



Municipality of West Elgin

Minutes

Council Meeting

April 11, 2024, 4:00 p.m.

Council Chambers

160 Main Street

West Lorne

Present: Deputy Mayor Tellier
Councillor Navackas
Councillor Denning
Councillor Statham

Regrets: Mayor Leatham

Staff Present: M. Badura, CAO/ Treasurer
L. Gosnell, Manager of Operations & Community Services
Jeff McArthur, Fire Chief
Terri Towstiuc, Clerk

Also Present: Brandon Widner, P. Eng, Spriets Associates

Council Meetings are held in-person at 160 Main Street, West Lorne, and the post-meeting recording available at www.westelgin.net, when available (pending no technical difficulties).

1. Call to Order

Deputy Mayor Tellier called the meeting to order at 4:00 pm.

2. Adoption of Agenda

Resolution No. 2024- 139

Moved: Councillor Navackas

Seconded: Councillor Statham

That West Elgin Council hereby adopts the Regular Council Agenda for April 11, 2024, as presented.

Carried

3. Disclosure of Pecuniary Interest

No disclosures

4. Public Meeting

Mr. Widner attended the meeting virtually and left the meeting following the Consideration Meeting for the Sherman Drain.

Resolution No. 2024- 140

Moved: Councillor Denning

Seconded: Councillor Statham

That West Elgin Council hereby proceed into a Public Meeting pursuant to the *Drainage Act*.

Carried

4.1 Consideration of Engineers Report, Sherman Drain

Resolution No. 2024- 141

Moved: Councillor Navackas

Seconded: Councillor Statham

That the Council of the Municipality of West Elgin hereby receives the Engineers report as prepared and presented by Mr. B. Widner, P. Eng.; and

That Council authorizes staff to initiate the tender process in accordance with the Drainage Act, if required, for the reconstruction to the Municipal Drain known as Sherman Drain, to be considered by Council following the Court of Revision; and

That the Court of Revision be scheduled for Thursday, May 9, 2024, at 3:45pm; and

That Council consider the provisional By-Law 2024-28, as presented in the By-Law portion of the agenda for a first and second reading.

Carried

4.2 Adjournment of Public Meeting

Resolution No. 2024- 142

Moved: Councillor Statham

Seconded: Councillor Denning

That Council of the Municipality of West Elgin hereby adjourn the Public Meeting pursuant to the Drainage Act.

Carried

5. Adoption of Minutes

Resolution No. 2024- 143

Moved: Councillor Denning

Seconded: Councillor Statham

That West Elgin Council hereby adopt the Minutes of March 28, 2024 as presented.

Carried

5.1 Committee and Board Minutes

Resolution No. 2024- 144

Moved: Councillor Navackas

Seconded: Councillor Statham

That West Elgin Council acknowledge receipt of the Recreation Committee Minutes, January 17, 2024; and the Rodney Aldborough Agricultural Society Director's Meeting minutes, March 26, 2024; and the Economic Development Committee Minutes, February 13, 2024; and the Arena Board Minutes, February 14, 2024, as presented.

Carried

6. Business Arising from Minutes

None.

7. Staff Reports

7.1 Building

7.1.1 Monthly Report and Comparison, March 2024

Resolution No. 2024- 145

Moved: Councillor Denning

Seconded: Councillor Statham

That West Elgin Council hereby receives the report from Corey Pemberton, CBO Re: Building Department Summary Report for the month of March 2024.

Carried

7.2 Fire

7.2.1 Monthly Fire Report

Resolution No. 2024- 146

Moved: Councillor Statham

Seconded: Councillor Navackas

That West Elgin Council hereby receives the report from report from Jeff McArthur, Fire Chief re: March 2024 Fire Report, for information purposes.

Carried

7.3 Operations & Community Services

7.3.1 Monthly Operations Report

Resolution No. 2024- 147

Moved: Councillor Navackas

Seconded: Councillor Denning

That West Elgin Council hereby receives the report from Lee Gosnell, Manager of Operations & Community Services for information purposes.

Carried

7.4 Clerk's

7.4.1 Community Grant Applications

Resolution No. 2024- 148

Moved: Councillor Denning

Seconded: Councillor Navackas

That West Elgin Council hereby receives the Community Grant Application report from Terri Towstiuć, Clerk; And

That West Elgin Council hereby approve the grant applications for the recommended amounts as presented/amended, to be included in the 2024 Budget.

Carried

7.5 Finance/Administration

7.5.1 Operating Budget

Council received the 2024 Draft Operating Budget for the Municipality, presented by M. Badura, CAO/Treasurer. Ms. Badura, L. Gosnell, Manager of Operations and J. McArthur, Fire Chief, reviewed the budget in detail, each presenting items from their respective departments.

Council addressed areas that can be adjusted in the draft budget, to be brought back for a second draft review.

Resolution No. 2024- 149

Moved: Councillor Navackas

Seconded: Councillor Denning

That West Elgin Council hereby receives the 2024 Operating Budget, presented by M. Badura, CAO/Treasurer, for information and discussion purposes; and

That Council direct staff to update the draft budget as discussed, and bring back the Operating Budget, Draft Two (2), at the next regular meeting of Council; and

That Council direct staff to prepare the necessary public notices, for consideration and potential adoption, at the next regular Council meeting.

Carried

Breaks were taken during budget discussions from 5:33 – 5:44pm, and 7:02 - 7:09pm.

Fire Chief McArthur left the meeting at second break, at 7:05pm.

8. Committee and Board Reports or Updates

None.

9. Notice of Motion

None received.

10. Council Inquires/Announcements

Councillor Denning advised that the West Elgin Skating Club and the West Lorne Minor Hockey will be holding their year-end celebrations and banquet this coming weekend. Councillor Statham and Councillor Loveland (Municipality of Dutton Dunwich) will be attending to bring greetings and congratulations, on behalf of the Arena Board.

On behalf of West Elgin Council, congratulations to both the West Elgin Skating Club and the West Lorne Minor Hockey on a great season and a job well done.

11. Correspondence

11.1 Letter dated April 4, 2024 from Ian Freeman, Assistant Deputy Minister
Re: Municipal Taxation Announcement, 2024 Ontario Budget

Resolution No. 2024- 150

Moved: Councillor Navackas

Seconded: Councillor Denning

That West Elgin Council hereby receive all correspondence not otherwise dealt with.

Carried

12. Items Requiring Council Consideration

12.1 Shuffleboard Request

Resolution No. 2024- 151

Moved: Councillor Navackas

Seconded: Councillor Statham

That West Elgin Council hereby receive the request dated April 9, 2024, from Mr. Judd Kenndy regarding the Ontario Shuffleboard Association Tournament, to be held July 23-25, 2024, at the Rodney Recreation Center; And

That Council approve a reduced rental amount of \$1,000 plus HST.

Carried

12.2 West Lorne Optimist Club Request - Memorial Bench

Resolution No. 2024- 152

Moved: Councillor Navackas

Seconded: Councillor Denning

That West Elgin Council hereby approve the request received April 9, 2024, from the West Lorne Optimist Club, to install a memorial bench to honor the late Mayor Duncan McPhail; And

That Council hereby approve the installation cost to be expensed to the Municipality; And

That Council direct staff to work with the West Lorne Optimist Club and the McPhail family, to determine a location best suitable for the memorial bench.

Carried

13. By-Laws

13.1 By-law 2024-27, Site Plan Agreement, 12450 Furnival Road

Resolution No. 2024- 153

Moved: Councillor Denning

Seconded: Councillor Navackas

That By-law 2024-27, Being a By-law to Authorize the Execution of a Site Plan Agreement with V & V Holdings Inc (12450 Furnival Road), be read a first, second and third and final time.

Carried

13.2 By-law 2024-28, Provisional By-law, Sherman Drain

Resolution No. 2024- 154

Moved: Councillor Navackas

Seconded: Councillor Statham

That By-law 2024-28, Being a By-Law to provide for drainage works on the Sherman Drain in the Municipality of West Elgin, be read a first and second time.

Carried

14. Upcoming Meetings and Events

- Mon, Apr 15 2024 8:30 AM Four Counties Transit Committee
- Thu, Apr 18 2024 10:00 AM Old Town Hall Committee
- Thu, Apr 25 2024 4:00 PM Council Meeting

15. Closed Session

Resolution No. 2024- 155

Moved: Councillor Navackas

Seconded: Councillor Statham

That the Council of the Municipality of West Elgin hereby proceeds into Closed Session at 8:30 pm, to discuss matters pursuant to Section 239 2(c) of the *Municipal Act*, 2001, being a proposed or pending acquisition or disposition of land by the municipality or local board.

Carried

16. Report from Closed Session

Report from Closed Session at 8:46pm.

Council received one (1) item pursuant to Section 239 2(c) of the *Municipal Act*, 2001, being a proposed or pending acquisition or disposition of land by the municipality or local board and provided staff with administrative direction.

17. Confirming By-Law

Resolution No. 2024- 156

Moved: Councillor Statham

Seconded: Councillor Navackas

That By-law 2024-29 being a By-law to confirm the proceeding of the Regular Meeting of Council held on April 11, 2024, be read a first, second and third and final time.

Carried

18. Adjournment

Resolution No. 2024- 157

Moved: Councillor Navackas

Seconded: Councillor Statham

That the Council of the Municipality of West Elgin hereby adjourn at 8:47pm, to meet again at 4:00pm, on Thursday, April 25, 2024 or at the call of the Chair.

Carried

Taresa Tellier, Deputy Mayor

Terri Towstiuc, Clerk