



# **Municipality of West Elgin**

## **Minutes**

### **West Elgin Community Centre Board of Management**

**October 12, 2022, 9:00 a.m.**

**West Elgin Community Complex - Hybrid Meeting**

**160 Main Street**

**West Lorne**

**Electronic Hybrid Meeting**

**Present:**  
**Duncan McPhail**  
**Ken Loveland**  
**Jim Hathaway**  
**Terry Weed**

**Staff Present:**  
**J. Nethercott, Clerk**  
**Lee Gosnell, Manager of Operations and Community Services**  
**Adam Ecker, Recreation Supervisor**

**1. Call to Order**

Chair K. Loveland called the meeting to order at 9:04 a.m.

**2. Adoption of Agenda**

**Moved: Jim Hathaway**

**Seconded: Terry Weed**

That West Elgin Community Centre Board of Management hereby adopts the Agenda as presented.

**Carried**

**3. Disclosure of Pecuniary Interest**

No disclosures

**4. Minutes**

**Moved: Terry Weed**

**Seconded: Jim Hathaway**

That West Elgin Community Centre Board of Management Committee adopt the minutes of September 14, 2022 as circulated and printed.

**Carried**

**5. Business Arising from Minutes**

None.

**6. Financials**

Lee Gosnell reported that the heater in the warm room has recently stopped working and that due to age replacement parts can not be found. Currently staff are gathering quotes for a new heater.

**Moved: Terry Weed**

**Seconded: Duncan McPhail**

That West Elgin Community Centre Board of Management receives the Financials as of September 30, 2022

**Carried**

**7. New Business**

**7.1 Skating Club Update**

Jim Hathaway reported that the club has a new executive board and they have been running programming.

**7.2 Minor Hockey Update**

Terry Weed reported that Minor Hockey have games and practices regularly scheduled and operating. There will be a tournament held the November 4-6.

Mr. Weed stated that there has been a request for a change room for trans-gender youth. Staff are going to look into the appropriate signage for this and will provide the room as soon as possible.

## **8. Staff Operations Update**

Lee Gosnell provided an update on the Eavestrough repair, stating that this project should be complete later in October.

Mr. Gosnell also reported that in speaking with the painters, they have had the manufactures out to look at the paint in the north end of the building and they believe it has adhered, however the issue is that the outside of the building was the correct temperature, but as ice was just starting to be made when the painting was done, the difference in the temperature inside and outside caused ice crystals to form. Therefore the painter is going to bill the Board for 50% of the cost now and complete the project, at the quoted cost, in the spring. Prior to completing the project they will have the manufacturer back to confirm adhesion.

Mr. Gosnell reported that the person who expressed interest in the food both at the Arena has backed out. The Request for Proposals has been drafted and will be issued and advertised for two weeks. Staff will contact area service groups to see if there is interest in running the food both on the weekend of November 4 to 6 for the large minor hockey tournament.

Mr. Gosnell reported that the sponsored skates have gone well and all but 6 public skates are sponsored and staff are working to have those sponsored as well. Mr. Weed stated that Minor Hockey has a number of donated skates that could be leant out or given out to those who need skates during the free public skating. It was decided that staff would issue a call for gently used skate donations to be dropped off at the arena and staff would clean them and sharpen them and have them on hand if anyone needs skates.

Adam Ecker stated that there have been a few new weekly ice time bookings since last meeting and at this time our ice time usage is up from last year as the men's league has taken an additional hour of ice time and a new lady's league has also been started, as well as more groups out of St Thomas looking for ice. Due to this increased ice usage there has been an "on-call" part time staffer re-hired to assist.

**9. Adjournment**

**Moved: Duncan McPhail**

**Seconded: Jim Hathaway**

That the West Elgin Community Centre Board of Management hereby adjourn at 9:46 a.m. to meet again on November 9, 2022.

**Carried**

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Ken Loveland, Chair

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Jana Nethercott, Recording  
Secretary