



# Municipality of West Elgin

## Agenda

### Council Meeting

Date: April 11, 2024, 4:00 p.m.  
Location: Council Chambers  
160 Main Street  
West Lorne

Council Meetings are held in-person at 160 Main Street, West Lorne, and the post-meeting recording available at [www.westelgin.net](http://www.westelgin.net), when available (pending no technical difficulties).

1. Call to Order
2. Adoption of Agenda

Recommendation:

That West Elgin Council hereby adopts the Regular Council Agenda for April 11, 2024, as presented.

3. Disclosure of Pecuniary Interest
4. Public Meeting

Recommendation:

That West Elgin Council hereby proceed into a Public Meeting pursuant to the *Drainage Act*.

#### **4.1 Consideration of Engineers Report, Sherman Drain**

Recommendation:

That the Council of the Municipality of West Elgin hereby receives the Engineers report as prepared and presented by Mr. B. Widner, P. Eng.; and

That Council authorizes staff to initiate the tender process in accordance with the Drainage Act, if required, for the reconstruction to the Municipal Drain known as Sherman Drain, to be considered by Council following the Court of Revision; and

That Council consider the provisional By-Law 2024-28, as presented in the By-Law portion of the agenda for a first and second reading.

#### **4.2 Adjournment of Public Meeting**

Recommendation:

That Council of the Municipality of West Elgin hereby adjourn the Public Meeting pursuant to the Drainage Act.

### **5. Adoption of Minutes**

Recommendation:

That West Elgin Council hereby adopt the Minutes of March 28, 2024 as presented.

#### **5.1 Committee and Board Minutes**

Recommendation:

That West Elgin Council acknowledge receipt of the Recreation Committee Minutes, January 17, 2024; and the Rodney Aldborough Agricultural Society Director's Meeting minutes, March 26, 2024; and the Economic Development Committee Minutes, February 13, 2024; and the Arena Board Minutes, February 14, 2024, as presented.

### **6. Business Arising from Minutes**

### **7. Staff Reports**

#### **7.1 Building**

##### **7.1.1 Monthly Report and Comparison, March 2024**

Recommendation:

That West Elgin Council hereby receives the report from Corey Pemberton, CBO Re: Building Department Summary Report for the month of March 2024.

## **7.2 Fire**

### **7.2.1 Monthly Fire Report**

Recommendation:

That West Elgin Council hereby receives the report from report from Jeff McArthur, Fire Chief re: March 2024 Fire Report, for information purposes.

## **7.3 Operations & Community Services**

### **7.3.1 Monthly Operations Report**

Recommendation:

That West Elgin Council hereby receives the report from Lee Gosnell, Manager of Operations & Community Services for information purposes.

## **7.4 Clerk's**

### **7.4.1 Community Grant Applications**

Recommendation:

That West Elgin Council hereby receives the Community Grant Application report from Terri Towstiuc, Clerk; And

That West Elgin Council hereby approve the grant applications for the recommended amounts as presented/amended, to be included in the 2024 Budget.

## **7.5 Finance/Administration**

### **7.5.1 Operating Budget**

Recommendation:

That West Elgin Council hereby receives the 2024 Operating Budget, presented by M. Badura, CAO/Treasurer, for information and discussion purposes; And

That Council direct staff to prepare the necessary public notices, and bring back the final draft 2024 budget, for consideration and adoption at the next regular meeting.

## **8. Committee and Board Reports or Updates**

## **9. Accounts**

## **10. Notice of Motion**

**11. Council Inquires/Announcements**

**12. Correspondence**

Recommendation:

That West Elgin Council hereby receive all correspondence not otherwise dealt with.

**12.1 Letter dated April 4, 2024 from Ian Freeman, Assistant Deputy Minister Re: Municipal Taxation Announcement, 2024 Ontario Budget**

**13. Items Requiring Council Consideration**

**13.1 Shuffleboard Request**

Recommendation:

That West Elgin Council hereby receive the request dated April 9, 2024, from Mr. Judd Kenndy regarding the Ontario Shuffleboard Association Tournament, to be held July 23-25, 2024, at the Rodney Recreation Center; And

**Option 1:** That Council approve the fee waiver amount of \$1,600 plus HST, as requested.

**Option 2:** That Council approve a total amount to be waived of \_\_\_\_\_.

**Option 3:** That Council deny waiving rental fees, as requested.

**13.2 West Lorne Optimist Club Request - Memorial Bench**

Recommendation:

That West Elgin Council hereby approve the request received April 9, 2024, from the West Lorne Optimist Club, to install a memorial bench to honor the late Mayor Duncan McPhail; And

That Council hereby approve the installation cost to be expensed to the Municipality; And

**Option 1:** That Council direct staff to work with the West Lorne Optimist Club, to determine a location best suitable for the memorial bench.

**Option 2:** That Council direct staff to work with the West Lorne Optimist Club, to install the memorial bench at \_\_\_\_\_.

**14. By-Laws**

**14.1 By-law 2024-27, Site Plan Agreement, 12450 Furnival Road**

Recommendation:

That By-law 2024-27, Being a By-law to Authorize the Execution of a Site Plan Agreement with V & V Holdings Inc (12450 Furnival Road), be read a first, second and third and final time.

**14.2 By-law 2024-28, Provisional By-law, Sherman Drain**

Recommendation:

That By-law 2024-28, Being a By-Law to provide for drainage works on the Sherman Drain in the Municipality of West Elgin, be read a first and second time.

**15. Upcoming Meetings and Events**

- Mon, Apr 15 2024 8:30 AM Four Counties Transit Committee
- Thu, Apr 18 2024 10:00 AM Old Town Hall Committee
- Thu, Apr 25 2024 4:00 PM Council Meeting

**16. Closed Session**

Recommendation:

That the Council of the Municipality of West Elgin hereby proceeds into Closed Session at \_\_\_\_\_ pm, to discuss matters pursuant to Section 239 2(c), being a proposed or pending acquisition or disposition of land by the municipality or local board.

**17. Report from Closed Session**

**18. Confirming By-Law**

Recommendation:

That By-law 2024-29 being a By-law to confirm the proceeding of the Regular Meeting of Council held on April 11, 2024, be read a first, second and third and final time.

**19. Adjournment**

Recommendation:

That the Council of the Municipality of West Elgin hereby adjourn at \_\_\_\_\_ to meet again at 4:00pm, on Thursday, April 25, 2024 or at the call of the Chair.