



Municipality of West Elgin

Revised Agenda

Council Meeting

Date: July 21 2022, 9:30 a.m.
Location: West Elgin Community Complex - Hybrid Meeting
160 Main Street
West Lorne
Electronic Hybrid Meeting

This meeting will be broadcasted and the recording made available after the meeting on the municipal website. If you require an alternate format or accessible communication support or wish to receive the link to the meeting via email please contact the Clerk, at 519-785-0560 or by email at clerk@westelgin.net.

Pages

1. Call to Order

2. Adoption of Agenda

Recommendation:

That West Elgin Council hereby adopts the Agenda as presented.

3. Disclosure of Pecuniary Interest

4. Public Meeting

Recommendation:

That Council hereby proceed into a Public Meeting at _____ a.m.
pursuant to Section 34 of the *Planning Act* in order to hear an application to
rezone the property at 26661 Silver Clay Line

4.1. Purpose of Public Meeting

The purpose of the public meeting is to consider and hear comments on a proposed amendment to the Zoning By-law to rezone lands known municipally as 26661 Silver Clay Line as a condition of Consent Application E33-22, by rezoning of the retained farmland parcel from General Agricultural (A1) Zone to Agricultural (A2) Zone, in order to prohibit a dwelling; and rezoning the severed surplus farm dwelling parcel from General Agricultural (A1) Zone to Rural Residential (RR) Zone, in order to recognize the new surplus farm dwelling lot being created with rural residential land use permissions.

Council will not make a decision on the application at this public meeting. Based on the recommendation and information received at this public meeting an amending by-law will be presented to Council in the by-law portion of the Regular Meeting of Council. The Planner is keeping a public registry and if any member of the public wishes to be notified in writing of the decision on this application they can provide their name and mailing address via email to planning@westelgin.net or by calling 519-785-0560 ext. 226 no later than 4 pm on the day of the public meeting.

A person or public body may appeal a decision if they have made an oral or written submission at today's meeting. If you wish to make an oral submission during the public meeting please use the raise your hand feature in Zoom and the Clerk will allow you to speak, when the call is putout for public comments.

4.2. Planner Report

4.2.1. Zoning By-law Amendment Application D 14 10-2022 – Recommendation Report (Planning Report 2022-28)

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Recommendation:

That West Elgin Council hereby receives the report from Robert Brown, Planner regarding Zoning By-law Amendment Application D14 10-2022 – 26661 Silver Clay Line Recommendation Report (Planning Report 2022-28);

4.3. Applicant Comments

4.4. Public Comments

4.5. Council Comments

4.6. Staff Recommendation

Recommendation:

That West Elgin Council approve the rezoning of 26661 Silver Clay Line from General Agricultural (A1) Zone to Agricultural (A2) and Rural Residential (RR) Zone, in accordance with the attached draft by-law; and

Further that West Elgin Council consider the by-law to amend the Zoning By-law, as presented in the by-law portion of the July 21, 2022, Council Agenda.

4.7. Close of Public Meeting

Recommendation:

That West Elgin Council hereby adjourn the public meeting held pursuant to Section 34 of the *Planning Act* at _____ a.m. to reconvene in the Regular Meeting of Council.

5. Committee of Adjustment

Recommendation:

That West Elgin Council hereby recess at _____ a.m. in order to convene as the Committee of Adjustment.

6. Adoption of Minutes

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Recommendation:

That the Minutes of the Council meeting on June 23, 2022 be adopted as circulated and printed.

7. Business Arising from Minutes

8. Staff Reports

8.1. Planning

8.1.1. R. Brown, Planner - Severance Report - 8577 Furnival Road (E43-22) **31**

Recommendation:

That West Elgin Council hereby receives the report from Robert Brown, Planner regarding the severance application, E43-22 – Comments to Elgin County (Planning Report 2022-29);

And that West Elgin Council hereby recommends approval to the Land Division Committee of the County of Elgin for the severance application, File E43-22, subject to the Lower-Tier Municipal conditions in Appendix One of this report;

And further that West Elgin Council directs Administration to provide this report as Municipal Comments to the County of Elgin.

8.1.2. R. Brown, Planner - Consent Report – Talbot Line Easement (E44-22) **39**

Recommendation:

That West Elgin Council hereby receives the report from Robert Brown, Planner regarding the consent application, E44-22 – Comments to Elgin County (Planning Report 2022-30);

And that West Elgin Council hereby recommends approval to the Land Division Committee of the County of Elgin for the consent application, File E44-22, subject to the Lower-Tier Municipal conditions in Appendix One of this report.

And further that the West Elgin Council directs Administration to provide this report as Municipal Comments to the County of Elgin.

8.2. Building

8.2.1. J. Morgan-Beunen, CBO - Building Activity Report June 2022 **47**

Recommendation:

Recommendation:

Recommendation:

That West Elgin Council hereby receives the report from Jackie Morgan-Beunen, CBO re: Building Permit Report for June 2022 for information purposes.

8.3. Fire

8.3.1. J. McArthur, Fire Chief - Monthly Report – June 2022 49

Recommendation:

That West Elgin Council hereby receives the report from Jeff McArthur, Fire Chief re: June Fire Report for information purposes.

8.3.2. J. McArthur, Fire Chief - 2023 Bunker Gear Order 52

Recommendation:

That West Elgin Council hereby receives the report from Jeff McArthur, Fire Chief re: 2022 Bunker Gear order; and

That West Elgin Council hereby approves the pre-budget ordering of six sets of Bunker Gear from A.J Stone for a total amount of \$ 17,628.00 plus applicable taxes.

8.4. Drainage

8.4.1. T. Mohan, Drainage Superintendent - Award Contract – Flemming Drain 57

Recommendation:

That West Elgin Council hereby receives the report from Tom Mohan, Drainage Superintendent re:

Award Flemming Drain Contract; and

That West Elgin Council hereby awards the contract for the Flemming Drain Improvement to Gillier Drainage Inc. in the amount of \$68,670.00 plus applicable taxes.

8.5. Operations & Community Services

8.5.1. L. Gosnell, Manager of Operations & Community Services - Monthly Operations Update – June 2022 58

Recommendation:

That West Elgin Council hereby receives the report from Lee Gosnell, Manager of Operations & Community Services for information purposes.

8.6. Clerks

8.6.1. J. Nethercott, Clerk - Contract with Elgin OPP Extension 61

Recommendation:

That West Elgin Council hereby receives the report from Jana Nethercott, Clerk re: Contact with Elgin OPP Extension; and

That West Elgin Council hereby approves the extension of the Elgin Group Police Services Board Contract with the Elgin OPP until December 31, 2023; and

That West Elgin Council consider the by-law to Authorize the Execution of the Extension Agreement in the By-law portion of the Agenda.

8.7. Finance/Administration

8.7.1. M. Badura, CAO/Treasurer - CBO Recruitment and Remuneration 68

Recommendation:

That West Elgin Council hereby receives the report from M. Badura, CAO/Treasurer re: Chief Building Official Recruitment update report;

and That West Elgin Council approves the new full-time Chief Building Official position;

and That West Elgin Council approves the revision to the 2022 Employee remuneration schedule attached in this report.

9. Committee and Board Report

9.1. Councillor Reports from Committees

9.2. Four Counties Transit Committee 71

Recommendation:

That Four Counties Transit Committee hereby recommends to the Council of the Municipality of West Elgin to award the contract for the purchase of a new Transit Bus to the lowest bidder, Girardin Ontario AGI with an optional 10% increase for optional items.

9.3. Heritage Homes Minutes - April 25, 2022 72

9.4. RAAS Minutes - June 14, 2022 74

10. Up Coming Meetings

- Tri-County Water Board - July 26 @ 7 pm (Virtual)
- West Elgin Community Centre Board of Management - Aug 10 @ 9 am
- Council - Aug 11 @ 9:30 am

11. Accounts

Recommendation:

THAT the Mayor and Treasurer are hereby authorized to sign Payment Voucher #7 amounting to \$1,818,527.88 in settlement of General, Road, Water and Arena Accounts including EFT# 5343-5431, Online Payments# 943-958, Cheque# 25952-25962, and Payroll PP13.

12. Correspondence

12.1.	Elgin County - Council Highlights June 28, 2022	76
12.2.	Town of Coburg - Changes to Amber Alert System	80
12.3.	Owen Sound - Removal of Municipal Councillors Under Prescribed Circumstances	83
12.4.	Municipality of Tweed - Ontario Wildlife Damage Compensation Program	84
12.5.	Ontario Energy Board - Notice to Enbridge Customers Billing Adjustment	87
12.6.	Notice of Amendments - Hydro One Network Class EA	89

13. Council Inquires/Announcements

13.1.	Notice of Motion
13.2.	Statements/Inquires by Councillors
13.3.	Matters of Urgency

14. Closed Session

Recommendation:

That the Council of the Municipality of West Elgin Council hereby proceeds into Closed Session at _____ a.m. under Section 239 2 (b) consideration will be given to items that pertain to personal matters about identifiable individual(s) including municipal or local board employee(s)

15. Report from Closed Session

16. By-Laws

16.1. By-Law 2022-44 - Appoint Deputy Clerk 92

Recommendation:

That By-law 2022-44 being a By-Law to Appoint a Deputy Clerk for the Corporation of the Municipality of West Elgin, be read a first, second and third and final time.

16.2. By-Law 2022-45 - Amend Procedural By-law 93

Recommendation:

That By-law 2022-45 being a By-Law to Amend By-law 2018-43, a By-Law to establish rules of procedure for the meetings of Council, Council Committees and Boards of The Corporation of the Municipality of West Elgin, be read a first, second and third and final time.

16.3. By-Law 2022-46 ReZone 26661 Silver Clay Line 96

Recommendation:

That By-law 2022-46 being a By-Law to Amend the Municipality of West Elgin Comprehensive Zoning By-Law No. 2015-36 for the property known as 26661 Silver Clay Line, be read a first, second and third and final time.

16.4. By-Law 2022-47 - Loan Agreement with Port Glasgow Yacht Club 98

Recommendation:

That By-law 2022-47 being a By-law to Authorize the Execution of an Agreement between The Port Glasgow Yacht Club and The Corporation of the Municipality of West Elgin, be read a first, second and third and final time.

16.5. By-Law 2022-48 - Amend By-Law 2022-66 Employee Remuneration 107

Recommendation:

That By-law 2022-48 Being a By-Law to Amend By-Law 2021-66 Set Rates of Remuneration for Municipal Employees, be read a first, second and third and final time.

16.6. By-Law 2022-49 - Extend Agreement with Elgin County OPP 109

Recommendation:

That By-law 2022-49 being a by-law to authorize the Mayor and Clerk to Execute an amending agreement with her Majesty the Queen in Right of Ontario as represented by the Solicitor General for the provision of Police Services for the Elgin Group Municipalities, be read a first, second and third and final time.

17. Confirming By-Law 115

Recommendation:

That By-law 2022-50 being a By-law to confirm the proceeding of the Regular Meeting of Council held on July 21, 2022, be read a first, second and third and final time.

18. Adjournment

Recommendation:

That the Council of the Municipality of West Elgin hereby adjourn at _____ to meet again at 9:30 a.m. on August 11, 2022 or at the call of the Chair.



Staff Report

Report To: Council Meeting
From: Robert Brown, Planner
Date: 2022-07-13
Subject: Zoning By-law Amendment Application D 14 10-2022 – Recommendation Report (Planning Report 2022-28)

Recommendation:

That West Elgin Council hereby receives the report from Robert Brown, Planner regarding Zoning By-law Amendment Application D14 10-2022 – 26661 Silver Clay Line Recommendation Report (Planning Report 2022-28); and

That West Elgin Council approve the rezoning of 26661 Silver Clay Line from General Agricultural (A1) Zone to Agricultural (A2) and Rural Residential (RR) Zone, in accordance with the attached draft by-law; and

Further that West Elgin Council consider the by-law to amend the Zoning By-law, as presented in the by-law portion of the July 21, 2022, Council Agenda.

Purpose:

The purpose of the Zoning By-law Amendment is to consider a condition of Consent Application E33-22, by rezoning the retained farmland parcel from General Agricultural (A1) Zone to Agricultural (A2) Zone, in order to prohibit any future dwellings, and by rezoning the severed surplus farm dwelling parcel from General Agricultural (A1) Zone to Rural Residential (RR) Zone, in order to recognize the new surplus farm dwelling lot being created.

Background:

Below is background information, in a summary chart:

Application	D 14 10-2022 (condition of E33/22)
Owner	Larch Lane Farms Ltd.
Applicant	Peter L. Dieleman
Legal Description	North Part Lot of 24, Concession 12
Civic Address	26661 Silver Clay Line
Entrance Access	Silver Clay Line
Water Supply	Municipal water service (to severed)
Sewage Supply	Private on-site individual septic system (on severed)
Severed Parcel	0.3 ha (0.73 ac)
Retained Farm Parcel	22.43 ha (55.42 ac.)

Figure One below, depicts the subject lands:



The surrounding land uses are as follows:

- North: Silver Clay Line, Agricultural beyond that;
- East: Dunborough Road;
- South: Agricultural; and
- West: Agricultural.

The zoning sketch, depicting the surplus farm dwelling lot creation (E33-22 application), is attached to this report as Appendix One for reference purposes.

Council may recall that Planning Report 2022-21, went before Council on June 9, 2022, to authorize comments to the County of Elgin on the consent application, E33-22 and provided planning analysis for the proposed surplus farm dwelling lot creation in relation to the applicable policies.

Financial Implications:

Application fees were collected in accordance with the Municipality's Fees and Charges By-law, as amended from time to time. The severance may result in a minimal increase in assessment.

Policies/Legislation:

Planning authorities must have regard to matters of Provincial interest, the criteria of the *Planning Act*, be consistent with the Provincial Policy Statement (PPS) and does not conflict with Provincial Plans. Within the Municipality of West Elgin, they must also make decisions that conform to the County of Elgin Official Plan (CEOP) and Municipality of West Elgin Official Plan (OP) and make decisions that represent good land use planning.

PPS:

The subject lands are within the Agricultural area (Section 2.3). The proposed retained parcel would be rezoned to prohibit a dwelling through the zoning by-law amendment, in accordance with Section 2.3.4.1(c) of the PPS. The proposed new land uses comply with the minimum distance separation formulae, in accordance with Section 2.3.3.3 of the PPS.

No development is proposed within the natural heritage (Section 2.3) and natural hazard (Section 3.1) portions of the property.

This proposed Zoning By-law Amendment is consistent with the PPS.

CEOP:

The subject lands are designated Agricultural Area on Schedule 'A' Land Use in the CEOP. Section E1.2.3.4 b) of the CEOP permits the creation of new lots provided the local Official Plan supports their creation and if the lot is to be created to accommodate a habitable residence that has become surplus to a farming operation as a result of a farm consolidation provided that the development of a new residential use is prohibited on any retained parcel of farmland created by the consent to sever.

No development is being proposed as a result of the zoning by-law amendment adjacent to any Natural Heritage areas (Section D1.2) on the subject lands.

Therefore, this proposed Zoning By-law Amendment conforms to the CEOP.

OP:

The subject lands are designated as Agricultural, as shown on Rural Area Land Use and Transportation Schedule 'E' of the Official Plan.

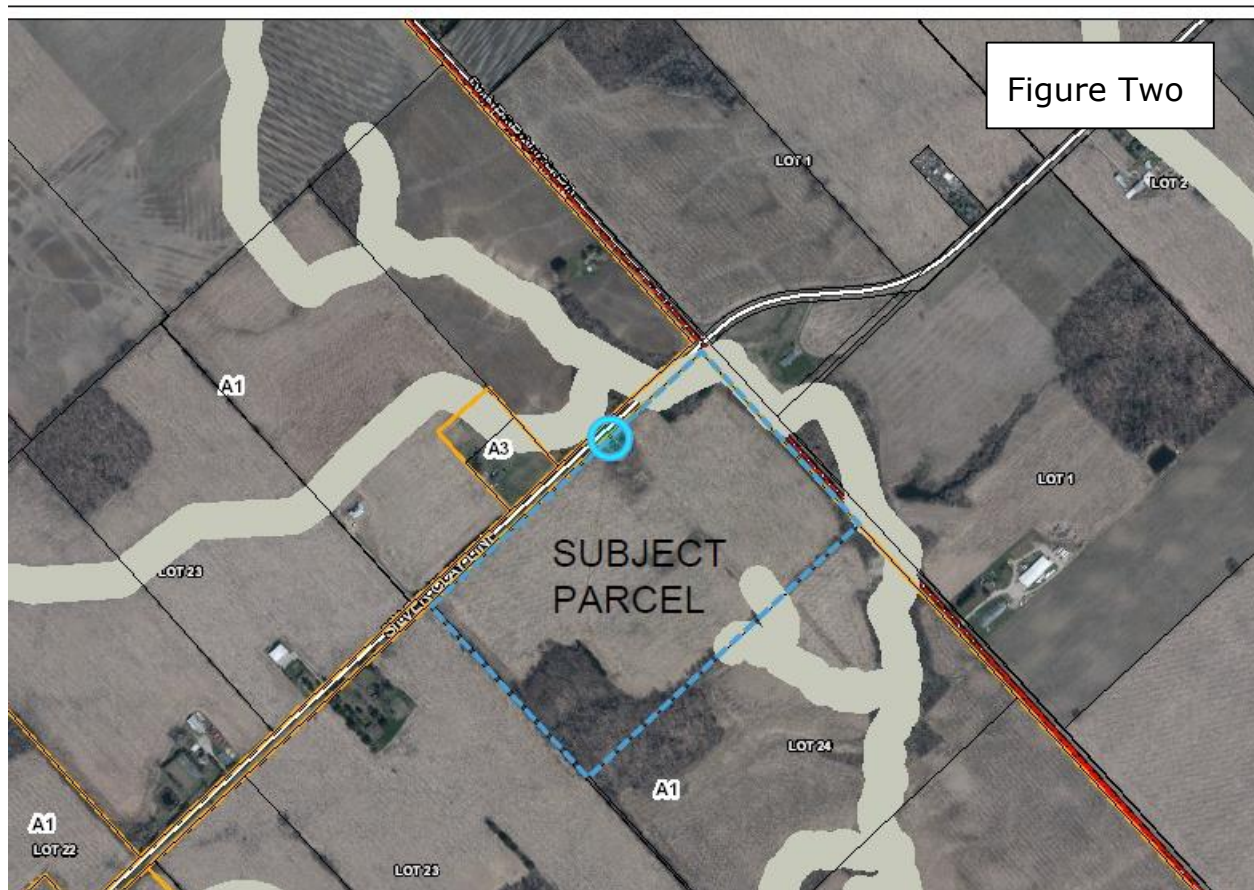
The agricultural land use policies, under Section 6.2 of the OP, permit a farm dwelling on the farm operation. Section 6.2.9 policies of the OP, state that the creation of a lot for the purposes of disposing of a dwelling considered surplus as a result of farm consolidation, being the acquisition of additional farm parcels to be operated as one farm operation, shall be considered provided no new or additional dwelling is permitted in the future on the remnant parcel which shall be ensured through an amendment to the Zoning By-law.

Therefore, this proposal conforms to the OP.

Municipality of West Elgin Comprehensive Zoning By-law 2015-36 (ZBL):

The subject lands are zoned General Agricultural (A1) on Schedule A, Map 72 of the ZBL, as depicted in Figure Two below.

ELGIN MAPPING 26661 Silver Clay Line



The severed parcel will need to be rezoned to implement the proposed lot creation, by rezoning it to the Rural Residential (RR) Zone, as a condition of approval. The Rural Residential (RR) Zone has a minimum lot area of 2000 square metres and a minimum lot frontage of 30 metres respectively.

The proposed retained parcel would need to be rezoned to the Agricultural (A2) Zone, in order to prohibit any future dwellings on the farmland.

A draft of the zoning by-law amendment to be considered is appended to this report for reference purposes.

Therefore, the proposal for the surplus farm dwelling lot creation would be in compliance with the Zoning By-law, subject to the requested Zoning By-law Amendment.

Circulation Of The Application:

The application was circulated to the applicable commenting agencies and neighboring property owners within 120 meters of the subject lands on June 30th, 2022, 21 days prior to the public meeting (minimum 20 days required).

Municipal Department Comments:

The zoning by-law amendment application was circulated to municipal staff for comment. No comments were received as comments were provided for the associated consent application and have been incorporated into the consent conditions (if required).

Agency Comments:

The zoning by-law amendment application was circulated to the Agencies for comment. The following comments were received:

Lower Thames Valley Conservation Authority

The Conservation Authority comment from the consent application remains unchanged.

No additional comments have been received from other agencies.

Public Comments:

At the time of subject of this report, no written comments from the public have been received related to the zoning by-law amendment.

Summary/Conclusion:

Therefore, it is Planning Staff's opinion that the proposed Zoning By-law Amendment is consistent with the PPS, conforms to the CEOP and conforms to the OP; and recommends that the request for Zoning By-law Amendment be approved, subject to no concerns being raised through any oral and written submissions being received since the writing of this report and at the public meeting.

Once a Council decision is made, Notice will be sent to those who have requested a copy and/or attended the public meeting or provided written comments.

There will be a 20 day appeal period after the Notice is sent out. Any appeals received by the Municipality of West Elgin will be forwarded to the Ontario Land Tribunal (formerly the Local Planning Appeal Tribunal) for a hearing, in accordance with the Planning Act.

Prepared by:

A handwritten signature in black ink, appearing to read 'Robert Brown', with a long horizontal flourish extending to the right.

Robert Brown, H. Ba, MCIP, RPP
Planner
Municipality of West Elgin

Report Approval Details

Document Title:	Zoning By-law Amendment Application D 14 10-2022 - Recommendation Report - 2022-28-Planning.docx
Attachments:	- 2022-xx - D14 10-2022 Larch Lane Farms.docx - 2022-07-14 26661 Silverclay ZBA.pdf
Final Approval Date:	Jul 18, 2022

This report and all of its attachments were approved and signed as outlined below:

Jana Nethercott



MUNICIPALITY OF **West Elgin**

The Corporation of the Municipality of West Elgin

By-Law No. 2022-xx

Being a By-Law to Amend the Municipality of West Elgin Comprehensive Zoning By-Law No. 2015-36 for the property known as 26661 Silver Clay Line.

Whereas the Council of the Corporation of the Municipality of West Elgin deems it advisable to amend By-law No. 2015-36, as amended, being the Comprehensive Zoning By-law of the Municipality of West Elgin:

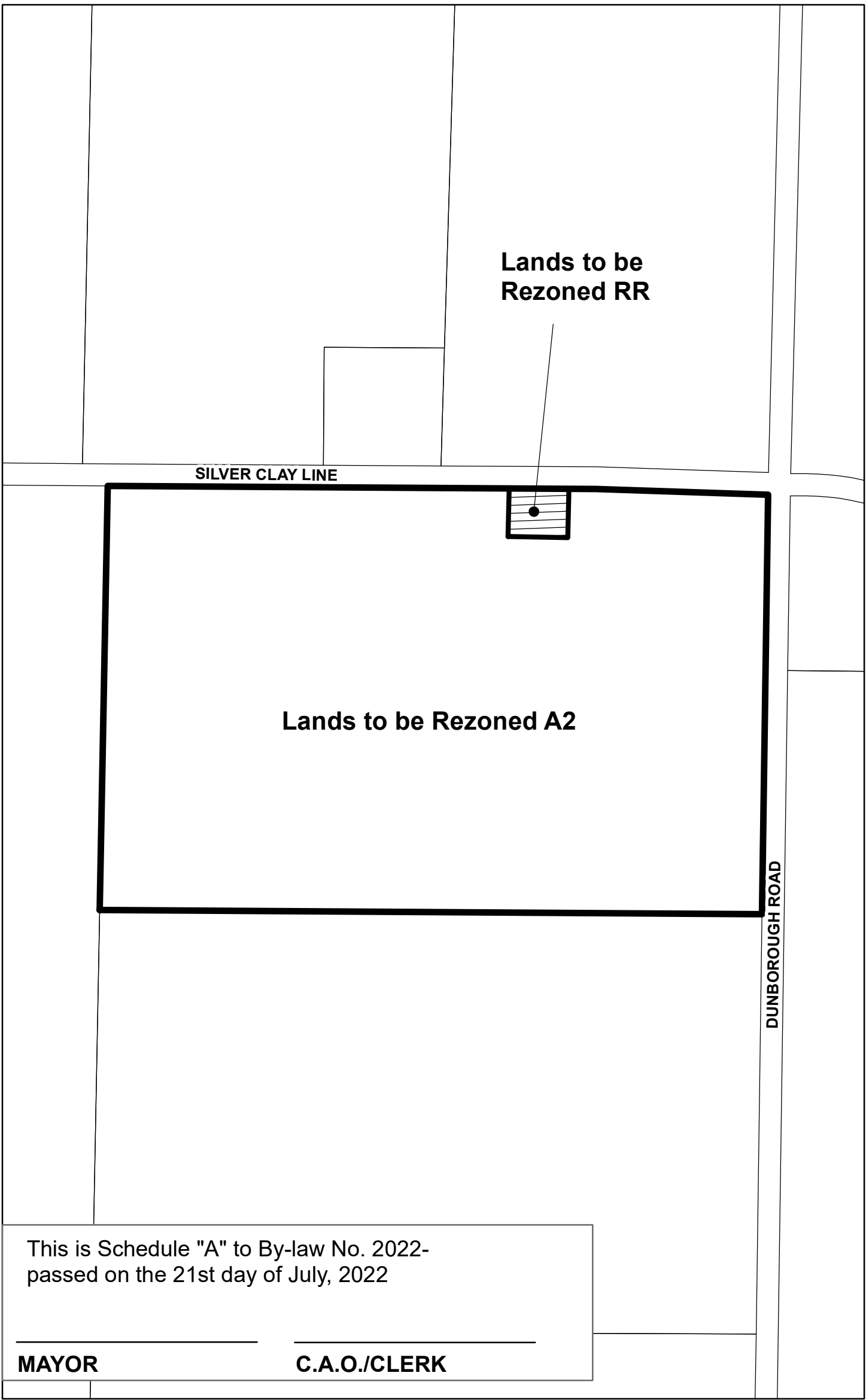
Now Therefore the Council of the Corporation of the Municipality of West Elgin enacts as follows:

1. That Schedule "A" Map No. 72 to By-law No. 2015-36, is hereby amended by changing the subject property from **General Agricultural (A1) Zone** to **Agricultural (A2) Zone and Rural Residential (RR)** for those lands outlined in heavy solid lines and described as A2 and RR, on Schedule "A" attached hereto and forming part of this By-law, being North Part of Lot 24, Concession 12; Municipality of West Elgin.
2. This By-law comes into force upon the day it is passed in the event an appeal has not been filed with the Clerk within the time prescribed by the Planning Act, R.S.O. 1990, as amended. In the event an appeal is filed with the Clerk within the time prescribed by the Planning Act, R.S.O. 1990, as amended, the By-law shall be deemed not to have come into force until the appeal has been finally disposed of, whereupon the By-law, except for such parts as are repealed or amended as so directed by the Ontario Land Tribunal (OLT) (formerly the Local Planning Appeal Tribunal (LPAT)), shall be deemed to have come into force on the day it was passed.

Read a first, second, and third time and finally passed this 21st day of July 2022.

Duncan McPhail
Mayor

Jana Nethercott
Clerk



This is Schedule "A" to By-law No. 2022-
passed on the 21st day of July, 2022

MAYOR

C.A.O./CLERK





Municipality of West Elgin

Minutes

Council Meeting

June 23, 2022, 9:30 a.m.

West Elgin Community Complex - Hybrid Meeting

160 Main Street

West Lorne

Electronic Hybrid Meeting

Present:
Mayor D. McPhail
Deputy Mayor R. Leatham
Councillor T. Tellier
Councillor A. Cammaert
Councillor B. Rowe

Staff Present:
M. Badura, CAO/ Treasurer
J. Nethercott, Clerk
L. Gosnell, Manager of Operations & Community Services
Heather James, Planner

Also Present:
S'rana Scholes, BlueMetric

Due to the COVID-19 Pandemic and physical distancing requirements this meeting was held in a hybrid format.

1. Call to Order

Mayor Duncan McPhail called the meeting to order at 9:00 a.m.

2. Adoption of Agenda

Resolution No. 2022- 249

Moved: Councillor Cammaert

Seconded: Councillor Rowe

That West Elgin Council hereby adopts the Agenda as presented.

Carried

3. Closed Session

Resolution No. 2022- 250

Moved: Councillor Cammaert

Seconded: Deputy Mayor Leatham

That the Council of the Municipality of West Elgin Council hereby proceeds into Closed Session at 9:00 a.m. under Section 239 2(b) consideration will be given to items that pertain to personal matters about identifiable individual(s) including municipal or local board employee(s)

Carried

4. Report from Closed Session

Mayor McPhail reported out of Closed Session at 9:38 a.m.

Resolution No. 2022- 251

Moved: Deputy Mayor Leatham

Seconded: Councillor Rowe

That West Elgin Council gave consideration to matters pertaining to personal matters about an identifiable individual(s) including municipal or local board employee(s).

Carried

5. Disclosure of Pecuniary Interest

No disclosures

6. Delegations

6.1 BlueMetric - Landfill Annual Report

S'rana Schoels from BlueMetric presented the annual landfill report.

7. Adoption of Minutes

Resolution No. 2022- 252

Moved: Councillor Rowe

Seconded: Deputy Mayor Leatham

That the Minutes of the Council meeting on June 9, 2022 be adopted as circulated and printed.

Carried

8. Business Arising from Minutes

None.

9. Staff Reports

9.1 Planning

**9.1.1 H. James, Planner - Severance Application E51-22 –
Comments to Elgin County**

Resolution No. 2022- 253

Moved: Councillor Cammaert

Seconded: Councillor Tellier

That West Elgin Council hereby receives the report from Heather James, Planner regarding the consent application File E51-22 – Comments to County of Elgin (Planning Report 2022-24);

And that West Elgin Council hereby recommends approval to the Land Division Committee of the County of Elgin for the severance application, File E51-22, subject to the Lower-Tier Municipal conditions in Appendix Two of this report;

And further that West Elgin Council directs Administration to provide this report as Municipal comments to the County of Elgin.

Carried

9.1.2 H. James, Planner - Service Agreement/Memorandum of Understanding for Land Use Planning Service Delivery – Lower Thames Valley Conservation Authority

Resolution No. 2022- 254

Moved: Councillor Tellier

Seconded: Deputy Mayor Leatham

That West Elgin Council hereby receives the report from Heather James regarding Service Agreement/Memorandum of Understanding for Land Use Planning – Lower Thames Conservation Authority (LTVCA);

That West Elgin Council hereby approves the Service Agreement/Memorandum of Understanding for Land Use Planning – Lower Thames Conservation Authority, in accordance with the attached agreement;

That the CAO/Treasurer be authorized to sign the agreement;

That the Fees and Charges By-law be amended as related to planning fees, as set out in the attached agreement;

AND that Staff be directed to implement the agreement by adding the additional LTVCA fee to planning applications as of July 1, 2022.

Carried

9.1.3 H. James, Planner - May 2022 Monthly Activity Report

Mayor McPhail expressed on behalf of Council their thanks to Heather James on her departure for the Town of Aylmer and wished her all the best in her new position. Ms. James thanked Council and staff for their support and is excited to see the growth happening in West Elgin.

Resolution No. 2022- 255

Moved: Deputy Mayor Leatham

Seconded: Councillor Rowe

That West Elgin Council hereby receives the report from Heather James, Planner regarding May 2022 monthly planning activity report for information purposes.

Carried

9.2 Operations & Community Services

**9.2.1 L. Gosnell, Manager of Operations & Community Services -
West Lorne Sanitary Sewer Study**

Council recessed at 10:23 a.m. and reconvened at 10:38 a.m.

Resolution No. 2022- 256

Moved: Deputy Mayor Leatham

Seconded: Councillor Cammaert

That West Elgin Council hereby receives the report from Lee Gosnell, Manager of Operations & Community Services re: West Lorne Sanitary Sewer Study; And

That West Elgin Council approve payment from 'Ontario Invests' monies in the amount of \$21,493.20 plus applicable tax to Spriet Associates of London, Ontario for the West Lorne Sanitary Sewer Study.

Carried

**9.2.2 L. Gosnell, Manager of Operations & Community Services -
Large Item Collection**

Resolution No. 2022- 257

Moved: Councillor Rowe

Seconded: Councillor Tellier

That West Elgin Council hereby receives the report from Lee Gosnell, Manager of Operations & Community Services; And

That West Elgin Council supports staff's decision to eliminate large item collection beginning in 2023 and replace it with a 'Free' large item week at the municipal landfill in both the spring and fall.

Carried

9.3 Clerk's

9.3.1 J. Nethercott, Clerk - Amendments to the Procedural By-law

Resolution No. 2022- 258

Moved: Councillor Rowe

Seconded: Deputy Mayor Leatham

That West Elgin Council hereby receives the report from Jana Nethercott re: Amendments to the Procedural By-law; and

That West Elgin Council provide the following feedback on the proposed draft amendments to the Procedural By-law; and

That West Elgin Council direct staff to return with a final version of the amended Procedural By-law at the next Council Meeting.

Carried

9.3.2 J. Nethercott, Clerk - Integrity Commissioner/Closed Meeting Investigator/Ombudsman

Resolution No. 2022- 259

Moved: Deputy Mayor Leatham

Seconded: Councillor Tellier

That West Elgin Council hereby receives the report from Jana Nethercott, Clerk re: Integrity Commissioner/Closed Meeting Investigator/Ombudsman for information purposes; and

That West Elgin partner with the County of Elgin and interested Local Municipal Partners in the Joint RFP to secure a new service provider to fulfill the transparency and accountability roles of Integrity Commissioner, Closed Meeting Investigator and Municipal Ombudsman.

Carried

9.4 Finance/Administration

9.4.1 M. Badura, CAO/Treasurer - Rodney Wastewater Treatment Plant Refurbishment Project

Resolution No. 2022- 260

Moved: Councillor Cammaert

Seconded: Deputy Mayor Leatham

That West Elgin Council hereby receives the report from M. Badura, CAO/Treasurer re: Rodney Wastewater Treatment Plant Refurbishment Project;

And that, West Elgin council directs staff to transfer \$800,000 previously budgeted to lagoon dredging towards mechanical upgrades as part of the Rodney Wastewater Treatment Plant Refurbishment Project;

And That cost of lagoon dredging at the Rodney Wastewater Treatment Plant be covered by 2022 OCIF funding.

Carried

9.4.2 M. Badura, CAO/Treasurer - HR-1.6 Mileage Policy

Resolution No. 2022- 261

Moved: Councillor Rowe

Seconded: Councillor Tellier

That West Elgin Council hereby receives the report from Magda Badura, CAO/Treasurer re; HR-1.6 Mileage policy;

AND THAT West Elgin Council hereby approves the amended HR-1.6 Mileage Policy;

AND THAT West Elgin Council approve the 2022 CRA recommended mileage rate of \$0.61 per kilometer effective July 1, 2022.

Carried

10. Committee and Board Report

10.1 Councillor Reports from Committees

Councillor Rowe reported that the Port Glasgow Dance Hall 100th Anniversary celebration is scheduled to go forward on August 28 between 2 and 4 pm. Councillor Rowe inquired if a Council Grant could be given to the Committee in the amount of \$500 to cover the cost of the Ron Pearce Band and some refreshments.

Resolution No. 2022- 262

Moved: Councillor Tellier

Seconded: Deputy Mayor Leatham

That West Elgin Council hereby approve a Council Grant in the amount of \$500 towards the Port Glasgow Dance Hall 100th Anniversary Celebration

Carried

10.2 Rodney Agricultural Society Minutes - May 26, 2022

Councillor Tellier reported that at the June 14th meeting the offer of the fireworks was made and the Agricultural Society was very appreciative.

10.3 West Elgin Community Centre Board of Management - Minutes April 13, 2022

10.4 West Elgin Recreation Committee

10.4.1 Minutes of May 18, 2022

10.4.2 Request for Council Grant for Youth Lawn Bowling Night

Resolution No. 2022- 263

Moved: Councillor Rowe

Seconded: Deputy Mayor Leatham

That West Elgin Council approve a Council Grant of \$75.00 to provide a donation to the West Lorne Lawn Bowling Clubs for the Youth Lawn Bowling Nights.

Carried

11. Accounts

Resolution No. 2022- 264

Moved: Councillor Rowe

Seconded: Councillor Tellier

THAT the Mayor and Treasurer are hereby authorized to sign Payment Voucher #6A amounting to \$ 234,958.17 in settlement of General, Road, Water and Arena Accounts including EFT #5289-5342, Online Payments# 936-942, Cheques # 25946-25951, and Payroll PP12.

Carried

12. Correspondence

12.1 Elgin County Council Highlights - June 14, 2022

12.2 Professional Engineers Association - Retention of Professional Engineers at Municipalities

12.3 East Gwillimbury - Letter to Hon. D. Ford re Bill 109

12.4 St. Elijah Orthodox Church - Notice of Picnic

12.5 Request for Noise Exemption for fireworks - 116 Angelo Dr West Lorne

Resolution No. 2022- 265

Moved: Councillor Rowe

Seconded: Deputy Mayor Leatham

That West Elgin Council hereby approves an exemption to the West Elgin Noise By-law 2004-77 on July 2, 2022 and August 20, 2022 with the following conditions:

- Fireworks must cease by 10 pm
- all neighbours must be notified

That West Elgin Council grant an exception to the requirement of placing a notice of application to request an exemption as per section 8(b) of the Noise By-law.

Carried

13. Up Coming Meetings

- Four Counties Transit - July 6 at 8 am
- Council - July 21 at 9:30 am
- Tri-County Water Board - July 26 at 7 pm
- Heritage Homes Meeting June 27 at 1 pm

14. Council Inquires/Announcements

14.1 Notice of Motion

None.

14.2 Statements/Inquires by Councillors

None.

14.3 Matters of Urgency

None.

15. By-Laws

15.1 By-Law 2022-40 - Tax Ratio

Resolution No. 2022- 266

Moved: Councillor Tellier

Seconded: Deputy Mayor Leatham

That By-law 2022-40 being a By-Law to set the Transition Ratios and to Levy Taxes for the Year 2022, be read a first, second and third and final time.

Carried

15.2 By-Law 2022-41 - Memorandum of Understanding with LTVCA

Resolution No. 2022- 267

Moved: Councillor Rowe

Seconded: Councillor Cammaert

That By-law 2022-41 being Aa By-law to Authorize the Execution of Memorandum of Understanding between the Lower Thames Valley Conservation Authority and The Corporation of the Municipality of West Elgin, be read a first, second and third and final time.

Carried

15.3 By-Law 2022-42 Amend Fees and Charges

Resolution No. 2022- 268

Moved: Councillor Tellier

Seconded: Councillor Rowe

That By-law 2022-42 being a By-Law to Amend By-Law 2021-69 to Provide for Various Fees and Charges for the Municipality of West Elgin for 2022, be read a first, second and third and final time.

Carried

16. Confirming By-Law

Resolution No. 2022- 269

Moved: Councillor Tellier

Seconded: Councillor Cammaert

That By-law 2022-43 being a By-law to confirm the proceeding of the Regular Meeting of Council held on June 23, 2022, be read a first, second and third and final time.

Carried

17. Adjournment

Resolution No. 2022- 270

Moved: Councillor Rowe

Seconded: Deputy Mayor Leatham

That the Council of the Municipality of West Elgin hereby adjourn at 11:38 a.m. to meet again at 9:30 a.m. on July 21, 2022 or at the call of the Chair.

Carried

Duncan McPhail, Mayor

Jana Nethercott, Clerk



Staff Report

Report To: Committee of Adjustment
From: Robert Brown, Planner
Date: 2022-07-14
Subject: Severance Report - 8577 Furnival Road (E43-22)

Recommendation:

That West Elgin Council hereby receives the report from Robert Brown, Planner regarding the severance application, E43-22 – Comments to Elgin County (Planning Report 2022-29);

And that West Elgin Council hereby recommends approval to the Land Division Committee of the County of Elgin for the severance application, File E43-22, subject to the Lower-Tier Municipal conditions in Appendix One of this report;

And further that West Elgin Council directs Administration to provide this report as Municipal Comments to the County of Elgin.

Purpose:

The purpose of this Report is to provide Council with recommendations related to authorizing municipal comments to the County of Elgin regarding County of Elgin Severance Application E43-22, as Elgin County is the planning approval authority for severances.

The purpose of the application is to facilitate lot reconfiguration involving three parcels located at the south end of Furnival Road and east of Douglas Street.

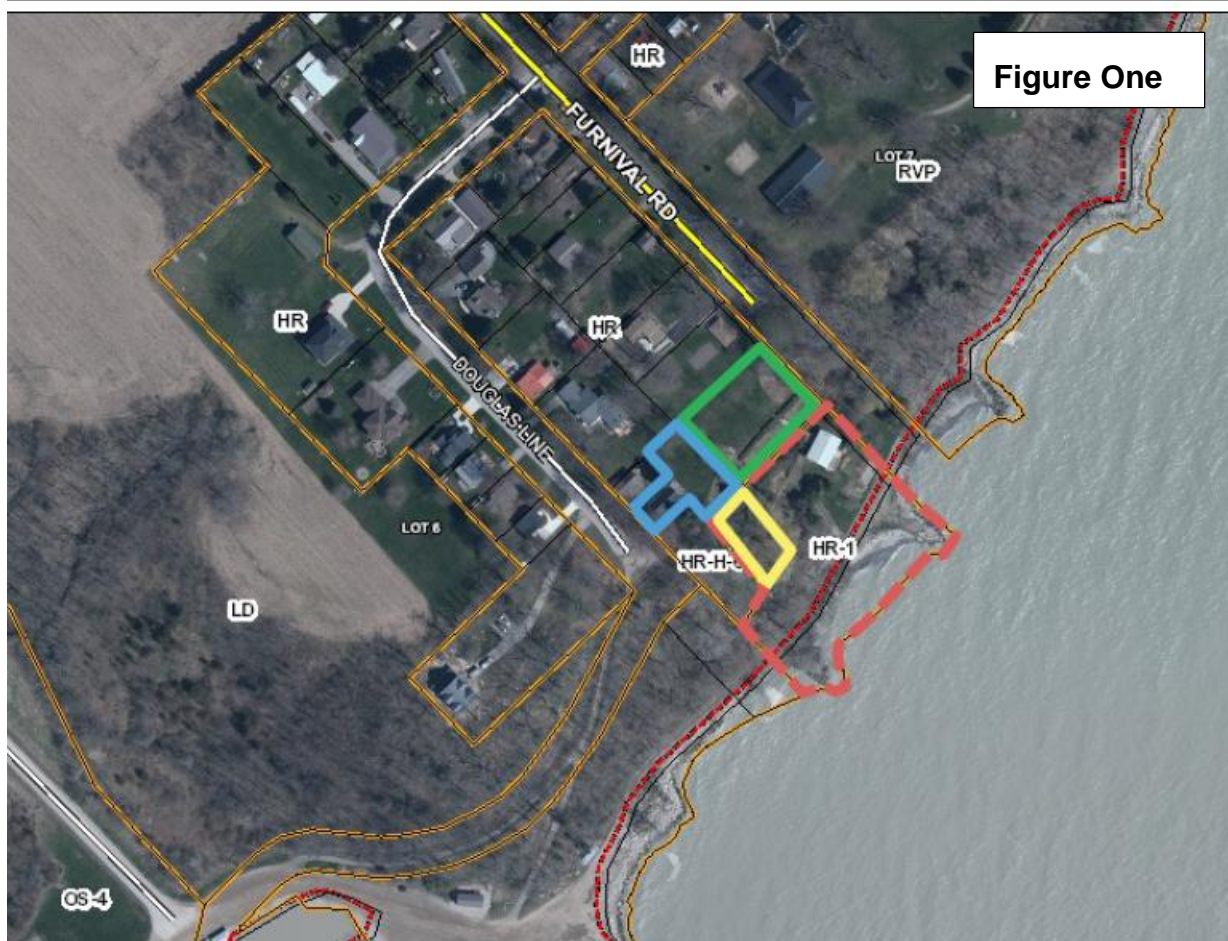
Background:

Below is background information, in a summary chart:

Application	E43-22
Owner	Norm Miller
Applicant	Zelinka Priamo Ltd.
Legal Description	Part Lot of 6, Concession 14 & Pt. Part 1, RP 11R 9044
Civic Address	8577 Furnival Road
Entrance Access	Furnival Road
Water Supply	Municipal water service
Sewage Supply	Private on-site individual septic system
Existing Land Area	4,074 sq. m (43,815 sq. ft.)

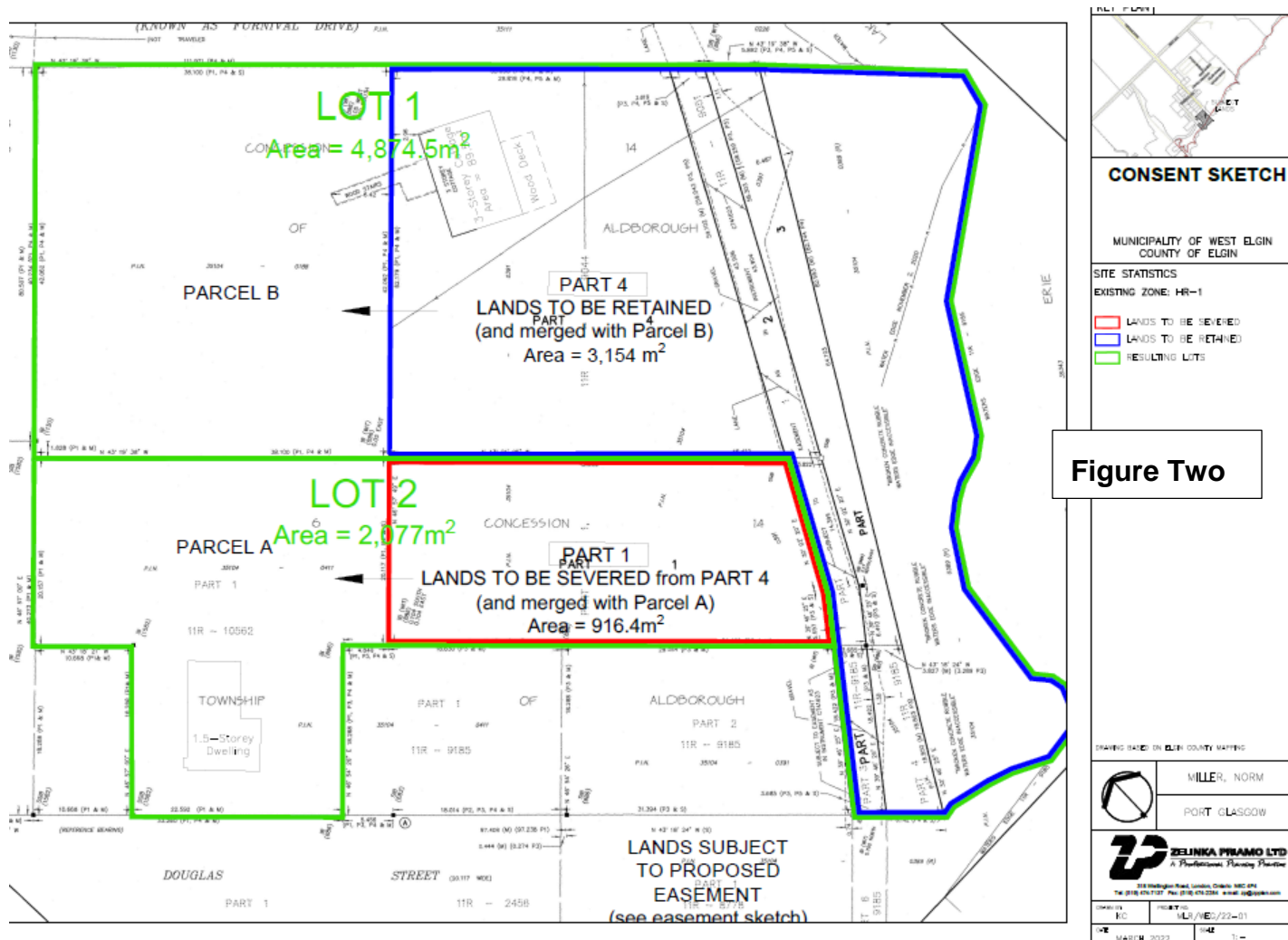
Figure One below, depicts the existing parcel and the proposed reconfiguration. The red outline is the existing subject parcel. The yellow outline is to be severed and conveyed to the lot to the north outlined in blue. The retained parcel will then be merged with a separate lot to the north outlined in green.

ELGIN MAPPING 8577 Furnival Road



The Public Hearing is scheduled for July 27, 2022, at the Elgin County Land Division Committee Meeting.

Figure Two shows the survey sketch prepared as part of the application for severance. The retained parcel is subject to an existing easement over Part 2 on the sketch. This easement will remain in place and continues to be subject to the same requirements outlined by the easement.



Financial Implications:

Application fees were collected in accordance with the Municipality's Fees and Charges By-law, as amended time to time. The reconfiguration will consolidate the existing assessment over two parcels that may result in a minimal change.

Policies/Legislation:

Planning authorities must have regard to matters of Provincial interest, the criteria of the *Planning Act*, be consistent with the Provincial Policy Statement (PPS) and does not conflict with Provincial Plans. Within the Municipality of West Elgin, they must also make decisions that conform to the County of Elgin Official Plan (CEOP) and Municipality of West Elgin Official Plan (OP) and make decisions that represent good land use planning.

With regard to this proposal involving severances, the Planning Authority is the County of Elgin Land Division Committee, wherein the Municipality provides agency comments to the County of Elgin as part of their decision-making process.

PPS:

Lot line adjustments such as that proposed raise no issue of Provincial significance. Development ability on the properties in question will remain subject to the same requirements including any limitation due to proximity to the bluffs along Lake Erie. The proposal is consistent with PPS.

CEOP:

The subject lands are designated Agricultural Area on Schedule 'A' Land Use in the CEOP. Section E1.2.3.4 outlines that consents are permitted for legal or technical reasons including minor boundary adjustments which do not result in the creation of new lots. The current lot configuration involves three separate parcels. As a result of the proposed severance those same lands will be consolidated into two lots with a revised lot pattern but no new lots or change to the existing development potential. As such the proposed severance conforms with the policies of the County Official Plan.

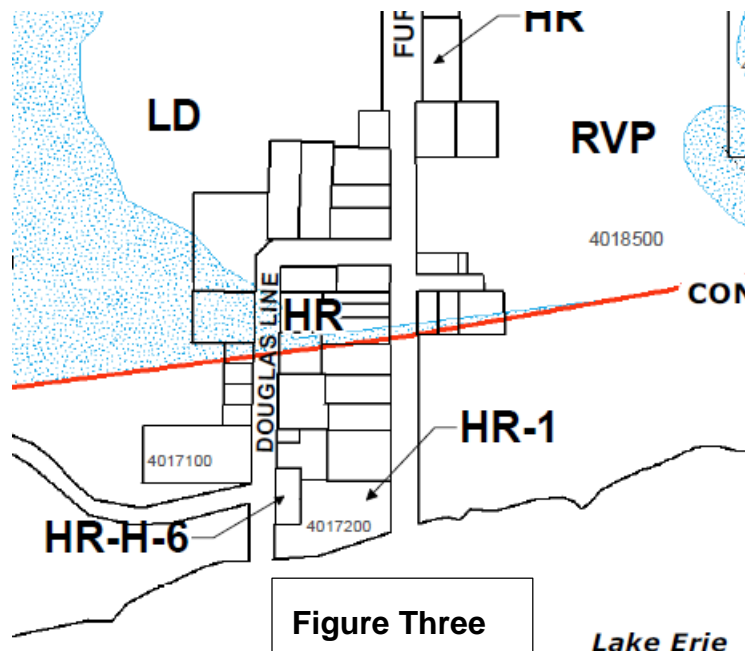
OP:

The subject lands are designated as Lakeshore Area, as shown on Rural Area Land Use and Transportation Schedule 'E' of the OP. Section 10.4.3 permits lot line adjustments so long as they are undertaken in such a manner as to not create or worsen any existing deficiencies such as lot area, frontage access or building setbacks; that the lot addition lands are consolidated with the receiving lot and that future severances from the same parcel will require a new application for consent. The proposal will not negatively impact any current zoning regulations. Both the severed lands and retained parcel will be consolidated with separate abutting parcels to the north.

The use of the properties in question will not change and will continue to conform with the Lakeshore Area policies of the OP. Lastly the lands are with the Port Glasgow Secondary Plan area however the proposed lot line adjustment does not raise any issues relevant to the Secondary Plan. Therefore, this proposal conforms to the OP.

Municipality of West Elgin Comprehensive Zoning By-law 2015-36 (ZBL):

The subject lands are zoned Hamlet Residential (HR) and Hamlet Residential Defined Area 1 (HR-1) on Schedule G of the ZBL as depicted in Figure Three.



Permitted uses within the General Hamlet Residential (HR) and (HR-1) Zone include single unit dwellings. The Defined Area 1 is an exception from minimum frontage requirements. The only change resulting from the proposed severance will be an increase to the overall lot area of the resultant two lots as illustrated in Figure 2.

Therefore, the proposal would comply with the Municipality of West Elgin Comprehensive Zoning By-law 2015-36.

Interdepartmental Comments:

The severance application was circulated to municipal staff for comment. The following comments were received:

Building Department:

- As a standard requirement for severances involving lot line adjustments which are on private septic service a septic certificate should be provided to ensure that the system is not impacted by the lot line adjustment.

At the time of submission of this report, no other comments or concerns were received from Administration. One call was fielded from a resident of the trailer park to the east with concern as to the continued access to the existing pathway across the retained parcel. Public Works confirmed that there is an existing agreement and easement with the Municipality for access to and

maintenance of the shoreline in this area. The existing pathway is informally open to pedestrian traffic but is not maintained for any type of motorized vehicles (golf carts) between the trailer park and marina.

Summary:

To proposed lot line adjustment/lot addition is consistent with the PPS, conforms to both the CEOP and West Elgin OP, complies with the ZBL; and that Council recommends to the County of Elgin that the consent be approved, subject to the lower-tier municipal conditions listed in this report.

The County of Elgin, as the Planning Approval Authority, will have to review the application accordingly against the planning documents (PPS, CEOP, OP and ZBL) and obtain comments from the other agencies and members of the public through the public consultation process, as part of their decision-making on the planning application.

Prepared by:

A handwritten signature in black ink, appearing to read 'Robert Brown', with a long horizontal flourish extending to the right.

Robert Brown, H. Ba, MCIP, RPP
Planner
Municipality of West Elgin

Report Approval Details

Document Title:	Severance Application E43-22 - Comments to Elgin County - 2022-29-Planning.docx
Attachments:	- Planning Report 2022-29 Appendix One - Conditions.pdf
Final Approval Date:	Jul 18, 2022

This report and all of its attachments were approved and signed as outlined below:

No Signature - Task assigned to Jana Nethercott was completed by assistant Brittany Jessome

Jana Nethercott

Planning Report 2022-29: Severance Report E43-22 –
Comments to the County of Elgin

Appendix One: Severance Application E43-22 Conditions

Severance Application E43-22 Conditions:

1. That the Applicant meet all the requirements, financial and otherwise of the Municipality, to the satisfaction and clearance of the Municipality.
2. That the Applicant provides a description of the lands to be severed which can be registered in the Land Registry Office, to the satisfaction and clearance of the Municipality.
3. That the Applicant's Solicitor provides an undertaking to the Municipality, to provide a copy of the registered deed for the severed parcel once the transaction has occurred to the Municipality.
4. That the severed parcel be conveyed to and consolidated with the abutting parcel to the north Roll No. 3434 000 040 17400 (22167 Douglas Line and that Section 50 (3 or 5) of the *Planning Act* apply to any subsequent application for consent.
5. That the severed parcel be conveyed to and consolidated with the abutting parcel to the north Roll No. 3434 000 040 18400 (8589 Furnival Road) and that Section 50 (3 or 5) of the *Planning Act* apply to any subsequent application for consent.
6. That the Applicant have a septic system assessment be completed by a qualified individual, on the retained parcel to ensure that the lands are suitable for a privately owned and operated septic system, to the satisfaction and clearance of the Municipality.
7. That the Applicant have a drainage reapportionment completed (if required) pursuant to the *Drainage Act*, to the satisfaction and clearance of the Municipality.
8. That prior to the final approval of the County, the County is advised in writing by the Municipality how the above-noted conditions have been satisfied.
9. That all conditions noted above shall be fulfilled within two years of the Notice of Decision, so that the County of Elgin is authorized to issue the Certificate of Consent pursuant to Section 53(42) of the *Planning Act*.



Staff Report

Report To: Committee of Adjustment

From: Robert Brown, Planner

Date: 2022-07-14

Subject: Consent Report – Talbot Line Easement (E44-22)

Recommendation:

That West Elgin Council hereby receives the report from Robert Brown, Planner regarding the consent application, E44-22 – Comments to Elgin County (Planning Report 2022-30);

And that West Elgin Council hereby recommends approval to the Land Division Committee of the County of Elgin for the consent application, File E44-22, subject to the Lower-Tier Municipal conditions in Appendix One of this report.

And further that the West Elgin Council directs Administration to provide this report as Municipal Comments to the County of Elgin.

Purpose:

The purpose of this Report is to provide Council with recommendations related to authorizing municipal comments to the County of Elgin regarding County of Elgin Severance Application E44-22, as Elgin County is the planning approval authority for consents.

The purpose of the consent application is to facilitate the establishment of a permanent access easement over an existing laneway. The laneway over the subject parcel provides access to a seasonal cabin located on the adjacent parcel to the east.

Background:

Below is background information, in a summary chart:

Application	E44-22
Owner	Jean & Lila Geogevich
Applicant	Zelinka Priamo Ltd.
Legal Description	Part Lot of 7, Concession 13
Civic Address	No address
Entrance Access	Talbot Line
Existing Land Area	21 ha (52 ac.)
Proposed Easement	2292.1 sq. m (24,672.7 sq. ft.)

Figure One shows the location of the subject property (outline in blue dash), the approximate location of the existing laneway over which the easement is proposed (red line) and the location of the existing seasonal cabin on the adjacent lands. (green circle)

 **ELGIN MAPPING** Lot 7, Concession 13



The Public Hearing is scheduled for July 27, 2022, at the Elgin County Land Division Committee Meeting.

Policies/Legislation:

Planning authorities must have regard to matters of Provincial interest, the criteria of the *Planning Act*, be consistent with the Provincial Policy Statement (PPS) and does not conflict with Provincial Plans. Within the Municipality of West Elgin, they must also make decisions that conform to the County of Elgin Official Plan (CEOP) and Municipality of West Elgin Official Plan (OP) and make decisions that represent good land use planning.

With regard to this proposal involving severances, the Planning Authority is the County of Elgin Land Division Committee, wherein the Municipality provides agency comments to the County of Elgin as part of their decision-making process.

PPS:

Easements such as that proposed raise no issue of Provincial significance. The proposed easement is over an existing laneway so it does not create any new impact on the subject lands. The easement also maintains access to the existing seasonal cabin on the adjacent farm parcel without impacting on the surrounding natural heritage feature or requiring the installation of a new separate access to the cabin which would negatively impact the wooded area on the adjacent parcel. As such, the proposal is consistent with PPS.

CEOP:

The subject lands are designated Agricultural Area on Schedule 'A' Land Use in the CEOP. Section E1.2.3.4 outlines that consents are permitted for legal or technical reasons including the establishment of easements or rights-of-way which do not result in the creation of new lots. As such the proposed severance to establish a permanent easement conforms with the policies of the County Official Plan.

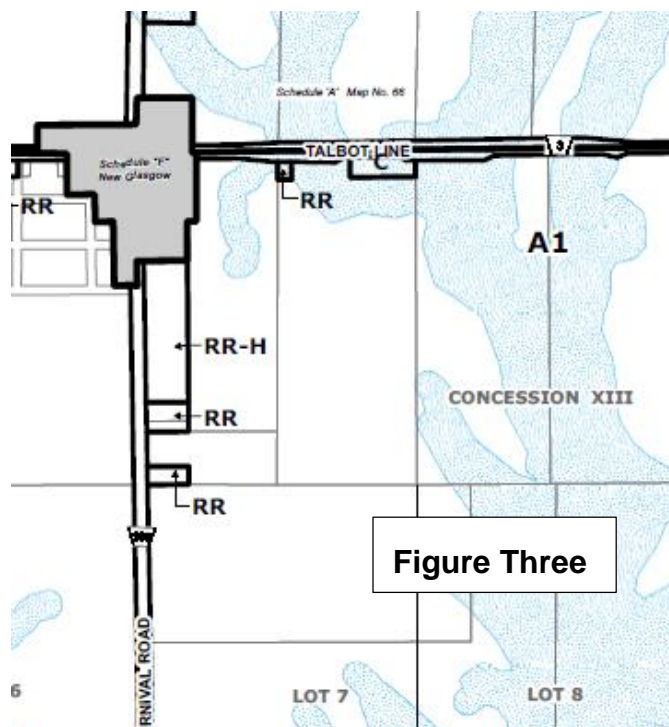
OP:

The subject lands are designated as Agricultural, as shown on Rural Area Land Use and Transportation Schedule 'E' of the OP. Section 10.4.3 permits lot line adjustments however the OP does not speak directly to the establishment of easements. However, the establish of a permanent easement can actually have less impact than a lot line adjustment and is consistent with the County OP, no new lot is created and the surrounding natural heritage feature is not further impacted.

The use of the subject property will not change and will continue to conform with the Agricultural Area policies of the OP. Therefore, this proposal conforms to the OP.

Municipality of West Elgin Comprehensive Zoning By-law 2015-36 (ZBL):

The subject lands are zoned Agriculture (A1) on Map 76 of the ZBL as depicted in Figure Three.



There are no zoning issues as a result of the proposed easement request. Therefore, the application conforms with the West Elgin Zoning By-law.

Interdepartmental Comments:

The severance application was circulated to municipal staff for comment. The following comments were received:

Public Works:

- Requested confirmation that the lands over which the easement was proposed will continue to retain use of the access. There is no change in ownership and the existing access will continue to be used by both the owner and the party requesting the establishment of the easement.

At the time of submission of this report, no other comments or concerns were received from Administration.

Summary:

The proposed easement is consistent with the PPS, conforms to both the CEOP and West Elgin OP, complies with the ZBL; and that Council recommends to the County of Elgin that the consent be approved, subject to the lower-tier municipal conditions listed in this report.

The County of Elgin, as the Planning Approval Authority, will have to review the application accordingly against the planning documents (PPS, CEOP, OP and ZBL) and obtain comments from the other agencies and members of the public through the public consultation process, as part of their decision-making on the planning application.

Prepared by:

A handwritten signature in black ink, appearing to read 'Robert Brown', with a long horizontal line extending to the right.

Robert Brown, H. Ba, MCIP, RPP
Planner
Municipality of West Elgin

Report Approval Details

Document Title:	Severance Application E44-22 - Comment to the County of Elgin - 2022-30-Planning.docx
Attachments:	- Planning Report 2022-30 Appendix One - Conditions.pdf
Final Approval Date:	Jul 18, 2022

This report and all of its attachments were approved and signed as outlined below:

Jana Nethercott

Planning Report 2022-30: Severance Report E44-22 –
Comments to the County of Elgin

Appendix One: Severance Application E44-22 Conditions

Severance Application E44-22 Conditions:

1. That the Applicant meet all the requirements, financial and otherwise of the Municipality, to the satisfaction and clearance of the Municipality.
2. That the Applicant provides a description of the lands for the proposed easement which can be registered in the Land Registry Office, to the satisfaction and clearance of the Municipality.
3. That the Applicant's Solicitor provides an undertaking to the Municipality, to provide a copy of the registered deed for the easement once the transaction has occurred to the Municipality.
4. That prior to the final approval of the County, the County is advised in writing by the Municipality how the above-noted conditions have been satisfied.
5. That all conditions noted above shall be fulfilled within two years of the Notice of Decision, so that the County of Elgin is authorized to issue the Certificate of Consent pursuant to Section 53(42) of the *Planning Act*.



Staff Report

Report To: Council Meeting
From: Jackie Morgan-Beunen, CBO
Date: 2022-07-21
Subject: Building Activity Report June 2022

Recommendation:

That West Elgin Council hereby receives the report from Jackie Morgan-Beunen, CBO re: Building Permit Report for June 2022 for information purposes.

Purpose:

The purpose of this report is to provide Council with information regarding the type of permits issued between June 1st to 30th, 2022 in West Elgin, as well as the permit value and permit fees collected.

Background:

Time allocation was spent on new applications, plans examinations, correspondence and inspections,

- | | |
|---|---|
| • Total Number of Building Permits Issued in the month of June: | 7 |
| • Total Number of those being Demolition Permits issued: | 2 |
| • Number of New Residence Building Permits within: | 0 |

Summary of Permits issued Year-To-Date:

- | | |
|--|----------------|
| • 2022: Number of Permits Issued to end of June: | 40 |
| • 2021: Number of Permits Issued to end of June: | 56 |
| • 2022: Total Construction Value to end of June: | \$5,006,858.00 |
| • 2021: Total Construction Value to end of June: | \$4,581,225.00 |
| • 2022: Total Permit Fees to end of June: | \$37,341.21 |
| • 2021: Total Permit Fees to end of June: | \$26,409.62 |

Financial Implications:

There are no financial implications associated with this report.

Report Approval Details

Document Title:	Building Activity Report June 2022 - 2022-07-Building.docx
Attachments:	
Final Approval Date:	Jul 18, 2022

This report and all of its attachments were approved and signed as outlined below:

Jana Nethercott



Staff Report

Report To: Council Meeting
From: Jeff McArthur, Fire Chief
Date: 2022-07-21
Report: 2022-10
Subject: Monthly Report – June 2022

Recommendation:

That West Elgin Council hereby receives the report from Jeff McArthur, Fire Chief re: June Fire Report for information purposes.

Purpose:

To provide Council with an update on fire department activities in the month of June 2022.

Background:

Emergency Responses

Fire	1	Vehicle with exposure to house
MVC	1	Single vehicle
Alarms Sounding	1	Residential – alarm malfunction
Other	2	Natural Gas leak, assist public – water leak
TOTAL	5	

Training & Meetings

Department topics in June included implementation of updated/new operational guidelines, shore-based ice/water rescue with Central Elgin Fire Rescue, and firefighter survival.

Rodney Station #1 is hosting two NFPA 1072 Hazardous Material Operations courses this fall, through the Elgin-Middlesex Regional Fire School and the Ontario Fire College.

Fire Prevention

An auto extrication demonstration and public education were conducted during Canada Day festivities at Miller Park.

Three requested inspections were completed.

Other Activities/Information

A retirement recognition event was hosted at the Rodney Recreation Centre for recent retirees, with the Office of the Fire Marshal in attendance.

New Captains Benjamin Thompson (Station #1) and Andrew Conway (Station #2) have assumed their new positions.

Elgin-Middlesex NFPA 1001 Recruit Graduation is scheduled for July 21st.

Breathing air compressor has arrived, installation being scheduled.

SCBA 4500psi cylinders estimated to arrive mid-June, will be put into service after the breathing air compressor is installed.

A third-party review of the Elgin County Radio Communications System is being conducted, with a final report expected in July.

A draft automatic aid agreement for WEFD's response area south of Wardsville has been sent to Southwest Middlesex Fire for review.

Financial Implications:

There are no financial implications associated with this report.

Report Approval Details

Document Title:	Monthly Activity Report - June 2022 - 2022-10-Fire.docx
Attachments:	
Final Approval Date:	Jul 18, 2022

This report and all of its attachments were approved and signed as outlined below:

Jana Nethercott



Staff Report

Report To: Council Meeting
From: Jeff McArthur, Fire Chief
Date: 2022-07-21
Subject: 2023 Bunker Gear Order

Recommendation:

That West Elgin Council hereby receives the report from Jeff McArthur, Fire Chief re: 2022 Bunker Gear order; and

That West Elgin Council hereby approves the pre-budget ordering of six sets of Bunker Gear from A.J Stone for a total amount of \$ 17,628.00 plus applicable taxes.

Purpose:

To inform Council of current and upcoming bunker gear requirements, and of continued extended wait times for orders.

To seek Council approval for a pre-budget order for 2023 bunker gear.

Background:

NFPA Standards recommend bunker suits are replaced by, or before, ten years from date of manufacture. This is widely accepted and practiced throughout Ontario.

Due to ongoing long order wait times and tight bunker gear supplies, staff is recommending that we order six sets of bunker gear immediately, for a targeted delivery timeframe of Spring 2023 from AJ Stone. A similar order was placed in the Summer of 2021 with the bunker gear arriving in the Spring of 2022.

The expected bunker gear needs for the next five years are included in this report. Going forward, it is recommended that funds are budgeted each year for bunker gear replacement to avoid an abnormally high expense in 2031, to replace the 20 sets of bunker gear purchased in 2021. This regular replacement schedule will also accommodate for growth in the firefighter roster when necessary.

<i>Year</i>	<i>Expected # of Bunker Suits Required</i>
2023	6
2024	5
2025	3
2026	3
2027	3

Financial Implications:

This proposed order requires pre-budget approval. This cost will not be incurred until the bunker gear order is delivered in 2023. West Elgin is participating in a joint order with other Elgin County Fire Departments, to achieve a 9% bulk discount.

The bunker gear specifications are identical to the past two bunker gear orders, however, there has been an approximate 15% price increase.

Policies/Legislation:

Purchasing Policy and Procedure AD-1.2

Report Approval Details

Document Title:	2023 Bunker Gear Purchase - 2022-11-Fire.docx
Attachments:	- ELGIN CO-OP SPEC - WEST ELGIN - 2022.pdf
Final Approval Date:	Jul 18, 2022

This report and all of its attachments were approved and signed as outlined below:

Jana Nethercott

To		Ship To	
Company	A.J. STONE COMPANY LTD	Company	JOHN PETER
Name of the Quote	ELGIN COUNTY COOPERATIVE PURCHASE - WEST ELGIN FD - July 2022	Address	2249 WESTDEL BOURNE
Contact	John Peter	City	LONDON
Phone	(416) 785-3752	Zip/Provine	N6K 4R2 / ON
Phone	(519) 870-5255	Country	CAN
Fax	1-416-781-2827		
#PO	Ship Date		

YOUR QUOTATION

CAD

COAT ENERGY - INNOTEX ENERGY™	QTY	MSRP	SUB TOTAL
NFPA 1971-2018			
32" STYLE - DUAL COLOR OUTER SHELL - WITH SINGLE METABOLIC ZONE (THERMAL BARRIER)	1		
Pioneer, Aramid Blend, 6.6 osy – Khaki			
Pioneer, Aramid Blend, 6.6 osy – Black			
Stedair© 3000, 5.2 osy			
Defender M NP (Universal Camo), 7.0 osy			
3M Scotchlite® 3" SEGMENTED (triple trim) - Yellow Grey			
Trim Pattern: Combo Project / New York Style	1		
Zipper closure system (VISLON®)	1		
Full bellows pockets (pair) - (8" x 9" x 2") - Regular	1		
Radio pocket (unit) - Regular	1		
Energy flap with hole on left and right with Grabber™	1		
POSITION: Radio Pocket: H: 6 x L: 4 x D: 2 (dimensions in inches) - POSITION B -			
Deluxe inside pocket with pencil opening (7.5" x 8") (unit) - Regular	1		
Nomex®Spandex handguard with thumbloop - Black	1		
Vented back protection Airflow™	1		
Vented shoulders protection Airflow™	1		
Mic loop / P.A.S.S. loop / 1 UNITS / Left chest	1		
Flashlight Holder - Clip with Hook & Loop Fastener (SL-90) / 1 UNITS / Right chest	1		
PERSO: Left sleeve (F) - Nomex® Embroidered Canadian flag / Sewn on shell	1		

PERSO: Hem of coat (M) - Lettering - Different for each unit ([2]-Name - see list) / Average 9 letters / Scotchlite® 3" - Lime yellow / Straight / Sewn on removable patch / 4" X 17" / Outer Shell	1
Polymer coated aramid Color: BLACK	
POSITION: Deluxe inside pocket: Left side	
Limited 2-year Warranty	1

PANTS ENERGY - INNOTEX ENERGY™	QTY	MSRP	SUB TOTAL
NFPA 1971-2018			
Big boot leg - Regular waist - DUAL COLOR OUTER SHELL - WITH SINGLE METABOLIC ZONE (THERMAL BARRIER)	1		
Pioneer, Aramid Blend, 6.6 osy – Khaki			
Pioneer, Aramid Blend, 6.6 osy – Black			
Stedair© 3000, 5.2 osy			
Defender M NP (Universal Camo), 7.0 osy			
3M Scotchlite® 3" SEGMENTED (triple trim) - Yellow Grey			
Trim Pattern: Hi-Visibility Style	1		
Zipper closure system (VISLON®)	1		
Full bellows pockets (pair) - (10" X 10" X 2") - Regular	1		
EMK™ (Enhanced Mobility Knee) in Polymer coated aramid - With closed cell FR blend sponge foam (BLACK REINFORCEMENT)	1		
DELUXE Cotton suspenders ("H style")	1		
Add reflective trim on suspenders	1		
Nomex belt (2-sides adjustment)	1		
Leg gaiter in Neoprene™	1		
Belt loops (6 units) (included)-(3" x 2") / 6 UNITS	1		
Polymer coated aramid Color: BLACK			
Limited 2-year Warranty	1		

Because of our ongoing commitment to product quality and development, we reserve the right to change, cancel, discontinue or alter any specification, price, design or feature without prior notice and without incurring any obligation.



Staff Report

Report To: Council
From: Tom Mohan, Drainage Superintendent
Date: 2022-07-21
Subject: Award Contract – Flemming Drain

Recommendation:

That West Elgin Council hereby receives the report from Tom Mohan, Drainage Superintendent re: Award Flemming Drain Contract; and

That West Elgin Council hereby awards the contract for the Flemming Drain Improvement to Gillier Drainage Inc. in the amount of \$68,670.00 plus applicable taxes.

Purpose:

The purpose of this report to Council is to award the drain contract

Background:

Due to contractor availability and supply chain issues Gillier Drainage was the only company who felt they could even bid on this job at this time. The company is able to start the work on Monday and the landowners are all agreeable as if this is not completed now it could be another year and a half or longer and the costs will most likely be substantially higher.



Staff Report

Report To: Council Meeting

From: Lee Gosnell, Manager of Operations & Community Services

Date: 2022-07-21

Subject: Monthly Operations Update – June 2022

Recommendation:

That West Elgin Council hereby receives the report from Lee Gosnell, Manager of Operations & Community Services for information purposes.

Purpose:

The purpose of this report is to provide Council with an update on operations carried out during the month of June 2022.

Background:

Utilities

- Staff investigated and repaired a leaking water line at the Port Glasgow Trailer Park
- Crews repaired a water service on Munroe Street in West Lorne
- Crews completed curb box repairs on Talbot Line in Eagle
- Co-ordinated drywall repairs in the West Lorne Library
- Locates staying very busy with all the summer construction
- Utilities supervisor reviewing development drawings and providing requested information to developer's engineers.

Public Works

- The addition of maintenance gravel was completed on specified municipal roads
- Grading was finished and brine was applied to remaining roads. A few areas that were done early in the season are showing some signs of dust, but this is due to the extreme dry conditions through the month and should improve once moisture is received.
- First round of grass cutting was completed on all roads in the municipality and further mowing operations will continue into July.
- Public works staff worked with the arborist to remove multiple trees which were identified as dead or dying, and one on Fleming Line that was considered dangerous.
- All stumps from tree removal were ground and yards were rehabilitated with topsoil and grass seed.
- Rehab operations took place Kearns Pit 3 during the month of June
- Crews completed bridge washing operations early in June and inspection reports were forwarded to Elgin County for review.
- Public Works staff assisted with removal of flower baskets in Rodney due to safety concerns with the brackets, and installation of Canada Day banners

Parks and Recreation

- Grass cutting was busy early in June but slowed down towards the end due to dry conditions.
- Staff continued to maintain fields for soccer and baseball.
- Flower watering continued at hanging baskets and all locations in Rodney and West Lorne as specified by the horticultural societies.
- Parks staff built a flower bed around the fish cleaning station, planted flowers, and installed the Havens family donation plaque.
- New parks employee, Matt Ross, started in June and is settling in well.
- The splash pad opened the beginning of June and has been well used during the hot days
- Regular cleaning duties carried out at the Rec Centre, Marina beach/washroom and Miller Park washrooms
- The pool was cleaned, and startup procedures completed. A new Variable Frequency Drive (VFD) was installed on the pump and is working well. This reduces operating pressure, which is easier on all components and reduces hydro costs.
- The pool opened for public swims on June 27 with 4 guards and 1 admin assistant. Swimming lessons will be offered for 8 weeks beginning in July.
- Sports Literacy programming was cancelled in West Lorne June 7 due to bad weather but ran in Rodney on June 9 and focused on the fundamentals of throwing. Sports Literacy will be paused until fall as the libraries will be holding their summer reading program.
- Youth Fitness in Rodney Park started on June 21 with 13 participants registered. This program will continue for 6 weeks and wrap up the end of July.
- The 5-week outdoor activity challenge ended on June 24, 2022. The program was virtual highlights of trails and areas within West Elgin that could be used by the public.
 - Week One: Joe's Bush Highlight
 - Week Two: E.M. Warwick Highlight
 - Week Three: Miller Park Highlight
 - Week Four: Rodney Track Highlight
 - Week Five: Recap and connect with nature.
- Themed nature walks also continued during the month of June with an average of 10 participants per session
 - June 1 - nature photography
 - June 8 - five senses exercise
 - June 15 - benefits of physical exercise
 - June 22 - June gardening tips
 - June 29 - Community Events update
- Final preparations were completed for Canada Day events to take place in Miller Park on July 1.

Report Approval Details

Document Title:	Monthly Operations Update - June 2022 - 2022-57-Operations Community Services.docx
Attachments:	
Final Approval Date:	Jul 19, 2022

This report and all of its attachments were approved and signed as outlined below:

Jana Nethercott



Staff Report

Report To: Council Meeting
From: Jana Nethercott, Clerk
Date: 2022-07-21
Subject: Contract with Elgin OPP Extension

Recommendation:

That West Elgin Council hereby receives the report from Jana Nethercott, Clerk re: Contact with Elgin OPP Extension; and
That West Elgin Council hereby approves the extension of the Elgin Group Police Services Board Contract with the Elgin OPP until December 31, 2023; and
That West Elgin Council consider the by-law to Authorize the Execution of the Extension Agreement in the By-law portion of the Agenda.

Purpose:

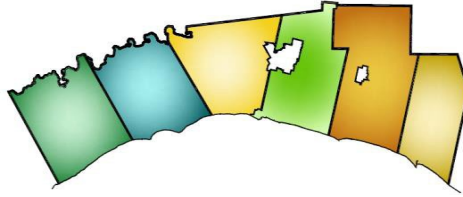
The purpose of this report is to provide Council with the background on the extension with the Elgin County OPP at the request of the Elgin Group Police Services Board.

Background:

The current contract with the Elgin OPP is set to expire on December 31, 2022 and the new Community Safety and Policing Act is set to come into effect soon (no date set as of yet) and at that time all contracts will become null and void. The current contract with the OPP allows for a one year extension and the Elgin Group Police Services Board is recommending we exercise this option.

Financial Implications:

None.



ELGIN GROUP POLICE SERVICES BOARD

Chair Sally Martyn

Tel. 519-631-1460

450 Sunset Drive

St. Thomas, ON N5R 5V1

Municipality of Bayham | Municipality of Central Elgin | Municipality of Dutton Dunwich
Municipality of West Elgin | Township of Malahide | Township of Southwold

July 12, 2022

Dear Mayor McPhail and Municipality of West Elgin Council,

I write to you in my capacity as Chair of the Elgin Group Police Services Board (Elgin Group) to advise you that Elgin Group's contract with Ontario Provincial Police (OPP) expires on December 31st, 2022.

The new Community Safety and Policing Act (CSPA) is set to come into effect soon, and all contracts will become null and void at that time. Instead of entering into a new contract with the Ministry at year's end, the Elgin Group Member Municipalities have the option of extending the current contract for a period of one (1) year.

To extend the contract, Member Municipalities will be required to pass a By-law to amend the Agreement and extend the contract until the 31st of December 2023. I have enclosed a draft copy of the Elgin Group Amending Agreement, as provided by OPP. Additionally, I have enclosed a draft By-law prepared by Elgin Group's Secretary Administrator and reviewed by the County's Solicitor. Upon review of the draft Agreement, each Council is required to pass the By-law to amend the Agreement.

Please send a copy of the By-law, signed by both the head of Council or presiding officer of the meeting at which the By-law is passed and the Clerk, under the Corporation's seal to Police Services Board Secretary Administrator – Carolyn Krahn (ckrahn@elgin.ca). Once each Member Municipality has passed the By-law, the Ministry will assemble the final copy of the Amending Agreement and will send it to the Member Municipalities for their signatures.

If you have any questions, please do not hesitate to contact me directly.

Yours very truly,

Sally Martyn

Chair, Elgin Group Police Services Board

Enclosures:

1. Draft by-law
2. Draft Elgin Group Amending Agreement

Cc: Elgin Group Police Services Board

SCHEDULE “A”
By-Law No. _____

“A BY-LAW TO AUTHORIZE THE MAYOR AND THE CLERK
TO EXECUTE AN AMENDING AGREEMENT WITH HER MAJESTY THE QUEEN
IN RIGHT OF ONTARIO AS REPRESENTED BY THE SOLICITOR GENERAL
FOR THE PROVISION OF POLICE SERVICES FOR THE
ELGIN GROUP MUNICIPALITIES”

WHEREAS the Municipal Act, 2001 S.O. c.25, as amended, authorizes municipalities to enter into agreements; and

AND WHEREAS under Section 4(1) of the Police Services Act, R.S.O. 1990, c.P.15, municipalities are required to provide adequate and effective police services in accordance with its needs;

WHEREAS under Section 10 of the Police Services Act, R.S.O. 1990, c.P.15, the Solicitor General may enter into an agreement with the council of a municipality or jointly with the councils of two or more municipalities for the provision of police services for the municipality or municipalities by the Ontario Provincial Police;

AND WHEREAS under Section 29, the Parties may amend the Agreement by written agreement;

AND WHEREAS the Corporation of the Municipality of West Elgin, the Corporation of the Municipality of Bayham, the Corporation of the Municipality of the Township of Southwold, the Corporation of the Municipality of Central Elgin, the Corporation of the Municipality of Dutton Dunwich and the Corporation of the Municipality of the Township of Malahide (herein after collectively called the “Elgin Group”) seek to enter into a single amending agreement for the provision of Police Services by the Ontario Provincial Police;

NOW THEREFORE the Council of the Corporation of the Municipality of _____ enacts as follows:

1. The Mayor and the Clerk are hereby authorized, on behalf of the Corporation of the Municipality/Township of _____ to enter into and execute under its corporate seal an agreement for the provision of Police Services with the Solicitor General of Ontario.
2. The Police Services agreement with the Solicitor General of Ontario shall also be authorized by the five other Municipalities, being the other members of the Elgin Group.
3. The Police Services amending agreement will commence on the 30th day of December, 2022 and will conclude on the 31st day of December, 2023.
4. A copy of said amending agreement shall remain attached to and form part of this by-law.
5. This By-law shall come into force and effect upon the final passing thereof.

READ A FIRST, SECOND, THIRD TIME AND FINALLY PASSED THIS _____ DAY OF _____ 2022.

Chief Administrative Officer/Clerk.

Mayor.

This second AMENDING AGREEMENT is from the 1st day of January, 2015 to the 30th day of December, 2023

BETWEEN:

HER MAJESTY THE QUEEN IN RIGHT OF ONTARIO AS REPRESENTED BY THE SOLICITOR GENERAL
("Ontario")

-and-

THE CORPORATION OF THE MUNICIPALITY OF WEST ELGIN
THE CORPORATION OF THE MUNICIPALITY OF BAYHAM
THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD
THE CORPORATION OF THE MUNICIPALITY OF CENTRAL ELGIN
THE CORPORATION OF THE MUNICIPALITY OF DUTTON/DUNWICH
THE CORPORATION OF THE TOWNSHIP OF MALAHIDE

("the Elgin Group")

BACKGROUND

- A. The Parties entered into the Agreement for the provision of Police Services under Section 10 of the *Police Services Act* (the "Agreement") which commenced on the 1st day of January 2015.
- B. The Agreement includes all the Schedules and Appendices to the Agreement.
- C. Pursuant to Section 29, the Parties may amend the Agreement by written agreement.
- D. The Parties wish to further amend the Agreement as set out in this second Amending Agreement, by extending the duration of the contract to conclude on the 31st of December, 2023, as supported by:
 - Bylaw # ###, dated #####, 2022 of the Council of the Municipality of West Elgin (attached as Schedule "A-1").
 - Bylaw # #####, dated #####, 2022 of the Council of the Municipality of Bayham (attached as Schedule "A-1").
 - Bylaw # #####, dated #####, 2022 of the Council of the Township of Southwold (attached as Schedule "A-1").
 - Bylaw # #####, dated #####, 2022 of the Council of the Municipality of Central Elgin (attached as Schedule "A-1").
 - Bylaw # #####, dated #####, 2022 of the Council of the Municipality of Dutton Dunwich (attached as Schedule "A-1").
 - Bylaw # #####, dated #####, 2022 of the Council of the Township of Malahide (attached as Schedule "A-1").

NOW THEREFORE, the Parties agree as follows:

1. Section 26 of the Agreement shall be replaced with the following:

26. Notwithstanding the date upon which this Agreement is signed, the term of this Agreement shall commence on the 1st day of January 2015, and shall conclude on the earlier of (i) the 31st day of December, 2023 or (ii) the date that the Community Safety and Policing Act, 2019 comes into force.

Relevant terms and conditions of the Agreement, that are not specifically amended but that relate to the amendments set out in this Amending Agreement shall be deemed to be amended so as to give effect to the changes herein.

Except for the amendments set out herein, the terms and conditions of the Agreement remain in full force and effect and time shall remain of the essence.

Notwithstanding the date upon which this Amending Agreement is signed, this Amending Agreement is effective as of the 30th day of December, 2022.

FOR ONTARIO

Deputy Solicitor General, Community Safety

FOR THE Corporation of
the Municipality of West Elgin

Mayor

Chief Administrative Officer

Date signed by Municipality: _____

FOR THE Corporation of
the Municipality of Bayham

Mayor

Chief Administrative Officer

Date signed by Municipality: _____

FOR THE Corporation of
the Township of Southwold

Mayor

Chief Administrative Officer

Date signed by Municipality: _____

FOR THE Corporation of
the Municipality of Central Elgin

Mayor

Chief Administrative Officer

Date signed by Municipality: _____

FOR THE Corporation of
the Municipality of
Dutton/Dunwich

Mayor

Chief Administrative Officer

Date signed by Municipality: _____

FOR THE Corporation of
the Township of Malahide

Mayor

Chief Administrative Officer

Date signed by Municipality: _____

Schedule “A-1”

BY-LAW’S OF THE MUNICIPAL COUNCIL Elgin Group

THE CORPORATION OF THE MUNICIPALITY OF WEST ELGIN

THE CORPORATION OF THE MUNICIPALITY OF BAYHAM

THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD

THE CORPORATION OF THE MUNICIPALITY OF CENTRAL ELGIN

THE CORPORATION OF THE MUNICIPALITY OF DUTTON/DUNWICH

THE CORPORATION OF THE TOWNSHIP OF MALAHIDE



Staff Report

Report To: Council Meeting
From: Magda Badura, CAO/Treasurer
Date: 2022-07-21
Subject: CBO Recruitment and Remuneration

Recommendation:

That West Elgin Council hereby receives the report from M. Badura, CAO/Treasurer re: Chief Building Official Recruitment update report;
and That West Elgin Council approves the new full-time Chief Building Official position;
and That West Elgin Council approves the revision to the 2022 Employee remuneration schedule attached in this report.

Purpose:

The purpose of this report is to provide council an update on Building Inspector recruitment process and provide recommendation

Background:

Last year, the Municipality of Dutton-Dunwich began recruiting for a new Building Inspector in response to the increased demand of building permits and building inspections within both Municipalities.

Following an extensive recruitment process involving multiple candidates and multiple rounds of interviews an Offer of Employment was made on July 8, 2022 to a chosen candidate but unfortunately the offer was declined by the candidate on July 11, 2022.

Over the last 9 months Municipality of Dutton-Dunwich have been trying to hire additional help to their building department, unfortunately building inspectors are not interested to give up their current jobs for a comparable salary. It is evident that building inspectors are in the driver's seat these days. The overall shortage of building inspectors, results in bidding wars among municipalities. We are unable to compete with larger municipalities that offer significantly higher salary. However, a job advancement might be an incentive to attract qualified candidates. Therefore, instead of continuing with the recruitment for the building inspector it is recommended that the new job posting is developed and a Chief Building Official position be added to the full-time remuneration schedule and advertised immediately.

Financial Implications:

None – Additional full-time position was included in 2022 Operating Budget.

Policies/Legislation

Report Approval Details

Document Title:	CBO Recruitment - 2022-25-Administration Finance.docx
Attachments:	- 2022 Remuneration - Revised2.xlsx
Final Approval Date:	Jul 19, 2022

This report and all of its attachments were approved and signed as outlined below:

Jana Nethercott

Schedule A - By-law 2021-66

	2022		Increase 4%		
	<u>STEP 1</u>	<u>STEP 2</u>	<u>STEP 3</u>	<u>STEP 4</u>	<u>STEP 5</u>
FULL-TIME:					
CAO/Treasurer	\$ 98,031.27	\$ 104,158.23	\$ 110,285.17	\$ 116,412.13	\$ 122,539.08
Manager, Operations & Community Services	\$ 88,228.15	\$ 93,742.41	\$ 99,256.60	\$ 104,770.92	\$ 110,285.17
Chief Building Official	\$ 81,542.72	\$ 84,804.42	\$ 88,196.60	\$ 91,724.47	\$ 95,393.45
Planner	\$ 66,447.28	\$ 70,600.24	\$ 74,753.19	\$ 78,906.15	\$ 83,059.11
Municipal Clerk	\$ 62,706.14	\$ 66,625.28	\$ 70,544.41	\$ 74,463.54	\$ 78,382.68
Financial Analyst/Tax Collector	\$ 58,130.16	\$ 61,763.29	\$ 65,396.43	\$ 69,029.56	\$ 72,157.59
Accounting Clerk	\$ 47,689.36	\$ 50,662.80	\$ 53,655.30	\$ 56,628.73	\$ 59,602.17
Administrative Assistant/Accounting Clerk	\$ 44,029.75	\$ 46,774.46	\$ 49,538.23	\$ 52,282.94	\$ 55,027.65
Admin Assistant/Records Management	\$ 44,029.75	\$ 46,774.46	\$ 49,538.23	\$ 52,282.94	\$ 55,027.65
Operations & Community Services Coordinator	\$ 44,029.75	\$ 46,774.46	\$ 49,538.23	\$ 52,282.94	\$ 55,027.65
Supervisor, Public Works	\$ 29.00	\$ 30.81	\$ 32.63	\$ 34.44	\$ 36.00
Supervisor, Parks & Recreation	\$ 29.00	\$ 30.81	\$ 32.63	\$ 34.44	\$ 36.00
Supervisor, Utilities	\$ 29.00	\$ 30.81	\$ 32.63	\$ 34.44	\$ 36.00
Facility Operator	\$ 21.99	\$ 23.37	\$ 24.74	\$ 26.11	\$ 27.49
Public Works Department Operator	\$ 21.99	\$ 23.37	\$ 24.74	\$ 26.11	\$ 27.49
Utilities Operator	\$ 21.99	\$ 23.37	\$ 24.74	\$ 26.11	\$ 27.49



Staff Report

Report To: Four Counties Transit Committee

From: Magda Badura, CAO/Treasurer

Date: 2022-07-06

Subject: Transit Bus Request for Proposal Results

Recommendation:

That Four Counties Transit Committee hereby receives the report from Magda Badura, CAO/Treasurer; and

That Four Counties Transit Committee hereby recommends to the Council of the Municipality of West Elgin to award the contract for the purchase of a new Transit Bus to Girardin Ontario AGI at a cost of \$115,900 plus applicable taxes.

Purpose:

The purpose of this report is to provide the Four Counties Transit Committee with the results of the Requests for Proposal for the Supply and Delivery of a New Transit Vehicle, which closed at 1:00 p.m. on June 28, 2022.

Background:

A request for proposal was issued on June 7, 2022 for the Supply and Delivery of a new Transit Vehicle for the Four Counties Transit System. There were a total of 4 submissions, three from Overland Custom Coach and 1 from Girardin Ontario AGI.

Company	Total before Taxes
Girardin Ontario AGI	\$115,900.00
Overland Custom Coach #1	\$160, 770.00
Overland Custom Coach #2	\$164,410.00
Overland Custom Coach #3	\$144,010.00

All submitted RFP's are attached.

The five member of the Working Group all received the RFPs and were able to score them on their own.

Financial Implications:

\$105,124.90 available in Reserves

\$ 45, 188.15 from Grant

\$150,313.05



West Lorne Heritage Homes Charitable Corporation

154 Munroe St., West Lorne, Ontario N0L 2P0

Tel: 519-768-3474 / e-mail: wlhh.pattyreid@gmail.com

Board of Directors Meeting....Monday April 25th, 2022

Directors Present: Jerry Galbraith, Robert White, Richard Leatham, Taraesa Tellier, Marg Varga & Gwen McLain

Patty Reid, Property Manager

Absent: Julie Newman, Cidalia Coelho

Guest/Prospective Director: Diane Nestor

1. Approval of Agenda: Motion : Richard, Second: Taraesa. All in Favour: Carried
2. Approval of minutes of meeting February 28th, 2022: Motion: Robert, Second; Marg. All in Favour: Carried

3. Declaration of conflict of Interest: N/A

4. Introduction of prospective Board Member: Diane Nester: introduced to Board; gave a summary on her experiences and what benefits she can bring to the Board

Board Acceptance vote; Motion to welcome Diane to Board: Robert, Second: Richard. All in Favour: Carried

5. Correspondence: Ford Keast Audit Correspondence for 2021-2022
6. Business arising from the minutes if not part of regular reports: Weather stripping supplier for Peacock has not received supplies – not sure when so checking with other supplies; this will be postponed until they receive supplies for this work.
Talbot Trail Physio signed 5-year lease agreement starting May 1st with increase of 2% and COLA in place for following years.

Reports:

HUB:

- a) Grease Trap in kitchen cleaned out; drain in floor in kitchen was still backing up; after using camera in floor drains, and thorough check, found some debris between grease trap and drain; cleared out

Heritage Homes:

- a) Quote on Power-washing exterior patios at both apartment building and Hub; quote includes all patios, exterior eaves and mold on bricks on east side Hub building
Robert motioned to approve of work to be done, along with assessing this every 2 years see if needed. Second: Taraesa. All in Favour: Carried.
- b) Future to look at gutter guard cost and install
- c) Wooden partitions at the tenant's exterior patios are in need of repairs and or replacements. Patty requested quote for composite fencing but has not heard to date. Will try again to get pricing for the partitions .

Heritage Homes Tenants:

- a) Purchased flat screen TV. Very happy with purchase. Marg extended a thank you to the Board from the tenants.
7. Financial Report: Motion to accept February 2022 and March 2022: Marg, Second: Richard, All in Favour: Carried
8. Committee Reports & New Business: Robert
 - Richard suggested that we look into what is needed to be shovel ready. Clearing of land, water and sewage, etc. to be evaluated and completed
 - Robert and Patty had an email from a 'crowd funding' company called Donorport located Ridgetown. No one really knows what is involved with this. Suggested Patty to email to see if they would like to do a presentation to the Board on this and costs, etc.
9. Future Meetings: June 27th, September 26th
10. Adjournment for meeting: Motion: Robert, Second: Marg. All in Favour: Carried

Rodney Aldborough Agriculture Society
Board of Director's Meeting Agenda
June 14, 2022

1. Roll Call
 - a. Dan, Al, Mary, Laura, Teresa, Kelly-ann, Laura, Michele
2. Additions to Agenda
 - a. Judging Fees
 - b. Tents
 - c. Bleacher
 - d. Friday Night Updates
3. Approval of Agenda - Kelly, 2nd Laura
4. Approval of Minutes – May 26 – No approval
5. General Business
 - a. Judge
 - i. Fees, Should we increase or add milage.
 - ii. Al to check in with Janet on what was paid last time.
 - iii. Obtain list of judges coming and how much each will be owed
 - b. Tents
 - i. Community clubs are good to use. No private rentals at this time.
 - c. Bleacher
 - i. Dan to contact Jackie to see if still safe, if yes will look at reboarding them.
 - d. Friday Night
 - i. MWE supplying fireworks for Friday night.
 - ii. Music for Ambasidor Show, Laura to get price
 - e. Father Day Cruise In Update
 - i. 4pm, need help with raffle table.
 - ii. Dan to ask Parks and Rec for garbage can
 - f. Chicken Drive Thru Dinner – Pick a Date then check with Appin

- i. July, Jill will Call Appin and book a Thursday night.
 - g. Possible Dinner Fundraiser with International Club
 - i. Find out some plans, breakfast plan.
 - h. Tractor Pull Update
 - i. Everything is booked.
 - i. Junior Fair, APS and St Marries going out. They need tags.
 - j. Dan to get bill from Assist Expo.
 - k. How much supplies needed for Janet to order, advise ASAP.
 - l. See if we can use Pool washrooms for run? Terese to talk to Municipal cleaner
 - m. Dan to ask Kiwanis and about What times they plan on serving food and what.
 - This will lead to if West Lorne Optimist will come or not.
 - n. Table fees, all fees are paid with the exception of Ag Vendors.
 - o. Laura to talk to Bob about Wagon
6. Place and time of Next meeting – July 12
 7. Adjournment – Kelly-Ann, 2nd Mary P.

Elgin County Council Highlights



Council Receives Population Housing and Employment Forecasts and Associated Needs Analysis

Elgin County's Official Plan update is currently underway and to support this update, Hemson Consulting has been updating long-range growth outlooks including: Growth forecasts to 2046 and 2051 and a Lands Needs Assessment. The report finds that there has been increased population growth in Elgin since 2016. This growth is concentrated in Central Elgin, Bayham, Malahide and Aylmer, but growth pressures are widespread and present in all communities.

The full report is included in the June 28, 2022 County Council Agenda Package.

In this Issue

- Council Receives Population Housing and Employment Forecasts and Associated Needs Analysis
- Terrace Lodge Remains on Budget and On-Time with Tremendous Community Fundraising Support
- Human Resources Policy Updates
- Council Approves Updated Strategy for Economic Development and Tourism
- Traffic Signal Modernization – Contract Award
- Council Approves Draft Plan of Subdivision for Straffordville

Terrace Lodge Remains on Budget and On-Time with Tremendous Community Fundraising Support

As the 2022 construction season enters its second half, Phase One of the Terrace Lodge Redevelopment Project is progressing in general conformity to the approved construction schedule, and at this time is on track to move to Phase Two in late 2022. A 4-week schedule delay experienced thus far in 2022 was predominantly the result of a Construction Labour Action by a number of trades throughout the Province, resulting in suspension of work for a number of trades. A detailed summary of construction progress achieved to this point of 2022 is as follows;

- January 2022 – Exterior sheathing installation, interior metal stud framing and door frame installation, roofing system installation progressing.
- February 2022 – Exterior window frame and glazing installation proceeding. Mechanical and electrical rough-in proceeding, receiving addition elevator shaft construction started.
- March 2021 – Exterior window frame and glazing installation continuing, mechanical and electrical rough-ins continuing, roofing system cap sheet installation progressing.
- April 2022 – Brick veneer installation (south wing), installation of air/vapour barrier (north wing), the start of drywall installation (North wing)
- May 2022 – Brick veneer installation ongoing, drywall ongoing, receiving area addition wall framing and sheathing completed.
- June 2022 – Exterior brick veneer and siding installation ongoing, drywall ongoing, receiving addition roof nearing completion.

The project can be followed on the communications website:
<https://engageelgin.ca/tlredevelopment>.

The Fundraising Committee continues to plan, coordinate, implement and evaluate its activities in support of the Comforts of Home fundraising campaign. This campaign is designed to enhance the Terrace Lodge Redevelopment Project with amenities that will provide a more home-like environment for the residents. \$288,741.00 has been donated towards the campaign to date. You can follow the progress as regular updates are made to the online catalogue at www.donatetoterracelodge.ca.

Human Resources Policy Updates

Mileage Policy

County Council approved the amended HR Policy 10.50 Mileage, adopting the Canadian Revenue Agency's recommended mileage rate of \$0.61 per kilometre. The County's previous rate of \$0.45 per kilometre had not been adjusted in over a decade.

Dress Code Policy

County Council also approved an amended HR Policy 2.20 Dress Code. Amendments focused on modernizing the existing code to be consistent with comparator trends, and equity, diversity and inclusion (EDI) requirements.

The Dress Code policy must support staff in safely and comfortably fulfilling the duties of their jobs. Given the diversity of position responsibilities across the organization, the dress code policy cannot be overly prescriptive, but must instead focus on overall corporate expectations, safety, and professionalism. Any references to gender-specific requirements have been removed or amended; ensuring Human Rights Code compliance and support for EDI.

Complete updated policies are included in the June 28, 2022 County Council Agenda Package.

Council Approves Updated Strategy for Economic Development and Tourism

Elgin County Council has approved a new Economic Development Strategy for 2022–2025. This strategy affirms the County's commitment to re-evaluate how it spends its time and resources so that Economic Development and Tourism can better support local entrepreneurs and foster an environment of opportunity for the County, its residents and businesses.

This Strategy will direct the efforts of the department over the next four (4) years, and staff will develop a detailed action plan to support the Strategy, which will include performance indicators, timelines, and required resources. The performance indicators will ensure that the priorities and actions outlined in the strategy meet the needs of the community. As staff engage with the community, they will review what they hear and improve the strategy to ensure that the County provides the best support possible to Local Municipal Partners and the business community.

The complete 2022–2025 Economic Development and Tourism Strategy is contained in the June 28, 2022 County Council Agenda Package.

Council Receives Affordable Housing Summary

As part of its 2022 Action Plan associated with the 2020–2022 Council Strategic Plan, Elgin County Council identified housing as one of its priorities for 2022. Council requested a summary of actions being taken by the County, its partners, and senior levels of government related to affordable housing. A summary report was presented to Council that included Federal Government Budget initiatives related to affordable housing, a summary of the Province of Ontario's Bill 109, the More Homes for Everyone Act, and a list of housing initiatives currently being undertaken by Elgin County.

For the full summary please see the June 28, 2022 County Council Agenda Package.

Traffic Signal Modernization – Contract Award

County Council awarded the contract for Traffic Signal Modernization to Fortran Traffic Systems Inc. for a one-year term and authorized staff to extend the contract for an additional four (4) one-year terms, in accordance with section 7.6 of the Procurement Policy, subject to satisfactory performance during the initial one-year contract term, pricing and budget approval.

Council Approves Draft Plan of Subdivision for Straffordville

Elgin County Council granted draft plan approval to the Draft Plan of Subdivision proposed by CJD Engineering Ltd. File No. 34T-BY2101. The subject lands are located on lands known municipally as 8341 Sandytown Road in Straffordville approximately 100 m north of the intersection of Sandytown and Heritage Line in the community of Straffordville. The owner is requesting draft approval of a 5.9 ha plan of subdivision composed of 39 single-detached building lots to be developed in two phases (one phase of 13 lots, and the second phase of 26 lots), as well as a stormwater management block; a block containing a pumping station; and associated road widening.

Full details and conditions of approval are included in the June 28, 2022 County Council Agenda Package.

For the complete June 28, 2022 County Council Agenda Package please visit the Elgin County [website](#).



Moved By

Suzanne Séguin

Resolution No.:

Last Name Printed

Séguin

227-22

Seconded By

Nicole Beatty

Council Date:

Last Name Printed

Beatty

June 27, 2022

THAT Council receive the correspondence for information purposes;
and

FURTHER THAT Council recognize the recent tragic death of 11-year-old Draven Graham with deepest sympathies to their family; and

FURTHER THAT Cobourg Council acknowledge that at the time this motion was written, there have been over 80,000 citizens who had signed a petition on Change.Org requesting that a Draven Alert be created; and

FURTHER THAT Cobourg Council endorse a recent resolution as passed by the Municipality of Brighton and its council as follows:

That the Minister of the Solicitor General and the Commissioner of the Ontario Provincial Police, as well as the Premier's Office, be requested to make the necessary changes to the AMBER alert system and create a new alert called the Draven Alert, which will protect vulnerable children who have not been abducted but are at high risk of danger, injury or death and alert the public that they are missing.

That this motion be sent to all municipalities across Ontario and the Association of Municipalities Ontario (AMO) for endorsement.



Office of the Warden, C.A.O. & Clerk
Hastings County

235 Pinnacle St. Postal Bag 4400, Belleville ON
K8N 3A9

Tel: (613) 966-1311
Fax: (613) 966-2574
www.hastingscounty.com

July 4, 2022

The Honourable Doug Ford
Premier of Ontario
Minister of Intergovernmental Affairs
Premier's Office
Room 281
Legislative Building, Queen's Park
Toronto, ON M7A 1A1

VIA email: doug.fordco@pc.ola.org

Dear Premier Ford:

Re: Hastings County Council – June 30, 2022 – Expanding Amber Alert System

Please be advised that the Council of the County of Hastings, at its regular meeting held June 30, 2022, passed the following resolution:

Moved by: Councillor Tom Deline
Seconded by: Councillor Loyde Blackburn

WHEREAS we have all become aware of the recent tragic death of Draven Graham, and 11 year old child on the autistic spectrum, after walking away from the family home;

WHEREAS the Amber Alert has been very effective in announcing to the public, children who have been abducted and;

WHEREAS a similar alert program for those who have special needs who leave family custody would seem to be warranted in the Province of Ontario;

BE IT RESOLVED THAT the County of Hastings request the Province of Ontario to develop and implement a community warning program similar to Amber Alert for those persons of special needs or circumstances who leave the caregivers or locations and potentially put themselves at risk;

AND THAT copies of this resolution be forwarded to Premier Ford, the leaders of the Opposition Parties in Ontario, the District School Boards, all Hastings County Municipalities, and the local Ontario Provincial Police Service to ask them to support the resolution.

Carried

I trust you will find this in order; however should you have any questions or concerns, please do not hesitate to contact me at 613-966-1311, ext. 3205 or via email at bradleyc@hastingscounty.com.

Yours Truly,

A handwritten signature in black ink, reading "C Monzon-Bradley". The signature is written in a cursive, flowing style.

Cathy Monzon-Bradley
County Clerk

Copy: The Honourable Stephen Lecce, Minister of Education to all Ontario School Boards
Mr. Peter Tabuns, Interim Leader NDP - Leader of Official Opposition
Mr. Steven Del Duca, Leader of the Liberal Party
All Ontario Municipalities
Ontario Provincial Police Local Detachments - Centre Hastings and Bancroft
Hastings County Member Municipalities

July 6, 2022

Honourable Steve Clark
Minister of Municipal Affairs and Housing
17th Floor, 777 Bay St.
Toronto ON M7A 2J3

Via Email

Dear Minister Clark:

Re: Removal of Municipal Councillors Under Prescribed Circumstances

City Council, at its meeting held on May 30, 2022, considered the above-noted matter and passed Resolution No. R-220530-013 as follows:

"WHEREAS across municipal councils in Ontario there have been appalling instances of misogyny and hatred; and

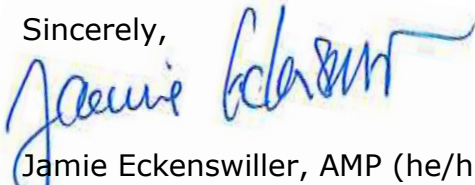
WHEREAS the powers of the Office of the Integrity Commissioner do not include the ability to recommend expulsion of councillors;

NOW THEREFORE BE IT RESOLVED THAT City Council direct staff to send a letter to the Ministry of Municipal Affairs and Housing with copies being sent to the federal government, provincial government, Association of Municipalities of Ontario (AMO), and all Ontario municipalities, requesting that the Ministry:

- 1. Study the merits of allowing the recall of municipal councillors under carefully prescribed circumstances, including displays of hatred, misogyny and all forms of discrimination; and**
- 2. Facilitate strengthened and ongoing orientation and training sessions for councils, local boards, and committees."**

If you have any questions or concerns, please do not hesitate to contact me.

Sincerely,



Jamie Eckenswiller, AMP (he/him)
Deputy Clerk
City of Owen Sound

cc. Government of Canada
Government of Ontario
Association of Municipalities of Ontario
All Ontario Municipalities

The Corporation of the
MUNICIPALITY OF TWEED

255 Metcalf St., Postal Bag 729
Tweed, ON K0K 3J0
Tel.: (613) 478-2535
Fax: (613) 478-6457



Email: info@tweed.ca
Website: www.tweed.ca
facebook.com/tweedontario

July 4, 2022

Ministry of Agriculture, Food and Rural Affairs
1 Stone Road West
Guelph, ON N1G 4Y2

Dear Minister:

Re: Ontario Wildlife Damage Compensation Program

We are writing to you today on behalf of our municipality regarding the administration fees related to wildlife damage claims. This program is necessary to protect our farm producers from the devastating losses incurred when they lose livestock to predators.

At the June 28, 2022 Regular Council Meeting the attached Resolution was passed by Council.

Our Council's concern is the administration fee paid to municipalities to administer the program on the Ministry's behalf which was recently increased from \$30.00 per claim to \$50.00 per claim.

We have recently contracted for a new Livestock Investigator resulting in the following costs directly related to wildlife claims:

Hourly Rate: \$25.00/hour
Mileage Rate: .50/km

On the most recent invoice for this service there were three wildlife claims with costs as follows:

1. April 28, 2022 – 3 hours + mileage = \$95.00
2. May 5, 2022 – 2.5 hours + mileage = \$75.00
3. May 8, 2022 – 3.5 hours + mileage = \$120.00

There is also time spent by municipal staff in preparing the wildlife claims for submission and monitoring the claims for payment to the livestock owner.

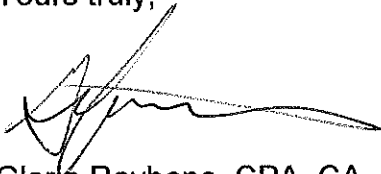
This results in a loss on each wildlife claim for our taxpayers to bear to be able to provide this necessary service to our farm producers.

Ministry of Agriculture, Food and Rural Affairs
Page 2
July 4, 2022

We respectfully request that the Ministry consider increasing the administration fee on wildlife claims to help offset the increasing costs associated with Livestock Investigation.

We look forward to hearing from you about this matter at your earliest convenience.

Yours truly,

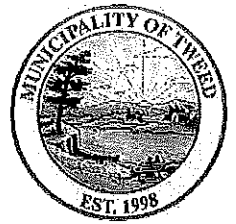
A handwritten signature in black ink, appearing to read 'Gloria Raybone', with a long, sweeping horizontal stroke extending to the right.

Gloria Raybone, CPA, CA
CAO/Treasurer

Encl.

cc. Association of Municipalities of Ontario
Ontario Municipalities

**Municipality of Tweed Council Meeting
Council Meeting**



Resolution No.

442.

Title:

Ministry of Agriculture, Food and Rural Affairs

Date:

Tuesday, June 28, 2022

Moved by

Brian Treanor

Seconded by

Jacob Palmateer

WHEREAS the Ontario Ministry of Agriculture, Food and Rural Affairs administers the Ontario Wildlife Damage Compensation Program to provide compensation to farm producers for livestock killed by wildlife;

AND WHEREAS Ontario Municipalities administer the Program on behalf of OMAFRA by appointing a Livestock Investigator and staff to work on wildlife damage claims;

AND WHEREAS the costs associated with wildlife damage claims typically exceed the administration fee of \$50.00 per claim as provided to the Municipality by OMAFRA;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Tweed request the Ministry of Agriculture, Food and Rural Affairs to review the administration fee provided to

Municipalities for the administration of the Ontario Wildlife Damage Compensation Program;

AND FURTHER, that this Resolution be circulated to the Association of Municipalities of Ontario (AMO) and all Ontario Municipalities for their consideration and support.

Carried

Mayor

J. Albert

ONTARIO ENERGY BOARD NOTICE TO CUSTOMERS OF ENBRIDGE GAS INC.

**Enbridge Gas Inc. has applied to dispose of
the balances of certain deferral and variance accounts.**

Learn more. Have your say.

If the application is approved as filed, a typical residential customer of Enbridge Gas Inc. will see the following one-time billing adjustment, effective January 1, 2023:

EGD Rate Zone (former Enbridge Gas Distribution Inc. customers)

- **Residential Rate 1 Sales Service and Direct Purchase** customers will see a one-time billing charge of \$5.01, effective January 1, 2023.

Union Rate Zone (former Union Gas Limited customers)

- **Union South Residential Rate M1 Sales Service** customers will see a one-time billing charge of \$9.34, effective January 1, 2023.
- **Union South Residential Rate M1 Direct Purchase** customers will see a one-time billing charge of \$1.91, effective January 1, 2023.
- **Union North-West Residential Rate 01 Sales Service and Direct Purchase** customers will receive a one-time billing credit of \$17.33, effective January 1, 2023.
- **Union North-East Residential Rate 01 Sales Service and Direct Purchase** customers will see a one-time billing charge of \$7.78, effective January 1, 2023.

Other customers, including businesses, may also be affected.

Under the OEB-approved Earnings Sharing Mechanism, Enbridge Gas Inc. is required to share with customers any earnings that are 150 basis points over the OEB-approved return on equity. Enbridge Gas Inc. says that its 2021 earnings were below the 150 basis point threshold and as a result it is not proposing to share any earnings with customers.

THE ONTARIO ENERGY BOARD WILL HOLD A PUBLIC HEARING

The Ontario Energy Board (OEB) will hold a public hearing to consider Enbridge Gas's application. During this hearing, which could be an oral or written hearing, we will review Enbridge Gas's 2021 earnings and the deferral account balances that are requested for disposition. We will also hear questions and arguments from individuals that have registered to participate (called intervenors) in the OEB's hearing. At the end of this hearing, the OEB will decide whether to approve Enbridge Gas's request to dispose of the deferral account balances.

The OEB is an independent and impartial public agency. We make decisions that serve the public interest. Our goal is to promote a financially viable and efficient energy sector that provides you with reliable energy services at a reasonable cost.

BE INFORMED AND HAVE YOUR SAY

You have the right to information regarding this application and to be involved in the process.

- You can review Enbridge Gas's application on the OEB's website now
- You can file a letter with your comments, which will be considered during the hearing
- You can become an intervenor. As an intervenor, you can ask questions about Enbridge Gas's application and make arguments on whether the OEB should approve Enbridge Gas's request. Apply by **July 8, 2022** or the hearing will go ahead without you and you will not receive any further notice of the proceeding
- At the end of the process, you can review the OEB's decision and its reasons on our website

The OEB intends to consider cost awards in this proceeding that are in accordance with the Practice Direction on Cost Awards and only in relation to the following:

1) The review of the following deferral and variance accounts:

EGD Rate Zone (former Enbridge Gas Distribution Inc.) Accounts

- Storage and Transportation Deferral Account
- Transactional Services Deferral Account
- Unaccounted for Gas Variance Account
- Average Use True-Up Variance Account
- Deferred Rebate Account
- Transition Impact of Accounting Changes Deferral Account
- OEB Cost Assessment Variance Account
- Dawn Access Costs Deferral Account

Union Rate Zones (former Union Gas Limited) Accounts

- Upstream Transportation Optimization Deferral Account
- Unabsorbed Demand Costs Variance Account
- Short-Term Storage and Other Balancing Services
- Normalized Average Consumption Deferral Account
- Deferral Clearing Variance Account Variance Account
- OEB Cost Assessment Variance Account
- Parkway West Project Costs Deferral Account
- Lobo D/Bright C/Dawn H Compressor Project Costs Deferral Account
- Panhandle Reinforcement Project Costs Deferral Account
- Unaccounted for Gas Volume Variance Account
- Unaccounted for Gas Price Variance Account

Enbridge Gas Inc. Accounts

- Tax Variance - Accelerated Capital Cost Allowance – Enbridge Gas Inc.
- Integrated Resource Planning Operating Costs Deferral Account

- 2) The review of Enbridge Gas Inc.'s 2021 earnings, earnings sharing calculations and the 2021 Performance Scorecard.
- 3) The review of the methodology for the allocation and disposition of the deferral and variance account balances.

LEARN MORE

These proposed charges relate to Enbridge Gas's distribution services. The above referenced billing adjustment will appear as a separate line on your bill. Our file number for this case is **EB-2022-0110**. To learn more about this hearing, find instructions on how to file a letter with your comments or become an intervenor, or to access any document related to this case, please select the file number **EB-2022-0110** from the list on the OEB website: www.oeb.ca/notice. You can also phone our Public Information Centre at 1-877-632-2727 with any questions.

ORAL VS. WRITTEN HEARINGS

There are two types of OEB hearings – oral and written. Enbridge Gas has applied for a written hearing. The OEB will determine at a later date whether to proceed by way of a written or oral hearing. If you think an oral hearing is needed, you can write to the OEB to explain why by **July 8, 2022**.

PRIVACY

If you write a letter of comment, your name and the content of your letter will be put on the public record and the OEB website. However, your personal telephone number, home address and email address will be removed. If you are a business, all your information will remain public. If you apply to become an intervenor, all information will be public.

This rate hearing will be held under section 36 of the Ontario Energy Board Act, 1998, S.O. 1998, c.15, Schedule B.



Ontario
Energy
Board

Commission
de l'énergie
de l'Ontario

ENVIRONMENTAL ASSESSMENT ACT

NOTICE OF AMENDMENTS

Hydro One Networks Inc.'s Class Environmental Assessment for Minor Transmission Facilities

RE: Amendments to the Class Environment Assessment for Minor Transmission Facilities

Proponent: Hydro One Networks Inc.

EA File No.: EA-03-03-02-02

Hydro One Networks Inc., as part of the Ministry of the Environment, Conservation and Parks' (ministry) environmental assessment modernization initiative, submitted amendments to its approved Class Environmental Assessment for Minor Transmission Facilities for a decision under the *Environmental Assessment Act* (EAA) by the Minister of the Environment, Conservation and Parks.

Section 15.4 of the EAA establishes the authority and process for making amendments to a class environmental assessment, including amendments made on the ministry's own initiative. To amend a class environmental assessment, the minister must be satisfied that the amendments are consistent with the purpose of the Act and the public interest.

The ministry consulted on the proposed amendments with Indigenous communities, members of the public, government agencies, and stakeholders. Following those consultations, the ministry has reviewed the proposed amendments and has recommended various amendments be made to the Class Environmental Assessment for Minor Transmission Facilities that address the feedback received on the consultations, potential impacts to the environment, and the purpose of the EAA. The ministry has also made various administrative amendments to update references to legislation, correct inaccuracies, and clarify text.

Having considered the amending procedures set out in section 15.4 of the EAA and the Class Environmental Assessment for Minor Transmission Facilities, the proposed amendments to the Class Environmental Assessment for Minor Transmission Facilities, the submissions on the proposed amendments and the purpose of the EAA and the public interest, I am hereby amending the Class Environmental Assessment for Minor Transmission Facilities, as attached.

REASONS

My reasons for amending the Class Environmental Assessment for Minor Transmission Facilities are as follows:

- (1) I am satisfied that adequate public notice of the proposed amendments has been provided and members of the public have had an opportunity to comment on the proposed amendments. The public, provincial government agencies, municipalities and all Indigenous communities in Ontario had an opportunity to submit comments to the ministry during the 45-day comment period provided for the proposed amendments from July 8, 2020, until August 22, 2020. The proposal was posted on the Ontario.ca website and the Environmental Registry of Ontario during this 45-day comment period
- (2) I am also satisfied that adequate consultation with proponents of projects that that may proceed pursuant to the Class Environmental Assessment for Minor Transmission Facilities has occurred, with an appropriate opportunity provided to proponents to review the proposed substantive amendments and to provide their comments.
- (3) The ministry has directly engaged with Indigenous communities on the proposed amendments, providing communities with information, an opportunity to attend webinar sessions or individualized meetings, an opportunity to comment and raise any concerns and has considered those comments and concerns. The Class Environmental Assessment for Minor Transmission Facilities processes provides a formal, recognized process for Indigenous communities to learn about projects and to be consulted on those projects both on an interests basis and in terms of potential impacts to existing Aboriginal and Treaty rights recognized and affirmed in section 35 of the *Constitution Act, 1982*. Additional information was provided in response to questions or concerns from Indigenous communities and concerns about the potential impact of proposed amendments on rights was considered by the ministry in their analysis and by me in my decision.
- (4) The ministry has responded to the concerns raised with respect to the proposed amendments, including proposing changes to amendments, and proposing a new screening process to address Indigenous community concerns related to archaeological resources.
- (5) The ministry has assessed the proposed amendments based on the low-risk criteria established by the ministry and has made its recommendations based on that analysis. The ministry has demonstrated that the final amendments recommended by the ministry are consistent with current legislative requirements and planning practices and will provide for a more effective planning process to deliver electricity transmission infrastructure and servicing in a more efficient and environmentally sustainable manner.
- (6) The administrative amendments proposed by the ministry are necessary and would correct errors in the class environmental assessment, update references to Acts, regulations, ministries, etc., would update the Class Environmental Assessment for Minor Transmission Facilities to be consistent with changes made to the EAA in 2019 and 2020 and/or are necessary to clarify the existing text of the class environmental assessment.

- (7) The ministry, based on its analysis of the proposed amendments, concluded that the amendments recommended for approval are consistent with the purpose of the EAA and would be in the public interest and based on my reasons set out above, I concur with this conclusion.

Notice of my decision to amend the class environmental assessment will be posted on the registry under the *Environmental Bill of Rights, 1993* before the amendments come into effect, as required by the *Environmental Assessment Act*, providing public notice of the changes made to the Class Environmental Assessment.

Dated the 12th day of July 2022 at TORONTO.



Minister of the Environment, Conservation and Parks
777 Bay Street
College Park 5th Floor
Toronto, Ontario
M7A 2J3



MUNICIPALITY OF **West Elgin**

The Corporation Of The Municipality Of West Elgin

By-Law 2022-44

Being a By-Law to Appoint a Deputy Clerk for the Corporation of the Municipality of West Elgin

Whereas pursuant to Section 228 of the *Municipal Act 2001*, S.O. 2001, c25, as amended, provides that a municipality may appoint a Deputy Clerk who has all the powers and duties of the Clerk under this or any other Act;

Now Therefore the Council of the Corporation of the Municipality of West Elgin enacts as follows:

1. That Magda Badura is hereby appointed Deputy Clerk for the Corporation of the Municipality of West Elgin.
2. That this by-law shall take effect upon the final reading thereof.

Read a first, second, and third time and finally passed this 21st day of July, 2022.

Duncan McPhail
Mayor

Jana Nethercott
Clerk



MUNICIPALITY OF **West Elgin**

The Corporation Of The Municipality Of West Elgin

By-Law No. 2022-45

Being a By-Law to Amend By-law 2018-43, a By-Law to establish rules of procedure for the meetings of Council, Council Committees and Boards of The Corporation of the Municipality of West Elgin

Whereas Section 5(3) of the *Municipal Act, S.O. 2001*, as amended provides that the powers of the municipality shall be exercised by by-law; and

Whereas Section 238(2) of the *Municipal Act, S. O. 2001*, Chapter 25 as amended provides that every Council shall adopt a Procedural By-Law for governing the calling, place and proceedings of meetings; and

Whereas Section 238(3.1) of the *Municipal Act, S. O. 2001*, Chapter 25 as amended provides that the applicable procedure by-law may provide for that a member of council, of a local board or of a committee of either of them, can participate electronically in a meeting to the extent and in the manner set out in the procedural by-law; and

Whereas it is deemed expedient that By-Law 2018-43 be amended;

Now therefore the Council of the Municipality of West Elgin enacts as follows:

1. That Section 4.1 Inaugural Meeting is amended by replacing the entire section with the following:

“Inaugural Meetings shall be held on the first Thursday of the new term of Council following a Regular Municipal Election at 7:00 pm. In case of inclement weather, the Inaugural Meetings shall be held on the first suitable day following, at the same hour, and Notice shall be given on the Municipal website and posted at the Municipal Office.”
2. That Section 4.2 Regular Meetings is amended by replacing the sections as follows:
 - 4.2.1. Location

“Meetings of Council shall be held in the Council Chambers in the West Elgin Community Complex located at 160 Main Street, West Lorne, unless otherwise decided by Resolution of Council or as provided for in the *Municipal Act, 2001* when Notice is given. Attendance may be by electronic participation.

4.2.4. Meeting Schedule

- a) Prior to the 31st of December in each year, the Council shall establish a schedule of all regular Council meeting dates for the calendar year. This Calendar shall be posted on the Municipal Website.
- b) The meeting curfew shall be 4:00 p.m. on the published day of the meeting. Council may by resolution, proceed past the curfew for up to one hour, in order to proceed past the one-hour extension the unanimous consent of Members present shall be required.
- c) The Committee of Adjustment shall meet when required in conjunction with Regular Council meetings.
- d) Committee-of-the-Whole meetings shall be scheduled on an as needed basis by resolution of Council or set as part of the annual meeting calendar.

4.2.5. Order of Business

4.2.5.1. The Agenda for each Meeting shall be prepared by the Clerk or designate. The order of the proceedings shall be as follows, or as otherwise determined by the Clerk or designate:

- 1. Call to Order
- 2. Adoption of Agenda
- 3. Closed Session
- 4. Report from Closed Session
- 5. Disclosure of Pecuniary Interest
- 6. Public Meeting
- 7. Delegations
- 8. Minutes
- 9. Business Arising from Minutes
- 10. Consent Agenda
- 11. Staff Reports
- 12. Committee and Board Reports
- 13. Accounts
- 14. Consideration of Items Requiring Discussion
- 15. Council Inquires/ Announcements
- 16. By-Laws
- 17. Confirming By-Law
- 18. Adjournment

4.2.5.2 The Consent Agenda will include the following items:

- a) Communications from other Municipalities
- b) Procurement items that are within the approved budget
- c) Monthly Staff information reports
- d) Items as directed by the CAO, Clerk or Mayor

- i. Questions of clarification may be asked by Members about any consent item during the adoption of the Consent Agenda without requiring a separate vote.
- ii. Members may request that a matter be removed from the Consent Agenda to be dealt with under Consideration of Items Requiring Discussion (Regular Agenda).
- iii. In the event that a Member declares pecuniary interest on an item that is included on the Consent Agenda, that item shall be considered under Consideration of Items Requiring Discussion.
- iv. The Consent Agenda shall be adopted by a single motion.”

3. That Section 6 Communications, Delegations, and Petitions is amended as follows:

“6.1. The deadline for the receipt of communication, delegations, or petition by the Clerk for inclusion on the Agenda shall be 9 am, on the Monday prior to the Regular Meeting of Council. A written or electronic copy or their presentation and purpose of the delegation must be included.”

4. That all references of “CAO/Clerk” shall be replaced with “Clerk”

5. This by-law shall come into force and effect on July 21, 2022.

Read a first, second, and third time and finally passed this 21st day of July, 2022.

Duncan McPhail
Mayor

Jana Nethercott
Clerk



MUNICIPALITY OF **West Elgin**

The Corporation of the Municipality of West Elgin

By-Law No. 2022-46

Being a By-Law to Amend the Municipality of West Elgin Comprehensive Zoning By-Law No. 2015-36 for the property known as 26661 Silver Clay Line.

Whereas the Council of the Corporation of the Municipality of West Elgin deems it advisable to amend By-law No. 2015-36, as amended, being the Comprehensive Zoning By-law of the Municipality of West Elgin:

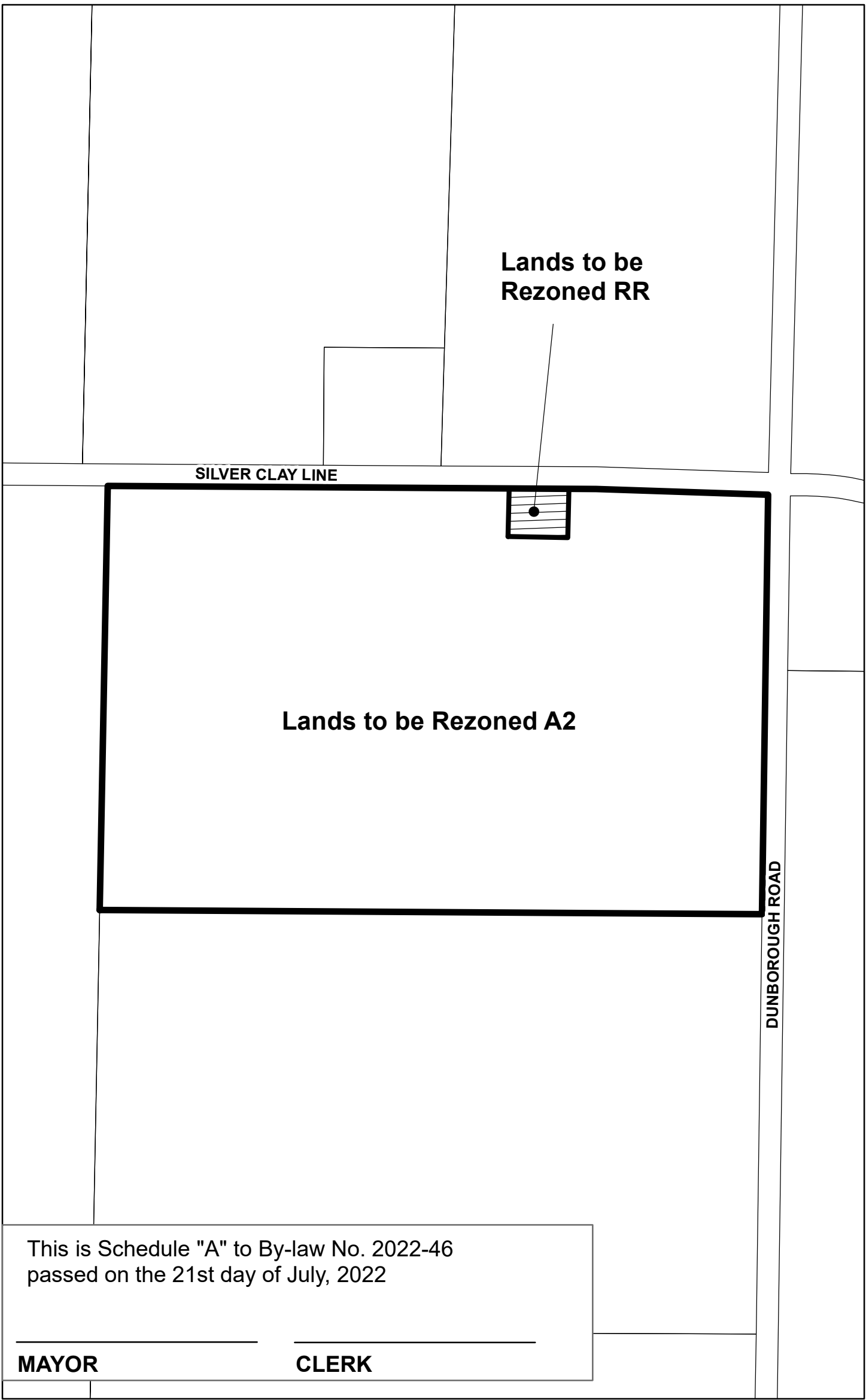
Now Therefore the Council of the Corporation of the Municipality of West Elgin enacts as follows:

1. That Schedule "A" Map No. 72 to By-law No. 2015-36, is hereby amended by changing the subject property from **General Agricultural (A1) Zone** to **Agricultural (A2) Zone and Rural Residential (RR)** for those lands outlined in heavy solid lines and described as A2 and RR, on Schedule "A" attached hereto and forming part of this By-law, being North Part of Lot 24, Concession 12; Municipality of West Elgin.
2. This By-law comes into force upon the day it is passed in the event an appeal has not been filed with the Clerk within the time prescribed by the Planning Act, R.S.O. 1990, as amended. In the event an appeal is filed with the Clerk within the time prescribed by the Planning Act, R.S.O. 1990, as amended, the By-law shall be deemed not to have come into force until the appeal has been finally disposed of, whereupon the By-law, except for such parts as are repealed or amended as so directed by the Ontario Land Tribunal (OLT) (formerly the Local Planning Appeal Tribunal (LPAT)), shall be deemed to have come into force on the day it was passed.

Read a first, second, and third time and finally passed this 21st day of July 2022.

Duncan McPhail
Mayor

Jana Nethercott
Clerk





MUNICIPALITY OF **West Elgin**

The Corporation of the Municipality of West Elgin

By-Law No. 2022-47

A By-law to Authorize the Execution of an Agreement between The Port Glasgow Yacht Club and The Corporation of the Municipality of West Elgin

Whereas Section 9 of the *Municipal Act, 2001*, S.O. 2001, c.25, as amended, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority; and

Whereas it is deemed expedient that The Corporation of the Municipality of West Elgin enters into an Agreement with the Port Glasgow Yacht Club for the purposes of lending monies for paving work at the Port Glasgow Yacht Club; and

Now Therefore the Council of the Corporation of the Municipality of West Elgin enacts as follows:

1. That the Corporation of the Municipality of West Elgin hereby authorizes the agreement with Port Glasgow Yacht Club, for the purposes of loaning monies for paving work at the Port Glasgow Yacht Club, identified as Schedule “A” attached hereto and forming an integral part of this By-law.
2. That the Mayor and Clerk are hereby authorized and directed to execute such agreement and any related documents and affix the Seal of the Corporation of the Municipality of West Elgin thereto.
3. This by-law shall come into force and effect on July 21, 2022.

Read a first, second, and third time and passed this 21st day of July, 2022.

Duncan McPhail
Mayor

Jana Nethercott
Clerk

THIS LOAN AGREEMENT made the _____ day of July, 2022,

BETWEEN:

PORT GLASGOW YACHT CLUB

(the “Borrower”)

and

THE CORPORATION OF THE MUNICIPALITY OF WEST ELGIN

(the “Lender”).

WHEREAS:

1. the Borrower has undertaken certain Paving Work on its property municipally known as 8536 Havens Lake Road, West Elgin and, with the consent of the Lender, on the adjacent property owned by the Lender;
2. the Borrower has agreed to be solely responsible for the cost of said Paving Work, but does not have the funds currently available to cover the said cost;
3. the Lender has agreed to lend monies to the Borrower to apply to the cost of the Paving Work;

IN CONSIDERATION of all covenants, premises, representations and warranties described below, and the sum of \$1.00, the sufficiency and receipt of which is hereby acknowledged, the Borrower and Lender agree as follows:

1. Interpretation

(1) *Definitions.* In this agreement, unless otherwise stated the following terms shall have the meaning prescribed for each as follows:

- (a) “Applicable Laws” means all present or future statutes, regulations, rules, orders, applicable common law standards and principles, treaties, conventions, judgments, awards, and other lawful determinations of any government or governmental agency or other comparable body, or court or other tribunal of competent jurisdiction in any applicable jurisdiction;
 - (b) “Business Day” means any day other than Saturday or Sunday or a statutory holiday so recognized by the province of ;
 - (c) “Loan” means the funds lent by the Lender to the Borrower described in clause 2 of this Loan Agreement, and includes all accrued outstanding interest on the principle amount;
 - (d) “Loan Agreement” means the terms and conditions described in clauses 1 through 7, inclusive. This Loan Agreement also includes all subsequent amendments in writing and executed by authorized officials of the Parties; and
 - (e) “Parties” means the Borrower and Lender, and “Party” means one of them as the context provides.
- (2) *Assignment.* The Lender may, without the prior consent of the Borrower, assign any or all of its rights and obligations under this Loan Agreement to another party (the “Assignee”), provided that the assignment does not increase the cost to the Borrower of the Loan or otherwise prejudice the rights of the Borrower hereunder. The Borrower may not assign any of its rights or obligations under this Loan Agreement without the prior written consent of the Lender, which consent may be arbitrarily withheld.
- (3) *Invalidity.* Any provision in this Loan Agreement which is held to be illegal or unenforceable shall be ineffective to the extent of such illegality or unenforceability without invalidating the remaining provisions of this Loan Agreement.
- (4) *Further Assurances.* The Parties shall with reasonable diligence do all things and provide all reasonable assurances as may be required to implement the provisions of this Loan Agreement, and each Party shall provide such further documents, instruments and cooperation requested by the other Party as may be reasonably necessary or desirable to give effect to this Loan Agreement and to carry out its provisions.

(5) *Gender and Number.* Unless the context otherwise requires, words importing the singular include the plural and vice versa, and words importing one gender include the other gender and any self-identified.

(6) *Sections, Headings and Contra Proferentem.* The division of this Loan Agreement into Articles, Sections and Paragraphs and the insertion of headings are for convenience of reference only and shall not affect the interpretation or construction of this Loan Agreement. Unless otherwise indicated, any reference in this Loan Agreement to an Article, Section, Paragraph or Schedule refers to the prescribed Article, Section, Paragraph or Schedule to this Loan Agreement. Each Party acknowledges that it has reviewed and participated in determining the terms and conditions of this Loan Agreement and agree that any rule of construction or doctrine of interpretation, including contra proferentem, construing or interpreting any ambiguity against the drafting Party shall not apply.

(7) *Waiver.* No waiver of any provision of this Loan Agreement, including waiver of a breach of this Loan Agreement, shall constitute a waiver of any other provision or breach of this Loan Agreement unless expressly provided otherwise. No waiver shall be binding unless executed in writing.

(8) *Governing Law.* This Loan Agreement shall be governed by and construed in accordance with the laws of the province of Ontario and the laws of Canada, other than rules regarding conflict of laws. The courts of the province of Ontario shall have exclusive jurisdiction to entertain any legal proceedings arising under this Loan Agreement.

(9) *Time of the Essence.* Time shall be of the essence of this Agreement and of every part of it, and no extension or variation to this Loan Agreement shall operate as a waiver of this provision.

(10) *Amendment.* This Loan Agreement may only be changed by a document in writing signed by both Parties.

(11) *Entire Agreement.* This Loan Agreement constitutes the entire agreement between the Parties in regard to its subject-matter. It supersedes all prior agreements, understandings, representations, warranties, proposals, negotiations and discussions, whether oral or written, between the Parties.

2. Loan

(1) The Lender agrees to lend to the Borrower and the Borrower agrees to borrow from the Lender the sum of ONE HUNDRED SIXTY-FIVE THOUSAND dollars (\$165,000.00) of lawful money of Canada (the "Principal Sum").

(2) The Lender and the Borrower agree that the Loan will not be interest bearing and that the Borrower will not be required to pay any interest to the Lender on the Principal Sum.

3. Loan Repayment

(1) The Borrower agrees to repay to the Lender the Principal Sum set out as follows:

(a) The Principal Sum is to be repaid in consecutive annual instalments of THIRTY-THREE THOUSAND dollars (\$33,000.00) each commencing on the 31st day of July, 2023 and on the 31st day of July in each of 2024, 2025, 2026 and 2027 until the Principal Sum is repaid in full;

(2) The Borrower may at any time and from time-to-time, in its sole discretion and without penalty, repay any amount of Loan in addition to that described in subsection 3(1)(a).

4. Default

(1) On the happening of any of the following events of default the Lender may, at its option, forthwith and upon written notice, cancel the Loan and declare the outstanding principle and accrued interest to be immediately due and repayable, and the same shall be immediately due and payable:

(a) The Borrower fails to make any of the payments in the amounts and at the times specified in this Loan Agreement;

(b) The Borrower is in breach of any other agreement between the Lender and the Borrower;

(c) The Borrower makes any assignment for the benefit of creditors or any petition for a receiving order has been made against the Borrower under the *Bankruptcy and Insolvency Act*, R.S.C. 1985, c. B-3, or is otherwise in breach of any covenant, representation and warranty, or condition precedent under this Loan Agreement;

(d) The Borrower suspends or otherwise fails to carry on its business;

(e) The Borrower defaults in the payment of moneys owing to any other creditor for the Borrower's business; or

(f) The Lender in good faith believes that the prospect of repayment of the Loan, or performance otherwise by the Borrower of its obligations under this Loan Agreement, is impaired or doubtful.

5. Representations and Warranties

(1) *General.* Borrower makes the following representations and warranties to the Lender acknowledging that the Lender is relying on the truthfulness and accuracy of each representation and warranty in entering into this Loan Agreement, and with the further acknowledgment that the Lender would not have entered into this Loan Agreement without any of the representations and warranties of the Borrower:

(a) *Due Incorporation and Subsistence.* Borrower represents and warrants to the Lender that it is a corporation, duly incorporated and organized and validly subsisting under the laws of and has the corporate power to enter into this Loan Agreement and to perform its obligations hereunder.

(b) *Authorization.* Borrower represents and warrants to the Lender that this Loan Agreement has been duly authorized, executed and delivered by the Borrower and is a legal, valid and binding obligation of the Borrower, enforceable against the Borrower by the Lender in accordance with its terms except only as such enforcement may be restricted or limited by any applicable laws in regard to bankruptcy, insolvency or the enforcement of creditors' rights generally.

(c) *Authorization to do Business.* Borrower represents and warrants to the Lender that the Borrower has all requisite licences, permits, consents and other legal authority under Applicable Laws to carry on business in Ontario.

(d) *Conflicting Agreements.* Borrower represents and warrants to the Lender that the entering into and performance of this Loan Agreement, does not conflict, nor with the passage of time will conflict or result in a breach or violation of, the Borrower's articles of incorporation or by-laws, or conflict with or breach any other agreement to which the Borrower is a party.

(e) *Not Bankrupt or Insolvent.* Borrower represents and warrants to the Lender that the Borrower has not made any assignment for the benefit of creditors, nor has any receiving order been made against the Borrower under the *Bankruptcy and Insolvency Act*, R.S.C. 1985, c. B-3,

or other applicable bankruptcy and insolvency legislation, nor has any petition for such an order been served on the Borrower, nor any proceedings initiated or contemplated, nor has any receiver, receiver and manager, monitor, custodian or official with similar powers been appointed by court order or privately respecting the Borrower or any of its assets.

(f) *No Default.* Borrower represents and warrants to the Lender that the Borrower is not in default under any bond, guarantee or other instrument of indebtedness.

(g) *No Legal Jeopardy.* Borrower represents and warrants to the Lender that there is no claim, action, prosecution or other legal proceeding of any kind pending or threatened in any jurisdiction in which the Borrower does business, and before any court or other tribunal, including any administrative agency, in regard to any matter which, if adversely determined, may have a material adverse effect on its financial condition or ability otherwise to undertake its business or meet its obligations under this Agreement.

(h) *Compliance with Laws.* Borrower represents and warrants to the Lender that the Borrower is in compliance with all Applicable Laws and, to the knowledge of the Borrower there is no fact, circumstance or event currently or with the passage of time that would cause or result in any violation of the same.

(i) *Taxation Compliance.* Borrower represents and warrants to the Lender that the Borrower has made all requisite tax filings and other information in all jurisdictions in which it is legally required to file the same.

(j) *No Change.* Borrower represents and warrants to the Lender that since the Business has been carried on in the ordinary and normal course, consistent with past practice and in accordance with prudent, responsible and ethical business practice.

(k) *Full Disclosure.* Borrower represents and warrants to the Lender that neither this Loan Agreement, nor any document to be delivered by the Borrower, nor any certificate, report or statement delivered pursuant to this Agreement contains any untrue statement of a material fact or omits to state a material fact necessary to make the statements not misleading.

(2) *Continuation of Representations and Warranties.* The representations and warranties of the Borrower described in subsection 5(1) shall remain in effect for the term of this Agreement.

(3) *Disclaimer.* EXCEPT AS EXPRESSLY STATED IN THIS CLAUSE 5, ALL REPRESENTATIONS AND WARRANTIES OF THE BORROWER, EXPRESS OR IMPLIED, BY OPERATION OF LAW OR OTHERWISE, ARE HEREBY EXCLUDED. THE LIABILITY OF THE BORROWER TO THE LENDER IS SOLELY THAT PROVIDED FOR ELSEWHERE IN THIS AGREEMENT.

6. General

(1) *Notices.* All notices to be given under this Loan Agreement shall be in writing and either hand delivered, sent by registered mail to the address of the other Party set out below or sent by electronic means to the email address set out below, if such an email address is detailed. If by registered mail, any such notice shall be deemed to have been received on the fifth (5th) Business Day after mailing, and if hand delivered, on the date of delivery.

Borrower Address: P.O. Box 315 Rodney ON, N0L 2C0
ATTENTION: Rick McFadden, President
ricksautorepair@bellnet.ca
519-785-9937

Lender Address: 22413 Hoskins Line, Rodney, ON N0L 2C0
ATTENTION: CAO/Treasurer

Either Party may change its address by written notice to the other given in the manner set out above.

(2) *Record of Indebtedness.* The outstanding amount of the Loan owed by the Borrower to the Lender from time-to-time will be determined by the records of the Lender. The records shall constitute prima facie proof of the validity of the amount owing.

(3) *Independent Legal Advice.* The Parties acknowledge that they have had the opportunity to obtain independent legal advice in regard to their respective rights and obligations under this Loan Agreement. The Parties further acknowledge having read this Loan Agreement in its entirety, and executed the same, voluntarily, without duress, coercion or undue influence.

(4) *Survival.* The provisions of this Loan Agreement which, by their terms, are intended to survive, or must survive to give effect to continuing obligations of the Parties, shall survive the termination of this Loan Agreement.

IN WITNESS WHEREOF, the Parties have executed this Agreement, under seal, as of the date first written above.

**CORPORATION OF THE MUNICIPALITY OF WEST
ELGIN**

Per:

Magda Badura, CAO/Treasurer

Per:

Duncan McPhail, Mayor

We have the authority to bind the Municipality.

PORT GLASGOW YACHT CLUB

Per:

Rick McFadden, President

Per:

Remy Begin, Vice-President

We have the authority to bind the Corporation.



MUNICIPALITY OF **West Elgin**

The Corporation of The Municipality of West Elgin

By-Law 2022-48

A By-Law to Amend By-Law 2021-66 Set Rates of Remuneration for Municipal Employees.

Whereas Section 5 of the *Municipal Act, 2001*, S.O. 2001, c.25, as amended, provides that the powers of a municipality shall be exercised by by-law; and

Whereas Section 283(1) of the *Municipal Act* provides that a municipality may pay expenses of the officers and employees of the municipality; and

Whereas it is deemed desirable and expedient to amend By-Law 2021-66 in order to set the remuneration and expenses for all persons employed by the Corporation of the Municipality of West Elgin; and

Now Therefore the Council of the Corporation of the Municipality of West Elgin enacts as follows:

1. Schedule "A" of By-law 2021-66 be repealed and replaced with attached revised Schedule "A" and that remuneration for full time positions will be as per revised Schedule "A".
2. This by-law shall come into force and effect on July 21, 2022

Read a first, second and third and finally passed this 21st day of July, 2022.

Duncan McPhail
Mayor

Jana Nethercott
Clerk

Schedule A - By-law 2021-66

	2022		Increase 4%		
	<u>STEP 1</u>	<u>STEP 2</u>	<u>STEP 3</u>	<u>STEP 4</u>	<u>STEP 5</u>
FULL-TIME:					
CAO/Treasurer	\$ 98,031.27	\$ 104,158.23	\$ 110,285.17	\$ 116,412.13	\$ 122,539.08
Manager, Operations & Community Services	\$ 88,228.15	\$ 93,742.41	\$ 99,256.60	\$ 104,770.92	\$ 110,285.17
Chief Building Official	\$ 81,542.72	\$ 84,804.42	\$ 88,196.60	\$ 91,724.47	\$ 95,393.45
Planner	\$ 66,447.28	\$ 70,600.24	\$ 74,753.19	\$ 78,906.15	\$ 83,059.11
Municipal Clerk	\$ 62,706.14	\$ 66,625.28	\$ 70,544.41	\$ 74,463.54	\$ 78,382.68
Financial Analyst/Tax Collector	\$ 58,130.16	\$ 61,763.29	\$ 65,396.43	\$ 69,029.56	\$ 72,157.59
Accounting Clerk	\$ 47,689.36	\$ 50,662.80	\$ 53,655.30	\$ 56,628.73	\$ 59,602.17
Administrative Assistant/Accounting Clerk	\$ 44,029.75	\$ 46,774.46	\$ 49,538.23	\$ 52,282.94	\$ 55,027.65
Admin Assistant/Records Management	\$ 44,029.75	\$ 46,774.46	\$ 49,538.23	\$ 52,282.94	\$ 55,027.65
Operations & Community Services Coordinator	\$ 44,029.75	\$ 46,774.46	\$ 49,538.23	\$ 52,282.94	\$ 55,027.65
Supervisor, Public Works	\$ 29.00	\$ 30.81	\$ 32.63	\$ 34.44	\$ 36.00
Supervisor, Parks & Recreation	\$ 29.00	\$ 30.81	\$ 32.63	\$ 34.44	\$ 36.00
Supervisor, Utilities	\$ 29.00	\$ 30.81	\$ 32.63	\$ 34.44	\$ 36.00
Facility Operator	\$ 21.99	\$ 23.37	\$ 24.74	\$ 26.11	\$ 27.49
Public Works Department Operator	\$ 21.99	\$ 23.37	\$ 24.74	\$ 26.11	\$ 27.49
Utilities Operator	\$ 21.99	\$ 23.37	\$ 24.74	\$ 26.11	\$ 27.49



MUNICIPALITY OF **West Elgin**

The Corporation Of The Municipality Of West Elgin

By-Law No. 2022-49

A BY-LAW TO AUTHORIZE THE MAYOR AND THE CLERK TO EXECUTE AN AMENDING AGREEMENT WITH HER MAJESTY THE QUEEN IN RIGHT OF ONTARIO AS REPRESENTED BY THE SOLICITOR GENERAL FOR THE PROVISION OF POLICE SERVICES FOR THE ELGIN GROUP MUNICIPALITIES

Whereas the *Municipal Act, 2001 S.O. c.25*, as amended, authorizes municipalities to enter into agreements; and

Whereas under Section 4(1) of the *Police Services Act, R.S.O. 1990, c.P.15*, municipalities are required to provide adequate and effective police services in accordance with its needs; and

Whereas under Section 10 of the *Police Services Act, R.S.O. 1990, c.P.15*, the Solicitor General may enter into an agreement with the council of a municipality or jointly with the councils of two or more municipalities for the provision of police services for the municipality or municipalities by the Ontario Provincial Police; and

Whereas under Section 29, the Parties may amend the Agreement by written agreement; and

Whereas the Corporation of the Municipality of West Elgin, the Corporation of the Municipality of Bayham, the Corporation of the Municipality of the Township of Southwold, the Corporation of the Municipality of Central Elgin, the Corporation of the Municipality of Dutton Dunwich and the Corporation of the Municipality of the Township of Malahide (herein after collectively called the “Elgin Group”) seek to enter into a single amending agreement for the provision of Police Services by the Ontario Provincial Police;

Now Therefore the Council of the Corporation of the Municipality of West Elgin enacts as follows:

1. The Mayor and the Clerk are hereby authorized, on behalf of the Corporation of the Municipality of West Elgin to enter into and execute under its corporate seal an agreement for the provision of Police Services with the Solicitor General of Ontario.

2. The Police Services agreement with the Solicitor General of Ontario shall also be authorized by the five other Municipalities, being the other members of the Elgin Group.
3. The Police Services amending agreement will commence on the 30th day of December 2022 and will conclude on the 31st day of December 2023.
4. A copy of said amending agreement shall remain attached to and form part of this by-law.
5. This By-law shall come into force and effect upon the final passing thereof.

Read a first, second, and third time and finally passed this 21st day of July, 2022.

Duncan McPhail
Mayor

Jana Nethercott
Clerk

This second AMENDING AGREEMENT is from the 1st day of January, 2015 to the 30th day of December, 2023

BETWEEN:

HER MAJESTY THE QUEEN IN RIGHT OF ONTARIO AS REPRESENTED BY THE SOLICITOR GENERAL
("Ontario")

-and-

THE CORPORATION OF THE MUNICIPALITY OF WEST ELGIN
THE CORPORATION OF THE MUNICIPALITY OF BAYHAM
THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD
THE CORPORATION OF THE MUNICIPALITY OF CENTRAL ELGIN
THE CORPORATION OF THE MUNICIPALITY OF DUTTON/DUNWICH
THE CORPORATION OF THE TOWNSHIP OF MALAHIDE

("the Elgin Group")

BACKGROUND

- A. The Parties entered into the Agreement for the provision of Police Services under Section 10 of the *Police Services Act* (the "Agreement") which commenced on the 1st day of January 2015.
- B. The Agreement includes all the Schedules and Appendices to the Agreement.
- C. Pursuant to Section 29, the Parties may amend the Agreement by written agreement.
- D. The Parties wish to further amend the Agreement as set out in this second Amending Agreement, by extending the duration of the contract to conclude on the 31st of December, 2023, as supported by:
- Bylaw # ###, dated #####, 2022 of the Council of the Municipality of West Elgin (attached as Schedule "A-1").
 - Bylaw # #####, dated #####, 2022 of the Council of the Municipality of Bayham (attached as Schedule "A-1").
 - Bylaw # #####, dated #####, 2022 of the Council of the Township of Southwold (attached as Schedule "A-1").
 - Bylaw # #####, dated #####, 2022 of the Council of the Municipality of Central Elgin (attached as Schedule "A-1").
 - Bylaw # #####, dated #####, 2022 of the Council of the Municipality of Dutton Dunwich (attached as Schedule "A-1").
 - Bylaw # #####, dated #####, 2022 of the Council of the Township of Malahide (attached as Schedule "A-1").

NOW THEREFORE, the Parties agree as follows:

1. Section 26 of the Agreement shall be replaced with the following:

26. Notwithstanding the date upon which this Agreement is signed, the term of this Agreement shall commence on the 1st day of January 2015, and shall conclude on the earlier of (i) the 31st day of December, 2023 or (ii) the date that the Community Safety and Policing Act, 2019 comes into force.

Relevant terms and conditions of the Agreement, that are not specifically amended but that relate to the amendments set out in this Amending Agreement shall be deemed to be amended so as to give effect to the changes herein.

Except for the amendments set out herein, the terms and conditions of the Agreement remain in full force and effect and time shall remain of the essence.

Notwithstanding the date upon which this Amending Agreement is signed, this Amending Agreement is effective as of the 30th day of December, 2022.

FOR ONTARIO

Deputy Solicitor General, Community Safety

FOR THE Corporation of
the Municipality of West Elgin

Mayor

Chief Administrative Officer

Date signed by Municipality: _____

FOR THE Corporation of
the Municipality of Bayham

Mayor

Chief Administrative Officer

Date signed by Municipality: _____

FOR THE Corporation of
the Township of Southwold

Mayor

Chief Administrative Officer

Date signed by Municipality: _____

FOR THE Corporation of
the Municipality of Central Elgin

Mayor

Chief Administrative Officer

Date signed by Municipality: _____

FOR THE Corporation of
the Municipality of
Dutton/Dunwich

Mayor

Chief Administrative Officer

Date signed by Municipality: _____

FOR THE Corporation of
the Township of Malahide

Mayor

Chief Administrative Officer

Date signed by Municipality: _____

Schedule “A-1”

BY-LAW’S OF THE MUNICIPAL COUNCIL Elgin Group

THE CORPORATION OF THE MUNICIPALITY OF WEST ELGIN

THE CORPORATION OF THE MUNICIPALITY OF BAYHAM

THE CORPORATION OF THE TOWNSHIP OF SOUTHWOLD

THE CORPORATION OF THE MUNICIPALITY OF CENTRAL ELGIN

THE CORPORATION OF THE MUNICIPALITY OF DUTTON/DUNWICH

THE CORPORATION OF THE TOWNSHIP OF MALAHIDE



MUNICIPALITY OF **West Elgin**

The Corporation Of The Municipality Of West Elgin

By-Law No. 2022-49

Being a By-Law to confirm the proceedings of the Regular Meeting of Council held on July 21, 2022.

Whereas Section 5(1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, the powers of a municipality shall be exercised by council; and

Whereas Section 5(3) of the Municipal Act, the powers of Council shall be exercised by by-law; and

Whereas it is deemed expedient that proceedings of Council of the Corporation of the Municipality of West Elgin as herein set forth be confirmed and adopted by by-law;

Now therefore the Council of the Municipality of West Elgin enacts as follows:

1. That the actions of the meeting of Council held on July 21, 2022, in respect of each recommendation, motion and resolution and other action taken by the Council at this meeting, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this by-law.
2. The Mayor and proper officials of the Corporation of the Municipality of West Elgin are hereby authorized and directed to do all things necessary to give effect to the action of the Council referred to in the preceding section hereof.
3. The Mayor and Clerk are hereby authorized and directed to execute all documents necessary in that behalf and to affix the Seal of the Corporation of the Municipality of West Elgin.

Read a first, second, and third time and finally passed this 21st day of July, 2022.

Duncan McPhail
Mayor

Jana Nethercott
Clerk