



Municipality of West Elgin

Agenda

Council Meeting

Date: **June 23 2022, 9:30 a.m.**
Location: **West Elgin Community Complex - Hybrid Meeting**
160 Main Street
West Lorne
Electronic Hybrid Meeting

This meeting will be broadcasted and the recording made available after the meeting on the municipal website. If you require an alternate format or accessible communication support or wish to receive the link to the meeting via email please contact the Clerk, at 519-785-0560 or by email at clerk@westelgin.net.

1. Call to Order

2. Adoption of Agenda

Recommendation:

That West Elgin Council hereby adopts the Agenda as presented.

3. Closed Session

Recommendation:

That the Council of the Municipality of West Elgin Council hereby proceeds into Closed Session at _____ a.m. under Section 239 2(b) consideration will be given to items that pertain to personal matters about identifiable individual(s) including municipal or local board employee(s)

4. Report from Closed Session

5. Disclosure of Pecuniary Interest

6. Delegations

6.1. BlueMetric - Landfill Annual Report

7. Adoption of Minutes

Recommendation:

That the Minutes of the Council meeting on June 9, 2022 be adopted as circulated and printed.

8. Business Arising from Minutes

9. Staff Reports

9.1. Planning

9.1.1. H. James, Planner - Severance Application E51-22 – Comments to Elgin County

Recommendation:

That West Elgin Council hereby receives the report from Heather James, Planner regarding the consent application File E51-22 – Comments to County of Elgin (Planning Report 2022-24);

And that West Elgin Council hereby recommends approval to the Land Division Committee of the County of Elgin for the severance application, File E51-22, subject to the Lower-Tier Municipal conditions in Appendix Two of this report;

And further that West Elgin Council directs Administration to provide this report as Municipal comments to the County of Elgin.

9.1.2. H. James, Planner - Service Agreement/Memorandum of Understanding for Land Use Planning Service Delivery – Lower Thames Valley Conservation Authority

Recommendation:

That West Elgin Council hereby receives the report from Heather James regarding Service Agreement/Memorandum of Understanding for Land Use Planning – Lower Thames Conservation Authority (LTVCA);

That West Elgin Council hereby approves the Service Agreement/Memorandum of Understanding for Land Use Planning – Lower Thames Conservation Authority, in accordance with the attached agreement;

That the CAO/Treasurer be authorized to sign the agreement;

That the Fees and Charges By-law be amended as related to planning fees, as set out in the attached agreement;

AND that Staff be directed to implement the agreement by adding the additional LTVCA fee to planning applications as of July 1, 2022.

9.1.3. H. James, Planner - May 2022 Monthly Activity Report

Recommendation:

That West Elgin Council hereby receives the report from Heather James, Planner regarding May 2022 monthly planning activity report for information purposes.

9.2. Operations & Community Services

9.2.1. L. Gosnell, Manager of Operations & Community Services - West Lorne Sanitary Sewer Study

Recommendation:

That West Elgin Council hereby receives the report from Lee Gosnell, Manager of Operations & Community Services re: West Lorne Sanitary Sewer Study; And

That West Elgin Council approve payment from 'Ontario Invests' monies in the amount of \$21,493.20 plus applicable tax to Spriet Associates of London, Ontario for the West Lorne Sanitary Sewer Study.

9.2.2. L. Gosnell, Manager of Operations & Community Services - Large Item Collection

Recommendation:

That West Elgin Council hereby receives the report from Lee Gosnell, Manager of Operations & Community Services; And

That West Elgin Council supports staff's decision to eliminate large item collection beginning in 2023 and replace it with a 'Free' large item week at the municipal landfill.

9.3. Clerk's

9.3.1. J. Nethercott, Clerk - Amendments to the Procedural By-law

Recommendation:

That West Elgin Council hereby receives the report from Jana Nethercott re: Amendments to the Procedural By-law; and

That West Elgin Council provide the following feedback on the proposed draft amendments to the Procedural By-law; and

That West Elgin Council direct staff to return with a final version of the amended Procedural By-law at the next Council Meeting.

9.3.2. J. Nethercott, Clerk - Integrity Commissioner/Closed Meeting Investigator/Ombudsman

Recommendation:

That West Elgin Council hereby receives the report from Jana Nethercott, Clerk re: Integrity Commissioner/Closed Meeting Investigator/Ombudsman for information purposes; and

That West Elgin partner with the County of Elgin and interested Local Municipal Partners in the Joint RFP to secure a new service provider to fulfill the transparency and accountability roles of Integrity Commissioner, Closed Meeting Investigator and Municipal Ombudsman.

9.4. Finance/Administration

9.4.1. M. Badura, CAO/Treasurer - Rodney Wastewater Treatment Plant Refurbishment Project

Recommendation:

That West Elgin Council hereby receives the report from M. Badura, CAO/Treasurer re: Rodney Wastewater Treatment Plant Refurbishment Project;

And that, West Elgin council directs staff to transfer \$800,000 previously budgeted to lagoon dredging towards mechanical upgrades as part of the Rodney Wastewater Treatment Plant Refurbishment Project;

And That cost of lagoon dredging at the Rodney Wastewater Treatment Plant be covered by 2022 OCIF funding.

10. Committee and Board Report

10.1. Councillor Reports from Committees

10.2. Rodney Agricultural Society Minutes - May 26, 2022

10.3. West Elgin Community Centre Board of Management - Minutes April 13, 2022

10.4. West Elgin Recreation Committee

10.4.1. Minutes of May 18, 2022

10.4.2. Request for Council Grant for Youth Lawn Bowling Night

11. Accounts

Recommendation:

THAT the Mayor and Treasurer are hereby authorized to sign Payment Voucher #6A amounting to \$ 234,958.17 in settlement of General, Road, Water and Arena Accounts including EFT #5289-5342, Online Payments# 936-942, Cheques # 25946-25951, and Payroll PP12.

12. Correspondence

12.1. Elgin County Council Highlights - June 14, 2022

12.2. Professional Engineers Association - Retention of Professional Engineers at Municipalities

12.3. East Gwillimbury - Letter to Hon. D. Ford re Bill 109

12.4. St. Elijah Orthodox Church - Notice of Picnic

12.5. Request for Noise Exemption for fireworks - 116 Angelo Dr West Lorne

13. Up Coming Meetings

- Four Counties Transit - July 6 at 8 am
- Council - July 21 at 9:30 am
- Tri-County Water Board - July 26 at 7 pm

14. Council Inquires/Announcements

14.1. Notice of Motion

14.2. Statements/Inquires by Councillors

14.3. Matters of Urgency

15. By-Laws

15.1. By-Law 2022-40 - Tax Ratio

Recommendation:

That By-law 2022-40 being a By-Law to set the Transition Ratios and to Levy Taxes for the Year 2022, be read a first, second and third and final time.

15.2. By-Law 2022-41 - Memorandum of Understanding with LTVCA

Recommendation:

That By-law 2022-41 being Aa By-law to Authorize the Execution of Memorandum of Understanding between the Lower Thames Valley Conservation Authority and The Corporation of the Municipality of West Elgin, be read a first, second and third and final time.

15.3. By-Law 2022-42 Amend Fees and Charges

Recommendation:

That By-law 2022-42 being a By-Law to Amend By-Law 2021-69 to Provide for Various Fees and Charges for the Municipality of West Elgin for 2022, be read a first, second and third and final time.

16. Confirming By-Law

Recommendation:

That By-law 2022-43 being a By-law to confirm the proceeding of the Regular Meeting of Council held on June 23, 2022, be read a first, second and third and final time.

17. Adjournment

Recommendation:

That the Council of the Municipality of West Elgin hereby adjourn at _____ to meet again at 9:30 a.m. on July 21, 2022 or at the call of the Chair.