



Municipality of West Elgin

Agenda

Council Meeting

Date: July 21 2022, 9:30 a.m.
Location: West Elgin Community Complex - Hybrid Meeting
160 Main Street
West Lorne
Electronic Hybrid Meeting

This meeting will be broadcasted and the recording made available after the meeting on the municipal website. If you require an alternate format or accessible communication support or wish to receive the link to the meeting via email please contact the Clerk, at 519-785-0560 or by email at clerk@westelgin.net.

Pages

1. Call to Order

2. Adoption of Agenda

Recommendation:

That West Elgin Council hereby adopts the Agenda as presented.

3. Disclosure of Pecuniary Interest

4. Public Meeting

Recommendation:

That Council hereby proceed into a Public Meeting at _____ a.m.
pursuant to Section 34 of the *Planning Act* in order to hear an application to
rezone the property at 26661 Silver Clay Line

4.1. Purpose of Public Meeting

The purpose of the public meeting is to consider and hear comments on a proposed amendment to the Zoning By-law to rezone lands known municipally as 26661 Silver Clay Line as a condition of Consent Application E33-22, by rezoning of the retained farmland parcel from General Agricultural (A1) Zone to Agricultural (A2) Zone, in order to prohibit a dwelling; and rezoning the severed surplus farm dwelling parcel from General Agricultural (A1) Zone to Rural Residential (RR) Zone, in order to recognize the new surplus farm dwelling lot being created with rural residential land use permissions.

Council will not make a decision on the application at this public meeting. Based on the recommendation and information received at this public meeting an amending by-law will be presented to Council in the by-law portion of the Regular Meeting of Council. The Planner is keeping a public registry and if any member of the public wishes to be notified in writing of the decision on this application they can provide their name and mailing address via email to planning@westelgin.net or by calling 519-785-0560 ext. 226 no later than 4 pm on the day of the public meeting.

A person or public body may appeal a decision if they have made an oral or written submission at today's meeting. If you wish to make an oral submission during the public meeting please use the raise your hand feature in Zoom and the Clerk will allow you to speak, when the call is putout for public comments.

4.2. Planner Report

4.2.1. Zoning By-law Amendment Application D 14 10-2022 – Recommendation Report (Planning Report 2022-28)

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Recommendation:

That West Elgin Council hereby receives the report from Robert Brown, Planner regarding Zoning By-law Amendment Application D14 10-2022 – 26661 Silver Clay Line Recommendation Report (Planning Report 2022-28);

4.3. Applicant Comments

4.4. Public Comments

4.5. Council Comments

4.6. Staff Recommendation

Recommendation:

That West Elgin Council approve the rezoning of 26661 Silver Clay Line from General Agricultural (A1) Zone to Agricultural (A2) and Rural Residential (RR) Zone, in accordance with the attached draft by-law; and

Further that West Elgin Council consider the by-law to amend the Zoning By-law, as presented in the by-law portion of the July 21, 2022, Council Agenda.

4.7. Close of Public Meeting

Recommendation:

That West Elgin Council hereby adjourn the public meeting held pursuant to Section 34 of the *Planning Act* at _____ a.m. to reconvene in the Regular Meeting of Council.

5. Committee of Adjustment

Recommendation:

That West Elgin Council hereby recess at _____ a.m. in order to convene as the Committee of Adjustment.

6. Adoption of Minutes

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Recommendation:

That the Minutes of the Council meeting on June 23, 2022 be adopted as circulated and printed.

7. Business Arising from Minutes

8. Staff Reports

8.1. Building

8.1.1. J. Morgan-Beunen, CBO - Building Activity Report June 2022

31

Recommendation:

Recommendation:

Recommendation:

That West Elgin Council hereby receives the report from Jackie Morgan-Beunen, CBO re: Building Permit Report for June 2022 for information purposes.

8.2. Fire

8.2.1. J. McArthur, Fire Chief - Monthly Report – June 2022 33

Recommendation:

That West Elgin Council hereby receives the report from Jeff McArthur, Fire Chief re: June Fire Report for information purposes.

8.2.2. J. McArthur, Fire Chief - 2023 Bunker Gear Order 36

Recommendation:

That West Elgin Council hereby receives the report from Jeff McArthur, Fire Chief re: 2022 Bunker Gear order; and

That West Elgin Council hereby approves the pre-budget ordering of six sets of Bunker Gear from A.J Stone for a total amount of \$ 17,628.00 plus applicable taxes.

8.3. Operations & Community Services

8.3.1. L. Gosnell, Manager of Operations & Community Services - Monthly Operations Update – June 2022 41

Recommendation:

That West Elgin Council hereby receives the report from Lee Gosnell, Manager of Operations & Community Services for information purposes.

8.4. Planning

8.4.1. R. Brown, Planner - Severance Report - 8577 Furnival Road (E43-22)

44

Recommendation:

That West Elgin Council hereby receives the report from Robert Brown, Planner regarding the severance application, E43-22 – Comments to Elgin County (Planning Report 2022-29);

And that West Elgin Council hereby recommends approval to the Land Division Committee of the County of Elgin for the severance application, File E43-22, subject to the Lower-Tier Municipal conditions in Appendix One of this report;

And further that West Elgin Council directs Administration to provide this report as Municipal Comments to the County of Elgin.

8.4.2. R. Brown, Planner - Consent Report – Talbot Line Easement (E44-22)

52

Recommendation:

That West Elgin Council hereby receives the report from Robert Brown, Planner regarding the consent application, E44-22 – Comments to Elgin County (Planning Report 2022-30);

And that West Elgin Council hereby recommends approval to the Land Division Committee of the County of Elgin for the consent application, File E44-22, subject to the Lower-Tier Municipal conditions in Appendix One of this report.

And further that the West Elgin Council directs Administration to provide this report as Municipal Comments to the County of Elgin.

8.5. Clerks

8.5.1. J. Nethercott, Clerk - Contract with Elgin OPP Extension 60

Recommendation:

That West Elgin Council hereby receives the report from Jana Nethercott, Clerk re: Contact with Elgin OPP Extension; and

That West Elgin Council hereby approves the extension of the Elgin Group Police Services Board Contract with the Elgin OPP until December 31, 2023; and

That West Elgin Council consider the by-law to Authorize the Execution of the Extension Agreement in the By-law portion of the Agenda.

8.6. Finance/Administration

8.6.1. M. Badura, CAO/Treasurer - CBO Recruitment and Remuneration 67

Recommendation:

That West Elgin Council hereby receives the report from M. Badura, CAO/Treasurer re: Chief Building Official Recruitment update report;

and That West Elgin Council approves the new full-time Chief Building Official position;

and That West Elgin Council approves the revision to the 2022 Employee remuneration schedule attached in this report.

9. Committee and Board Report

9.1. Councillor Reports from Committees

9.2. Four Counties Transit Committee 70

Recommendation:

That Four Counties Transit Committee hereby recommends to the Council of the Municipality of West Elgin to award the contract for the purchase of a new Transit Bus to the lowest bidder, Girardin Ontario AGI with an optional 10% increase for optional items.

9.3. Heritage Homes Minutes - April 25, 2022 71

9.4. RAAS Minutes - June 14, 2022 73

10. Up Coming Meetings

- Tri-County Water Board - July 26 @ 7 pm (Virtual)
- West Elgin Community Centre Board of Management - Aug 10 @ 9 am
- Council - Aug 11 @ 9:30 am

11. Accounts

Recommendation:

THAT the Mayor and Treasurer are hereby authorized to sign Payment Voucher #7 amounting to \$1,818,527.88 in settlement of General, Road, Water and Arena Accounts including EFT# 5343-5431, Online Payments# 943-958, Cheque# 25952-25962, and Payroll PP13.

12. Correspondence

12.1.	Elgin County - Council Highlights June 28, 2022	75
12.2.	Town of Coburg - Changes to Amber Alert System	79
12.3.	Owen Sound - Removal of Municipal Councillors Under Prescribed Circumstances	82
12.4.	Municipality of Tweed - Ontario Wildlife Damage Compensation Program	83
12.5.	Ontario Energy Board - Notice to Enbridge Customers Billing Adjustment	86
12.6.	Notice of Amendments - Hydro One Network Class EA	88

13. Council Inquires/Announcements

- 13.1. Notice of Motion
- 13.2. Statements/Inquires by Councillors
- 13.3. Matters of Urgency

14. Closed Session

Recommendation:

That the Council of the Municipality of West Elgin Council hereby proceeds into Closed Session at _____ a.m. under Section 239 2 (b) consideration will be given to items that pertain to personal matters about identifiable individual(s) including municipal or local board employee(s)

15. Report from Closed Session

16. By-Laws

16.1. By-Law 2022-44 - Appoint Deputy Clerk 91

Recommendation:

That By-law 2022-44 being a By-Law to Appoint a Deputy Clerk for the Corporation of the Municipality of West Elgin, be read a first, second and third and final time.

16.2. By-Law 2022-45 - Amend Procedural By-law 92

Recommendation:

That By-law 2022-45 being a By-Law to Amend By-law 2018-43, a By-Law to establish rules of procedure for the meetings of Council, Council Committees and Boards of The Corporation of the Municipality of West Elgin, be read a first, second and third and final time.

16.3. By-Law 2022-46 ReZone 26661 Silver Clay Line 95

Recommendation:

That By-law 2022-46 being a By-Law to Amend the Municipality of West Elgin Comprehensive Zoning By-Law No. 2015-36 for the property known as 26661 Silver Clay Line, be read a first, second and third and final time.

16.4. By-Law 2022-47 - Loan Agreement with Port Glasgow Yacht Club 97

Recommendation:

That By-law 2022-47 being a By-law to Authorize the Execution of an Agreement between The Port Glasgow Yacht Club and The Corporation of the Municipality of West Elgin, be read a first, second and third and final time.

16.5. By-Law 2022-48 - Amend By-Law 2022-66 Employee Remuneration 106

Recommendation:

That By-law 2022-48 Being a By-Law to Amend By-Law 2021-66 Set Rates of Remuneration for Municipal Employees, be read a first, second and third and final time.

16.6. By-Law 2022-49 - Extend Agreement with Elgin County OPP 108

Recommendation:

That By-law 2022-49 being a by-law to authorize the Mayor and Clerk to Execute an amending agreement with her Majesty the Queen in Right of Ontario as represented by the Solicitor General for the provision of Police Services for the Elgin Group Municipalities, be read a first, second and third and final time.

17. Confirming By-Law 114

Recommendation:

That By-law 2022-50 being a By-law to confirm the proceeding of the Regular Meeting of Council held on July 21, 2022, be read a first, second and third and final time.

18. Adjournment

Recommendation:

That the Council of the Municipality of West Elgin hereby adjourn at _____ to meet again at 9:30 a.m. on August 11, 2022 or at the call of the Chair.