



Municipality of West Elgin

Agenda

Council Meeting

Date: **January 12 2023, 9:30 a.m.**
Location: **West Elgin Community Complex - Hybrid Meeting**
160 Main Street
West Lorne
Electronic Hybrid Meeting

This meeting will be held in a Hybrid format. This meeting is broadcasted and the recording made available after the meeting on the municipal website. If you require an alternate format or accessible communication support or wish to receive the link to the meeting via email please contact the Clerk, at 519-785-0560 or by email at clerk@westelgin.net.

1. Call to Order

2. Adoption of Agenda

Recommendation:

That West Elgin Council hereby adopts the Agenda as presented.

3. Disclosure of Pecuniary Interest

4. Public Meeting

Recommendation:

That Council proceed into a Public Meeting pursuant to Subsection 7(6) of the *Building Code Act, R.S.O. 1992* as amended, to allow for public comments on proposed Building Department Fees.

4.1 Call to Order

4.2 Presentation of Proposed Building Fees

4.3 Comments from the Public

4.4 Comments from Council

4.5 Close of Public Meeting

Recommendation:

That West Elgin Council hereby closes the Public Meeting, held pursuant to Subsection 7(6) of the *Building Code Act, R.S.O. 1992* as amended at ____ a.m. in order to reconvene the Regular Meeting of Council.

5. Adoption of Minutes

Recommendation:

That the Minutes of the Council meeting on December 19, 2022 and November 17, 2022 be adopted as circulated and printed.

6. Business Arising from Minutes

7. Consent Agenda

Recommendation:

That West Elgin Council hereby receive and file the Consent Agenda.

7.1 Monthly Staff Reports

7.1.1 L. Gosnell, Manager of Operations & Community Services - Monthly Operations Update – December 2022

7.1.2 J. Morgan-Beunen, CBO - Building Activity Report December 2022

7.2 Communications from Other Municipalities or Groups

7.2.1 Lanark County Resolution re: Violence Against Women

7.2.2 Township of Malahide - Federal Cannabis Act Review and Letter to Government

7.2.3 Elgin County Announcement of County Warden

7.2.4 Elgin Economic Newsletter

7.2.5 Elgin Group Police Services Board Letter to the Solicitor General re: Speeding Fines

7.2.6 Ontario Sheep Farmers re: Livestock Guardian Dogs

7.2.7 Letter from Ministry of Municipal Affairs and Housing re: More Homes Built Faster Act

7.2.8 2023 Farm Tax Assessments

7.2.9 Ministry of Agriculture, Food and Rural Affairs - Rural Economic Development Program

7.2.10 Legislative Changes to Conservation Authorities

7.2.11 Ministry of Transportation - Municipal Transit COVID-19

7.3 Other Items

7.3.1 J. Nethercott, Clerk - 2022 Municipal Election Accessibility Report

8. Staff Reports

8.1 By-Law Enforcement

8.1.1 J. Watson, By-Law Enforcement Officer - Verbal Update on Parking Infraction Blitz

8.2 Planning

8.2.1 R. Brown, Planner - Road Allowance Closure Request – O'Malley Rd – Recommendation Report 2022-48

Deputy Mayor Leatham declared a conflict on this item. (Is requester of the Road Closure. ;)

Recommendation:

That West Elgin Council hereby receives the report from Robert Brown, Planner regarding a request to close the unopened portion of the O'Malley Road road allowance from Gibb Line east to the easterly limit of property at 23855 Gibb Line, and

Council direct administration to begin the formal road closure process for the unopened portion of O'Malley Road.

8.3 Operations & Community Services

8.3.1 L. Gosnell, Manager of Operations & Community Services - Blacks Road Surface Treatment Request

Recommendation:

That West Elgin Council hereby receives the report from Lee Gosnell, Manager of Operations and Community Services re: Blacks Road Surface Treatment Request; and

That West Elgin Council hereby directs staff to _____

8.4 Municipal Drains

8.4.1 J. Nethercott, Clerk - Appoint Engineers for Various Municipal Drains

Recommendation:

That West Elgin Council hereby receives the report from Jana Nethercott, Clerk re: Appoint Engineers for Various Municipal Drains; and

That West Elgin Council hereby appoints Spriet Associates Engineers & Architects to prepare Engineers reports for the following Municipal Drains: Primak, Stricker, and Calixte Municipal Drains.

8.4.2 J. Nethercott, Clerk - Appoint Engineers for New Municipal Drain Construction

Recommendation:

That West Elgin Council hereby receives the report from Jana Nethercott, Clerk re: Appoint Engineer for New Municipal Drain Construction; and

That West Elgin Council hereby appoints Spriet Associates Engineers & Architects to prepare Engineers report for the new Municipal Drain Construction as requested by Scott Mohan under Section 4 of the *Drainage Act*.

8.5 Clerk's

8.5.1 J. Nethercott, Clerk - Appointment to Elgin Group Police Services Board

Recommendation:

That West Elgin Council hereby receives the report from Jana Nethercott, Clerk re: Appointment to Elgin Group Police Services Board; and

That West Elgin Council hereby appoints Ida McCallum as the representative to the Elgin Group Police Services Board as the Community Representative from Western Elgin.

8.5.2 J. Nethercott, Clerk - Advisory Committees

Recommendation:

That West Elgin Council hereby receives the report from Jana Nethercott, Clerk re: Advisory Committees; and

That West Elgin Council hereby directs staff to _____.

9. Committee and Board Report

9.1 Councillor Reports from Committees

10. Upcoming Meetings & Events

- Four Counties Transit Committee Meeting - January 16, 2023 at 8:30 am
- Council Meeting - January 26, 2023 at 9:30 am
- Tri-County Water Board Plant Tour and Meet & Greet of new Committee - January 30, 2023 at 7 pm (Water Plant)

11. Accounts

Recommendation:

THAT the Mayor and Treasurer are hereby authorized to sign Payment Voucher #1 amounting to \$2,759,683.53 in settlement of General, Road, Water and Arena Accounts including EFT#5983-6176, online Payments#1038-1054, cheque# 26084-26107 and Payroll PP25/26.

12. Consideration of Items Requiring Discussion

12.1 Rodney Kiwanis Club Road Closure Request

Recommendation:

That West Elgin Council hereby approves the Rodney Kiwanis Club's request to close Furnival Road as follows:

Toonie Tuesday Opening Night - August 8, 2023 from 4:00 p.m. - 8:30 p.m.

Toonie Tuesday Final Night - August 29, 2023 from 4:00 p.m. - 8:30 p.m.

Rodney Night Market - November 18, 2023 from 1:00 p.m. - 10:00 p.m.

12.2 Rodney Kiwanis Club Request to Waive Fees

Recommendation:

That West Elgin Council hereby _____ the Kiwanis Club of Rodney's request to waive fees for:

- Rodney Recreation Centre Feb 21 4 pm to 9 pm for pancake supper at a cost of \$425.00
- Rodney Recreation Centre April 8 8 am to 12 noon for Easter Egg Hunt at a cost of \$120.00
- Rodney Recreation Meeting Room Wednesdays for meetings (18 occurrences) at a cost of \$900.00

Plus applicable taxes and any increase to fees once as per the Fees and Charges By-law.

13. Council Inquires/Announcements

13.1 Notice of Motion

13.2 Statements/Inquires by Councillors

13.3 Matters of Urgency

14. By-Laws

14.1 By-Law 2023-01 Appoint Committee of Adjustment

Recommendation:

That By-Law 2023-01, being a By-Law to Constitute and Appoint a Committee of Adjustment for the Municipality of West Elgin, be read a first, second and third and final time.

14.2 By-Law 2023-02 Appoint Chief Building Official and Deputy Chief Building Official

Recommendation:

That By-Law 2023-02, being a By-Law to Appoint a Chief Building Official (CBO) and Deputy CBO for the Corporation of the Municipality of West Elgin, be read a first, second and third and final time.

15. Confirming By-Law

Recommendation:

That By-law 2023-03 being a By-law to confirm the proceeding of the Regular Meeting of Council held on January 12, 2023, be read a first, second and third and final time.

16. Adjournment

Recommendation:

That the Council of the Municipality of West Elgin hereby adjourn at _____ to meet again at 9:30 a.m. on January 26, 2023 or at the call of the Chair.