.

Section Amendments with date in force (d/m/y)

2009, c. 33, Sched. 6, s. 65 - 01/06/2011

Apportionment of damage

7 Where it appears that the damage was caused by more dogs than one, the council may apportion the damage in such manner as is considered just having regard to the strength, ferocity and character of such dogs. R.S.O. 1990, c. L.24, s. 7.

Duty to destroy dog

8 (1) The owner of a dog who has knowledge that the dog has killed or injured livestock or poultry shall destroy the dog or cause the dog to be destroyed within forty-eight hours after acquiring such knowledge. R.S.O. 1990, c. L.24, s. 8 (1).

Failure to destroy dog

(2) An owner of a dog who refuses or neglects to destroy it when required so to do by subsection (1) may be summoned before a provincial judge who may order the dog to be destroyed, and for the purpose of carrying out the order a constable may enter upon the premises of the owner and destroy the dog, and the provincial judge may, in addition to any other penalty provided by this Act, direct the owner of the dog to pay the cost of the proceedings and of the destruction of the dog. R.S.O. 1990, c. L.24, s. 8 (2).

Liability of owner in unorganized territory

9 (1) Where in territory without municipal organization livestock or poultry are killed or injured by a dog, the owner of the dog is liable to the owner of the livestock or poultry for the amount of the damage, and it is not necessary in an action to recover the amount of such damage to prove that the dog was vicious or accustomed to worry livestock or poultry. R.S.O. 1990, c. L.24, s. 9 (1).

(2)-(16) REPEALED: 2010, c. 16, Sched. 1, s. 4 (12).

Section Amendments with date in force (d/m/y)

1994, c. 27, s. 28 (5) - 09/12/1994

2006, c. 19, Sched. C, s. 1 (1) - 22/06/2006

2010, c. 16, Sched. 1, s. 4 (12) - 01/07/2011

10 REPEALED: 2010, c. 16, Sched. 1, s. 4 (13).

Section Amendments with date in force (d/m/y)

1994, c. 27, s. 28 (5) - 09/12/1994

2010, c. 16, Sched. 1, s. 4 (13) - 01/07/2011

11 REPEALED: 1994, c. 27, s. 28 (6).

Section Amendments with date in force (d/m/y)

1994, c. 27, s. 28 (6) - 09/12/1994

12 REPEALED: 2010, c. 16, Sched. 1, s. 4 (13).

Section Amendments with date in force (d/m/y)

1994, c. 27, s. 28 (7) - 09/12/1994

2010, c. 16, Sched. 1, s. 4 (13) - 01/07/2011

13 REPEALED: 2010, c. 16, Sched. 1, s. 4 (13).

Section Amendments with date in force (d/m/y)

1994, c. 27, s. 28 (8) - 09/12/1994; 1994, c. 27, s. 60 - 01/04/1995

2006, c. 19, Sched. A, s. 13 (1, 2) - 22/06/2006

2010, c. 16, Sched. 1, s. 4 (13) - 01/07/2011

14 REPEALED: 2010, c. 16, Sched. 1, s. 4 (13).

Section Amendments with date in force (d/m/y)

2010, c. 16, Sched. 1, s. 4 (13) - 01/07/2011

Offence

15 Every person who contravenes this Part is guilty of an offence and on conviction is liable to a fine of not more than \$50. R.S.O. 1990, c. L.24, s. 15.

Regulations

16 The Minister may make regulations prescribing maximum amounts for livestock and poultry or any species or class thereof for the purposes of subsection 4 (14). 2010, c. 16, Sched. 1, s. 4 (14).

Section Amendments with date in force (d/m/y)

2010, c. 16, Sched. 1, s. 4 (14) - 01/07/2011

17 REPEALED: 2010, c. 16, Sched. 1, s. 4 (15).

Section Amendments with date in force (d/m/y)

1994, c. 27, s. 28 (9) - 09/12/1994

2010, c. 16, Sched. 1, s. 4 (15) - 01/07/2011

**PART III
LIMITATION ON AMOUNT OF COMPENSATION**

Amount of payment limited

18 Subject to subsection 4 (14), if compensation is payable under this Act, the amount payable shall not exceed the market value of the livestock or poultry at the time of the death, injury or damage in respect of which payment is made. 2010, c. 16, Sched. 1, s. 4 (16).

Section Amendments with date in force (d/m/y)

2010, c. 16, Sched. 1, s. 4 (16) - 01/07/2011

Reduction in market value by reason of insurance

19 If an owner receives an amount under a contract of insurance by reason of the death of or injury to livestock or poultry for which compensation is payable under this Act, for the purpose of calculating the amount of compensation, the market value of the livestock or poultry shall be deemed to be reduced by that amount. 2010, c. 16, Sched. 1, s. 4 (16).

Section Amendments with date in force (d/m/y)

2010, c. 16, Sched. 1, s. 4 (16) - 01/07/2011

Français

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Staff Report

Report To: Council Meeting
From: Terri Towstiuc, Clerk
Date: 2024-04-25
Subject: Old Town Hall Committee Updates

Recommendation:

That West Elgin Council hereby receives the report from Terri Towstiuc, Clerk Re: Old Town Hall Committee Updates; And

That Council direct staff to advertise for an additional two (2) members of the community, to be added to the Old Town Hall Committee; And

That Council support the Old Town Hall Committee to facilitate a Community Open House; And

That Council approve the addition of Mrs. Norma McPhail to the Old Town Hall Committee.

Purpose:

The purpose of this report is to provide Council with an update regarding the Old Town Hall Committee.

Background:

The committee met on April 18, 2024, and have made requests that require council acknowledgement and approval.

1. The committee would like to expand to a total of five (5) members (Currently 3). This would provide additional ideas for the future of the Old Town Hall. The Clerk will advertise on social media (minimum 2 weeks) and place an ad in the Chronicle (May 9th addition only), accepting applications until May 16, 2024, at 4:00pm. This will add two (2) more members of the community, to provide valuable input and fresh ideas.
2. The Committee would like to host an “Open House” style Town Hall meeting, with a proposed date of May 13, 2024, at 7:00pm at the Rodney Recreation Centre. This event will be facilitated by the Old Town Hall Committee members, and would allow community members to stop in, and share their ideas for the future of the Town Hall.
3. On April 19, the Clerk received a formal resignation from one of the three members of the committee, advising that due to circumstances out of their control, they are unable to participate in the committee any further. When applications were received for the committee, there were a total of three (3) received. The Clerk has reached out to the third applicant, who

is interested and willing to take the current vacant position. This will keep the committee at a total of three (3) members.

Recommendations have been made for each of the three items noted.

Financial Implications:

None

Policies/Legislation:

OTHC – Term of Reference

Alignment with Strategic Priorities:

Infrastructure Improvement	Recreation	Economic Development	Community Engagement
<input checked="" type="checkbox"/> To improve West Elgin’s infrastructure to support long-term growth.	<input type="checkbox"/> To provide recreation and leisure activities to attract and retain residents.	<input type="checkbox"/> To ensure a strong economy that supports growth and maintains a lower cost of living.	<input checked="" type="checkbox"/> To enhance communication with residents.

Respectfully submitted by,

Terri Towstiuc, Clerk



Staff Report

Report To: Council Meeting
From: Magda Badura, CAO/Treasurer
Date: 2024-04-25
Subject: Asset Retirement Obligations Policy

Recommendation:

That West Elgin Council hereby receives the report from M. Badura, CAO/Treasurer re: Asset Retirement Obligations Policy; and That West Elgin Council approves the Asset Retirement Obligations Policy.

Purpose:

The purpose of this Policy is to present the accounting treatment for Asset Retirement Obligations (ARO) in a manner that is easy to understand. Our aim is to ensure that the details regarding these obligations are transparently disclosed in our financials statements, providing clarity on the asset obligations associated with their retirement.

Background:

The primary objective of the ARO Policy is to ensure the accurate identification, accounting, and disclosure of liabilities and costs associated with asset retirement obligations in the Municipality of West Elgin's financial statements. Key areas addressed by this policy include identifying AROs, recognizing liabilities for AROs, and measuring these liabilities appropriately.

All municipal employees involved in asset management fall under the scope of this policy. The policy addresses legal obligations associated with the retirement of tangible capital assets, controlled by the municipality, and adhering to the Public Sector Accounting Board (PSAB) Handbook, Section 3280.

PS 3280 Asset Retirement Obligations is a complex accounting standard which requires us to use our best judgment that may result in significant changes to the financial statements. Asset retirement obligations are an estimate which will need to be derived from available information and will require us to make judgments and assumptions leveraging available data and the insights of the staff and professionals.

Implementation of PS 3280 will generate discussion about funding gaps for asset retirement costs, and more generally, about capital management and infrastructure deficits. Unfortunately, there is no accounting guidance provided in PS 3280 that relates to operational topics, and different public sector entities fund asset retirement costs in different manners. It is recommended that all public sector entities take the implementation of PS 3280 as an opportunity to discuss and plan for asset retirement costs. This includes internal discussions with senior management, Boards and Council.

Financial Implications:

To be determined

Policies/Legislation:

PSAB Handbook, Section 3280 for accounting and reporting on AROs.

Alignment with Strategic Priorities:

Infrastructure Improvement	Recreation	Economic Development	Community Engagement
<input checked="" type="checkbox"/> To improve West Elgin’s infrastructure to support long-term growth.	<input type="checkbox"/> To provide recreation and leisure activities to attract and retain residents.	<input checked="" type="checkbox"/> To ensure a strong economy that supports growth and maintains a lower cost of living.	<input checked="" type="checkbox"/> To enhance communication with residents.

Respectfully submitted by,

Report Approval Details

Document Title:	Asset Retirement Obligations Policy - 2024-09-Administration Finance.docx
Attachments:	- AD 3.6 - Asset Retirement Obligations Policy.pdf
Final Approval Date:	Apr 22, 2024

This report and all of its attachments were approved and signed as outlined below:

Terri Towstiuć

Municipality of West Elgin

Policy #AD 3.6

Asset Retirement Obligation Policy

Effective Date: April 25, 2024

Review Date:

1. Purpose

The purpose of this policy is to stipulate the accounting treatment for Asset Retirement Obligations (“ARO”) so that users of the financial statements can see information about these assets and their end-of-life obligations. The principal issues in accounting for asset retirement obligations are the recognition and measurement of these obligations.

2. Objective

The objective of this policy is to ensure the liabilities and costs associated with the asset retirement obligations are properly, consistently, and accurately identified, accounted for, and disclosed in the Municipality of West Elgin’s financial statements. This policy specifically addresses:

- how to identify asset retirement obligations
- when and how to recognize a liability for asset retirement obligation
- how to measure a liability for asset retirement obligation

3. Terms and Definitions

Accretion expense is the increase in the carrying amount of a liability for asset retirement obligations due to the passage of time.

Asset retirement activities include all activities related to an asset retirement obligation.

These may include, but are not limited to:

- decommissioning or dismantling a tangible capital asset that was acquired, constructed, developed, or leased;
- remediating the contamination of a tangible capital asset created by its normal use;
- post-retirement activities such as monitoring; or
- constructing other tangible capital assets to perform post-retirement activities.

Asset retirement cost is the estimated amount required to meet the asset retirement obligations.

Asset retirement obligation (ARO) is a legal obligation associated with the retirement of a tangible capital asset.

Retirement of a tangible capital asset is the permanent removal of a tangible capital asset from service. This term encompasses sale, abandonment, or disposal in some other manner, but not its temporary idling.

Tangible Capital Assets (TCA) are non-financial assets having physical substance that are acquired, constructed, or developed and:

- are held for use in the production or supply of goods and services;
- have useful lives extending beyond one fiscal year;
- are intended to be used on a continuing basis; and
- are not intended for resale in the ordinary course of operations.

Tangible capital assets include such diverse items as roads, buildings, vehicles, equipment, land, water and sewer systems, computer hardware and software (either purchased or developed internally), bridges, leasehold improvements, and capital assets acquired by capital lease or through donation.

4. Scope

All municipal employees who manage municipal assets shall fall within the scope of this policy and must adhere to the policy.

Municipal assets include:

- assets with legal title held by the municipality,
- assets controlled by the municipality, and
- assets that have not been capitalized or recorded as a tangible capital asset for financial statement purposes.

Existing laws and regulations require public sector entities to take specific actions to retire certain tangible capital assets at the end of their useful lives. This includes activities such as removal of asbestos, closing landfills or discontinuing the use of in-ground fuel tanks. Other obligations to retire tangible capital assets may arise from contracts, court judgments, or lease arrangements.

The legal obligation, including obligations created by promises made without formal consideration, associated with retirement of tangible capital assets controlled by the municipality will be recognized as liability in the financial records of the municipality, in accordance with Public Sector Accounting Board (PSAB) Handbook, Section 3280, which the municipality adopted for years beginning on or after April 1, 2022.

Asset retirement obligations result from acquisition, construction, development, or normal use of the asset. These obligations are predictable, likely to occur, and unavoidable. Asset retirement obligations are separate and distinct from contaminated site liabilities. The liability for contaminated sites normally results from unexpected contamination exceeding the environmental standards. Asset retirement obligations are not necessarily associated with contamination.

5. Roles and Responsibilities

Department directors and staff are required to:

- Communicate with the Treasury department on retirement obligations and any changes in asset condition or retirement timelines.
- Assist in the preparation of cost estimates for retirement obligations by providing projections of asset retirement obligations; by consulting with engineers, technicians, and other personnel familiar with the assets and conditional assessments; by collecting the relevant information required to minimize service cost; and by providing the information to the finance department in a timely manner.
- Inform the Treasury department of any legal or contractual obligations at inception of any such obligation.
- The Treasury department is responsible for the development of and adherence to policies for the accounting and reporting of asset retirement obligations in accordance with PSAB Handbook, Section 3280. This includes responsibility for:
 - Proper accounting within the municipality's accounting software.
 - Reporting asset retirement obligations in the financial statements of the municipality and other statutory financial documents.
 - Investigating issues and working with asset managers to resolve issues.
 - Monitoring the application of this policy.

The GIS/Asset Management and Treasurer are responsible for managing processes within the municipality's asset management software and documenting assets with identified asset retirement obligations.

1.0 Policy Statement

- 1.1 The municipality shall account for and report on asset retirement obligations in compliance with the PSAB Handbook, Section 3280.

2.0 Application

- 2.1 The scope of applicability for asset retirement obligations under this policy is outlined in Appendix A.

2.2 Common examples of asset retirement obligations include:

- Asbestos and Lead – Older buildings purchased or constructed by the municipality may contain asbestos and/or lead materials (like paint, tiles, pipes, etc.) requiring a future cost to remediate upon retiring the building.
- Leasehold Improvements in Buildings – Lease agreements may require leasehold improvements to be removed upon termination. If the probability of the occurrence can be assessed greater than 70%, then it must be recorded.
- Petroleum Storage Tanks – Petroleum management regulations prescribe requirements for out of service storage tank systems and decommissioning of storage tanks.
- Wells – Well construction regulations prescribe decommissioning requirements for drinking water wells and monitoring wells.

- Other – Mercury, medical equipment, landfills, gravel pit and quarry remediation, and other regulated materials may fall under this policy.
- Solid waste landfill closure and post closure liabilities (replacing PSAB Handbook, Section 3270)

3.0 Recognition

- 3.1 A liability should be recognized when, as at the financial reporting date: there is a legal obligation to incur retirement costs in relation to a tangible capital asset; the past transaction or event giving rise to the liability has occurred; it is expected that future economic benefits will be given up; and a reasonable estimate of the costs can be made. A liability for an asset retirement obligation cannot be recognized unless all the criteria above are satisfied.
- 3.2 The estimate of the liability should be based on requirements in existing agreements, contracts, legislation or legally enforceable obligations, and technology expected to be used in asset retirement activities.
- 3.3 The estimate of a liability should include costs directly attributable to asset retirement activities. Costs should include post-retirement operation, maintenance, and monitoring that are an integral part of the retirement of the tangible capital asset.
- 3.4 The estimate of a liability should include directly attributable costs, including but not limited to, payroll and benefits, equipment and facilities, materials, legal and other professional fees, and overhead costs directly attributable to the asset retirement activity.
- 3.5 Upon initial recognition of a liability for an asset retirement obligation, the municipality will recognize an asset retirement cost by increasing the carrying amount of the related tangible capital asset (or a component thereof) by the same amount as the liability. Where the obligation relates to an asset which is no longer in service and is not providing economic benefit, or to an item not recorded by the municipality as an asset, the obligation is expensed upon recognition.
- 3.6 The capitalization thresholds applicable to the different asset categories will also be applied to the asset retirement obligations to be recognized within each of those asset categories.

4.0 Subsequent Measurement

- 4.1 The asset retirement costs will be allocated to accretion expense in a rational and systemic manner (straight-line method) over the useful life of the tangible capital asset or a component of the asset.
- 4.2 On an annual basis, the existing asset retirement obligations will be assessed for any changes in expected cost, term to retirement, or any other changes that may impact the estimated obligation. In addition, any new obligations identified will also be assessed.

5.0 Presentation and Disclosure

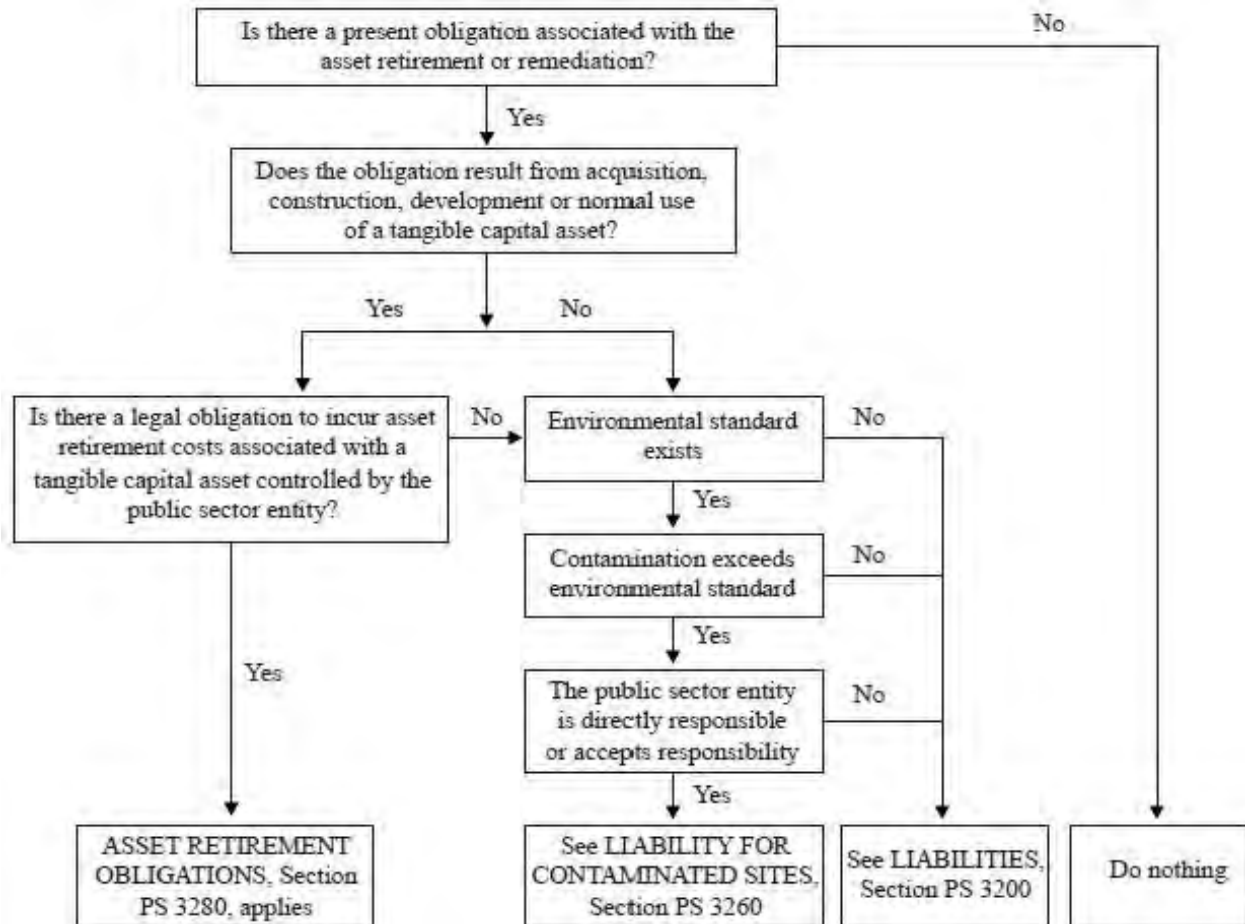
5.1 The liability for asset retirement obligations will be disclosed in the municipality's financial statements.

6.0 Review of Policy / Procedure

6.1 The Treasurer is responsible for ensuring this policy is reviewed at least once per council term to ensure it is in compliance with any legislative changes.

Appendix A – Scope of Applicability

Figure: Decision Tree – Scope of Applicability





Municipality of West Elgin

Rate Increase	6.39%
Levy Increase	4.86%

Revenues

	2024 Budget	2023 Actuals	2023 Budget
Taxation	-\$ 4,194,858.25	-\$ 3,957,096.85	-\$ 4,000,266.00
Local Improvements	- 59,251.95	- 59,537.85	- 51,348.49
PIL	- 96,000.00	- 95,773.22	- 95,000.00
Miscellaneous Revenue	- 332,586.20	- 533,934.37	- 244,865.50

Grants:

GRANT - OMPF	- 1,845,400.00	- 1,843,100.00	- 1,843,100.00
GRANT - OCIF	- 311,130.00	- 366,035.00	- 366,035.00
GRANT - Canada Day	- 5,000.00	-	-
GRANT - SUMMER STUDENT	- 5,000.00	- 4,340.00	- 6,200.00
GRANT - MODERNIZATION	-	-	-
GRANT - Covid Recovery	-	-	-
GRANT - Enabling Accessibility	-	-	-
GRANT - Municipal Modernization Service & Digital	71,995.60	-	48,500.00
Grant - FCM Asset Management	-	-	-
Transfer to Reserves (OCIF)	311,130.00	366,035.00	366,035.00
Transfer from Reserves	- 214,507.57	- 15,000.00	- 15,000.00

Departmental Summaries

Council	\$ 125,734.06	\$ 105,442.89	\$ 128,904.64
Administration	1,169,407.15	1,067,698.17	1,139,787.19
Municipal Buildings	120,490.92	86,105.83	98,151.09
Fire	809,756.77	860,537.59	713,286.17
Police Services	979,606.00	922,790.74	948,838.00
Conservation Authority	70,721.00	68,007.00	68,007.00
Building Inspection	- 21,344.40	- 11,714.74	0.00
Emergency Measures	-	662.53	5,000.00
By-Law Enforcement	29,894.00	53,850.50	60,480.00
Animal Control	11,500.00	312.57	-
Roads	1,760,170.17	1,713,716.24	1,595,380.72
Service Ontario	1,080.16	- 4,561.83	- 2,604.32
Four Counties Transit	15,522.20	12,658.86	8,647.23
Street Lights	49,500.00	42,681.89	37,500.00
Sidewalks	60,401.56	41,646.63	55,157.07
Sewage - Rodney	-	-	-
Sewage - West Lorne	-	-	-
Water	-	-	-
Landfill	553,493.01	553,855.98	589,646.90
Cemeteries	1,000.00	893.11	5,500.00
Arena	126,506.37	89,036.18	135,583.98
Parks & Recreation	706,628.21	592,238.62	606,470.21
Port Glasgow Trailer Park	-	-	-
Libraries	1,338.78	- 0.00	0.00
Planning	28,500.00	24,134.12	40,800.00
Economic Development	1,000.00	675.00	1,500.00
Drains	20,450.45	19,032.78	16,895.57
Debentures	59,251.95	58,093.43	51,348.49

79
-\$ 0.00

-\$ 210,988.20 -\$ 0.00



Municipality of West Elgin - Reserve Schedule

Account Number	Department	Description	2023 Beg Balance	Transfer In	Transfer Out	2024 Balance
01-3000-3001		RES-WORKING CAPITAL	760,227.53			760,227.53
01-3000-3002		RES-CONTINGENCIES	456,470.28			456,470.28
01-3000-3003	Roads	RES-ROADS	1,897,807.43	238,500.00	(885,000.00)	1,251,307.43
01-3000-3004	Fire	RES-FIRE TRUCK	400,638.62	150,000.00		550,638.62
01-3000-3005	Parks & Recreation	RES-RECREATION	116,400.00			116,400.00
01-3000-3006		RES-PARKLAND	84,761.82			84,761.82
01-3000-3007	Landfill	RES-WASTE MANAGEMENT	740,763.00			740,763.00
01-3000-3008	Water	RES-WATER CONSTRUCTION	50,000.00			50,000.00
01-3000-3009	Grants	ONTARIO INVESTS	72,007.57		(72,007.57)	-
01-3000-3010		Reserves - Developments	61,446.17			61,446.17
01-3000-3011	Parks & Recreation	RES - MARINA/WASHROOMS	50,000.00			50,000.00
01-3000-3012		RES - WL COMM IMPROVEMENT	25,748.24			25,748.24
01-3000-3013	Water	RES - GEN WATER CONSTRUCTIO	96,701.52			96,701.52
01-3000-3014		RES - TAXRATE STABILIZATION	2,837,612.40		(246,500.00)	2,591,112.40
01-3000-3015	Grants	Reserves - Safe Restart Funding	-			-
01-3000-3016		RES-BUILDING/SEWAGE REVEN	29,894.00			29,894.00
01-3000-3017	Parks & Recreation	RES-TRAILER PARK	741,572.46	98,641.40		840,213.86
01-3000-3018		RES-WL HERITAGE H. & HUB	206,766.00			206,766.00
01-3000-3019		RES-CN-RODNEY PARK LAND	100,000.00			100,000.00
01-3000-3020	Fire	RES-FIRE COMMUNICATIONS	30,000.00	30,000.00		60,000.00
01-3000-3021		RES-POLICING	209,766.15			209,766.15
01-3000-3022		RES-DOWNTOWN IMPROVEMENT	250,000.00			250,000.00
01-3000-3023		RES-INSURANCE	-			-
01-3000-3024	Administration	RES-MUNICIPAL BUILDINGS	423,301.99		(30,000.00)	393,301.99
01-3000-3025	Parks & Recreation	RES-MARINA PIER EXTENSION	396,509.02			396,509.02
01-3000-3026	Parks & Recreation	Reserves - Marina Bridge	70,000.00	50,000.00		120,000.00
01-3000-3027		RES - ECONOMIC DEVELOPMENT/ELECTION	21,457.36			21,457.36
01-3000-3028	Planning	Reserves - Planning - Official Plan	5,000.00		(5,000.00)	-
01-3000-3029		2021/22 Capital Carried Forward	274,610.00	50,000.00	(224,610.00)	100,000.00
01-3000-3030		RES - PRIOR YEAR'S CAPITAL	40,940.66		(40,940.66)	-
01-3000-3031	Roads	County Roads Reserves	166,322.83	55,829.70		222,152.53
01-3000-3032		Reserves - Connectivity Project	50,000.00			50,000.00
01-3000-3033	Parks & Recreation - Arena	Reserves - Arena	-			-



Municipality of West Elgin - Reserve Schedule

Account Number	Department	Description	2023 Beg Balance	Transfer In	Transfer Out	2024 Balance
01-3000-3034	Libraries	Reserves - West Lorne Complex	13,426.87		(13,426.87)	-
01-3000-3035	Libraries	Reserves - Rodney Library	31,324.02	8,997.52		40,321.54
01-3000-3036	Parks & Recreation	Reserves - Dog Park	9,583.49			9,583.49
01-3000-3037	Building Inspection	Reserves - Building Inspection	21,010.73			21,010.73
01-3000-3038	Grants	Reserves - 2021 COVID-19 Recovery Funding	-			-
01-3000-3040	Parks & Recreation - Arena	Arena Facility Upgrades	400,000.00			400,000.00
01-3000-3042	Parks & Recreation - Arena	Dehumidification System	140,000.00	50,000.00		190,000.00
01-3000-3043	Parks & Recreation	Rodney Pool Reserves	25,000.00			25,000.00
01-3000-3044	Building	Old Town Hall Reserves	20,000.00			20,000.00
01-3000-3045	Parks & Recreation	Playground Equipment	1,300.00	20,000.00		21,300.00
01-3000-3100	Grants	OCIF Funding	887,278.94	311,130.00	(500,000.00)	698,408.94
01-3000-3101	Roads	RES - FEDERAL GAS TAX	436,419.95	159,087.00	(150,000.00)	445,506.95
01-3000-3102	Transit	RES - PROVINCIAL GAS TAX	21,305.96	5,000.00		26,305.96
01-3000-3201	Rodney Sewage	DISC RESERVES - RODNEY SEWAGE	436,820.94	105,062.92		541,883.86
01-3000-3202	West Lorne Sewage	DISC RESERVES - WEST LORNE SEWAGE	300,918.67	167,663.92		468,582.59
01-3000-3203	Water	DISC RESERVES - WEST ELGIN WATER DEPT	1,061,545.87		(258,857.94)	802,687.93
			\$ 14,472,660.49	\$ 1,499,912.46	\$ (2,426,343.04)	\$ 13,546,229.91

Municipality of West Elgin

2024 Budget

Miscellaneous Revenue

	2024 Budget	2023 Actuals	2023 Budget	2022 Actuals	2022 Budget
01-6100-6101 TAX CERTIFICATES	(9,310.00)	(8,500.00)	(10,000.00)	(13,540.00)	(10,000.00)
01-6100-6102 PHOTOCOPIES	-	-	(100.00)	(240.00)	(100.00)
01-6100-6103 911 SIGNS	(500.00)	(475.00)	(700.00)	(740.00)	(600.00)
01-6100-6104 BURIAL PERMITS	(9,000.00)	(4,180.00)	(4,000.00)	(4,120.00)	(3,000.00)
01-6100-6105 MARRIAGE LICENCES	(2,400.00)	(3,455.00)	(6,500.00)	(6,580.00)	(6,000.00)
01-6100-6106 PARKING TICKETS - ELGIN CTY	(5,000.00)	-	(8,000.00)	(8,171.98)	(10,000.00)
01-6100-6107 YACHT CLUB-SEWAGE AGREEME	(2,500.00)	(2,500.00)	(2,500.00)	(2,500.00)	(2,500.00)
01-6100-6108 MISC - NSF CHEQUES-MAPS-	(1,500.00)	(1,711.02)	(500.00)	(792.71)	(1,000.00)
01-6100-6110 INTEREST	(200,000.00)	(403,878.40)	(120,000.00)	(118,058.57)	(40,000.00)
01-6100-6111 TAX - PENALTY & INTEREST - CURRENT	(40,000.00)	(42,936.54)	(30,000.00)	(31,560.39)	(25,000.00)
01-6100-6112 TAX - PENALTY & INTEREST - PREVIOUS	(40,000.00)	(43,480.08)	(40,000.00)	(48,641.20)	(60,000.00)
01-6100-6113 Agreement - Juice Connect 5yr 2021-2026	(1,200.00)	(1,200.00)	(1,200.00)	(1,200.00)	(1,200.00)
01-6100-6120 ADMINISTRATION FEES	(20,526.20)	(20,233.60)	(20,715.50)	(19,850.00)	(24,500.00)
01-6100-6121 REPRINT OF TAX/WATER BILL	(150.00)	(165.00)	(150.00)	(195.00)	(150.00)
01-6100-6150 PROCEEDS ON ASSET DISPOSAL	-	-	-	17,743.24	-
01-6100-6190 REBATES	(500.00)	(1,219.73)	(500.00)	(720.07)	(1,500.00)
01-6100-6200 GRANT - OMPF	(1,845,400.00)	(1,843,100.00)	(1,843,100.00)	(1,873,400.00)	(1,873,400.00)
01-6100-6201 GRANT - OPERATING GRANT - SAFE RESTART	-	-	-	(174,248.79)	-
01-6100-6204 GRANT - OCIF	(311,130.00)	(366,035.00)	(366,035.00)	(267,575.46)	(430,629.00)
01-6100-6205 GRANT - Ontario Cannabis	-	-	-	-	-
01-6100-6206 GRANT - CANADA DAY	(5,000.00)	-	-	(5,495.00)	(5,000.00)
01-6100-6207 GRANT - ONTARIO INVESTS	-	-	-	-	-
01-6100-6208 GRANT - SUMMER STUDENT	(5,000.00)	(4,340.00)	(6,200.00)	(6,262.00)	(10,000.00)
01-6100-6209 GRANT - MODERNIZATION	-	-	-	-	-
01-6100-6210 GRANT - ICIP: COVID Stream - Local Government	-	10,000.00	-	(100,000.00)	(100,000.00)
01-6100-6212 GRANT - Enabling Accessibility	-	-	-	-	(72,900.00)
01-6100-6213 GRANT - Municipal Modernization Service & Digital	71,995.60	-	(48,500.00)	(50,102.00)	(132,288.00)
01-6100-6214 Grant - FCM Asset Management	-	-	-	(50,000.00)	(50,000.00)
01-6100-6215 Grant - Municipal Modernization Payroll & Timekeep	-	-	-	(51,480.00)	(79,200.00)
01-6100-6216 Grant - Rodney Cemetery	-	(45,000.00)	-	-	-
01-6100-6353 Proceeds on Assesst Disposal	-	-	-	883,637.35	-
01-6100-6900 PREVIOUS YEAR SURPLUS/DEFICIT	-	-	-	-	-
01-6100-7900 TRANSFER TO RESERVES	311,130.00	411,035.00	366,035.00	367,420.83	430,629.00
01-6100-7901 TRANSFER FROM RESERVES	(214,507.57)	(15,000.00)	(15,000.00)	(55,000.00)	(55,000.00)
	(2,330,498.17)	(2,386,374.37)	(2,157,665.50)	(1,621,671.75)	(2,563,338.00)

Municipality of West Elgin

2024 Budget

Council

01-7000-6122	Election Nominations Fees
01-7000-7400	WAGES
01-7000-7401	CPP EXPENSE
01-7000-7403	EHT EXPENSE
01-7000-7440	CONFERENCES/SEMINARS/MEETINGS
01-7000-7442	MILEAGE
01-7000-7443	MEALS
01-7000-7444	RECOGNITION AWARD
01-7000-7447	ELECTION EXPENSE
01-7000-7614	Legal - Integrity Commissioner
01-7000-7660	OTHER SUPPLIES
01-7000-7900	TRANSFER TO RESERVES
01-7000-7901	Transfer from Reserves

2024 Budget

-
75,213.04
2,554.40
1,466.62
15,000.00
500.00
1,000.00
10,000.00
-
15,000.00
5,000.00
-
-
\$ 125,734.06

2023 Actuals

-
72,810.30
2,472.80
1,419.77
11,696.82
297.00
728.09
894.89
-
10,276.53
4,846.69
-
-
\$ 105,442.89

2023 Budget

-
78,956.80
2,368.70
1,579.14
20,000.00
1,000.00
1,000.00
15,000.00
-
5,000.00
4,000.00
-
-
\$ 128,904.64

2022 Actuals

200.00
76,125.06
2,302.73
1,680.44
5,240.01
200.00
650.35
5,013.95
18,742.64
200.00
3,623.10
200.00
(18,342.64)
\$ 95,835.64

2022 Budget

-
75,920.00
1,078.06
1,480.44
6,898.00
1,000.00
500.00
8,000.00
30,000.00
-
4,000.00
-
(30,000.00)
\$ 98,876.50

Municipality of West Elgin

2024 Budget

Administration

	2024 Budget	2023 Actuals	2023 Budget	2022 Actuals	2022 Budget	
01-7010-7400	WAGES	532,048.44	520,123.88	552,254.49	495,597.89	541,226.66
01-7010-7401	CPP EXPENSE	21,281.94	22,869.55	22,090.18	20,994.88	21,649.07
01-7010-7402	EI EXPENSE	10,640.97	7,644.82	8,283.82	7,068.13	5,412.27
01-7010-7403	EHT EXPENSE	10,640.97	11,801.51	11,045.09	10,217.06	10,824.53
01-7010-7404	WSIB	15,961.45	15,471.28	17,175.11	9,576.96	16,236.80
01-7010-7405	LIFE INSURANCE	2,500.00	2,256.79	3,040.89	2,107.74	5,412.27
01-7010-7406	BENEFITS EXPENSE	32,000.00	29,915.87	50,048.46	28,178.27	36,505.07
01-7010-7407	OMERS EXPENSE	53,204.84	50,213.47	61,359.15	45,297.99	54,122.67
01-7010-7408	POST RETIREMENT BENEFITS	6,000.00	5,814.69	5,000.00	5,012.16	4,647.64
01-7010-7409	UNION WAGES	-	-	-	49.73	-
01-7010-7411	COVID-19	-	(127.20)	-	2,214.38	9,500.00
01-7010-7415	TRAINING	7,000.00	3,832.00	7,000.00	365.32	5,000.00
01-7010-7430	WAGES TRANSFER-IN	16,750.93	5,722.93	-	-	-
01-7010-7431	WAGES TRANSFER OUT	(28,000.00)	(1,371.64)	-	-	-
01-7010-7440	CONFERENCES/SEMINARS/MEETINGS	10,000.00	4,480.31	5,000.00	1,508.06	3,000.00
01-7010-7441	MEMBERSHIPS & DUES	8,000.00	7,208.89	6,500.00	5,862.20	6,000.00
01-7010-7442	MILEAGE	1,500.00	1,157.05	1,000.00	386.55	500.00
01-7010-7443	MEALS	1,000.00	566.47	1,000.00	856.88	500.00
01-7010-7444	Employee Recognition	10,000.00	1,545.95	1,000.00	2,041.61	500.00
01-7010-7445	GRANTS/DONATIONS	30,000.00	21,273.60	30,000.00	12,651.45	30,000.00
01-7010-7446	Staff Recruitment	5,000.00	1,901.69	1,000.00	2,142.38	1,500.00
01-7010-7449	ASSET MANAGEMENT - Note 1	97,018.27	22,992.72	20,000.00	20,768.12	22,462.09
01-7010-7450	HEALTH & SAFETY	1,000.00	-	1,000.00	503.61	1,000.00
01-7010-7451	MARRIAGE LICENSE	3,000.00	3,150.00	3,500.00	3,150.00	1,500.00
01-7010-7452	BOOT & CLOTHING ALLOWANCE	1,000.00	810.48	1,950.00	1,125.70	1,194.69
01-7010-7470	911 EMERGENCY	2,500.00	2,320.69	2,500.00	2,320.69	2,500.00
01-7010-7510	Insurance - Cyber	16,200.00	16,200.00	16,740.00	16,200.00	15,000.00
01-7010-7601	PHONE & INTERNET	9,000.00	8,218.31	7,000.00	6,647.40	6,500.00
01-7010-7602	SOFTWARE LICENSE	50,000.00	44,825.17	41,500.00	35,225.12	64,000.00
01-7010-7610	EQUIPMENT LEASES	15,000.00	14,881.76	12,300.00	1,872.86	3,700.00
01-7010-7611	EQUIPMENT MAINTENANCE	3,500.00	3,270.27	3,500.00	3,447.32	4,000.00
01-7010-7613	EQUIPMENT PURCHASE	5,000.00	6,550.59	10,000.00	8,593.74	18,000.00
01-7010-7618	SUBSCRIPTIONS	1,000.00	846.83	500.00	356.16	500.00
01-7010-7650	OFFICE SUPPLIES	7,000.00	6,780.89	9,000.00	8,972.26	6,000.00
01-7010-7651	POSTAGE & COURIER	7,000.00	8,225.83	6,000.00	5,279.73	15,000.00
01-7010-7652	ADVERTISING	3,000.00	3,150.30	1,000.00	3,756.14	1,000.00
01-7010-7653	BANK CHARGES	8,000.00	6,392.69	8,500.00	7,800.50	8,500.00
01-7010-7675	LEGAL	30,000.00	31,052.85	45,000.00	56,073.09	20,000.00

Municipality of West Elgin

2024 Budget

	2024 Budget	2023 Actuals	2023 Budget	2022 Actuals	2022 Budget	
01-7010-7676	AUDIT	25,000.00	33,723.69	25,000.00	13,052.84	25,000.00
01-7010-7677	CONSULTING SERVICES	-	919.55	8,000.00	21,361.29	20,000.00
01-7010-7678	SPECIAL PROJECTS - Surplus Lands	-	-	-	27,475.20	211,488.00
01-7010-7680	CONTRACTED SERVICES	40,000.00	35,775.51	28,000.00	28,000.38	28,000.00
01-7010-7681	Development Charges Background Study	30,600.00	-	-	-	-
01-7010-7682	Strategic Planning, Organizational Review, Pay Equity Review	100,000.00	85,376.13	85,000.00	-	-
01-7010-7699	BILLABLE	-	0.01	-	(295.22)	-
01-7010-7900	TRANSFER TO RESERVE	-	-	-	-	-
01-7010-7901	TRANSFER FROM RESERVES	(40,940.66)	-	-	(60,403.51)	(135,000.00)
01-7010-8000	CAPITAL - VoIP Phones	-	-	-	(700.54)	-
01-7010-8003	CAPITAL - ASSET MANAGEMENT SOFTWARE	-	-	-	(121,284.89)	135,000.00
01-7010-8004	CAPITAL - SECURITY CAMERAS	-	19,931.99	21,000.00	-	-
01-7010-8005	CAPITAL - KEYLESS ACCESS CONTROL	-	-	-	16,434.24	20,000.00
01-7010-8010	CAPITAL - Folder	10,000.00	-	-	-	-
	\$ 1,169,407.15	\$ 1,067,698.17	\$ 1,139,787.19	\$ 757,861.87	\$ 1,247,881.76	

Notes:

Note 1 Asset Management

GIS Shared Position with Township of Southwold	\$	38,002.00
Additional Help from the software provider	\$	20,000.00
Citywide Software License	\$	25,000.00
GIS Student	\$	14,016.27
	\$	97,018.27

Municipality of West Elgin

2024 Budget

Municipal Buildings

	2024 Budget	2023 Actuals	2023 Budget	2022 Actuals	2022 Budget
01-7011-6322 BACK ST LOT (BELL)RENT	(8,200.00)	(8,176.99)	(8,200.00)	(8,176.99)	(8,200.00)
01-7011-7400 WAGES	-	-	-	2,774.46	14,977.46
01-7011-7401 CPP EXPENSE	-	-	-	105.06	748.87
01-7011-7402 EI EXPENSE	-	-	-	61.36	299.55
01-7011-7403 EHT EXPENSE	-	-	-	130.64	299.55
01-7011-7404 WSIB	-	-	-	129.33	599.10
01-7011-7415 Training	-	-	-	-	100.00
01-7011-7431 WAGES TRANSFER OUT	-	-	-	-	(7,586.86)
01-7011-7500 HYDRO	5,000.00	4,613.37	5,000.00	4,238.88	5,000.00
01-7011-7501 GAS	3,000.00	2,494.41	3,500.00	2,413.96	3,000.00
01-7011-7502 WATER	300.00	208.98	300.00	192.32	300.00
01-7011-7510 INSURANCE	58,150.96	54,659.53	70,826.05	48,879.07	53,617.57
01-7011-7511 TAXES	-	-	-	-	-
01-7011-7515 BUILDING REPAIRS & MAINTENANCE	5,000.00	3,902.23	5,000.00	2,451.73	5,000.00
01-7011-7516 JANITORIAL	12,000.00	10,759.53	13,083.16	5,725.16	-
01-7011-7520 GROUNDS MAINTENANCE	2,500.00	1,959.24	2,500.00	4,901.34	2,000.00
01-7011-7611 EQUIPMENT MAINTENANCE	-	-	-	-	500.00
01-7011-7613 EQUIPMENT PURCHASE	-	64.09	-	-	-
01-7011-7901 TRANSFER FROM RESERVES	-	-	-	(347,434.96)	(347,434.96)
01-7011-8000 CAPITAL - MUNICIPAL BUILDING RENOVATIONS	-	-	-	134,377.91	430,000.00
01-7011-8004 CAPITAL - Parking Lot Extension	25,000.00	-	-		
	\$ 102,750.96	\$ 70,484.39	\$ 92,009.21	\$ (149,230.73)	\$ 153,220.28

Municipality of West Elgin

2024 Budget

Old Town Hall

01-7012-7500	HYDRO
01-7012-7501	GAS
01-7012-7510	INSURANCE
01-7012-7515	BUILDING REPAIR & MAINTENANCE
01-7012-7677	CONSULTING SERVICES
01-7012-7900	TRANSFER TO RESERVES
01-7012-7901	TRANSFER FROM RESERVES
01-7012-8000	CAPITAL - Building Renovation/Garage Demolition

2024 Budget

2023 Actuals

2023 Budget

2022 Actuals

2022 Budget

1,500.00
16,239.96
(30,000.00)
30,000.00

1,240.16	1,000.00
-	-
14,381.28	5,141.88
-	-
-	-
-	-
-	-
-	-

875.49	1,000.00
1,732.60	-
4,254.12	4,567.10
-	2,000.00
8,984.96	20,000.00
50,000.00	50,000.00
-	-

\$ 17,739.96

\$ 15,621.44	\$ 6,141.88
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\$ 65,847.17	\$ 77,567.10
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Municipality of West Elgin

2024 Budget

Fire Department

	2024 Budget	2023 Actuals	2023 Budget	2022 Actuals	2022 Budget
01-7070-6310 REVENUE - MTO	(17,000.00)	(16,375.41)	(15,000.00)	(43,918.50)	(17,000.00)
01-7070-6350 GRANT - Fire Safety	(1,659.60)	-	-	-	-
01-7070-6190 Rebates - Lighting Program	(2,100.00)				
01-7070-6360 Fire - Donations	-	(500.00)	-	-	-
01-7070-6800 PROCEEDS ON ASSET DISPOSAL	-	(798.22)	-	(14,151.90)	-
01-7070-7400 WAGES	223,656.66	216,511.77	162,375.12	154,687.62	146,170.80
01-7070-7401 CPP EXPENSE	-	-	60.00	5.39	-
01-7070-7402 EI EXPENSE	90.00	83.25	30.00	32.05	100.00
01-7070-7403 EHT EXPENSE	4,473.13	4,222.14	30.00	2,272.88	1,461.71
01-7070-7404 WSIB	7,268.84	6,712.09	13,000.00	17,765.41	13,000.00
01-7070-7405 LIFE INSURANCE	10,500.00	10,140.12	10,000.00	14,522.76	10,000.00
01-7070-7410 PUBLIC EDUCATION - Note 1	3,000.00	4,404.38	2,000.00	1,475.55	2,500.00
01-7070-7415 TRAINING - Note 2	15,500.00	23,117.64	23,600.00	20,726.02	25,600.00
01-7070-7440 CONFERENCES/SEMINARS/MEETINGS	-	-	500.00	547.62	500.00
01-7070-7441 MEMBERSHIPS & DUES	250.00	225.00	300.00	283.33	250.00
01-7070-7442 MILEAGE	11,000.00	10,636.99	7,000.00	4,618.31	7,000.00
01-7070-7443 MEALS	1,500.00	1,788.12	1,000.00	2,002.34	500.00
01-7070-7444 EMPLOYEE RECOGNITION	1,000.00	2,209.16	2,000.00	1,568.59	1,500.00
01-7070-7450 HEALTH & SAFETY	2,500.00	4,444.24	2,000.00	2,389.28	2,000.00
01-7070-7451 Personal Protective Equipment - Note 3	24,000.00	37,131.06	26,328.00	30,064.47	32,000.00
01-7070-7452 UNIFORMS - Note 4	6,250.00	4,132.33	5,850.00	3,091.57	6,900.00
01-7070-7453 Operational Supplies	2,000.00	1,382.13	-	-	-
01-7070-7500 HYDRO	10,000.00	9,838.29	8,000.00	7,541.13	8,000.00
01-7070-7501 GAS	6,000.00	5,438.54	6,000.00	4,925.24	4,000.00
01-7070-7502 WATER	1,200.00	1,086.40	1,000.00	842.27	1,000.00
01-7070-7510 INSURANCE	27,093.24	29,913.47	24,730.01	17,765.64	24,010.61
01-7070-7515 BUILDING REPAIRS & MAINTENANCE - Note 5	20,000.00	21,860.45	15,500.00	8,952.86	10,000.00
01-7070-7516 JANITORIAL	1,400.00	1,329.93	1,221.12	508.80	1,000.00
01-7070-7529 Administration Expense	600.00	508.80	-	-	-
01-7070-7601 PHONE & INTERNET	5,500.00	5,248.18	5,000.00	4,714.43	5,000.00
01-7070-7602 SOFTWARE LICENSE	5,000.00	4,516.11	5,000.00	4,970.64	6,000.00
01-7070-7611 EQUIPMENT MAINTENANCE	25,000.00	32,770.52	17,000.00	18,290.49	15,000.00
01-7070-7613 EQUIPMENT PURCHASE - Note 6	25,200.00	30,262.67	35,300.00	27,636.69	27,000.00
01-7070-7614 EQUIPMENT RENTAL	5,000.00	4,526.96	3,500.00	4,076.04	2,000.00
01-7070-7615 RADIO LICENCING	13,000.00	12,163.64	22,000.00	21,122.89	13,000.00
01-7070-7621 HYDRANTS RENTAL	19,600.00	19,600.00	19,600.00	19,600.00	19,600.00
01-7070-7650 OFFICE SUPPLIES	-	31.81	500.00	260.46	500.00
01-7070-7651 POSTAGE & COURIER	200.00	157.11	50.00	19.40	100.00

Municipality of West Elgin

2024 Budget

	2024 Budget	2023 Actuals	2023 Budget	2022 Actuals	2022 Budget
01-7070-7652	ADVERTISING	-	500.00	554.06	1,000.00
01-7070-7660	OTHER SUPPLIES	1,500.00	100.00	106.59	-
01-7070-7665	Consulting Services - Community Risk Assessment	10,000.00	-	-	-
01-7070-7680	CONTRACTED SERVICES	106,234.50	121,820.99	109,663.66	88,250.00
01-7070-7701	FUEL - GAS	1,000.00	786.93	576.56	500.00
01-7070-7702	FUEL - DIESEL	4,000.00	3,608.02	5,775.33	3,000.00
01-7070-7705	VEHICLE - REPAIRS & MAINTENANCE - Note 7	25,000.00	57,385.76	26,608.33	20,000.00
01-7070-7900	TRANSFER TO RESERVES - Note 8	180,000.00	160,000.00	64,151.90	50,000.00
01-7070-7901	Transfer from Reserves	(30,000.00)	-	(60,000.00)	-
01-7070-8000	CAPITAL - Washroom Renovations & SCBA	55,000.00	26,452.70	117,516.45	80,000.00
	\$ 809,756.77	\$ 860,537.59	\$ 713,286.17	\$ 604,162.65	\$ 611,443.12

Notes:

Note 1 Public Education

Fire Prevention Material	\$ 2,000.00
Open House Supplies	\$ 1,000.00
	\$ 3,000.00

Note 2 Training

o Recruit NFPA 1001 & 1072 Courses	\$ 6,600.00
o DZ Training	\$ 1,200.00
o OFC/Elgin-Middlesex Courses	\$ 4,000.00
o Training Props	\$ 2,500.00
o CPR Mannikins	\$ 1,200.00
	\$ 15,500.00

Note 3 Personal Protective Equipment

o Bunker Gear – 5 sets	\$ 16,000.00
o Boots, Gloves, Helmets	\$ 8,000.00
	\$ 24,000.00

Note 4 Uniforms

o Station Wear – 3	\$ 600.00
o Dress Uniforms – 6	\$ 4,800.00
o ¼ Zip Job Shirts for Officers	\$ 850.00
	\$ 6,250.00

Note 5 Building Repairs

o Station 1 Bay Door Lettering	\$ 2,800.00
o Station 2 LED Lighting Upgrade	\$ 5,400.00
	\$ 8,200.00

Note 6 Equipment Purchase

o Defibrators	\$ 4,500.00
o iPads – 2	\$ 1,200.00
o Hose/Nozzles	\$ 6,500.00
o Power Tools, Hand Tools, Shop Vacs	\$ 2,400.00
o Auto extrication gloves	\$ 2,100.00
o Thermal Imaging Camera	\$ 8,500.00
	\$ 25,200.00

Note 7 Vehicle – Repairs & Maintenance

o Blue Light Conversion	\$ 1,000.00
o R83 Decon/Rehab Conversion	\$ 2,500.00
o Back-up cameras	\$ 1,000.00
	\$ 4,500.00

Note 8 Transfer to Reserves

Tanker	\$ 150,000.00
Communications	\$ 30,000.00
	\$ 180,000.00

Municipality of West Elgin

2024 Budget

Policing

01-7090-7440 CONFERENCES/SEMINARS/MEETINGS
 01-7090-7680 CONTRACTED SERVICES
 01-7090-7681 COURT COSTS
 01-7090-7900 TRANSFER TO RESERVE

2024 Budget

-
969,606.00
10,000.00
-

\$ 979,606.00

2023 Actuals

-
919,420.55
3,370.19
-

\$ 922,790.74

2023 Budget

500.00
933,338.00
15,000.00
-

\$ 948,838.00

2022 Actuals

-
962,670.64
7,347.68
-

\$ 970,018.32

2022 Budget

-
963,808.00
15,000.00
-

\$ 978,808.00

Conservation Authority

01-7100-7695 GENERAL LEVY - CONSERVATION AUTHORITY

\$ 70,721.00

\$ 68,007.00

\$ 68,007.00

\$ 65,212.00

Municipality of West Elgin

2024 Budget

Building Inspection

	2024 Budget	2023 Actuals	2023 Budget	2022 Actuals	2022 Budget
01-7120-6330 SEPTIC PERMITS	(7,000.00)	(7,220.00)	(8,000.00)	(7,000.00)	(8,000.00)
01-7120-6331 BUILDING PERMITS	(114,000.00)	(114,101.66)	(87,535.83)	(83,367.46)	(88,000.00)
01-7120-6332 PLUMBING PERMITS	(500.00)	-	(500.00)	-	(700.00)
01-7120-6333 SEPTIC - CLEARANCE CERTIFICATE	(100.00)	-	(100.00)	(60.00)	(250.00)
01-7120-7415 TRAINING	-	20.35	-	61.05	800.00
01-7120-7440 CONFERENCES/SEMINARS/MEETINGS	-	(190.90)	-	486.01	800.00
01-7120-7441 MEMBERSHIPS & DUES	-	(56.50)	-	-	600.00
01-7120-7442 MILEAGE	-	(1,197.01)	-	5,525.74	5,000.00
01-7120-7452 BOOT & CLOTHING ALLOWANCE	-	-	-	-	200.00
01-7120-7601 PHONE & INTERNET	-	(63.76)	-	731.59	500.00
01-7120-7602 Software License	6,105.60	6,105.60	6,105.60	(6,105.60)	-
01-7120-7618 SUBSCRIPTIONS & PUBLICATIONS	-	-	-	-	200.00
01-7120-7620 Software License	-	-	-	12,211.20	6,105.60
01-7120-7622 EMERGENCY MEASURES	-	-	-	-	-
01-7120-7650 OFFICE SUPPLIES	-	288.97	-	-	250.00
01-7120-7652 Advertising	-	-	200.00	2,237.56	200.00
01-7120-7675 Legal Expense	-	-	-	2,900.10	1,000.00
01-7120-7680 CONTRACTED SERVICES - CBO Shared Services	94,150.00	81,665.17	87,444.00	82,730.37	111,931.00
01-7120-7900 TRANSFER TO RESERVES	-	23,035.00	2,386.23	-	-
	\$ (21,344.40)	\$ (11,714.74)	\$ 0.00	\$ 10,350.56	\$ 30,636.60
Emergency Measures					
01-7121-7622 Emergency Measures	-	662.53	5,000.00	-	7,000.00
	\$ -	\$ 662.53	\$ 5,000.00	\$ -	\$ 7,000.00

Municipality of West Elgin

2024 Budget

By-Law Enforcement

01-7140-7370	BY-LAW ENFORCEMENT
01-7140-7400	WAGES
01-7140-7401	CPP EXPENSE
01-7140-7402	EI EXPENSE
01-7140-7403	EHT EXPENSE
01-7140-7404	WSIB
01-7140-7415	Training
01-7140-7650	OFFICE SUPPLIES
01-7140-7651	POSTAGE & COURIER
01-7140-7680	Contracted Services - Tenet Security
01-7140-7705	Vehicle Expense

2024 Budget

-
-
-
-
-
-
-
-
-
200.00
29,694.00
-

\$ 29,894.00

2023 Actuals

88.69
-
-
-
-
-
20.35
-
109.23
53,632.23
-

\$ 53,850.50

2023 Budget

-
-
-
-
-
-
-
-
-
60,480.00
-

\$ 60,480.00

2022 Actuals

648.08
12,041.04
-
266.33
240.27
237.86
248.23
61.83
68.01
15,671.04
-

\$ 29,482.69

2022 Budget

-
33,383.20
1,669.16
667.66
667.66
1,001.50
2,000.00
200.00
100.00
-
1,000.00

\$ 40,689.18

Municipality of West Elgin

2024 Budget

Animal Control

01-7150-6341 KENNEL LICENSE
 01-7150-6342 LIVESTOCK CLAIMS
 01-7150-6343 ADMINISTRATION FEE- Dog Tag Transfer to Roll
 01-7150-7476 LIVESTOCK CLAIMS
 01-7150-7651 Postage & Courier
 01-7150-7660 OTHER SUPPLIES & SERVICES - K9 Rescue
 01-7150-7680 CONTRACTED SERVICES - London Humane Society
 01-7150-7681 Animal Control - Cats
 01-7150-7901 Transfer from Reserves

2024 Budget	
	(500.00)
	2,000.00
	10,000.00
\$	11,500.00

2023 Actuals	2023 Budget
(480.00)	(300.00)
-	(100.00)
-	-
-	300.00
2.81	-
418.10	-
10,271.66	10,000.00
-	-
(9,900.00)	(9,900.00)
\$	312.57
\$	-

2022 Actuals	2022 Budget
(300.00)	(450.00)
(141.36)	(2,000.00)
-	-
248.66	2,100.00
-	-
-	-
10,020.60	21,023.22
-	2,000.00
(9,827.90)	(22,673.22)
\$	-
\$	-

Municipality of West Elgin

2024 Budget

Roads - Municipal

	2024 Budget	2023 Actuals	2023 Budget	2022 Actuals	2022 Budget
01-7200-6211 GRANT - GAS TAX	(159,087.00)	(165,304.90)	(165,304.90)	(924,425.13)	(158,417.19)
01-7200-6212 GRANT - INVESTING IN CANADA INFRASTRUCTURE	(225,000.00)	(88,265.38)	(200,000.00)	(663,777.75)	(870,000.00)
01-7200-6213 GRANT - EV Charging Stations	(125,512.00)	-			
01-7200-6350 FSC - ROADS	(150,000.00)	(130,746.63)	(140,000.00)	(187,585.94)	(150,000.00)
01-7200-6351 COUNTY SHARE OF ADMIN OH	(27,000.00)	(24,249.46)	(25,697.17)	(21,060.76)	(23,461.75)
01-7200-6352 LICENCE FEES - AGGREGATE PRODUCERS	(10,000.00)	(8,229.36)	(15,000.00)	(18,103.37)	(10,000.00)
01-7200-6353 GAIN/LOSS ON ASSET DISPOSAL	-	(43,121.83)	-	432,230.83	-
01-7200-7001 A-BRIDGES/CULVTS-WAGES	17,500.00	22,905.41	21,641.88	19,118.77	25,000.00
01-7200-7002 A-BRIDGES/CULVTS-MT	20,000.00	32,086.86	16,235.29	21,160.07	25,000.00
01-7200-7003 A-BRIDGES/CULVTS-MATERIAL	15,000.00	25,026.45	15,000.00	41,046.70	25,000.00
01-7200-7011 B-1-MOWING/SPRAY-WAGES	22,500.00	21,476.08	18,920.27	15,534.33	22,500.00
01-7200-7012 B-1-MOWING/SPRAY-MT	15,000.00	14,957.25	13,000.00	10,461.29	12,500.00
01-7200-7013 B-1-MOWING/SPRAY-MATERIAL	7,500.00	5,792.21	12,500.00	5,112.29	1,000.00
01-7200-7021 B-2-BRUSHING-WAGES	40,000.00	48,887.02	46,863.54	39,157.72	40,000.00
01-7200-7022 B-2-BRUSHING-MT	40,000.00	52,413.68	21,647.06	25,219.27	30,000.00
01-7200-7023 B-2-BRUSHING-MATERIAL	35,000.00	34,721.06	40,000.00	31,899.72	40,000.00
01-7200-7031 B-3-DITCHING-WAGES	15,000.00	7,412.69	14,325.70	11,381.97	15,000.00
01-7200-7032 B-3-DITCHING-MT	20,000.00	11,827.98	5,411.76	18,620.59	15,000.00
01-7200-7033 B-3-DITCHING-MATERIAL	1,000.00	3,408.95	1,000.00	1,518.10	1,000.00
01-7200-7041 B-4-CATCHBASINS-WAGES	15,000.00	7,952.94	27,592.00	22,139.77	10,000.00
01-7200-7042 B-4-CATCHBASINS-MT	10,000.00	4,832.06	10,823.53	15,299.89	7,000.00
01-7200-7043 B-4-CATCHBASINS-MATERIAL	5,000.00	94.39	2,500.00	1,949.62	3,000.00
01-7200-7051 B-5-DEBRIS/LITTER-WAGES	3,000.00	2,054.14	11,024.04	8,758.75	5,000.00
01-7200-7052 B-5-DEBRIS/LITTER-MT	2,500.00	1,647.00	3,247.06	5,886.16	3,500.00
01-7200-7053 B-5-DEBRIS/LITTER-MATERIA	500.00	214.20	500.00	1,895.28	500.00
01-7200-7061 C-1-HARDTOP-WAGES	17,500.00	9,702.86	8,616.06	7,472.97	7,500.00
01-7200-7062 C-1-HARDTOP-MT	15,000.00	5,969.20	5,411.76	5,752.44	5,000.00
01-7200-7063 C-1-HARDTOP-MATERIAL	30,000.00	5,536.18	10,000.00	-	7,500.00
01-7200-7071 C-2-ROD/WL ST-WAGES	1,000.00	515.85	1,302.34	1,034.72	1,000.00
01-7200-7072 C-2-ROD/WL ST-MT	1,000.00	556.30	1,082.35	1,233.73	1,000.00
01-7200-7073 C-2-ROD/WL ST-MATERIAL	500.00	-	500.00	-	500.00
01-7200-7081 C-3-SHOULDER MAINT-WAGES	7,500.00	10,385.63	3,104.75	2,466.76	2,500.00
01-7200-7082 C-3-SHOULDER MAINT-MT	7,500.00	7,600.73	4,500.00	2,023.14	2,500.00
01-7200-7083 C-3-SHOULDER MAINT-MATERI	1,000.00	2,361.91	1,000.00	854.78	500.00
01-7200-7091 C-4-RESURFACING-WAGES	-	1,391.84	1,207.72	959.55	-
01-7200-7092 C-4-RESURFACING-MT	-	1,510.80	-	1,346.40	-
01-7200-7093 C-4-RESURFACING-MATERIAL	-	-	-	-	-
01-7200-7101 D-2 GRADING/SCARIFI-WAGES	50,000.00	64,417.74	49,814.59	43,133.60	40,000.00
01-7200-7102 D-2 GRADING/SCARI-MT	100,000.00	144,210.33	64,941.18	81,109.16	60,000.00
01-7200-7103 D-2 GRADING/SCARI-MATERIAL	7,500.00	4,461.55	5,000.00	5,754.32	7,500.00
01-7200-7111 D-3 DUST LAYER-WAGES	1,500.00	519.58	1,260.69	1,001.64	3,000.00

Municipality of West Elgin

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	2024 Budget	2023 Actuals	2023 Budget	2022 Actuals	2022 Budget
01-7200-7112	D-3 DUST LAYER-MT		1,078.40	1,906.68	1,500.00
01-7200-7113	D-3 DUST LAYER-MATERIAL	280,000.00	168,476.97	105,168.97	100,000.00
01-7200-7121	D-5 GRAVEL RESURFACE-WAGE	5,000.00	237.86	4,401.02	7,500.00
01-7200-7122	D-5 GRAVEL RESURFACE-MT	10,000.00	342.50	8,395.84	15,000.00
01-7200-7123	D-5 GRAVEL RESUR-MATERIAL	225,000.00	222,547.37	249,765.01	275,000.00
01-7200-7131	E-1 SNOW PLOW/REMOV-WAGES	15,000.00	13,784.94	21,788.47	27,500.00
01-7200-7132	E-1 SNOW PLOW/REMOV-MT	17,500.00	16,789.96	22,224.24	27,500.00
01-7200-7133	E-1 SNOW PLOW/REM-MATERIA	5,000.00	2,468.83	4,213.17	5,000.00
01-7200-7141	E-2 SANDING/SALTING-WAGES	7,500.00	5,653.68	8,742.51	7,500.00
01-7200-7142	E-2 SANDING/SALTING-MT	10,000.00	7,646.00	7,409.40	7,500.00
01-7200-7143	E-2 SANDING/SALT-MATERIAL	15,000.00	9,988.85	18,867.27	27,500.00
01-7200-7151	E-3 PLOW/SAND/SALT-WAGES	7,500.00	4,831.32	11,221.90	15,000.00
01-7200-7152	E-3 PLOW/SAND/SALT-MT	10,000.00	6,834.53	9,572.72	15,000.00
01-7200-7161	F SAFETY-WAGES	17,500.00	17,408.42	13,497.65	20,000.00
01-7200-7162	F SAFETY-MT	10,000.00	9,215.84	5,281.43	10,000.00
01-7200-7163	F SAFETY-MATERIAL	20,000.00	4,119.27	4,418.43	20,000.00
01-7200-7171	G-1 MUN DR REPAIR-WAGES	7,500.00	4,233.31	3,658.29	10,000.00
01-7200-7172	G-1 MUN DR REPAIR-MT	7,500.00	5,612.58	2,147.91	7,500.00
01-7200-7173	G-1 MUN DR REPAIR-MATERIA	133,000.00	44,459.40	45,857.63	80,000.00
01-7200-7181	J SHOP-WAGES	30,000.00	33,863.01	30,967.99	15,000.00
01-7200-7182	J SHOP-MT	2,500.00	2,957.58	3,618.77	1,000.00
01-7200-7183	J SHOP-MATERIAL	2,500.00	3,818.48	13,500.99	1,000.00
01-7200-7191	K-EQUIP REPAIR-WAGES	30,000.00	30,770.67	43,130.16	30,000.00
01-7200-7192	K-EQUIP REPAIR-MT	1,500.00	16,355.62	7,269.59	1,500.00
01-7200-7193	K-EQUIP REPAIR-MATERIAL	7,500.00	3,988.16	6,175.86	7,500.00
01-7200-7201	R-GRAVEL PITS REHAB-WAGES	2,000.00	1,191.15	6,330.43	5,000.00
01-7200-7202	R-GRAVEL PITS REHAB-MT	3,000.00	1,296.40	10,397.37	5,000.00
01-7200-7203	R-GRAVEL PIT REHAB-MATERI	2,000.00	354.11	1,732.76	2,500.00
01-7200-7211	RP-PATROL-WAGES	20,000.00	18,376.54	25,462.34	15,000.00
01-7200-7212	RP-PATROL-MT	12,500.00	10,677.54	8,704.81	7,500.00
01-7200-7220	WAGES - ADMIN	43,135.90	35,872.85	50,449.77	43,881.40
01-7200-7231	M-MISC Wages	70,000.00	54,365.72	83,844.75	75,000.00
01-7200-7232	M-MISC MT	80,000.00	75,130.79	31,303.30	75,000.00
01-7200-7233	M-MISC Material	-	(1.66)	-	-
01-7200-7250	BACKHOE #10	5,000.00	1,092.79	5,396.40	2,500.00
01-7200-7251	BULLDOZER	5,000.00	40,926.13	8,607.28	4,000.00
01-7200-7252	EXCAVATOR	7,500.00	6,161.35	1,622.14	2,500.00
01-7200-7253	GRADER #1	15,000.00	3,237.56	2,236.34	4,000.00
01-7200-7254	GRADER #2	8,000.00	4,579.88	654.85	4,000.00
01-7200-7255	LOADER #18	3,000.00	1,835.01	1,024.99	3,000.00
	Cherry Picker				
01-7200-7256	LOADER #6	-	663.28	86.47	3,000.00
01-7200-7257	MOWERS	1,000.00	-	-	1,000.00

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	2024 Budget	2023 Actuals	2023 Budget	2022 Actuals	2022 Budget	
01-7200-7258	PICKUP #1	4,000.00	5,570.05	3,500.00	10,110.18	2,500.00
01-7200-7259	PICKUP#15	7,500.00	5,225.15	3,500.00	3,626.54	2,500.00
01-7200-7260	PICKUP #3	-	-	-	1,582.43	2,500.00
01-7200-7261	PICKUP#4	4,000.00	1,968.48	3,500.00	3,483.80	3,500.00
01-7200-7262	TRACTOR#5	1,000.00	-	1,000.00	250.68	1,000.00
01-7200-7263	TRAILERS	4,000.00	5,233.58	2,500.00	3,649.17	2,500.00
01-7200-7264	TRUCK#11	5,000.00	4,007.73	5,000.00	5,861.70	4,500.00
01-7200-7265	Pickup 2013-1	4,000.00	107.81	2,500.00	152.58	1,000.00
01-7200-7266	TRUCK#12	7,500.00	6,011.05	7,500.00	7,490.02	4,000.00
01-7200-7267	TRUCK#17	15,000.00	30,298.55	12,500.00	11,907.71	12,500.00
01-7200-7268	TRUCK #7	12,500.00	8,837.04	12,500.00	12,494.54	10,000.00
01-7200-7270	TRUCK #8	15,000.00	15,617.33	12,500.00	28,128.88	12,500.00
01-7200-7272	TRUCK#9	7,500.00	4,081.84	7,500.00	7,548.78	7,500.00
01-7200-7273	VAC TRAILER#19	2,500.00	1,452.59	2,500.00	6,058.86	2,000.00
01-7200-7415	TRAINING	20,000.00	28,391.06	20,000.00	25,165.62	10,000.00
01-7200-7440	CONFERENCES/SEMINARS/MEETINGS	2,500.00	1,175.44	2,000.00	1,506.85	-
01-7200-7441	MEMBERSHIPS & DUES	1,500.00	369.02	1,500.00	1,350.39	1,500.00
01-7200-7446	STAFF RECRUITMENT	250.00	164.85	-	80.39	1,500.00
01-7200-7450	HEALTH & SAFETY	2,500.00	1,564.61	5,000.00	1,747.04	5,000.00
01-7200-7452	UNIFORMS	10,000.00	10,383.93	7,500.00	5,540.67	7,500.00
01-7200-7500	HYDRO	5,000.00	4,987.24	4,000.00	4,238.89	4,000.00
01-7200-7501	GAS	2,500.00	977.56	2,500.00	2,413.91	2,500.00
01-7200-7502	WATER	1,000.00	918.92	1,000.00	700.27	1,000.00
01-7200-7510	INSURANCE	135,394.27	126,226.16	127,595.16	113,322.58	120,937.63
01-7200-7515	BUILDING REPAIRS & MAINTENANCE	10,000.00	3,206.76	12,500.00	6,745.08	10,000.00
01-7200-7516	JANITORIAL	1,000.00	703.81	1,000.00	406.02	2,000.00
01-7200-7601	PHONE & INTERNET	2,000.00	1,861.72	1,500.00	1,271.60	1,500.00
01-7200-7609	TOOLS	2,500.00	677.05	2,500.00	3,487.82	5,000.00
01-7200-7611	EQUIPMENT REPAIR & MAINTENANCE	-	945.54	-	73.03	-
01-7200-7613	COMPUTER HARDWARE	1,000.00	241.59	-	-	-
01-7200-7630	COMPUTER SOFTWARE & LICENSES	2,500.00	2,035.20	2,500.00	2,035.20	3,000.00
01-7200-7650	OFFICE SUPPLIES	500.00	64.11	500.00	294.36	1,000.00
01-7200-7651	POSTAGE & COURIER	-	7.12	-	8.15	-
01-7200-7660	OTHER SUPPLIES	1,000.00	982.20	500.00	17.46	1,000.00
01-7200-7699	BILLABLE	-	-	-	3,260.60	-
01-7200-7701	FUEL - GAS	27,500.00	24,595.50	27,500.00	29,210.39	22,500.00
01-7200-7702	FUEL - DIESEL	35,000.00	33,267.47	45,000.00	42,932.49	35,000.00
01-7200-7703	FUEL - COLOUR DIESEL	65,000.00	58,959.42	70,000.00	66,147.64	37,500.00
01-7200-7900	TRANSFER TO RESERVES	397,587.00	422,885.73	338,304.90	285,972.94	265,000.00
01-7200-7901	TRANSFER FROM RESERVES	(1,164,610.00)	(80,390.00)	(810,000.00)	(75,000.00)	(120,000.00)
01-7200-8000	CAPITAL - EQUIPMENT OVER \$10,000	885,000.00	51,592.32	750,000.00	146,486.54	40,000.00
01-7200-8052	CAPITAL - Fence	-	-	12,500.00	-	-
01-7200-8106	CAPITAL - BLACKS RD RECONSTRUCTION	150,000.00	51,229.57	25,000.00	-	-

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01-7200-8110	CAPITAL - RESURFACING OF SURFACE TREATED ROADS
01-7200-8111	CAPITAL - CULVERT (MacPherson)
01-7200-8112	CAPITAL - CULVERT#6 REPLACEMENT - BLACKS@KINTYRE
01-7200-8114	CAPITAL - Rodney Furnival Rd Reconstruction
01-7200-8115	CAPITAL - Public Works Shed
01-7200-8116	CAPITAL - Walker St Reconstruction
01-7200-8117	CAPITAL - Storm Water Management Plan
01-7200-8118	CAPITAL - Bridge - Fleming Line
01-7200-8119	CAPITAL - Culvert replacemet Silver Clay E of Furnival
01-7200-8120	CAPITAL - EV Charging Station

2024 Budget	
-	-
-	-
225,000.00	-
-	-
20,000.00	-
15,000.00	-
120,000.00	-
-	-
25,000.00	-
185,512.00	-
\$ 1,760,170.17	

2023 Actuals	2023 Budget
-	-
-	-
303,501.10	270,000.00
-	-
-	20,000.00
-	10,000.00
80,390.00	100,000.00
24,524.16	25,000.00
\$ 1,713,716.24	\$ 1,595,380.72

2022 Actuals	2022 Budget
267,575.46	275,000.00
29,306.88	-
663,777.75	870,000.00
910,482.01	-
193,577.94	75,000.00
-	10,000.00
-	100,000.00
6,235.80	30,000.00
\$ 2,374,608.75	\$ 1,628,940.09

Municipality of West Elgin

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Roads - County

		2024 Budget	2023 Actuals	2023 Budget	2022 Actuals	2022 Budget
01-7220-6351	ELGIN COUNTY	(555,829.70)	(539,640.44)	(539,640.49)	(506,704.64)	(506,704.72)
01-7220-7001	A-BRIDGES/CULVTS-WAGES	5,000.00	6,606.56	5,500.00	4,297.17	5,000.00
01-7220-7002	A-BRIDGES/CULVTS-MT	3,500.00	4,236.44	4,329.41	2,418.95	4,500.00
01-7220-7003	A-BRIDGES/CULVTS-MATERIAL	2,000.00	325.26	5,000.00	-	3,000.00
01-7220-7011	B-1-MOWING/SPRAY-WAGES	20,000.00	18,690.43	15,000.00	14,899.21	17,500.00
01-7220-7012	B-1-MOWING/SPRAY-MT	12,500.00	8,947.29	8,117.65	8,608.53	7,500.00
01-7220-7013	B-1-MOWING/SPRAY-MATERIAL	10,000.00	7,055.28	12,500.00	11,912.87	12,500.00
01-7220-7021	B-2-BRUSHING-WAGES	8,000.00	7,622.51	8,500.00	3,266.21	12,500.00
01-7220-7022	B-2-BRUSHING-MT	7,000.00	7,885.76	5,411.76	2,706.91	8,000.00
01-7220-7023	B-2-BRUSHING-MATERIAL	15,000.00	19,005.98	12,500.00	10,584.13	12,500.00
01-7220-7031	B-3-DITCHING-WAGES	5,000.00	1,181.65	4,000.00	382.32	7,500.00
01-7220-7032	B-3-DITCHING-MT	7,500.00	2,211.45	5,411.76	765.98	7,500.00
01-7220-7033	B-3-DITCHING-MATERIAL	500.00	-	500.00	303.60	1,000.00
01-7220-7041	B-4-CATCHBASINS-WAGES	5,000.00	3,572.21	5,000.00	1,673.34	7,500.00
01-7220-7042	B-4-CATCHBASINS-MT	3,000.00	2,614.35	3,247.06	332.45	5,000.00
01-7220-7043	B-4-CATCHBASINS-MATERIAL	1,000.00	-	1,500.00	1,404.70	2,000.00
01-7220-7051	B-5-DEBRIS/LITTER-WAGES	1,500.00	216.68	1,500.00	1,268.09	2,500.00
01-7220-7052	B-5-DEBRIS/LITTER-MT	1,000.00	-	1,623.53	1,795.52	1,500.00
01-7220-7053	B-5-DEBRIS/LITTER-MATERIA	-	-	-	-	500.00
01-7220-7061	C-1-HARDTOP-WAGES	7,500.00	16,953.23	6,000.00	5,604.74	5,000.00
01-7220-7062	C-1-HARDTOP-MT	5,000.00	12,823.63	3,247.06	3,610.47	3,000.00
01-7220-7063	C-1-HARDTOP-MATERIAL	7,500.00	37,371.29	7,500.00	2,191.47	7,000.00
01-7220-7071	C-2-ROD/WL ST-WAGES	5,000.00	1,644.67	3,500.00	2,458.21	4,000.00
01-7220-7072	C-2-ROD/WL ST-MT	5,000.00	1,614.00	2,705.88	2,834.57	4,000.00
01-7220-7073	C-2-ROD/WL ST-MATERIAL	12,500.00	11,506.02	7,500.00	7,937.28	7,500.00
01-7220-7081	C-3-SHOULDER MAINT-WAGES	6,000.00	4,174.71	8,500.00	6,773.58	7,000.00
01-7220-7082	C-3-SHOULDER MAINT-MT	8,000.00	5,834.75	8,658.82	9,403.90	8,000.00
01-7220-7083	C-3-SHOULDER MAINT-MATERI	1,000.00	65.71	1,000.00	1,139.71	1,000.00
01-7220-7131	E-1 SNOW PLOW/REMOV-WAGES	5,000.00	3,735.47	6,000.00	3,990.06	7,500.00
01-7220-7132	E-1 SNOW PLOW/REMOV-MT	5,000.00	3,826.48	3,247.06	2,720.10	3,500.00
01-7220-7133	E-1 SNOW PLOW/REM-MATERIA	3,000.00	2,292.38	3,000.00	489.97	5,000.00
01-7220-7141	E-2 SANDING/SALTING-WAGES	5,000.00	4,154.63	7,000.00	5,402.98	7,500.00
01-7220-7142	E-2 SANDING/SALTING-MT	7,000.00	6,850.97	8,117.65	7,914.25	7,500.00
01-7220-7143	E-2 SANDING/SALT-MATERIAL	60,000.00	62,461.92	75,000.00	60,221.08	75,000.00
01-7220-7151	E-3 PLOW/SAND/SALT-WAGES	10,000.00	7,395.05	25,000.00	22,168.20	22,500.00
01-7220-7152	E-3 PLOW/SAND/SALT-MT	15,000.00	14,326.35	29,764.71	24,619.25	27,500.00
01-7220-7161	F SAFETY-WAGES	12,500.00	11,756.59	9,209.41	7,317.00	12,500.00
01-7220-7162	F SAFETY-MT	10,000.00	8,214.64	5,411.76	4,184.27	5,000.00
01-7220-7163	F SAFETY-MATERIAL	80,000.00	99,198.21	125,000.00	102,060.87	60,000.00
01-7220-7171	G-1 MUNICIPAL DRAIN REPAIR - WAGES	2,500.00	2,325.39	1,700.00	1,340.30	3,000.00
01-7220-7172	G-1 MUN DR REPAIR - MT	2,000.00	1,280.90	2,164.71	1,028.44	2,000.00

Municipality of West Elgin

2024 Budget

01-7220-7173	G-1 MUN DR REPAIR - MATERIALS
01-7220-7211	RP-PATROL-WAGES
01-7220-7212	RP-PATROL-MT
01-7220-7213	RP-PATROL-MATERIAL
01-7220-7221	CONTRA ACCOUNT - WAGES
01-7220-7222	CONTRA ACCOUNT - MT
01-7220-7225	ADMINISTRATIVE OVERHEAD
01-7220-7900	TRANSFER TO RESERVES
01-7220-7901	TRANSFER FROM RESERVES

2024 Budget	
	1,000.00
	65,000.00
	20,000.00
	5,000.00
	-
	-
	27,000.00
	55,829.70
	-
\$	0.00

2023 Actuals	2023 Budget
594.09	2,000.00
59,604.92	74,841.41
18,176.54	16,235.29
3,142.35	5,000.00
-	-
-	-
24,249.46	26,600.00
23,894.24	-
-	(33,904.44)
\$	0.00
\$	0.00

2022 Actuals	2022 Budget
8.43	2,000.00
52,970.85	60,000.00
13,062.79	12,500.00
3,142.35	5,000.00
-	-
-	-
21,060.76	24,204.72
64,428.78	-
-	-
\$	0.00
\$	0.00

Municipality of West Elgin

2024 Budget

Service Ontario

	2024 Budget	2023 Actuals	2023 Budget	2022 Actuals	2022 Budget
01-7240-6210 MTO - MGCS FUNDING	(12,175.81)	(29,221.94)	(25,000.00)	(26,962.18)	(17,000.00)
01-7240-6345 MTO - DRIVER LICENSE COMMISSION	(2,892.97)	(6,943.12)	(10,000.00)	(10,582.44)	(9,500.00)
01-7240-6346 MTO - HEALTH CARD SERVICES COMMISSION	(572.88)	(1,374.91)	(1,500.00)	(1,511.59)	(1,300.00)
01-7240-6347 MTO - HUNTING LICENCE COMMISSION	(200.00)	(684.01)	(300.00)	(395.33)	(300.00)
01-7240-6348 MTO - MISCELLANEOUS	(181.54)	(435.69)	(300.00)	(324.05)	(250.00)
01-7240-7400 WAGES	14,135.00	27,653.53	28,246.40	27,149.71	27,158.86
01-7240-7401 CPP EXPENSE	706.75	1,437.97	1,412.32	1,349.80	1,357.94
01-7240-7402 EI EXPENSE	282.70	631.09	564.93	600.72	543.18
01-7240-7403 EHT EXPENSE	282.70	545.25	282.46	531.69	543.18
01-7240-7404 WSIB	424.05	857.20	847.39	526.36	814.77
01-7240-7406 BENEFITS EXPENSE	-	-	-	(136.44)	-
01-7240-7407 OMERS EXPENSE	1,272.15	2,488.46	2,542.18	2,307.09	2,987.47
01-7240-7415 Training	-	81.41	100.00	61.05	100.00
01-7240-7450 HEALTH & SAFETY	-	-	-	-	100.00
01-7240-7650 OFFICE SUPPLIES	-	36.00	-	-	200.00
01-7240-7652 ADVERTISING	-	-	-	-	500.00
01-7240-7660 OTHER SUPPLIES	-	366.93	500.00	488.80	200.00
	\$ 1,080.16	\$ (4,561.83)	\$ (2,604.32)	\$ (6,896.81)	\$ 6,155.40

Municipality of West Elgin

2024 Budget

Four Counties Transit

	2024 Budget	2023 Actuals	2023 Budget	2022 Actuals	2022 Budget
01-7280-6121 DONATIONS/MISC REVENUE	-	(200.00)	-	-	-
01-7280-6202 GRANTS FROM OTHER MUNICIPALITIES	(34,736.80)	(52,793.63)	(24,750.71)	(21,431.56)	(23,956.23)
01-7280-6212 GRANT - PROVINCIAL GAS TAX	(35,867.00)	(35,454.00)	(35,867.00)	(30,867.00)	(30,563.00)
01-7280-6213 GRANTS - PUBLIC TRANSIT STREAM	-	(45,188.15)	(45,188.15)	-	-
01-7280-6214 GRANT - SAFE RESTART	6,838.00	-	-	-	-
01-7280-6355 BUS TRIP FEES	(12,112.00)	(10,744.00)	(7,000.00)	(6,096.00)	(10,000.00)
01-7280-6356 SPECIAL TRIP & MILEAGE BUS FEES	(3,000.00)	(3,065.20)	(1,000.00)	(1,192.55)	(5,000.00)
01-7280-7400 WAGES	50,000.00	58,492.87	38,682.46	37,194.67	42,884.40
01-7280-7401 CPP EXPENSE	2,000.00	2,372.30	1,934.12	1,914.61	2,444.41
01-7280-7402 EI EXPENSE	1,000.00	1,053.18	773.65	823.40	909.15
01-7280-7403 EHT EXPENSE	1,000.00	1,158.78	580.24	718.63	857.69
01-7280-7404 WSIB	1,500.00	1,430.49	1,160.47	711.43	1,286.53
01-7280-7407 OMERS	4,500.00	1,543.30	-	-	-
01-7280-7415 Training	1,000.00	498.62	200.00	173.05	200.00
01-7280-7510 INSURANCE	5,000.00	4,534.00	4,534.00	4,764.00	2,500.00
01-7280-7601 PHONE & INTERNET	1,400.00	1,151.80	1,400.00	1,198.27	1,200.00
01-7280-7651 POSTAGE & COURIER	200.00	172.73	200.00	112.40	300.00
01-7280-7652 ADVERTISING	500.00	-	500.00	386.68	500.00
01-7280-7660 OTHER SUPPLIES	300.00	322.00	300.00	238.78	200.00
01-7280-7675 LEGAL	1,000.00	11,894.22	2,000.00	-	2,000.00
01-7280-7701 FUEL - GAS	15,000.00	11,736.37	15,000.00	10,690.47	15,000.00
01-7280-7705 REPAIRS & MAINTENANCE	5,000.00	13,555.03	5,000.00	7,300.18	5,000.00
01-7280-7900 TRANSFER TO RESERVES	5,000.00	5,000.00	5,000.00	-	5,000.00
01-7280-7901 Transfer from Reserves	-	(99,043.48)	(93,811.85)	-	(80,000.00)
01-7280-8000 CAPITAL - TRANSIT BUS	-	144,231.63	139,000.00	-	80,000.00
	\$ 15,522.20	\$ 12,658.86	\$ 8,647.23	\$ 6,639.46	\$ 10,762.95

Municipality of West Elgin

2024 Budget

Streetlights

01-7290-7500	HYDRO
01-7290-7611	REPAIR & MAINTENANCE
01-7290-7613	EQUIPMENT PURCHASE

2024 Budget	
	35,000.00
	12,000.00
	2,500.00
\$	49,500.00

2023 Actuals	2023 Budget
31,371.98	25,000.00
11,309.91	10,000.00
-	2,500.00
\$ 42,681.89	\$ 37,500.00

2022 Actuals	2022 Budget
24,995.16	23,000.00
7,770.96	12,500.00
794.20	5,000.00
\$ 33,560.32	\$ 40,500.00

Sidewalks

01-7295-7274	Sidewalks - Materials
01-7295-7275	Sidewalks - MT
01-7295-7430	Sidewalks - Wages
01-7295-7520	Repair & Maintenance - Sidewalks
01-7295-7900	TRANSFER TO RESERVE
01-7295-7901	Transfer from Reserves
01-7295-8000	SIDEWALKS - CAPITAL OVER \$10,000

	2,500.00
	2,500.00
	5,401.56
	-
	-
	(100,000.00)
	150,000.00
\$	60,401.56

2023 Actuals	2023 Budget
-	2,500.00
-	2,500.00
1,646.63	10,157.07
-	-
40,000.00	-
-	(60,000.00)
-	100,000.00
\$ 41,646.63	\$ 55,157.07

4,059.91	2,500.00
-	-
3,086.11	5,437.78
10,904.46	-
-	-
-	(60,000.00)
-	100,000.00
\$ 18,050.48	\$ 47,937.78

Municipality of West Elgin

2024 Budget

	2024 Budget	2023 Actuals	2023 Budget	2022 Actuals	2022 Budget
Landfill					
01-7350-6374	FSC - REFRIGERANT FEES	(4,000.00)	(3,778.45)	(3,500.00)	(3,575.00)
01-7350-6375	FSC - TIPPING FEES	(25,000.00)	(26,777.00)	(22,500.00)	(22,275.00)
01-7350-6376	Recycling/London Salvage	(12,000.00)	(11,977.34)	(17,500.00)	(16,280.24)
01-7350-6378	Stewardship Ontario - Recycling Box/Data Call	-	(42,725.27)	(41,300.00)	(71,598.59)
01-7350-6381	MRF Fees - City of London	-	(12,806.12)	(20,000.00)	(44,247.90)
01-7350-6383	Resource Recovery - RLG	(145,000.00)	(71,520.16)	-	-
01-7350-7307	RECYCLING EXPENSE	24,000.00	27,714.02	12,500.00	16,546.26
01-7350-7308	MRF FEES EXPENSE	-	23,182.66	20,000.00	40,958.01
01-7350-7309	HAZARDOUS WASTE DAY	6,500.00	(6,500.00)	6,500.00	6,500.00
01-7350-7310	FREON REMOVAL	3,500.00	1,410.12	3,250.00	2,813.66
01-7350-7350	GARBAGE COLLECTION	294,000.00	282,729.76	295,311.04	245,891.02
01-7350-7355	RECYCLING COLLECTION	144,000.00	137,149.54	143,090.70	119,130.03
01-7350-7400	WAGES	33,148.88	36,086.37	30,079.30	32,926.50
01-7350-7401	CPP EXPENSE	1,657.44	1,939.85	1,503.96	1,678.83
01-7350-7402	EI EXPENSE	662.98	823.99	601.59	715.86
01-7350-7403	EHT EXPENSE	662.98	720.01	300.79	637.40
01-7350-7404	WSIB	1,077.34	1,118.90	902.38	631.01
01-7350-7407	OMERS	2,983.40	3,167.32	2,707.14	279.19
01-7350-7415	TRAINING EXPENSE	2,500.00	1,495.87	-	431.65
01-7350-7511	TAXES	3,700.00	3,577.17	3,600.00	3,485.22
01-7350-7516	JANITORIAL	600.00	279.38	600.00	447.82
01-7350-7519	MATERIALS	1,000.00	684.20	1,000.00	1,159.18
01-7350-7520	GROUNDS MAINTENANCE	70,000.00	81,741.26	60,000.00	51,944.46
01-7350-7530	GREEN LANE DISPOSAL	85,000.00	88,192.20	80,000.00	81,527.09
01-7350-7531	CONTRACTS & AGREEMENTS	40,000.00	47,245.45	40,000.00	40,457.84
01-7350-7611	EQUIPMENT MAINTENANCE	500.00	33.52	500.00	-
01-7350-7613	EQUIPMENT PURCHASE	1,000.00	447.61	2,500.00	2,633.85
01-7350-7650	OFFICE SUPPLIES	2,000.00	3,360.51	1,500.00	1,310.89
01-7350-7652	ADVERTISING EXP	1,000.00	727.61	500.00	414.09
01-7350-7680	CONTRACTED SERVICES	20,000.00	1,113.00	2,500.00	-
01-7350-7901	Transfer from Reserves	-	(15,000.00)	(15,000.00)	(50,000.00)
		\$ 553,493.01	\$ 553,855.98	\$ 589,646.90	\$ 444,543.13
					\$ 456,249.59

Municipality of West Elgin

Cemeteries

01-7400-7430 WAGES TRANSFER IN
 01-7400-7520 GROUNDS MAINTENANCE

2024 Budget

1,000.00
-
\$ 1,000.00

2023 Actuals

893.11	500.00
-	5,000.00
\$ 893.11	\$ 5,500.00

2023 Budget

2024 Budget

2022 Actuals

187.17	500.00
3,363.49	5,000.00
\$ 3,550.66	\$ 5,500.00

2022 Budget

Municipality of West Elgin

2024 Budget

Arena

	2024 Budget	2023 Actuals	2023 Budget	2022 Actuals	2022 Budget
01-7600-6111	PENALTY & INTEREST	-	-	(27.12)	-
01-7600-6121	DONATIONS - ARENA RENAMING	-	(2,034.01)	-	-
01-7600-6202	GRANT FROM DUTTON/DUNWICH	(90,114.12)	(65,540.52)	(81,492.17)	(89,936.65)
01-7600-6203	Kraft Hockeyville 2023	-	(250,000.00)	-	-
01-7600-6204	Facility Rental	-	(491.50)	-	-
01-7600-6501	ICE RENTAL	(136,651.04)	(166,111.75)	(116,702.53)	(90,000.00)
01-7600-6502	SIGN RENTAL	(5,336.63)	(4,987.50)	(4,050.00)	(3,750.00)
01-7600-6503	FOOD BOOTH RENTAL	-	-	(40.00)	-
01-7600-6504	PUBLIC SKATING	(3,377.25)	(2,497.65)	(4,634.23)	(1,000.00)
01-7600-6505	SKATE SHARPENING	(1,300.00)	(1,000.00)	(875.00)	(500.00)
01-7600-7351	Kraft Hockeyville Expenses	-	420.34	-	-
01-7600-7411	COVID-19	-	-	4,323.28	12,000.00
01-7600-7415	TRAINING	3,000.00	2,238.72	-	2,000.00
01-7600-7430	Wages Transfer In	130,735.40	121,803.83	113,377.25	119,414.93
01-7600-7440	CONFERENCES/SEMINARS/MEETINGS	-	-	850.00	-
01-7600-7441	MEMBERSHIPS & DUES	500.00	493.75	281.67	500.00
01-7600-7450	HEALTH & SAFETY	600.00	76.26	262.50	1,500.00
01-7600-7452	UNIFORMS	500.00	971.70	282.36	1,000.00
01-7600-7500	HYDRO	65,000.00	67,555.34	55,405.53	60,000.00
01-7600-7501	GAS	8,000.00	8,922.64	6,283.83	6,500.00
01-7600-7502	ARENA - WATER	8,000.00	8,373.04	7,798.64	5,000.00
01-7600-7510	INSURANCE	43,000.00	40,665.24	35,573.01	38,518.44
01-7600-7515	BUILDING REPAIRS & MAINTENANCE	10,000.00	7,879.22	9,735.35	15,000.00
01-7600-7516	JANITORIAL	1,200.00	946.60	401.88	750.00
01-7600-7520	GROUNDS MAINTENANCE	-	404.66	1,192.95	-
01-7600-7529	ADMINISTRATION EXPENSE	3,000.00	2,500.00	2,500.00	2,500.00
01-7600-7531	CONTRACTS & AGREEMENTS	2,000.00	2,428.16	2,598.58	3,500.00
01-7600-7601	PHONE & INTERNET	4,000.00	2,844.95	3,818.88	3,700.00
01-7600-7602	SOFTWARE LICENSE	-	-	-	-
01-7600-7609	TOOLS	250.00	40.32	6.54	250.00
01-7600-7611	EQUIPMENT MAINTENANCE	10,000.00	16,291.82	10,598.01	10,000.00
01-7600-7613	EQUIPMENT PURCHASE	5,000.00	235.07	5,156.79	10,000.00
01-7600-7614	EQUIPMENT RENTAL	500.00	354.03	331.34	350.00
01-7600-7650	OFFICE SUPPLIES	-	500.00	152.48	500.00
01-7600-7652	ADVERTISING	-	-	-	500.00
01-7600-7660	OTHER SUPPLIES	500.00	163.91	199.04	500.00
01-7600-7701	FUEL - GAS	2,500.00	2,070.70	230.63	1,500.00
01-7600-7900	Transfer to Reserves	50,000.00	292,034.01	100,000.00	60,000.00
01-7600-7901	Transfer from Reserves	-	(24,500.00)	(10,500.00)	(35,000.00)
01-7600-8003	CAPITAL - DRAIN REPAIR & EAVESTROUGH	-	15,300.00	-	10,000.00
01-7600-8006	CAPITAL - Roof Painting	-	10,684.80	10,500.00	25,000.00

Municipality of West Elgin

- 01-7600-8008 CAPITAL - Zamboni Conversion
- 01-7600-8009 CAPITAL - Floor for Warm Room
- 01-7600-8011 CAPITAL - Floor Scrubber

2024 Budget	
	-
	-
	15,000.00
\$	126,506.37

2023 Actuals	2023 Budget
-	10,000.00
	20,000.00
\$	89,036.18
\$	135,583.98

2024 Budget

2022 Actuals	2022 Budget
-	-
\$	153,539.49
\$	170,296.72

Municipality of West Elgin

2024 Budget

Parks & Recreation - Marina

	2024 Budget	2023 Actuals	2023 Budget	2022 Actuals	2022 Budget
01-7610-6202 Share of Deficit - Yacht Club	(5,000.00)	(5,000.00)	-	-	-
01-7610-7430 WAGES - TRANSFER IN	8,102.34	10,739.25	7,735.60	5,175.83	8,156.67
01-7610-7500 HYDRO	3,500.00	3,215.54	2,000.00	1,726.04	1,500.00
01-7610-7502 WATER	1,500.00	258.80	500.00	300.67	1,500.00
01-7610-7503 SEWAGE EXPENSE	2,500.00	1,901.68	1,000.00	3,307.20	5,000.00
01-7610-7504 Fish Cleaning Station	6,000.00	10,706.90	10,000.00	-	-
01-7610-7511 PROPERTY TAXES	2,500.00	2,402.25	2,500.00	2,321.55	2,500.00
01-7610-7515 BUILDING REPAIRS & MAINTENANCE	5,000.00	863.86	500.00	443.62	500.00
01-7610-7516 JANITORIAL	750.00	596.13	500.00	803.61	500.00
01-7610-7520 GROUNDS MAINTENANCE	5,000.00	526.06	7,500.00	4,662.53	5,000.00
01-7610-7900 Transfer to Reserves	50,000.00	50,000.00	50,000.00	-	-
01-7610-7901 TRANSFER FROM RESERVES	-	-	-	-	(20,000.00)
01-7610-8001 CAPITAL - BRIDGE	-	-	-	-	20,000.00
	\$ 79,852.34	\$ 76,210.47	\$ 82,235.60	\$ 18,741.05	\$ 24,656.67

Municipality of West Elgin

2024 Budget

Parks & Recreation - Programming

	2024 Budget	2023 Actuals	2023 Budget	2022 Actuals	2022 Budget
01-7611-6401 SOCCER	(6,000.00)	(5,774.00)	(4,750.00)	(4,594.90)	(3,000.00)
01-7611-6402 FSC - DAYCAMP	-	-	-	-	-
01-7611-6403 BASEBALL	(2,750.00)	(2,625.00)	(2,000.00)	(2,000.00)	(400.00)
01-7611-6404 HANGING BASKETS DONATIONS	(4,000.00)	(2,400.00)	(2,600.00)	(1,800.00)	-
01-7611-6405 CHRISTMAS DONATIONS	-	-	-	-	-
01-7611-6406 Municipal Run Programs	(12,000.00)	(4,290.00)	(6,000.00)	(6,370.21)	-
01-7611-7328 Municipal Programs	5,000.00	8,186.19	20,000.00	1,684.04	-
01-7611-7329 VOLLEYBALL	500.00	-	500.00	330.00	1,000.00
01-7611-7330 SOCCER	7,500.00	3,571.77	3,000.00	3,047.34	3,000.00
01-7611-7331 BASEBALL	500.00	-	500.00	-	400.00
01-7611-7332 TENNIS	500.00	-	500.00	631.93	1,000.00
01-7611-7333 BASKETBALL	500.00	225.44	-	-	3,000.00
01-7611-7334 LAWNBOWLING	1,000.00	108.37	1,500.00	1,119.48	1,000.00
01-7611-7335 PLAYGROUND EQUIPMENT	1,500.00	1,221.12	1,000.00	-	2,500.00
01-7611-7336 SPLASHPAD	10,000.00	1,556.93	8,500.00	8,069.13	8,000.00
01-7611-7338 Flower Baskets	3,000.00	3,189.63	3,000.00	2,556.57	-
01-7611-7340 Holiday Parade	5,000.00	3,204.29	5,000.00	1,783.13	5,000.00
01-7611-7341 CIVIC HOLIDAY	-	-	-	-	5,000.00
01-7611-7342 CANADA DAY	7,500.00	6,938.67	7,500.00	6,077.58	5,000.00
01-7611-7343 RODNEY FAIR	10,000.00	8,761.50	10,000.00	13,453.49	10,000.00
01-7611-7430 WAGES - TRANSFER IN	70,244.44	49,140.95	7,735.60	39,867.11	6,797.23
01-7611-7510 Insurance	100.00	65.88	100.00	-	250.00
01-7611-7532 PERMITS & REGISTRATIONS	-	-	-	-	500.00
01-7611-7900 TRANSFER TO RESERVES	-	50,000.00	50,000.00	50,000.00	50,000.00
01-7611-8003 CAPITAL - Line Painter Replacement	10,000.00				
	\$ 108,094.44	\$ 121,081.74	\$ 103,485.60	\$ 113,854.69	\$ 99,047.23

Municipality of West Elgin

2024 Budget

Parks & Recreation - Center

	2024 Budget	2023 Actuals	2023 Budget	2022 Actuals	2022 Budget
01-7612-6401 FSC - REC CENTRE	(10,000.00)	(10,123.28)	(4,000.00)	(4,196.50)	(2,500.00)
01-7612-7430 WAGES TRANSFER IN	13,503.90	11,490.15	25,785.34	13,196.97	13,991.03
01-7612-7441 MEMBERSHIPS & DUES	250.00	202.08	250.00	202.08	250.00
01-7612-7442 PROGRAMMING	-	-	-	-	1,000.00
01-7612-7500 HYDRO	10,000.00	9,342.65	8,000.00	7,033.14	7,500.00
01-7612-7501 GAS	6,000.00	5,000.04	5,000.00	3,765.30	5,000.00
01-7612-7502 WATER	1,500.00	1,105.12	2,000.00	1,246.90	2,500.00
01-7612-7515 BUILDING REPAIRS & MAINTENANCE	10,000.00	1,433.36	12,500.00	1,565.20	7,500.00
01-7612-7516 JANITORIAL	1,000.00	798.13	1,000.00	-	1,000.00
01-7612-7520 GROUNDS MAINTENANCE	500.00	-	1,000.00	211.66	1,000.00
01-7612-7601 PHONE & INTERNET	1,600.00	1,488.72	1,500.00	1,259.11	1,500.00
01-7612-7611 EQUIPMENT MAINTENANCE	1,000.00	371.42	500.00	-	1,000.00
01-7612-7613 EQUIPMENT PURCHASE	1,000.00	235.07	1,000.00	-	2,500.00
01-7612-7652 ADVERTISING	-	-	-	-	500.00
01-7612-7900 Transfer to Reserves	-	25,000.00	-	-	-
01-7612-7901 TRANSFER FROM RESERVES	(25,000.00)	-	-	-	-
01-7612-8004 CAPITAL - CEILING REPLACEMENT	100,000.00	-	25,000.00	-	-
01-7612-8005 CAPITAL - Roof Replacement & Eavestrough	-	-	-	47,697.45	60,000.00
	\$ 111,353.90	\$ 46,343.46	\$ 79,535.34	\$ 71,981.31	\$ 102,741.03

Municipality of West Elgin

2024 Budget

Parks & Recreation - Pool

	2024 Budget	2023 Actuals	2023 Budget	2022 Actuals	2022 Budget
01-7613-6403 FSC - POOL	(22,500.00)	(21,821.00)	(20,000.00)	(16,623.00)	(17,500.00)
01-7613-7400 WAGES	31,893.89	32,431.38	27,710.00	24,130.92	29,435.00
01-7613-7401 CPP EXPENSE	637.88	583.30	554.20	585.53	1,471.75
01-7613-7402 EI EXPENSE	637.88	740.10	554.20	533.78	588.70
01-7613-7403 EHT EXPENSE	637.88	632.39	277.10	470.55	588.70
01-7613-7404 WSIB	956.82	1,005.36	831.30	465.84	883.05
01-7613-7415 TRAINING EXPENSE	1,500.00	1,874.66	2,500.00	452.83	2,500.00
01-7613-7430 WAGES TRANSFER IN	13,503.90	11,101.72	10,314.14	8,642.86	11,192.82
01-7613-7442 MILEAGE	150.00	117.57	-	-	-
01-7613-7450 HEALTH & SAFETY	250.00	200.31	250.00	59.52	250.00
01-7613-7452 UNIFORMS	500.00	333.86	250.00	-	250.00
01-7613-7500 HYDRO	5,500.00	4,922.99	5,000.00	4,652.37	5,000.00
01-7613-7501 GAS	5,500.00	5,197.23	5,000.00	2,272.90	4,000.00
01-7613-7502 WATER	10,000.00	8,890.20	6,000.00	5,750.72	6,000.00
01-7613-7515 BUILDING REPAIRS & MAINTENANCE	1,000.00	940.61	1,000.00	1,585.50	1,000.00
01-7613-7520 POOL MAINTENANCE	5,000.00	3,597.26	1,500.00	1,292.55	5,000.00
01-7613-7531 CONTRACTS & AGREEMENTS	2,000.00	1,671.63	2,000.00	1,688.94	1,750.00
01-7613-7601 PHONE & INTERNET	1,000.00	872.92	1,000.00	925.68	1,000.00
01-7613-7612 POOL CHEMICALS	7,500.00	6,774.62	7,500.00	7,092.97	6,000.00
01-7613-7613 EQUIPMENT PURCHASE	7,500.00	6,950.43	2,500.00	6,553.14	7,500.00
01-7613-7650 OFFICE SUPPLIES	250.00	59.20	250.00	21.73	500.00
01-7613-7652 ADVERTISING	250.00	-	500.00	329.58	500.00
01-7613-7660 OTHER SUPPLIES	250.00	-	250.00	66.87	250.00
01-7613-7900 Transfer to Reserves	50,000.00	50,000.00			
01-7613-8002 CAPITAL - Liner & Tile Repair	-	-	50,000.00	-	15,000.00
	\$ 123,918.24	\$ 117,076.74	\$ 105,740.94	\$ 50,951.78	\$ 83,160.02

Municipality of West Elgin

2024 Budget

Parks & Recreation - Operations

	2024 Budget	2023 Actuals	2023 Budget	2022 Actuals	2022 Budget
01-7614-6353 Gain/Loss on Asset Disposal	-	-	-	(198,214.96)	-
01-7614-6407 PARKS - PAVILLION RENTAL	(750.00)	(643.90)	(500.00)	(395.50)	(250.00)
01-7614-6408 Scoutt Hall Rental	(1,000.00)	(673.00)	(2,000.00)	(1,337.50)	-
01-7614-6410 DONATIONS - Playground Equipment	(20,000.00)	(1,320.00)	-	-	-
01-7614-7335 JOE'S BUSH	5,000.00	25.64	500.00	-	500.00
01-7614-7336 OLD JAIL	500.00	12.82	500.00	-	1,000.00
01-7614-7337 SCOUT HALL	5,000.00	3,186.66	5,000.00	5,152.16	5,000.00
01-7614-7338 FLOWER BASKETS	-	-	-	-	4,000.00
01-7614-7415 TRAINING	3,000.00	4,431.95	2,500.00	5,158.05	1,000.00
01-7614-7430 Wages Transfer-In	127,200.53	101,187.98	109,367.33	95,469.16	194,480.13
01-7614-7440 CONFERENCES/SEMINARS/MEETINGS	-	-	-	349.37	500.00
01-7614-7441 MEMBERSHIPS & DUES	1,000.00	593.59	1,000.00	743.24	1,000.00
01-7614-7446 Staff Recruitment	-	-	-	73.27	-
01-7614-7450 HEALTH & SAFETY	1,000.00	367.57	500.00	448.68	1,000.00
01-7614-7452 UNIFORMS	1,500.00	1,100.65	1,500.00	1,416.84	1,500.00
01-7614-7500 HYDRO	3,000.00	2,878.00	2,500.00	2,283.43	2,500.00
01-7614-7501 GAS	2,000.00	1,604.62	1,500.00	1,302.15	1,250.00
01-7614-7502 WATER	1,500.00	1,141.57	1,500.00	1,468.74	1,500.00
01-7614-7510 INSURANCE	45,708.76	40,855.40	40,855.40	34,937.41	36,327.84
01-7614-7515 BUILDING REPAIR & MAINTENANCE	3,000.00	1,486.98	3,000.00	6,591.31	5,000.00
01-7614-7516 JANITORIAL	1,500.00	1,432.31	1,500.00	2,636.72	1,500.00
01-7614-7520 GROUNDS MAINTENANCE	10,000.00	10,722.66	-	4,253.36	15,000.00
01-7614-7601 PHONE & INTERNET	3,000.00	3,043.25	3,000.00	2,674.19	3,000.00
01-7614-7609 TOOLS	500.00	285.71	500.00	136.88	500.00
01-7614-7611 EQUIPMENT MAINTENANCE	4,000.00	9,383.32	5,000.00	4,774.03	5,000.00
01-7614-7613 EQUIPMENT PURCHASE	2,000.00	829.83	2,000.00	1,572.02	2,500.00
01-7614-7614 EQUIPMENT RENTAL	-	-	-	-	1,000.00
01-7614-7650 OFFICE SUPPLIES	500.00	258.96	500.00	230.34	500.00
01-7614-7652 ADVERTISING	-	-	-	235.07	500.00
01-7614-7660 OTHER SUPPLIES	250.00	20.33	250.00	24.30	500.00
01-7614-7678 Recreation - Master Plan	-	-	40,000.00	-	-
01-7614-7701 FUEL- GAS	10,000.00	8,194.36	10,000.00	9,621.55	7,500.00
01-7614-7705 VEHICLE - REPAIR & MAINTENANCE	4,000.00	-	2,500.00	1,351.35	5,000.00
01-7614-7900 TRANSFER TO RESERVES	20,000.00	40,000.00	-	25,000.00	-
01-7614-7901 TRANSFER FROM RESERVES	-	(25,000.00)	(25,000.00)	-	-
01-7614-8006 CAPITAL - Christmas Lights	-	8,051.46	7,500.00	42,953.48	50,000.00
01-7614-8007 CAPITAL - Pull type finishing mower	-	18,067.49	20,000.00	-	25,000.00
01-7614-8008 CAPITAL - Pickup #2	50,000.00	-	-	-	-
	\$ 283,409.29	\$ 231,526.21	\$ 235,472.73	\$ 50,603.42	\$ 373,807.97

Municipality of West Elgin

2024 Budget

Rodney Library

	2024 Budget	2023 Actuals	2023 Budget	2022 Actuals	2022 Budget
01-7650-6321 RENT - LIBRARY - RODNEY	(25,000.00)	(24,276.00)	(24,276.00)	(22,887.28)	(22,887.29)
01-7650-7400 WAGES	-	-	-	863.96	-
01-7650-7401 CPP EXPENSE	-	-	-	33.84	-
01-7650-7402 EI EXPENSE	-	-	-	19.14	-
01-7650-7404 WSIB	-	-	-	24.71	-
01-7650-7430 WAGES TRANSFER IN	-	-	-	-	2,334.42
01-7650-7500 HYDRO	2,500.00	2,019.02	2,000.00	1,535.55	1,700.00
01-7650-7501 GAS	1,200.00	928.80	1,200.00	769.30	1,000.00
01-7650-7502 WATER	1,000.00	780.41	800.00	639.35	800.00
01-7650-7510 INSURANCE	1,302.48	1,184.76	1,200.00	1,003.87	1,000.00
01-7650-7515 BUILDING REPAIRS & MAINTENANCE	5,000.00	1,933.29	5,000.00	1,629.29	6,848.73
01-7650-7516 JANITORIAL	5,000.00	4,079.48	3,968.64	1,775.22	500.00
01-7650-7900 Transfer to Reserves	8,997.52	13,350.24	10,107.36	6,896.72	704.14
01-7650-8000 CAPITAL OVER \$10,000	-	-	-	7,696.33	8,000.00
	\$ -	\$ (0.00)	\$ -	\$ -	\$ -

West Lorne Library

01-7655-6108 WEST ELGIN SUPPORT SERVICES	(10,000.00)	(11,989.01)	(14,568.64)	(10,677.47)	(7,322.95)
01-7655-6190 REBATES	-	-	-	-	-
01-7655-6321 RENT - LIBRARY WL	(31,395.43)	(30,481.00)	(30,481.00)	(28,737.28)	(28,737.27)
01-7655-6325 West Lorne Complex Rental	-	-	-	1,985.51	-
01-7655-7400 WAGES	-	-	-	77.00	-
01-7655-7401 CPP EXPENSE	-	-	-	43.91	-
01-7655-7402 EI EXPENSE	-	-	-	56.78	-
01-7655-7404 WSIB	-	-	-	723.40	4,668.84
01-7655-7430 Wages Transfer In	2,000.00	357.16	-	6,723.53	5,000.00
01-7655-7500 HYDRO	7,000.00	6,471.25	7,000.00	2,718.85	2,000.00
01-7655-7501 GAS	2,200.00	1,901.95	3,000.00	2,268.49	1,500.00
01-7655-7502 WATER	4,500.00	3,698.93	3,000.00	1,631.88	1,500.00
01-7655-7510 INSURANCE	2,161.08	1,928.34	2,000.00	9,256.84	5,000.00
01-7655-7515 BUILDING REPAIRS & MAINTENANCE	25,000.00	7,821.31	10,000.00	5,035.06	500.00
01-7655-7516 JANITORIAL	11,500.00	12,468.49	11,905.92	-	-
01-7655-7520 GROUNDS MAINTENANCE	-	-	-	1,550.83	1,800.00
01-7655-7601 Phone and Internet	1,800.00	1,738.38	1,800.00	7,342.67	14,091.38
01-7655-7900 Transfer to Reserves	-	6,084.20	6,343.72	-	-
01-7655-7901 Transfer from Reserves	(13,426.87)	-	-	-	-
01-7655-8000 CAPITAL - LIGHTING RETROFIT	-	-	-	-	-
01-7655-8001 CAPITAL - Roof and Drywal	-	-	-	-	-
	\$ 1,338.78	\$ -	\$ 0.00	\$ 0.00	\$ (0.00)

Municipality of West Elgin

2024 Budget

	2024 Budget	2023 Actuals	2023 Budget	2022 Actuals	2022 Budget
Planning					
01-7700-6430 PLANNING FEES	(50,000.00)	(50,805.00)	(30,000.00)	(33,920.00)	(20,000.00)
01-7700-6431 BILLINGS - DUTTON DUNWICH	-	-	-	-	-
01-7700-6432 BILLINGS - SWD	-	-	-	(19,327.48)	(34,607.96)
01-7700-7400 WAGES	-	-	-	28,746.46	69,215.92
01-7700-7401 CPP EXPENSE	-	-	-	1,588.31	2,768.64
01-7700-7402 EI EXPENSE	-	-	-	532.27	1,384.32
01-7700-7403 EHT EXPENSE	-	-	-	566.99	1,384.32
01-7700-7404 WSIB	-	-	-	561.31	2,768.64
01-7700-7405 LIFE INSURANCE	-	-	-	329.70	820.59
01-7700-7406 BENEFITS EXPENSE	-	-	-	3,341.59	7,515.06
01-7700-7407 OMERS EXPENSE	-	-	-	2,987.08	6,229.43
01-7700-7415 TRAINING EXPENSE	-	20.35	-	61.05	500.00
01-7700-7440 CONFERENCES/SEMINARS/MEETINGS	-	-	-	405.67	500.00
01-7700-7441 MEMBERSHIPS & DUES	-	-	-	303.96	500.00
01-7700-7442 MILEAGE	5,000.00	4,377.44	4,800.00	2,122.15	500.00
01-7700-7651 POSTAGE & COURIER	1,000.00	852.21	-	889.25	500.00
01-7700-7652 ADVERTISING	500.00	150.00	-	522.33	-
01-7700-7675 LEGAL - Official Plan	5,000.00	18,314.36	25,000.00	39,457.74	50,000.00
01-7700-7680 CONTRACTED SERVICES	72,000.00	71,224.76	66,000.00	50,049.41	10,000.00
01-7700-7901 TRANSFER FROM RESERVES	(5,000.00)	(20,000.00)	(25,000.00)	(25,000.00)	(25,000.00)
	\$ 28,500.00	\$ 24,134.12	\$ 40,800.00	\$ 54,217.79	\$ 74,978.96
Economic Development					
01-7710-6751 ELGINCENTIVES	-	(17,547.39)	-	(31,834.70)	-
01-7710-7360 ELGINCENTIVES	-	17,547.39	-	31,834.70	-
01-7710-7361 ECONOMIC DEV - CCC	-	-	10,000.00	-	-
01-7710-7441 MEMBERSHIPS & DUES	-	-	500.00	-	100.00
01-7710-7652 ADVERTISING	1,000.00	675.00	1,000.00	725.00	-
01-7710-7901 Transfer from Reserves	-	-	(10,000.00)	-	-
	\$ 1,000.00	\$ 675.00	\$ 1,500.00	\$ 725.00	\$ 100.00

Municipality of West Elgin

2024 Budget

Drains

	2024 Budget	2023 Actuals	2023 Budget	2022 Actuals	2022 Budget	
01-7720-6390	OSG - MD INSPECTOR	(24,479.99)	(23,871.33)	(21,000.00)	(45,856.57)	(14,000.00)
01-7720-6392	DRAIN MAINTENACE - ADMINISTRATION FEE	-	-	(500.00)	(438.46)	(500.00)
01-7720-7400	WAGES	35,765.19	34,622.64	23,400.00	21,883.77	28,589.60
01-7720-7401	CPP EXPENSE	1,912.01	1,850.93	1,512.93	1,434.76	1,429.48
01-7720-7402	EI EXPENSE	816.36	790.28	605.17	632.98	571.79
01-7720-7403	EHT EXPENSE	699.83	677.47	605.17	565.99	571.79
01-7720-7404	WSIB	1,108.90	1,073.48	907.76	560.32	857.69
01-7720-7406	BENEFITS IN LIEU	-	-	6,858.54	6,858.54	8,005.09
01-7720-7407	OMERS	2,578.15	2,495.79	2,106.00	1,836.73	2,573.06
01-7720-7415	TRAINING EXPENSE	100.00	81.41	100.00	73.05	100.00
01-7720-7442	MILEAGE	600.00	569.49	700.00	449.90	700.00
01-7720-7601	PHONE & INTERNET	350.00	298.69	300.00	258.74	250.00
01-7720-7651	POSTAGE & COURIER	1,000.00	443.93	300.00	277.77	200.00
01-7720-7705	Vehicle Expense		-	1,000.00	1,000.00	1,000.00
01-7720-7777	DRAIN WRITE OFFS		-	-	(2,650.45)	-
		\$ 20,450.45	\$ 19,032.78	\$ 16,895.57	\$ (13,112.93)	\$ 30,348.50

Debentures

01-8000-7480	TILE DRAINS EXP	22,848.11	37,499.79	22,948.11	15,904.78	59,537.85
01-8000-7481	MUNICIPAL DRAINS	24,316.52	-	16,313.06	20,970.62	-
01-8000-7482	WATERLINE	12,087.32	8,678.36	12,087.32	10,907.90	-
01-8000-7581	MUNICIPAL DRAINS - INTEREST		-	-	1,570.57	-
01-8000-7582	WATERLINE - INTEREST		3,408.95	-	3,140.65	-
01-8000-7583	TILE DRAINS - INTEREST		8,506.33	-	6,929.87	-
		\$ 59,251.95	\$ 58,093.43	\$ 51,348.49	\$ 59,424.39	\$ 59,537.85

MUNICIPALITY OF WEST ELGIN
2024 CAPITAL BUDGET

Schedule A

	Budget 2024	FORECAST 2025	FORECAST 2026	FORECAST 2027	FORECAST 2028	FORECAST 2029
Administration						
Folding Machine	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
Buildings						
Municipal Office - Parking Lot Extension	25,000	-	-	-	-	-
Old Town Hall Building - Garage Demolition	30,000	-	-	-	-	-
	\$ 55,000	\$ -	\$ -	\$ -	\$ -	\$ -
Transit						
Transit Bus	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000
Arena						
Arena Renovations (Kraft Hockeyville)	-	-	-	1,000,000.00	-	-
Floor Scrubber	15,000.00					
Dehumidification System	-	190,000.00	-	-	-	-
Boards repair - replacement of plastic shield		-	-	-	-	-
Skate sharpener	-	-	10,000.00	-	-	-
	\$ 15,000	\$ 190,000	\$ 10,000	\$ 1,000,000	\$ -	\$ -
Fire						
SCBA 2 Paks, 4 cylinders	25,000	25,000	26,000	26,000	27,000	
Washroom Renovations	50,000	-				
Extrication Equipment Replacement (1 of 2 sets)		-		60,000		
Pick-up Truck (Rescue Van replacement)	-	-	30,000	-	-	-
TANKER - replacement	-	730,000	-	-	-	700,000
	\$ 75,000	\$ 755,000	\$ 56,000	\$ 86,000	\$ 27,000	\$ 700,000

MUNICIPALITY OF WEST ELGIN

2024 CAPITAL BUDGET

	Budget 2024	FORECAST 2025	FORECAST 2026	FORECAST 2027	FORECAST 2028	FORECAST 2029
Parks & Recreation						
Baseball Diamond Lighting	-	-	-	75,000.00	-	-
Multi use Pads	-	180,000.00	-	-	-	-
Dog Park	-	-	-	-	-	-
Recreation Centre Ceiling replacement	100,000.00	-	-	-	-	-
Recreation Center Chairs	-	-	10,000.00	-	-	-
Recreation Center - Tables - 10 plastic tables	-	5,000.00	-	-	-	-
PICKUP #1 - replacement	-	-	-	-	60,000.00	-
PICKUP #2 - replacement	50,000.00	-	-	-	-	-
PICKUP #3 - replacement	-	-	55,000.00	-	-	-
Pull Type Finishing Mower - replacement	-	-	-	-	35,000.00	-
Line Painter Replacement	10,000.00	-	-	-	-	-
Bridge at the Marina	-	-	100,000.00	-	-	-
Pool liner repair	-	100,000.00	-	-	-	-
	\$ 160,000	\$ 285,000	\$ 165,000	\$ 75,000	\$ 95,000	\$ -
Port Glasgow Trailer Park						
Bingo Hall Refurbishment - water, drain and HVAC	15,000.00	-	-	-	-	-
Dance Hall Upgrades	-	-	-	-	-	-
Septic System Upgrades - Bed 1 - move wooden sheds below ground	-	50,000.00	-	-	-	-
Repalce washroom facility beside food booth	50,000.00	-	-	-	-	-
Washroom Construction - Accessible	-	-	-	-	-	400,000.00
Stairs to the Beach Replacement	-	-	400,000.00	-	-	-
	\$ 65,000	\$ 50,000	\$ 400,000	\$ -	\$ -	\$ 400,000

MUNICIPALITY OF WEST ELGIN

2024 CAPITAL BUDGET

Schedule A

	Budget 2024	FORECAST 2025	FORECAST 2026	FORECAST 2027	FORECAST 2028	FORECAST 2029
Roads						
GRADER 2 (Champion)	650,000	-	-	-	-	-
PICKUP 1	-	-	-	-	-	55,000
PICKUP 4	-	-	60,000	-	-	-
TRACTOR #5 - Upgrade	10,000	10,000	10,250	10,500	11,000	11,500
TRUCK 17	-	-	-	375,000	-	-
Truck 8 - 2009 Replacement	-	350,000	-	-	-	-
TRUCK 9	-	-	-	-	-	300,000
BACKHOE#10 - upgrade @ 1500 hrs	-	-	-	70,000	-	20,000
TRUCK 11	225,000	-	-	-	-	-
PICKUP 15	-	-	-	55,000	-	-
LOADER #18	-	-	-	-	200,000	-
VACUUM TRAILER #19	-	-	175,000	-	-	-
ROADSIDE MOWER	-	25,000	-	-	15,000	-
Public Works Shed	20,000	-	-	-	-	-
BLACKS RD RECONSTRUCTION (Queens Line to 401)	150,000	-	-	-	-	-
VILLAGE STREET PAVING	-	50,000	-	50,000	-	50,000
Walker Street Reconstruction - Engineering, storm drains, waterline and sewer upgrade, actual co	15,000	250,000	-	-	-	-
SURFACE TREATED ROADS	-	-	200,000	-	200,000	-
Culvert replacement Silver Clay E of Furnival	25,000	-	-	-	-	-
Street Extension	-	400,000	-	-	-	-
West Lorne Main St Reconstruction (FGT)	-	-	-	-	1,500,000	-
EV Charging Stations - 6	185,512	125,512	-	-	-	-
Storm Water Management	120,000	-	-	-	-	-
CAPITAL - CULVERT#6 REPLACEMENT - BLACKS@KINTYRE	225,000	-	-	-	-	-
	\$ 1,625,512	\$ 1,210,512	\$ 445,250	\$ 560,500	\$ 1,926,000	\$ 436,500

MUNICIPALITY OF WEST ELGIN

Schedule A

2024 CAPITAL BUDGET

	Budget 2024	FORECAST 2025	FORECAST 2026	FORECAST 2027	FORECAST 2028	FORECAST 2029
Sewer - Rodney						
Mechanical Upgrades	1,000,000	2,000,000	-	-	-	-
	\$ 1,000,000	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -
Sewer - West Lorne						
Sanitary Manhole Repair	30,000.00	-	-	-	-	-
Pump Station Pump Rebuild	15,000.00	15,000.00	-	-	-	-
Addition of Tie in from Filter By-Pass to Lagoon (accrued from 2023)	35,000.00	-	-	-	-	-
	\$ 80,000.00	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -
Sidewalks & Street Lights						
SIDEWALKS - West Lorne (Graham Rd Continuation to Marsh, Marsh to Todd Place)	150,000	50,000	50,000	50,000	50,000	50,000
	\$ 150,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Water						
Waterline Extension	50,000	50,000	50,000	50,000	50,000	50,000
AMR (Automatic Meter Reading) - Software and Hardware	160,000	-	100,000	-	-	-
Meter Replacement -	35,000	-	-	-	-	-
Van replacement	50,000	-	50,000	-	-	-
Truck replacement	-	50,000	-	-	-	-
AC Waterline Replacement	-	-	-	100,000	-	100,000
Replace watermain - Chestnut St. (from Graham to Ridge St)	-	125,000	-	-	-	-
	\$ 295,000	\$ 225,000	\$ 200,000	\$ 150,000	\$ 50,000	\$ 150,000
	\$ 3,530,512	\$ 4,780,512	\$ 1,326,250	\$ 1,921,500	\$ 2,148,000	\$ 1,886,500

Port Glasgow Trailer Park

2024 Budget

	2024 Budget	2023 Actuals	2023 Budget	2022 Actuals	2022 Budget	2021 Actuals	2021 Budget	2020 Actuals	2020 Budget
Revenues									
01-7620-6378 FSC - MISCELLANEOUS	(1,000.00)	(808.91)	(500.00)	(165.00)	-	(70.00)	(200.00)	(172.70)	(400.00)
01-7620-6409 Donations	-	-	-	-	-	-	-	-	-
01-7620-6410 PGTP - BOOTH RENTAL	(750.00)	-	(750.00)	-	-	-	-	-	(750.00)
01-7620-6411 PGTP - CAMP FEES SEASONAL	(377,679.50)	(355,598.92)	(351,000.00)	(339,911.75)	(335,000.00)	(321,650.00)	(308,930.00)	(235,972.80)	(254,048.00)
01-7620-6412 FSC - CAMP FEES-TRANSIENT	(50,000.00)	(48,165.06)	(50,000.00)	(50,102.48)	(27,000.00)	(26,515.00)	(19,000.00)	(19,043.00)	(18,000.00)
01-7620-6413 FSC - LAUNDROMAT	(4,000.00)	(4,025.00)	(4,000.00)	(4,090.00)	(3,000.00)	(3,317.00)	(3,000.00)	(2,795.00)	(4,000.00)
Operating Expenses									
01-7620-7300 GARBAGE COLLECTION	3,850.00	2,640.23	15,000.00	7,000.00	7,000.00	7,000.00	7,000.00	6,416.67	7,000.00
01-7620-7400 WAGES	56,228.00	55,681.66	52,338.22	49,031.87	48,950.26	47,067.56	46,085.37	45,208.12	45,900.00
01-7620-7401 CPP EXPENSE	3,100.00	3,056.73	2,616.91	3,016.56	2,447.51	2,865.71	2,626.86	2,597.08	2,295.00
01-7620-7402 EI EXPENSE	1,300.00	1,270.63	1,046.76	1,239.48	979.01	1,196.00	1,152.13	1,142.08	1,193.40
01-7620-7403 EHT EXPENSE	1,200.00	1,085.77	523.38	1,110.73	979.01	1,101.49	1,059.92	1,035.54	1,055.70
01-7620-7404 WSIB	1,800.00	1,726.07	1,570.15	1,099.61	1,468.51	1,609.77	1,520.82	1,513.44	1,698.30
01-7620-7407 OMERS EXPENSE	-	-	4,710.44	3,547.48	2,873.30	3,964.08	-	-	-
01-7620-7415 TRAINING	250.00	162.81	250.00	132.70	250.00	130.88	300.00	70.00	300.00
01-7620-7430 WAGES TRANSFER IN	500.00	59.91	500.00	441.63	500.00	1,934.47	500.00	274.74	-
01-7620-7431 WAGES TRANSFER OUT	-	-	-	-	-	-	-	-	-
01-7620-7441 MEMBERSHIPS & DUES	-	-	-	-	-	-	-	1,526.40	1,300.00
01-7620-7442 MILEAGE	-	-	-	-	-	-	150.00	-	150.00
01-7620-7452 BOOT & CLOTHING ALLOWANCE	500.00	-	500.00	-	500.00	-	500.00	128.55	500.00
01-7620-7453 CUSTOMER APPRECIATION	-	-	-	-	-	-	2,000.00	-	-
01-7620-7500 HYDRO	65,000.00	63,925.46	62,500.00	60,827.60	57,500.00	56,027.85	55,000.00	51,284.96	57,000.00
01-7620-7501 GAS	1,500.00	865.62	700.00	553.32	700.00	542.23	700.00	641.34	500.00
01-7620-7502 WATER	7,500.00	7,268.06	6,000.00	5,502.85	5,000.00	7,800.00	4,500.00	3,881.42	4,000.00
01-7620-7503 SEWAGE EXPENSE	10,000.00	4,864.73	10,000.00	-	5,000.00	1,091.96	7,500.00	4,737.80	18,000.00
01-7620-7510 INSURANCE	21,560.10	20,187.36	20,109.21	17,639.66	18,553.56	15,461.30	15,100.07	11,589.24	12,479.40
01-7620-7511 PROPERTY TAXES	4,750.00	4,531.46	4,500.00	4,379.23	4,400.00	4,302.19	4,300.00	4,206.96	4,284.00
01-7620-7515 Building Repair & Maintenance	15,000.00	5,977.94	15,000.00	7,264.06	10,000.00	3,042.64	15,000.00	6,255.78	15,000.00
01-7620-7516 JANITORIAL	2,500.00	1,325.35	2,000.00	1,603.78	1,000.00	608.14	1,000.00	537.60	1,000.00
01-7620-7520 GROUNDS MAINTENANCE	40,000.00	28,167.85	40,000.00	15,223.57	30,000.00	38,746.40	40,000.00	13,637.34	20,000.00
01-7620-7529 ADMINISTRATION EXPENSE	10,000.00	10,000.00	10,000.00	10,182.67	10,000.00	10,000.00	10,000.00	2,000.00	2,000.00
01-7620-7531 CONTRACTS & AGREEMENTS	-	-	-	700.00	700.00	-	700.00	700.00	600.00
01-7620-7601 PHONE & INTERNET	1,500.00	1,314.21	1,000.00	915.99	1,000.00	398.93	1,000.00	949.07	1,000.00
01-7620-7611 EQUIPMENT MAINTENANCE	2,500.00	2,762.95	3,000.00	1,108.59	3,000.00	2,375.28	3,000.00	2,673.67	5,000.00
01-7620-7613 EQUIPMENT PURCHASE	2,500.00	886.23	2,500.00	3,598.00	5,000.00	11,333.92	15,200.00	1,097.53	10,800.00

Port Glasgow Trailer Park

2024 Budget

	2024 Budget	2023 Actuals	2023 Budget	2022 Actuals	2022 Budget	2021 Actuals	2021 Budget	2020 Actuals	2020 Budget
01-7620-7650 OFFICE SUPPLIES	1,000.00	1,013.16	500.00	317.49	500.00	604.60	500.00	304.98	500.00
01-7620-7651 POSTAGE & COURIER	1,000.00	346.09	1,000.00	880.90	500.00	472.80	700.00	465.06	500.00
01-7620-7652 ADVERTISING	500.00	1,608.82	500.00	238.20	500.00	513.60	500.00	-	100.00
01-7620-7653 Bank Charges	1,750.00	1,530.41	600.00	685.28	500.00	470.00	-	-	-
01-7620-7660 OTHER SUPPLIES	250.00	34.93	250.00	13.93	250.00	-	200.00	100.52	500.00
01-7620-7675 Legal Exp	10,000.00	-	10,000.00	1,306.50	-	-	-	-	-
01-7620-7701 FUEL EXP	2,250.00	2,001.81	2,500.00	2,241.60	750.00	645.19	500.00	353.03	1,000.00
01-7620-7900 TRANSFER TO RESERVES	148,641.40	-	-	181,816.60	-	24,154.22	-	81,406.23	-
01-7620-7901 TRANSFER FROM RESERVES	-	-	(280,465.07)	-	(175,801.15)	-	(166,665.21)	-	(151,457.80)
Capital									
01-7620-8000 CAPITAL - BINGO HALL REFURBISHMENT	15,000.00	-	15,000.00	-	-	-	-	-	-
01-7620-8001 CAPITAL - Consult & Engineering for Septic System	-	-	-	-	10,000.00	70,359.12	209,500.00	9,354.69	180,000.00
01-7620-8002 CAPITAL - WAR MONUMENT & GATES	-	-	-	10,649.35	10,000.00	16,505.00	25,000.00	-	15,000.00
01-7620-8003 CAPITAL - WATERLINES REPLACEMENT	-	-	-	-	-	-	-	-	-
01-7620-8004 CAPITAL - PAVILLION CEILING	-	-	-	-	-	19,226.67	25,000.00	1,893.66	18,000.00
01-7620-8005 CAPITAL - Stairs	-	-	400,000.00	-	300,000.00	-	-	-	-
	\$ (0.00)	\$ (184,301.64)	\$ -	\$ (0.00)	\$ 0.00	\$ 0.00	\$ (0.00)	\$ (0.00)	\$ -

Reserves:

Beg. Balance - Jan 1 2024	\$ 751,572.46
Transfer to Reserves	<u>150,804.02</u>
Ending Balance - Dec 31 2024	\$ 902,376.48

Rodney Sewer

	2024 Budget	2023 Actuals	2023 Budget	2022 Actuals	2022 Budget	2021 Actuals	2021 Budget	2020 Actuals	2020 Budget
01-7300-6100 SEWER BILLINGS	(197,349.41)	(197,349.41)	(169,922.73)	(165,778.27)	(200,488.19)	(200,488.19)	(366,753.84)	(356,071.69)	(327,401.88)
01-7300-6211 GRANT - Green Stream Intake 1	(500,000.00)	(156,345.68)	(700,000.00)	-	(511,000.00)	-	(1,094,413.58)	-	-
01-7300-6371 Sewer Billings - Flat Charge	(228,433.24)	(228,433.24)	(224,728.71)	(222,503.67)	(189,628.09)	(182,334.70)	-	-	-
01-7300-7500 HYDRO	75,000.00	75,419.15	65,000.00	62,478.73	62,000.00	60,551.20	61,802.85	68,355.66	70,000.00
01-7300-7502 WATER	10,000.00	28,222.74	5,000.00	4,893.63	5,000.00	2,312.05	9,000.00	9,287.76	9,000.00
01-7300-7510 INSURANCE	10,000.00	9,263.16	9,263.16	8,153.46	8,591.20	7,159.33	6,097.41	5,395.94	5,810.40
01-7300-7511 TAXES	30,949.73	29,759.36	30,000.00	28,992.15	33,186.77	27,655.64	28,500.00	28,123.71	28,000.00
01-7300-7520 GROUNDS MAINTENANCE	1,000.00	-	1,000.00	625.91	1,000.00	248.02	1,500.00	716.14	1,500.00
01-7300-7531 FINANCIAL PLAN	-	-	-	-	-	-	-	-	-
01-7300-7602 SOFTWARE LICENSE	700.00	661.44	650.00	650.00	650.00	610.56	500.00	407.04	1,000.00
01-7300-7611 SEWER MAINTENACE	25,000.00	56,098.29	25,000.00	24,496.96	60,000.00	26,200.47	61,787.00	41,186.07	35,000.00
01-7300-7613 EQUIPMENT PURCHASE	-	-	-	-	-	8,385.99	-	-	-
01-7300-7651 POSTAGE & COURIER	-	-	-	-	50.00	4.58	-	-	50.00
01-7300-7675 Legal	-	-	-	-	-	(2.37)	-	504.24	-
01-7300-7680 CONTRACTED SERVICES	168,070.00	165,586.00	165,586.00	163,139.04	163,139.00	160,728.00	160,728.00	157,611.02	155,292.18
01-7300-7900 TRANSFER TO RESERVES	105,062.92	71,193.20	93,152.27	94,852.06	-	72,488.62	-	-	-
01-7300-7901 TRANSFER FROM RESERVES	(500,000.00)	(523,072.86)	(300,000.00)	-	(132,500.69)	-	(361,197.84)	(32,449.67)	(151,250.70)
01-7300-8000 CAPITAL - RODNEY SEWAGE UPGRADES	1,000,000.00	668,997.85	1,000,000.00	-	700,000.00	16,480.80	1,492,450.00	14,252.35	-
	\$ 0.00	\$ -	\$ 0.00	\$ -	\$ -	\$ 0.00	-\$ 0.00	\$ 0.00	\$ -

Sewer Billings:

Meter Rate	\$ 2.91	\$ 2.91	\$ 2.77
Flat Charge	\$ 75.00	\$ 75.00	\$ 73.62

Reserves:

Rodney Sewage

Beg. Balance - Jan 1 2024	\$ 438,724.22
Transfer to Reserves	<u>105,062.92</u>
	\$ 543,787.14

OCIF Funding

Beg Balance - Jan 1 2024	\$ 887,278.94
Transfer to Reserves	311,130.00
Transfer from Reserves	<u>(500,000.00)</u>
	\$ 698,408.94

Water

2024 Budget

	2024 Budget	2023 Actuals	2023 Budget	2022 Actuals	2022 Budget	2021 Actuals	2021 Budget	2020 Actuals	2020 Budget
01-7310-6111 PENALTY, INTEREST & MISC.	(12,000.00)	(12,217.49)	(12,000.00)	(12,281.93)	(15,000.00)	(18,939.84)	(9,500.00)	(9,451.72)	(11,000.00)
01-7310-6120 WATER - Change of Occupancy	(5,000.00)	(2,130.00)	(7,000.00)	(7,477.23)	(10,000.00)	(11,055.58)	(5,000.00)	(73,537.21)	(5,000.00)
01-7310-6360 WATER REV - RESIDENTIAL	(571,057.40)	(549,093.65)	(532,603.37)	(504,837.32)	(584,275.43)	(504,400.88)	(917,164.13)	(894,353.73)	(846,538.59)
01-7310-6361 WATER REV-NON RESIDENTIAL	(99,151.38)	(95,337.87)	(96,086.69)	(91,077.43)	(93,724.85)	(95,656.44)	(118,810.57)	(91,220.22)	(107,585.42)
01-7310-6362 Bulk Water Station	(16,254.37)	(15,050.34)	(12,000.00)	(1,529.24)	-	-	-	(20,981.89)	-
01-7310-6364 WATER - New Water Services	(20,000.00)	(24,303.48)	(20,000.00)	(46,463.30)	(30,000.00)	(26,664.49)	(10,000.00)	(12,164.48)	(6,000.00)
01-7310-6365 WATER - Disconnect/Reconnect Fees	(5,000.00)	(3,760.00)	(6,000.00)	(6,840.00)	(1,000.00)	(7,820.00)	(10,000.00)	(8,110.00)	(10,000.00)
01-7310-6370 WATER - Fire Hydrants	(19,600.00)	(19,600.00)	(19,600.00)	(19,600.00)	(19,600.00)	(19,600.00)	-	-	-
01-7310-6371 Water - Flat Charge	(610,139.61)	(564,944.08)	(538,641.08)	(508,151.96)	(416,691.55)	(461,934.18)	-	-	-
01-7310-7145 VEHICLE EXP	2,500.00	1,654.16	2,500.00	1,673.01	5,000.00	3,179.78	5,000.00	1,900.53	5,000.00
01-7310-7281 WATERMAIN REPAIR & MAINTENANCE	40,000.00	22,984.28	40,000.00	68,355.10	60,000.00	40,554.23	55,000.00	43,433.20	40,000.00
01-7310-7282 HYDRANT REPAIR & MAINTENANCE	25,000.00	37,446.20	25,000.00	-	7,500.00	7,331.06	7,500.00	939.46	5,000.00
01-7310-7400 WAGES	174,594.42	147,820.96	163,750.94	138,956.53	130,573.25	163,548.10	159,860.00	157,509.91	157,107.88
01-7310-7401 CPP EXPENSE	10,174.72	7,429.38	8,187.55	7,019.08	6,528.66	8,104.78	7,578.57	7,238.96	785.54
01-7310-7402 EI EXPENSE	4,069.89	2,455.47	3,275.02	2,379.13	2,611.47	3,024.60	2,949.94	2,822.87	3,142.16
01-7310-7403 EHT EXPENSE	3,524.46	2,694.15	1,637.51	2,683.14	2,611.47	3,203.63	3,210.71	3,061.66	3,142.16
01-7310-7404 WSIB	10,174.72	4,501.21	4,912.53	2,656.27	3,917.20	4,750.06	4,677.53	4,474.69	1,571.08
01-7310-7405 LIFE INSURANCE	900.00	951.23	979.29	899.06	1,251.30	1,273.09	1,369.03	1,315.32	1,571.08
01-7310-7406 BENEFITS EXPENSE	14,833.00	13,119.53	14,306.31	12,741.34	15,015.61	17,149.95	14,912.67	14,238.80	1,571.08
01-7310-7407 OMERS EXPENSE	12,742.00	12,546.93	12,464.53	11,743.32	11,261.70	14,645.88	14,847.48	14,180.83	14,139.71
01-7310-7415 Training	1,500.00	788.59	2,500.00	378.55	1,000.00	312.18	1,000.00	130.85	2,000.00
01-7310-7430 WAGES TRANSFER-IN	36,587.00	-	-	-	-	-	13,480.96	17,470.08	-
01-7310-7431 WAGES TRANSFER OUT	(7,394.76)	(3,819.09)	-	-	-	-	-	(999.03)	-
01-7310-7440 CONFERENCES/SEMINARS/MEETINGS	500.00	-	500.00	-	500.00	125.00	-	-	1,000.00
01-7310-7442 MILEAGE	-	-	1,000.00	1,410.81	1,250.00	1,100.40	1,000.00	820.66	500.00
01-7310-7446 Staff Recruitment	-	-	-	-	-	-	-	-	-
01-7310-7450 HEALTH & SAFETY	500.00	207.09	500.00	530.23	500.00	220.11	500.00	106.09	1,000.00
01-7310-7452 UNIFORMS	2,000.00	773.26	1,500.00	1,372.23	1,500.00	1,635.20	1,500.00	630.39	1,500.00
01-7310-7500 HYDRO	4,200.00	3,981.78	8,500.00	8,108.70	6,000.00	6,430.63	6,000.00	6,000.49	6,000.00
01-7310-7501 GAS	1,500.00	1,389.92	1,300.00	1,503.72	1,000.00	1,175.35	1,000.00	1,047.64	1,000.00
01-7310-7502 WATER	1,000.00	793.37	1,100.00	1,049.42	1,000.00	867.61	1,000.00	653.39	1,000.00
01-7310-7509 POSTAGE & COURIER	-	-	-	-	-	-	-	-	10,000.00
01-7310-7510 INSURANCE	22,621.25	21,218.40	21,218.40	18,662.31	17,960.89	14,967.41	15,944.36	12,237.23	13,177.16
01-7310-7511 TAXES	1,000.00	913.71	1,000.00	890.23	1,000.00	848.93	1,000.00	863.65	1,000.00
01-7310-7515 BUILDING REPAIRS & MAINTENANCE	10,000.00	1,803.26	7,500.00	1,556.41	7,500.00	4,382.44	7,500.00	4,666.29	5,000.00
01-7310-7516 JANITORIAL	250.00	417.12	200.00	160.63	200.00	183.58	200.00	60.58	200.00
01-7310-7519 METER REPAIR & MAINTENANCE	30,000.00	10,345.37	12,500.00	10,074.94	20,000.00	18,001.89	20,000.00	10,682.41	25,000.00

Water

2024 Budget

	2024 Budget	2023 Actuals	2023 Budget	2022 Actuals	2022 Budget	2021 Actuals	2021 Budget	2020 Actuals	2020 Budget
01-7310-7529 Locates - Ontario One Call	1,500.00	1,489.69	2,000.00	1,280.08	-	2,522.27	-	752.75	-
01-7310-7531 CONTRACTS & AGREEMENTS - Water Modeling Study	46,500.00	-	-	-	-	-	10,000.00	-	-
01-7310-7601 PHONE & INTERNET	2,750.00	2,694.19	2,500.00	2,411.48	2,500.00	2,447.86	1,750.00	2,873.55	2,500.00
01-7310-7602 SOFTWARE LICENSE	2,000.00	7,183.13	2,000.00	683.60	3,500.00	1,404.54	3,500.00	2,193.48	10,000.00
01-7310-7609 TOOLS	2,000.00	1,684.72	2,500.00	6,494.20	1,500.00	1,853.15	2,500.00	1,187.26	5,000.00
01-7310-7611 EQUIPMENT MAINTENACE	10,000.00	4,539.85	1,500.00	(14,554.03)	2,000.00	-	13,000.00	14,851.22	15,000.00
01-7310-7613 EQUIPMENT PURCHASE	2,000.00	-	2,500.00	832.65	7,500.00	183.97	7,500.00	-	1,500.00
01-7310-7650 OFFICE SUPPLIES	1,500.00	129.32	2,000.00	661.93	2,000.00	2,092.76	1,500.00	1,089.76	1,600.00
01-7310-7651 POSTAGE & COURIER	10,000.00	8,790.28	11,000.00	10,367.56	11,000.00	10,313.73	11,000.00	11,311.45	-
01-7310-7652 ADVERTISING EXP	-	-	-	-	1,000.00	803.00	500.00	528.43	200.00
01-7310-7653 Bulk Water Station Fees	1,000.00	856.61	600.00	186.52	-	-	-	-	-
01-7310-7660 OTHER SUPPLIES	-	-	-	-	-	-	-	22.99	-
01-7310-7675 LEGAL	-	-	-	-	-	-	-	504.24	-
01-7310-7676 AUDIT FEES	1,500.00	(0.04)	1,500.00	(5,420.84)	1,500.00	1,315.00	1,000.00	3,428.82	1,000.00
01-7310-7680 CONTRACTED SERVICES - OCWA	187,674.00	152,097.00	152,097.00	149,850.00	149,850.00	148,114.01	150,635.00	145,939.53	161,573.01
01-7310-7682 Water Expense - Tri County	689,860.00	455,905.32	613,172.02	632,072.95	541,056.96	557,429.11	558,468.40	536,304.99	561,558.13
01-7310-7699 BILLABLE	-	34,099.53	-	(10,792.71)	-	-	-	-	-
01-7310-7701 FUEL - GAS	7,500.00	6,788.58	8,000.00	7,765.22	5,000.00	5,369.26	5,000.00	4,111.54	7,000.00
01-7310-7777 BAD DEBT EXPENSE	-	-	-	-	500.00	16.38	500.00	-	500.00
01-7310-7900 TRANSFER TO RESERVES	-	-	-	117,135.52	55,703.33	67,505.78	-	-	-
01-7310-7901 TRANSFER FROM RESERVES	(270,357.94)	-	(123,769.96)	(30,347.85)	(200,000.00)	-	(318,409.95)	(784,210.23)	(932,714.97)
01-7310-8000 CAPITAL - RODNEY ELEVATED WATER TOWER RECHLORINATI	-	-	-	-	-	-	-	-	-
01-7310-8001 CAPITAL - WATER LINE EXT	50,000.00	-	50,000.00	-	50,000.00	-	50,000.00	10,942.52	50,000.00
01-7310-8002 CAPITAL - WATERLINE REPLACEMENT (CHESTNUT/WOOD)	-	-	-	-	-	2,251.08	-	114,930.73	-
01-7310-8003 CAPITAL - TODD PL WATER LINE REPLACEMENT	-	-	-	-	-	-	-	577,841.08	540,000.00
01-7310-8004 CAPITAL - AMR SOFTWARE & HARDWARE	160,000.00	120,082.39	150,000.00	-	200,000.00	-	200,000.00	-	-
01-7310-8005 CAPITAL - METER REPLACEMENT	-	-	30,000.00	-	30,000.00	-	-	-	60,000.00
01-7310-8006 CAPITAL - CAST IRON MAIN BEHIND RODNEY LIBRARY	-	-	-	4,480.12	-	4,688.83	-	161,457.72	200,000.00
01-7310-8007 CAPITAL - RODNEY TOWER CLEAN & INSPECT	-	-	-	-	-	20,744.79	25,000.00	-	-
01-7310-8008 CAPITAL - Bulk Water Station Payment Terminal	-	-	-	30,347.85	-	-	-	-	-
01-7310-8009 CAPITAL - Truck Replacement	50,000.00	-	-	-	-	-	-	-	-
01-7310-XXXX CAPITAL - Forecast	-	-	-	-	-	-	-	-	-
	\$ 0.00	\$ (197,680.06)	\$ 0.00	\$ 0.00	\$ 0.01	\$ 0.00	\$ (0.00)	\$ (0.00)	\$ 0.01

Notes:

Water Metered Rate	\$ 2.00
Water Flat Rate	\$ 55.00
Beatty Line	\$ 2.76
Bulk Water Station	\$ 4.00

\$ 1.85
\$ 51.00
\$ 2.56
\$ 3.69

\$ 1.66
\$ 45.62
\$ 2.31
\$ 3.32

West Lorne Sewer

2024 Budget

	2024 Budget	2023 Actuals	2023 Budget	2022 Actuals	2022 Budget	2021 Actuals	2021 Budget	2020 Actuals	2020 Budget
01-7301-6190	REBATES	-	-	-	-	-	-	-	-
01-7301-6210	GRANT - SCF	-	-	-	-	-	-	-	-
01-7301-6190	REBATES	-	-	-	-	-	-	(6,050.00)	-
01-7301-6210	GRANT - SCF	-	-	-	-	-	-	(286,585.60)	-
01-7301-6370	SEWER BILLINGS	(250,561.98)	(248,561.98)	(238,477.00)	(236,115.84)	(277,730.11)	(631,886.80)	(463,482.33)	(433,615.92)
01-7301-6371	Sewer Billings - Flat Charge	(286,260.93)	(283,260.93)	(281,168.01)	(278,384.17)	(241,256.69)	-	-	-
01-7301-6850	LONG-TERM FINANCING	-	-	-	-	-	-	(100,000.00)	-
01-7301-7500	HYDRO	48,000.00	46,887.06	45,000.00	42,868.67	45,000.00	46,586.63	42,586.69	41,450.42
01-7301-7502	WATER	500.00	260.15	1,000.00	592.63	500.00	320.19	500.00	337.62
01-7301-7510	INSURANCE	9,500.00	8,702.64	8,702.64	7,665.29	8,087.05	6,739.21	6,021.48	5,328.74
01-7301-7511	TAXES	21,784.99	20,947.11	21,429.11	20,408.68	20,045.86	19,462.00	20,195.15	19,799.17
01-7301-7520	GROUNDS MAINTENANCE	1,000.00	1,086.46	500.00	7,275.52	500.00	60.38	1,000.00	498.82
01-7301-7531	FINANCIAL PLAN	-	-	-	-	-	-	-	-
01-7301-7602	SOFTWARE LICENSE	700.00	661.44	650.00	650.00	650.00	610.56	500.00	407.04
01-7301-7611	SEWER MAINTENANCE	20,000.00	47,234.72	20,000.00	18,260.77	20,000.00	23,996.52	22,000.00	30,069.04
01-7301-7613	EQUIPMENT PURCHASE	-	-	-	-	-	-	-	-
01-7301-7653	Debt Exp - Principal	-	-	22,401.19	37,362.39	-	34,488.36	-	8,622.09
01-7301-7654	INTEREST EXPENSE	-	2,462.47	500.00	958.13	1,500.00	1,678.45	3,000.00	537.75
01-7301-7660	OTHER SERVICES	-	-	-	21,871.48	-	-	-	6,204.00
01-7301-7675	Legal	-	-	-	-	-	(2.37)	-	504.24
01-7301-7680	CONTRACTED SERVICES	187,674.00	184,901.00	184,901.00	182,168.04	182,168.00	179,475.96	179,476.00	169,407.82
01-7301-7900	TRANSFER TO RESERVES	167,663.92	-	134,561.07	174,418.41	45,535.89	1,521.43	132,607.48	101,201.02
01-7301-7901	TRANSFER FROM RESERVES	-	-	-	-	-	-	-	(5,257.01)
01-7301-8000	CAPITAL - WEST LORNE SEWAGE UPGRADES	80,000.00	53,695.04	80,000.00	-	195,000.00	192,561.07	224,000.00	483,211.17
01-7301-8001	CAPITAL - COLLECTION SYSTEM FLUSHING	-	-	-	-	-	-	-	10,000.00
		\$ 0.00	(164,984.82)	-	\$ -	\$ -	\$ -	\$ -	\$ (0.00)

Sewer Billings: Meter Rate	\$ 2.70	\$ 2.70	\$ 2.65
Flat Charge	\$ 72.00	\$ 72.00	\$ 70.60

Reserves:

West Lorne Sewage	
Beg. Balance - Jan 1 2024	\$ 207,922.65
Transfer to Reserves	167,663.92
	\$ 375,586.57

April 11, 2024

To Our Municipal Clients:

Re: Assessment of Bill 185, *Cutting Red Tape to Build More Homes Act, 2024*

On behalf of our many municipal clients, we are writing to inform you of the Ontario Legislature's proposed changes to the *Development Charges Act* (D.C.A.) under Bill 185 (*Cutting Red Tape to Build More Homes Act*) and to Ontario Regulation 82/98 under the D.C.A. These proposed changes are with respect to:

- The definition of eligible capital costs (to include certain studies);
- The removal of the mandatory phase-in of charges;
- The process for minor amendments to development charge (D.C.) by-laws;
- A reduction of time for the D.C. rate freeze related to site plan and zoning by-law amendment planning applications;
- Modernizing public notice requirements; and
- Implementation of the Affordable Residential Unit exemptions.

Further details with respect to these proposed changes are provided below.

With respect to changes to the *Planning Act* arising from Bill 185, Watson will be preparing a subsequent letter summarizing the changes.

1. Revised Definition of Capital Costs

On November 28, 2022, the Province enacted Bill 23, *More Homes Built Faster Act*, which included a number of discounts, exemptions, and reductions to D.C.s. As part of this legislation, the definition of capital costs (subsection 5 (3) of the D.C.A.) was amended to remove studies, including D.C. background studies.

Bill 185 proposes to reverse the capital cost amendments of the *More Homes Built Faster Act* (Bill 23) by reinstating studies as an eligible capital cost. The following paragraphs are proposed to be added to subsection 5 (3) of the D.C.A.:

5. *Costs to undertake studies in connection with any of the matters referred to in paragraphs 1 to 4.*
6. *Costs of the development charge background study required under section 10.*



The proposed amendment will allow municipalities to fund studies, consistent with by-laws passed prior to the *More Homes Built Faster Act* (Bill 23). This will allow for the funding of master plans, D.C. background studies, and similar studies that inform the capital costs of the D.C. background study.

2. Removal of the Mandatory Phase-in

The *More Homes Built Faster Act* (Bill 23) required the phase-in of charges imposed in a D.C. by-law over a five-year term. D.C. by-laws passed after January 1, 2022, were required to phase-in the calculated charges as follows:

- Year 1 of the by-law – 80% of the charges could be imposed;
- Year 2 of the by-law – 85% of the charges could be imposed;
- Year 3 of the by-law – 90% of the charges could be imposed;
- Year 4 of the by-law – 95% of the charges could be imposed; and
- Years 5 to 10 of the by-law – 100% of the charges could be imposed.

Bill 185 proposes to remove the mandatory phase-in of the charges. It is proposed that this change would be effective for D.C. by-laws passed after Bill 185 comes into effect.

For site plan and zoning by-law amendment applications that were made prior to Bill 185 receiving Royal Assent, the charges payable will be the charges that were in place on the day the planning application was made (i.e., including the applicable mandatory phase-in).

Note, the Bill also proposes to allow minor amendments to D.C. by-laws that include these phase-in provisions. As provided in further detail below, these amendments would not require the preparation of a D.C. background study or undertake the statutory public process, and the amendments would not be subject to Ontario Land Tribunal appeal. This provision will only be available for a period of six months after Bill 185 takes effect.

3. Process for Minor Amendments to D.C. By-laws

Section 19 of the D.C.A. requires that a municipality must follow sections 10 through 18 of the D.C.A. (with necessary modifications) when amending D.C. by-laws. Sections 10 through 18 of the D.C.A. generally require the following:

- Completion of a D.C. background study, including the requirement to post the background study 60 days prior to passage of the D.C. by-law;
- Passage of a D.C. by-law within one year of the completion of the D.C. background study;
- A public meeting, including notice requirements; and
- The ability to appeal the by-law to the Ontario Land Tribunal.



Bill 185 proposes to allow municipalities to undertake minor amendments to D.C. by-laws for the following purposes without adherence to the requirements noted above (with the exception of the notice requirements):

1. To repeal a provision of the D.C. by-law specifying the date the by-law expires or to amend the provision to extend the expiry date (subject to the 10-year limitations provided in the D.C.A.);
2. To impose D.C.s for studies, including the D.C. background study; and
3. To remove the provisions related to the mandatory phase-in of D.C.s as discussed in section 2 of this letter.

Minor amendments related to items 2 and 3 noted above may be undertaken only if the D.C. by-law being amended was passed after November 28, 2022, and before Bill 185 takes effect. Moreover, the amending by-law must be passed within six months of Bill 185 taking effect.

Notice requirements for these minor amending by-laws are similar to the typical notice requirements, with the exception of the requirement to identify the last day for appealing the by-law (as these provisions do not apply).

4. Reduction of D.C. Rate Freeze Timeframe

Bill 108, *More Homes, More Choices Act, 2019*, which received Royal Assent on June 6, 2019, provided several changes to the D.C.A. including the requirement to freeze the D.C.s imposed on certain developments. This applied to developments that were subject to a site plan and/or a zoning by-law amendment application. The D.C. rate for these developments is “frozen” at the rates that were in effect at the time the site plan and/or a zoning by-law amendment application was submitted (subject to applicable interest). Once the application is approved by the municipality, if the date the D.C. is payable^[1] is more than two years from the approval date, the D.C. rate freeze would no longer apply.

Bill 185 proposes to reduce the two-year timeframe to 18 months and move this timeframe from being identified in O. Reg. 82/98 to being identified in the D.C.A. Transition provisions are included that require the two-year D.C. “freeze” for site plan and zoning by-law amendment applications that were approved prior to Bill 185 receiving Royal Assent to remain in effect.

^[1] In the case of Rental Housing and Institutional development, once the application is approved by the municipality, if the date the first building permit is issued is more than two years after the date of approval, the D.C. rate freeze would no longer apply.



Note that the streamlined process for minor amending by-laws does not appear to include the ability to amend D.C. by-laws to meet this legislative change.

5. Other Proposed Changes

Along with the proposed legislative changes outlined in Bill 185, the Province has identified related proposed regulatory changes regarding modernization of the public notice requirements. In addition, the Province has noted that implementation of the Affordable Residential Unit exemption will occur on June 1, 2024.

5.1 Modernizing Public Notice Requirements

The D.C.A. sets out the requirements for municipalities to give notice of public meetings and of by-law passage. These requirements are prescribed in sections 9 and 10 of O. Reg. 82/98 and include giving notice in a newspaper of sufficiently general circulation in the area to which the by-law would apply. The proposed regulatory changes would modernize public notice requirements by allowing municipalities to provide notice on a municipal website if a local newspaper is not available.

5.2 Implementing the Affordable Residential Unit Exemption

The More Homes Built Faster Act (Bill 23) identified an exemption for Affordable Residential Units. This exemption was subsequently revised through Bill 134, *Affordable Homes and Good Jobs Act, 2023*, which received Royal Assent on December 4, 2023. The exemption is summarized as follows:

- Affordable Rental: Where the rent is no greater than the lesser of the income based affordable rent^[1] set out in the Affordable Residential Units Bulletin and the average market rent identified in the Affordable Residential Units Bulletin.
- Affordable Owned Unit: Where the price of the residential unit is no greater than the lesser of the income-based affordable purchase price^[2] set out in the Affordable Residential Units Bulletin and 90% of the average purchase price identified in the Affordable Residential Units Bulletin.

^[1] Based on the 60th percentile of gross annual incomes for renter households in the applicable local municipality and where the rent is equal to 30% of the income of the household.

^[2] Based on the 60th percentile of gross annual incomes for households in the applicable local municipality and where the purchase price would result in annual accommodation costs equal to 30 per cent of the income of the household.



The Provincial Backgrounder has indicated that this exemption will come into force on June 1, 2024, and that the Affordable Residential Units Bulletin will be posted on Ontario.ca.

Note, no commentary has been provided on the Attainable Unit exemption at this time.

6. Summary Comments on the Proposed Amendments

Many of these changes to the D.C.A. appear positive for municipalities by assisting in ensuring that growth pays for growth to the extent possible. This is achieved by allowing for the inclusion of growth-related studies that will allow municipalities to appropriately plan for additional development. Furthermore, the removal of the mandatory phase-in provisions ensures discounts to D.C.s are not provided to development and redevelopment that municipalities do not aim to incentivize. The reduction in the D.C. rate freeze timeline helps to ensure development that is not proceeding quickly does not receive D.C. discounts. Additionally, the ability to make minor amendments to D.C. by-laws to align with the legislative changes without onerous administrative requirements will assist municipalities in aligning policies with the amended legislation quickly. Modernizing the public notice requirements further assists municipalities in areas where there is no local newspaper.

With respect to the implementation of the Affordable Residential Unit exemption on June 1, 2024, as stated in previous correspondence, while it is an admirable goal to create additional affordable housing units, further D.C., community benefits charge, and parkland exemptions will continue to provide further financial burdens on municipalities to fund these exemptions.

Watson will be providing a submission through the Environmental Registry of Ontario on these legislative changes. Watson will also be seeking an opportunity to speak as a delegation to the Standing Committee, if possible, to provide our comments on behalf of our municipal clients. We will continue to monitor the progress of Bill 185 through the legislature and will continue to keep our clients informed of any changes. If you have any questions, please do not hesitate to contact us.

Yours very truly,

WATSON & ASSOCIATES ECONOMISTS LTD.

Daryl Abbs, MBE, PLE, Managing Partner
Andrew Grunda, MBA, CPA, CMA, Principal
Jamie Cook, MCIP, RPP, PLE, Managing Partner
Peter Simcisko, BA (Hons), MBE, Managing Partner
Sean-Michael Stephen, MBA, Managing Partner
Jack Ammendolia, BES, PLE, Managing Partner



Monday, April 15, 2024

Sent via email
MEDJCT.Minister@ontario.ca

Hon. Vic Fedeli
Minister of Economic Development, Job Creation and Trade
College Park 18th Flr,
777 Bay St
Toronto, ON M7A 1S5

Dear Honourable Minister Fedeli,

Re: Western Ontario Warden's Caucus Support for Small Business Enterprise Centre Funding

As you are aware, Small Business Enterprise Centres play an invaluable role in supporting entrepreneurs and small businesses across Ontario. For over 25 years, these centres have been instrumental in providing essential resources, tools, and guidance to individuals embarking on their entrepreneurial journeys.

There are 12 SBEC's located within the WOWC Counties, they are Collingwood, Orangeville, Niagara Falls, Stratford, Woodstock, Huron County, Sarnia-Lambton, St Thomas, Essex, Port Elgin, Owen Sound, Bruce County.

These centres serve as crucial hubs for budding entrepreneurs and existing small businesses alike. From assisting with business plans to aiding in recovery during challenging times, SBECs are pivotal in fostering economic growth and resilience within our communities. Small businesses are the backbone of the economy, making up 98% of all employer businesses in Ontario and Western Ontario is no different.

At the regular meeting of the Western Ontario Wardens' Caucus on Friday, April 5, 2024 the Caucus supported Small Business Enterprise Centres with the following resolution:

Moved by H. MacDonald, seconded by D. Bailey:

Whereas for more than 25 years, the 47 Small Business Enterprise Centres (SBEC's) across Ontario have supported entrepreneurs and small businesses by providing the essential fundamentals, tools, and contacts they need to start and grow their businesses; and

Whereas 12 SBEC locations offer services in WOWC member municipalities; and Whereas the Small Business Enterprise Centres, or SBEC's, are often the first stop on an entrepreneur's journey; and

Whereas In addition to working with entrepreneurs at the start of their journey, SBEC's are called upon to support existing businesses, typically with 10 or less employees; and

Whereas this support comes in the form of supporting them with growth plans, succession planning, and with recovery during difficult times; and

Whereas, operating funding has stagnated, impacting the ability to maintain services, diminishing the time spent with clients, time spent in the community, and involvement in local events and programming; and

Whereas the short-term duration of the Transfer Payment Agreements, makes budgeting and long-term planning difficult; and

Whereas SBEC's Transfer Payment Agreements with the Ministry of Economic Development, Job Creation and Trade, expires on March 31, 2024

Therefore be it resolved that Western Ontario Wardens' Caucus requests that the Province continue to fund SBECs and increase annual amounts in line with inflation and population growth.

And further that a copy of this resolution be sent to:

- Honourable Vic Fedeli, Minister of Economic Development, Job Creation & Trade
- MPP Effie J. Triantafilopoulos, Parliamentary Assistant to the Minister of Economic Development, Job Creation and Trade
- MPP Andrew Dowie, Parliamentary Assistant to the Minister of Economic Development, Job Creation and Trade
- MPP Nina Tangri, Associate Minister of Small Business
- Stephen Rhodes, Deputy Minister for Economic Development, Job Creation & Trade
- Anne Bermonte, Assistant Deputy Minister, Innovation and Economic Partnerships Division, Ministry of Economic Development, Job Creation and Trade
- Western Ontario MPPs
- Municipalities in Western Ontario.

- **CARRIED**

We were encouraged to see in the budget that Ontario is investing an additional \$6.8 million over the next two years to enhance the Starter Company Plus program, allowing more eligible entrepreneurs to receive a Starter Company Plus Grant of \$5,000, that will provide grants to an additional 500 entrepreneurs over two years. As well as supporting the Summer Company Program, providing student between the ages of students between the ages of 15 and 29 with at least 12 hours of business training, one-on-one mentoring and grants up to \$3,000.

The budget failed to address operating funding for the SBEC's that has stagnated over the years, leading to challenges in maintaining services and adequately supporting clients. Core funding from the province has remained unchanged since 2014 and municipalities have increased their contributions by 68% over that period. Additionally, the short-term nature of Transfer Payment Agreements with the Ministry of Economic Development, Job Creation and Trade further complicates long-term planning and sustainability for these centres.

We look forward to collaborating with you on ensuring the prosperity of our small business community.

Sincerely,



Glen McNeil,
Chair, Western Ontario Wardens' Caucus

cc:

MPP Effie J. Triantafilopoulos, Parliamentary Assistant to the Minister of Economic Development, Job Creation and Trade
MPP Andrew Dowie, Parliamentary Assistant to the Minister of Economic Development, Job Creation and Trade
MPP Nina Tangri, Associate Minister of Small Business
Stephen Rhodes, Deputy Minister for Economic Development, Job Creation & Trade
Anne Bermonte, Assistant Deputy Minister, Innovation and Economic Partnership, Division, Ministry of Economic Development, Job Creation and Trade
Western Ontario MPPs
Municipalities in Western Ontario

April 8, 2024

Honourable Andrea Khanjin, Ontario Minister of Environment, Conservation and Parks

Honourable Sylvia Jones, Ontario Minister of Health and Long-Term Care

Honourable Shelly Spence, Auditor General of Ontario

Via e-mail:

minister.mecp@ontario.ca

sylvia.jones@ontario.ca

comments@auditor.on.ca

Re: Recommended Phase Out of Free Well Water Testing in the 2023 Auditor General's Report

In the 2023 Auditor General's Value-for-Money Audit of Public Health Ontario (PHO) released in December 2023, recommendation number 5 states that PHO, in conjunction with the Ministry of Health (MOH), are to update and implement a laboratory modernization plan within 12 months to streamline the laboratory's operations.

https://www.auditor.on.ca/en/content/annualreports/arreports/en23/AR_publichealth_en23.pdf

This stemmed from a 2017 proposal by PHO, collaboratively with the MOH at the request of the Deputy Minister to close six of the 11 public health laboratory sites (Hamilton, Kingston, Orillia, Peterborough, Sault Ste. Marie and Timmins) and gradually discontinue private drinking water testing. The justification:

- Mitigating rising costs of maintaining facilities
- Establishing a more efficient operating model that reduces the rerouting of samples to other PHO laboratory sites

The proposed removal of PHO's free private drinking water testing is of concern to our Thames-Sydenham Source Protection Committee, particularly when Source Protection Regions have been directed by the Ministry of Environment, Conversation and Parks, Source Protection Branch, to deliver education and outreach to private well owners under the new Best Practices initiative.

In our region, we have been working with other Source Protection Authorities, service and community organizations such as the Lions, Optimists to co-host Best Practices 'Water Wise' events that encourage private well owners to sample their drinking water using the free microbial testing provided by the province. By distributing water sample bottles ahead of the event and delivering the samples to Huron Perth Public Health for lab analysis, most of the barriers to water sampling are removed. At these events 25% to 50% of a community's well water will be sampled in one day or night.

Well owners understand the importance of testing their well water; it is the inconvenience of doing so that is the barrier. One of the goals of the 'Water Wise' events is to encourage well owners to get in the habit of testing their water regularly as part of Best Practices for protecting their drinking water.

Private drinking water systems in Ontario do not have the legislated safeguards that are required for municipal/communal/public systems under the *Safe Drinking Water Act, 2002*. Only municipal water supply systems fall under the *Clean Water Act, 2006* and the Source Water Protection program. Health Canada's guidance on waterborne pathogens references three studies that determine that private systems are vulnerable and there is evidence that demonstrates they are more likely to contribute to gastrointestinal illness than public drinking water systems.

If the free water testing phase out recommendation is approved, well owners would have to use a commercial lab for a fee, which disincentivizes testing. When water is not monitored regularly, there is no way to know the true quality of the water, which puts people at increased risk of becoming ill. With private systems being stand-alone systems, any associated illnesses are isolated sporadic events and do not come to public attention like those seen during the Walkerton outbreak.

The private drinking water test data maintained by PHO has been used by researchers to publish evidence that helps support public health policy. Source Protection Committees can access data associated with their area, as was presented at our March 2023 meeting. The data can be used to inform well owners of regional water quality concerns and associated health risks. If PHO stops testing, this data and affiliated research will no longer be available.

In the Walkerton Inquiry Report [Part 2](#), Justice O'Connor concluded the privatization of laboratory testing of drinking water samples connected directly to the *E. coli* O157:H7 outbreak in Walkerton Ontario in May 2000. Twenty-four years later, there is a proposal to privatize water testing once again.

At the March 22nd, 2024 meeting of the Thames-Sydenham Source Protection Committee the following resolution was unanimously approved:

Recommendation

THAT the SPC direct staff to write a letter requesting that the province does not proceed with the recommended phase out of free private well water testing in Ontario or to close 6 water testing sites within our region.

Moved by Earl Morwood -seconded by Jarrod Craven

“RESOLVED THAT the SPC direct staff to write a letter to the Minister of the Environment, Conservation, and Parks, Minister of Health and General Auditor requesting that the province does not proceed with the recommended phase out of free private well water testing in Ontario or close water testing sites.”

CARRIED.

Thank you for your consideration of this request.

Sincerely,

A handwritten signature in black ink, appearing to read 'Julie Welker', with a stylized flourish at the end.

Julie Welker
Thames-Sydenham Source Protection Region
Source Protection Coordinator

CC: Thames-Sydenham Source Protection Committee
Honourable Sylvia Jones, Ontario Minister of Health and Long-Term Care
Honourable Andrea Khanjin, Ontario Minister of Environment, Conservation and Parks
Honourable Shelly Spence, Auditor General of Ontario

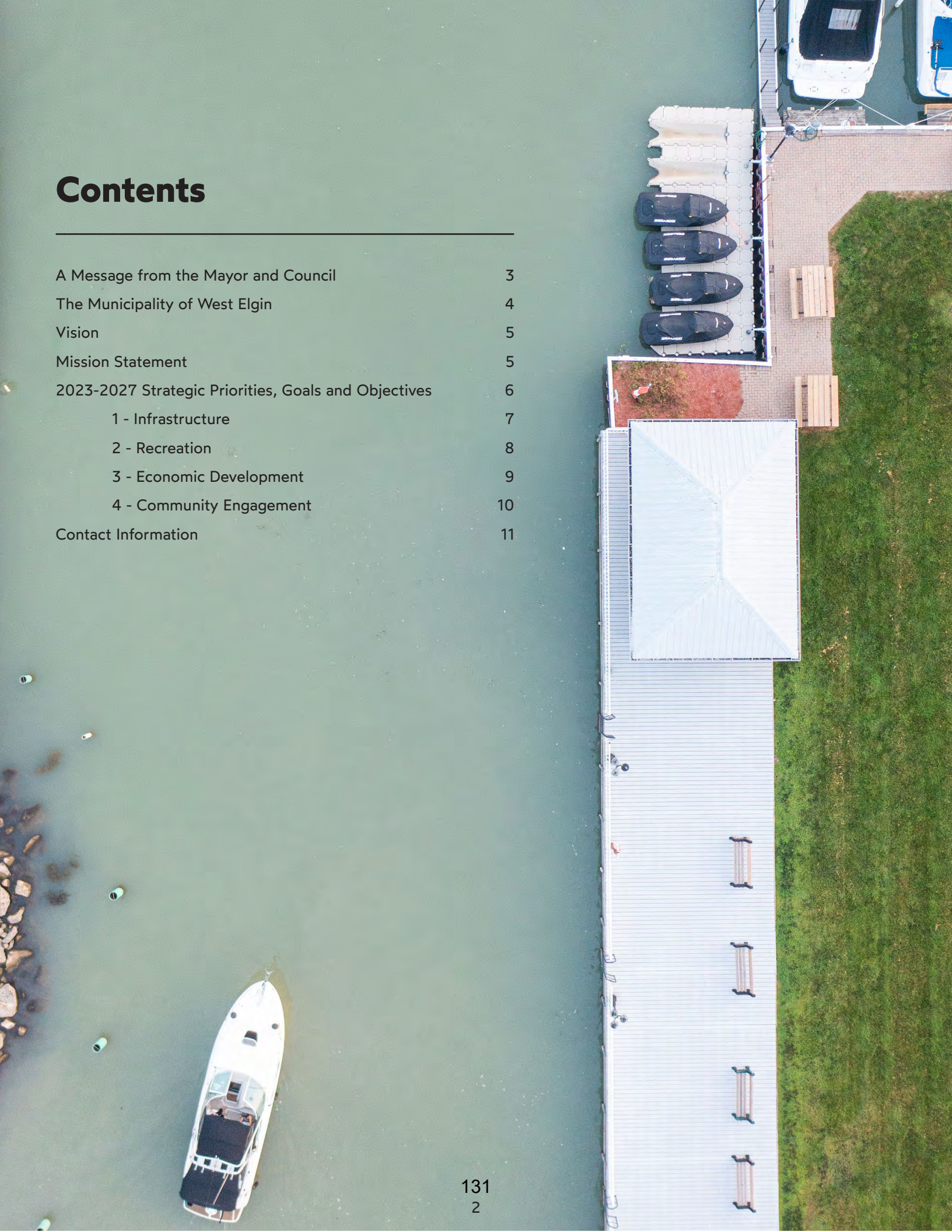


MUNICIPALITY OF
West Elgin

**2023-2027
Strategic Plan**

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A Message from the Mayor and Council

On behalf of the Municipality of West Elgin, we are pleased to present the 2023-2027 Strategic Plan, as a roadmap for our future. This plan was put together using the valuable input from the people in our community who provided feedback in our 2023 Fall Strategic Plan Survey. The survey results indicated what residents love about living in West Elgin and provided the municipality with valuable suggestions for areas of improvement.

Through the results, we can see it's clear that residents want to see improvements to infrastructure, increased recreation and leisure activities for all, strong economic support and growth while maintaining a lower cost of living, and enhanced communication between the municipality and residents. We assure you that every comment received was taken into consideration to form the 2023-2027 Strategic Plan.

Strategic Planning is a vital component to shape the future for West Elgin, and Council is committed to focusing on what matters most to the community and ensuring that the goals and objectives identified in this plan are met through the lens of our mission and vision.

Sincere thanks to all who contributed their time and expertise in the development of this plan. We will continue to rely on our community partnerships and public engagement to help achieve our goals.

Warm Regards

Mayor Richard Leatham

Municipality of West Elgin

The Municipality of West Elgin

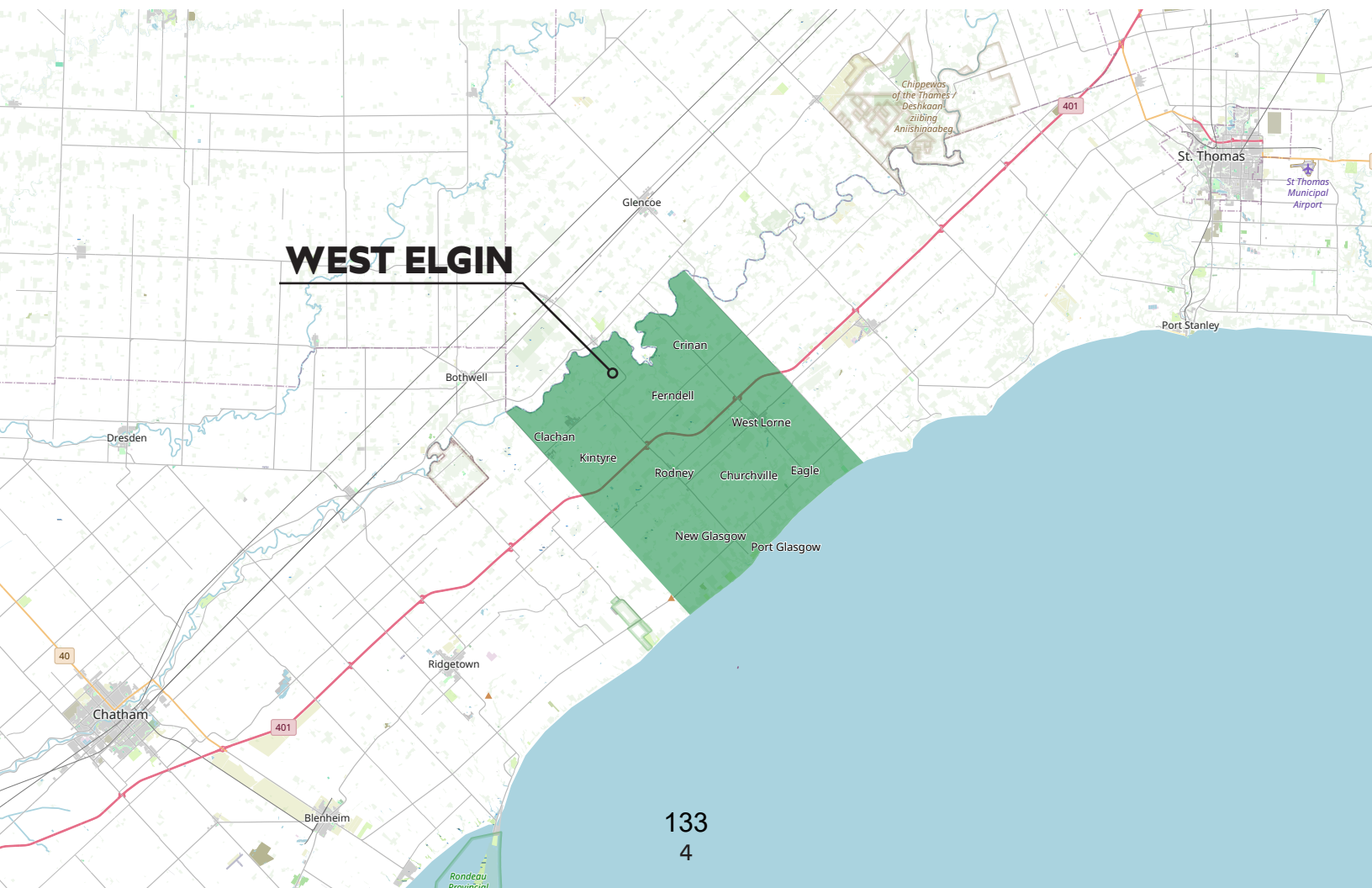
Located in southwestern Ontario, West Elgin is a vibrant municipality nestled amidst picturesque landscapes and a rich historical backdrop. With a population of approximately 5,060 residents, it offers a blend of rural charm and modern amenities. The Municipality was incorporated in 1998. It is an amalgamated municipality of the former Township of Aldborough, Village of Rodney and Village of West Lorne.

West Elgin boasts a diverse economy supported by agriculture, manufacturing, and small businesses. Its fertile farmlands yield crops ranging from corn and soybeans to fruits and vegetables, contributing significantly to the region's agricultural sector. Additionally, manufacturing facilities in the area produce a variety of goods, showcasing the municipality's economic resilience.

Nature enthusiasts and outdoor adventurers find ample opportunities for recreation amidst West Elgin's natural beauty. The nearby Lake Erie shoreline offers beaches and waterfront activities, while conservation areas and parks provide scenic trails for hiking, cycling, and birdwatching.

Rich in history, West Elgin preserves its heritage through historic sites, museums, and community events. Visitors can explore landmarks such as the Port Glasgow Marina and Beach which is well known for its perch and pickerel fishing or attend local festivals celebrating the region's cultural traditions.

Municipal Council consists of a Mayor, Deputy Mayor and three ward councillors. The Council provides policy direction to municipal staff for services relating to roads, drainage, water and sewage, parks and recreation, building, planning, waste management and administrative matters.



Vision

West Elgin embodies the unique small-town charm and rural identity that makes our community special, while fostering an environment of growth, opportunity, and inclusivity for all.



Mission Statement

To enhance the quality of life for residents and meet the needs of our business community by providing progressive, professional and financially sustainable services and leadership that reflects the needs of all those who work, live, visit, or play in West Elgin.

2023-2027 Strategic Priorities

Strategic Priorities identify the key areas that the Municipality will focus on to advance the achievement of our vision and mission. These areas of focus will influence decision-making, community engagement and investments, partnerships and other initiatives.

1 INFRASTRUCTURE IMPROVEMENT

To improve West Elgin's infrastructure to support long-term growth

2 RECREATION

To provide recreation and leisure activities to attract and retain residents

3 ECONOMIC DEVELOPMENT

To ensure a strong economy that supports growth and maintains a lower cost of living

4 COMMUNITY ENGAGEMENT

To enhance communication with residents

Each Strategic Priority has objectives associated with it to further define our work over the next four years.

1 INFRASTRUCTURE IMPROVEMENT

To improve West Elgin's infrastructure to support long-term growth

Objectives:

- 1.1 Forecast the enhanced needs of municipal infrastructure
- 1.2 Advocate for funding for infrastructure improvements
- 1.3 Advocate for funding for affordable housing for seniors



2 RECREATION

To provide recreation and leisure activities to attract and retain residents

Objectives:

- 2.1 Identify and collaborate with partners to run recreation programming
- 2.2 Enhance year round programming for all age groups, including the expansion of summer programming
- 2.3 Build multi-surface courts in West Lorne



3

ECONOMIC DEVELOPMENT

To ensure a strong economy that supports growth and maintains a lower cost of living

Objectives:

- 3.1 Attract more small businesses, retail and industry to West Elgin
- 3.2 Explore transportation services to St. Thomas
- 3.3 Enhance the view of West Elgin as a tourism destination



4

COMMUNITY ENGAGEMENT

To enhance communication with residents

Objectives:

4.1 Implement the new software for automatic texting

4.2 Expand the use through all communications channels





MUNICIPALITY OF
West Elgin

Municipality of West Elgin
22413 Hoskins Line
Rodney, ON N0L 2C0

Phone: 519-785-0560

Fax: 519-785-0644

www.westelgin.net



Office of the Warden, C.A.O. & Clerk
Hastings County

235 Pinnacle St. Postal Bag 4400,
Belleville ON K8N 3A9

Tel: (613) 966-1311

Fax: (613) 966-2574

www.hastingscounty.com

April 17, 2024

Honourable Doug Ford, Premier of Ontario
Premier of Ontario
Legislative Building
Queen's Park
Toronto ON M7A 1A1

Delivered via email

doug.fordco@pc.ola.org

premier@ontario.ca

RE: Hastings County Motion regarding sustainable infrastructure funding for small rural municipalities

Please be advised that Hastings County Council, at its meeting held on March 28, 2024, passed the following resolution:

WHEREAS Ontario's small rural municipalities face insurmountable challenges to fund both upfront investments and ongoing maintenance of their capital assets including roads and bridges and water wastewater and municipally owned buildings including recreational facilities and libraries;

WHEREAS in 2018, the Ontario government mandated all Ontario municipalities to develop capital asset management plans with the stipulation that they be considered in the development of the annual budget;

WHEREAS small rural municipalities (of 10,000 people or less) are facing monumental infrastructure deficits that cannot be adequately addressed through property tax revenue alone;

WHEREAS the only application approved through the recently awarded Housing Accelerator Fund to a small rural municipality was to Marathon Ontario, who received an allocation of \$1.9 million dollars while over \$1.369 billion going to Ontario's large urban centres, resulting in a 0.2% investment in rural Ontario;

WHEREAS the Ontario Government has committed \$9.1 billion to Toronto alone to assist with operating deficits and the repatriation of the Don Valley and Gardner Expressway;

WHEREAS small rural Ontario cannot keep pace with the capital investments required over the next 20 years unless both the Provincial and Federal Governments come forward with new sustainable infrastructure funding;

WHEREAS it is apparent that both the Federal and Ontario Governments have neglected to recognize the needs of small rural Ontario;

NOW THEREFORE BE IT RESOLVED THAT Hastings County call on the Ontario and Federal Government to implement sustainable infrastructure funding for small rural municipalities;

AND THAT small rural municipalities are not overlooked and disregarded on future applications for funding;

AND THAT both the Federal and Ontario Governments begin by acknowledging that there is an insurmountable debt facing small rural municipalities;

AND THAT both the Federal and Ontario Governments immediately commission a Working Group that includes a member of the Eastern Ontario Wardens Caucus, to develop a plan on how to deal with the impending debt dilemma;

AND FINALLY THAT this resolution be forwarded to The Honourable Justin Trudeau, Prime Minister of Canada, The Honourable Sean Fraser, Minister of Housing, Infrastructure and Communities of Canada; Michel Tremblay Acting President and CEO, Canada Mortgage and Housing Corporation; The Honourable Doug Ford, Premier of Ontario; The Honourable Kinga Surma, Ontario Minister of Infrastructure; The Honourable Paul Calandra, Ontario Minister of Municipal Affairs and Housing; MP Shelby Kramp-Neuman, Hastings-Lennox Addington; MPP Ric Bresee Hastings-Lennox Addington, AMO, ROMA, FCM, Eastern Ontario Wardens' Caucus and all Municipalities in Ontario.

If you have any questions regarding the above motion, please do not hesitate to contact me directly.

Sincerely,



Cathy Bradley
Director of Legislative Services

Dear Council Members,

I hope this letter finds you well. I am writing to inform you of our plans to host a fundraiser at Miller Park on May 18th, 2024 in support of Lupus Canada and to kindly request your consideration in waiving the fees associated with renting the fields for this event.

As someone who personally struggles with lupus, this cause is incredibly important to me. Lupus is a chronic autoimmune disease that affects millions of people worldwide, and raising funds and awareness is vital in supporting those affected by this condition.

Our main event will be a soccer tournament, but we have also planned various activities to engage the community and raise additional funds. These activities include food trucks, mini-games, a coloring contest for kids, a bake sale, an information booth, raffle prizes, merchandise for sale, and small business vendors. We believe that these activities will not only contribute to the success of the fundraiser but also provide a fun and enjoyable experience for all participants.

Given the charitable nature of our event and the importance of raising awareness for lupus, we kindly ask that the council consider waiving the fees for renting the fields at Miller Park. By doing so, you will not only support our cause but also demonstrate the council's commitment to fostering community engagement and support for important health initiatives.

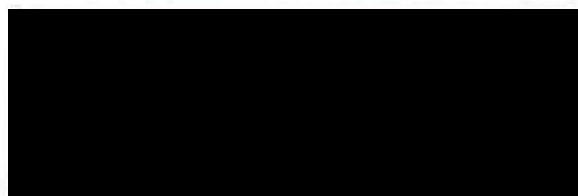
We assure you that we will adhere to all rules and regulations set forth by the council regarding the use of the park facilities, and we are more than willing to provide any additional information required for consideration of our request.

Thank you for taking the time to consider our proposal. We look forward to your favorable response and the opportunity to work together to make this fundraiser a success.

Sincerely,

Dani Rohatuk

lupusfundraisercanada@gmail.com



believed to contribute to the development of lupus. Early diagnosis and appropriate management can help individuals with lupus lead fulfilling lives despite the challenges posed by the disease.

Lupus can make life challenging for several reasons, as it is a chronic autoimmune disease that can affect multiple organs and systems in the body. The impact of lupus on an individual's life can vary widely, and factors such as the severity of symptoms, the organs affected, and how well the disease is managed all play a role. Here are some reasons why lupus can make life difficult for those affected:

Variable Symptoms: Lupus is known for its diverse and often unpredictable symptoms. Fatigue, joint pain, skin rashes, fevers, and organ inflammation are common, but the range of symptoms can make it challenging for individuals to predict how they will feel on any given day.

Fluctuating Disease Activity: Lupus tends to be characterized by periods of increased disease activity (flares) and periods of reduced or no symptoms (remissions). The fluctuating nature of the disease can make it difficult for individuals to plan and engage in daily activities consistently.

Physical Limitations: Joint pain, stiffness, and muscle aches are common symptoms of lupus, which can limit mobility and make physical activities more challenging. This can impact an individual's ability to work, exercise, or perform routine tasks.

Organ Involvement: Lupus can affect various organs, including the kidneys, heart, lungs, and nervous system. In severe cases, organ involvement can lead to significant health issues, requiring intensive medical management and impacting overall quality of life.

Medication Side Effects: The medications used to manage lupus symptoms and prevent flares can have side effects. Individuals with lupus may need to take a combination of medications, and finding the right balance can be a complex process. Some medications may cause side effects that contribute to the overall difficulty of managing the disease.

Emotional and Mental Health Impact: Living with a chronic illness like lupus can take a toll on emotional well-being. Dealing with pain, fatigue, uncertainty, and potential lifestyle changes can contribute to stress, anxiety, and depression.

Social and Work Challenges: Lupus can affect a person's ability to work, and individuals may face challenges in maintaining regular employment

due to health-related issues. Social activities may also be impacted, as individuals may need to make adjustments based on their health status.

Financial Strain: The cost of medical care, medications, and potential lifestyle adjustments can lead to financial strain for individuals with lupus. This can add an additional layer of stress and difficulty to their lives.

Despite these challenges, it's important to note that with proper medical care, a supportive network, and lifestyle adjustments, many individuals with lupus lead fulfilling and productive lives. Support from healthcare professionals, friends, and family, as well as organizations like the Lupus Foundation, can play a crucial role in helping individuals manage the challenges associated with lupus.

What is the purpose of the fundraiser?

Funding for Lupus Canada is crucial for several compelling reasons, and supporting this cause can make a meaningful impact on the lives of individuals affected by lupus. Here are some key reasons why fundraising for Lupus Canada is essential:

1. **Limited Treatment Options:** Lupus is a complex and unpredictable autoimmune disease with no cure. Current treatment options are often limited, and individuals with lupus may experience a range of symptoms affecting various organs. Funding is essential for research aimed at developing more effective treatments and, ultimately, finding a cure for lupus.
2. **Raise Awareness:** Lupus is a relatively misunderstood and under-recognized disease. Fundraising efforts can contribute to raising awareness about lupus within the general public, among healthcare professionals, and even among those directly impacted by the disease. Increased awareness can lead to earlier diagnosis, better support, and improved quality of life for individuals with lupus.
3. **Support Services:** Individuals with lupus often face physical, emotional, and financial challenges. Lupus Canada provides valuable support services such as educational resources, counseling, and assistance programs. Fundraising helps ensure that these services can be expanded and offered to a broader range of individuals in need.
4. **Research Advancements:** Ongoing research is essential for understanding the underlying causes of lupus, developing more accurate diagnostic tools, and discovering new treatment options. Funds raised for Lupus Canada contribute directly to supporting research initiatives that aim to improve the lives of those affected by lupus.

5. **Community Building:** Fundraising activities bring people together and create a sense of community among individuals affected by lupus, their families, and friends. This sense of community is invaluable in providing emotional support, reducing feelings of isolation, and fostering a network for sharing experiences and advice.
6. **Advocacy Efforts:** Lupus Canada engages in advocacy efforts to promote policies and practices that benefit individuals with lupus. Funds raised can be used to support these advocacy initiatives, helping to create a more supportive and understanding environment for people living with lupus.
7. **Education and Training:** Funding supports educational programs and training for healthcare professionals, enabling them to better understand lupus and provide improved care to patients. This can lead to earlier diagnosis, more effective management of symptoms, and better overall outcomes for individuals with lupus.

In conclusion, fundraising for Lupus Canada is an investment in the well-being of those living with lupus. By supporting research, raising awareness, providing essential services, and fostering a sense of community, your contributions can make a meaningful difference in the lives of individuals affected by this challenging autoimmune disease.



The Corporation of the Municipality of West Elgin

By-Law No. 2023-30

A By-law to Authorize the issue of Debentures in the principal amount of \$12,420.79 for the construction of McColl Drain.

Whereas Section 9 of the *Municipal Act, 2001, S.O. 2001, c.25*, as amended, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority; and

Whereas The Corporation of the Municipality of West Elgin deems it expedient to borrow money from Salus Mutual for the construction of McColl drain, by the issue and sale of debentures of this municipality in the principal amount of \$12,420.79, bearing interest at the rate of 5.00% per annum, payable annually, which is the amount of debt intended to be created by the By-law;

Now Therefore the Council of the Corporation of the Municipality of West Elgin enacts as follows:

1. That for the purposes of the aforesaid, debentures shall be issued by The Corporation of the Municipality of West Elgin in the principal amount of \$12,420.79, bearing interest at the rate of 5.00% per annum payable annually on the 25th day of May in each year.
2. That the said debentures shall be dated the first day of May and shall be payable in five (5) annual installments of principal and interest payable in respect of such debentures in the years 2025 to 2029 inclusive, as set forth in Schedule "A" attached hereto. The amount of interest paid in the year 2029 shall be adjusted, if necessary.
3. That the said payments of principal and interest shall be payable in Canadian funds.
4. That the said debentures shall be sealed with the seal of The Corporation of the Municipality of West Elgin and shall be signed by the Mayor and the Treasurer.
5. That all sums required to pay off the installments of principal of the debentures and to pay interest thereon as set out in Schedule "A" attached hereto, shall be levied and raised in the years 2025 to 2029, inclusive, by a special rate, over and above all other rates, upon the rateable property as set out in Schedule "B" at the same time and in the same manner as other rates, but shall not be necessary to levy in any year a greater amount than is required to pay the said installments of principal and interest after taking into account receipts from any other source in respect of said works.

6. The amount of \$12,420.79 is within the borrowing limits as prescribed by the Local Planning Appeals Tribunal.
7. That the debentures shall contain a clause providing for the registration thereof pursuant to Section 408 of the *Municipal Act, 2001, S.O. 2001, c.25*, as amended.
8. The Corporation shall have the right, at its option, to redeem the said debentures on any interest payment date prior to maturity by payment of the unmatured principal amount together with interest accrued to the date set for redemption.
9. This By-Law shall come into full force and effect upon final passage.

Read a first, second, and third time and passed this 25th day of April 2024.

Richard Leatham, Mayor

Terri Towstiuc, Clerk



MUNICIPALITY OF
West Elgin

Debenture Schedule

Debenture No. **WDEB2024-01**

By-law No. **2024-030**

2021 McColl Drain Construction

Project: **McColl Drain Construction**
 Amount: **12,420.79**
 Years: **5**
 Interest Rate: **5.00%**
 Annual Payment: **\$2,868.89**

Name: **Salus Mutual**
 Address: **29584 Pioneer Line
 PO Box 312
 Dutton, ON NOL 1J0
 Tel. 519-762-3530**

<u>Date</u>	<u>Open</u>	<u>Interest</u>	<u>Principal</u>	<u>Close</u>
2025	12,420.79	621.04	2,247.85	10,172.94
2026	10,172.94	508.65	2,360.24	7,812.70
2027	7,812.70	390.63	2,478.25	5,334.44
2028	5,334.44	266.72	2,602.17	2,732.28
2029	2,732.28	136.61	2,732.28	0.00

The Corporation of the Municipality of West Elgin agrees to pay all amount(s) owed for Debenture No. WDEB2023-01 over the period of five (5) years, with the first payment on Debenture WDEB2023-01 to be processed on May 25, 2024.

Salus Mututal

Municipality of West Elgin

Authorized Signature

Richard Leatham, Mayor

Date

Date

Magda Badura, Treasurer

Date

Schedule "B" to By-Law No. 2024-30

<u>Roll#</u>	<u>Amount</u>
34-34-000-070-05800-0000	<u>12,420.79</u>
	<u>\$ 12,420.79</u>



MUNICIPALITY OF West Elgin

The Corporation of the Municipality of West Elgin

By-Law No. 2024-31

Being a By-Law to Amend the Municipality of West Elgin Comprehensive Zoning By-Law No. 2015-36 for 176 Munroe Street

Whereas the Council of the Corporation of the Municipality of West Elgin deems it advisable to amend By-law No. 2015-36, as amended, being the Comprehensive Zoning By-law of the Municipality of West Elgin:

Now Therefore the Council of the Corporation of the Municipality of West Elgin enacts as follows:

1. That Schedule "C" (West Lorne) Map 2 to By-law No. 2015-36, is hereby amended by changing the subject property from Residential First Density (R1) Zone to a Site-Specific Residential First Density Special Use Regulation 10 (R1-10) Zone, for those lands angle hatched and described as R1-10 on Schedule "A" attached hereto and forming part of this By-law, being Lot 11, Blk B, Plan 75, in the Municipality of West Elgin, in the County of Elgin.
2. That By-law No. 2015-36, as amended, is hereby further amended by adding the following subsection to Section 8.3 Site-Specific Zones:

"8.3.11 a) Defined Area

R1-10 as shown on Schedule "C", Map 2.

b) Permitted Uses

home occupation
single unit dwelling
townhouse dwelling limited to a maximum of five dwelling units

c) Notwithstanding the provisions of Section 8 of the By-law, for the lands zoned R1-10 the following Zone Standards apply:

i)	Minimum Lot Area	800 sq. m
ii)	Minimum Lot Frontage (interior lot)	20 m
iii)	Minimum Front Yard	7.5 m
iv)	Minimum Interior Side Yard (easterly)	2 m
v)	Minimum Interior Side Yard (westerly)	6 m
vi)	Minimum Rear Yard	1.8 m
vii)	Maximum Lot Coverage	50%

d) Notwithstanding Section 4.18.1 a five-unit townhouse dwelling shall provide a minimum of 1 parking space per dwelling unit.

e) Notwithstanding Section 4.18.3 parking may be located in a front yard.

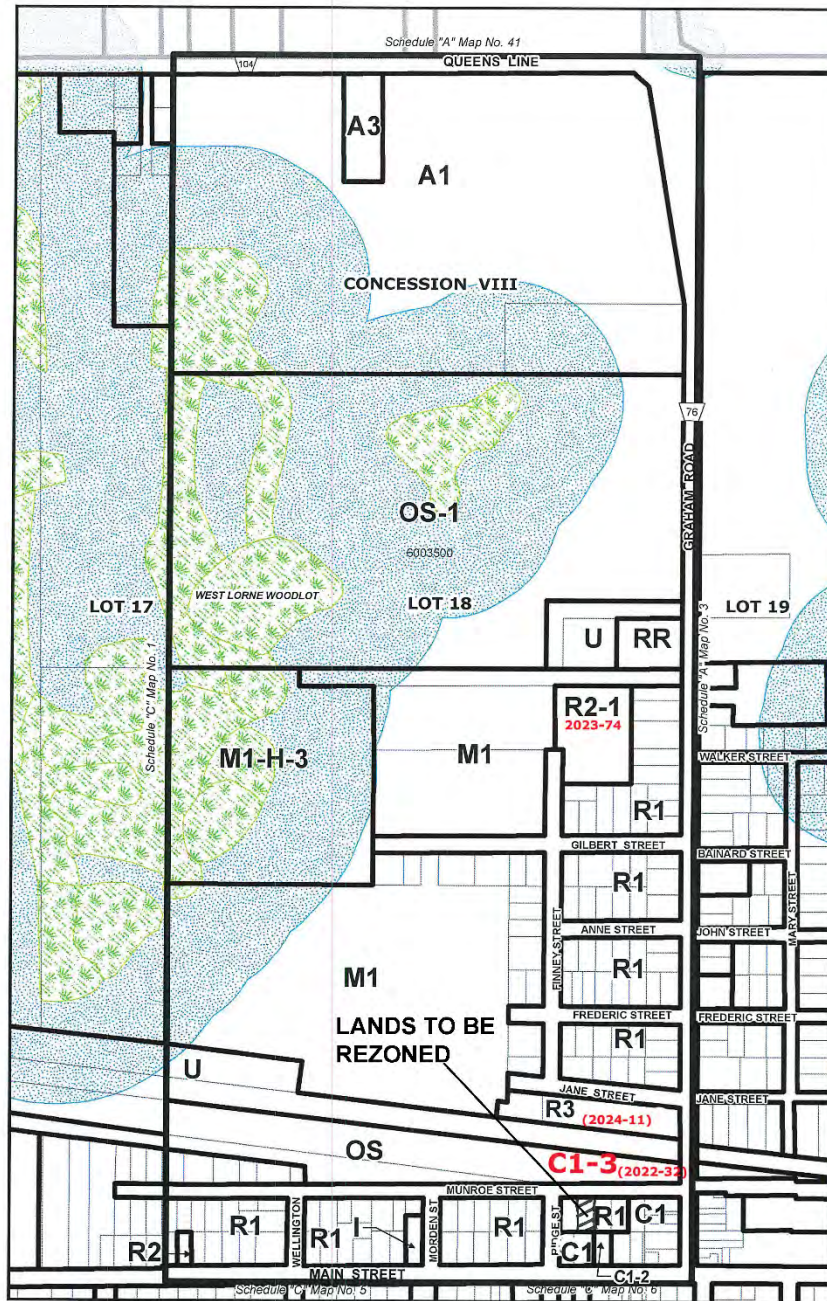
3. This By-law comes into force upon the day it is passed in the event an appeal has not been filed with the Clerk within the time prescribed by the Planning Act, R.S.O. 1990, as amended. In the event an appeal is filed with the Clerk within the time prescribed by the Planning Act, R.S.O. 1990, as amended, the By-law shall be deemed not to have come into force until the appeal has been finally disposed of, whereupon the By-law, except for such parts as are repealed or amended as so directed by the Ontario Land Tribunal (OLT), shall be deemed to have come into force on the day it was passed.

Read a first, second, and third time and finally passed this 25th day of April 2024.

Richard Leatham
Mayor

Terri Towstiuć
Clerk

SCHEDULE 'A'

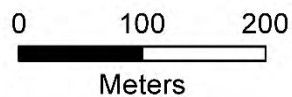


This is Schedule "A" to By-law No. 2024-31
 passed on the 25th day of April, 2024

MAYOR

CLERK

MUNICIPALITY OF WEST ELGIN
 Comprehensive Zoning By-Law
 2015-36 SCHEDULE 'C' MAP 2





MUNICIPALITY OF **West Elgin**

The Corporation of The Municipality of West Elgin

By-Law 2024-32

Being a By-Law to appoint members to the various Boards, Committees and Authorities in the Municipality of West Elgin, and Repeal By-law 2023-79.

Whereas the *Municipal Act 2001*, as amended, Section 8 confers broad authority on municipalities thereby allowing them to govern their affairs as they consider appropriate and to enhance their ability to respond to municipal issues; and

Whereas the Council of the Municipality of West Elgin deems it expedient to appoint persons to provide for and assist in the administration, protection and management of the Municipality; and

Now Therefore Be It Resolved That the Council of The Corporation of the Municipality of West Elgin enacts as follows

1. Application

- 1.1 In the event of conflict with provincial legislation, the provisions of the provincial legislation shall prevail.
- 1.2 This by-law does not apply to a Compliance Audit Committee established by Council under the provisions of the Municipal Elections Act, 1996, as amended.
- 1.3 The Clerk is responsible for establishing and updating from time to time any forms which may be required by this by-law.

2. Definitions

- a) "Ad Hoc Committee" means a Committee established by Council to review a specific matter and once the Committee has reported to Council with respect to its findings and recommendations, the Committee is automatically dissolved;
- b) "CAO/Treasurer" means the Chief Administrative Officer and Treasurer, or his or her designate;
- c) "Council" means the Council of The Corporation of the Municipality of West Elgin;
- d) "Council Member" means the Mayor or a Councillor;

- e) "Member" means a person, including a Council Member, appointed to serve on a Board or Committee established under this by-law;
- f) "Procedural By-Law" means the Municipality of West Elgin Procedural By-Law 2018-43, as amended, and any successor procedural by-law adopted by Council;
- g) "Statutory Board or Committee" means a committee or local board that Council is required by provincial legislative to establish; and
- h) "Standing Committee" means a committee established by Council and consisting solely of Members of Council.

3. Creation and Disposition of Committees

3.1 Ad Hoc Committees

Council may from time to time, by resolution, establish such Ad Hoc Committees as it deems appropriate to provide recommendations to Council on a specific initiative or matter. Ad Hoc Committees shall be discontinued by Council resolution when their mandate has been completed.

3.2 Advisory Committees

Council may from time to time, by resolution, establish such Advisory Committees as it deems appropriate to provide recommendations to Council on a specific matter.

3.3 Local Boards

Council may from time to time, by by-law, establish such Local Boards as it deems appropriate to carry out those functions which Council may lawfully authorize such Local Boards to perform, pursuant to the statute authorizing the creation of the Local Boards.

3.4 Standing Committee

Council may from time to time, by by-law, establish such Standing Committees as it deems appropriate to address matters.

4. Terms of Reference

- 4.1 Whenever possible, the Terms of Reference for a committee shall be established by Council in conjunction with the creation of the Ad Hoc or Advisory Committee. In circumstances where to do so is not possible as a prelude to undertaking any other action, staff may be directed to prepare a proposed Terms of Reference for approval concurrent with the recruitment and first meeting(s) of the Committee.

5. Terms of Office

- 5.1 That appointments shall be for the Term of Council unless otherwise specified.
- 5.2 Resignation, Withdrawal or Removal from Office
Members may resign from office at any time by submitting a letter of resignation to the Clerk and such resignation shall be effective upon receipt of such letter by the Clerk. Normally resignations are tabled for the information of Council at a subsequent meeting.

5.3 Continuation Where a Member is Retired

It is intended that all Local Boards and Committees shall have the membership as set forth in the Terms of Reference for that entity. Where a Member resigns or is removed from office, Council shall determine within two (2) months whether to select a new Member or amend the Terms of Reference respecting the membership of that entity.

5.4 Attendance

Members are expected to attend all Meetings. Should an appointee engage in a course of absenteeism, as reflected in the minutes of the Local Boards and Committees, Council may, with or without a recommendation from the Local Boards and Committees, resolve to remove said Member from office.

6. Membership

- 6.1 The Mayor shall be an ex-officio Member of all Committees and Local Boards as may be established from time to time. Ex-officio Member may take part in Committee discussions and may take part in the vote, but is not counted in order to form a quorum.
- 6.2 The Members for each Local Board shall be appointed from time to time by by-law or resolution until such time as the by-law is amended.
- 6.3 All vacancies for Local Boards and Committees shall be advertised in the local media and any manner determined by the Clerk.
- 6.4 All applications shall be submitted on a form established by the Clerk. Such applications shall be considered public documents. All applications received shall be kept by the Clerk until the end of the term of the current Council.
- 6.5 The selection of applicants shall be confirmed in an open Council Meeting. Nonetheless, given that aspects of the selection process may touch upon matters of a personal nature, Council may, at its discretion, review applications for office in a Closed Session Meetings prior to confirming appointments at an open Council Meeting.
- 6.6 All Members of Local Boards and Committees must at all times during their term of office be a resident within the municipality, or an owner of land within the municipality, or a tenant for the purposes of business tax as shown on the last revised Assessment Rolls for the municipality.
- 6.7 Upon selection by Council and prior to undertaking any activity associated with the Local Boards and Committees, all appointees shall complete a Committee Declaration of Appointed Office and Authorization Form to Release Personal Information approved by the Clerk. The format of the Committee Declaration of Appointed Office and Authorization Form to Release Personal Information shall be approved by the Clerk.

7. Administrative Support

- 7.1 The duties of the Secretary to each Committee shall be carried out by Clerk or Alternate. Where the staff person appointed by the CAO/Treasurer is unavailable, the Committee or Local Board Members shall appoint a person as Secretary for the purposes of that Meeting.
- 7.2 The Secretary shall prepare an Agenda and attachments at the direction of the appropriate Chair and shall make such materials available to all Council Members, to the Committee Members, to the CAO/Treasurer.
- 7.3 The Secretary shall provide Notice of the Meeting to the public in accordance with the provisions in the current or Procedural By-Law applicable provincial legislation.

8. Open Meetings and Notice of Meetings

- 8.1 All Meetings of Ad Hoc and Advisory Committees and Local Boards shall be open to the public, except as provided for in the Municipal Act, and Committee/Board Members shall observe all provisions respecting Closed Session Meetings.

9. Procedures and Rules of Debate

- 9.1 Procedures and rules of debate as set out in the Procedural By-law shall apply in the conduct of all Committee Meetings.
- 9.2 It is intended that the conduct of all Local Board Meetings shall be respectful, and the Meeting shall incorporate all statutory requirements in relation to that Local Board.
- 9.3 The order of business shall include disclosures of pecuniary interest and the general nature thereof.

10. Enactment

- 10.1 That Schedule "A" being a listing of Council appointments, attached hereto, is hereby adopted and forms and integral part of the by-law.
- 10.2 That this By-Law shall take effect and come into force on the third and final reading thereof.
- 10.3 That By-law 2023-79 be hereby repealed.

Read a first, second and third and final time this 25th day of March, 2024.

Taraesa Tellier, Deputy Mayor

Terri Towstiuc, Clerk

Schedule "A" to By-Law 2024-32

Committee of Adjustment: All of Council, as per the current Committee of Adjustment appointment By-law

Property Standards Committee: All of Council, as per the Property Standards By-law

Economic Development: Councillor Michelle Navackas
Councillor Bill Denning

West Elgin Committee Centre Board of Management (Arena):
Councillor Ryan Statham
Councillor Bill Denning

West Elgin Recreation Committee: Deputy Mayor Tellier
Councillor Michelle Navackas

Community Policing Committee: Councillor Navackas

Four Counties Transit Board: Councilor Ryan Statham
Councillor Michelle Navackas

Healthy committees Partnership Committee: Councillor Bill Denning

Lower Thames Conservation Authority: Mayor Richard Leatham

Tri-County Water Board of Management: Mayor Richard Leatham (*Alternate Only*)
Deputy Mayor Taraesa Tellier
Councillor Ryan Statham
Councillor Bill Denning
Councillor Michelle Navackas

West Elgin Community Health Centre Support Planning Committee:
Mayor Richard Leatham

West Lorne Heritage Home Board of Directors: Deputy Mayor Taraesa Tellier

Elgin Land Division: West Elgin Appointee, Dugald Aldred

Rodney Aldborough Agricultural Society: Councillor Michelle Navackas

Youth Task Team Committee: Councillor Michelle Navackas

Dutton Dunwich West Elgin Housing Stability Coalition: Councillor Bill Denning

Old Town Hall, Ad Hoc Committee: Deputy Mayor Taraesa Tellier

Rodney Park Revitalization Committee: Councillor Ryan Statham



MUNICIPALITY OF
West Elgin

The Corporation of the Municipality of West Elgin

By-Law No. 2024-33

Being a By-law to Authorize the Execution of a Site Plan Agreement with V & V Enterprises Inc (12450 Furnival Road), and Repeal By-law 2024-27

Whereas Section 9 of the *Municipal Act, 2001, S.O. 2001, c.25*, as amended, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority; and

Whereas Section 20 of the *Municipal Act, 2001, S.O. 2001* as amended authorizes a municipality to enter into agreements; and

Whereas it is deemed expedient that The Corporation of the Municipality of West Elgin enters into an Agreement with V & V Enterprises Inc. (12450 Furnival Road)

Now Therefore the Council of the Corporation of the Municipality of West Elgin enacts as follows:

1. That the Corporation of the Municipality of West Elgin hereby authorizes the Site Plan Agreement with V & V Enterprises Inc. (12450 Furnival Road) Attached hereto as "Schedule A".
2. That the Mayor and CAO are hereby authorized and directed to execute such agreement and any related documents and affix the Seal of the Corporation of the Municipality of West Elgin thereto.
3. This by-law shall come into force and effect on April 25, 2024.
4. That By-law 2024-27 is hereby repealed.

Read a first, second, and third time and passed this 25th day of April 2024.

Richard Leatham, Mayor

Terri Towstiuc, Clerk



MUNICIPALITY OF **West Elgin**

Site Plan Agreement – V & V Enterprises Inc. (12450 Furnival Road)

This Agreement made in triplicate this 11th day of April, 2024

-BETWEEN-

V & V Enterprises Inc.

hereinafter called the “**Owner**”

-AND-

The Corporation of the Municipality Of West Elgin

hereinafter called the “**Municipality**”

Whereas the Owner represents that they are the registered owner of those lands and premises in the former Township of Aldborough, now in the Municipality of West Elgin, in the County of Elgin and outlined in heavy solid lines on Schedule “A” attached hereto and forming part of this Agreement (hereinafter called the “parcel”);

And Whereas the Owner proposes to construct a residential development (8, 4-unit townhouse dwellings, 32 units total and 2, 2 unit semi-detached dwellings (4 units total) in accordance with the Site Plan prepared by Spriet Associates Limited. (as attached) including the Site Plan, Site Servicing Plan, Grading Plan and Notes and Detail SP1 (dated January 8, 2024, SP2 (dated March 26, 2024), SP3 (dated March 26, 2024) & SP4 (dated January 8, 2024), inclusive (hereinafter called the “plans”) attached hereto as Schedule “B”;

And Whereas the Municipality is agreeable to the use and development of the parcel as shown on the site plan on the condition that the Owner enters into an agreement with the Municipality on certain specified terms;

And Whereas the parcel is zoned for the purposes proposed by the Owner;

And Whereas the parcel lies within an area of site plan control;

And Whereas within an area of site plan control, the Municipality, pursuant to Section 41 of the Planning Act, R.S.O. 1990, as amended, has the authority to approve plans and drawings respecting development, to require certain dedications or improvements to the

satisfaction of, and at no expense to, the Municipality, and further to enter into this Agreement with the Owner;

Now Therefore This Agreement Witnesseth that in consideration of the sum of ONE DOLLAR (\$1.00) of lawful money of Canada now paid by the Municipality to the Owner, the Owner covenants and agrees with the Municipality to do and perform at their own expense the following:

The following Schedules, acting as a legal description of the Land affected by this Agreement, the plans required by the Municipality pursuant to Section 41 of the Planning Act, R.S.O. 1990, as amended, and specifics of the services being provided are hereby declared to form part of this Agreement, comprise the Development, and are attached to this Agreement:

Schedule	Description
Schedule A	Location Map
Schedule B	Approved Site Plan (as attached)

The attached Schedules are hereby approved by the Municipality subject to the following conditions:

- The following works or matters will be provided by the Owner to the Municipality's satisfaction and at no expense to the Municipality.
- The Owner agrees that the Development will be completed in accordance with the attached Schedules. Any item not clearly included within the Schedules or included within this Agreement is deemed prohibited and shall only be permitted by means of an amendment to this Agreement.

1. **Entrance**: The Owner agrees to construct new entrances to the requirements and standards of the road authority and to hard surface the entrances between the front lot line and the traveled portion of Furnival Road as shown on the site plan to the satisfaction and approval of the road authority. The Owner agrees to provide any associated culverts (if required) within the County Road allowance as shown in Schedule 'B'.

The Owner agrees to obtain all required permits from the related regulatory and approval authorities prior to installation and shall install the related works in accordance with all specifications provided by the regulatory and approval authorities.

2. **Driveways and Parking Areas**: The Owner agrees that all driveways shall be constructed and hard surfaced to the satisfaction of the Municipality.
3. **Exterior Lighting**: The Owner agrees that all exterior lighting of the parcel, including lighting affixed to any building, shall be full cut-off, dark sky compliant, oriented and its intensity controlled so as to prevent glare onto adjacent properties and roads to the

satisfaction of the Municipality. All exterior lighting shall be directed away from adjacent properties. Acceptable lighting will be provided to ensure the safety and security of the Public and the Development.

4. **Canada Post (if applicable):** The Owner agrees to:
- i) consult with Canada Post to determine suitable permanent locations for the Community Mail boxes, The Owner will then indicate these locations on the appropriate servicing plans;
 - ii) Prior to offering any units for sale or rent, to display a map on the wall o the sales office in place readily accessible to potential homeowners or tenants that indicates the location of all Community Mail Boxes within the development, as approved by Canada Post;
 - iii) include in all offers of purchase and sale a statement which advises the purchaser that mail will be delivered via Community Mail Boxes, The Owner also agrees to note the locations of all Community Mail Boxes within the development, and to notify affected homeowners of any established easements granted to Canada Post to permit access to the community Mail Box;
 - iv) provide a suitable and safe temporary site for a Community Mail Box until curbs, sidewalks and final grading are completed at the permanent Community Mail Box locations, Canada Post will provide mail delivery to new residents as soon as the homes are occupied;
 - v) provide the following for each Community Mail Box site and to include these requirements on the appropriate servicing plans:
 - a. any required walkway across the boulevard, per municipal standards;
 - b. any required curb depressions for wheelchair access, with an opening of at least two meters (consult Canada Post for detailed specifications)
 - c. a Community Mail Box concrete base pad pe Canada Post specifications.
5. **Fire Services and Routes (if applicable):** The Owner agrees that all fire routes shall have a minimum width of 6 meters and shall be constructed such that they can accommodate and support firefighting equipment weighing fifteen (15) tonnes during all weather conditions.
6. **Fire Hydrants (if applicable):** The Owner agrees that the maintenance of all fire hydrants and connections on private property and shown in the applicable attached Schedule(s) shall be the responsibility of the Owner and maintenance shall be performed to the Municipality's satisfaction. The location and installation of all required fire hydrants shall be approved by the Municipality.

All required fire hydrants will be supplied and installed at the Owner's expense to the satisfaction of the Municipality. The aforementioned fire hydrants shall be maintained by the Owner at the Owner's sole expense.

7. **Site Services and Drainage:** The Owner agrees to the following specific to servicing and drainage:

- Surface drainage shall be accommodated on site. The rate of post-development surface run-off directed towards adjacent properties and road allowances shall not exceed pre-development run-off rates.
- The site shall adequately drain to the Municipality's satisfaction and in accordance with the applicable attached Schedule(s) such that the flow of water resulting from any grading and drainage facilities does not create erosion issues nor does it aggravate existing issues on the site or adjacent lands. The flow of water shall not create a drainage issue on the site or adjacent lands.
- The site grading shall comply with all elevations noted on the grading plan(s) as included within the applicable attached Schedule(s).
- Sediment and erosion control measures will be implemented, monitored and maintained throughout construction to the Municipality's satisfaction.
- The Owner shall indemnify and hold the Municipality harmless from any liability regarding excess run-off during or as a result of the Development and works and matters described within this Agreement.
- Any and all required extensions or expansions to storm, sanitary or water systems on the site shall be installed at the sole expense of the Owner to the Municipality's satisfaction.
- Sanitary sewers shall be constructed with necessary appurtenances and services connected to said sanitary sewers. Sanitary sewers shall be constructed to connect to existing sanitary sewer systems. All works shall be completed in accordance with the approved Schedule and to the Municipality's satisfaction. Inspection manholes will be installed where required by the Municipality and the Owner shall maintain the system in accordance with the Municipality's direction, at the Owner's sole expense.
- The Owner shall provide the Municipality, as required, a stormwater management plan which shall be approved by the Municipality and third-party peer reviewer. The owner shall, in accordance with the stormwater management plan, and to the Municipality's satisfaction and approval:
 - Stormwater shall be disposed of in accordance with the terms and conditions of an Environmental Compliance Approval as issued by the Ministry of the Environment, Conservation and Parks, if applicable or in accordance with Conservation Authority requirements, if applicable.
 - The Owner is responsible for the provision, construction, maintenance and liability associated with the stormwater management facility located on the site.
 - Supply and install storm sewers and appurtenances, catchbasins and leads in accordance with the approved drawings and stormwater management plan with sufficient capacity to drain the site and adjacent

lands and to provide connections for future storm infrastructure as required by the Municipality.

- Provide easements across the site or adjacent lands for drainage infrastructure that may be required to provide an approved stormwater outlet and protect any natural watercourses, as applicable.

8. **Protect and Restore Streets:** The Owner agrees that the protection of existing streets affected by the construction of this project are the Owner's responsibility and the Owner shall restore such streets to their pre-construction condition to the Municipality's satisfaction.
9. **Site and Road Maintenance:** The Owner agrees to keep the site clean and secure during construction, while ensuring dust is kept to a minimum and all roads adjacent to and within the vicinity of the Development are kept clean of mud and debris.
10. **Landscaping:** The Owner agrees that the Development shall be graded in accordance with the grading plan and site plan included within the approved Schedules. All trees and miscellaneous landscaping features will be maintained by the Owner such that interference with vehicular traffic, including through areas designated as fire routes is eliminated at all times.
11. **Building Code:** The Owner agrees that compliance with the most current version of the Ontario Building Code and regulations thereunder is mandatory.
12. **Site Plan and As-Built Drawings:** The Owner agrees to provide the Municipality with as-built drawings of all service installations and connections, meter pits, infrastructure installed within the road allowance to be assumed by the Municipality, as well as as-built site plans, in both electronic (PDF and CAD) and paper formats within sixty (60) days of construction completion.
13. **Solid Waste Disposal (if applicable):** The Owner agree that any outdoor waste materials or recyclable storage containers shall be restricted to the rear of the building or as shown on the approved site plan within an enclosed lockable refuse bin or enclosure intended specifically for such purpose as shown on Schedule "B".
14. **Incidental Matters:** All incidental matters, which may or may not be shown on the site plan including the re-location of utilities, pipes, poles, valves and equipment; the re-setting of drains and manholes; and all things required by this Agreement or by the Municipality shall be carried out by the Owner at their sole risk and expense, provided all work is to be done to the satisfaction of the Municipality and/or the permission and satisfaction of the respective utility company or agency as the case may be.
15. **Completion of Works:** Except as may be indicated otherwise by paragraph 20, the facilities and matters required by paragraph 1 to paragraph 18 inclusive shall be

completed within a period of two (2) years of the date of the issuance of a building permit and all such work shall be undertaken and completed to the satisfaction of the Municipality.

16. **Maintenance of Works**: The facilities and matters required by paragraph 1 to paragraph 15 inclusive shall be provided and maintained by the Owners from time to time at their sole risk and expense and to the satisfaction of the Municipality and in default thereof, in addition to any other remedies which may be available to the Municipality, the provisions of the Municipal Act shall apply for the purposes of securing rectification of the default. The Owners further covenant and agree that the parcel shall, at all times, be kept tidy and free of weeds, refuse and debris.
17. **Legibility of the Plans**: Where the legibility of the schedules attached hereto or any information or rendering contained thereon is in question or in dispute, the corresponding full-sized plans filed in the office of the Municipality shall be deemed to be the plans for which, in conjunction with this Agreement, use and development of the parcel shall be in accordance with.
18. **Work According to Plans**: The Owner agrees not to change or revise the site plan or deviate from construction in accordance therewith without the prior written approval of the Municipality.
19. **Right of Entry**: The Municipality or any of its officers, employees or agents may, from time to time and upon producing proper identification, enter upon the parcel and any building(s) erected thereon for the purpose of inspecting the facilities, services, works and matters to be provided, constructed or installed, and maintained by the Owner under this Agreement. The Municipality, its officers, employees and agents shall not be liable to the Owner or any occupant of the parcel and premises for any losses or damages of any kind whatsoever arising, in any way, from entry for such purposes.
20. **Remedy**: The Owner agree that if they do not complete the construction within two (2) years of the date of the issuance of a building permit, this Agreement may be reviewed by the Municipality and amended as necessary in light of the policies, procedures, regulations and guidelines existing at that time including the right of the Municipality to enter upon and to restore the parcel to its original condition and recover the costs thereof by action or in like manner as taxes.
21. **Indemnity**: The Owner shall, at all times, indemnify and save harmless the Municipality of and from all losses, costs and damages which the Municipality may suffer, be at or be put to, for or by reason of, or on account of construction, servicing, plantings and any other improvements required or permitted by this Agreement and such indemnity shall constitute a first lien and charge upon the parcel.

22. **Application of Municipal By-laws**: Notwithstanding any of the provisions of this Agreement, the Owner shall be subject to all by-laws of the Municipality.
23. **Registration**: The Owner agrees to and authorizes the registration of this agreement by the Municipality at the Owner's expense against the title to the parcel in the Land Titles Division of Elgin (No. 11) immediately after execution to the extent and purpose that this Agreement and all of the Owner's covenants herein shall run with the land.
24. **Agreement Binding**: The covenants, agreements, conditions and understandings herein contained on the part of the Owner shall run with the parcel and shall be binding upon them and upon their successors and assigns as Owners and occupiers of the said parcel from time to time.
25. **Severability**: If any of the terms of this Agreement shall be found to be "ultra vires" the Municipality, or otherwise unlawful, such terms shall inclusively be deemed to be severable, and the remainder of this Agreement shall, with the necessary changes, be and remain in full force and effect.
26. **Owner's Title**: The Owner represent and warrant to the Municipality that at the date of this Agreement and at the date of the registration of this Agreement upon title, the Owners are the owner in fee simple of the parcel free from all liens and encumbrances; and the Owners shall cause to be delivered to the Municipality an opinion by a solicitor authorized to practice in Ontario to this effect after and as of the registration of this Agreement upon the title to the parcel.

The said opinion shall be addressed to the Municipality in consideration of a fee of One Dollar (\$1.00) payable to the solicitor rendering same. If there are any outstanding encumbrances, liens or mortgages, the Owners shall obtain and register a discharge of same or, in the alternative; the Owners shall obtain and register agreements postponing the interest of the lienholder, encumbrancer or mortgagee to the interests of the Municipality. Such postponement agreements to confirm that the lienholder, encumbrancer or mortgagee agrees that in the event the parcel becomes vested in him, the lienholder, encumbrancer or mortgagee shall be required to comply with the terms of this Agreement to the same extent as if he had joined herein as Owner.

27. **Recovery of Municipality's Costs**: The Owner agrees to the use of the deposit currently with the Municipality, of **Ten Thousand Dollars (\$10,000.00)** to reimburse the Municipality for its costs incurred for engineering, planning, legal and surveying services and for the cost of administration, supervision and all other work required by the Municipality in connection with this Agreement, including the negotiations leading to and the preparation of this Agreement and costs arising out of the realization upon any security given hereunder. If the total monies deposited are insufficient, the Owner shall reimburse the Municipality for such actual costs, from time to time, as and when requested

by the Municipality; and if these monies exceed the actual costs, the Municipality shall refund to the Owner such excess, without interest, upon completion of the works.

28. **Professional Engineer:** The Owner agrees that their Engineer licensed in the Province of Ontario, shall inspect and certify to the Municipality that all internal and external services, grading, and stormwater management infrastructure have been constructed in accordance with the approved engineering drawings as included within the Schedules of this agreement, prior to the reduction of any site plan deposit or security filed with the Municipality. The deposit or certificate(s) shall be in a form acceptable to the Municipality. The Municipality may, upon pre-qualification of such, accept the use of other qualified professionals for certain components of the design, inspection and certification process.
29. **Notice:** Any notice by the Municipality to the Owner shall be effectually given by personal service upon or by first class registered mail to the Owner of the land at the address shown on the last returned assessment roll as updated from time to time as to any change in Ownership received in writing by the Municipality, and every such notice shall be deemed to be given upon the day it was personally served and so mailed.

In Witness Whereof the parties hereto have hereunto affixed their respective corporate seals under the hands of their proper signing officers duly authorized in that behalf.

**Signed, sealed and
delivered in the
presence of:**

)
)
)
)
)
)
)
)
)
)
)

V & V Enterprises Inc.

per: _____
Frank VandenBoomen – President
I have authority to bind the Corporation

**The Corporation of the
Municipality of West Elgin**

**As authorized by By-law No.2024-____
passed this 11th day of April, 2024**

per: _____
Taraesa Tellier, Deputy Mayor

per: _____
Magda Badura, CAO/Treasurer
I/We have authority to bind the Corporation

**SCHEDULE "A"
LEGAL DESCRIPTION OF PARCEL
PART OF LOT 7, CONCESSION 7, PART 1, RP 11R 1512
MUNICIPALITY OF WEST ELGIN**



**THIS IS SCHEDULE "A" TO THE AGREEMENT DATED THIS 11th DAY OF
APRIL, 2024**

**BETWEEN V & V HOLDINGS INC. AND THE
MUNICIPALITY OF WEST ELGIN**

V & V ENTERPRISES INC.

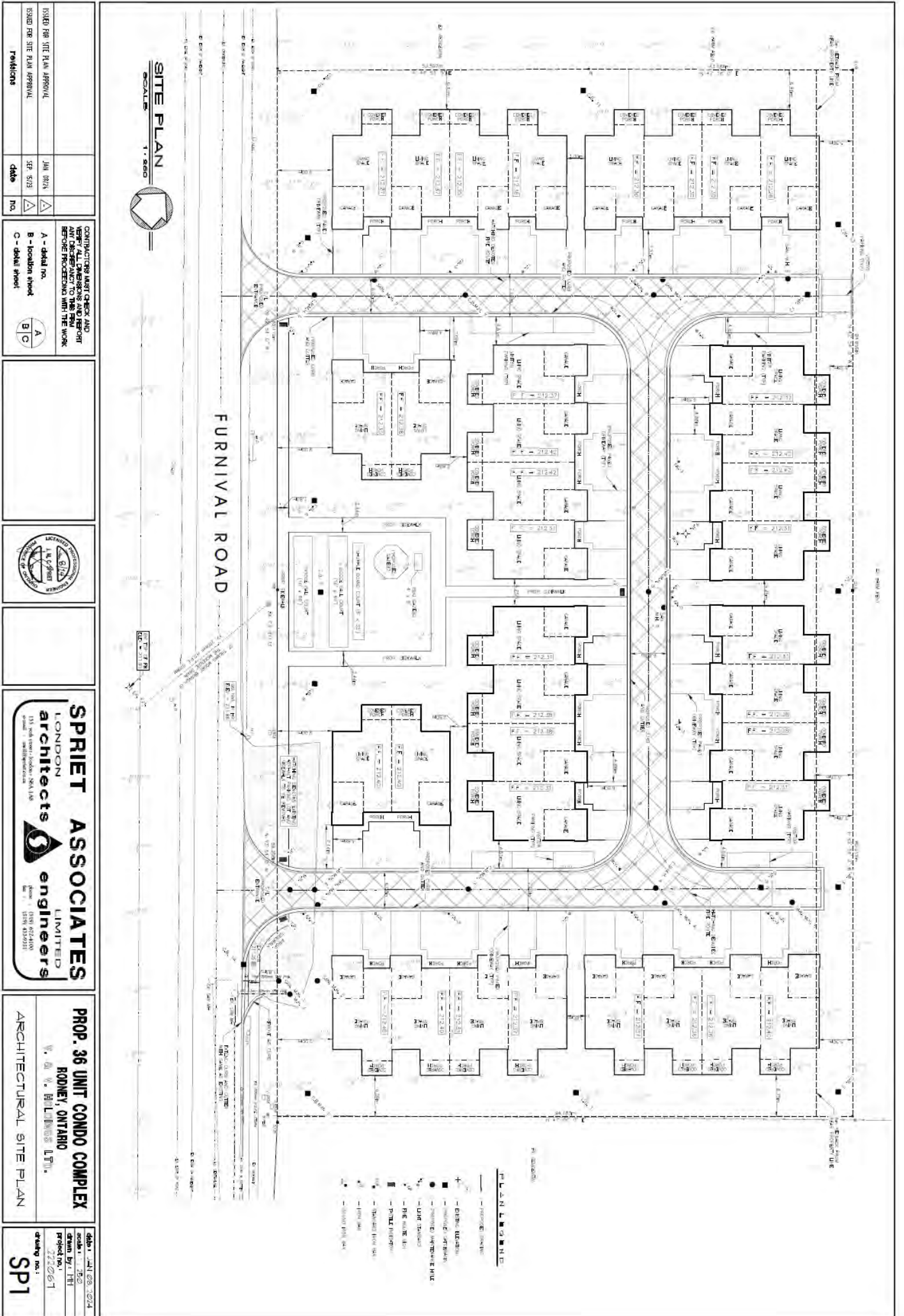
**Per: _____
Frank VandenBoomen - President**

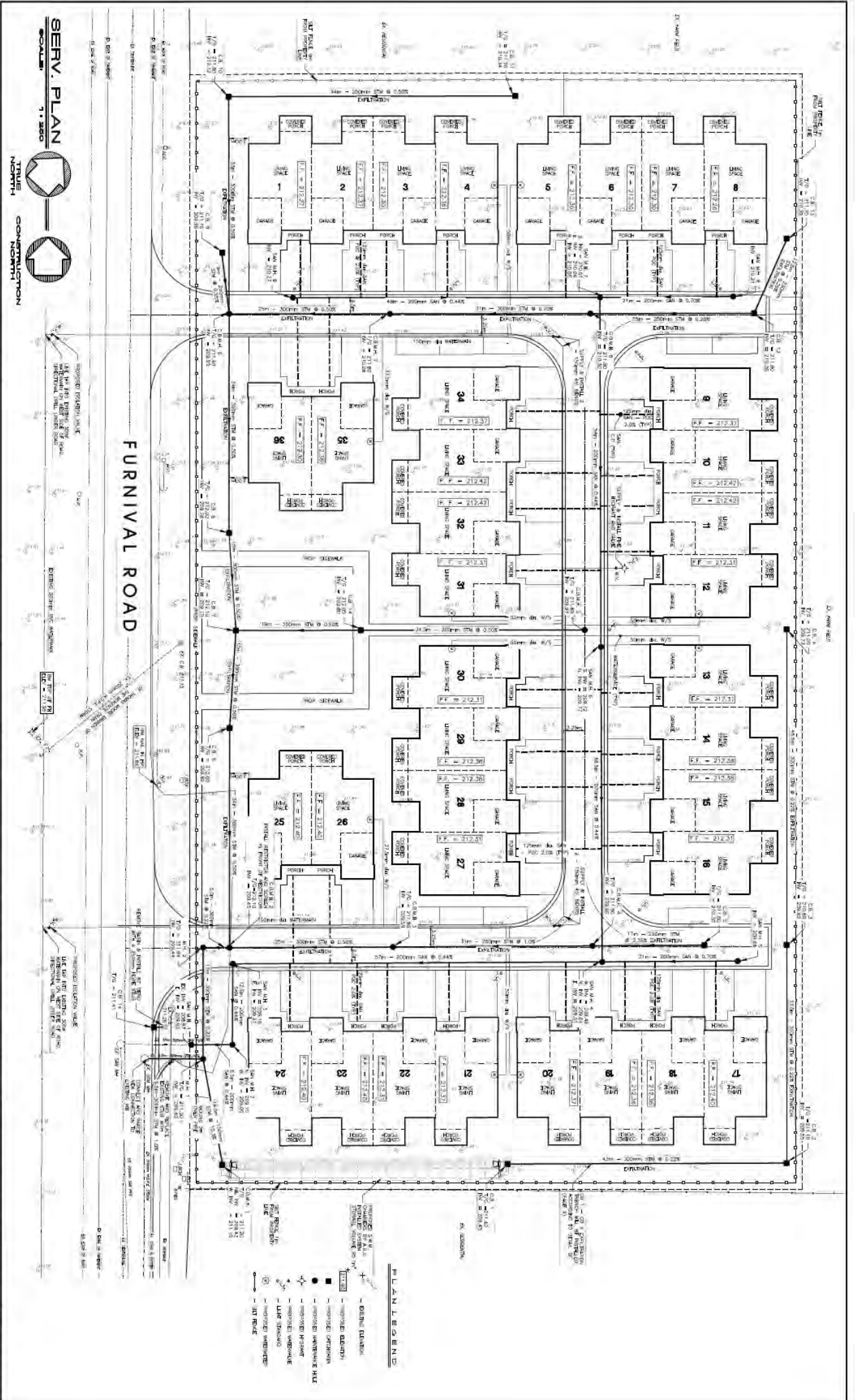
MUNICIPALITY OF WEST ELGIN

**Per: _____
Deputy Mayor - Taraesa Tellier**

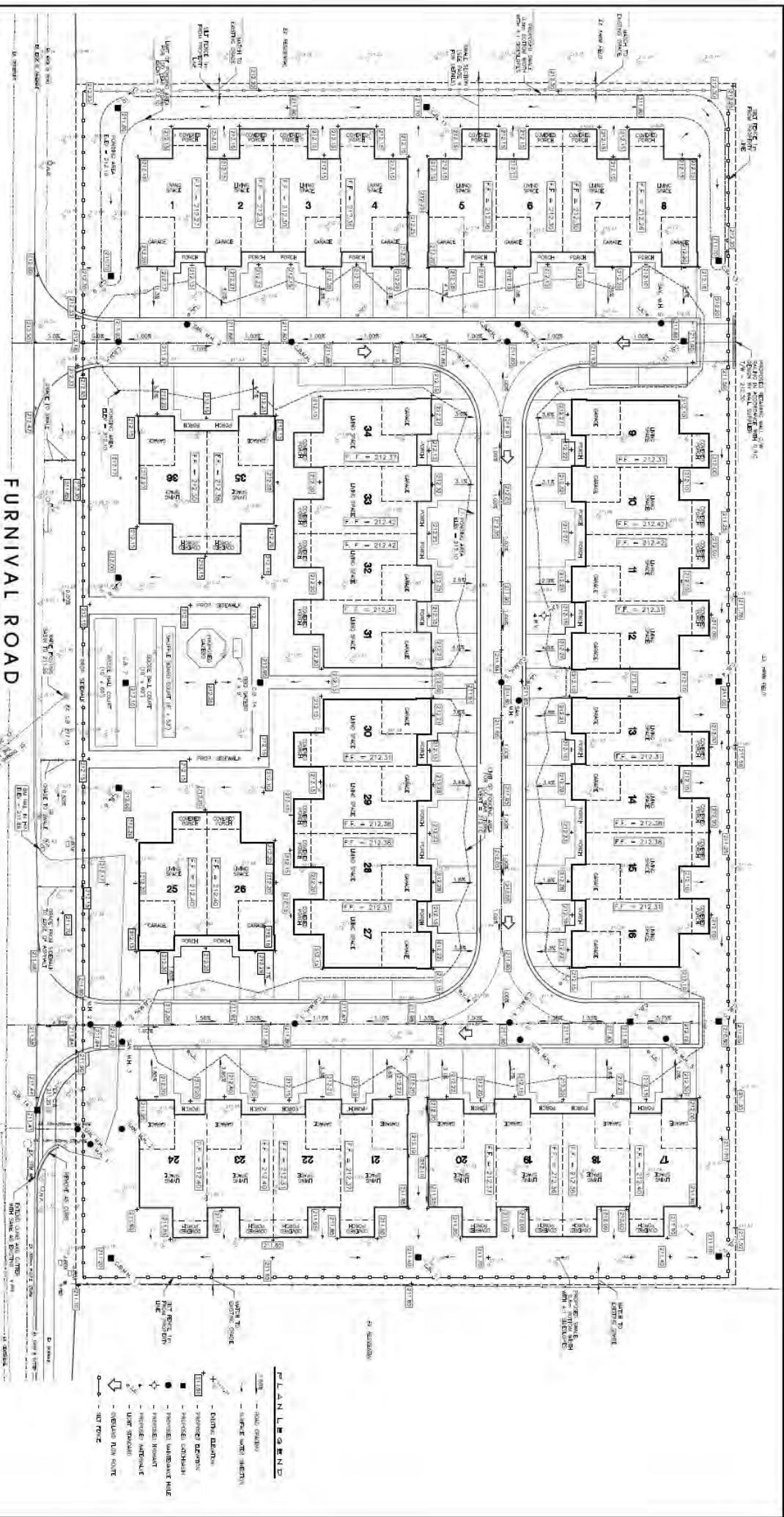
**Per: _____
CAO/Treasurer - Magda Badura**

Schedule "B" Site Plan





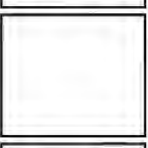
 SERV. PLAN SCALE: 1:350 TRUE NORTH CONSTRUCTION NORTH	
CLIENT 2 UD ELEVATION CHANGE REVIEWED AS PER COMMENTS ISSUED FOR SITE PLAN APPROVAL ISSUED FOR THE PLAN APPROVAL	MAY 2024 MAY 2024 JAN 2024 SEP 2023
CONTRACTORS MUST CHECK AND APPROVE ALL DIMENSIONS AND REPORT BEFORE PROCEEDING WITH THE WORK. A - detail no. B - location sheet C - detail sheet.	A B/C
	
 SPRIET ASSOCIATES LONDON architects engineers LIMITED 1000 EGGERS RD LONDON, ONTARIO N6G 1S1 TEL: 519-833-1111 WWW.SPRIETASSOCIATES.COM	
PROP. 36 UNIT CONDO COMPLEX RODNEY, ONTARIO V & V HOLDINGS LTD.	
SITE SERVICING PLAN	
sheet 1 of 2 date: 2024 drawn by: THT project no.: 222001 drawing no.: SP2	



DATE 2.10.2024	SCALE 1:500
ISSUED FOR COMMENTS	MAY 2024
ISSUED FOR SITE PLAN APPROVAL	JUN 2024
ISSUED FOR SITE PLAN APPROVAL	SEP 2024
Revisions	No.

CONTRACTOR MUST CHECK AND VERIFY ALL DIMENSIONS AND REPORT BEFORE PROCEEDING WITH THE WORK

A - detail no.
 B - location sheet
 C - detail sheet



SPRIET ASSOCIATES LIMITED
 LONDON
 architects engineers

PROP. 36 UNIT CONDO COMPLEX
 RODNEY, ONTARIO
 V. & V. ENTERPRISES LTD.

DATE: MARCH 2024
 SCALE: 1:500
 DRAWN BY: J. TH
 PROJECT NO.: 222061

SP3

GENERAL NOTES

1. All work shall be done in accordance with the City of West Elgin Zoning By-Law and the Ontario Building Code. The contractor shall be responsible for obtaining all necessary permits and approvals from the City of West Elgin and the appropriate regulatory agencies.

2. The contractor shall be responsible for ensuring that all work is done in accordance with the applicable codes and standards. The contractor shall be responsible for obtaining all necessary permits and approvals from the City of West Elgin and the appropriate regulatory agencies.

3. The contractor shall be responsible for ensuring that all work is done in accordance with the applicable codes and standards. The contractor shall be responsible for obtaining all necessary permits and approvals from the City of West Elgin and the appropriate regulatory agencies.

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10. The contractor shall be responsible for ensuring that all work is done in accordance with the applicable codes and standards. The contractor shall be responsible for obtaining all necessary permits and approvals from the City of West Elgin and the appropriate regulatory agencies.

REGION AND SEDIMENT CONTROL

1. All work shall be done in accordance with the applicable codes and standards. The contractor shall be responsible for obtaining all necessary permits and approvals from the City of West Elgin and the appropriate regulatory agencies.

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TRENCHING NOTES

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UTILITY NOTES

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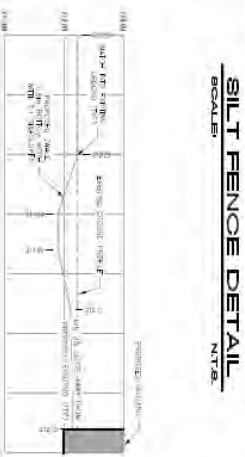
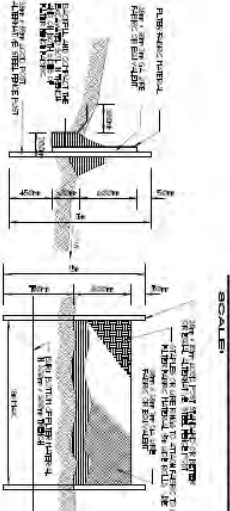
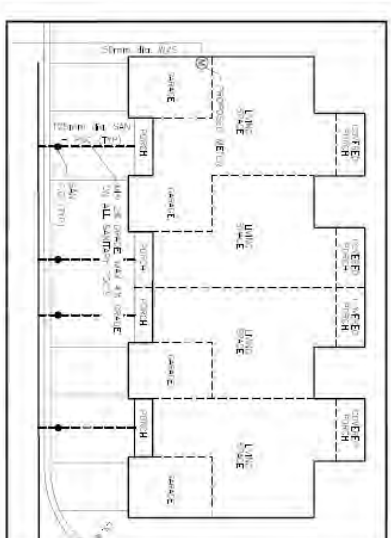
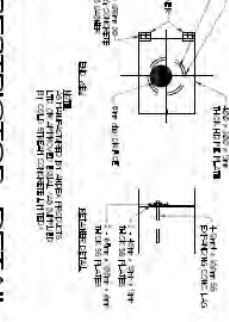
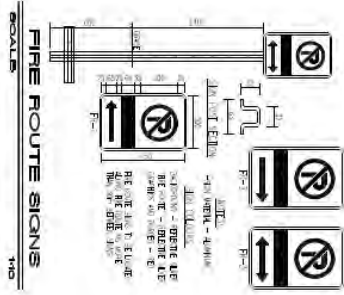
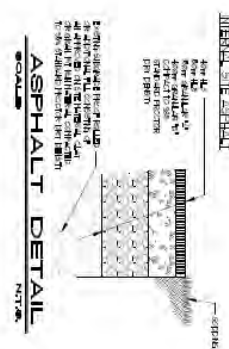
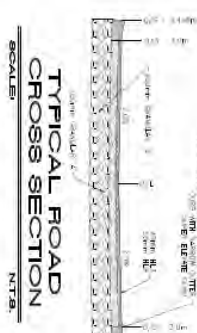
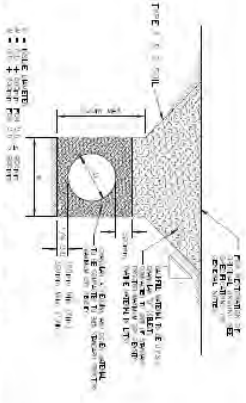
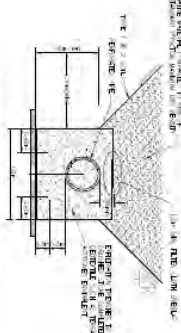
THE FOLLOWING CPAD STANDARDS SHALL BE USED ON THIS DEVELOPMENT PROJECT

LINE	REQUIRED	PROPOSED
1. ZONE	R-1	R-1
2. PERMITTED USES	CONDO DEVELOPMENT	CONDO DEVELOPMENT
3. LOT AREA (MT)	1,700M ²	1,700M ²
4. LOT FRONTAGE	70.0M	71.5M
5. FRONT YARD	7.6M	9.1M
6. SIDE YARD	3.0M	4.5M
7. REAR YARD DEPTH	3.0M	5.0M
8. MINIMUM LOT COV.	40%	37.0%
9. MINIMUM LANDSCAPE OPEN SPACE	90M ²	240M ²
10. MIN. PARKING SPACE	2 PER DWELLING	2 PER DWELLING
11. MIN. VISUAL SPACE	0.6 PER DWELLING	12 METER SPACE
12. TOTAL NO. OF UNITS	30 UNITS	30 UNITS

ISSUED FOR SITE PLAN APPROVAL	JUN 08/24	
ISSUED FOR SITE PLAN APPROVAL	SEP 07/23	
REVISIONS	no.	no.

CONTRACTOR MUST CHECK AND VERIFY ALL DIMENSIONS AND REPORT ANY DISCREPANCY TO THE PM BEFORE PROCEEDING WITH THE WORK

A - detail no.
B - location sheet
C - detail sheet





MUNICIPALITY OF **West Elgin**

The Corporation of The Municipality of West Elgin

By-Law No. 2024-34

Being a By-Law to confirm the proceedings of the Regular Meeting of Council held on April 25, 2024.

Whereas Section 5(1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, the powers of a municipality shall be exercised by council; and

Whereas Section 5(3) of the Municipal Act, the powers of Council shall be exercised by by-law; and

Whereas it is deemed expedient that proceedings of Council of the Corporation of the Municipality of West Elgin as herein set forth be confirmed and adopted by by-law.

Now therefore the Council of the Municipality of West Elgin enacts as follows:

1. That the actions of the Regular meeting of Council held on April 25, 2024, in respect of each recommendation, motion and resolution and other action taken by the Council at this meeting, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this by-law.
2. The Mayor and proper officials of the Corporation of the Municipality of West Elgin are hereby authorized and directed to do all things necessary to give effect to the action of the Council referred to in the preceding section hereof.
3. The Mayor and Clerk are hereby authorized and directed to execute all documents necessary in that behalf and to affix the Seal of the Corporation of the Municipality of West Elgin.

Read a first, second, and third time and finally passed this 25th day of April 2024.

Richard Leatham, Mayor

Terri Towstiuc, Clerk