



Municipality of West Elgin

Agenda

Council Meeting

Date: April 11, 2024, 4:00 p.m.
Location: Council Chambers
160 Main Street
West Lorne

Council Meetings are held in-person at 160 Main Street, West Lorne, and the post-meeting recording available at www.westelgin.net, when available (pending no technical difficulties).

Pages

1. Call to Order

2. Adoption of Agenda

Recommendation:

That West Elgin Council hereby adopts the Regular Council Agenda for April 11, 2024, as presented.

3. Disclosure of Pecuniary Interest

4. Public Meeting

Recommendation:

That West Elgin Council hereby proceed into a Public Meeting pursuant to the *Drainage Act*.

4.1 Consideration of Engineers Report, Sherman Drain

7

Recommendation:

That the Council of the Municipality of West Elgin hereby receives the Engineers report as prepared and presented by Mr. B. Widner, P. Eng.; and

That Council authorizes staff to initiate the tender process in accordance with the Drainage Act, if required, for the reconstruction to the Municipal Drain known as Sherman Drain, to be considered by Council following the Court of Revision; and

That Council consider the provisional By-Law 2024-28, as presented in the By-Law portion of the agenda for a first and second reading.

4.2 Adjournment of Public Meeting

Recommendation:

That Council of the Municipality of West Elgin hereby adjourn the Public Meeting pursuant to the Drainage Act.

5. Adoption of Minutes

17

Recommendation:

That West Elgin Council hereby adopt the Minutes of March 28, 2024 as presented.

5.1 Committee and Board Minutes

27

Recommendation:

That West Elgin Council acknowledge receipt of the Recreation Committee Minutes, January 17, 2024; and the Rodney Aldborough Agricultural Society Director's Meeting minutes, March 26, 2024; and the Economic Development Committee Minutes, February 13, 2024; and the Arena Board Minutes, February 14, 2024, as presented.

6. Business Arising from Minutes

7. Staff Reports

7.1 Building

7.1.1	Monthly Report and Comparison, March 2024	45
	<p>Recommendation:</p> <p>That West Elgin Council hereby receives the report from Corey Pemberton, CBO Re: Building Department Summary Report for the month of March 2024.</p>	
7.2	Fire	
7.2.1	Monthly Fire Report	47
	<p>Recommendation:</p> <p>That West Elgin Council hereby receives the report from report from Jeff McArthur, Fire Chief re: March 2024 Fire Report, for information purposes.</p>	
7.3	Operations & Community Services	
7.3.1	Monthly Operations Report	50
	<p>Recommendation:</p> <p>That West Elgin Council hereby receives the report from Lee Gosnell, Manager of Operations & Community Services for information purposes.</p>	
7.4	Clerk's	
7.4.1	Community Grant Applications	53
	<p>Recommendation:</p> <p>That West Elgin Council hereby receives the Community Grant Application report from Terri Towstiuc, Clerk; And</p> <p>That West Elgin Council hereby approve the grant applications for the recommended amounts as presented/amended, to be included in the 2024 Budget.</p>	
7.5	Finance/Administration	

Recommendation:

That West Elgin Council hereby receives the 2024 Operating Budget, presented by M. Badura, CAO/Treasurer, for information and discussion purposes; And

That Council direct staff to prepare the necessary public notices, and bring back the final draft 2024 budget, for consideration and adoption at the next regular meeting.

8. Committee and Board Reports or Updates

9. Accounts

10. Notice of Motion

11. Council Inquires/Announcements

12. Correspondence

Recommendation:

That West Elgin Council hereby receive all correspondence not otherwise dealt with.

12.1 Letter dated April 4, 2024 from Ian Freeman, Assistant Deputy Minister Re: Municipal Taxation Announcement, 2024 Ontario Budget

97

13. Items Requiring Council Consideration

13.1 Shuffleboard Request

99

Recommendation:

That West Elgin Council hereby receive the request dated April 9, 2024, from Mr. Judd Kenndy regarding the Ontario Shuffleboard Association Tournament, to be held July 23-25, 2024, at the Rodney Recreation Center; And

Option 1: That Council approve the fee waiver amount of \$1,600 plus HST, as requested.

Option 2: That Council approve a total amount to be waived of _____.

Option 3: That Council deny waiving rental fees, as requested.

13.2 West Lorne Optimist Club Request - Memorial Bench

101

Recommendation:

That West Elgin Council hereby approve the request received April 9, 2024, from the West Lorne Optimist Club, to install a memorial bench to honor the late Mayor Duncan McPhail; And

That Council hereby approve the installation cost to be expensed to the Municipality; And

Option 1: That Council direct staff to work with the West Lorne Optimist Club, to determine a location best suitable for the memorial bench.

Option 2: That Council direct staff to work with the West Lorne Optimist Club, to install the memorial bench at _____.

14. By-Laws

14.1 By-law 2024-27, Site Plan Agreement, 12450 Furnival Road

102

Recommendation:

That By-law 2024-27, Being a By-law to Authorize the Execution of a Site Plan Agreement with V & V Holdings Inc (12450 Furnival Road), be read a first, second and third and final time.

14.2 By-law 2024-28, Provisional By-law, Sherman Drain

116

Recommendation:

That By-law 2024-28, Being a By-Law to provide for drainage works on the Sherman Drain in the Municipality of West Elgin, be read a first and second time.

15. Upcoming Meetings and Events

- Mon, Apr 15 2024 8:30 AM Four Counties Transit Committee
- Thu, Apr 18 2024 10:00 AM Old Town Hall Committee
- Thu, Apr 25 2024 4:00 PM Council Meeting

16. Closed Session

Recommendation:

That the Council of the Municipality of West Elgin hereby proceeds into Closed Session at _____ pm, to discuss matters pursuant to Section 239 2(c), being a proposed or pending acquisition or disposition of land by the municipality or local board.

17. Report from Closed Session

18. Confirming By-Law

118

Recommendation:

That By-law 2024-29 being a By-law to confirm the proceeding of the Regular Meeting of Council held on April 11, 2024, be read a first, second and third and final time.

19. Adjournment

Recommendation:

That the Council of the Municipality of West Elgin hereby adjourn at _____ to meet again at 4:00pm, on Thursday, April 25, 2024 or at the call of the Chair.

SHERMAN DRAIN
Municipality of West Elgin



**SPRIET
ASSOCIATES**
ENGINEERS & ARCHITECTS

155 York Street
London, Ontario N6A 1A8
Tel. (519) 672-4100
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E-mail MAIL@SPRIET.ON.CA

London, Ontario
March 14, 2024

SHERMAN DRAIN

Municipality of West Elgin

To the Mayor and Council of
the Municipality of West Elgin

Mayor and Council:

We are pleased to present our report on the reconstruction of parts of the Sherman Municipal Drain serving parts of Lots 2 and 3, Concessions 10 and 11 in the Municipality of West Elgin. The total watershed area as described above contains approximately 133 hectares.

AUTHORIZATION

This report was prepared pursuant to Section 78 of the Drainage Act. Instructions were received from your Municipality with respect to a motion of Council. The work was initiated by a request signed by some of the affected landowners.

HISTORY

The Sherman Drain was last reconstructed pursuant to a report submitted by H.H. Todgham, P. Eng. dated February 23, 1983, and consisted of improvements around the existing pond in Lot 3, Concession 11. Prior to that the open drain was reconstructed pursuant to a report by H.H. Todgham, P. Eng. in 1959 and consisted of 1,981 lineal meters of open drain improvements.

EXISTING DRAINAGE CONDITIONS

A site meeting held with respect to the project and through later discussions the owners reported the following:

- that the landowner, Samterra Inc. (Roll No. 40-010), inquired as to the possibility of enclosing the open drain through their lands to improve the workability of them

A field investigation and survey were completed. Upon reviewing our findings, we note the following:

- that the existing open drain contains an upstream watershed area of manageable size to permit an enclosure



EXISTING DRAINAGE CONDITIONS (cont'd)

- that enclosure of the drain would greatly improve the workability of the requesting lands

Preliminary design, cost estimates, and assessments were prepared, and informal consultations were held to review the findings and preliminary proposals. Further input and requests were provided by the affected owners at that time and at later dates.

DESIGN CONSIDERATIONS

The proposed drain was designed, with respect to capacity, using the Drainage Coefficient method contained in the "DRAINAGE GUIDE FOR ONTARIO", Publication 29 by the Ontario Ministry of Agriculture, Food, and Rural Affairs. The Drainage Coefficient defines a depth of water that can be removed in a 24-hour period and is expressed in millimetres per 24 hours. The coefficient used for the Main Drain was 38mm per 24 hrs.

We would like to point out that there have been no indications of any adverse soil conditions, but no formal soil investigation has been made.

All of the proposed work has been generally designed and shall be constructed in accordance with the DESIGN AND CONSTRUCTION GUIDELINES FOR WORK UNDER THE DRAINAGE ACT.

RECOMMENDATIONS

We are therefore recommending the following:

- that the Sherman Drain be enclosed, commencing at the tile outlet at the half-lot line in Lot 2, Concession 11, and travel northerly through the lands of Samaterra Inc. (Roll No. 40-010). The enclosure will then continue northerly to the lands of A. Sacher (Roll No. 40-012) for a total length of 286 lineal meters
- that catchbasins be installed at the top end to provide an outlet for the pond and the upstream tile

ENVIRONMENTAL CONSIDERATIONS AND MITIGATION MEASURES

There are no significant wetlands or sensitive areas within the affected watershed area or along the route of the drains. The proposed construction of the Sherman Drain includes quarry stone outlet protection and surface inlets which greatly help reduce the overland surface flows and any subsequent erosion. A temporary flow check of silt fencing is to be installed in the ditch downstream of the tile outlet for the duration of the construction.

SUMMARY OF PROPOSED WORK

The proposed work consists of approximately 286 lineal meters of 525mm (21") to 600mm (24") diameter concrete field tile, including related appurtenances.



SCHEDULES

Four schedules are attached hereto and form part of this report, being Schedule 'A' - Allowances, Schedule 'B' - Cost Estimate, Schedule 'C' - Assessment for Construction, and Schedule 'D' - Assessment for Maintenance.

Schedule 'A' - Allowances. In accordance with Section 30 of the Drainage Act, allowances are provided for damages to lands and crops along the route of the drain as defined below.

Schedule 'B' - Cost Estimate. This schedule provides for a detailed cost estimate of the proposed work which is in the amount of \$70,000.00. This estimate includes engineering and administrative costs associated with this project.

Schedule 'C' - Assessment for Construction. This schedule outlines the distribution of the total estimated cost of construction over the roads and lands which are involved.

Schedule 'D' - Assessment for Maintenance. In accordance with Section 38 of the Drainage Act, this schedule outlines the distribution of future repair and/or maintenance costs for portions of, or the entire drainage works.

Drawing No. 1, Job No. 223251, and specifications form part of this report. They show and describe in detail the location and extent of the work to be done and the lands which are affected.

ALLOWANCES

DAMAGES: Section 30 of the Drainage Act provides for the compensation to landowners along the drain for damages to lands and crops caused by the construction of the drain. The amount granted is based on \$3,613.00/ha. for closed drain installed with wheel machine. This base rate is multiplied by the hectares derived from the working widths shown on the plans and the applicable lengths.

RIGHT-OF-WAY Section 29 of the Drainage Act provides for an allowance to the owners whose land must be used for the construction, repair, or future maintenance of a drainage works. Under this report no allowance for right-of-way has been given as the area gained by the enclosing of the open drain is deemed sufficient and transferable to the closed drain.

ASSESSMENT DEFINITIONS

In accordance with the Drainage Act, lands that make use of a drainage works are liable for assessment for part of the cost of constructing and maintaining the system. These liabilities are known as benefit, outlet liability and special benefit liability as set out under Sections 22, 23, 24 and 26 of the Act.

BENEFIT as defined in the Drainage Act means the advantages to any lands, roads, buildings or other structures from the construction, improvement, repair, or maintenance of a drainage works such as will result in a higher market value or increased crop production or improved appearance or better control of surface or sub-surface water, or any other advantages relating to the betterment of lands, roads, buildings, or other structures.



ASSESSMENT DEFINITIONS (cont'd)

OUTLET liability is assessed to lands or roads that may make use of a drainage works as an outlet either directly or indirectly through the medium of any other drainage works or of a swale, ravine, creek, or watercourse.

In addition, a Public Utility or Road Authority shall be assessed for and pay all the increased cost to a drainage works due to the construction and operation of the Public Utility or Road Authority. This may be shown as either benefit or special assessment.

ASSESSMENT

The entire costs of the open ditch enclosure are assessed to the benefitting landowner as shown on Schedule 'C' – Assessment for Construction.

A modified "Todgham Method" was used to calculate the assessments shown on Schedule 'D' – Assessment for Maintenance. This entailed breaking down the costs of the drain into sections along its route.

The remainder is then separated into Benefit and Outlet costs. The Benefit cost is distributed to those properties receiving benefit as defined under "Assessment Definitions", with such properties usually being located along or close to the route of the drain. The Outlet Costs are distributed to all properties within the watershed area of that section on an adjusted basis. The areas are adjusted for location along that section, and relative run-off rates. Due to their different relative run-off rates, road, and residential properties have been assessed for outlet at higher rates than farmlands.

GRANTS

It should be noted that the proposed enclosure is not eligible for the agricultural grant.

MAINTENANCE

Upon completion of construction, all owners are hereby made aware of Sections 80 and 82 of the Drainage Act which forbid the obstruction of or damage or injury to a municipal drain.

After completion, the Sherman Drain, enclosed in this report, shall be maintained by the Municipality of West Elgin at the expense of all upstream lands and roads assessed in Schedule 'D' - Assessment for Maintenance and in the same relative proportions until such time as the assessment is changed under the Drainage Act.



Respectfully submitted,

SPRIET ASSOCIATES LONDON LIMITED

B. Widner, P.Eng.



SCHEDULE 'A' - ALLOWANCES

SHERMAN DRAIN

Municipality of West Elgin

In accordance with Sections 29 and 30 of the Drainage Act, we determine the allowances payable to owners entitled thereto as follows:

CONCESSION	LOT	ROLL NUMBER (Owner)	Section 30 Damages	TOTALS
MAIN DRAIN				
11	Pt. 2	40-011-01 (Waldorf Farms Ltd)	\$ 60.00	\$ 60.00
11	Pt. 2	40-010 (Samaterra Inc.)	1,520.00	1,520.00
			=====	=====
Total Allowances			\$ 1,580.00	\$ 1,580.00
			=====	=====
TOTAL ALLOWANCES ON THE MAIN DRAIN				\$ <u>1,580.00</u>

SHERMAN DRAIN**Municipality of West Elgin**

We have made an estimate of the cost of the proposed work which is outlined in detail as follows:

MAIN DRAIN

6 meters of 600mm dia., H.D.P.E. plastic sewer pipe including rodent gate,
quarry stone rip-rap protection around pipe and bank of ditch
(Approximately 6m³ quarry stone req'd)

Supply	\$	1,300.00
Installation	\$	1,300.00

Installation of the following concrete field tile/ H.D.P.E. pipe on crushed stone
bedding, including supply and installation of geotextile around tile joints

14 meters of 200mm dia. HDPE pipe (lead)	\$	700.00
20 meters of 375mm dia. HDPE pipe (lead)	\$	1,000.00
171 meters of 525mm dia. concrete tile	\$	6,000.00
109 meters of 600mm dia. concrete tile	\$	3,800.00
Supply of the above listed tile / pipe	\$	18,100.00

Strip, stockpile and relevel topsoil from tile trench and adjacent working area
(4m wide) specified on drawings (approx. 286m)

\$ 1,700.00

Supply & delivery of 19mm crushed stone (Approx. 120 tonnes req'd)

\$ 4,800.00

Supply and install one 900mm x 1200mm side inlet catchbasin with sloped top
including grate, grading & any pre-fab fitting required for tile connection

\$ 3,000.00

Backfilling and regrading of existing open ditch using on-site materials from
ditch banks and removal of existing 1000mm csp culvert

\$ 9,400.00

Exposing and locating existing tile drains and utilities

\$ 900.00

Tile connections and contingencies

\$ 2,600.00

Allowances under Sections 29 & 30 of the Drainage Act

\$ 1,580.00

ADMINISTRATION

Interest and Net Harmonized Sales Tax

\$ 2,000.00

Survey, Plan and Final Report

\$ 7,900.00

Expenses

\$ 950.00

Supervision and Final Inspection

\$ 2,970.00

TOTAL ESTIMATED COST

\$ 70,000.00

SCHEDULE 'C' - ASSESSMENT FOR CONSTRUCTION

SHERMAN DRAIN**Municipality of West Elgin**

Job No. 223251

March 14, 2024

ROLL No. (OWNER)	TOTAL
MAIN DRAIN	
We assess the entire cost of this report to roll number: 40-010 (Samaterra Inc.)	\$ <u>70,000.00</u>

SCHEDULE 'D' - ASSESSMENT FOR MAINTENANCE

SHERMAN DRAIN

Municipality of West Elgin

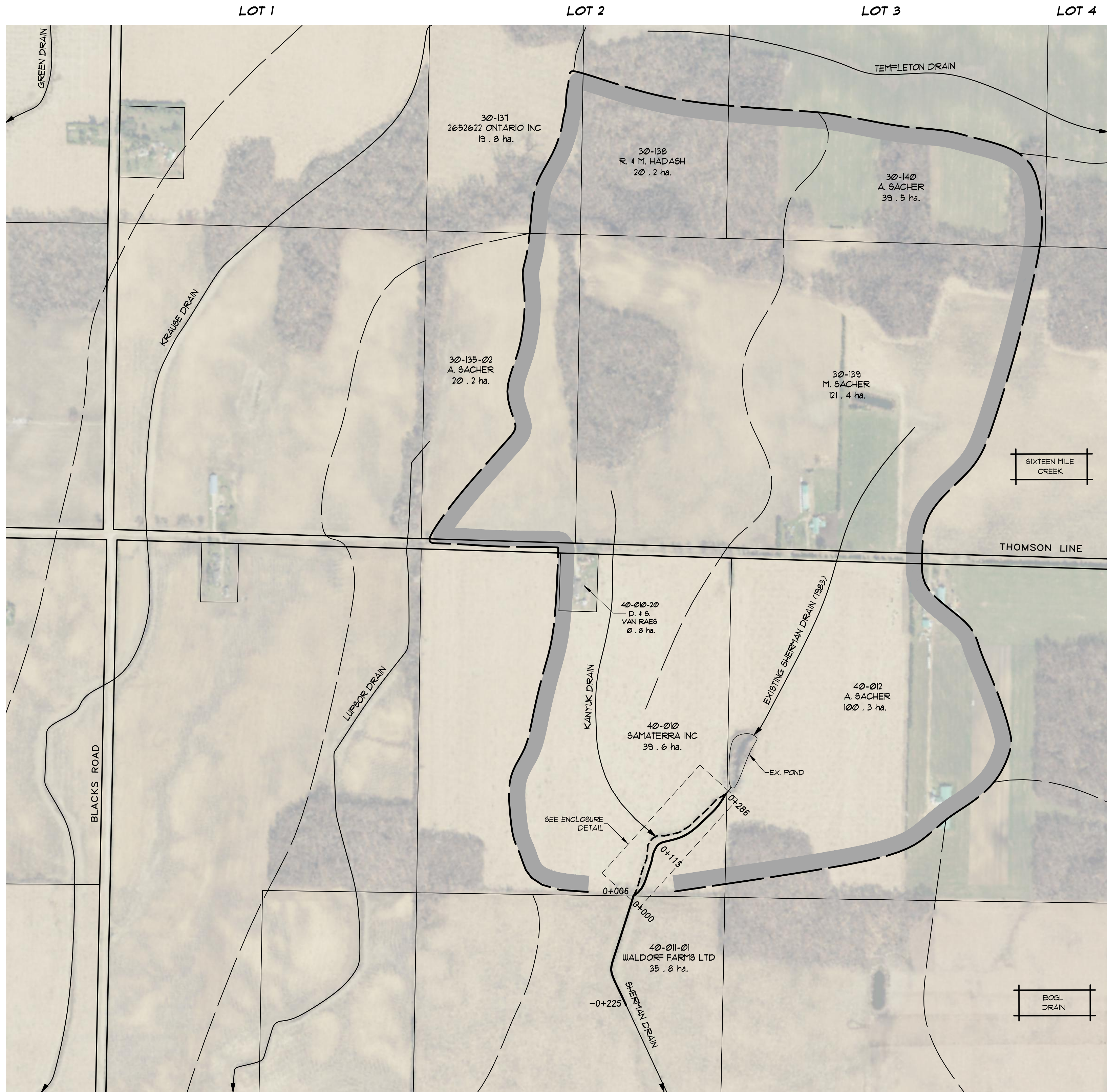
Job No. 223251

March 14, 2024

CON.	LOT	HECTARES AFFECTED		ROLL No. (OWNER)	PERCENTAGE OF MAINTENANCE COST
MAIN DRAIN					
10	Pt. 2	2.0	30-137 (2652622 Ontario Inc.)	0.6 %	
10	Pt. 2	8.0	30-138 (R. & M. Hadash)	2.4	
10	Pt. 2	9.0	30-135-02 (A. Sacher)	2.7	
10	Pt. 2 &	3 48.8	30-139 (M. Sacher)	23.8	
10	Pt. 3	14.0	30-140 (A. Sacher)	6.8	
11	Pt. 2	19.8	40-010 (Samaterra Inc.)	43.1	
11	Pt. 2	0.8	40-010-20 (D. & S. Raes)	0.2	
11	Pt. 3	28.5	40-012 (A. Sacher)	17.4	
				=====	
TOTAL ASSESSMENT ON LANDS				97.0 %	
				=====	
Thomson Line		1.7	Municipality of West Elgin	3.0 %	
				=====	
TOTAL ASSESSMENT ON ROADS				3.0 %	
				=====	
TOTAL ASSESSMENT FOR MAINTENANCE ON THE MAIN DRAIN				100.0 %	

CONCESSION 10

CONCESSION 11



PLAN SCALE 1 : 5,000

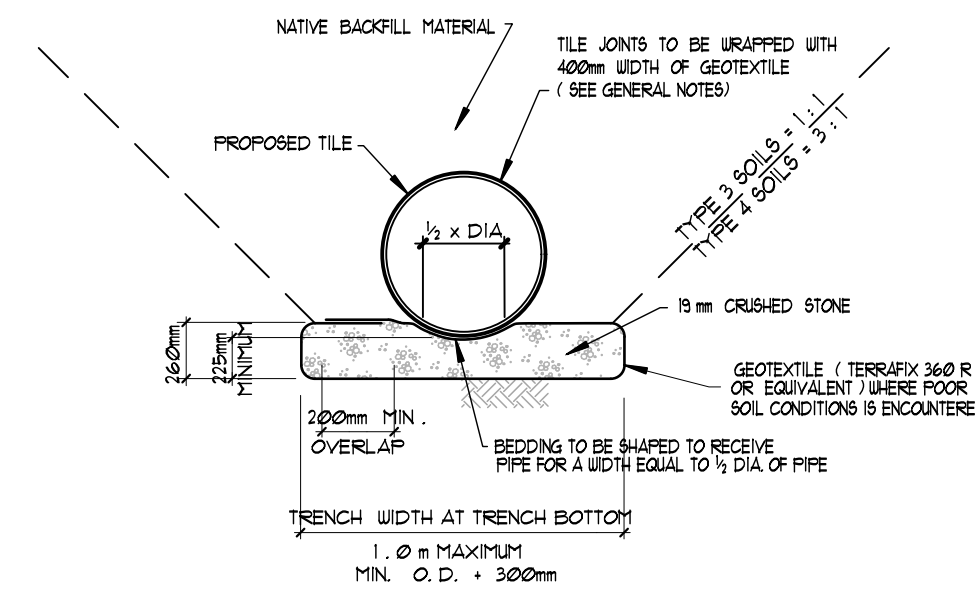
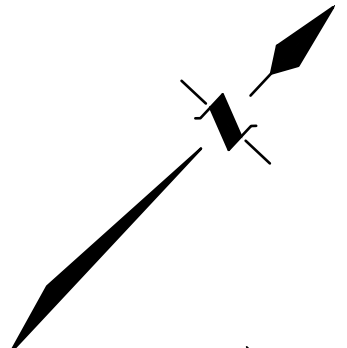
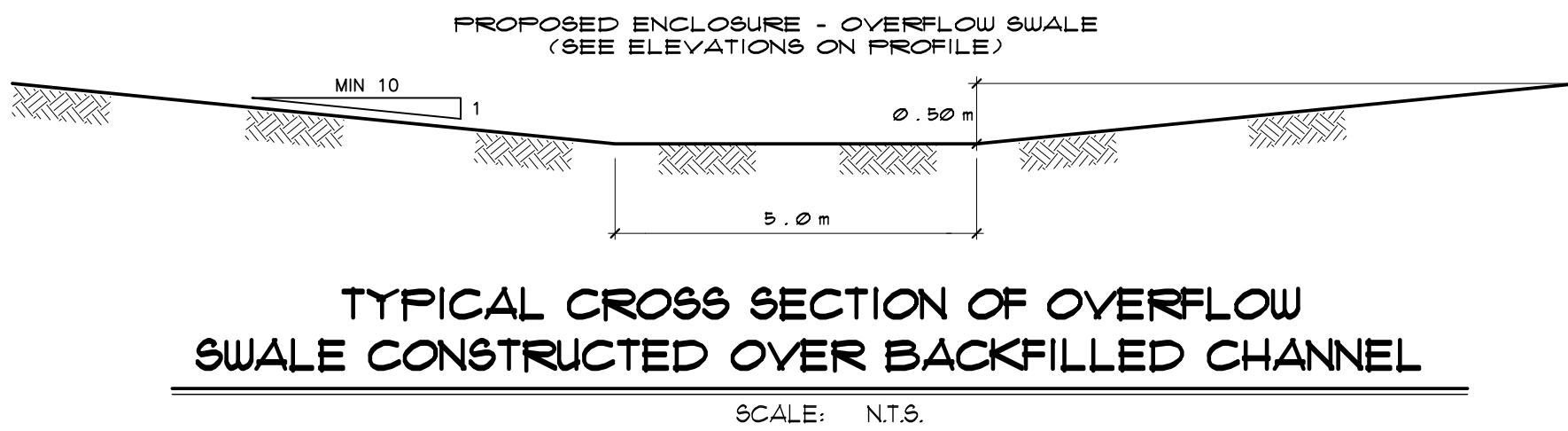
GENERAL NOTES

- 1/ OUR SPECIFICATIONS DATED JANUARY 2020 APPLY TO THIS PROJECT.
- 2/ THE WORKING WIDTH AVAILABLE TO THE CONTRACTOR TO CONSTRUCT THE NEW DRAINS SHALL CONSIST OF THOSE LANDS IMMEDIATELY ADJACENT TO THE DRAIN AND CONNECTIONS AND SHALL NOT EXCEED THE FOLLOWING AVERAGE WIDTHS:
CLOSED PORTIONS
- 20 meters
THE WORKING WIDTH FOR PURPOSES OF FUTURE MAINTENANCE SHALL BE 10m.
- 3/ ALL OWNERS ALONG THE COURSE OF THE DRAIN SHALL MAKE AN ACCESS ROUTE FROM THE NEAREST ROAD TO THE DRAIN LOCATION AVAILABLE TO THE CONTRACTOR THE AVERAGE WIDTH OF THIS ROUTE SHALL NOT EXCEED 8 METERS. THE ACCESS ROUTE SHALL ALSO APPLY FOR FUTURE MAINTENANCE PURPOSES.
- 4/ a) ALL UTILITIES TO BE LOCATED AND EXPOSED PRIOR TO CONSTRUCTION SO THAT THE NEW TILE GRADES CAN BE CONFIRMED. IF THERE IS A CONFLICT IN ELEVATION BETWEEN THE PROPOSED DRAIN AND THE UTILITY, THE ENGINEER IS TO BE NOTIFIED IMMEDIATELY.
b) CONTRACTOR TO NOTIFY ALL UTILITIES 12 HOURS PRIOR TO HIS SCHEDULED TIME FOR STARTING THE ABOVE WORK.
c) THE COST FOR THIS WORK SHALL BE INCLUDED IN THE ITEM ON THE EXTENT OF WORK AND NO EXTRA PAYMENT SHALL BE MADE TO THE CONTRACTOR, EXCEPT IF ROAD RESTORATION IS REQUIRED.
- 5/ ALL TREES, SCRUB, BRUSH, ETC. TO BE CLEARED AND GRUBBED IN ACCORDANCE WITH "SECTION B.3 AND C.4" SPECIFICATIONS.
- 6/ RIP-RAP TO BE SUPPLIED AND INSTALLED IN ACCORDANCE WITH "SECTION A.28" IN THE SPECIFICATIONS.
- 7/ CONTRACTOR TO ARRANGE A PRE-CONSTRUCTION MEETING WITH THE ENGINEER, DRAINAGE SUPERINTENDENT, AND THE AFFECTED OWNERS. ALL PARTIES SHALL RECEIVE 48 HOURS NOTICE TO THE MEETING.

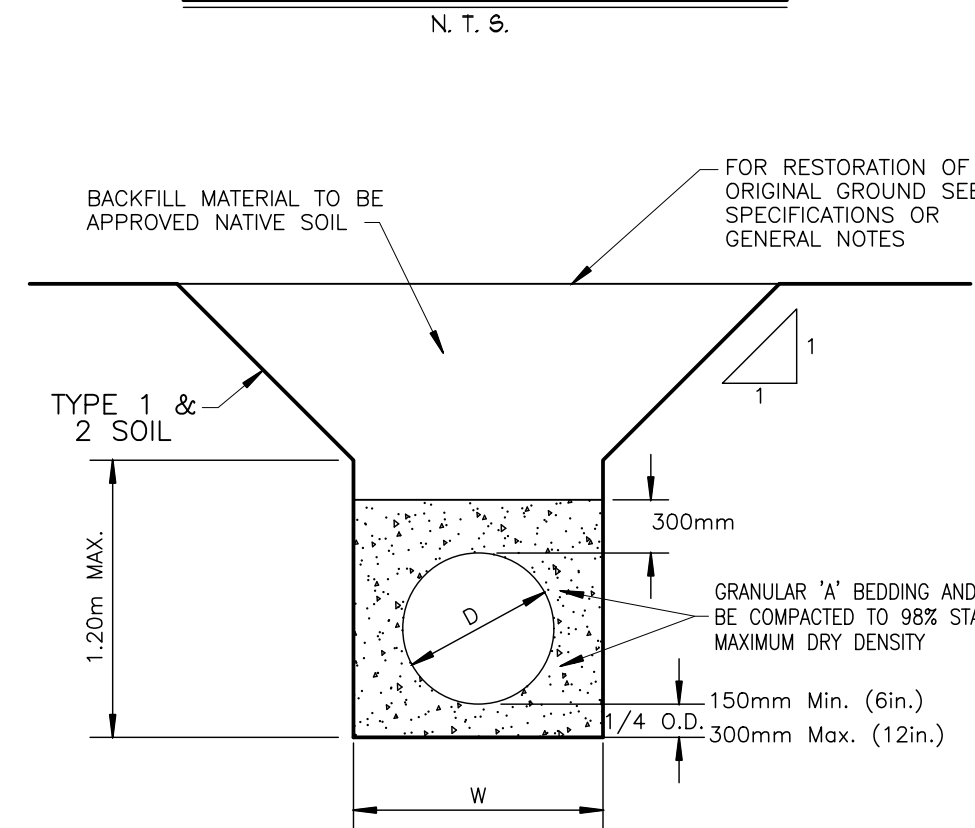
CLOSED PORTIONS

- 8/ ALL CONCRETE AND PLASTIC TILE AND PIPE TO CONFORM TO "SECTION C.1" IN THE SPECIFICATIONS.
a) SEWER PIPE TO BE CONCRETE, H.D.P.E. PLASTIC 320 KPA (BELL & SPIGOT WITH RUBBER GASKETS, CONFORMING TO C.S.A. 1026-08), PVC ULTRA RIB OR PVC SDR 35
b) CONCRETE TILE SHALL BE HEAVY DUTY
- 9/ EXISTING TILE DRAINS TO BE EXPOSED IN AS MANY LOCATIONS AS ARE NECESSARY TO CONFIRM THEIR EXACT LOCATION AND ELEVATION PRIOR TO CONSTRUCTION. EXACT LOCATION OF NEW TILE DRAINS THEN TO BE CONFIRMED BY DRAINAGE SUPERINTENDENT OR ENGINEER.
- 10/ a) INSTALLATION OF TILE AND TRENCH WIDTHS SHALL BE IN ACCORDANCE WITH "SECTION C - TILE DRAIN" IN THE SPECIFICATIONS.
b) ALL CONCRETE TILE AND TILE-PIPE JOINTS TO BE WRAPPED WITH GEOTEXTILE IN ACCORDANCE WITH "SECTION C.8" IN THE SPECIFICATIONS.
c) NO CONSTRUCTION EQUIPMENT OR FARM MACHINERY SHALL CROSS OVER THE MOUNDED BACKFILLED TILE TRENCHES UNTIL SUFFICIENT SETTLEMENT HAS OCCURRED.
d) STRIP AND STOCKPILE TOPSOIL FROM CONSTRUCTION AREA (4 metre width) FOR ENTIRE LENGTH OF NEW DRAIN (EXCEPT LANEWAYS & ROADS). EXCESS SPOIL TO BE LEVELLED AND TOPSOIL RELEVELLED OVER SPOIL, MOUNDED TRENCH AND REMAINING CONSTRUCTION AREA.

SUPPLY AND INSTALL 6m LENGTH (SINGLE PIECE) OF 600mm HDPE PLASTIC OUTLET PIPE (WITH RODENT GATE) AND QUARRY STONE RIP-RAP PROTECTION AROUND PIPE IN ACCORDANCE WITH S.D.D. 03 IN THE SPECIFICATIONS (6m³ REQUIRED)

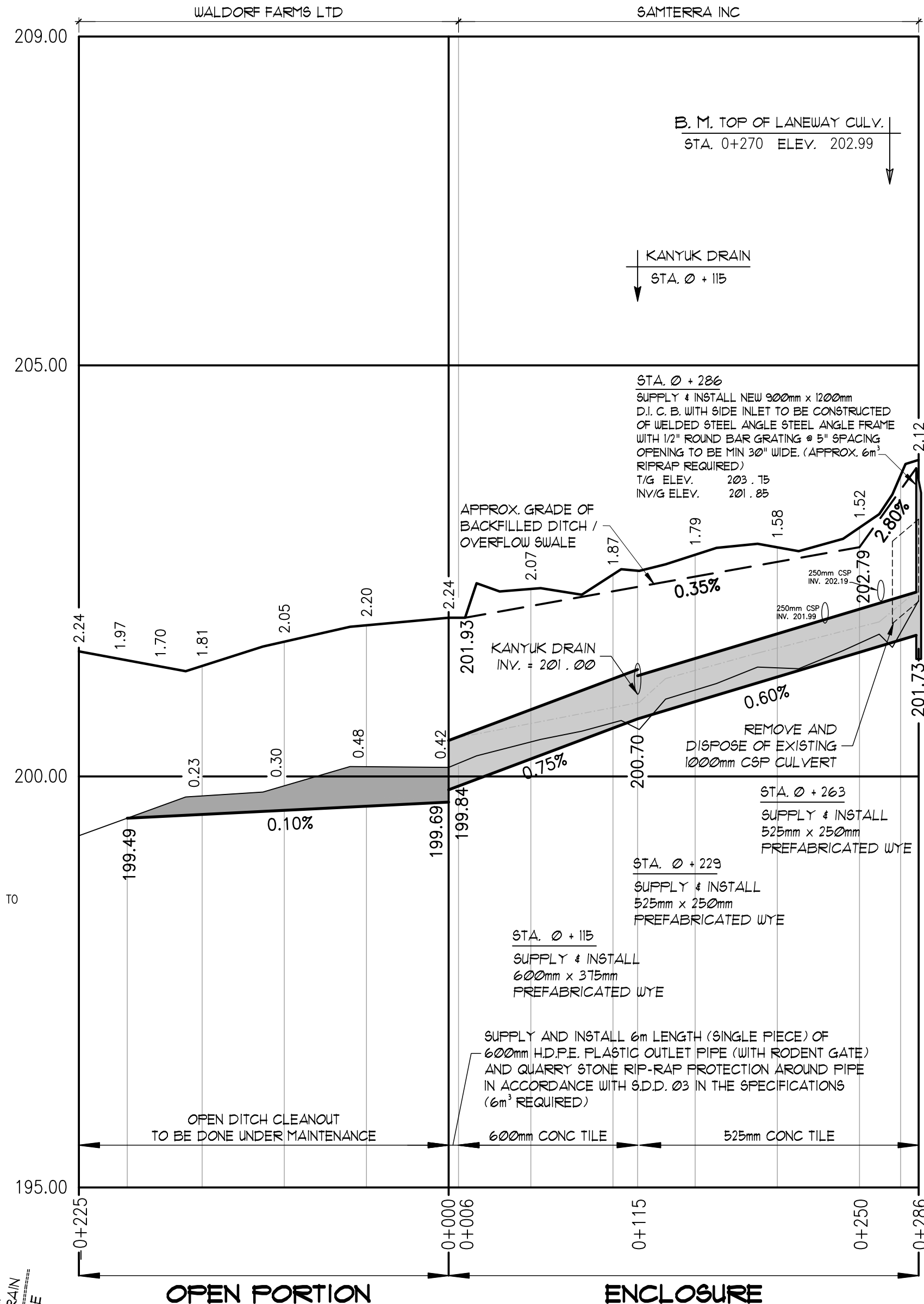


CRUSHED STONE BEDDING DETAIL
CONCRETE FIELD TILE
DETAIL "A"

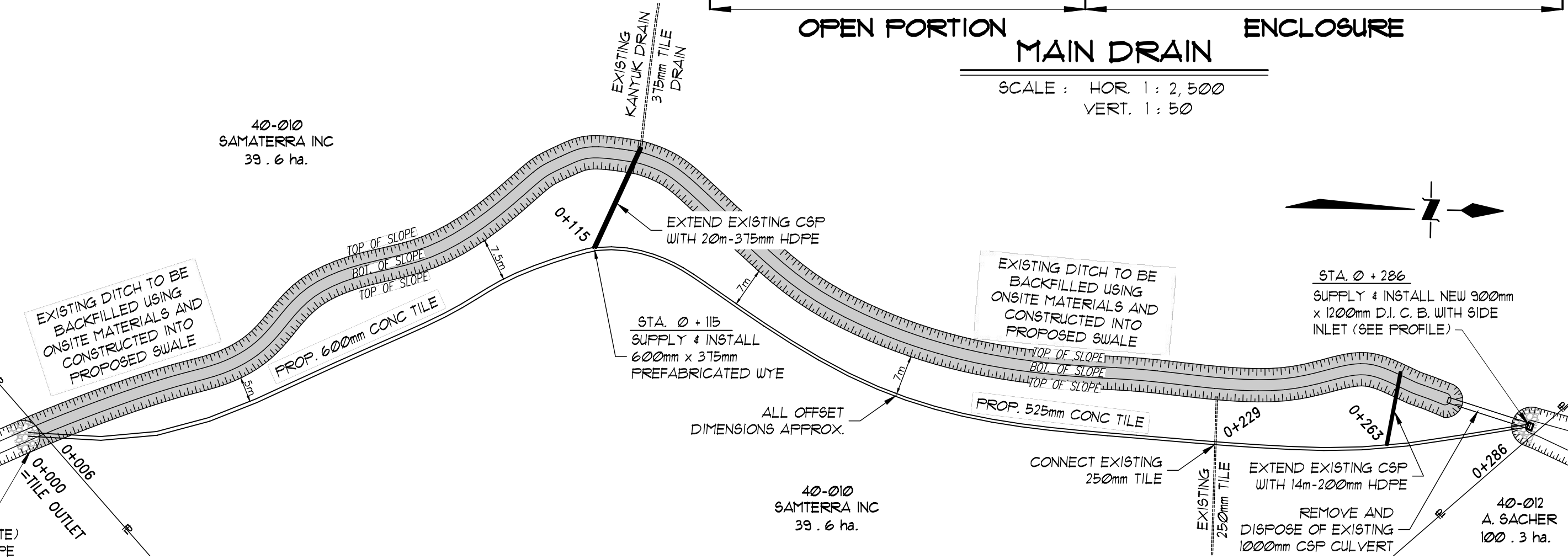


BEDDING FOR PLASTIC
SEWER PIPE
DETAIL "B"

D = INSIDE DIAMETER
W = O.D. + 600mm FOR O.D. ≤ 900mm
W = O.D. + 750mm FOR O.D. > 900mm



OPEN PORTION MAIN DRAIN ENCLOSURE
SCALE : HOR 1 : 2,500
VERT. 1 : 50



ENCLOSURE DETAIL

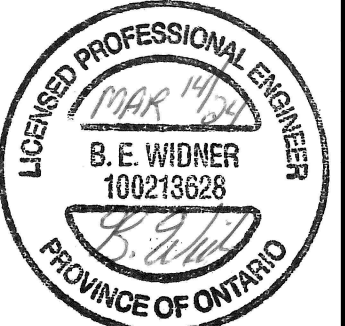
SCALE 1 : 750



SHERMAN DRAIN

Municipality of West Elgin

Drainage Superintendent:	No.	REVISIONS	DATE
TOM MOHAN			
519-785-0560			



Drawn By: MM	Field Book	JOB No.	Drawing No.
Date: MAR 14, 2024	GFS	223251	1 of 1

SPRIET ASSOCIATES
LONDON CONSULTING ENGINEERS
155 YORK STREET - LONDON (519) 672-4100 - NEA 1A8



Municipality of West Elgin

Minutes

Council Meeting

March 28, 2024, 4:00 p.m.

Council Chambers

160 Main Street

West Lorne

Present: Deputy Mayor Tellier
Councillor Navackas
Councillor Denning
Councillor Statham

Regrets: Mayor Leatham

Staff Present: Magda Badura, CAO/ Treasurer
Lee Gosnell, Manager of Operations & Community Services
Terri Towstiuc, Clerk

Council Meetings are held in-person at 160 Main Street, West Lorne, and the post-meeting recording available at www.westelgin.net, when available (pending no technical difficulties).

1. Call to Order

Deputy Mayor Tellier called the meeting to order at 4:00 pm.

2. Adoption of Agenda

Resolution No. 2024- 118

Moved: Councillor Denning

Seconded: Councillor Statham

That West Elgin Council hereby adopts the Regular Council Agenda for March 28, 2024, as presented.

Carried

3. Disclosure of Pecuniary Interest

3.1 Councillor Navackas - Soccer Club Snack Booth Proposal

4. Closed Session

Resolution No. 2024- 119

Moved: Councillor Navackas

Seconded: Councillor Statham

That the Council of the Municipality of West Elgin hereby proceeds into Closed Session at 4:01pm, to discuss matters pursuant to the Municipal Act, 2001:

- Section 239 (2)(b), being personal matters about an identifiable individual, including municipal or local board employees;
- Section 239 (2)(c), a proposed or pending acquisition or disposition of land by the municipality or local board;
- Section 239 (2)(d), labour relations or employee negotiations;
- Section 239 (2)(e), litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;

Carried

5. Report from Closed Session

Council reconvened into open session at 4:54pm.

Council received items pursuant to the Municipal Act, 2001, Section 239 (2)(b), being personal matters about an identifiable individual, including municipal or local board employees; Section 239 (2)(c), a proposed or pending acquisition or disposition of land by the municipality or local board; Section 239 (2)(d), labour relations or employee negotiations; and Section 239 (2)(e), litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

Follow-up direction was provided for staff, where necessary.

6. Adoption of Minutes

Resolution No. 2024- 120

Moved: Councillor Navackas

Seconded: Councillor Statham

That West Elgin Council hereby adopt the Minutes of March 14, 2024, as presented.

Carried

6.1 Elgin Group Police Services Board Minutes

Resolution No. 2024- 121

Moved: Councillor Denning

Seconded: Councillor Statham

That West Elgin Council hereby acknowledge receipt of the Elgin Group Police Services Board Minutes of November 15, 2023 and February 26, 2024.

Carried

7. Business Arising from Minutes

8. Staff Reports

8.1 Municipal Drains

8.1.1 Section 4 Petition for New Tile Drain

Resolution No. 2024- 122

Moved: Councillor Statham

Seconded: Councillor Navackas

That West Elgin Council hereby receives the Section 4, Petition for Drainage Works by Owners, Form 1; and

That Council approve request for the construction of a new tile drain, dated March 13, 2024, submitted by Dugald Aldred (Municipality of West Elgin) and James Dymock (Municipality of Dutton Dunwich); and

That Council hereby appoint Spriets and Associates, to proceed with the necessary steps pursuant to the *Drainage Act*.

Carried

8.2 Operations & Community Services

8.2.1 Horse Drawn Vehicle Signage

Resolution No. 2024- 123

Moved: Councillor Statham

Seconded: Councillor Denning

That West Elgin Council hereby receives the report from Lee Gosnell, Manager of Operations & Community Services for information purposes; And

That Council direct staff to investigate the potential for a Horse Drawn Vehicle Signage Policy.

Carried

8.2.2 Tandem Axel Plow Truck

Resolution No. 2024- 124

Moved: Councillor Statham

Seconded: Councillor Navackas

That West Elgin Council hereby receives the report from Lee Gosnell, Manager of Operations & Community Services; and

That West Elgin Council approves ordering one (1) new tandem axle plow truck from Viking-Cives Ltd. of Mount Forest ON, for the quoted price of \$404,393.00 plus applicable tax.

Carried

8.3 Clerk's

8.3.1 Yacht Club Agreement

Resolution No. 2024- 125

Moved: Councillor Navackas

Seconded: Councillor Denning

That West Elgin Council hereby receives the report from Terri Towstiuć, Clerk Re: Port Glasgow Yacht Club Agreement options; And

That Council choose option 3, being a partnership agreement; And

Further that Council direct staff to initiate a meeting with select members of the Port Glasgow Yacht Club to formally discuss pursuing an update partnership agreement.

Carried

8.3.2 Old Town Hall Demolition

Resolution No. 2024- 126

Moved: Councillor Denning

Seconded: Councillor Statham

That West Elgin Council hereby receives the report from Terri Towstiuc, Clerk Re: Old Town Hall, Rodney, Rear Addition Demolition; And

That Council hereby defer the approval of the demolition until the presentation of the 2024 Operating Budget.

Carried

8.3.3 Community Safety and Policing Act Update

Resolution No. 2024- 127

Moved: Councillor Denning

Seconded: Councillor Statham

That West Elgin Council hereby receives the report from Terri Towstiuc, Clerk Re: *Community Safety and Policing Act* Update dated March 27, 2024, for information; And

That Council approve the current community representative, Ida MacCallum, until the end of the current council term; And

That before the end of the current council term Southwold, West Elgin and Dutton Dunwich will work together to develop a new application/appointment process for the community representative position; And

That remuneration remain the same; \$1,500 per year for board members and \$2,000 per year for the chair; And

That Council approve that all operation costs be allocated equally between participating municipalities.

Carried

8.3.4 Off-Leash Dog Park Survey Results

Resolution No. 2024- 128

Moved: Councillor Denning

Seconded: Councillor Statham

That West Elgin Council hereby receives the report from Terri Towstiuc, Clerk Re: Off-Leash Dog Park Survey Results; And

That Council defer the decision, and direct staff to investigate the potential for grants and funding opportunities.

Carried

8.4 Finance/Administration

8.4.1 Rodney Sewage Project Update and Timeline

Resolution No. 2024- 129

Moved: Councillor Navackas

Seconded: Councillor Statham

That West Elgin Council hereby receives the report from M. Badura, CAO/Treasurer re: Rodney Sewage Project Update and Timelines for information only.

Carried

9. Committee and Board Reports or Updates

Councillor Denning provided an update regarding the planned arena re-naming event, scheduled for August 24, 2024. The proposed new name will be the "Bo Horvat Arena". The Horvat family will be attending the event, along with Kraft Hockeyville representatives and Hockey Hall of Fame representatives. The arena renovation sub-committee is also planning the renovation projects, to be presented to Council at a later date.

Deputy Mayor Tellier advised that the Recreation Committee has started Canada Day celebration plans.

Councillor Navackas advised the Economic Development Committee had their first "tour" meeting at Natterjack Brewery, and the next meeting is scheduled for April 9th at the Council Chambers.

10. Accounts

Resolution No. 2024- 130

Moved: Councillor Statham

Seconded: Councillor Denning

THAT the Mayor and Treasurer are hereby authorized to sign Payment Voucher #3A amounting to \$ 786,286.89 in settlement of General, Road, Water and Arena Accounts including Cheque number 26413-26419, EFT#8045-8088 and Payroll Pay Period 06.

Carried

11. Notice of Motion

None received.

12. Council Inquires/Announcements

Councillor Denning advised that he has received numerous complaints regarding people parking on the road on Monroe Street, West Lorne at the Tim Hortons, creating safety concerns. L. Gosnell, Manager of Operations and Community Services advised that this is a violation under the Highway Traffic Act, requiring a call to OPP.

Deputy Mayor Tellier advised that she has received concerns from constituents leaving the West Elgin Community Health Centre, West Lorne, and when leaving the parking lot on Main Street, it is difficult to see oncoming traffic due to the parking spots directly beside the entrance/exit.

Deputy Mayor Tellier acknowledged staff's cooperation with the ongoing OPP investigation for the Cyber Attack Incident on the Municipality, and acknowledged the public post that was published, once able to.

13. Correspondence

13.1 Elgin County Tourism Operator Networking Event, May 2, 2024

13.2 AGCO Required Notification Re: Natterjack Brewing Company event, April 6, 2024

Resolution No. 2024- 131

Moved: Councillor Denning

Seconded: Councillor Navackas

That West Elgin Council hereby acknowledge and file all correspondence, not otherwise dealt with.

Carried

14. Items Requiring Council Consideration

14.1 Soccer Club Snack Booth Proposal

Councillor Navackas declared a conflict on this item.

Resolution No. 2024- 132

Moved: Councillor Denning

Seconded: Councillor Statham

That West Elgin Council support a Snack Booth facilitated by the 1st Dutton Pathfinders and Rangers, operated during the West Elgin Soccer Club summer events, for fundraising purposes; And

That the 1st Dutton Pathfinders and Rangers work with Municipal Recreation Staff to determine a site best suitable for the Snack Booth.

Carried

14.2 Community Policing Committee

Resolution No. 2024- 133

Moved: Councillor Statham

Seconded: Councillor Navackas

That West Elgin Council hereby approve the Community Policing Committee to host a meeting within the Municipality.

Carried

14.3 Water Bill Waiver of Fees/Write-Off Account

Resolution No. 2024- 134

Moved: Councillor Navackas

Seconded: Councillor Statham

That West Elgin Council hereby deny the request to "write-off" water account 200500056, request received March 26, 2024, with a balance owing of \$508.02.

Carried

14.4 My Main Street, Community Activator Grant

Resolution No. 2024- 135

Moved: Councillor Denning

Seconded: Councillor Statham

That West Elgin Council hereby approve the grant application submission for the My Main Street Community Activator proposed by the Economic Development Committee, subject to the confirmation of eligibility requirement being met; And

That Council direct staff to submit the application prior to the March 31, 2024 submission deadline.

Carried

15. Upcoming Meetings and Holidays

- March 29 - Good Friday, All Municipal Services Closed
- April 1 - Easter Monday, All Municipal Services Closed
- April 9 - 7pm - Economic Development Committee
- April 10 - 9am, WECCBM (Arena Board)
- April 11 - 4pm, Council
- April 15 - 8:30am, Four Counties Transit Committee
- April 18 - 10am, Old Town Hall Committee
- April 25 - 4pm, Council

16. By-laws

16.1 By-law 2024-25, Fire Department Administration Services Agreement

Resolution No. 2024- 136

Moved: Councillor Statham

Seconded: Councillor Navackas

That By-law 2024-25, Being a By-law to authorize entering into an agreement for the provision of sharing Fire Department Administration Services with the Township of Southwold and Municipality of Dutton Dunwich, be read a first, second and third and final time.

Carried

17. Confirming By-Law

Resolution No. 2024- 137

Moved: Councillor Navackas

Seconded: Councillor Statham

That By-law 2024-26, being a By-law to confirm the proceeding of the Regular Meeting of Council held on March 28, 2024, be read a first, second and third and final time.

Carried

18. Adjournment

Resolution No. 2024- 138

Moved: Councillor Denning

Seconded: Councillor Navackas

That the Council of the Municipality of West Elgin hereby adjourn at 5:49pm, to meet again at 4:00pm, on Thursday, April 11, 2024, or at the call of the Chair.

Carried

Taraesa Tellier, Deputy Mayor

Terri Towstiuc, Clerk



Municipality of West Elgin

Minutes

Recreation Committee

January 17, 2024, 7:00 p.m.

West Elgin Community Complex - Hybrid Meeting

160 Main St

West Lorne

Electronic Hybrid Meeting

Present:

Councillor T. Tellier
Nicole Campbell
Cindy da Costa
Megan Bartlett
Michelle Navackas
Courtney Kreamer

Staff Present: **Jenn Vanesse**

1. Call to Order

Chair Taraesa Tellier called the meeting to order at 7:00 p.m.

2. Election of Chair and Vice Chair

Recording Secretary called for nominations for the position of Chair. Michelle Navackas nominated Taraesa Tellier, who agreed to stand for the position.

Recording Secretary proceeded to call two more times for nominations, and none were brought forward.

Recording Secretary called for nominations for the position of Vice Chair. Taraesa Tellier nominated Megan Bartlett, who agreed to stand for the position. recording Secretary proceeded to call two more times for nominations, and none were brought forward.

3. Code of Conduct and Terms of Reference

Under composition of committee, the committee would like to allow non-voters to join the committee. Also they would like to include a parks and recreation staff member as required to be present at the meetings. The committee is trying to show the importance on community and economic development. For a staff member, there are sometimes when they would want a senior manager on the meeting to help with some decisions or clarification. Intent is for up to 10 non-voting members. Still looking for a student voice to join the committee as well. Would like to see the committee diversified and be well rounded.

On reporting relationship (#4 in Dutton Dunwich terms of reference), the wording was great, but would like it to state there is no rec assistant, and to have a rec supervisor join the meetings to guide us on operational resources. The intent is that the perception to public will increase seeing a rec representative on the committee. The committee would like them there on an event-by-event basis.

It was concluded that the committee would like to re-assess these documents until staff availability is determined.

4. Adoption of Agenda

Moved: Megan Bartlett

Seconded: Michelle Navackas

That West Elgin Recreation Committee hereby adopts the agenda as circulated.

Carried

6. Minutes

Moved: Nicole Campbell

Seconded: Courtney Kreamer

That the West Elgin Recreation Committee adopts the minutes of December 6, 2023 as printed and circulated.

Carried

7. Business Arising from Minutes

No business arising from minutes.

8. Staff Reports

All of the lines are down at the rec center. The Rec Center is booked every night of the week. There have been complaints on the price increase which is going to council next week. The members felt frustrated at the comments, but were understanding that with everything else going up in costs, that it made sense as well. There was previous thought into a flat rate rec fee paid every 6 or 12 months to utilize all programs, but the limitations came down to tracking, and it wasn't feasible. An idea came forward that there could be a fundraiser for those needing assistance with entrance fees, but had to provide some information on why they needed the assistance.

A suggestion was brought forth to have some kind of explanation in the municipal online postings (ie. rec center needs a major repair which is more than what was budgeted for, insurance has increases, utilities have increased, etc...). Possibly reaching out the service clubs to show what we are offering in the community, the cost, and the reason of why the costs have increases to help offset costs for those who cannot afford it.

Looking into a way to collect data or matrix on programs (ie. we offered rec programs to x amount of kids this month, or we booked the rec center out x nights a week for the month). It could be an end of year report.

Also bringing forward to groups that it may be cheaper to have the groups rent the facility then to do the municipal program. Looking to Salus to see if they can provide any information on insurance, such as how individuals go about insurance, and how that looks for their program. This will provide the groups with all the tools for a rental or programming option.

The Rodney skateboard park was vandalized with a hate crime and they have tried their best to fade it until the weather cooperates to get the paint off.

9. New Business

9.1 Budget Items

The committee would like to have a designated Rec person for the municipality. Previously there wasn't enough in the budget and then election year happened and it wasn't pursued anymore. It likely would be backed by taxes. The intent is to keep people in the area to spend money within the community. There is no one advocating or advertising the rec center. There is potential for small shows to come in for income generation. The responsibility of the person is to try to break even, instead of a deficit every year. They could also be directly writing grants and could move larger projects along which could potentially bring in more revenue. The role would need to have clear expectations and effective targets. The

key elements will be presented to council. Adam's (park & rec supervisor) job description would be looked at to ensure no overlap and that the positions would work well together. Michelle will reach out to Dutton-Dunwich and city of London to see what their positions entail. The committee wants to activate the rec center from 9am-9pm seven days a week, and activating the use of the arena in off season.

Roller-skating in the arena was an idea brought forth with theme nights. There is a ball/roller hockey league from this area that have gone to Mount Brydges to play, when that could be revenue back into the community. Other ideas were casual adult recreation leagues, movie nights, and utilizing the rec center kitchen more.

Potential road block could be other places offer their space for free.

9.2 Committee Goals

Canada Day and Christmas are 2 things for sure being done. Would like to create a calendar to have events, but nothing overlapping (ie. soccer inside when soccer outside is happening). On march break to have some programming offered to youth. Wanting to plan ahead and work towards a vision or goal. Wanting to have a better understanding of the value of recreation. The committee agreed to wait on the goal until a decision has been made on a dedicated rec person.

9.3 New Committee Members

A report will go to council for next week. It is possible that if a designated rec person is hired, then less people would be needed on the committee in terms of non voters. Other municipalities/groups have 10-12 who can help facilitate or organize events that are in their wheel house. Want more people to pull for activities and events.

9.4 Youth Drop-In

First youth drop in was tonight. There were 9 kids in total and they had a blast. there were no 14-17 year olds, but there wasn't much advertising at the high school and basketball & volleyball are on. If there isn't any interest in that group, they may look at doing a 6-8 year old group.

9.5 FEBDEV grant

Michelle is working on a 10 day event from a grant proposal to FEBDEV called Open Farms West Elgin and it would take place over 2 weekends. The first weekend would be farmers markets and encourage restaurants

and retailers to participate in what does small community farming look like. Also working with farmers on having farm tours. The closing weekend would be a hoe-down barn dinner on main street. Working with visual artists and musicians, and hopefully opening the doors for a yearly event.

10. Adjournment

Moved: Michelle Navackas

Seconded: Megan Bartlett

That West Elgin Recreation Committee hereby adjourn at 8:15p.m. to meet again on March 27 2024 or at the call of the chair.

Carried

Taraesa Tellier, Chair

Jenn VanEsse, Recording Secretary



Municipality of West Elgin

Minutes

Economic Development Committee

February 13, 2024, 7:00 p.m.

Rodney Recreation Centre

135 Queens Line

Rodney, ON

Present:

Michelle Navackas
Stacey Zegers
Shaun Szabo
Mike Miller
Mike Russo
Mike Vanraes
Dan Soos
Norma McPhail
Bill Denning

Staff Present: **Magda Badura, CAO/Treasurer**

- 1. Call to Order**
- 2. Adoption of Agenda**
- 3. Disclosure of Pecuniary Interest**

No disclosures

- 4. Nomination of Chair**

Michelle Navackas nominated and accepted position of Chair.

- 5. Nomination of Vice Chair**

Dan Soos was nominated and accepted the position of Vice Chair.

- 6. Nomination of Secretary**

Norma McPhail was nominated and declined for the position of Secretary.
Michelle Navackas agreed, reluctantly, to take notes.

7. Terms of Reference

Read and accept the Dutton Dunwich TOR as our own.

8. West Elgin Draft Strategic Plan

9. Committee Vision and Focus

Round Table Discussion

Dan Soos: Creation of a map of small businesses in West Elgin, Attract more people to the area through advertising. Would like to see an awards evening celebrating local entrepreneurs.

Mike Millar: affordable housing, Lake development

Mike Russo: Look at the formation of an organization like the BIA.

Mike Szabo: incentivize people to come here. Concerned about the cost of living.

Bill: Points to places like Frankenmuth What is West Elgin's 'one thing' how do we focus on attracting people here -create welcome documents/QR code

Stacey: Privately funded initiative to support the growth of new or existing businesses.

Dan Soos brought up building trust with the business community again and the committee's credibility.

Steps for next meeting Business registry and asset list to be completed by Mike Russo and Stacey.

10. Adjournment

Michelle Navackas, Chair

Michelle Navackas, Recording Secretary



Municipality of West Elgin

Minutes

West Elgin Community Centre Board of Management

February 14, 2024, 9:00 a.m.

West Elgin Community Complex - Hybrid Meeting

160 Main St

West Lorne

Electronic Hybrid Meeting

Present:
Ken Loveland
Jim Hathaway
Terry Weed
Bill Denning
Ryan Statham

Staff Present:
Lee Gosnell, Manager of Operations and Community Services
Adam Ecker, Recreation Supervisor
Jenn Vanesse

1. Call to Order

Chair K. Loveland called the meeting to order at 9:00 a.m.

2. Adoption of Agenda

Moved: Bill Denning

Seconded: Jim Hathaway

That West Elgin Community Centre Board of Management hereby adopts the Agenda as presented.

Carried

4. Minutes

Moved: Ryan Statham

Seconded: Jim Hathaway

That West Elgin Community Centre Board of Management Committee adopt the minutes of January 10th 2024 as circulated and printed.

Carried

5. Business Arising from Minutes

Bill has finalized August 24th of this year that Bo would be available for the renaming ceremony, but thought of the possibility of postponing until renovations are complete. However renovations could be in a few years and we don't want to delay it any longer than it already has. This could also give some awareness for renovations and possibly raise some funds too.

6. Staff Reports

No staff reports

7. New Business

7.1 Skating Club Update

Thank you to Adam and crew for things running smoothly and being able to work with the group for accommodations. They have penciled in ice time for next year on Mondays and Wednesdays from 5-8pm. May 15th is the AGM at the scout hall. There will be a meeting held about the intro to hockey to go over pros and cons and decided whether they are continuing for next season with the program. There has been some noise complaints with children running around and being loud while the lessons are on. Just wondering how it can be addressed.

7.2 Minor Hockey Update

Most teams will be finished around March 23rd, rep team is set to finish March 18-26/27, and if they go to OMHA it would be Apr 4,5,6 so they may need some ice time till then depending on how the teams do.

7.3 Arena Revitalization Committee Update

A huge thank you to the committee and Terry for the ideas and drawing. An engineer was out yesterday to go over the plans and look at the building to see make some suggestions. He determined that all East and West walls are load bearing. The original application sent to Kraft Hockeyville was asking for more dressing rooms so they wanted to ensure that was incorporated into the designs.

Option 1 was the most straight forward an feasible. The engineer thought option 2 was not feasible as the wall that would be taken out to extend the warm room is load bearing. Option 3 the walls in the washroom are load bearing for the meeting room upstairs, so then the upstairs would have to be removed. A second level is possible but would be expensive. He was cautious until they actually has an investigation done of footings and design the load carrying posts downstairs, what it would look like. There are no original blueprints of the arena that have been found, so this leaves some question on structure. Option 4 is possible as the interior walls of the canteen are not load bearing. Windows could be added and a door filled in to extend the warm room into that space. Some thoughts came up from the board that there may need to be emergency exits added, having an office above the canteen area, and look at the cost of having an accessible washroom in the addition vs. upgrading the current washrooms to be accessible.

The discussion took place on whether to keep the canteen or whether the removal would be possible? With Tim Hortons being in town now, and local restaurants in both West Elgin and Dutton, the realization is that it likely will not be utilized and could be better use of the space. With it not being used in 6 years, even if it were to stay there would likely be costs associated to get it back up to standards and code before it would even pass to be usable with no profit seen back from it. It was unanimous for the board members that they are ok with the canteen being removed.

8. Staff Operations Update

Everything is running fine with about a month and half left to go. Last ice time is March 28th, with the exception of possible MHL for a few practices. Staff will have the Easter weekend off, and then the goal is to have to the ice start to come out the Thursday of the week after Easter.

9. Adjournment

Moved: Jim Hathaway

Seconded: Bill Denning

That the West Elgin Community Centre Board of Management hereby adjourn at 9:55 a.m. to meet again on March 13, 2024 at 9:00 am.

Carried

Ken Loveland, Chair

Jenn VanEsse, Recording Secretary

Rodney Aldborough Agricultural Society

Director's Meeting | Tuesday, March 26th, 2024

7:00pm | Rodney Recreation Centre | 135 Queen Street, Rodney

Roll Call: Sandra, Michelle K, Rick, Alan, Laura S, Dan, Pete, Laura K, Ann S, Lynda, Liz, Kate, Trina, Anne N, Kelly-Anne

Call to Order: Sandra @ 7:10pm

1. Adoption of Agenda

Recommendation: That the Rodney Aldborough Agricultural Society adopts the agenda as presented.

Added items 6h, i

Motion: Dan Second: Laura S Carried

2. Additions to the Agenda

- a. h - Update from Municipality (Dan)
- b. i - Fundraising (Ann S)

3. Adoption of the Minutes

Recommendation: That the Minutes of the Rodney Aldborough Agricultural Society meeting held on Tuesday March 12th, 2024 be adopted as circulated and printed.

Motion: Lynda Second: Michelle K Carried

4. Business arising from the minutes:

- a. Church service update (Laura K)
 - i. Heard back from Bob and Ruth Karn, they are willing to take on the church service again in 2024
- b. Mini chuckwagons update (Kate)
 - i. Les Sowden has confirmed that they are available on the Sunday of the fair (Sept 15th)
 - ii. 3x 30-40 minute shows, with at least 1 hr break in-between
 - 1. \$4250.00, awaiting contract
 - 2. Mini chuckwagon races, chariot races, and youth involvement
 - 3. Hoping to utilize the track space in front of the grandstands (arena will be in use all of Sunday by other events)

- c. Demo derby update (Kate)
 - i. **Ontario Demolition: (sourced from OAAS Convention)**
 - 1. Available on Friday, Sept 13th
 - 2. \$6000 + HST
 - a. \$2,000 utilized for prize money
 - 3. Driver's entry fees collected by company, anything exceeding \$2000 is added to prize money
 - 4. Encourage local participants to enter derby
 - 5. Same/similar requirements as I Am Demolition
 - 6. Does not provide trophies
 - ii. I Am Demolition: (sourced from Glencoe Fair)
 - 1. Only available Sunday, Sept 15th
 - 2. \$6,500 + prize money to be paid by the Board
 - a. \$1,500 deposit due at signing
 - 3. Provides trophies
 - 4. Can do power-wheels heat at no extra cost to us
 - 5. Requires PA system for announcer
- d. 50/50 draw at June 14th Cruise-In (Ann S)
 - i. Ann has talked to Judd, the Board can sell 50/50 tickets at the event
 - ii. We will need to acquire a lottery license (Municipality - James Blackmore)
 - 1. We are able to acquire all necessary lottery licenses for the year at one time, as long as we have all of the information needed
- e. Jersey Raffle / cash raffle
 - i. 250 perforated tickets, Dan will print at no cost to the Board
 - 1. Dan will send ticket template to Kate, Kate will design
 - ii. Need lottery license beforehand
 - 1. Requirements: number of tickets available, expected draw date, ticket number on both sides of entries
 - 2. Will need to provide a report post-event
 - iii. Grand prize: signed Bo Horvat jersey + ½ cash collected
 - iv. Draw date: Sunday of Fair weekend (Sept 15th)
- f. Paramedic company (Trina)
 - i. Still awaiting a quote for fair weekend
 - 1. Required: Size and landscape of grounds -> Trina to send a screenshot of aerial view/Google Maps
 - ii. Note: fire department is medically trained, will be in attendance
- g. Donation collection (Sandra, Laura K)

- i. Sandra has extra collection packages if needed, please reach out if in need
- ii. Ridgetown Foodland is donating \$100 in prizes (for prize table/midway)

Clarification/note: gift certificates donated to specific classes should still be listed in tiered list in the prize book, as well as under classes (i.e. Flower show specials)

- iii. In-kind donation from Santarossa's (of renting/paying for the kitchen) should be noted in the book in addition to his annual donation
- iv. The Board can write a letter addressed to Council in order to ask for a reduced fee for renting the rec center throughout the year

5. Financials:

- a. Report coming at the end of the month
- b. List of donations that have come in already have been sent to collectors in order to keep track
- c. Need a way to record in-kind donations
 - i. "Contra", no money exchanged, but allowing the value of a service
 - ii. Liz to look into and ensure everything is being recorded appropriately

Note: Gun show/kitchen breakfast netted around \$700 after expenses, woohoo!

6. New Business:

- a. Prize book cover (Kelly-Anne)
 - i. Deadline for schools to send covers back to us
 - 1. **Due back to us on Friday May 3rd**, to be voted on by Board in person at the meeting the following Tuesday
 - ii. Prize money awarded to winners in 3 groups
 - 1. Grades 1-3
 - 2. Grades 4-6
 - 3. Grades 7-8
 - 4. 1st: \$10, 2nd: \$8, 3rd: \$5
 - iii. Overall 1st place: cover of book
 - 1. Decided on by Board members
 - iv. Winners from each group get put into the prize book
 - 1. Could also display runner-ups in local shop windows

Kelly-Anne motions to accept and pay out the above mentioned prize money breakdown (total of: \$69) for the cover contest. Second: Dan Carried

- b. Decide on “deadline” for class updates for prize book -> send to Kate
 - i. **Deadline of May 3rd**, Kate has sent an email to superintendents
 - ii. Notes from Alan on prize book cover:
 - 1. Year, date, address, dog policy (as per Fergus Fair cover)
 - 2. 2024 donor list to be put in the front of the book, or on back cover page (to ensure maximum views)
- c. Music suggestions/Friday night entertainment (Trina)
 - i. Trina has enquired with several music groups for friday evening
 - 1. Grand River Band (Guelph) \$1200 for 1-2 hours, \$1500 for 3 hours, with recorded music played over PA while on breaks (country/rock)
 - a. Available Friday evening (post-demo derby)
 - 2. Laura Gagnon, Kevin Alderton (Easy Mark), Conner Wilson, Sheridan Band (St Thomas) via Liz, Back Pages via Laura K
 - ii. Trina to reach out to above mentioned groups/people
 - iii. Dignitaries to join us during opening ceremonies (Sandra)
 - 1. Sandra sent emails to: Hon. Robert Black, Taraesa Tellier, Karen Vecchio, Rob Flack (Elgin MPP)
 - 2. Town Crier from Dutton to host opening ceremonies
 - a. Cost: Tim Horton’s gift certificate and a ride to the Fair
 - 3. Official letter/Invitation to be sent to Council, the county, warden, mayors, councilors, etc
 - a. Sandra to type letter, Dan to deliver
- d. Heatwave Blacksmith (Trina)
 - i. Stephen, educational blacksmith
 - ii. Only needs a bucket of water (not a water hookup)
 - iii. \$500/day, 10am-5pm each day: total of \$1000 for the weekend
 - 1. Brings: 10x10 canopy, coal forge, no need for electricity, can be placed anywhere on the grounds, brings benches for guests to sit on
 - iv. Makes: knives from car springs, flowers, various objects
 - 1. Given away to spectators that are watching
 - v. Trina offers that White Hat Painting will sponsor \$500 of his fee, the other \$500 to be paid for by the Board (sponsored in part by: all “missing” names from 2023 sponsor tier list)

Dan motions we hire Heatwave Blacksmithing for \$1000 for the weekend (sponsored in part by: all “missing” names from 2023 sponsor tier list), and accepts that WHP will be paying for 50% of the cost. Second: Kelly-Anne Carried

- e. Games for midway (Trina)
 - i. Handmade games: chicken nugget bingo
 - 1. Building “cage” for chicken/bingo board (4’x6’)
 - ii. Bean-bag toss games, ring toss games, music board/table
 - iii. Cut out photo opportunities
 - 1. Rob Russell photography, photo booth
 - a. Kate to inquire and get a quote for 2024
- f. Goat show (Kate)
 - i. Alan has cattle panels for use on Saturday
 - ii. Been in contact with local goat breeders and showpeople, trying to find a judge and enough participants to make it work
 - iii. Utilize grass space on the south end of the infield
 - 1. Will need bleachers, fenced off area
- g. Glencoe Tractor pull/track packer (Pete) + gun show
 - i. Member from Glencoe asked about renting the track packer (we rented to Melbourne in 2023)
 - ii. Some concerns: increased maintenance on packer, could have a conflict of interest with dates of both Melbourne and Glencoe
 - 1. Melbourne has nothing to offer in return, Glencoe could rent us their packer as well (we would both have access to 2 packers if that’s the case)
 - iii. We share packer with municipality, with a stipulation being the borrower would have to float in out and back again
 - 1. Municipality does most of the maintenance
 - 2. Could form a committee to ensure packer stays maintained throughout the year
 - iv. Potential to have our fair logo on our packer if/when it’s rented out
 - v. Gun Show
 - 1. 200 tickets sold, \$10/tickets
 - 2. Net profit, just under \$1550 after paying for the gun
 - 3. Dan donated tickets, Brian helped with lottery license and selling tickets
 - 4. Interest to do another raffle on June 16th, and again on Sept. 22
- h. Municipality update (Dan)

Dan has spoken with Lee Gosnell, received a quote for 2 set of bleachers (mentioned in a previous meeting that the municipality pays for the bleachers that we use at the fair, since they removed the grandstands many years ago), also that we are good for lighting for the weekend

- i. Dan to look after calling Lambton Sanitation for portable washrooms, municipality to pay for this service
 - 1. Dan to make sure the water is on come Fair weekend
- ii. Dan to ask Fulline for gator rental again, ask for lots of signage to be placed around the grounds
- iii. Todd Brooker still OK with coming (sound system)
- iv. Pete to ask Trena to send Kate the info for security guards
 - 1. Kate will enquire and look into hiring for both friday and saturday night
- v. We are to let the municipality know that we are using the meeting room on Tuesday nights (Sandra to contact Jennifer)
- vi. There is no longer a formal legal agreement between us and the municipality (agreement/document is too old to reference anymore)
 - 1. Work with the new municipal clerk (Terri) to draft an agreement
 - a. We should write an acknowledgment of what it is that the municipality does for us without asking
 - b. Roles and responsibilities of municipality; fair weekend use, lighting, bathrooms, hydro use, water use, etc.
 - 2. Not a legally-binding document, but something that everyone agrees with
 - a. Will potentially need to be updated and looked at each time there are large personnel changes in Council
- i. Fundraising (Ann S)
 - i. Drive-through dinner at the Rec Centre: Ann will ask for dates in June
 - ii. Burns Chicken (Dresden), 3 pieces of chicken, 3 pieces of potato, coleslaw, roll/butter, cheesecake, takeout boxes and cutlery provided
 - iii. Cost to us is \$15.82 (with tax) + \$50 delivery fee
 - 1. Must be delivered in thermos boxes (to be returned)

- iv. Pre-sale tickets need to be sold a few weeks in advance
 - 1. Cost to public tbd (\$20 or \$25 pp)

7. Next meeting: April 9th, 7pm

- a. Discuss mosquito-spray for 2024

8. Adjournment: Sandra @ 9:44pm

Crinan community centre drive through roast beef dinner April 13th (See AI for tickets)



Staff Report

Report To: Council Meeting

From: Corey Pemberton, Chief Building Official

Date: 2024-04-04

Subject: Building Department Summary Report – March 2024

Recommendation:

That West Elgin Council hereby receives the report from Corey Pemberton, CBO Re: Building Department Summary Report for the month of March 2024.

Purpose:


The purpose of this report is to provide Council with a summary of Building Department activities for the month of March 2024.

Background:

Please see attached Summary Report.

Respectfully submitted by,

Corey Pemberton, CBO

 MUNICIPALITY OF West Elgin				Municipality of West Elgin			
				Permit Comparison Summary			
				Issued For Period January - February 2024			
Current Year to Date 2024				Previous Year to Date 2023			
PERMIT CATEGORY	PERMIT COUNT	FEE	COST OF CONSTRUCTION	PERMIT CATEGORY	PERMIT COUNT	FEE	COST OF CONSTRUCTION
Accessory structures	2	14,750	644,970	Accessory structures	4	856	137,000
Agricultural	2	932	155,000	Agricultural	4	8,098	1,540,000
Change of Use				Change of Use			
Commercial				Commercial			
Demolition				Demolition	2	320	24,200
Heating				Heating			
Industrial Building				Industrial Building			
institutional Building				institutional Building	1	9,750	750,000
Miscellaneous	1	160	20,000	Miscellaneous			
Plumbing				Plumbing	1	200	3,000
Pools				Pools			
Residential Building	1	1,248	140,000	Residential Building	7	12,145	2,375,800
Sewage System	1	2,140	32,000	Sewage system	4	2,010	64,940
Signs	1	660	20,000	Signs			
Combined Use				Combined Use			
TOTAL	8	19,890	1,011,970	TOTAL	23	33,379	4,894,940

Current Year 2024				Previous Year 2023			
TOTAL PERMIT ISSUED		8			23		
TOTAL DWELLING UNITS CREATED					5		
TOTAL PERMIT VALUE		1,011,970			4,894,940		
TOTAL PERMIT FEE		19,890			33,379		
TOTAL INSPECTION COMPLETED(YTD)		84			110		

MARCH 2023 Compared to MARCH 2024							
Current Year 2024				Previous Year 2023			
	PERMIT COUNT	FEE	COST OF CONSTRUCTION		PERMIT COUNT	FEE	COST OF CONSTRUCTION
Accessory structures	2	1,042	140,000	Accessory structures	2	675	110,000
Agricultural	1	326	70,000	Agricultural	4	8,098	1,540,000
Change of Use				Change of Use			
Commercial				Commercial			
Demolition				Demolition	2	320	24,200
Heating				Heating			
Industrial Building				Industrial Building			
institutional Building				institutional Building	1	9,750	750,000
Miscellaneous				Miscellaneous			
Plumbing				Plumbing			
Pools				Pools			
Residential Building	1	350	40,000	Residential Building	3	8,435	1,480,800
Sewage System	2	920	20,000	Sewage System	1	910	10,700
Signs				Signs			
Combine Use				Combined Use			
TOTAL	6	2,638	270,000	TOTAL	13	28,188	3,915,700



Staff Report

Report To: Council Meeting
From: Jeff McArthur, Fire Chief
Date: 2024-04-11
Subject: Monthly Report for March 2024

Recommendation:

That West Elgin Council hereby receives the report from report from Jeff McArthur, Fire Chief re: March 2024 Fire Report, for information purposes.

Purpose:

To provide Council with an update on fire department activities in the month of March 2024.

Background:

Emergency Responses

Fire	1
Human – Perceived Emergency	1
Vehicle Extrication	1
Medical Assists	3
Call cancelled on route	1
TOTAL	7

Training & Meetings

Department topics included radio communications, firefighter survival, search and rescue, and driver training.

Members attended hydrogen sulfide workshops, organized by Elgin County through the Legacy Gas Wells training project. Firefighters also attended NFPA 1002 Pumper Operations, NFPA 1035 Public & Life Safety Educator, and Fire Code courses.

The fire chief attended several solar eclipse/emergency management meetings, a county chiefs meeting, and a social services emergency shelter workshop.

A full officers meeting was held, with budget and personnel items discussed.

Fire Prevention

One new inspection was conducted.

Other Activities/Information

Three recruits are attending NFPA 1001 Recruit training in Elgin-Middlesex. Rodney Station hosted a weekend session in March.

The fire chief is continuing to work with two other Elgin County Fire Departments on a potential three-tanker order, with the goal of shared savings. Various options will be brought to the Tanker Replacement Committee for their consideration, then to Council. Members of all three departments travelled to Bruce County to view a recently delivered tanker.

The County Fire Chiefs are discussing options regarding Hazardous Materials response agreements, as there are currently no formal agreements within Elgin County.

A draft automatic aid agreement for WEFD's response area south of Wardsville has been sent to Southwest Middlesex Fire for review.

Financial Implications:

There are no financial implications associated with this report.

Policies/Legislation:

None.

Alignment with Strategic Priorities:

Infrastructure Improvement	Recreation	Economic Development	Community Engagement
<input type="checkbox"/> To improve West Elgin's infrastructure to support long-term growth.	<input type="checkbox"/> To provide recreation and leisure activities to attract and retain residents.	<input type="checkbox"/> To ensure a strong economy that supports growth and maintains a lower cost of living.	<input checked="" type="checkbox"/> To enhance communication with residents.

Respectfully submitted by:

Jeff McArthur, Fire Chief

Report Approval Details

Document Title:	Monthly Activity Report - March 2024 - 2024-04-Fire.docx
Attachments:	
Final Approval Date:	Apr 8, 2024

This report and all of its attachments were approved and signed as outlined below:

Terri Towstiuc



Staff Report

Report To: Council Meeting

From: Lee Gosnell, Manager of Operations & Community Services

Date: 2024-04-11

Subject: Monthly Operations Update – March 2024

Recommendation:

That West Elgin Council hereby receives the report from Lee Gosnell, Manager of Operations & Community Services for information purposes.

Purpose:

The purpose of this report is to provide Council with an update on operations carried out in the municipality during the month of March.

Background:

Utilities

- Water, sanitary, and storm water services were installed at McLeod Court on Finney Street in West Lorne.
- Sanitary services were installed to the new townhouse development on Jane St in West Lorne.
- A curb box on Chestnut Street in West Lorne was repaired.
- Water reads were completed for billing purposes.
- Locates are increasing with the favorable weather conditions.
- All re-reads and all other routine duties completed.
- The West Elgin Joint Health and Safety Committee held their first meeting of 2024.

Parks and Recreation

- Normal operations were ongoing at the arena including a full March break of rentals.
- Regular cleaning at Rec Center for weekly programming.
- Removal of seasonal decorations in both towns.
- Winter sidewalk maintenance wrapped up and equipment cleaned for storage.
- Dawson completed the Basic Arena Refrigeration course through ORFA.

Public Works

- Crews worked on tree trimming and removal with the municipal contractor at various locations throughout West Elgin.
- Brushing projects were undertaken along Graham Road at Bainard Street and John Street in West Lorne to improve intersection sight lines.
- Landfill operations and recycling transfer to the London Material Recovery Facility.

- Staff used a reclaimer on municipal roads to bring gravel back in from the edges, which eliminates the berm to provide better drainage.
- Rehab operations were carried out at Kearns pit, including levelling of soil.
- Staff identified multiple road signs which has been stolen and made repairs as necessary.
- Tractors were serviced and prepared for spring dragging operations. Mowers were also taken out of storage and inspected.
- Winter equipment was removed from municipal graders, cleaned, oiled, and stored for the season. A new set of tires were installed on Grader 1 and both machines were prepared for spring grading.
- Staff found an old concrete basin which was buried under the edge of Blacks Road and did some exploratory work to determine how best to relocate the infrastructure.
- Operators completed a ditching project at the corner of Crinan Line and Graham Road.
- The new JD 672GP motor grader which was ordered last summer arrived at the end of March.

Alignment with Strategic Priorities:

Infrastructure Improvement	Recreation	Economic Development	Community Engagement
<input type="checkbox"/> To improve West Elgin's infrastructure to support long-term growth.	<input type="checkbox"/> To provide recreation and leisure activities to attract and retain residents.	<input type="checkbox"/> To ensure a strong economy that supports growth and maintains a lower cost of living.	<input checked="" type="checkbox"/> To enhance communication with residents.

Respectfully submitted by,

Lee Gosnell
Manager of Operations and Community Services

Report Approval Details

Document Title:	Monthly Operations Update - March 2024 - 2024-16-Operations Community Services.docx
Attachments:	
Final Approval Date:	Apr 9, 2024

This report and all of its attachments were approved and signed as outlined below:

Terri Towstiuc



Staff Report

Report To: Council Meeting
From: Terri Towstiuc, Clerk
Date: 2024-04-11
Subject: Community Grant Applications Amended

Recommendation:

That West Elgin Council hereby receives the Community Grant Application report from Terri Towstiuc, Clerk; And

That West Elgin Council hereby approve the grant applications for the recommended amounts as presented/amended, to be included in the 2024 Budget.

Purpose:

The purpose of this report is to provide Council with the Community Grant Applications received prior to the deadline of December 31, 2023.

Background:

At the regular meetings of Council on January 11 and 25, 2024, Council received the 2024 Grant Applications, acknowledged prior to the December 31 deadline. Council decided to defer the decision, requesting more details from the budget, prior to deciding.

It has been determined that in recent years, Council has allocated \$30,000 to Community Grants, allotting \$20,000 to the initial applications, and holding back \$10,000 for donation requests received throughout the year. The attached chart has been updated to include a “recommended” column, coming to a total of approximately \$20,000.

The Community Grant fund is in place to assist local non-profit organizations and groups for the purpose of recreation, arts and culture, environmental and other activities that support purposes beneficial to the community.

Staff have been contacted by numerous applicants, inquiring about the status of the grant approvals, as the organizations are attempting to finalize their budgets and project plans for the year.

At the March 24, 2024, regular meeting, Council approved the in-kind grant applications for the requested amounts, which have been forwarded to the respective departments for processing.

Financial Implications:

Refer to attached Excel Spread Sheet

Policies/Legislation:

The Municipal Act, 2001
2019-05 Community Grant Policy

Alignment with Strategic Priorities:

Infrastructure Improvement	Recreation	Economic Development	Community Engagement
<input type="checkbox"/> To improve West Elgin's infrastructure to support long-term growth.	<input type="checkbox"/> To provide recreation and leisure activities to attract and retain residents.	<input checked="" type="checkbox"/> To ensure a strong economy that supports growth and maintains a lower cost of living.	<input type="checkbox"/> To enhance communication with residents.

Respectfully submitted by,

Terri Towstiuć
Clerk

Organization	Contact Information	Total Funds Requested	Total In-Kind Requested	Funds Received in prior years	Notes	Staff Recommendation
Dutton Dunwhich West Elgin Community Fund			\$ 200.00	\$ -	Waived Fee Rentals for Scout Hall 3-4 times annually	
Eagle Community Centre Inc.		\$ 2,000.00		2023 - \$1,000	Replace ten tables due to water damage	\$ 500.00
Elgin International Club		\$ 10,000.00		2023 - \$1,000	Exterior Painting of the Club Property	\$ 1,000.00
Four Counties Health Services Foundation		\$ 7,300.00		2023 - \$6,500 2020 - \$5,000 2019 - \$25,000 2018 - \$25,000	Medical Equipment	\$ 2,500.00
Kiwanis Club of Rodney		\$ 500.00		2023 - \$500	Children Book Club, providing free book to children in the area.	\$ 500.00
Quad County Support Services		\$ 3,500.00		2023 - \$3,500	Summer Youth Transition Program	\$ 1,000.00
Royal Canadian Legion Branch 221		\$ 46,458.96		2022 - \$3,000 2021 - \$3,000	Roof Replacement	\$ 1,000.00
Tiny Tots - EarlyOn Plagroup			\$1,134		Scout Hall Rental - Fee Waiver	\$ -
West Elgin Community Health Centre - Seniors Spring Fling		\$ 5,300.00			Local Seniors event	\$ 500.00
West Elgin Community Health Centre - Fitness Program			\$260		Miller Park Pavilion Fee Waiver	\$ -
West Elgin Community Health Centre - Stroller Walk & Lunch			\$100		Miller Park Pavilion Fee Waiver	0

Organization	Contact Information	Total Funds Requested	Total In-Kind Requested	Funds Received in prior years	Notes	Staff Recommendation
West Elgin Community Health Centre - Vaccination Clinic			\$450		Rodney Recreation Centre Fee Waiver	0
West Lorne and Community Horticultural Society - Purchase, Planting and Maintenance of Village Plants		\$1,500.00		\$1,245.44	Maintain Village plants at welcome signs and downtown	\$1,500.00
West Lorne and Community Horticultural Society - Annual Plant and Bake Sale			\$478.00		Fee Waiver for event	0
West Lorne Lawn Bowling Club - Mainteannce of the Bowling Greens		\$2,500.00		2023 - \$2,554.95 2022 - \$2,853.00 2021 - \$2,493.03 2019 - \$1,493.78 2018 - \$1,475.29	Bowling Green Maintenance	\$2,500.00
West Lorne Optimist - Misc Events			\$829.00	2021 - \$500.00 2019 - \$300.00 2018 - \$300.00	Fee Rental for Various Events	0
West Lorne Optimist - Road Race		\$2,500.00		2023 - \$2,500.00 2019 - \$1,500.00 2018 - \$1,370.62	Mothers Day Road Race	\$2,500.00
						\$13,500.00

Totals	In Kind	Funds	Grand Total	
	\$ 3,451.00	\$ 81,558.96	\$ 85,009.96	

Criteria	Description
Alignment with Priorities	Grants should align with the municipality's strategic priorities, goals, and objectives. Projects that address pressing community needs or support the municipality's long-term vision are typically given priority.
Community Impact	The proposed project's potential impact on the community is crucial. Municipalities often prioritize initiatives that benefit a broad segment of the population, enhance quality of life, promote economic development, or address specific social, environmental, or cultural challenges.
Feasibility and Sustainability	Grant applications should demonstrate the feasibility and sustainability of the proposed project. This includes assessing whether the project can be realistically implemented within the proposed timeframe and budget, as well as its potential to continue operating effectively beyond the grant period.
Budget and Financial Management	Municipalities typically evaluate the applicant's budget to ensure that funds are allocated appropriately and transparently. They may also assess the organization's financial management practices and capacity to effectively manage grant funds.
Partnerships and Collaborations	Projects that involve collaboration with other community organizations, businesses, or government agencies may be viewed favorably. Partnerships can leverage additional resources, expertise, and community support, enhancing the project's overall impact and sustainability.
Community Engagement and Support	Strong community support for the project, as demonstrated through letters of endorsement, partnerships, or public participation in the planning process, can strengthen a grant application. Municipalities may consider the level of community engagement and buy-in when evaluating proposals.
Equity and Inclusion	They may seek projects that promote diversity, equity, and inclusion, and address disparities or inequities within the community.
Compliance and Legal Requirements	Grant applications must comply with all relevant laws, regulations, and funding guidelines. Municipalities will assess whether the proposed project meets legal requirements and aligns with the terms and conditions of the grant program.

Municipality of West Elgin

Vision: West Elgin embodies the unique small-town charm and rural identity that makes our community special, while fostering an environment of growth, opportunity, and inclusivity for all.

Mission Statement: To enhance the quality of life for residents and meet the needs of our business community by providing progressive, professional and financially sustainable services and leadership that reflects the needs of all those who work, live, visit, or play in West Elgin.

Scoring Sheet																	
	DD/WE Community Fund	Eagle Community Centre Inc.	Elgin International Club	Four Counties Health Services Foundation	Kiwanis Club of Rodney	Quad County SS	RCL - Branch 221	Tiny Tots - EarlyOn Plagroup	WECHC - Seniors Spring Fling	WECHC - Fitness Program	WECHC - Stroller Walk & Lunch	WECHC - Vaccination Clinic	WL & Community Horticultural Society	WL & Community Horticultural Society	West Lorne Lawn Bowling Club - Maintenance of the Bowling Greens	West Lorne Optimist - Misc Events	West Lorne Optimist - Road Race
Alignment with Priorities:																	
1: Does not align with municipality's priorities or goals.	5	1	1	1	3	2	1	4	2	3	3	4	5	4	5	5	5
2: Limited alignment with some priorities or goals.																	
3: Moderately aligned with municipality's priorities or goals.																	
4: Well-aligned with most priorities or goals.																	
5: Fully aligned with all priorities or goals.																	
Community Impact:																	
1: Minimal or unclear community impact.	5	2	3	1	2	1	2	3	2	3	2	4	5	4	3	5	4
2: Limited impact on a small segment of the community.																	
3: Moderate impact on a significant portion of the community.																	
4: Substantial impact benefiting a large portion of the community.																	
5: Transformational impact positively affecting the entire community.																	
Feasibility and Sustainability:																	
1: Not feasible or sustainable.	5	4	3	4	4	3	1	4	3	4	4	4	4	4	4	4	4
2: Feasible but sustainability uncertain.																	
3: Feasible with some sustainability measures in place.																	
4: Feasible and likely sustainable.																	

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Scoring Sheet																	
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5: Highly feasible and sustainable long-term.																	
Budget and Financial Management:																	
1: Poorly budgeted with high financial risk.	4	2	2	4	2	3	2	3	3	3	3	4	3	3	3	4	4
2: Budgeted but financial management unclear.																	
3: Budgeted with some financial management controls.																	
4: Well-budgeted with clear financial management plan.																	
5: Comprehensive budgeting and robust financial management.																	
Partnerships and Collaboration:																	
1: No partnerships or collaboration.	5	1	1	4	4	3	1	4	4	4	4	4	3	3	3	4	5
2: Limited partnerships with minimal collaboration.																	
3: Some partnerships with moderate collaboration.																	
4: Strong partnerships with active collaboration.																	
5: Extensive partnerships and seamless collaboration.																	
Community Engagement and Support:																	
1: Lack of community engagement or support.	4	2		2	4	3	2	4	2	3	2	4	3	4	3	4	4
2: Limited community engagement or support.																	
3: Moderate level of community engagement or support.																	

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Scoring Sheet																	
	DD/WE Community Fund	Eagle Community Centre Inc.	Elgin International Club	Four Counties Health Services Foundation	Kiwanis Club of Rodney	Quad County SS	RCL - Branch 221	Tiny Tots - EarlyOn Plagroup	WECHC - Seniors Spring Fling	WECHC - Fitness Program	WECHC - Stroller Walk & Lunch	WECHC - Vaccination Clinic	WL & Community Horticultural Society	WL & Community Horticultural Society	West Lorne Lawn Bowling Club - Maintenance of the Bowling Greens	West Lorne Optimist - Misc Events	West Lorne Optimist - Road Race
4: Strong community engagement and support.																	
5: Extensive community engagement and overwhelming support.																	
Equity and Inclusion:																	
1: Does not address equity or inclusion.	3	3	4	5	4	4	2	4	4	4	4	4	3	3	4	4	4
2: Limited consideration for equity or inclusion.																	
3: Some attention to equity or inclusion.																	
4: Demonstrates commitment to equity and inclusion.																	
5: Highly inclusive and equitable approach.																	
Total Points:	31	15	14	21	23	19	11	26	20	24	22	28	26	25	25	30	30
	89%	43%	40%	60%	66%	54%	31%	74%	57%	69%	63%	80%	74%	71%	71%	86%	86%



Municipality of West Elgin

Rate Increase	7.30%
Levy Increase	5.76%

Revenues

Taxation

Local Improvements

PIL

Miscellaneous Revenue

2024 Budget

- \$	4,230,685.12
-	59,251.95
-	96,000.00
-	332,586.20

2023 Actuals 2023 Budget

- \$	3,957,096.85	- \$	4,000,266.00
-	59,537.85	-	51,348.49
-	95,773.22	-	95,000.00
-	533,934.37	-	244,865.50

Grants:

GRANT - OMPF

GRANT - OCIF

GRANT - Canada Day

GRANT - SUMMER STUDENT

GRANT - MODERNIZATION

GRANT - Covid Recovery

GRANT - Enabling Accessibility

GRANT - Municipal Modernization Service & Digital

Grant - FCM Asset Management

Transfer to Reserves (OCIF)

Transfer from Reserves

-	1,845,400.00
-	311,130.00
-	5,000.00
-	5,000.00
-	-
-	-
-	-
-	-
-	71,995.60
-	-
-	311,130.00
-	214,507.57

-	1,843,100.00	-	1,843,100.00
-	366,035.00	-	366,035.00
-	-	-	-
-	4,340.00	-	6,200.00
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	48,500.00
-	-	-	-
-	366,035.00	-	366,035.00
-	15,000.00	-	15,000.00

Departmental Summaries

Council

Administration

Municipal Buildings

Fire

Police Services

Conservation Authority

Building Inspection

Emergency Measures

By-Law Enforcement

Animal Control

Roads

Service Ontario

Four Counties Transit

Street Lights

Sidewalks

Sewage - Rodney

Sewage - West Lorne

Water

Landfill

Cemeteries

Arena

Parks & Recreation

Port Glasgow Trailer Park

Libraries

Planning

Economic Development

Drains

Debentures

\$	136,234.06
	1,169,407.15
	120,490.92
	798,956.77
	979,606.00
	70,721.00
-	21,344.40
-	-
	29,894.00
	11,500.00
	1,760,170.17
	1,080.16
	15,522.20
	49,500.00
	60,401.56
-	-
-	-
-	-
	553,493.01
	1,000.00
	126,506.37
	746,628.21
-	-
-	2,534.35
	28,500.00
	1,000.00
	20,450.45
	59,251.95

\$	105,442.89	\$	128,904.64
	1,067,698.17		1,139,787.19
	86,105.83		98,151.09
	832,384.56		713,286.17
	922,790.74		948,838.00
	68,007.00		68,007.00
-	19,001.74		0.00
	662.53		5,000.00
	53,850.50		60,480.00
	312.57		-
	1,713,716.24		1,595,380.72
-	4,561.83	-	2,604.32
	12,658.86		8,647.23
	42,681.89		37,500.00
	41,646.63		55,157.07
-	-	-	-
-	-	-	-
-	-	-	-
	553,855.98		589,646.90
	893.11		5,500.00
	89,036.18		135,583.98
	592,238.62		606,470.21
-	-	-	-
-	0.00	-	0.00
	24,134.12		40,800.00
	675.00		1,500.00
	19,032.78		16,895.57
	58,093.43		51,348.49

- \$	0.00
------	------

- \$	246,428.23	- \$	0.00
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Municipality of West Elgin - Reserve Schedule

Account Number	Department	Description	2023 Beg Balance	Transfer In	Transfer Out	2024 Balance
01-3000-3001		RES-WORKING CAPITAL	760,227.53			760,227.53
01-3000-3002		RES-CONTINGENCIES	456,470.28			456,470.28
01-3000-3003	Roads	RES-ROADS	1,897,807.43	238,500.00	(885,000.00)	1,251,307.43
01-3000-3004	Fire	RES-FIRE TRUCK	400,638.62	150,000.00		550,638.62
01-3000-3005	Parks & Recreation	RES-RECREATION	116,400.00			116,400.00
01-3000-3006		RES-PARKLAND	84,761.82			84,761.82
01-3000-3007	Landfill	RES-WASTE MANAGEMENT	740,763.00			740,763.00
01-3000-3008	Water	RES-WATER CONSTRUCTION	50,000.00			50,000.00
01-3000-3009	Grants	ONTARIO INVESTS	72,007.57		(72,007.57)	-
01-3000-3010		Reserves - Developments	61,446.17			61,446.17
01-3000-3011	Parks & Recreation	RES - MARINA/WASHROOMS	50,000.00			50,000.00
01-3000-3012		RES - WL COMM IMPROVEMENT	25,748.24			25,748.24
01-3000-3013	Water	RES - GEN WATER CONSTRUCTIO	96,701.52			96,701.52
01-3000-3014		RES - TAXRATE STABILIZATION	2,837,612.40		(200,000.00)	2,637,612.40
01-3000-3015	Grants	Reserves - Safe Restart Funding	-			-
01-3000-3016		RES-BUILDING/SEWAGE REVEN	29,894.00			29,894.00
01-3000-3017	Parks & Recreation	RES-TRAILER PARK	741,572.46	98,641.40		840,213.86
01-3000-3018		RES-WL HERITAGE H. & HUB	206,766.00			206,766.00
01-3000-3019		RES-CN-RODNEY PARK LAND	100,000.00			100,000.00
01-3000-3020	Fire	RES-FIRE COMMUNICATIONS	30,000.00	30,000.00		60,000.00
01-3000-3021		RES-POLICING	209,766.15			209,766.15
01-3000-3022		RES-DOWNTOWN IMPROVEMENT	250,000.00			250,000.00
01-3000-3023		RES-INSURANCE	-			-
01-3000-3024	Administration	RES-MUNICIPAL BUILDINGS	423,301.99		(30,000.00)	393,301.99
01-3000-3025	Parks & Recreation	RES-MARINA PIER EXTENSION	396,509.02			396,509.02
01-3000-3026	Parks & Recreation	Reserves - Marina Bridge	70,000.00	50,000.00		120,000.00
01-3000-3027		RES - ECONOMIC DEVELOPMENT/ELECTION	21,457.36			21,457.36
01-3000-3028	Planning	Reserves - Planning - Official Plan	5,000.00		(5,000.00)	-
01-3000-3029		2021/22 Capital Carried Forward	274,610.00	50,000.00	(224,610.00)	100,000.00
01-3000-3030		RES - PRIOR YEAR'S CAPITAL	40,940.66		(40,940.66)	-
01-3000-3031	Roads	County Roads Reserves	166,322.83	55,829.70		222,152.53
01-3000-3032		Reserves - Connectivity Project	50,000.00			50,000.00
01-3000-3033	Parks & Recreation - Arena	Reserves - Arena	-			-
01-3000-3034	Libraries	Reserves - West Lorne Complex	13,426.87			13,426.87
01-3000-3035	Libraries	Reserves - Rodney Library	31,324.02	8,997.52		40,321.54
01-3000-3036	Parks & Recreation	Reserves - Dog Park	9,583.49			9,583.49
01-3000-3037	Building Inspection	Reserves - Building Inspection	21,010.73			21,010.73



Municipality of West Elgin - Reserve Schedule

Account Number	Department	Description	2023 Beg Balance	Transfer In	Transfer Out	2024 Balance
01-3000-3038	Grants	Reserves - 2021 COVID-19 Recovery Funding	-			-
01-3000-3040	Parks & Recreation - Arena	Arena Facility Upgrades	400,000.00			400,000.00
01-3000-3042	Parks & Recreation - Arena	Dehumidification System	140,000.00	50,000.00		190,000.00
01-3000-3043	Parks & Recreation	Rodney Pool Reserves	25,000.00			25,000.00
01-3000-3044	Building	Old Town Hall Reserves	20,000.00			20,000.00
01-3000-3045	Parks & Recreation	Playground Equipment	1,300.00	20,000.00		21,300.00
01-3000-3100	Grants	OCIF Funding	887,278.94	311,130.00	(500,000.00)	698,408.94
01-3000-3101	Roads	RES - FEDERAL GAS TAX	436,419.95	159,087.00	(150,000.00)	445,506.95
01-3000-3102	Transit	RES - PROVINCIAL GAS TAX	21,305.96	5,000.00		26,305.96
01-3000-3201	Rodney Sewage	DISC RESERVES - RODNEY SEWAGE	436,820.94	105,062.92		541,883.86
01-3000-3202	West Lorne Sewage	DISC RESERVES - WEST LORNE SEWAGE	300,918.67	167,663.92		468,582.59
01-3000-3203	Water	DISC RESERVES - WEST ELGIN WATER DEPT	1,061,545.87		(305,357.94)	756,187.93
			\$ 14,472,660.49	\$ 1,499,912.46	\$ (2,412,916.17)	\$ 13,559,656.78

Municipality of West Elgin

2024 Budget

Miscellaneous Revenue

	2024 Budget	2023 Actuals	2023 Budget	2022 Actuals	2022 Budget
01-6100-6101 TAX CERTIFICATES	(9,310.00)	(8,500.00)	(10,000.00)	(13,540.00)	(10,000.00)
01-6100-6102 PHOTOCOPIES	-	-	(100.00)	(240.00)	(100.00)
01-6100-6103 911 SIGNS	(500.00)	(475.00)	(700.00)	(740.00)	(600.00)
01-6100-6104 BURIAL PERMITS	(9,000.00)	(4,180.00)	(4,000.00)	(4,120.00)	(3,000.00)
01-6100-6105 MARRIAGE LICENCES	(2,400.00)	(3,455.00)	(6,500.00)	(6,580.00)	(6,000.00)
01-6100-6106 PARKING TICKETS - ELGIN CTY	(5,000.00)	-	(8,000.00)	(8,171.98)	(10,000.00)
01-6100-6107 YACHT CLUB-SEWAGE AGREEME	(2,500.00)	(2,500.00)	(2,500.00)	(2,500.00)	(2,500.00)
01-6100-6108 MISC - NSF CHEQUES-MAPS-	(1,500.00)	(1,711.02)	(500.00)	(792.71)	(1,000.00)
01-6100-6110 INTEREST	(200,000.00)	(403,878.40)	(120,000.00)	(118,058.57)	(40,000.00)
01-6100-6111 TAX - PENALTY & INTEREST - CURRENT	(40,000.00)	(42,936.54)	(30,000.00)	(31,560.39)	(25,000.00)
01-6100-6112 TAX - PENALTY & INTEREST - PREVIOUS	(40,000.00)	(43,480.08)	(40,000.00)	(48,641.20)	(60,000.00)
01-6100-6113 Agreement - Juice Connect 5yr 2021-2026	(1,200.00)	(1,200.00)	(1,200.00)	(1,200.00)	(1,200.00)
01-6100-6120 ADMINISTRATION FEES	(20,526.20)	(20,233.60)	(20,715.50)	(19,850.00)	(24,500.00)
01-6100-6121 REPRINT OF TAX/WATER BILL	(150.00)	(165.00)	(150.00)	(195.00)	(150.00)
01-6100-6150 PROCEEDS ON ASSET DISPOSAL	-	-	-	17,743.24	-
01-6100-6190 REBATES	(500.00)	(1,219.73)	(500.00)	(720.07)	(1,500.00)
01-6100-6200 GRANT - OMPF	(1,845,400.00)	(1,843,100.00)	(1,843,100.00)	(1,873,400.00)	(1,873,400.00)
01-6100-6201 GRANT - OPERATING GRANT - SAFE RESTART	-	-	-	(174,248.79)	-
01-6100-6204 GRANT - OCIF	(311,130.00)	(366,035.00)	(366,035.00)	(267,575.46)	(430,629.00)
01-6100-6205 GRANT - Ontario Cannabis	-	-	-	-	-
01-6100-6206 GRANT - CANADA DAY	(5,000.00)	-	-	(5,495.00)	(5,000.00)
01-6100-6207 GRANT - ONTARIO INVESTS	-	-	-	-	-
01-6100-6208 GRANT - SUMMER STUDENT	(5,000.00)	(4,340.00)	(6,200.00)	(6,262.00)	(10,000.00)
01-6100-6209 GRANT - MODERNIZATION	-	-	-	-	-
01-6100-6210 GRANT - ICIP: COVID Stream - Local Government	-	10,000.00	-	(100,000.00)	(100,000.00)
01-6100-6212 GRANT - Enabling Accessibility	-	-	-	-	(72,900.00)
01-6100-6213 GRANT - Municipal Modernization Service & Digital	71,995.60	-	(48,500.00)	(50,102.00)	(132,288.00)
01-6100-6214 Grant - FCM Asset Management		-	-	(50,000.00)	(50,000.00)
01-6100-6215 Grant - Municipal Modernization Payroll & Timekeep		-	-	(51,480.00)	(79,200.00)
01-6100-6216 Grant - Rodney Cemetery		(45,000.00)	-	-	-
01-6100-6353 Proceeds on Assest Disposal		-	-	883,637.35	-
01-6100-6900 PREVIOUS YEAR SURPLUS/DEFICIT	-	-	-	-	-
01-6100-7900 TRANSFER TO RESERVES	311,130.00	411,035.00	366,035.00	367,420.83	430,629.00
01-6100-7901 TRANSFER FROM RESERVES	(214,507.57)	(15,000.00)	(15,000.00)	(55,000.00)	(55,000.00)
	(2,330,498.17)	(2,386,374.37)	(2,157,665.50)	(1,621,671.75)	(2,563,338.00)

Municipality of West Elgin

2024 Budget

Council

01-7000-6122	Election Nominations Fees
01-7000-7400	WAGES
01-7000-7401	CPP EXPENSE
01-7000-7403	EHT EXPENSE
01-7000-7440	CONFERENCES/SEMINARS/MEETINGS
01-7000-7442	MILEAGE
01-7000-7443	MEALS
01-7000-7444	RECOGNITION AWARD
01-7000-7447	ELECTION EXPENSE
01-7000-7614	Legal - Integrity Commissioner
01-7000-7660	OTHER SUPPLIES
01-7000-7900	TRANSFER TO RESERVES
01-7000-7901	Transfer from Reserves

2024 Budget
-
75,213.04
2,554.40
1,466.62
20,000.00
1,000.00
1,000.00
15,000.00
-
15,000.00
5,000.00
-
-
\$ 136,234.06

2023 Actuals	2023 Budget
-	-
72,810.30	78,956.80
2,472.80	2,368.70
1,419.77	1,579.14
11,696.82	20,000.00
297.00	1,000.00
728.09	1,000.00
894.89	15,000.00
-	-
10,276.53	5,000.00
4,846.69	4,000.00
-	-
-	-
\$ 105,442.89	\$ 128,904.64

2022 Actuals	2022 Budget
200.00	-
76,125.06	75,920.00
2,302.73	1,078.06
1,680.44	1,480.44
5,240.01	6,898.00
200.00	1,000.00
650.35	500.00
5,013.95	8,000.00
18,742.64	30,000.00
200.00	-
3,623.10	4,000.00
200.00	-
(18,342.64)	(30,000.00)
\$ 95,835.64	\$ 98,876.50

Municipality of West Elgin

2024 Budget

Administration

	2024 Budget	2023 Actuals	2023 Budget	2022 Actuals	2022 Budget
01-7010-7400 WAGES	532,048.44	520,123.88	552,254.49	495,597.89	541,226.66
01-7010-7401 CPP EXPENSE	21,281.94	22,869.55	22,090.18	20,994.88	21,649.07
01-7010-7402 EI EXPENSE	10,640.97	7,644.82	8,283.82	7,068.13	5,412.27
01-7010-7403 EHT EXPENSE	10,640.97	11,801.51	11,045.09	10,217.06	10,824.53
01-7010-7404 WSIB	15,961.45	15,471.28	17,175.11	9,576.96	16,236.80
01-7010-7405 LIFE INSURANCE	2,500.00	2,256.79	3,040.89	2,107.74	5,412.27
01-7010-7406 BENEFITS EXPENSE	32,000.00	29,915.87	50,048.46	28,178.27	36,505.07
01-7010-7407 OMERS EXPENSE	53,204.84	50,213.47	61,359.15	45,297.99	54,122.67
01-7010-7408 POST RETIREMENT BENEFITS	6,000.00	5,814.69	5,000.00	5,012.16	4,647.64
01-7010-7409 UNION WAGES	-	-	-	49.73	-
01-7010-7411 COVID-19	-	(127.20)	-	2,214.38	9,500.00
01-7010-7415 TRAINING	7,000.00	3,832.00	7,000.00	365.32	5,000.00
01-7010-7430 WAGES TRANSFER-IN	16,750.93	5,722.93	-	-	-
01-7010-7431 WAGES TRANSFER OUT	(28,000.00)	(1,371.64)	-	-	-
01-7010-7440 CONFERENCES/SEMINARS/MEETINGS	10,000.00	4,480.31	5,000.00	1,508.06	3,000.00
01-7010-7441 MEMBERSHIPS & DUES	8,000.00	7,208.89	6,500.00	5,862.20	6,000.00
01-7010-7442 MILEAGE	1,500.00	1,157.05	1,000.00	386.55	500.00
01-7010-7443 MEALS	1,000.00	566.47	1,000.00	856.88	500.00
01-7010-7444 Employee Recognition	10,000.00	1,545.95	1,000.00	2,041.61	500.00
01-7010-7445 GRANTS/DONATIONS	30,000.00	21,273.60	30,000.00	12,651.45	30,000.00
01-7010-7446 Staff Recruitment	5,000.00	1,901.69	1,000.00	2,142.38	1,500.00
01-7010-7449 ASSET MANAGEMENT - Note 1	97,018.27	22,992.72	20,000.00	20,768.12	22,462.09
01-7010-7450 HEALTH & SAFETY	1,000.00	-	1,000.00	503.61	1,000.00
01-7010-7451 MARRIAGE LICENSE	3,000.00	3,150.00	3,500.00	3,150.00	1,500.00
01-7010-7452 BOOT & CLOTHING ALLOWANCE	1,000.00	810.48	1,950.00	1,125.70	1,194.69
01-7010-7470 911 EMERGENCY	2,500.00	2,320.69	2,500.00	2,320.69	2,500.00
01-7010-7510 Insurance - Cyber	16,200.00	16,200.00	16,740.00	16,200.00	15,000.00
01-7010-7601 PHONE & INTERNET	9,000.00	8,218.31	7,000.00	6,647.40	6,500.00
01-7010-7602 SOFTWARE LICENSE	50,000.00	44,825.17	41,500.00	35,225.12	64,000.00
01-7010-7610 EQUIPMENT LEASES	15,000.00	14,881.76	12,300.00	1,872.86	3,700.00
01-7010-7611 EQUIPMENT MAINTENANCE	3,500.00	3,270.27	3,500.00	3,447.32	4,000.00
01-7010-7613 EQUIPMENT PURCHASE	5,000.00	6,550.59	10,000.00	8,593.74	18,000.00
01-7010-7618 SUBSCRIPTIONS	1,000.00	846.83	500.00	356.16	500.00
01-7010-7650 OFFICE SUPPLIES	7,000.00	6,780.89	9,000.00	8,972.26	6,000.00
01-7010-7651 POSTAGE & COURIER	7,000.00	8,225.83	6,000.00	5,279.73	15,000.00
01-7010-7652 ADVERTISING	3,000.00	3,150.30	1,000.00	3,756.14	1,000.00
01-7010-7653 BANK CHARGES	8,000.00	6,392.69	8,500.00	7,800.50	8,500.00
01-7010-7675 LEGAL	30,000.00	31,052.85	45,000.00	56,073.09	20,000.00

Municipality of West Elgin

2024 Budget

		2024 Budget	2023 Actuals	2023 Budget	2022 Actuals	2022 Budget
01-7010-7676	AUDIT	25,000.00	33,723.69	25,000.00	13,052.84	25,000.00
01-7010-7677	CONSULTING SERVICES	-	919.55	8,000.00	21,361.29	20,000.00
01-7010-7678	SPECIAL PROJECTS - Surplus Lands	-	-	-	27,475.20	211,488.00
01-7010-7680	CONTRACTED SERVICES	40,000.00	35,775.51	28,000.00	28,000.38	28,000.00
01-7010-7681	Development Charges Background Study	30,600.00	-	-	-	-
01-7010-7682	Strategic Planning, Organizational Review, Pay Equity Review	100,000.00	85,376.13	85,000.00	-	-
01-7010-7699	BILLABLE	-	0.01	-	(295.22)	-
01-7010-7900	TRANSFER TO RESERVE	-	-	-	-	-
01-7010-7901	TRANSFER FROM RESERVES	(40,940.66)	-	-	(60,403.51)	(135,000.00)
01-7010-8000	CAPITAL - VoIP Phones	-	-	-	(700.54)	-
01-7010-8003	CAPITAL - ASSET MANAGEMENT SOFTWARE	-	-	-	(121,284.89)	135,000.00
01-7010-8004	CAPITAL - SECURITY CAMERAS	-	19,931.99	21,000.00	-	-
01-7010-8005	CAPITAL - KEYLESS ACCESS CONTROL	-	-	-	16,434.24	20,000.00
01-7010-8010	CAPITAL - Folder	10,000.00	-	-		
		\$ 1,169,407.15	\$ 1,067,698.17	\$ 1,139,787.19	\$ 757,861.87	\$ 1,247,881.76

Notes:

Note 1 Asset Management

GIS Shared Position with Township of Southwold	\$ 38,002.00
Additional Help from the software provider	\$ 20,000.00
Citywide Software License	\$ 25,000.00
GIS Student	\$ 14,016.27
	\$ 97,018.27

Municipality of West Elgin

2024 Budget

Municipal Buildings

01-7011-6322	BACK ST LOT (BELL)RENT
01-7011-7400	WAGES
01-7011-7401	CPP EXPENSE
01-7011-7402	EI EXPENSE
01-7011-7403	EHT EXPENSE
01-7011-7404	WSIB
01-7011-7415	Training
01-7011-7431	WAGES TRANSFER OUT
01-7011-7500	HYDRO
01-7011-7501	GAS
01-7011-7502	WATER
01-7011-7510	INSURANCE
01-7011-7511	TAXES
01-7011-7515	BUILDING REPAIRS & MAINTENANCE
01-7011-7516	JANITORIAL
01-7011-7520	GROUNDS MAINTENANCE
01-7011-7611	EQUIPMENT MAINTENACE
01-7011-7613	EQUIPMENT PURCHASE
01-7011-7901	TRANSFER FROM RESERVES
01-7011-8000	CAPITAL - MUNICIPAL BUILDING RENOVATIONS
01-7011-8004	CAPITAL - Parking Lot Extension

2024 Budget
(8,200.00)
-
-
-
-
-
-
-
-
5,000.00
3,000.00
300.00
58,150.96
-
5,000.00
12,000.00
2,500.00
-
-
-
-
-
25,000.00
\$ 102,750.96

2023 Actuals	2023 Budget
(8,176.99)	(8,200.00)
-	-
-	-
-	-
-	-
-	-
-	-
-	-
-	-
4,613.37	5,000.00
2,494.41	3,500.00
208.98	300.00
54,659.53	70,826.05
-	-
3,902.23	5,000.00
10,759.53	13,083.16
1,959.24	2,500.00
-	-
64.09	-
-	-
-	-
-	-
-	-
\$ 70,484.39	\$ 92,009.21

2022 Actuals	2022 Budget
(8,176.99)	(8,200.00)
2,774.46	14,977.46
105.06	748.87
61.36	299.55
130.64	299.55
129.33	599.10
-	100.00
-	(7,586.86)
4,238.88	5,000.00
2,413.96	3,000.00
192.32	300.00
48,879.07	53,617.57
-	-
2,451.73	5,000.00
5,725.16	-
4,901.34	2,000.00
-	500.00
-	-
(347,434.96)	(347,434.96)
134,377.91	430,000.00
\$ (149,230.73)	\$ 153,220.28

Municipality of West Elgin

2024 Budget

Old Town Hall

01-7012-7500	HYDRO
01-7012-7501	GAS
01-7012-7510	INSURANCE
01-7012-7515	BUILDING REPAIR & MAINTENANCE
01-7012-7677	CONSULTING SERVICES
01-7012-7900	TRANSFER TO RESERVES
01-7012-7901	TRANSFER FROM RESERVES
01-7012-8000	CAPITAL - Building Renovation/Garage Demolition

2024 Budget
1,500.00
16,239.96
(30,000.00)
30,000.00
\$ 17,739.96

2023 Actuals	2023 Budget
1,240.16	1,000.00
-	-
14,381.28	5,141.88
-	-
-	-
-	-
-	-
-	-
\$ 15,621.44	\$ 6,141.88

2022 Actuals	2022 Budget
875.49	1,000.00
1,732.60	-
4,254.12	4,567.10
-	2,000.00
8,984.96	20,000.00
50,000.00	50,000.00
-	-
\$ 65,847.17	\$ 77,567.10

Municipality of West Elgin

2024 Budget

Fire Department

	2024 Budget	2023 Actuals	2023 Budget	2022 Actuals	2022 Budget
01-7070-6310 REVENUE - MTO	(17,000.00)	(16,375.41)	(15,000.00)	(43,918.50)	(17,000.00)
01-7070-6350 GRANT - Fire Safety	(1,659.60)	-	-	-	-
01-7070-6190 Rebates - Lighting Program	(2,100.00)				
01-7070-6360 Fire - Donations	-	(500.00)	-	-	-
01-7070-6800 PROCEEDS ON ASSET DISPOSAL	-	(798.22)	-	(14,151.90)	-
01-7070-7400 WAGES	223,656.66	216,511.77	162,375.12	154,687.62	146,170.80
01-7070-7401 CPP EXPENSE	-	-	60.00	5.39	-
01-7070-7402 EI EXPENSE	90.00	83.25	30.00	32.05	100.00
01-7070-7403 EHT EXPENSE	4,473.13	4,222.14	30.00	2,272.88	1,461.71
01-7070-7404 WSIB	7,268.84	6,712.09	13,000.00	17,765.41	13,000.00
01-7070-7405 LIFE INSURANCE	10,500.00	10,140.12	10,000.00	14,522.76	10,000.00
01-7070-7410 PUBLIC EDUCATION - Note 1	3,000.00	4,404.38	2,000.00	1,475.55	2,500.00
01-7070-7415 TRAINING - Note 2	15,500.00	23,117.64	23,600.00	20,726.02	25,600.00
01-7070-7440 CONFERENCES/SEMINARS/MEETINGS	-	-	500.00	547.62	500.00
01-7070-7441 MEMBERSHIPS & DUES	250.00	225.00	300.00	283.33	250.00
01-7070-7442 MILEAGE	11,000.00	10,636.99	7,000.00	4,618.31	7,000.00
01-7070-7443 MEALS	1,500.00	1,788.12	1,000.00	2,002.34	500.00
01-7070-7444 EMPLOYEE RECOGNITION	2,000.00	2,209.16	2,000.00	1,568.59	1,500.00
01-7070-7450 HEALTH & SAFETY	2,500.00	4,444.24	2,000.00	2,389.28	2,000.00
01-7070-7451 Personal Protective Equipment - Note 3	24,000.00	37,131.06	26,328.00	30,064.47	32,000.00
01-7070-7452 UNIFORMS - Note 4	6,250.00	4,132.33	5,850.00	3,091.57	6,900.00
01-7070-7453 Operational Supplies	2,000.00	1,382.13	-	-	-
01-7070-7500 HYDRO	10,000.00	9,838.29	8,000.00	7,541.13	8,000.00
01-7070-7501 GAS	6,000.00	5,438.54	6,000.00	4,925.24	4,000.00
01-7070-7502 WATER	1,200.00	1,086.40	1,000.00	842.27	1,000.00
01-7070-7510 INSURANCE	27,093.24	29,913.47	24,730.01	17,765.64	24,010.61
01-7070-7515 BUILDING REPAIRS & MAINTENANCE - Note 5	8,200.00	21,860.45	15,500.00	8,952.86	10,000.00
01-7070-7516 JANITORIAL	1,400.00	1,329.93	1,221.12	508.80	1,000.00
01-7070-7529 Administration Expense	600.00	508.80	-	-	-
01-7070-7601 PHONE & INTERNET	5,500.00	5,248.18	5,000.00	4,714.43	5,000.00
01-7070-7602 SOFTWARE LICENSE	5,000.00	4,516.11	5,000.00	4,970.64	6,000.00
01-7070-7611 EQUIPMENT MAINTENANCE	25,000.00	32,770.52	17,000.00	18,290.49	15,000.00
01-7070-7613 EQUIPMENT PURCHASE - Note 6	25,200.00	30,262.67	35,300.00	27,636.69	27,000.00
01-7070-7614 EQUIPMENT RENTAL	5,000.00	4,526.96	3,500.00	4,076.04	2,000.00
01-7070-7615 RADIO LICENCING	13,000.00	12,163.64	22,000.00	21,122.89	13,000.00
01-7070-7621 HYDRANTS RENTAL	19,600.00	19,600.00	19,600.00	19,600.00	19,600.00
01-7070-7650 OFFICE SUPPLIES	-	31.81	500.00	260.46	500.00
01-7070-7651 POSTAGE & COURIER	200.00	157.11	50.00	19.40	100.00

Municipality of West Elgin

2024 Budget

01-7070-7652	ADVERTISING
01-7070-7660	OTHER SUPPLIES
01-7070-7665	Consulting Services - Community Risk Assessment
01-7070-7680	CONTRACTED SERVICES
01-7070-7701	FUEL - GAS
01-7070-7702	FUEL - DIESEL
01-7070-7705	VEHICLE - REPAIRS & MAINTENANCE - Note 7
01-7070-7900	TRANSFER TO RESERVES - Note 8
01-7070-7901	Transfer from Reserves
01-7070-8000	CAPITAL - Washroom Renovations & SCBA

2024 Budget	
	-
	1,500.00
	10,000.00
	106,234.50
	1,000.00
	4,000.00
	25,000.00
	180,000.00
	(30,000.00)
	55,000.00
\$	798,956.77

2023 Actuals	2023 Budget
-	500.00
1,763.52	100.00
-	-
93,667.96	93,711.92
786.93	500.00
3,608.02	6,000.00
57,385.76	22,000.00
160,000.00	130,000.00
-	-
26,452.70	55,000.00
\$	832,384.56
\$	713,286.17

2022 Actuals	2022 Budget
554.06	1,000.00
106.59	-
109,663.66	88,250.00
576.56	500.00
5,775.33	3,000.00
26,608.33	20,000.00
64,151.90	50,000.00
(60,000.00)	-
117,516.45	80,000.00
\$	604,162.65
\$	611,443.12

Notes:

Note 1 Public Education

Fire Prevention Material	\$ 2,000.00
Open House Supplies	\$ 1,000.00
	\$ 3,000.00

Note 2 Training

o Recruit NFPA 1001 & 1072 Courses	\$ 6,600.00
o DZ Training	\$ 1,200.00
o OFC/Elgin-Middlesex Courses	\$ 4,000.00
o Training Props	\$ 2,500.00
o CPR Mannikins	\$ 1,200.00
	\$ 15,500.00

Note 3 Personal Protective Equipment

o Bunker Gear – 5 sets	\$ 16,000.00
o Boots, Gloves, Helmets	\$ 8,000.00
	\$ 24,000.00

Note 4 Uniforms

o Station Wear – 3	\$ 600.00
o Dress Uniforms – 6	\$ 4,800.00
o ¼ Zip Job Shirts for Officers	\$ 850.00
	\$ 6,250.00

Note 5 Building Repairs

o Station 1 Bay Door Wrap	\$ 2,800.00
o Station 2 LED Lighting Upgrade	\$ 5,400.00
	\$ 8,200.00

Note 6 Equipment Purchase

o Defibrators	\$ 4,500.00
o iPads – 2	\$ 1,200.00
o Hose/Nozzles	\$ 6,500.00
o Power Tools, Hand Tools, Shop Vacs	\$ 2,400.00
o Auto extrication gloves	\$ 2,100.00
o Thermal Imaging Camera	\$ 8,500.00
	\$ 25,200.00

Note 7 Vehicle – Repairs & Maintenance

o Blue Light Conversion	\$ 1,000.00
o R83 Decon/Rehab Conversion	\$ 2,500.00
o Back-up cameras	\$ 1,000.00
	\$ 4,500.00

Note 8 Transfer to Reserves

Tanker	\$ 150,000.00
Communications	\$ 30,000.00
	\$ 180,000.00

Municipality of West Elgin

2024 Budget

Policing

01-7090-7440	CONFERENCES/SEMINARS/MEETINGS
01-7090-7680	CONTRACTED SERVICES
01-7090-7681	COURT COSTS
01-7090-7900	TRANSFER TO RESERVE

2024 Budget
-
969,606.00
10,000.00
-
\$ 979,606.00
\$ 70,721.00

2023 Actuals	2023 Budget
-	500.00
919,420.55	933,338.00
3,370.19	15,000.00
-	-
\$ 922,790.74	\$ 948,838.00
\$ 68,007.00	\$ 68,007.00

2022 Actuals	2022 Budget
-	-
962,670.64	963,808.00
7,347.68	15,000.00
-	-
\$ 970,018.32	\$ 978,808.00
\$ 65,212.00	\$ 65,212.00

Conservation Authority

01-7100-7695	GENERAL LEVY - CONSERVATION AUTHORITY
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Municipality of West Elgin

2024 Budget

Building Inspection

	2024 Budget	2023 Actuals	2023 Budget	2022 Actuals	2022 Budget
01-7120-6330 SEPTIC PERMITS	(7,000.00)	(7,220.00)	(8,000.00)	(7,000.00)	(8,000.00)
01-7120-6331 BUILDING PERMITS	(114,000.00)	(114,101.66)	(87,535.83)	(83,367.46)	(88,000.00)
01-7120-6332 PLUMBING PERMITS	(500.00)	-	(500.00)	-	(700.00)
01-7120-6333 SEPTIC - CLEARANCE CERTIFICATE	(100.00)	-	(100.00)	(60.00)	(250.00)
01-7120-7415 TRAINING	-	20.35	-	61.05	800.00
01-7120-7440 CONFERENCES/SEMINARS/MEETINGS	-	(190.90)	-	486.01	800.00
01-7120-7441 MEMBERSHIPS & DUES	-	(56.50)	-	-	600.00
01-7120-7442 MILEAGE	-	(1,197.01)	-	5,525.74	5,000.00
01-7120-7452 BOOT & CLOTHING ALLOWANCE	-	-	-	-	200.00
01-7120-7601 PHONE & INTERNET	-	(63.76)	-	731.59	500.00
01-7120-7602 Software License	6,105.60	6,105.60	6,105.60	(6,105.60)	-
01-7120-7618 SUBSCRIPTIONS & PUBLICATIONS	-	-	-	-	200.00
01-7120-7620 Software License	-	-	-	12,211.20	6,105.60
01-7120-7622 EMERGENCY MEASURES	-	-	-	-	-
01-7120-7650 OFFICE SUPPLIES	-	288.97	-	-	250.00
01-7120-7652 Advertising	-	-	200.00	2,237.56	200.00
01-7120-7675 Legal Expense	-	-	-	2,900.10	1,000.00
01-7120-7680 CONTRACTED SERVICES - CBO Shared Services	94,150.00	74,378.17	87,444.00	82,730.37	111,931.00
01-7120-7900 TRANSFER TO RESERVES	-	23,035.00	2,386.23	-	-
	\$ (21,344.40)	\$ (19,001.74)	\$ 0.00	\$ 10,350.56	\$ 30,636.60
01-7121-7622 Emergency Measures	-	662.53	5,000.00	-	7,000.00
	\$ -	\$ 662.53	\$ 5,000.00	\$ -	\$ 7,000.00

Municipality of West Elgin

2024 Budget

By-Law Enforcement

01-7140-7370	BY-LAW ENFORCEMENT
01-7140-7400	WAGES
01-7140-7401	CPP EXPENSE
01-7140-7402	EI EXPENSE
01-7140-7403	EHT EXPENSE
01-7140-7404	WSIB
01-7140-7415	Training
01-7140-7650	OFFICE SUPPLIES
01-7140-7651	POSTAGE & COURIER
01-7140-7680	Contracted Services - Tenet Security
01-7140-7705	Vehicle Expense

2024 Budget
-
-
-
-
-
-
-
-
200.00
29,694.00
-
\$ 29,894.00

2023 Actuals	2023 Budget
88.69	-
-	-
-	-
-	-
-	-
-	-
20.35	-
-	-
109.23	-
53,632.23	60,480.00
-	-
\$ 53,850.50	\$ 60,480.00

2022 Actuals	2022 Budget
648.08	-
12,041.04	33,383.20
-	1,669.16
266.33	667.66
240.27	667.66
237.86	1,001.50
248.23	2,000.00
61.83	200.00
68.01	100.00
15,671.04	-
-	1,000.00
\$ 29,482.69	\$ 40,689.18

Municipality of West Elgin

2024 Budget

Animal Control

01-7150-6341	KENNEL LICENSE
01-7150-6342	LIVESTOCK CLAIMS
01-7150-6343	ADMINISTRATION FEE- Dog Tag Transfer to Roll
01-7150-7476	LIVESTOCK CLAIMS
01-7150-7651	Postage & Courier
01-7150-7660	OTHER SUPPLIES & SERVICES - K9 Rescue
01-7150-7680	CONTRACTED SERVICES - London Humane Society
01-7150-7681	Animal Control - Cats
01-7150-7901	Transfer from Reserves

2024 Budget
(500.00)
2,000.00
10,000.00
\$ 11,500.00

2023 Actuals	2023 Budget
(480.00)	(300.00)
-	(100.00)
-	-
-	300.00
2.81	-
418.10	-
10,271.66	10,000.00
-	-
(9,900.00)	(9,900.00)
\$ 312.57	\$ -

2022 Actuals	2022 Budget
(300.00)	(450.00)
(141.36)	(2,000.00)
-	-
248.66	2,100.00
-	-
-	-
10,020.60	21,023.22
-	2,000.00
(9,827.90)	(22,673.22)
\$ -	\$ -

Municipality of West Elgin

2024 Budget

Roads - Municipal

01-7200-6211	GRANT - GAS TAX
01-7200-6212	GRANT - INVESTING IN CANADA INFRASTRUCTURE
01-7200-6213	GRANT - EV Charging Stations
01-7200-6350	FSC - ROADS
01-7200-6351	COUNTY SHARE OF ADMIN OH
01-7200-6352	LICENCE FEES - AGGREGATE PRODUCERS
01-7200-6353	GAIN/LOSS ON ASSET DISPOSAL

01-7200-7001	A-BRIDGES/CULVTS-WAGES
01-7200-7002	A-BRIDGES/CULVTS-MT
01-7200-7003	A-BRIDGES/CULVTS-MATERIAL
01-7200-7011	B-1-MOWING/SPRAY-WAGES
01-7200-7012	B-1-MOWING/SPRAY-MT
01-7200-7013	B-1-MOWING/SPRAY-MATERIAL
01-7200-7021	B-2-BRUSHING-WAGES
01-7200-7022	B-2-BRUSHING-MT
01-7200-7023	B-2-BRUSHING-MATERIAL
01-7200-7031	B-3-DITCHING-WAGES
01-7200-7032	B-3-DITCHING-MT
01-7200-7033	B-3-DITCHING-MATERIAL
01-7200-7041	B-4-CATCHBASINS-WAGES
01-7200-7042	B-4-CATCHBASINS-MT
01-7200-7043	B-4-CATCHBASINS-MATERIAL
01-7200-7051	B-5-DEBRIS/LITTER-WAGES
01-7200-7052	B-5-DEBRIS/LITTER-MT
01-7200-7053	B-5-DEBRIS/LITTER-MATERIA
01-7200-7061	C-1-HARDTOP-WAGES
01-7200-7062	C-1-HARDTOP-MT
01-7200-7063	C-1-HARDTOP-MATERIAL
01-7200-7071	C-2-ROD/WL ST-WAGES
01-7200-7072	C-2-ROD/WL ST-MT
01-7200-7073	C-2-ROD/WL ST-MATERIAL
01-7200-7081	C-3-SHOULDER MAINT-WAGES
01-7200-7082	C-3-SHOULDER MAINT-MT
01-7200-7083	C-3-SHOULDER MAINT-MATERI
01-7200-7091	C-4-RESURFACING-WAGES
01-7200-7092	C-4-RESURFACING-MT
01-7200-7093	C-4-RESURFACING-MATERIAL
01-7200-7101	D-2 GRADING/SCARIFI-WAGES
01-7200-7102	D-2 GRADING/SCARI-MT
01-7200-7103	D-2 GRADING/SCARI-MATERIAL

2024 Budget

(159,087.00)
(225,000.00)
(125,512.00)
(150,000.00)
(27,000.00)
(10,000.00)
-

17,500.00
20,000.00
15,000.00
22,500.00
15,000.00
7,500.00
40,000.00
40,000.00
35,000.00
15,000.00
20,000.00
1,000.00
15,000.00
10,000.00
5,000.00
3,000.00
2,500.00
500.00
17,500.00
15,000.00
30,000.00
1,000.00
1,000.00
500.00
7,500.00
7,500.00
1,000.00
-
-
-
50,000.00
100,000.00
7,500.00

2023 Actuals

(165,304.90)
(88,265.38)
-
(130,746.63)
(24,249.46)
(8,229.36)
(43,121.83)

22,905.41
32,086.86
25,026.45
21,476.08
14,957.25
5,792.21
48,887.02
52,413.68
34,721.06
7,412.69
11,827.98
3,408.95
7,952.94
4,832.06
94.39
2,054.14
1,647.00
214.20
9,702.86
5,969.20
5,536.18
515.85
556.30
-
10,385.63
7,600.73
2,361.91
1,391.84
1,510.80
-
-
64,417.74
144,210.33
4,461.55

2023 Budget

(165,304.90)
(200,000.00)
(140,000.00)
(25,697.17)
(15,000.00)
-

21,641.88
16,235.29
15,000.00
18,920.27
13,000.00
12,500.00
46,863.54
21,647.06
40,000.00
14,325.70
5,411.76
1,000.00
27,592.00
10,823.53
2,500.00
11,024.04
3,247.06
500.00
8,616.06
5,411.76
10,000.00
1,302.34
1,082.35
500.00
3,104.75
4,500.00
1,000.00
1,207.72
-
-
-
49,814.59
64,941.18
5,000.00

2022 Actuals

(924,425.13)
(663,777.75)
(187,585.94)
(21,060.76)
(18,103.37)
432,230.83

19,118.77
21,160.07
41,046.70
15,534.33
10,461.29
5,112.29
39,157.72
25,219.27
31,899.72
11,381.97
18,620.59
1,518.10
22,139.77
15,299.89
1,949.62
8,758.75
5,886.16
1,895.28
7,472.97
5,752.44
-
1,034.72
1,233.73
-
2,466.76
2,023.14
854.78
959.55
1,346.40
-
43,133.60
81,109.16
5,754.32

2022 Budget

(158,417.19)
(870,000.00)
(150,000.00)
(23,461.75)
(10,000.00)
-

25,000.00
25,000.00
25,000.00
22,500.00
12,500.00
1,000.00
40,000.00
30,000.00
40,000.00
15,000.00
15,000.00
1,000.00
10,000.00
7,000.00
3,000.00
5,000.00
3,500.00
500.00
7,500.00
5,000.00
7,500.00
1,000.00
1,000.00
500.00
2,500.00
2,500.00
500.00
-
-
-
40,000.00
60,000.00
7,500.00

Municipality of West Elgin

2024 Budget

01-7200-7111	D-3 DUST LAYER-WAGES
01-7200-7112	D-3 DUST LAYER-MT
01-7200-7113	D-3 DUST LAYER-MATERIAL
01-7200-7121	D-5 GRAVEL RESURFACE-WAGE
01-7200-7122	D-5 GRAVEL RESURFACE-MT
01-7200-7123	D-5 GRAVEL RESUR-MATERIAL
01-7200-7131	E-1 SNOW PLOW/REMOV-WAGES
01-7200-7132	E-1 SNOW PLOW/REMOV-MT
01-7200-7133	E-1 SNOW PLOW/REM-MATERIA
01-7200-7141	E-2 SANDING/SALTING-WAGES
01-7200-7142	E-2 SANDING/SALTING-MT
01-7200-7143	E-2 SANDING/SALT-MATERIAL
01-7200-7151	E-3 PLOW/SAND/SALT-WAGES
01-7200-7152	E-3 PLOW/SAND/SALT-MT
01-7200-7161	F SAFETY-WAGES
01-7200-7162	F SAFETY-MT
01-7200-7163	F SAFETY-MATERIAL
01-7200-7171	G-1 MUN DR REPAIR-WAGES
01-7200-7172	G-1 MUN DR REPAIR-MT
01-7200-7173	G-1 MUN DR REPAIR-MATERIA
01-7200-7181	J SHOP-WAGES
01-7200-7182	J SHOP-MT
01-7200-7183	J SHOP-MATERIAL
01-7200-7191	K-EQUIP REPAIR-WAGES
01-7200-7192	K-EQUIP REPAIR-MT
01-7200-7193	K-EQUIP REPAIR-MATERIAL
01-7200-7201	R-GRAVEL PITS REHAB-WAGES
01-7200-7202	R-GRAVEL PITS REHAB-MT
01-7200-7203	R-GRAVEL PIT REHAB-MATERI
01-7200-7211	RP-PATROL-WAGES
01-7200-7212	RP-PATROL-MT
01-7200-7220	WAGES - ADMIN
01-7200-7231	M-MISC Wages
01-7200-7232	M-MISC MT
01-7200-7233	M-MISC Material
01-7200-7250	BACKHOE #10
01-7200-7251	BULLDOZER
01-7200-7252	EXCAVATOR
01-7200-7253	GRADER #1
01-7200-7254	GRADER #2
01-7200-7255	LOADER #18
01-7200-7256	LOADER #6

2024 Budget	
1,500.00	
1,500.00	
280,000.00	
5,000.00	
10,000.00	
225,000.00	
15,000.00	
17,500.00	
5,000.00	
7,500.00	
10,000.00	
15,000.00	
7,500.00	
10,000.00	
17,500.00	
10,000.00	
20,000.00	
7,500.00	
7,500.00	
133,000.00	
30,000.00	
2,500.00	
2,500.00	
30,000.00	
1,500.00	
7,500.00	
2,000.00	
3,000.00	
2,000.00	
20,000.00	
12,500.00	
43,135.90	
70,000.00	
80,000.00	
-	
5,000.00	
5,000.00	
7,500.00	
15,000.00	
8,000.00	
3,000.00	
-	

2023 Actuals	2023 Budget
519.58	1,260.69
1,078.40	1,082.35
168,476.97	210,000.00
237.86	5,539.27
342.50	8,658.82
222,547.37	180,000.00
13,784.94	27,423.66
16,789.96	24,000.00
2,468.83	5,000.00
5,653.68	11,003.60
7,646.00	8,000.00
9,988.85	25,000.00
4,831.32	14,124.23
6,834.53	12,000.00
17,408.42	16,988.58
9,215.84	10,823.53
4,119.27	20,000.00
4,233.31	2,696.11
5,612.58	5,411.76
44,459.40	-
33,863.01	37,819.13
2,957.58	1,082.35
3,818.48	5,000.00
30,770.67	52,810.94
16,355.62	1,623.53
3,988.16	7,500.00
1,191.15	7,967.68
1,296.40	10,823.53
354.11	1,000.00
18,376.54	31,082.91
10,677.54	8,117.65
35,872.85	46,429.14
54,365.72	70,000.00
75,130.79	70,000.00
(1.66)	-
1,092.79	2,500.00
40,926.13	5,000.00
6,161.35	-
3,237.56	5,000.00
4,579.88	5,000.00
1,835.01	3,000.00
663.28	3,000.00

2022 Actuals	2022 Budget
1,001.64	3,000.00
1,906.68	1,500.00
105,168.97	100,000.00
4,401.02	7,500.00
8,395.84	15,000.00
249,765.01	275,000.00
21,788.47	27,500.00
22,224.24	27,500.00
4,213.17	5,000.00
8,742.51	7,500.00
7,409.40	7,500.00
18,867.27	27,500.00
11,221.90	15,000.00
9,572.72	15,000.00
13,497.65	20,000.00
5,281.43	10,000.00
4,418.43	20,000.00
3,658.29	10,000.00
2,147.91	7,500.00
45,857.63	80,000.00
30,967.99	15,000.00
3,618.77	1,000.00
13,500.99	1,000.00
43,130.16	30,000.00
7,269.59	1,500.00
6,175.86	7,500.00
6,330.43	5,000.00
10,397.37	5,000.00
1,732.76	2,500.00
25,462.34	15,000.00
8,704.81	7,500.00
50,449.77	43,881.40
83,844.75	75,000.00
31,303.30	75,000.00
-	-
5,396.40	2,500.00
8,607.28	4,000.00
1,622.14	2,500.00
2,236.34	4,000.00
654.85	4,000.00
1,024.99	3,000.00
86.47	3,000.00

Municipality of West Elgin

2024 Budget

01-7200-7257	MOWERS
01-7200-7258	PICKUP #1
01-7200-7259	PICKUP#15
01-7200-7260	PICKUP #3
01-7200-7261	PICKUP#4
01-7200-7262	TRACTOR#5
01-7200-7263	TRAILERS
01-7200-7264	TRUCK#11
01-7200-7265	Pickup 2013-1
01-7200-7266	TRUCK#12
01-7200-7267	TRUCK#17
01-7200-7268	TRUCK #7
01-7200-7270	TRUCK #8
01-7200-7272	TRUCK#9
01-7200-7273	VAC TRAILER#19
01-7200-7415	TRAINING
01-7200-7440	CONFERENCES/SEMINARS/MEETINGS
01-7200-7441	MEMBERSHIPS & DUES
01-7200-7446	STAFF RECRUITMENT
01-7200-7450	HEALTH & SAFETY
01-7200-7452	UNIFORMS
01-7200-7500	HYDRO
01-7200-7501	GAS
01-7200-7502	WATER
01-7200-7510	INSURANCE
01-7200-7515	BUILDING REPAIRS & MAINTENANCE
01-7200-7516	JANITORIAL
01-7200-7601	PHONE & INTERNET
01-7200-7609	TOOLS
01-7200-7611	EQUIPMENT REPAIR & MAINTENANCE
01-7200-7613	COMPUTER HARDWARE
01-7200-7630	COMPUTER SOFTWARE & LICENSES
01-7200-7650	OFFICE SUPPLIES
01-7200-7651	POSTAGE & COURIER
01-7200-7660	OTHER SUPPLIES
01-7200-7699	BILLABLE
01-7200-7701	FUEL - GAS
01-7200-7702	FUEL - DIESEL
01-7200-7703	FUEL - COLOUR DIESEL
01-7200-7900	TRANSFER TO RESERVES
01-7200-7901	TRANSFER FROM RESERVES
01-7200-8000	CAPITAL - EQUIPMENT OVER \$10,000

2024 Budget	
1,000.00	
4,000.00	
7,500.00	
-	
4,000.00	
1,000.00	
4,000.00	
5,000.00	
4,000.00	
7,500.00	
15,000.00	
12,500.00	
15,000.00	
7,500.00	
2,500.00	
20,000.00	
2,500.00	
1,500.00	
250.00	
2,500.00	
10,000.00	
5,000.00	
2,500.00	
1,000.00	
135,394.27	
10,000.00	
1,000.00	
2,000.00	
2,500.00	
-	
1,000.00	
2,500.00	
500.00	
-	
1,000.00	
-	
27,500.00	
35,000.00	
65,000.00	
397,587.00	
(1,164,610.00)	
885,000.00	

2023 Actuals	2023 Budget
-	1,000.00
5,570.05	3,500.00
5,225.15	3,500.00
-	-
1,968.48	3,500.00
-	1,000.00
5,233.58	2,500.00
4,007.73	5,000.00
107.81	2,500.00
6,011.05	7,500.00
30,298.55	12,500.00
8,837.04	12,500.00
15,617.33	12,500.00
4,081.84	7,500.00
1,452.59	2,500.00
28,391.06	20,000.00
1,175.44	2,000.00
369.02	1,500.00
164.85	-
1,564.61	5,000.00
10,383.93	7,500.00
4,987.24	4,000.00
977.56	2,500.00
918.92	1,000.00
126,226.16	127,595.16
3,206.76	12,500.00
703.81	1,000.00
1,861.72	1,500.00
677.05	2,500.00
945.54	-
241.59	-
2,035.20	2,500.00
64.11	500.00
7.12	-
982.20	500.00
-	-
24,595.50	27,500.00
33,267.47	45,000.00
58,959.42	70,000.00
422,885.73	338,304.90
(80,390.00)	(810,000.00)
51,592.32	750,000.00

2022 Actuals	2022 Budget
-	1,000.00
10,110.18	2,500.00
3,626.54	2,500.00
1,582.43	2,500.00
3,483.80	3,500.00
250.68	1,000.00
3,649.17	2,500.00
5,861.70	4,500.00
152.58	1,000.00
7,490.02	4,000.00
11,907.71	12,500.00
12,494.54	10,000.00
28,128.88	12,500.00
7,548.78	7,500.00
6,058.86	2,000.00
25,165.62	10,000.00
1,506.85	-
1,350.39	1,500.00
80.39	1,500.00
1,747.04	5,000.00
5,540.67	7,500.00
4,238.89	4,000.00
2,413.91	2,500.00
700.27	1,000.00
113,322.58	120,937.63
6,745.08	10,000.00
406.02	2,000.00
1,271.60	1,500.00
3,487.82	5,000.00
73.03	-
-	-
2,035.20	3,000.00
294.36	1,000.00
8.15	-
17.46	1,000.00
3,260.60	-
29,210.39	22,500.00
42,932.49	35,000.00
66,147.64	37,500.00
285,972.94	265,000.00
(75,000.00)	(120,000.00)
146,486.54	40,000.00

Municipality of West Elgin

2024 Budget

01-7200-8052	CAPITAL - Fence
01-7200-8106	CAPITAL - BLACKS RD RECONSTRUCTION
01-7200-8110	CAPITAL - RESURFACING OF SURFACE TREATED ROADS
01-7200-8111	CAPITAL - CULVERT (MacPherson)
01-7200-8112	CAPITAL - CULVERT#6 REPLACEMENT - BLACKS@KINTYRE
01-7200-8114	CAPITAL - Rodney Furnival Rd Reconstruction
01-7200-8115	CAPITAL - Public Works Shed
01-7200-8116	CAPITAL - Walker St Reconstruction
01-7200-8117	CAPITAL - Storm Water Management Plan
01-7200-8118	CAPITAL - Bridge - Fleming Line
01-7200-8119	CAPITAL - Culvert replacemet Silver Clay E of Furnival
01-7200-8120	CAPITAL - EV Charging Station

2024 Budget
-
150,000.00
-
-
225,000.00
-
20,000.00
15,000.00
120,000.00
-
25,000.00
185,512.00
\$ 1,760,170.17

2023 Actuals	2023 Budget
-	12,500.00
51,229.57	25,000.00
-	-
-	-
303,501.10	270,000.00
-	-
-	20,000.00
-	10,000.00
80,390.00	100,000.00
24,524.16	25,000.00
\$ 1,713,716.24	\$ 1,595,380.72

2022 Actuals	2022 Budget
-	-
-	-
267,575.46	275,000.00
29,306.88	-
663,777.75	870,000.00
910,482.01	-
193,577.94	75,000.00
-	10,000.00
-	100,000.00
6,235.80	30,000.00
\$ 2,374,608.75	\$ 1,628,940.09

Municipality of West Elgin

2024 Budget

Roads - County

		2024 Budget	2023 Actuals	2023 Budget	2022 Actuals	2022 Budget
01-7220-6351	ELGIN COUNTY	(555,829.70)	(539,640.44)	(539,640.49)	(506,704.64)	(506,704.72)
01-7220-7001	A-BRIDGES/CULVTS-WAGES	5,000.00	6,606.56	5,500.00	4,297.17	5,000.00
01-7220-7002	A-BRIDGES/CULVTS-MT	3,500.00	4,236.44	4,329.41	2,418.95	4,500.00
01-7220-7003	A-BRIDGES/CULVTS-MATERIAL	2,000.00	325.26	5,000.00	-	3,000.00
01-7220-7011	B-1-MOWING/SPRAY-WAGES	20,000.00	18,690.43	15,000.00	14,899.21	17,500.00
01-7220-7012	B-1-MOWING/SPRAY-MT	12,500.00	8,947.29	8,117.65	8,608.53	7,500.00
01-7220-7013	B-1-MOWING/SPRAY-MATERIAL	10,000.00	7,055.28	12,500.00	11,912.87	12,500.00
01-7220-7021	B-2-BRUSHING-WAGES	8,000.00	7,622.51	8,500.00	3,266.21	12,500.00
01-7220-7022	B-2-BRUSHING-MT	7,000.00	7,885.76	5,411.76	2,706.91	8,000.00
01-7220-7023	B-2-BRUSHING-MATERIAL	15,000.00	19,005.98	12,500.00	10,584.13	12,500.00
01-7220-7031	B-3-DITCHING-WAGES	5,000.00	1,181.65	4,000.00	382.32	7,500.00
01-7220-7032	B-3-DITCHING-MT	7,500.00	2,211.45	5,411.76	765.98	7,500.00
01-7220-7033	B-3-DITCHING-MATERIAL	500.00	-	500.00	303.60	1,000.00
01-7220-7041	B-4-CATCHBASINS-WAGES	5,000.00	3,572.21	5,000.00	1,673.34	7,500.00
01-7220-7042	B-4-CATCHBASINS-MT	3,000.00	2,614.35	3,247.06	332.45	5,000.00
01-7220-7043	B-4-CATCHBASINS-MATERIAL	1,000.00	-	1,500.00	1,404.70	2,000.00
01-7220-7051	B-5-DEBRIS/LITTER-WAGES	1,500.00	216.68	1,500.00	1,268.09	2,500.00
01-7220-7052	B-5-DEBRIS/LITTER-MT	1,000.00	-	1,623.53	1,795.52	1,500.00
01-7220-7053	B-5-DEBRIS/LITTER-MATERIA	-	-	-	-	500.00
01-7220-7061	C-1-HARDTOP-WAGES	7,500.00	16,953.23	6,000.00	5,604.74	5,000.00
01-7220-7062	C-1-HARDTOP-MT	5,000.00	12,823.63	3,247.06	3,610.47	3,000.00
01-7220-7063	C-1-HARDTOP-MATERIAL	7,500.00	37,371.29	7,500.00	2,191.47	7,000.00
01-7220-7071	C-2-ROD/WL ST-WAGES	5,000.00	1,644.67	3,500.00	2,458.21	4,000.00
01-7220-7072	C-2-ROD/WL ST-MT	5,000.00	1,614.00	2,705.88	2,834.57	4,000.00
01-7220-7073	C-2-ROD/WL ST-MATERIAL	12,500.00	11,506.02	7,500.00	7,937.28	7,500.00
01-7220-7081	C-3-SHOULDER MAINT-WAGES	6,000.00	4,174.71	8,500.00	6,773.58	7,000.00
01-7220-7082	C-3-SHOULDER MAINT-MT	8,000.00	5,834.75	8,658.82	9,403.90	8,000.00
01-7220-7083	C-3-SHOULDER MAINT-MATERI	1,000.00	65.71	1,000.00	1,139.71	1,000.00
01-7220-7131	E-1 SNOW PLOW/REMOV-WAGES	5,000.00	3,735.47	6,000.00	3,990.06	7,500.00
01-7220-7132	E-1 SNOW PLOW/REMOV-MT	5,000.00	3,826.48	3,247.06	2,720.10	3,500.00
01-7220-7133	E-1 SNOW PLOW/REM-MATERIA	3,000.00	2,292.38	3,000.00	489.97	5,000.00
01-7220-7141	E-2 SANDING/SALTING-WAGES	5,000.00	4,154.63	7,000.00	5,402.98	7,500.00
01-7220-7142	E-2 SANDING/SALTING-MT	7,000.00	6,850.97	8,117.65	7,914.25	7,500.00
01-7220-7143	E-2 SANDING/SALT-MATERIAL	60,000.00	62,461.92	75,000.00	60,221.08	75,000.00
01-7220-7151	E-3 PLOW/SAND/SALT-WAGES	10,000.00	7,395.05	25,000.00	22,168.20	22,500.00
01-7220-7152	E-3 PLOW/SAND/SALT-MT	15,000.00	14,326.35	29,764.71	24,619.25	27,500.00
01-7220-7161	F SAFETY-WAGES	12,500.00	11,756.59	9,209.41	7,317.00	12,500.00
01-7220-7162	F SAFETY-MT	10,000.00	8,214.64	5,411.76	4,184.27	5,000.00
01-7220-7163	F SAFETY-MATERIAL	80,000.00	99,198.21	125,000.00	102,060.87	60,000.00
01-7220-7171	G-1 MUNICIPAL DRAIN REPAIR - WAGES	2,500.00	2,325.39	1,700.00	1,340.30	3,000.00

Municipality of West Elgin

01-7220-7172	G-1 MUN DR REPAIR - MT
01-7220-7173	G-1 MUN DR REPAIR - MATERIALS
01-7220-7211	RP-PATROL-WAGES
01-7220-7212	RP-PATROL-MT
01-7220-7213	RP-PATROL-MATERIAL
01-7220-7221	CONTRA ACCOUNT - WAGES
01-7220-7222	CONTRA ACCOUNT - MT
01-7220-7225	ADMINISTRATIVE OVERHEAD
01-7220-7900	TRANSFER TO RESERVES
01-7220-7901	TRANSFER FROM RESERVES

2024 Budget
2,000.00
1,000.00
65,000.00
20,000.00
5,000.00
-
-
27,000.00
55,829.70
-
\$ 0.00

2023 Actuals	2023 Budget
1,280.90	2,164.71
594.09	2,000.00
59,604.92	74,841.41
18,176.54	16,235.29
3,142.35	5,000.00
-	-
-	-
24,249.46	26,600.00
23,894.24	-
-	(33,904.44)
\$ 0.00	\$ 0.00

2024 Budget

2022 Actuals	2022 Budget
1,028.44	2,000.00
8.43	2,000.00
52,970.85	60,000.00
13,062.79	12,500.00
3,142.35	5,000.00
-	-
-	-
21,060.76	24,204.72
64,428.78	-
-	-
\$ 0.00	\$ 0.00

Municipality of West Elgin

2024 Budget

Service Ontario

	2024 Budget	2023 Actuals	2023 Budget	2022 Actuals	2022 Budget
01-7240-6210 MTO - MGCS FUNDING	(12,175.81)	(29,221.94)	(25,000.00)	(26,962.18)	(17,000.00)
01-7240-6345 MTO - DRIVER LICENSE COMMISSION	(2,892.97)	(6,943.12)	(10,000.00)	(10,582.44)	(9,500.00)
01-7240-6346 MTO - HEALTH CARD SERVICES COMMISSION	(572.88)	(1,374.91)	(1,500.00)	(1,511.59)	(1,300.00)
01-7240-6347 MTO - HUNTING LICENCE COMMISSION	(200.00)	(684.01)	(300.00)	(395.33)	(300.00)
01-7240-6348 MTO - MISCELLANEOUS	(181.54)	(435.69)	(300.00)	(324.05)	(250.00)
01-7240-7400 WAGES	14,135.00	27,653.53	28,246.40	27,149.71	27,158.86
01-7240-7401 CPP EXPENSE	706.75	1,437.97	1,412.32	1,349.80	1,357.94
01-7240-7402 EI EXPENSE	282.70	631.09	564.93	600.72	543.18
01-7240-7403 EHT EXPENSE	282.70	545.25	282.46	531.69	543.18
01-7240-7404 WSIB	424.05	857.20	847.39	526.36	814.77
01-7240-7406 BENEFITS EXPENSE	-	-	-	(136.44)	-
01-7240-7407 OMERS EXPENSE	1,272.15	2,488.46	2,542.18	2,307.09	2,987.47
01-7240-7415 Training	-	81.41	100.00	61.05	100.00
01-7240-7450 HEALTH & SAFETY	-	-	-	-	100.00
01-7240-7650 OFFICE SUPPLIES	-	36.00	-	-	200.00
01-7240-7652 ADVERTISING	-	-	-	-	500.00
01-7240-7660 OTHER SUPPLIES	-	366.93	500.00	488.80	200.00
	\$ 1,080.16	\$ (4,561.83)	\$ (2,604.32)	\$ (6,896.81)	\$ 6,155.40

Municipality of West Elgin

2024 Budget

Four Counties Transit

	2024 Budget	2023 Actuals	2023 Budget	2022 Actuals	2022 Budget
01-7280-6121 DONATIONS/MISC REVENUE	-	(200.00)	-	-	-
01-7280-6202 GRANTS FROM OTHER MUNICIPALITIES	(34,736.80)	(52,793.63)	(24,750.71)	(21,431.56)	(23,956.23)
01-7280-6212 GRANT - PROVINCIAL GAS TAX	(35,867.00)	(35,454.00)	(35,867.00)	(30,867.00)	(30,563.00)
01-7280-6213 GRANTS - PUBLIC TRANSIT STREAM	-	(45,188.15)	(45,188.15)	-	-
01-7280-6214 GRANT - SAFE RESTART	6,838.00	-	-	-	-
01-7280-6355 BUS TRIP FEES	(12,112.00)	(10,744.00)	(7,000.00)	(6,096.00)	(10,000.00)
01-7280-6356 SPECIAL TRIP & MILEAGE BUS FEES	(3,000.00)	(3,065.20)	(1,000.00)	(1,192.55)	(5,000.00)
01-7280-7400 WAGES	50,000.00	58,492.87	38,682.46	37,194.67	42,884.40
01-7280-7401 CPP EXPENSE	2,000.00	2,372.30	1,934.12	1,914.61	2,444.41
01-7280-7402 EI EXPENSE	1,000.00	1,053.18	773.65	823.40	909.15
01-7280-7403 EHT EXPENSE	1,000.00	1,158.78	580.24	718.63	857.69
01-7280-7404 WSIB	1,500.00	1,430.49	1,160.47	711.43	1,286.53
01-7280-7407 OMERS	4,500.00	1,543.30	-	-	-
01-7280-7415 Training	1,000.00	498.62	200.00	173.05	200.00
01-7280-7510 INSURANCE	5,000.00	4,534.00	4,534.00	4,764.00	2,500.00
01-7280-7601 PHONE & INTERNET	1,400.00	1,151.80	1,400.00	1,198.27	1,200.00
01-7280-7651 POSTAGE & COURIER	200.00	172.73	200.00	112.40	300.00
01-7280-7652 ADVERTISING	500.00	-	500.00	386.68	500.00
01-7280-7660 OTHER SUPPLIES	300.00	322.00	300.00	238.78	200.00
01-7280-7675 LEGAL	1,000.00	11,894.22	2,000.00	-	2,000.00
01-7280-7701 FUEL - GAS	15,000.00	11,736.37	15,000.00	10,690.47	15,000.00
01-7280-7705 REPAIRS & MAINTENANCE	5,000.00	13,555.03	5,000.00	7,300.18	5,000.00
01-7280-7900 TRANSFER TO RESERVES	5,000.00	5,000.00	5,000.00	-	5,000.00
01-7280-7901 Transfer from Reserves	-	(99,043.48)	(93,811.85)	-	(80,000.00)
01-7280-8000 CAPITAL - TRANSIT BUS	-	144,231.63	139,000.00	-	80,000.00
	\$ 15,522.20	\$ 12,658.86	\$ 8,647.23	\$ 6,639.46	\$ 10,762.95

Municipality of West Elgin

2024 Budget

Streetlights

01-7290-7500	HYDRO
01-7290-7611	REPAIR & MAINTENANCE
01-7290-7613	EQUIPMENT PURCHASE

2024 Budget	2023 Actuals	2023 Budget
35,000.00	31,371.98	25,000.00
12,000.00	11,309.91	10,000.00
2,500.00	-	2,500.00
\$ 49,500.00	\$ 42,681.89	\$ 37,500.00

2022 Actuals	2022 Budget
24,995.16	23,000.00
7,770.96	12,500.00
794.20	5,000.00
\$ 33,560.32	\$ 40,500.00

Sidewalks

01-7295-7274	Sidewalks - Materials
01-7295-7275	Sidewalks - MT
01-7295-7430	Sidewalks - Wages
01-7295-7520	Repair & Maintenance - Sidewalks
01-7295-7900	TRANSFER TO RESERVE
01-7295-7901	Transfer from Reserves
01-7295-8000	SIDEWALKS - CAPITAL OVER \$10,000

2,500.00	-	2,500.00
2,500.00	-	2,500.00
5,401.56	1,646.63	10,157.07
-	-	-
-	40,000.00	-
(100,000.00)	-	(60,000.00)
150,000.00	-	100,000.00
\$ 60,401.56	\$ 41,646.63	\$ 55,157.07

4,059.91	2,500.00
-	-
3,086.11	5,437.78
10,904.46	-
-	-
-	(60,000.00)
-	100,000.00
\$ 18,050.48	\$ 47,937.78

Municipality of West Elgin

2024 Budget

Landfill

01-7350-6374	FSC - REFRIGERANT FEES	(4,000.00)	(3,778.45)	(3,500.00)	(3,575.00)	(3,000.00)
01-7350-6375	FSC - TIPPING FEES	(25,000.00)	(26,777.00)	(22,500.00)	(22,275.00)	(25,000.00)
01-7350-6376	Recycling/London Salvage	(12,000.00)	(11,977.34)	(17,500.00)	(16,280.24)	(22,500.00)
01-7350-6378	Stewardship Ontario - Recycling Box/Data Call	-	(42,725.27)	(41,300.00)	(71,598.59)	(71,436.00)
01-7350-6381	MRF Fees - City of London	-	(12,806.12)	(20,000.00)	(44,247.90)	(35,000.00)
01-7350-6383	Resource Recovery - RLG	(145,000.00)	(71,520.16)	-	-	-
01-7350-7307	RECYCLING EXPENSE	24,000.00	27,714.02	12,500.00	16,546.26	12,500.00
01-7350-7308	MRF FEES EXPENSE	-	23,182.66	20,000.00	40,958.01	40,000.00
01-7350-7309	HAZARDOUS WASTE DAY	6,500.00	(6,500.00)	6,500.00	6,500.00	6,500.00
01-7350-7310	FREON REMOVAL	3,500.00	1,410.12	3,250.00	2,813.66	2,500.00
01-7350-7350	GARBAGE COLLECTION	294,000.00	282,729.76	295,311.04	245,891.02	262,526.66
01-7350-7355	RECYCLING COLLECTION	144,000.00	137,149.54	143,090.70	119,130.03	127,418.95
01-7350-7400	WAGES	33,148.88	36,086.37	30,079.30	32,926.50	27,223.20
01-7350-7401	CPP EXPENSE	1,657.44	1,939.85	1,503.96	1,678.83	1,361.16
01-7350-7402	EI EXPENSE	662.98	823.99	601.59	715.86	544.46
01-7350-7403	EHT EXPENSE	662.98	720.01	300.79	637.40	544.46
01-7350-7404	WSIB	1,077.34	1,118.90	902.38	631.01	816.70
01-7350-7407	OMERS	2,983.40	3,167.32	2,707.14	279.19	-
01-7350-7415	TRAINING EXPENSE	2,500.00	1,495.87	-	431.65	-
01-7350-7511	TAXES	3,700.00	3,577.17	3,600.00	3,485.22	-
01-7350-7516	JANITORIAL	600.00	279.38	600.00	447.82	500.00
01-7350-7519	MATERIALS	1,000.00	684.20	1,000.00	1,159.18	500.00
01-7350-7520	GROUND MAINTENANCE	70,000.00	81,741.26	60,000.00	51,944.46	60,000.00
01-7350-7530	GREEN LANE DISPOSAL	85,000.00	88,192.20	80,000.00	81,527.09	80,000.00
01-7350-7531	CONTRACTS & AGREEMENTS	40,000.00	47,245.45	40,000.00	40,457.84	37,500.00
01-7350-7611	EQUIPMENT MAINTENACE	500.00	33.52	500.00	-	500.00
01-7350-7613	EQUIPMENT PURCHASE	1,000.00	447.61	2,500.00	2,633.85	250.00
01-7350-7650	OFFICE SUPPLIES	2,000.00	3,360.51	1,500.00	1,310.89	1,500.00
01-7350-7652	ADVERTISING EXP	1,000.00	727.61	500.00	414.09	500.00
01-7350-7680	CONTRACTED SERVICES	20,000.00	1,113.00	2,500.00	-	-
01-7350-7901	Transfer from Reserves	-	(15,000.00)	(15,000.00)	(50,000.00)	(50,000.00)
		\$ 553,493.01	\$ 553,855.98	\$ 589,646.90	\$ 444,543.13	\$ 456,249.59

Municipality of West Elgin

Cemeteries

01-7400-7430 WAGES TRANSFER IN
01-7400-7520 GROUNDS MAINTENANCE

2024 Budget
1,000.00
-
\$ 1,000.00

2023 Actuals	2023 Budget
893.11	500.00
-	5,000.00
\$ 893.11	\$ 5,500.00

2024 Budget

2022 Actuals	2022 Budget
187.17	500.00
3,363.49	5,000.00
\$ 3,550.66	\$ 5,500.00

Municipality of West Elgin

2024 Budget

Arena

	2024 Budget	2023 Actuals	2023 Budget	2022 Actuals	2022 Budget
01-7600-6111	PENALTY & INTEREST	-	-	(27.12)	-
01-7600-6121	DONATIONS - ARENA RENAMING	-	(2,034.01)	-	-
01-7600-6202	GRANT FROM DUTTON/DUNWICH	(90,114.12)	(65,540.52)	(81,492.17)	(89,936.65)
01-7600-6203	Kraft Hockeyville 2023	-	(250,000.00)	-	-
01-7600-6204	Facility Rental	-	(491.50)	-	-
01-7600-6501	ICE RENTAL	(136,651.04)	(166,111.75)	(116,702.53)	(90,000.00)
01-7600-6502	SIGN RENTAL	(5,336.63)	(4,987.50)	(4,050.00)	(3,750.00)
01-7600-6503	FOOD BOOTH RENTAL	-	-	(40.00)	-
01-7600-6504	PUBLIC SKATING	(3,377.25)	(2,497.65)	(4,634.23)	(1,000.00)
01-7600-6505	SKATE SHARPENING	(1,300.00)	(1,000.00)	(875.00)	(500.00)
01-7600-7351	Kraft Hockeyville Expenses	-	420.34	-	-
01-7600-7411	COVID-19	-	-	4,323.28	12,000.00
01-7600-7415	TRAINING	3,000.00	2,238.72	-	2,000.00
01-7600-7430	Wages Transfer In	130,735.40	121,803.83	113,377.25	119,414.93
01-7600-7440	CONFERENCES/SEMINARS/MEETINGS	-	-	850.00	-
01-7600-7441	MEMBERSHIPS & DUES	500.00	493.75	281.67	500.00
01-7600-7450	HEALTH & SAFETY	600.00	76.26	262.50	1,500.00
01-7600-7452	UNIFORMS	500.00	971.70	282.36	1,000.00
01-7600-7500	HYDRO	65,000.00	67,555.34	55,405.53	60,000.00
01-7600-7501	GAS	8,000.00	8,922.64	6,283.83	6,500.00
01-7600-7502	ARENA - WATER	8,000.00	8,373.04	7,798.64	5,000.00
01-7600-7510	INSURANCE	43,000.00	40,665.24	35,573.01	38,518.44
01-7600-7515	BUILDING REPAIRS & MAINTENANCE	10,000.00	7,879.22	9,735.35	15,000.00
01-7600-7516	JANITORIAL	1,200.00	946.60	401.88	750.00
01-7600-7520	GROUNDS MAINTENANCE	-	404.66	1,192.95	-
01-7600-7529	ADMINISTRATION EXPENSE	3,000.00	2,500.00	2,500.00	2,500.00
01-7600-7531	CONTRACTS & AGREEMENTS	2,000.00	2,428.16	2,598.58	3,500.00
01-7600-7601	PHONE & INTERNET	4,000.00	2,844.95	3,818.88	3,700.00
01-7600-7602	SOFTWARE LICENSE	-	-	-	-
01-7600-7609	TOOLS	250.00	40.32	6.54	250.00
01-7600-7611	EQUIPMENT MAINTENANCE	10,000.00	16,291.82	10,598.01	10,000.00
01-7600-7613	EQUIPMENT PURCHASE	5,000.00	235.07	5,156.79	10,000.00
01-7600-7614	EQUIPMENT RENTAL	500.00	354.03	331.34	350.00
01-7600-7650	OFFICE SUPPLIES	-	500.00	152.48	500.00
01-7600-7652	ADVERTISING	-	-	-	500.00
01-7600-7660	OTHER SUPPLIES	500.00	163.91	199.04	500.00
01-7600-7701	FUEL - GAS	2,500.00	2,070.70	230.63	1,500.00
01-7600-7900	Transfer to Reserves	50,000.00	292,034.01	100,000.00	60,000.00
01-7600-7901	Transfer from Reserves	-	(24,500.00)	(10,500.00)	(35,000.00)
01-7600-8003	CAPITAL - DRAIN REPAIR & EAVESTROUGH	-	15,300.00	-	10,000.00

Municipality of West Elgin

01-7600-8006	CAPITAL - Roof Painting
01-7600-8008	CAPITAL - Zamboni Conversion
01-7600-8009	CAPITAL - Floor for Warm Room
01-7600-8011	CAPITAL - Floor Scrubber

2024 Budget
-
-
-
15,000.00
\$ 126,506.37

2023 Actuals	2023 Budget
10,684.80	14,500.00
-	10,000.00
	20,000.00
\$ 89,036.18	\$ 135,583.98

2024 Budget

2022 Actuals	2022 Budget
10,500.00	25,000.00
-	-
\$ 153,539.49	\$ 170,296.72

Municipality of West Elgin

2024 Budget

Parks & Recreation - Marina

		2024 Budget	2023 Actuals	2023 Budget	2022 Actuals	2022 Budget
01-7610-6202	Share of Deficit - Yacht Club	(5,000.00)	(5,000.00)	-	-	-
01-7610-7430	WAGES - TRANSFER IN	8,102.34	10,739.25	7,735.60	5,175.83	8,156.67
01-7610-7500	HYDRO	3,500.00	3,215.54	2,000.00	1,726.04	1,500.00
01-7610-7502	WATER	1,500.00	258.80	500.00	300.67	1,500.00
01-7610-7503	SEWAGE EXPENSE	2,500.00	1,901.68	1,000.00	3,307.20	5,000.00
01-7610-7504	Fish Cleaning Station	6,000.00	10,706.90	10,000.00	-	-
01-7610-7511	PROPERTY TAXES	2,500.00	2,402.25	2,500.00	2,321.55	2,500.00
01-7610-7515	BUILDING REPAIRS & MAINTENANCE	5,000.00	863.86	500.00	443.62	500.00
01-7610-7516	JANITORIAL	750.00	596.13	500.00	803.61	500.00
01-7610-7520	GROUNDS MAINTENANCE	5,000.00	526.06	7,500.00	4,662.53	5,000.00
01-7610-7900	Transfer to Reserves	50,000.00	50,000.00	50,000.00	-	-
01-7610-7901	TRANSFER FROM RESERVES	-	-	-	-	(20,000.00)
01-7610-8001	CAPITAL - BRIDGE	-	-	-	-	20,000.00
		\$ 79,852.34	\$ 76,210.47	\$ 82,235.60	\$ 18,741.05	\$ 24,656.67

Municipality of West Elgin

2024 Budget

Parks & Recreation - Programming

	2024 Budget	2023 Actuals	2023 Budget	2022 Actuals	2022 Budget
01-7611-6401 SOCCER	(6,000.00)	(5,774.00)	(4,750.00)	(4,594.90)	(3,000.00)
01-7611-6402 FSC - DAYCAMP	-	-	-	-	-
01-7611-6403 BASEBALL	(2,750.00)	(2,625.00)	(2,000.00)	(2,000.00)	(400.00)
01-7611-6404 HANGING BASKETS DONATIONS	(4,000.00)	(2,400.00)	(2,600.00)	(1,800.00)	-
01-7611-6405 CHRISTMAS DONATIONS	-	-	-	-	-
01-7611-6406 Municipal Run Programs	(12,000.00)	(4,290.00)	(6,000.00)	(6,370.21)	-
01-7611-7328 Municipal Programs	5,000.00	8,186.19	20,000.00	1,684.04	-
01-7611-7329 VOLLEYBALL	500.00	-	500.00	330.00	1,000.00
01-7611-7330 SOCCER	7,500.00	3,571.77	3,000.00	3,047.34	3,000.00
01-7611-7331 BASEBALL	500.00	-	500.00	-	400.00
01-7611-7332 TENNIS	500.00	-	500.00	631.93	1,000.00
01-7611-7333 BASKETBALL	500.00	225.44	-	-	3,000.00
01-7611-7334 LAWNBOWLING	1,000.00	108.37	1,500.00	1,119.48	1,000.00
01-7611-7335 PLAYGROUND EQUIPMENT	1,500.00	1,221.12	1,000.00	-	2,500.00
01-7611-7336 SPLASHPAD	10,000.00	1,556.93	8,500.00	8,069.13	8,000.00
01-7611-7338 Flower Baskets	3,000.00	3,189.63	3,000.00	2,556.57	-
01-7611-7340 Holiday Parade	5,000.00	3,204.29	5,000.00	1,783.13	5,000.00
01-7611-7341 CIVIC HOLIDAY	-	-	-	-	5,000.00
01-7611-7342 CANADA DAY	7,500.00	6,938.67	7,500.00	6,077.58	5,000.00
01-7611-7343 RODNEY FAIR	10,000.00	8,761.50	10,000.00	13,453.49	10,000.00
01-7611-7430 WAGES - TRANSFER IN	70,244.44	49,140.95	7,735.60	39,867.11	6,797.23
01-7611-7510 Insurance	100.00	65.88	100.00	-	250.00
01-7611-7532 PERMITS & REGISTRATIONS	-	-	-	-	500.00
01-7611-7900 TRANSFER TO RESERVES	-	50,000.00	50,000.00	50,000.00	50,000.00
01-7611-8003 CAPITAL - Line Painter Replacement	10,000.00				
	\$ 108,094.44	\$ 121,081.74	\$ 103,485.60	\$ 113,854.69	\$ 99,047.23

Municipality of West Elgin

2024 Budget

Parks & Recreation - Center

	2024 Budget	2023 Actuals	2023 Budget	2022 Actuals	2022 Budget
01-7612-6401 FSC - REC CENTRE	(10,000.00)	(10,123.28)	(4,000.00)	(4,196.50)	(2,500.00)
01-7612-7430 WAGES TRANSFER IN	13,503.90	11,490.15	25,785.34	13,196.97	13,991.03
01-7612-7441 MEMBERSHIPS & DUES	250.00	202.08	250.00	202.08	250.00
01-7612-7442 PROGRAMMING	-	-	-	-	1,000.00
01-7612-7500 HYDRO	10,000.00	9,342.65	8,000.00	7,033.14	7,500.00
01-7612-7501 GAS	6,000.00	5,000.04	5,000.00	3,765.30	5,000.00
01-7612-7502 WATER	1,500.00	1,105.12	2,000.00	1,246.90	2,500.00
01-7612-7515 BUILDING REPAIRS & MAINTENANCE	10,000.00	1,433.36	12,500.00	1,565.20	7,500.00
01-7612-7516 JANITORIAL	1,000.00	798.13	1,000.00	-	1,000.00
01-7612-7520 GROUNDS MAINTENANCE	500.00	-	1,000.00	211.66	1,000.00
01-7612-7601 PHONE & INTERNET	1,600.00	1,488.72	1,500.00	1,259.11	1,500.00
01-7612-7611 EQUIPMENT MAINTENANCE	1,000.00	371.42	500.00	-	1,000.00
01-7612-7613 EQUIPMENT PURCHASE	1,000.00	235.07	1,000.00	-	2,500.00
01-7612-7652 ADVERTISING	-	-	-	-	500.00
01-7612-7900 Transfer to Reserves	-	25,000.00			
01-7612-7901 TRANSFER FROM RESERVES	(25,000.00)	-	-	-	-
01-7612-8004 CAPITAL - CEILING REPLACEMENT	100,000.00	-	25,000.00	-	-
01-7612-8005 CAPITAL - Roof Replacement & Eavestrough	-	-	-	47,697.45	60,000.00
	\$ 111,353.90	\$ 46,343.46	\$ 79,535.34	\$ 71,981.31	\$ 102,741.03

Municipality of West Elgin

2024 Budget

Parks & Recreation - Pool

	2024 Budget	2023 Actuals	2023 Budget	2022 Actuals	2022 Budget
01-7613-6403 FSC - POOL	(22,500.00)	(21,821.00)	(20,000.00)	(16,623.00)	(17,500.00)
01-7613-7400 WAGES	31,893.89	32,431.38	27,710.00	24,130.92	29,435.00
01-7613-7401 CPP EXPENSE	637.88	583.30	554.20	585.53	1,471.75
01-7613-7402 EI EXPENSE	637.88	740.10	554.20	533.78	588.70
01-7613-7403 EHT EXPENSE	637.88	632.39	277.10	470.55	588.70
01-7613-7404 WSIB	956.82	1,005.36	831.30	465.84	883.05
01-7613-7415 TRAINING EXPENSE	1,500.00	1,874.66	2,500.00	452.83	2,500.00
01-7613-7430 WAGES TRANSFER IN	13,503.90	11,101.72	10,314.14	8,642.86	11,192.82
01-7613-7442 MILEAGE	150.00	117.57	-	-	-
01-7613-7450 HEALTH & SAFETY	250.00	200.31	250.00	59.52	250.00
01-7613-7452 UNIFORMS	500.00	333.86	250.00	-	250.00
01-7613-7500 HYDRO	5,500.00	4,922.99	5,000.00	4,652.37	5,000.00
01-7613-7501 GAS	5,500.00	5,197.23	5,000.00	2,272.90	4,000.00
01-7613-7502 WATER	10,000.00	8,890.20	6,000.00	5,750.72	6,000.00
01-7613-7515 BUILDING REPAIRS & MAINTENANCE	1,000.00	940.61	1,000.00	1,585.50	1,000.00
01-7613-7520 POOL MAINTENANCE	5,000.00	3,597.26	1,500.00	1,292.55	5,000.00
01-7613-7531 CONTRACTS & AGREEMENTS	2,000.00	1,671.63	2,000.00	1,688.94	1,750.00
01-7613-7601 PHONE & INTERNET	1,000.00	872.92	1,000.00	925.68	1,000.00
01-7613-7612 POOL CHEMICALS	7,500.00	6,774.62	7,500.00	7,092.97	6,000.00
01-7613-7613 EQUIPMENT PURCHASE	7,500.00	6,950.43	2,500.00	6,553.14	7,500.00
01-7613-7650 OFFICE SUPPLIES	250.00	59.20	250.00	21.73	500.00
01-7613-7652 ADVERTISING	250.00	-	500.00	329.58	500.00
01-7613-7660 OTHER SUPPLIES	250.00	-	250.00	66.87	250.00
01-7613-7900 Transfer to Reserves	50,000.00	50,000.00			
01-7613-8002 CAPITAL - Liner & Tile Repair	-	-	50,000.00	-	15,000.00
	\$ 123,918.24	\$ 117,076.74	\$ 105,740.94	\$ 50,951.78	\$ 83,160.02

Municipality of West Elgin

2024 Budget

Parks & Recreation - Operations

01-7614-6353	Gain/Loss on Asset Disposal
01-7614-6407	PARKS - PAVILLION RENTAL
01-7614-6408	Scoutt Hall Rental
01-7614-6410	DONATIONS - Playground Equipment

01-7614-7335	JOE'S BUSH
01-7614-7336	OLD JAIL
01-7614-7337	SCOUT HALL
01-7614-7338	FLOWER BASKETS
01-7614-7415	TRAINING
01-7614-7430	Wages Transfer-In
01-7614-7440	CONFERENCES/SEMINARS/MEETINGS
01-7614-7441	MEMBERSHIPS & DUES
01-7614-7446	Staff Recruitment
01-7614-7450	HEALTH & SAFETY
01-7614-7452	UNIFORMS
01-7614-7500	HYDRO
01-7614-7501	GAS
01-7614-7502	WATER
01-7614-7510	INSURANCE
01-7614-7515	BUILDING REPAIR & MAINTENANCE
01-7614-7516	JANITORIAL
01-7614-7520	GROUNDS MAINTENANCE
01-7614-7601	PHONE & INTERNET
01-7614-7609	TOOLS
01-7614-7611	EQUIPMENT MAINTENANCE
01-7614-7613	EQUIPMENT PURCHASE
01-7614-7614	EQUIPMENT RENTAL
01-7614-7650	OFFICE SUPPLIES
01-7614-7652	ADVERTISING
01-7614-7660	OTHER SUPPLIES
01-7614-7678	Recreation - Master Plan
01-7614-7701	FUEL- GAS
01-7614-7705	VEHICLE - REPAIR & MAINTENANCE
01-7614-7900	TRANSFER TO RESERVES
01-7614-7901	TRANSFER FROM RESERVES
01-7614-8006	CAPITAL - Christmas Lights
01-7614-8007	CAPITAL - Pull type finishing mower
01-7614-8008	CAPITAL - Pickup #2

2024 Budget

-
(750.00)
(1,000.00)
(20,000.00)

5,000.00
500.00
5,000.00
-
3,000.00
127,200.53
-
1,000.00
-
1,000.00
1,500.00
3,000.00
2,000.00
1,500.00
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10,000.00
3,000.00
500.00
4,000.00
2,000.00
-
500.00
-
250.00
80,000.00
10,000.00
4,000.00
20,000.00
(40,000.00)
-
-
50,000.00

\$ 323,409.29

2023 Actuals

-
(643.90)
(673.00)
(1,320.00)

25.64
12.82
3,186.66
-
4,431.95
101,187.98
-
593.59
-
367.57
1,100.65
2,878.00
1,604.62
1,141.57
40,855.40
1,486.98
1,432.31
10,722.66
3,043.25
285.71
9,383.32
829.83
-
258.96
-
20.33
-
8,194.36
-
40,000.00
(25,000.00)
8,051.46
18,067.49
-

\$ 231,526.21 \$ 235,472.73

2023 Budget

-
(500.00)
(2,000.00)
-

500.00
500.00
5,000.00
-
2,500.00
109,367.33
-
1,000.00
-
500.00
1,500.00
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3,000.00
500.00
5,000.00
2,000.00
-
500.00
-
250.00
40,000.00
10,000.00
2,500.00
-
(25,000.00)
7,500.00
20,000.00
-

2022 Actuals

(198,214.96)
(395.50)
(1,337.50)
-

-
-
5,152.16
-
5,158.05
95,469.16
349.37
743.24
73.27
448.68
1,416.84
2,283.43
1,302.15
1,468.74
34,937.41
6,591.31
2,636.72
4,253.36
2,674.19
136.88
4,774.03
1,572.02
-
230.34
235.07
24.30
-
9,621.55
1,351.35
25,000.00
-
42,953.48
-
-

2022 Budget

-
(250.00)
-
-

500.00
1,000.00
5,000.00
4,000.00
1,000.00
194,480.13
500.00
1,000.00
-
1,000.00
1,500.00
2,500.00
1,250.00
1,500.00
36,327.84
5,000.00
1,500.00
15,000.00
3,000.00
500.00
5,000.00
2,500.00
1,000.00
500.00
500.00
500.00
-
7,500.00
5,000.00
-
-
50,000.00
25,000.00
-

\$ 50,603.42 \$ 373,807.97

Municipality of West Elgin

2024 Budget

Rodney Library

01-7650-6321 RENT - LIBRARY - RODNEY

01-7650-7400 WAGES
01-7650-7401 CPP EXPENSE
01-7650-7402 EI EXPENSE
01-7650-7404 WSIB
01-7650-7430 WAGES TRANSFER IN
01-7650-7500 HYDRO
01-7650-7501 GAS
01-7650-7502 WATER
01-7650-7510 INSURANCE
01-7650-7515 BUILDING REPAIRS & MAINTENANCE
01-7650-7516 JANITORIAL
01-7650-7900 Transfer to Reserves
01-7650-8000 CAPITAL OVER \$10,000

2024 Budget

(25,000.00)
-
-
-
-
-
2,500.00
1,200.00
1,000.00
1,302.48
5,000.00
5,000.00
8,997.52
-

\$ -

2023 Actuals

(24,276.00)
-
-
-
-
-
2,019.02
928.80
780.41
1,184.76
1,933.29
4,079.48
13,350.24
-

\$ (0.00) \$ -

2023 Budget

(24,276.00)
-
-
-
-
-
2,000.00
1,200.00
800.00
1,200.00
5,000.00
3,968.64
10,107.36
-

\$ -

2022 Actuals

(22,887.28)
863.96
33.84
19.14
24.71
-
1,535.55
769.30
639.35
1,003.87
1,629.29
1,775.22
6,896.72
7,696.33

\$ -

2022 Budget

(22,887.29)
-
-
-
-
2,334.42
1,700.00
1,000.00
800.00
1,000.00
6,848.73
500.00
704.14
8,000.00

\$ -

West Lorne Library

01-7655-6108 WEST ELGIN SUPPORT SERVICES

01-7655-6190 REBATES
01-7655-6321 RENT - LIBRARY WL
01-7655-6325 West Lorne Complex Rental
01-7655-7400 WAGES
01-7655-7401 CPP EXPENSE
01-7655-7402 EI EXPENSE
01-7655-7404 WSIB
01-7655-7430 Wages Transfer In
01-7655-7500 HYDRO
01-7655-7501 GAS
01-7655-7502 WATER
01-7655-7510 INSURANCE
01-7655-7515 BUILDING REPAIRS & MAINTENANCE
01-7655-7516 JANITORIAL
01-7655-7520 GROUNDS MAINTENANCE
01-7655-7601 PHONE & INTERNET
01-7655-7900 Transfer to Reserves

(10,000.00)
-
(31,395.43)

-
-
-
-
2,000.00
7,000.00
2,200.00
4,500.00
2,161.08
7,500.00
11,500.00
-
2,000.00
-

\$ (2,534.35)

(11,989.01)
-
(30,481.00)

-
-
-
-
357.16
6,471.25
1,901.95
3,698.93
1,928.34
7,821.31
12,468.49
-
1,738.38
6,084.20

\$ - \$ 0.00

(10,677.47)
-
(28,737.28)

1,985.51
77.00
43.91
56.78
723.40
6,723.53
2,718.85
2,268.49
1,631.88
9,256.84
5,035.06
-
1,550.83
7,342.67

\$ 0.00 \$ (0.00)

Municipality of West Elgin

2024 Budget

Planning

01-7700-6430	PLANNING FEES
01-7700-6431	BILLINGS - DUTTON DUNWICH
01-7700-6432	BILLINGS - SWD
01-7700-7400	WAGES
01-7700-7401	CPP EXPENSE
01-7700-7402	EI EXPENSE
01-7700-7403	EHT EXPENSE
01-7700-7404	WSIB
01-7700-7405	LIFE INSURANCE
01-7700-7406	BENEFITS EXPENSE
01-7700-7407	OMERS EXPENSE
01-7700-7415	TRAINING EXPENSE
01-7700-7440	CONFERENCES/SEMINARS/MEETINGS
01-7700-7441	MEMBERSHIPS & DUES
01-7700-7442	MILEAGE
01-7700-7651	POSTAGE & COURIER
01-7700-7652	ADVERTISING
01-7700-7675	LEGAL - Official Plan
01-7700-7680	CONTRACTED SERVICES
01-7700-7901	TRANSFER FROM RESERVES

2024 Budget	2023 Actuals	2023 Budget
(50,000.00)	(50,805.00)	(30,000.00)
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	20.35	-
-	-	-
-	-	-
5,000.00	4,377.44	4,800.00
1,000.00	852.21	-
500.00	150.00	-
5,000.00	18,314.36	25,000.00
72,000.00	71,224.76	66,000.00
(5,000.00)	(20,000.00)	(25,000.00)
\$ 28,500.00	\$ 24,134.12	\$ 40,800.00

2022 Actuals	2022 Budget
(33,920.00)	(20,000.00)
-	-
(19,327.48)	(34,607.96)
28,746.46	69,215.92
1,588.31	2,768.64
532.27	1,384.32
566.99	1,384.32
561.31	2,768.64
329.70	820.59
3,341.59	7,515.06
2,987.08	6,229.43
61.05	500.00
405.67	500.00
303.96	500.00
2,122.15	500.00
889.25	500.00
522.33	-
39,457.74	50,000.00
50,049.41	10,000.00
(25,000.00)	(25,000.00)
\$ 54,217.79	\$ 74,978.96

Economic Development

01-7710-6751	ELGINCENTIVES
01-7710-7360	ELGINCENTIVES
01-7710-7361	ECONOMIC DEV - CCC
01-7710-7441	MEMBERSHIPS & DUES
01-7710-7652	ADVERTISING
01-7710-7901	Transfer from Reserves

-	(17,547.39)	-
-	17,547.39	-
-	-	10,000.00
-	-	500.00
1,000.00	675.00	1,000.00
-	-	(10,000.00)
\$ 1,000.00	\$ 675.00	\$ 1,500.00

(31,834.70)	-
31,834.70	-
-	-
-	100.00
725.00	-
-	-

\$ 725.00	\$ 100.00
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Municipality of West Elgin

2024 Budget

Drains

01-7720-6390	OSG - MD INSPECTOR
01-7720-6392	DRAIN MAINTENACE - ADMINISTRATION FEE
01-7720-7400	WAGES
01-7720-7401	CPP EXPENSE
01-7720-7402	EI EXPENSE
01-7720-7403	EHT EXPENSE
01-7720-7404	WSIB
01-7720-7406	BENEFITS IN LIEU
01-7720-7407	OMERS
01-7720-7415	TRAINING EXPENSE
01-7720-7442	MILEAGE
01-7720-7601	PHONE & INTERNET
01-7720-7651	POSTAGE & COURIER
01-7720-7705	Vehicle Expense
01-7720-7777	DRAIN WRITE OFFS

2024 Budget
(24,479.99)
-
35,765.19
1,912.01
816.36
699.83
1,108.90
-
2,578.15
100.00
600.00
350.00
1,000.00
\$ 20,450.45

2023 Actuals	2023 Budget
(23,871.33)	(21,000.00)
-	(500.00)
34,622.64	23,400.00
1,850.93	1,512.93
790.28	605.17
677.47	605.17
1,073.48	907.76
-	6,858.54
2,495.79	2,106.00
81.41	100.00
569.49	700.00
298.69	300.00
443.93	300.00
-	1,000.00
-	-
\$ 19,032.78	\$ 16,895.57

2022 Actuals	2022 Budget
(45,856.57)	(14,000.00)
(438.46)	(500.00)
21,883.77	28,589.60
1,434.76	1,429.48
632.98	571.79
565.99	571.79
560.32	857.69
6,858.54	8,005.09
1,836.73	2,573.06
73.05	100.00
449.90	700.00
258.74	250.00
277.77	200.00
1,000.00	1,000.00
(2,650.45)	-
\$ (13,112.93)	\$ 30,348.50

Debentures

01-8000-7480	TILE DRAINS EXP
01-8000-7481	MUNICIPAL DRAINS
01-8000-7482	WATERLINE
01-8000-7581	MUNICIPAL DRAINS - INTEREST
01-8000-7582	WATERLINE - INTEREST
01-8000-7583	TILE DRAINS - INTEREST

22,848.11
24,316.52
12,087.32
\$ 59,251.95

37,499.79	22,948.11
-	16,313.06
8,678.36	12,087.32
-	-
3,408.95	-
8,506.33	-
\$ 58,093.43	\$ 51,348.49

15,904.78	59,537.85
20,970.62	-
10,907.90	-
1,570.57	-
3,140.65	-
6,929.87	-
\$ 59,424.39	\$ 59,537.85

Ministry of Finance

Provincial-Local Finance Division

Frost Building North
95 Grosvenor Street
Toronto ON M7A 1Z1

Fax: 1 888 333-2138

Ministère des FinancesDivision des relations provinciales
municipales en matière de financesÉdifice Frost nord
95 rue Grosvenor
Toronto ON M7A 1Z1

Téléc. : 1 888 333-2138



April 4, 2024

Dear Municipal Treasurer / Clerk-Treasurer:

I am writing to inform you of a few announcements related to municipal taxation made in the 2024 Ontario Budget, including:

1. A new property tax option available to municipalities.
2. Extension of Municipal Vacant Home Tax authority, as well as the release of a Provincial Policy Framework.

Taxation of new multi-residential rental properties

Ontario is committed to addressing the current housing crisis and increasing housing affordability for the people of Ontario. To further encourage the development of purpose-built rental properties, effective immediately, Ontario is providing municipalities with the flexibility to offer a reduced municipal property tax rate on new multi-residential rental properties.

Municipalities will be able to offer this type of tax reduction through the adoption of an optional new multi-residential property subclass within the new multi-residential property class.

Single-tier or upper-tier municipalities that are interested in offering a reduced municipal property tax rate can do so by passing a municipal by-law adopting the subclass and setting a reduction percentage of up to 35%, as determined by the municipality.

Only new multi-residential developments would qualify for a reduced property tax rate, pursuant to a building permit issued on or after an effective date specified in the municipal by-law. Consistent with the approach taken for the previously implemented new multi-residential property class, a property would be subject to the tax reduction once construction has been completed and the building is ready for occupancy. The property would benefit from a reduced rate for a period of 35 years.

Amendments have been made to regulations under the *Assessment Act*, *Municipal Act, 2001*, and the *City of Toronto Act, 2006*. These enabling regulations are available on e-laws at the following links:

- [O. Reg. 140/24: GENERAL \(ontario.ca\)](#)

- [O. Reg. 141/24: TAX MATTERS – SPECIAL TAX RATES AND LIMITS \(ontario.ca\)](#)
- [O. Reg. 142/24: TRADITIONAL MUNICIPAL TAXES, LIMITS AND COLLECTION \(ontario.ca\)](#)

If you have any questions related to this new flexibility, please contact Chris Broughton, Director of the Property Tax Policy Branch at Chris.Broughton@ontario.ca or 416-455-6307.

Municipal Vacant Home Taxes

An unoccupied home is unacceptable in a housing crisis. That is why Ontario is empowering municipalities to make more vacant homes available for housing.

Ontario has responded to municipal requests for additional clarity and flexibility around the existing municipal Vacant Home Tax authority by:

- Extending authority broadly to all single- and upper-tier municipalities to impose a tax on vacant homes, effective immediately.
- Releasing a Provincial Policy Framework. Municipalities will be supported with a new Provincial Policy Framework that sets out best practices for implementing a Vacant Home Tax. The Framework will also encourage municipalities to set a higher Vacant Home Tax rate for foreign-owned vacant homes.

Amendments have been made to the relevant regulations under the *Municipal Act, 2001*. This enabling regulation is available on e-laws at the following link:

- [O. Reg. 143/24: OPTIONAL TAX ON VACANT RESIDENTIAL UNITS - DESIGNATED MUNICIPALITIES](#)

The Provincial Policy Framework for municipal Vacant Home Taxes has been released, and is available at:

- [Provincial Policy Framework](#)

If you have any questions related to the Municipal Vacant Home Tax authority, please contact Mary Iannaci, Director of the Municipal Funding Policy Branch at Mary.Iannaci@ontario.ca or 647-407-0820.

Sincerely,



Ian Freeman, CPA, CMA
Assistant Deputy Minister
Provincial-Local Finance Division

April 9th 2024

From: Ontario Shuffleboard Association
C/O Judd Kennedy

To: Municipality of West Elgin Council

We are seeking a waiver of rental fees of \$1600 + tax for a tournament being held at the Rodney Rec Center on July 23rd-25th. We are hoping to continue this as an annual event which will benefit the whole community. Ontario Shuffleboard association is a non-profit organization that travels to different communities to play, and would like to showcase the great facility, and draw interest to the community. The Kiwanis will be utilizing the kitchen to provide food and beverages throughout the event as well.

Your consideration in this matter is greatly appreciated!

Thank you!
Judd Kennedy



The The Corporation Of The Municipality Of West Elgin hereby grants KENNEDY JUDD (hereinafter called the "Contractee"), represented by KENNEDY JUDD, permission to use the Facilities as outlined below, subject to the Terms and Conditions of this Contract contained herein and attached hereto all of which form part of this Contract.

KENNEDY JUDD

Customer Number 000300323
Customer Phone
Customer Email
Total Hrs Booked: 53.00

- i) Conditions of Use (attached)
- ii) Dates and Times of Use

Facility	Services	Day	Start Date/Time	End Date/Time	Qty	Unit Chg	Fee
Main Area	Full Building Rental 8 Hours +	Tuesday	JUL 23,2024 12:00 AM	JUL 23,2024 11:59 PM	1.00	\$550.00	\$550.00
Main Area	Full Building Rental 8 Hours +	Wednesday	JUL 24,2024 12:00 AM	JUL 24,2024 11:59 PM	1.00	\$550.00	\$550.00
Main Area	Full Building / Hour	Thursday	JUL 25,2024 08:00 AM	JUL 25,2024 01:00 PM	5.00	\$100.00	\$500.00
Total Fee							\$1,600.00
Total Taxes							\$208.00
Grand Total							\$1,808.00

- iii) Payment Method Monthly Billing

The undersigned has read and on behalf of the Contractee agrees to be bound by this Contract and the Terms and Conditions contained herein and attached hereto, and hereby warrants and represents that he/she executes this Contract on behalf of the Contractee and has sufficient power, authority and capacity to bind the Contractee with his/her signature.

X _____
PLEASE SIGN AND RETURN ONE COPY
KENNEDY JUDD

X _____
THE CORPORATION OF THE MUNICIPALITY
OF WEST ELGIN
22413 HOSKINS LINE
RODNEY N0L 2C0

Date _____

Date _____

Received by email, April 9, 2024

The optimist club would like to install a memorial bench for Duncan McPhail. We are requesting permission to work with municipal staff to complete this project. We would pay for the cost of the bench and are requesting that the installation costs be covered by the municipality. We would also like to ask council for input on what should go on the memorial bench. One idea was to put it on Furnival near the ice cream shop but again we are open to ideas and suggestions if council has other ideas.

Input from Mrs. McPhail - "I think on the Main Street would be nice and near the ice cream shop would be fitting or near Marg's Variety. The question for Lee would be is there room as I picture it against the building. I also think input from council could produce some great ideas. "

We will also reach out to the owner of the ice cream shop and can get some feedback from her as well.

Lee expressed some concern that I agree w regarding the park and upcoming plans. We don't want to install it somewhere that will need to be moved hence the main street location being preferred.

Fab Master in Ridgetown who made the bench at the entrance to the park I believe is who we have contacted about making the bench. But again welcome any other input or feedback.



MUNICIPALITY OF West Elgin

The Corporation of the Municipality of West Elgin

By-Law No. 2024-27

Being a By-law to Authorize the Execution of a Site Plan Agreement with V & V Holdings Inc (12450 Furnival Road)

Whereas Section 9 of the *Municipal Act, 2001*, S.O. 2001, c.25, as amended, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority; and

Whereas Section 20 of the *Municipal Act, 2001*, S.O. 2001 as amended authorizes a municipality to enter into agreements; and

Whereas it is deemed expedient that The Corporation of the Municipality of West Elgin enters into an Agreement with V & V Holdings Inc. (12450 Furnival Road)

Now Therefore the Council of the Corporation of the Municipality of West Elgin enacts as follows:

1. That the Corporation of the Municipality of West Elgin hereby authorizes the Site Plan Agreement with V & V Holdings Inc. (12450 Furnival Road) Attached hereto as "Schedule A".
2. That the Mayor and CAO are hereby authorized and directed to execute such agreement and any related documents and affix the Seal of the Corporation of the Municipality of West Elgin thereto.
3. This by-law shall come into force and effect on April 11, 2024.

Read a first, second, and third time and passed this 11th day of April 2024.

Taraesa Tellier, Deputy Mayor

Terri Towstiuć, Clerk



MUNICIPALITY OF **West Elgin**

Site Plan Agreement – V & V Holdings Inc. (12450 Furnival Road)

This Agreement made in triplicate this 11th day of April, 2024

-BETWEEN-

V & V Holdings Inc.

hereinafter called the “**Owner**”

-AND-

The Corporation of the Municipality Of West Elgin

hereinafter called the “**Municipality**”

Whereas the Owner represents that they are the registered owner of those lands and premises in the former Township of Aldborough, now in the Municipality of West Elgin, in the County of Elgin and outlined in heavy solid lines on Schedule “A” attached hereto and forming part of this Agreement (hereinafter called the “parcel”);

And Whereas the Owner proposes to construct a residential development (8, 4-unit townhouse dwellings, 32 units total and 2, 2 unit semi-detached dwellings (4 units total) in accordance with the Site Plan prepared by Spriet Associates Limited. (as attached) including the Site Plan, Site Servicing Plan, Grading Plan and Notes and Detail SP1 (dated January 8, 2024, SP2 (dated March 26, 2024), SP3 (dated March 26, 2024) & SP4 (dated January 8, 2024), inclusive (hereinafter called the “plans”) attached hereto as Schedule “B”;

And Whereas the Municipality is agreeable to the use and development of the parcel as shown on the site plan on the condition that the Owner enters into an agreement with the Municipality on certain specified terms;

And Whereas the parcel is zoned for the purposes proposed by the Owner;

And Whereas the parcel lies within an area of site plan control;

And Whereas within an area of site plan control, the Municipality, pursuant to Section 41 of the Planning Act, R.S.O. 1990, as amended, has the authority to approve plans and drawings respecting development, to require certain dedications or improvements to the

satisfaction of, and at no expense to, the Municipality, and further to enter into this Agreement with the Owner;

Now Therefore This Agreement Witnesseth that in consideration of the sum of ONE DOLLAR (\$1.00) of lawful money of Canada now paid by the Municipality to the Owner, the Owner covenants and agrees with the Municipality to do and perform at their own expense the following:

The following Schedules, acting as a legal description of the Land affected by this Agreement, the plans required by the Municipality pursuant to Section 41 of the Planning Act, R.S.O. 1990, as amended, and specifics of the services being provided are hereby declared to form part of this Agreement, comprise the Development, and are attached to this Agreement:

Schedule	Description
Schedule A	Location Map
Schedule B	Approved Site Plan (as attached)

The attached Schedules are hereby approved by the Municipality subject to the following conditions:

- The following works or matters will be provided by the Owner to the Municipality’s satisfaction and at no expense to the Municipality.
- The Owner agrees that the Development will be completed in accordance with the attached Schedules. Any item not clearly included within the Schedules or included within this Agreement is deemed prohibited and shall only be permitted by means of an amendment to this Agreement.

1. **Entrance:** The Owner agrees to construct new entrances to the requirements and standards of the road authority and to hard surface the entrances between the front lot line and the traveled portion of Furnival Road as shown on the site plan to the satisfaction and approval of the road authority. The Owner agrees to provide any associated culverts (if required) within the County Road allowance as shown in Schedule ‘B’.

The Owner agrees to obtain all required permits from the related regulatory and approval authorities prior to installation and shall install the related works in accordance with all specifications provided by the regulatory and approval authorities.

2. **Driveways and Parking Areas:** The Owner agrees that all driveways shall be constructed and hard surfaced to the satisfaction of the Municipality.
3. **Exterior Lighting:** The Owner agrees that all exterior lighting of the parcel, including lighting affixed to any building, shall be full cut-off, dark sky compliant, oriented and its intensity controlled so as to prevent glare onto adjacent properties and roads to the

satisfaction of the Municipality. All exterior lighting shall be directed away from adjacent properties. Acceptable lighting will be provided to ensure the safety and security of the Public and the Development.

4. **Canada Post (if applicable):** The Owner agrees to:
- i) consult with Canada Post to determine suitable permanent locations for the Community Mail boxes, The Owner will then indicate these locations on the appropriate servicing plans;
 - ii) Prior to offering any units for sale or rent, to display a map on the wall o the sales office in place readily accessible to potential homeowners or tenants that indicates the location of all Community Mail Boxes within the development, as approved by Canada Post;
 - iii) include in all offers of purchase and sale a statement which advises the purchaser that mail will be delivered via Community Mail Boxes, The Owner also agrees to note the locations of all Community Mail Boxes within the development, and to notify affected homeowners of any established easements granted to Canada Post to permit access to the community Mail Box;
 - iv) provide a suitable and safe temporary site for a Community Mail Box until curbs, sidewalks and final grading are completed at the permanent Community Mail Box locations, Canada Post will provide mail delivery to new residents as soon as the homes are occupied;
 - v) provide the following for each Community Mail Box site and to include these requirements on the appropriate servicing plans:
 - a. any required walkway across the boulevard, per municipal standards;
 - b. any required curb depressions for wheelchair access, with an opening of at least two meters (consult Canada Post for detailed specifications)
 - c. a Community Mail Box concrete base pad pe Canada Post specficiations.
5. **Fire Services and Routes (if applicable):** The Owner agrees that all fire routes shall have a minimum width of 6 meters and shall be constructed such that they can accommodate and support firefighting equipment weighing fifteen (15) tonnes during all weather conditions.
6. **Fire Hydrants (if applicable):** The Owner agrees that the maintenance of all fire hydrants and connections on private property and shown in the applicable attached Schedule(s) shall be the responsibility of the Owner and maintenance shall be performed to the Municipality's satisfaction. The location and installation of all required fire hydrants shall be approved by the Municipality.

All required fire hydrants will be supplied and installed at the Owner's expense to the satisfaction of the Municipality. The aforementioned fire hydrants shall be maintained by the Owner at the Owner's sole expense.

7. **Site Services and Drainage:** The Owner agrees to the following specific to servicing and drainage:

- Surface drainage shall be accommodated on site. The rate of post-development surface run-off directed towards adjacent properties and road allowances shall not exceed pre-development run-off rates.
- The site shall adequately drain to the Municipality's satisfaction and in accordance with the applicable attached Schedule(s) such that the flow of water resulting from any grading and drainage facilities does not create erosion issues nor does it aggravate existing issues on the site or adjacent lands. The flow of water shall not create a drainage issue on the site or adjacent lands.
- The site grading shall comply with all elevations noted on the grading plan(s) as included within the applicable attached Schedule(s).
- Sediment and erosion control measures will be implemented, monitored and maintained throughout construction to the Municipality's satisfaction.
- The Owner shall indemnify and hold the Municipality harmless from any liability regarding excess run-off during or as a result of the Development and works and matters described within this Agreement.
- Any and all required extensions or expansions to storm, sanitary or water systems on the site shall be installed at the sole expense of the Owner to the Municipality's satisfaction.
- Sanitary sewers shall be constructed with necessary appurtenances and services connected to said sanitary sewers. Sanitary sewers shall be constructed to connect to existing sanitary sewer systems. All works shall be completed in accordance with the approved Schedule and to the Municipality's satisfaction. Inspection manholes will be installed where required by the Municipality and the Owner shall maintain the system in accordance with the Municipality's direction, at the Owner's sole expense.
- The Owner shall provide the Municipality, as required, a stormwater management plan which shall be approved by the Municipality and third-party peer reviewer. The owner shall, in accordance with the stormwater management plan, and to the Municipality's satisfaction and approval:
 - Stormwater shall be disposed of in accordance with the terms and conditions of an Environmental Compliance Approval as issued by the Ministry of the Environment, Conservation and Parks, if applicable or in accordance with Conservation Authority requirements, if applicable.
 - The Owner is responsible for the provision, construction, maintenance and liability associated with the stormwater management facility located on the site.
 - Supply and install storm sewers and appurtenances, catchbasins and leads in accordance with the approved drawings and stormwater management plan with sufficient capacity to drain the site and adjacent

lands and to provide connections for future storm infrastructure as required by the Municipality.

- Provide easements across the site or adjacent lands for drainage infrastructure that may be required to provide an approved stormwater outlet and protect any natural watercourses, as applicable.

8. **Protect and Restore Streets:** The Owner agrees that the protection of existing streets affected by the construction of this project are the Owner's responsibility and the Owner shall restore such streets to their pre-construction condition to the Municipality's satisfaction.
9. **Site and Road Maintenance:** The Owner agrees to keep the site clean and secure during construction, while ensuring dust is kept to a minimum and all roads adjacent to and within the vicinity of the Development are kept clean of mud and debris.
10. **Landscaping:** The Owner agrees that the Development shall be graded in accordance with the grading plan and site plan included within the approved Schedules. All trees and miscellaneous landscaping features will be maintained by the Owner such that interference with vehicular traffic, including through areas designated as fire routes is eliminated at all times.
11. **Building Code:** The Owner agrees that compliance with the most current version of the Ontario Building Code and regulations thereunder is mandatory.
12. **Site Plan and As-Built Drawings:** The Owner agrees to provide the Municipality with as-built drawings of all service installations and connections, meter pits, infrastructure installed within the road allowance to be assumed by the Municipality, as well as as-built site plans, in both electronic (PDF and CAD) and paper formats within sixty (60) days of construction completion.
13. **Solid Waste Disposal (if applicable):** The Owner agree that any outdoor waste materials or recyclable storage containers shall be restricted to rear of the building or as shown on the approved site plan within an enclosed lockable refuse bin or enclosure intended specifically for such purpose as shown on Schedule "B".
14. **Incidental Matters:** All incidental matters, which may or may not be shown on the site plan including the re-location of utilities, pipes, poles, valves and equipment; the re-setting of drains and manholes; and all things required by this Agreement or by the Municipality shall be carried out by the Owner at their sole risk and expense, provided all work is to be done to the satisfaction of the Municipality and/or the permission and satisfaction of the respective utility company or agency as the case may be.
15. **Completion of Works:** Except as may be indicated otherwise by paragraph 20, the facilities and matters required by paragraph 1 to paragraph 18 inclusive shall be

completed within a period of two (2) years of the date of the issuance of a building permit and all such work shall be undertaken and completed to the satisfaction of the Municipality.

16. **Maintenance of Works**: The facilities and matters required by paragraph 1 to paragraph 15 inclusive shall be provided and maintained by the Owners from time to time at their sole risk and expense and to the satisfaction of the Municipality and in default thereof, in addition to any other remedies which may be available to the Municipality, the provisions of the Municipal Act shall apply for the purposes of securing rectification of the default. The Owners further covenant and agree that the parcel shall, at all times, be kept tidy and free of weeds, refuse and debris.
17. **Legibility of the Plans**: Where the legibility of the schedules attached hereto or any information or rendering contained thereon is in question or in dispute, the corresponding full-sized plans filed in the office of the Municipality shall be deemed to be the plans for which, in conjunction with this Agreement, use and development of the parcel shall be in accordance with.
18. **Work According to Plans**: The Owner agrees not to change or revise the site plan or deviate from construction in accordance therewith without the prior written approval of the Municipality.
19. **Right of Entry**: The Municipality or any of its officers, employees or agents may, from time to time and upon producing proper identification, enter upon the parcel and any building(s) erected thereon for the purpose of inspecting the facilities, services, works and matters to be provided, constructed or installed, and maintained by the Owner under this Agreement. The Municipality, its officers, employees and agents shall not be liable to the Owner or any occupant of the parcel and premises for any losses or damages of any kind whatsoever arising, in any way, from entry for such purposes.
20. **Remedy**: The Owner agree that if they do not complete the construction within two (2) years of the date of the issuance of a building permit, this Agreement may be reviewed by the Municipality and amended as necessary in light of the policies, procedures, regulations and guidelines existing at that time including the right of the Municipality to enter upon and to restore the parcel to its original condition and recover the costs thereof by action or in like manner as taxes.
21. **Indemnity**: The Owner shall, at all times, indemnify and save harmless the Municipality of and from all losses, costs and damages which the Municipality may suffer, be at or be put to, for or by reason of, or on account of construction, servicing, plantings and any other improvements required or permitted by this Agreement and such indemnity shall constitute a first lien and charge upon the parcel.

22. **Application of Municipal By-laws:** Notwithstanding any of the provisions of this Agreement, the Owner shall be subject to all by-laws of the Municipality.
23. **Registration:** The Owner shall register, or cause to be registered, this Agreement against the title to the parcel in the Land Titles Division of Elgin (No. 11) immediately after execution to the extent and purpose that this Agreement and all of the Owners covenants herein shall run with the land, and the Owners shall forthwith advise the Municipality of the particulars of registration thereof.
24. **Agreement Binding:** The covenants, agreements, conditions and understandings herein contained on the part of the Owner shall run with the parcel and shall be binding upon them and upon their successors and assigns as Owners and occupiers of the said parcel from time to time.
25. **Severability:** If any of the terms of this Agreement shall be found to be “ultra vires” the Municipality, or otherwise unlawful, such terms shall inclusively be deemed to be severable, and the remainder of this Agreement shall, with the necessary changes, be and remain in full force and effect.
26. **Owner’s Title:** The Owner represent and warrant to the Municipality that at the date of this Agreement and at the date of the registration of this Agreement upon title, the Owners are the owner in fee simple of the parcel free from all liens and encumbrances; and the Owners shall cause to be delivered to the Municipality an opinion by a solicitor authorized to practice in Ontario to this effect after and as of the registration of this Agreement upon the title to the parcel.

The said opinion shall be addressed to the Municipality in consideration of a fee of One Dollar (\$1.00) payable to the solicitor rendering same. If there are any outstanding encumbrances, liens or mortgages, the Owners shall obtain and register a discharge of same or, in the alternative; the Owners shall obtain and register agreements postponing the interest of the lienholder, encumbrancer or mortgagee to the interests of the Municipality. Such postponement agreements to confirm that the lienholder, encumbrancer or mortgagee agrees that in the event the parcel becomes vested in him, the lienholder, encumbrancer or mortgagee shall be required to comply with the terms of this Agreement to the same extent as if he had joined herein as Owner.

27. **Recovery of Municipality’s Costs:** The Owner agrees to the use of the deposit currently with the Municipality, of **Ten Thousand Dollars (\$10,000.00)** to reimburse the Municipality for its costs incurred for engineering, planning, legal and surveying services and for the cost of administration, supervision and all other work required by the Municipality in connection with this Agreement, including the negotiations leading to and the preparation of this Agreement and costs arising out of the realization upon any security given hereunder. If the total monies deposited are insufficient, the Owner shall

reimburse the Municipality for such actual costs, from time to time, as and when requested by the Municipality; and if these monies exceed the actual costs, the Municipality shall refund to the Owner such excess, without interest, upon completion of the works.

28. **Professional Engineer:** The Owner agrees that their Engineer licensed in the Province of Ontario, shall inspect and certify to the Municipality that all internal and external services, grading, and stormwater management infrastructure have been constructed in accordance with the approved engineering drawings as included within the Schedules of this agreement, prior to the reduction of any site plan deposit or security filed with the Municipality. The deposit or certificate(s) shall be in a form acceptable to the Municipality. The Municipality may, upon pre-qualification of such, accept the use of other qualified professionals for certain components of the design, inspection and certification process.
29. **Notice:** Any notice by the Municipality to the Owner shall be effectually given by personal service upon or by first class registered mail to the Owner of the land at the address shown on the last returned assessment roll as updated from time to time as to any change in Ownership received in writing by the Municipality, and every such notice shall be deemed to be given upon the day it was personally served and so mailed.

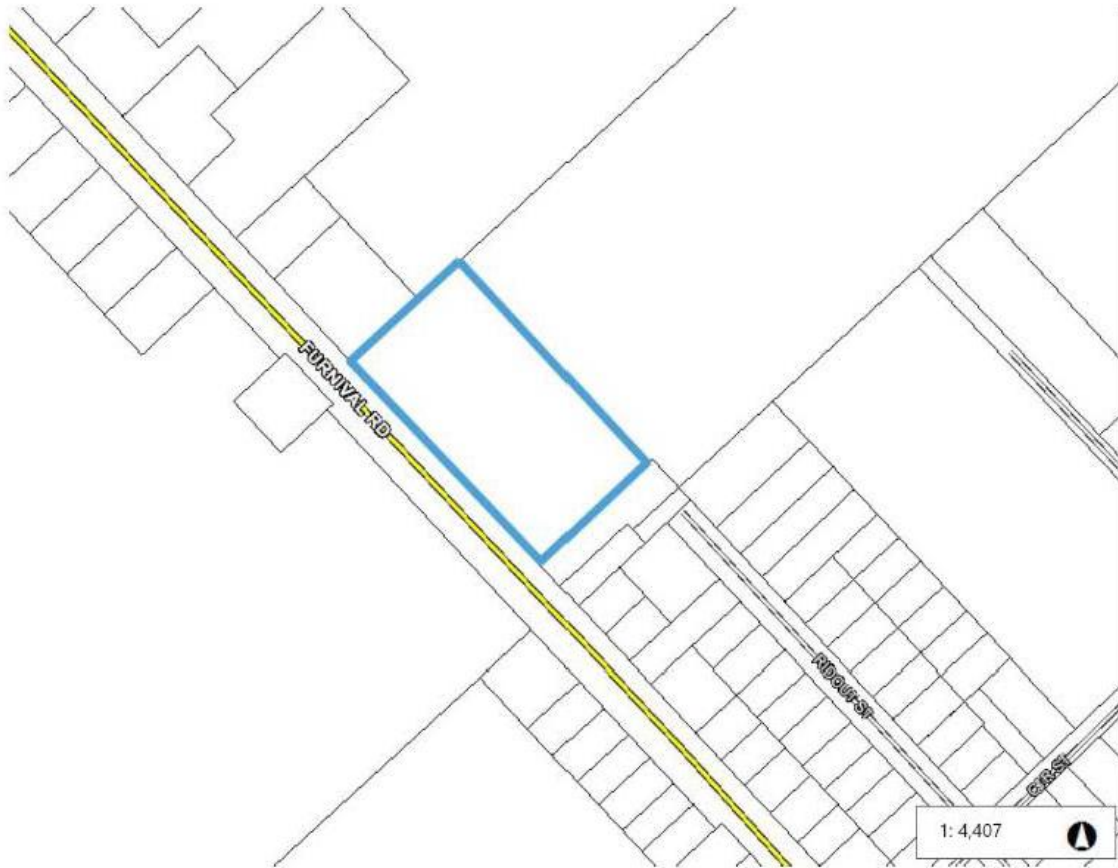
In Witness Whereof the parties hereto have hereunto affixed their respective corporate seals under the hands of their proper signing officers duly authorized in that behalf.

Signed, sealed and delivered in the presence of:)	V & V Holdings Inc.
)	
)	
)	
)	per: Frank VandenBoomen – President
)	I have authority to bind the Corporation
)	
)	
)	The Corporation of the Municipality of West Elgin

As authorized by By-law No.2024-_____	_____
passed this 11th day of April, 2024	per: Taraesa Tellier, Deputy Mayor

per: Magda Badura, CAO/Treasurer
I/We have authority to bind the Corporation

SCHEDULE "A"
LEGAL DESCRIPTION OF PARCEL
PART OF LOT 7, CONCESSION 7, PART 1, RP 11R 1512
MUNICIPALITY OF WEST ELGIN



**THIS IS SCHEDULE "A" TO THE AGREEMENT DATED THIS 11th DAY OF
APRIL, 2024**

**BETWEEN V & V HOLDINGS INC. AND THE
MUNICIPALITY OF WEST ELGIN**

V & V HOLDINGS INC.

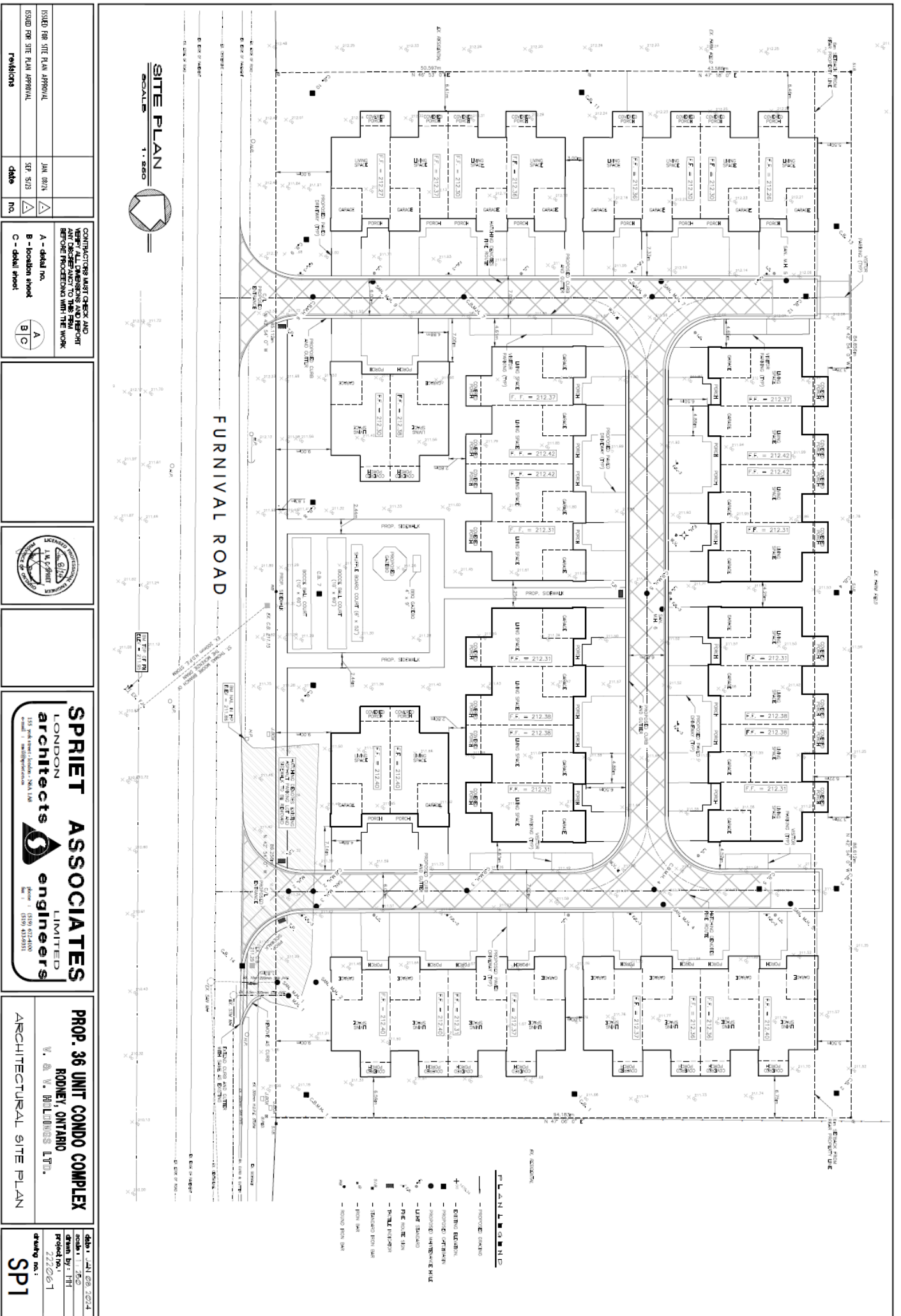
Per: _____
Frank VandenBoomen - President

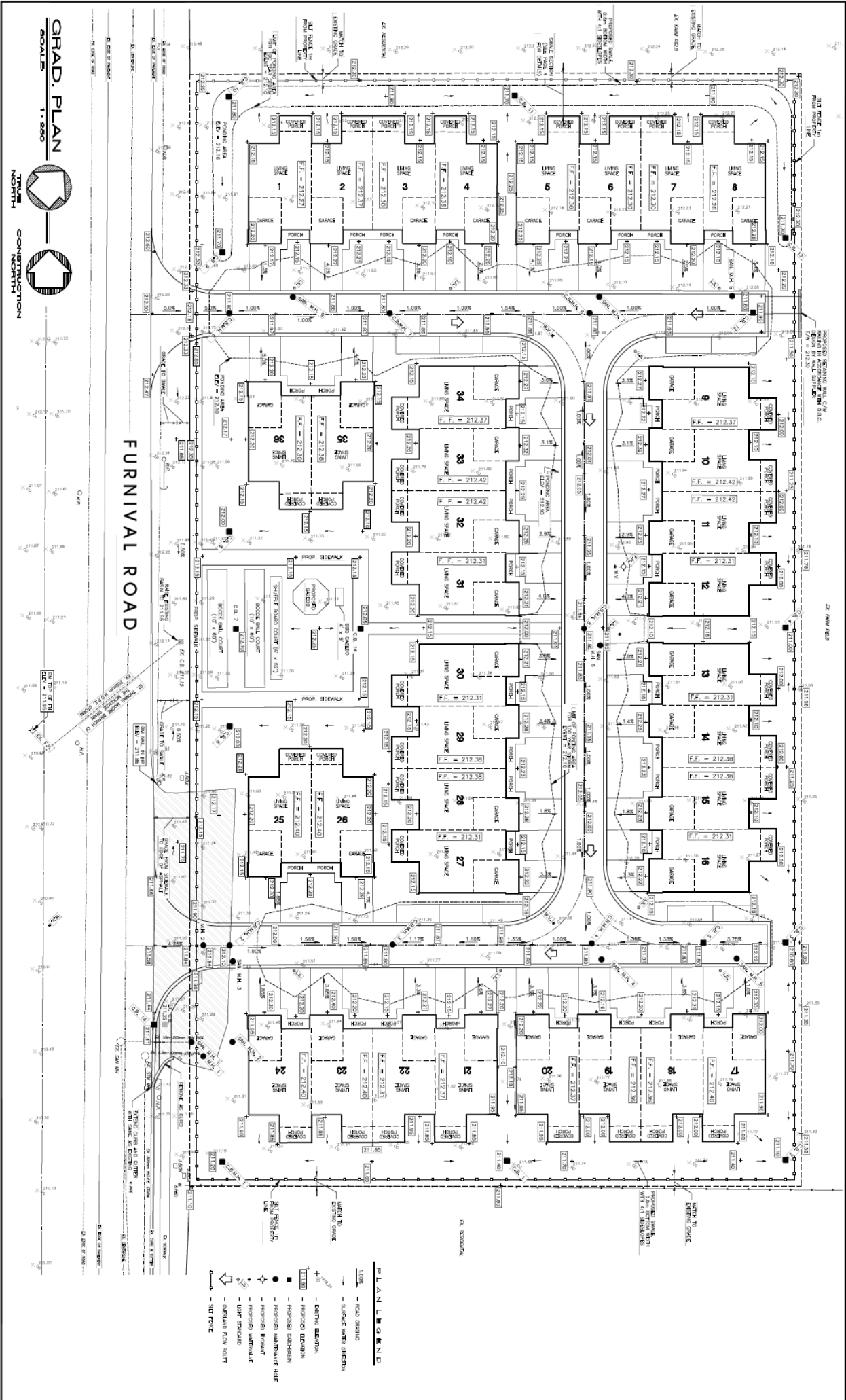
MUNICIPALITY OF WEST ELGIN

Per: _____
Deputy Mayor - Taraesa Tellier

Per: _____
CAO/Treasurer - Magda Badura

Schedule "B" Site Plan





GENERAL NOTES

1. SHOWN AND DETAILING SHOWN ON THE PLAN ARE IN LETTERS AND CAN BE CONNECTED TO REST BY DASHED OR DOTTED.
2. CONNECTIONS TO BE MADE TO EXISTING UTILITIES SHALL BE MADE IN ACCORDANCE WITH THE FOLLOWING NOTES AND THE CITY OF WEST ELGIN ZONING BYLAW REGULATIONS.
3. CONNECTIONS TO EXISTING UTILITIES SHALL BE MADE IN ACCORDANCE WITH THE FOLLOWING NOTES AND THE CITY OF WEST ELGIN ZONING BYLAW REGULATIONS.
4. ALL UTILITIES SHALL BE CONNECTED TO THE MAINLINE UTILITIES IN ACCORDANCE WITH THE FOLLOWING NOTES AND THE CITY OF WEST ELGIN ZONING BYLAW REGULATIONS.
5. THE MAINLINE UTILITIES SHALL BE MADE IN ACCORDANCE WITH THE FOLLOWING NOTES AND THE CITY OF WEST ELGIN ZONING BYLAW REGULATIONS.
6. ALL UTILITIES SHALL BE MADE IN ACCORDANCE WITH THE FOLLOWING NOTES AND THE CITY OF WEST ELGIN ZONING BYLAW REGULATIONS.
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14. ALL UTILITIES SHALL BE MADE IN ACCORDANCE WITH THE FOLLOWING NOTES AND THE CITY OF WEST ELGIN ZONING BYLAW REGULATIONS.

REGION AND SEDIMENT CONTROL

1. THE REGION AND SEDIMENT CONTROL SHALL BE MADE IN ACCORDANCE WITH THE FOLLOWING NOTES AND THE CITY OF WEST ELGIN ZONING BYLAW REGULATIONS.
2. THE REGION AND SEDIMENT CONTROL SHALL BE MADE IN ACCORDANCE WITH THE FOLLOWING NOTES AND THE CITY OF WEST ELGIN ZONING BYLAW REGULATIONS.
3. THE REGION AND SEDIMENT CONTROL SHALL BE MADE IN ACCORDANCE WITH THE FOLLOWING NOTES AND THE CITY OF WEST ELGIN ZONING BYLAW REGULATIONS.
4. THE REGION AND SEDIMENT CONTROL SHALL BE MADE IN ACCORDANCE WITH THE FOLLOWING NOTES AND THE CITY OF WEST ELGIN ZONING BYLAW REGULATIONS.

TRENCHING NOTES

1. WHEN A TRENCH IS REQUIRED FOR THE INSTALLATION OF UTILITIES, THE TRENCH SHALL BE MADE IN ACCORDANCE WITH THE FOLLOWING NOTES AND THE CITY OF WEST ELGIN ZONING BYLAW REGULATIONS.
2. THE TRENCH SHALL BE MADE IN ACCORDANCE WITH THE FOLLOWING NOTES AND THE CITY OF WEST ELGIN ZONING BYLAW REGULATIONS.
3. THE TRENCH SHALL BE MADE IN ACCORDANCE WITH THE FOLLOWING NOTES AND THE CITY OF WEST ELGIN ZONING BYLAW REGULATIONS.

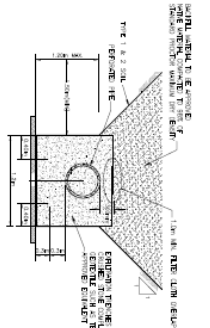
UTILITY NOTES

1. ALL UTILITIES TO BE CONNECTED TO THE MAINLINE UTILITIES SHALL BE MADE IN ACCORDANCE WITH THE FOLLOWING NOTES AND THE CITY OF WEST ELGIN ZONING BYLAW REGULATIONS.
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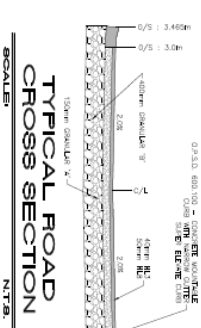
THE FOLLOWING OPERATIONAL STANDARDS SHALL BE USED ON THIS DEVELOPMENT PROJECT

OPERATIONAL STANDARDS SHALL BE USED ON THIS DEVELOPMENT PROJECT

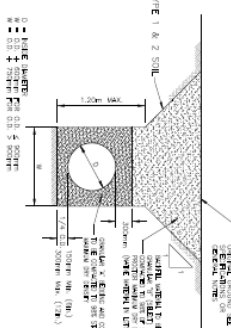
LINE	REQUIRED	PROPOSED
1. ZONE	80.3	80.3
2. PERMITTED USES	CONDO DEVELOPMENT	CONDO DEVELOPMENT
3. LOT AREA (M ²)	100m ²	100m ²
4. LOT FRONTAGE	100m	100m
5. FRONT YARD	12m MINIMUM	12m MINIMUM
6. SIDE YARD	6.0m	6.0m
7. REAR YARD DEPTH	6.0m	6.0m
8. MAXIMUM LOT COV.	40%	37.00%
9. MINIMUM LANDSCAPE OPEN SPACE	800m ²	2600m ²
10. MIN. PARKING SPACE	2 PER DWELLING	2 PER DWELLING
11. MIN. VISUAL SPACE	0.3 PER DWELLING	12 PARKING SPACES
12. TOTAL NO. OF UNITS	30 UNITS	30 UNITS



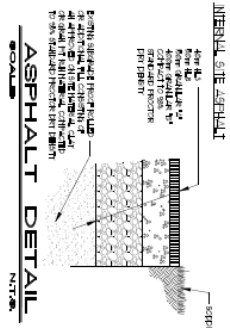
TYPICAL TRENCH CROSS-SECTION AND TYPICAL ROAD CROSS-SECTION



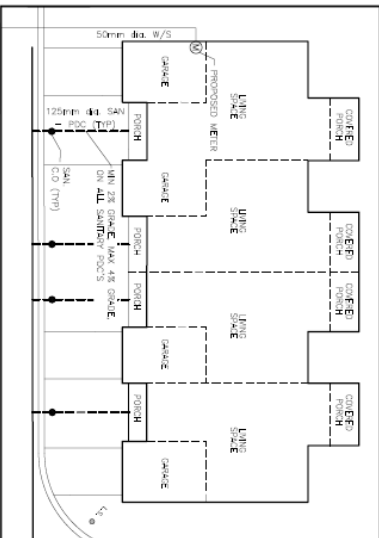
TYPICAL ROAD CROSS-SECTION



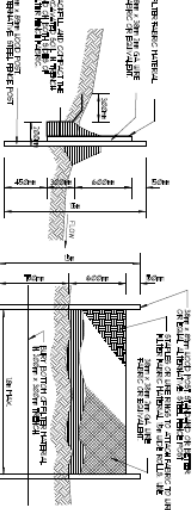
BEDDING DETAIL FOR ALL PROPOSED SEWERS AND WATERMAIN



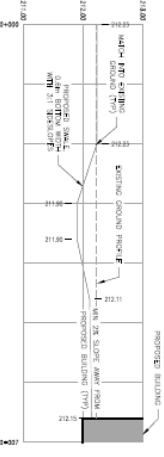
INTERNAL SITE ASPHALT



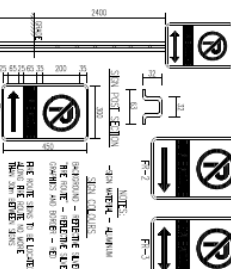
TYPICAL SERVING PLAN



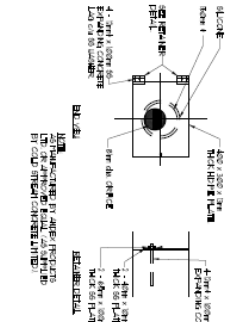
SILT FENCE DETAIL



PROPOSED SWALE TYPICAL CROSS SECTION



FIRE ROUTE SIGNS



RESTRICTOR DETAIL

ISSUED FOR SITE PLAN APPROVAL	JUN 2024	CONTRACTOR MUST CHECK AND REPORT ANY DISCREPANCY TO THE PM BEFORE PROCEEDING WITH THE WORK
ISSUED FOR SITE PLAN APPROVAL	SEP. 5/23	A - detail no. B - location sheet C - detail sheet
Revisions	date	no.
SPRIET ASSOCIATES LIMITED LONDON architects engineers		
PROP. 36 UNIT CONDO COMPLEX RODNEY, ONTARIO V. & W. HOLDINGS LTD.		
NOTES AND DETAILS		
SP4		



MUNICIPALITY OF West Elgin

The Corporation of the Municipality of West Elgin

By-Law No. 2024-28

Being a By-Law to provide for drainage works on the Sherman Drain in the Municipality of West Elgin.

Whereas the Council of the Municipality of West Elgin has procured a report under Section 78 of the *Drainage Act, R.S.O. 1990*, as amended, for the improvement of the Sherman Drain; and

Whereas the report dated March 14, 2024, has been authored by B. Widner of Spriet Associates Engineers and Architects and the attached report forms part of this By-Law; and

Whereas the estimated total cost of the drainage work is \$70,000.00; and

Whereas \$70,000.00 is the estimated amount being assessed to the Municipality of West Elgin; and

Whereas the Council of The Corporation of the Municipality of West Elgin is of the opinion that the drainage of the area is desirable;

Now therefore be it resolved that the Council of The Corporation of the Municipality of West Elgin pursuant to the *Drainage Act, R.S.O. 1990*, as amended, enacts as follows:

1. That the report dated March 14, 2024 and attached hereto is hereby adopted and the drainage works as therein indicated and set forth is hereby authorized and shall be completed in accordance therewith.
2. That the Corporation of the Municipality of West Elgin may borrow on the credit of the Corporation the amount of \$70,000.00, being the amount necessary for the improvement of the drainage works. This project may be debentured.
3. The Corporation may issue debenture(s) for the amount borrowed less the total amount of:
 - a) grants received under Section 85 of the *Drainage Act*;

- b) monies paid as allowances;
 - c) commuted payments made in respect of lands and roads assessed with the municipality;
 - d) money paid under subsection 61(3) of the *Drainage Act*; and
 - e) money assessed in and payable by another municipality.
4. Such debenture(s) shall be made payable within 5 years from the date of the debenture(s) and shall bear interest at a rate not higher than 2% more than the municipal lending rates as posted by Infrastructure Ontario on the date of the sale of such debenture(s).
 5. A special equal annual rate sufficient to redeem the principal and interest on the debenture(s) and shall be levied upon the lands and roads as shown in the schedule and shall be collected in the same manner and at the same as other taxes are collected in each year for 5 years after the passing of this By-Law.
 6. For paying the amount being assessed upon the lands and road belonging to or controlled by the Municipality of West Elgin, a special rate sufficient to pay the amount assessed plus interest thereon shall be levied upon the whole rateable property in the Municipality of West Elgin in each year for 5 years after the passing of this By-Law to be collected in the same manner and at the time as other taxes collected
 7. All assessments of \$5,000.00 or less are payable in the first year in which assessments are imposed.
 8. That this By-Law comes into force and effect upon the final reading thereof.

Read a first and second time and provisionally adopted this 11th day of April, 2024.

Provisionally adopted this 11th day of April, 2024.

Taraesa Tellier, Deputy-Mayor

Terri Towstiuc, Clerk

Read for a third and final time this _____ day of _____, 2024.

Richard Leatham, Mayor

Terri Towstiuc, Clerk



MUNICIPALITY OF **West Elgin**

The Corporation of The Municipality of West Elgin

By-Law No. 2024-29

Being a By-Law to confirm the proceedings of the Regular Meeting of Council held on April 11, 2024.

Whereas Section 5(1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, the powers of a municipality shall be exercised by council; and

Whereas Section 5(3) of the Municipal Act, the powers of Council shall be exercised by by-law; and

Whereas it is deemed expedient that proceedings of Council of the Corporation of the Municipality of West Elgin as herein set forth be confirmed and adopted by by-law.

Now therefore the Council of the Municipality of West Elgin enacts as follows:

1. That the actions of the Regular meeting of Council held on April 11, 2024, in respect of each recommendation, motion and resolution and other action taken by the Council at this meeting, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this by-law.
2. The Mayor and proper officials of the Corporation of the Municipality of West Elgin are hereby authorized and directed to do all things necessary to give effect to the action of the Council referred to in the preceding section hereof.
3. The Mayor and Clerk are hereby authorized and directed to execute all documents necessary in that behalf and to affix the Seal of the Corporation of the Municipality of West Elgin.

Read a first, second, and third time and finally passed this 11th day of April 2024.

Taraesa Tellier, Deputy Mayor

Terri Towstiuc, Clerk