



Municipality of West Elgin

Agenda

West Elgin Community Centre Board of Management

April 10, 2024, 9:00 a.m.

West Elgin Community Complex - Hybrid Meeting

160 Main St

West Lorne

Electronic Hybrid Meeting

Documents are available in alternate formats upon request. Please contact the Clerk's Department if you require an alternate format or accessible communication support at 519-785-0560 or by email at clerk@westelgin.net.

Pages

1. Call to Order

2. Adoption of Agenda

Recommendation:

That West Elgin Community Centre Board of Management hereby adopts the Agenda as presented.

3. Disclosure of Pecuniary Interest

4. Minutes

3

Recommendation:

That West Elgin Community Centre Board of Management Committee adopt the minutes of March 13, 2024 as circulated and printed.

5. Business Arising from Minutes

6. Financials

7

Recommendation:

That West Elgin Community Centre Board of Management hereby adopts the Financials as presented.

7. New Business

7.1 Skating Club Update

7.2 Minor Hockey Update

7.3 Arena Renaming Update

8

8. Staff Operations Update

9. Adjournment

Recommendation:

That the West Elgin Community Centre Board of Management hereby adjourn at _____ a.m. to meet again on May 8th, 2024 at 9:00 a.m.



Municipality of West Elgin

Minutes

West Elgin Community Centre Board of Management

March 13, 2024, 9:00 a.m.

West Elgin Community Complex - Hybrid Meeting

160 Main St

West Lorne

Electronic Hybrid Meeting

Present: Ken Loveland
Jim Hathaway
Bill Denning

Regrets: Terry Weed
Ryan Statham

Staff Present: Lee Gosnell, Manager of Operations and Community Services
Adam Ecker, Recreation Supervisor
Jenn Vanesse

1. Call to Order

Chair K. Loveland called the meeting to order at 9:01 a.m.

2. Adoption of Agenda

Moved: Jim Hathaway

Seconded: Bill Denning

That West Elgin Community Centre Board of Management hereby adopts the Agenda as presented.

Carried

4. Minutes

Moved: Bill Denning

Seconded: Jim Hathaway

That West Elgin Community Centre Board of Management Committee adopt the minutes of February 14th 2024 as circulated and printed.

Carried

5. Business Arising from Minutes

No business arising from the minutes.

6. Financials

Moved: Bill Denning

Seconded: Jim Hathaway

That West Elgin Community Centre Board of Management hereby adopts the Financials as presented.

Carried

7. Correspondence

That West Elgin Community Centre Board of Management hereby receives correspondence from Girl Guides of Canada.

Moved: Jim Hathaway

Seconded: Bill Denning

That The West Elgin Community Centre Board of Management will table a decision until arena renovation details are decided on and we have more information from the service group.

Carried

8. New Business

8.1 Skating Club Update

On behalf of the skating club, Jim thanked the arena staff for a job well done and all of their hard work with keeping things running smoothly. They are looking forward to next season.

8.2 Minor Hockey Update

Adam provided an update on what information he had. There are 3 rep teams that finished second in their league and will be going to a final OMHA tournament. They have ice time after the Easter long weekend to prepare for the tournament.

8.3 Arena Revitalization Committee

Lee presented the report to the board, and the proposals for the RFP will come back to the board for discussion and decisions.

Moved: Bill Denning

Seconded: Jim Hathaway

That the West Elgin Community Centre Board of Management receives the report from Lee Gosnell, Manager of Operations & Community Services; And

That the West Elgin Community Centre Board of Management directs staff to seek proposals for the design of building renovations as shown in Option 4 attached to this report.

Carried

8.4 Arena Renaming Update

The ceremony is set for August 24th 2024 with Bo Horvat in attendance. There will be communication and advertising going out before the end of this week to make everyone aware of the upcoming ceremony. Hockey Hall of Fame, Inflatables, Food Trucks, and others have been secured. The committee is still finalizing all of the details, but the main things are booked. Also the committee was approached by the Kraft Hockeyville committee to see if their trophy could be on display at the ceremony as well.

9. Staff Operations Update

Just over two weeks to go of the season. The ice is planned to come out on April 4th. It has been another successful year.

10. Adjournment

Moved: Jim Hathaway

Seconded: Bill Denning

That the West Elgin Community Centre Board of Management hereby adjourn at 9:17 a.m. to meet again on March 10, 2024 at 9:00 a.m.

Carried

Ken Loveland, Chair

Jenn VanEsse, Recording
Secretary

Municipality of West Elgin - Arena

Income Statement As of March 31, 2024

Revenues		Preliminary	
		2024 Actuals	2024 Budget
01-7600-6501	ICE RENTAL	- 83,861.75	- 143,158.24
01-7600-6502	SIGN RENTAL	-	5,336.63
01-7600-6504	PUBLIC SKATING	- 2,830.50	- 3,377.25
01-7600-6505	SKATE SHARPENING	- 510.00	- 1,300.00
Expenses			
01-7600-7415	TRAINING	-	3,000.00
01-7600-7430	Wages Transfer In	46,320.49	130,735.40
01-7600-7441	MEMBERSHIPS & DUES	305.28	500.00
01-7600-7450	HEALTH & SAFETY	58.76	600.00
01-7600-7452	UNIFORMS	-	500.00
01-7600-7500	HYDRO	17,064.27	65,000.00
01-7600-7501	GAS	2,927.09	8,000.00
01-7600-7502	ARENA - WATER	1,856.70	8,000.00
01-7600-7510	INSURANCE	44,058.60	43,000.00
01-7600-7515	BUILDING REPAIRS & MAINTENANCE	2,663.54	10,000.00
01-7600-7516	JANITORIAL	-	1,200.00
01-7600-7529	ADMINISTRATION EXPENSE	-	3,000.00
01-7600-7531	CONTRACTS & AGREEMENTS	610.56	2,000.00
01-7600-7601	PHONE & INTERNET	723.55	4,000.00
01-7600-7609	TOOLS	8.64	250.00
01-7600-7611	EQUIPMENT MAINTENACE	1,483.37	10,000.00
01-7600-7613	EQUIPMENT PURCHASE	-	5,000.00
01-7600-7614	EQUIPMENT RENTAL	88.00	350.00
01-7600-7650	OFFICE SUPPLIES	8.64	-
01-7600-7660	OTHER SUPPLIES	-	500.00
01-7600-7701	FUEL - GAS	-	1,500.00
01-7600-7900	Transfer to Reserves	-	50,000.00
Capital			
01-7600-8008	CAPITAL - Zamboni Conversion	-	10,000.00
01-7600-8010	CAPITAL - Dehumidification System	*** Deferred to 2025 ***	
Deficit/(Surplus)		\$ 30,975.24	\$ 203,963.28



BO HORVAT

ARENA RENAMING

Everyone is invited to a very special arena renaming ceremony. See Bo Horvat in person, alongside esteemed representatives from the Hockey Hall of Fame, and the newly awarded Kraft Hockeyville Trophy. Attendees can also look forward to interactive displays, fun inflatables, and delicious offerings from various food vendors.



AUGUST 24TH 2024
11AM-4PM



MILLER PARK, WEST LORNE
(RAIN OR SHINE)

