



Municipality of West Elgin

Minutes

Council Meeting

April 13, 2023, 9:30 a.m.

West Elgin Community Complex - Hybrid Meeting

160 Main St

West Lorne

Electronic Hybrid Meeting

Present: Deputy Mayor R. Leatham
Councillor T. Tellier
Councillor Navackas
Councillor Denning

Staff Present: M. Badura, CAO/ Treasurer
J. Nethercott, Clerk
L. Gosnell, Manager of Operations & Community Services
Robert Brown, Planner
Heather Bouw, Clerk

**This Meeting was held in Hybrid format and the recording available at
www.westelgin.net (pending no technical difficulties)**

1. Call to Order

Deputy Mayor Leatham called the meeting to order at 9:30 a.m.

2. Adoption of Agenda

Resolution No. 2023- 123

Moved: Councillor Navackas

Seconded: Councillor Denning

That West Elgin Council hereby adopts the Agenda as presented.

Carried

3. Disclosure of Pecuniary Interest

3.1 Councillor Denning - M. Badura, CAO/Treasurer Establishment of Trust Fund - Agenda Item #9.3.1

Councillor Denning is the Secretary/Treasurer of the Rodney Cemetery Board.

4. Delegations

4.1 P. Kennedy and K. Martel, Dillon Consulting - Draft Official Plan Update

Dillon Consulting representatives reviewed the presentation with Council and staff and discussed next steps including a timeline for scheduling an Open House and Public meeting

Resolution No. 2023- 124

Moved: Councillor Tellier

Seconded: Councillor Navackas

That West Elgin Council hereby direct Staff and the Consultant to host public engagement sessions regarding the Draft Official Plan presented on April 13, 2023, to garner feedback from the public.

Carried

Council recessed from 10:31a.m. to 10:38 a.m.

5. Public Meeting

Resolution No. 2023- 125

Moved: Councillor Tellier

Seconded: Councillor Denning

That Council hereby recess at 10:38 a.m. in order to proceed into a Committee of Adjustment Meeting.

Carried

6. Adoption of Minutes

Resolution No. 2023- 126

Moved: Councillor Navackas

Seconded: Councillor Denning

That the Minutes of the Regular Meeting of Council on March 23, 2023, the Special Meeting of Council on March 27, 2023 and the Committee of the Whole Meetings on March 30 and April 6, 2023 be adopted as circulated and printed.

Carried

7. Business Arising from Minutes

Resolution No. 2023- 127

Moved: Councillor Tellier

Seconded: Councillor Navackas

COUNCIL AMENDED THE RESOLUTION AS FOLLOWS:

That West Elgin Council hereby create the Old Town Hall Ad Hoc Committee for the purposes of reviewing and discussing options for the repurposing of the Old Town Hall building in Rodney;

And That Councillor Navackas and Councillor Denning be appointed to the Ad Hoc Old Town Hall Committee;

And That West Elgin Council hereby direct staff to advertise for two (2) members of the public to represent the community on the Old Town Hall Committee;

And that appropriate staff sit on this Committee.

Carried

8. Consent Agenda

Resolution No. 2023- 128

Moved: Councillor Denning

Seconded: Councillor Navackas

That the Consent Agenda for April 13, 2023 be received and filed

Carried

8.1 Monthly Staff Reports

8.1.1 Building Department Summary Report – March 2023

**8.1.2 L. Gosnell, Manager of Operations & Community Services -
Monthly Operations Update – March 2023**

8.1.3 J. McArthur - Fire Chief - Monthly Report – March 2023

8.2 Communications from Other Municipalities

8.2.1 Elgin County - Notice of Decision 21179 Clachan Road

8.3 Other Items

8.3.1 AORS - Letter Regarding Enbridge Gas Locate Fee

**8.3.2 International Day Against Homophobia and Transphobia - May
17**

**8.3.3 Municipal Elections Act – Report to Public on Financial Filing
Compliance**

8.3.4 Invitation to Official Opening of Child Care Centre

9. Staff Reports

9.1 Planning

**9.1.1 Severance Application E12-23 – Comments to Elgin County –
20387 Pioneer Line**

Resolution No. 2023- 129

Moved: Councillor Tellier

Seconded: Councillor Denning

That West Elgin Council hereby receives the report from Robert Brown, Planner regarding severance application, File E12-23 – Comments to Elgin County (Planning Report 2023-12);

And that West Elgin Council hereby recommends approval to the Land Division Committee of the County of Elgin for severance application, File E12-23, subject to the Lower-Tier Municipal conditions in Appendix Two of this report;

And further that West Elgin Council directs administration to provide this report as Municipal Comments to the County of Elgin.

Carried

9.1.2 Severance Application E 14 – 23 & E 15 – 23 – Comments to Elgin County –25361 Talbot Line

Resolution No. 2023- 130

Moved: Councillor Tellier

Seconded: Councillor Navackas

That West Elgin Council hereby receives the report from Robert Brown, Planner regarding consent application File E14-23 and E15-23 – Comments to the County of Elgin (Planning Report 2023-13);

And that West Elgin Council hereby recommends approval to the Land Division Committee of the County of Elgin for severance application, File E14-23 and E15-23, subject to the Lower-Tier Municipal conditions in Appendix Two A and B of this report;

And further that West Elgin Council direct Administration to provide this report as Municipal comments to the County of Elgin.

Carried

9.1.3 Severance Application E19-2023 – Comments to Elgin County – 13941 Colley Road

Resolution No. 2023- 131

Moved: Councillor Navackas

Seconded: Councillor Denning

That West Elgin Council hereby receives the report from Robert Brown, Planner regarding severance application, File E19-23 – Comments to Elgin County (Planning Report 2023-14);

And that West Elgin Council hereby recommends approval to the Land Division Committee of the County of Elgin for severance application, File E19-23, subject to the Lower-Tier Municipal conditions in Appendix Two of this report;

And further that West Elgin Council directs administration to provide this report as Municipal Comments to the County of Elgin.

Carried

9.1.4 R. Brown, Planner - Site Alteration By-law – Information and Recommendation Report

Resolution No. 2023- 132

Moved: Councillor Navackas

Seconded: Councillor Denning

That West Elgin Council hereby receives the report from Robert Brown, Planner regarding development and implementation of a site alteration by-law;

And that West Elgin Council review the draft site alternation by-law and direct administration to proceed with development of the necessary support materials, i.e. forms, agreement template and set fines and to bring forward the completed by-law at a future Council meeting.

Carried

9.2 Clerk's

9.2.1 J. Nethercott, Clerk - 2023 Inclusive Community Grant

Resolution No. 2023- 133

Moved: Councillor Denning

Seconded: Councillor Navackas

That West Elgin Council hereby receives the report from Jana Nethercott, Clerk re: 2023 Inclusive Community Grant; and

That West Elgin Council hereby requests Staff proceed with applying for the 2023 Inclusive Community Grant for the creation of Multi Use Pathways in Miller Park and to continue the partnership with the Optimist Club of West Lorne for this project.

Carried

9.3 Finance/Administration

Councillor Denning recused himself from the meeting at 11:16 a.m. for this agenda item, and returned to the meeting at 11:21 a.m. for the next agenda item.

9.3.1 M. Badura, CAO/Treasurer Establishment of Trust Fund

Resolution No. 2023- 134

Moved: Councillor Tellier

Seconded: Councillor Navackas

That West Elgin Council hereby receives the report from M. Badura, CAO/Treasurer re: Establishment of Trust Fund; And

That West Elgin Council grants permission to accept the funds from the Rodney Cemetery Board with understanding to establish a trust fund; And

That West Elgin Council directs staff to prepare documentation and legal agreement outlining the management of the funds.

Carried

10. Committee and Board Report

10.1 Councillor Reports from Committees

Deputy Mayor Leatham reported that he was sworn in at the April 11th County Council meeting.

10.2 Recreation Committee - Terms of Reference

Resolution No. 2023- 135

Moved: Councillor Denning

Seconded: Councillor Navackas

That West Elgin Council hereby adopt the Terms of Reference for the West Elgin Recreation Committee as recommended by the West Elgin Recreation Committee on March 22, 2023.

Carried

11. Accounts

Resolution No. 2023- 136

Moved: Councillor Tellier

Seconded: Councillor Denning

THAT the Deputy Mayor and Treasurer are hereby authorized to sign Payment Voucher #4 amounting to \$2,023,707.43 in settlement of General, Road, Water and Arena Accounts including EFT #6476-6560, online Payments #1129-1141, cheque # 26148-26157 and Payroll PP06/07.

Carried

12. Consideration of Items Requiring Discussion

None

13. Council Inquires/Announcements

13.1 Notice of Motion

The Manager of Operations reported that after having discussions with County staff, he is recommending adding a Community Safety Zone which should enhance signage as well as the intent to slow traffic.

Resolution No. 2023- 137

Moved: Councillor Tellier

Seconded: Councillor Navackas

COUNCIL AMENDED THE RESOLUTION AS FOLLOWS:

West Elgin Council hereby requests the County of Elgin adjust the location of the speed limit sign on Furnival Road on the southern limits of the Village of Rodney, to be set back a safe distance from the newly created entrance to Aldborough Public School and that a sign indicating school zone ahead be erected to warn drivers coming into Rodney from Talbot Line, to provide added notice especially, during an EDR;

And That West Elgin Council hereby requests to designate the area as a Community Safety Zone.

Carried

13.2 Statements/Inquires by Councillors

Councillor Navackas has received a number of requests to activate the Economic Development Committee. Council agreed to proceed with advertising for a call for committee members.

Councillor Denning attended a meeting with representatives of Hockeyville and the NHL. Plans are underway for community events - with more information to come.

CAO/Treasurer commented that the Clerk, Jana Nethercott will be leaving the Municipality for a new municipal adventure. The CAO thanked Jana for her service and loyalty to West Elgin and wished her well in the future.

13.3 Matters of Urgency

None

14. By-Laws

14.1 By-Law 2023-25 - Technology Maintenance and Support Agreement

Resolution No. 2023- 138

Moved: Councillor Navackas

Seconded: Councillor Denning

That By-law 2023-25 being, a By-law to Authorize The Corporation of the Municipality of West Elgin and Zouling Technologies Inc for the Provision of Technology Maintenance and Support Services, be read a first, second and third and final time.

Carried

14.2 By-Law 2023-26 - Appoint Clerk

Resolution No. 2023- 139

Moved: Councillor Tellier

Seconded: Councillor Denning

That By-law 2023-26, being a By-law to Appoint a Clerk for the Municipality of West Elgin, be read a first, second and third and final time.

Carried

14.3 By-Law 2023-27 - Appoint Deputy Treasurer

Resolution No. 2023- 140

Moved: Councillor Tellier

Seconded: Councillor Navackas

That By-Law 2023-27, being a By-law to appoint a Deputy Treasurer for the Municipality of West Elgin, be read a first, second and third and final time.

Carried

15. Closed Session

The Operations Manager and Clerks left the meeting prior to the closed session at 11:35 a.m.

Resolution No. 2023- 141

Moved: Councillor Navackas

Seconded: Councillor Tellier

That the Council of the Municipality of West Elgin Council hereby proceeds into Closed Session at 11:35 a.m. under Section 239 2(f) consideration will be given to items pertaining to advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

Carried

16. Report from Closed Session

Deputy Mayor Leatham reported out at 12:04 p.m., that West Elgin Council proceed as directed by Council.

Resolution No. 2023- 142

Moved: Councillor Navackas

Seconded: Councillor Denning

That West Elgin Council provided direction to staff on items pertaining to advice that is subject to solicitor-client privilege

Carried

17. Confirming By-Law

Resolution No. 2023- 143

Moved: Councillor Navackas

Seconded: Councillor Tellier

That By-law 2023-28 being a By-law to confirm the proceeding of the Regular Meeting of Council held on April 13, 2023, be read a first, second and third and final time.

Carried

18. Adjournment

Resolution No. 2023- 144

Moved: Councillor Denning

Seconded: Councillor Navackas

That the Council of the Municipality of West Elgin hereby adjourn at 12:05 p.m. to meet again at 9:30 a.m. on April 27, 2023 or at the call of the Chair.

Carried

Richard Leatham, Deputy Mayor

Heather Bouw, Clerk