



# **Municipality of West Elgin**

## **Agenda**

### **Recreation Committee**

**June 15, 2022, 7:00 p.m.**

**West Elgin Community Complex - Hybrid Meeting**

**160 Main Street**

**West Lorne**

**Electronic Hybrid Meeting**

Documents are available in alternate formats upon request. Please contact the Clerk's Department if you require an alternate format or accessible communication support at 519-785-0560 or by email at [jnethercott@westelgin.net](mailto:jnethercott@westelgin.net).

**Pages**

**1. Call to Order**

**2. Adoption of Agenda**

Recommendation:

That West Elgin Recreation Committee hereby adopts the agenda as circulated.

**3. Disclosure of Pecuniary Interest**

**4. Minutes**

**1**

Recommendation:

That the West Elgin Recreation Committee adopts the minutes of May 18, 2022 as printed and circulated.

**5. Business Arising from Minutes**

**6. Staff Reports**

**6.1. Canada Day Event 2022**

5

Recommendation:

That West Elgin Recreation Committee hereby receives the report from Emily Jocius, Operations and Community Services Coordinator for information purposes

**6.2. 2023 Budget Planning**

8

Recommendation:

That West Elgin Recreation Committee hereby receives the report from Emily Jocius, Operations and Community Services Coordinator for information purposes.

**6.3. Operational Update**

11

Recommendation:

That West Elgin Recreation Committee hereby receives the report from Emily Jocius, Operations and Community Services Coordinator for information purposes.

**7. Adjournment**

Recommendation:

That West Elgin Recreation Committee hereby adjourn at \_\_\_\_ p.m. to meet again on September 21, 2022 at 7:00 p.m. or at the call of the chair.



# Municipality of West Elgin

## Minutes

### Recreation Committee

May 18, 2022, 7:00 p.m.

West Elgin Community Complex - Hybrid Meeting

160 Main Street

West Lorne

Electronic Hybrid Meeting

**Present:** K. Neil, Chair  
Councillor A. Cammaert  
Councillor T. Tellier  
Nicole Campbell  
Cindy da Costa  
Megan Bartlett

**Regrets:** Destiny Vickers

**Staff Present:** Emily Jocius

#### 1. Call to Order

Chair Ken Neil called the meeting to order at 7:18p.m.

#### 2. Adoption of Agenda

**Moved:** Cindy da Costa

**Seconded:** Councillor Tellier

That West Elgin Recreation Committee hereby adopts the agenda as circulated.

**Carried**

#### 3. Disclosure of Pecuniary Interest

No disclosures

**4. Minutes**

**Moved:** Councillor Tellier

**Seconded:** Cindy da Costa

That the West Elgin Recreation Committee adopts the minutes of April 20, 2022 as printed and circulated.

**Carried**

**5. Business Arising from Minutes**

No business arising from the minutes.

**6. Staff Reports**

**6.1 Canada Day Update 2022**

Emily Jocius, Operations and Community Services Coordinators gave the committee an update on current plans for Canada day.

The West Lorne Optimist and Rodney Lions food truck confirmed their attendance for the event. Staff are working on securing craft supplies and picnic games for the event.

Councilor Cammaert brought forth an inquiry from a parent on West Lorne Minor Hockey. The board further discussed that youth sports and organizations should be showcased at a separate event as tying it into Canada Day would take away from the recognition that the sports clubs and organizations deserve.

**Moved:** Councillor Cammaert

**Seconded:** Cindy da Costa

That West Elgin Recreation Committee hereby receives the report from Emily Jocius, Operations and Community Services Coordinator for information.

Councilor Cammaert made a motion to support and recognize youth sports and organizations in the community as a separate event.

**Carried**

**6.2 Mental Health Resource Week Recap**

E.Jocius provided the committee with an update on the Mental Health Resource week. The committee liked the suggestion made by staff to condense the event and make it one large show case.

That West Elgin Recreation Committee received the report from Emily Jocius, Operations and Community Services Coordinator for information purposes.

### **6.3 Operational Update**

E. Jocius, provided the committee with an update on current recreational opportunities in the community. Staff proposed a sponsored lawn bowling night and the committee directed staff to come back with additional information on the sponsored night.

**Moved:** Councillor Tellier

**Seconded:** Councillor Cammaert

That West Elgin Recreation Committee hereby receives the report from Emily Jocius, Operations and Community Services Coordinator.

The West Elgin Recreation Committee hereby direct staff to bring additional information forth to the next committee meeting.

**Carried**

### **6.4 Recreational Inquires**

E, Jocius provided the committee with recreational inquiries from the community. The committee directed staff to move forward with programming as scheduled and include the mile markers and other large items in the 2023 budget. The committee also directed staff to move forward with planning a roller skating night for the 2022 recreational calendar. Staff is to report back with the event.

That West Elgin Recreation Committee received the report from Emily Jocius, Operations and Community Services Coordinator for information purposes.

## **7. Adjournment**

**Moved:** Cindy da Costa

**Seconded:** Councillor Tellier

That West Elgin Recreation Committee hereby adjourn at 8:27 p.m. to meet again on June 15, 2022 at 7:00 p.m.

**Carried**

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Ken Neil, Chair

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Emily Jocius, Recording Secretary



## Staff Report

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**Report To: Recreation Committee**

**From: Emily Jocius, Operations & Community Services Coordinator**

**Date: 2022-06-15**

**Subject: Canada Day Event 2022**

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### **Recommendation:**

That West Elgin Recreation Committee hereby receives the report from Emily Jocius, Operations and Community Services Coordinator for information purposes

### **Purpose:**

The Purpose of this report is to provide the West Elgin Recreation Committee with an update on the Canada Day event before July 1, 2022

### **Background:**

Each year the Municipality of West Elgin provides the community with a celebration around Canada day, and it includes crafts, history, food, and fireworks. This year the following will be completed on Canada Day.

Opening Ceremonies 2:30 p.m.- 3:30 p.m.

- Village crier
- Dignitary speeches
- Singing of the national anthem
- Opening of the day's events

Crafts and games 2:30-6:00

- Rock painting under the pavilion (or near the pavilion)
- Lawn games behind the arena
- Fun Fact walks through the park
- Elgin County Library Story time

Food Trucks and band 6:00-dusk

- West Lorne Optimist food truck
- Rodney Lions food truck
- The Streeterly
- Mr. Cools Ice Cream
- Music provided by Exit 137.

Fireworks- dusk

**Financial Implications:**

All items purchased for the event will be budgeted under the Canada Day Line item in the 2022 budget.



**Report Approval Details**

Document Title:	Canada Day Event 2022 - 2022-51-Operations Community Services.docx
Attachments:	
Final Approval Date:	Jun 9, 2022

This report and all of its attachments were approved and signed as outlined below:

Jana Nethercott



## Staff Report

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**Report To: Recreation Committee**

**From: Emily Jocius, Operations & Community Services Coordinator**

**Date: 2022-06-15**

**Subject: 2023 Budget Planning**

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### **Recommendation:**

That West Elgin Recreation Committee hereby receives the report from Emily Jocius, Operations and Community Services Coordinator for information purposes.

### **Purpose:**

The purpose of this report is to provide the West Elgin Recreation Committee with an opportunity to provide feedback for the 2023 recreational programming budget.

### **Background:**

Each year a budget is prepared for the Recreation department. The recreational programming budget is based on successful programs and new initiatives in the community. The following programs will continue, and additional programming may be added.

### **Current programming to be expanded**

- Indoor pickleball
- Walking program
- Nature walks
- Ghost walk
- Canada Day
- Basketball
- Guided tours of the old jail
- Youth Fitness

### **New additional programs**

- Badminton
- Roller Skate night
- Running club
- Community group showcase
- Ball hockey
- Outdoor sports programs (tennis program)
- Improved outdoor multi-purpose pad.
- Adult and seniors' fitness programs

### **Financial implications**

Staff will research the cost of running additional events and bring the information back to the 2023 budget planning meetings.

**Report Approval Details**

Document Title:	2023 Budget Planning - 2022-48-Operations Community Services.docx
Attachments:	
Final Approval Date:	Jun 9, 2022

This report and all of its attachments were approved and signed as outlined below:

Jana Nethercott



## Staff Report

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**Report To: Recreation Committee**

**From: Emily Jocius, Operations & Community Services Coordinator**

**Date: 2022-06-15**

**Subject: Operational Update**

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### **Recommendation:**

That West Elgin Recreation Committee hereby receives the report from Emily Jocius, Operations and Community Services Coordinator for information purposes.

### **Purpose:**

The purpose of this report is to provide the West Elgin Recreation Committee with an update on current and upcoming recreation programs.

### **Background:**

Staff have been designing and implementing programming for the community and this report provides an up-to-date list of current programs, up coming programs, and different community supported events for community members to attend.

### **Current programs**

#### **West Elgin Community Pool**

The West Elgin Community Pool Schedule is now up, and lesson registration is up on the municipal website. Staff are preparing for the opening day on June 27, 2022. If there are any schedule changes the website will be updated.

#### **Pool Schedule June 27-June 30**

4:30-6:00 p.m. Open Swim

6:00 -7:30 p.m. Family Swim

7:30-8:30 p.m. Aquafit

#### **Pool Schedule July 1, 2022**

Free swimming all day at the pool from 12-6 p.m.

#### **Pool Schedule July 4- end of season**

<b>Aquafit</b>	<b>Monday – Friday</b>	<b>8:30-9:30 a.m. 7:30-8:30 p.m.</b>
<b>Open Swim</b>	<b>Monday – Friday</b>	<b>5:00-6:15 p.m.</b>
<b>Family Swim</b>	<b>Monday- Friday</b>	<b>6:15-7:30 p.m.</b>
<b>Adult Swim</b>	<b>Monday and Wednesday</b>	<b>2:00-3:00 p.m.</b>

<b>Lane Swim</b>	<b>Monday – Friday</b>	<b>12:30-1:00 p.m.</b>
<b>Open Swim</b>	<b>Tuesday Thursday &amp; Friday</b>	<b>1:00-3:00 p.m.</b>

### **Lawn Bowling- Proposal**

The West Elgin Lawn Bowling green has been open from May 16, 2022. The West Lorne Lawn bowling club runs on the following schedule.

Monday 6:30-9:00 p.m.

Tuesday 10:30a.m.-1:00 p.m.

Thursday 6:30-9:00 p.m.

Staff have been working with the West Lorne Lawn Bowling Club to encourage the use of the bowling lanes and the lawn bowling club has welcomed the idea of having two youth lawn bowling nights and one family learn to bowl nights. Staff will be assisting with advertising and registration for the night. The long-term goal of having the learn to bowl nights is membership retention.

The Lawn bowling club have agreed to June 23 and July 14 from 6:30-9:00 p.m. as youth learn to bowl nights and July 7 from 6:30-9:00 p.m. as a family fun event. Staff are recommending that the West Elgin Recreation Committee recommend to the Council of the Municipality of West Elgin that a donation of \$75.00 be made to the West Lorne Lawn Bowling Club for maintenance of greens for Youth Lawn Bowling nights on June 23, July 7 and July 14, 2022.

### **Youth fitness**

Josh from Fitborough has agreed to run a 6-week fitness class for youth ages 11-18 years old. The program will go through fundamental movement patterns. This program is free to all persons that register. All youth must register for the program before June 20, 2022. The program will start June 21, 2022, from 4-5 p.m. at Rodney Park (135 Queen Street Rodney).

### **Outdoor Activity Challenge**

The outdoor activity challenge launched on May 27, 2022. The program will run for 5 weeks. Each Friday a new location in the township will be promoted to encourage outdoor activities and use of our trail network.

### **Nature Hikes**

Join Emily on an interactive nature hike through Joe's Bush. The nature hikes will take place every Wednesday from 10:00-11:00 a.m. The status and nature talk topics are below.

Date	Attendance	Topics
May 18, 2022	8	Gardening Tips for the Month of May.
May 25, 2022	10	Effects of begin in nature and one's health
June 1, 2022	7	Nature Photography Different ways we can enjoy nature through photography.
June 8, 2022	9	Five Senses Exercise Use all five sense to explore nature.

## **Upcoming programs and events**

### **Canada Day – July 1, 2022**

Join the West Elgin Recreation Committee in Celebrating Canada birthday. Full schedule of events in on the Municipal Website.

### **Guided Tours of the Old Jail**

June 23 10-11 a.m.

July 12 10-11 a.m.

September 27 2-3 p.m.

Join Emily on the dates above for a guided tour of the Ye Old Jail in Rodney. This will be an open time for the public to attend the jail and take photos in the cell and learn more about the history of the town. Additional dates and times can be added to the program.

### **Ghost Walk October 22, 2022 Miller Park Pavilion**

Last year staff put on a family friendly ghost walk in Miller Park. This event will run again this year and registration will be required for the event. Registration will launch in early fall.

### **Community Supported Events**

WECHC stroller walks in Miller Park

WECHC Zumbini in Miller Park

West Elgin Tia Chi Classes every Tuesday and Thursday from 9:30-10:30 a.m. in Miller Park

West Lorne Optimist Car Show July 3, 2022, in Miller Park

Summer Siesta Market – August 20, 2022 in Miller Park

West Lorne Horticultural society- June 14, 2022 Care of Hosta information session.

Spooktacular shopping event- October 15, 2022 in Miller Park

## **Past Programs**

### **Sports Literacy**

The sports Literacy program held in conjunction with the Elgin County Library (Rodney and West Lorne) will take a small break and return in the fall of 2022. The program ran for 3 months, and the following stats were collected. The stats collected are to educate staff on program continuation and see what can be done to change the program.

Date	Attendance	Topic	Notes
April 4, 2022	West Lorne 8 (6-11 years)	Fundamentals of Running	
April 7, 2022	Rodney 4 (2-5 years)	Fundamentals of Running	
May 10, 2022	West Lorne Zero	Fundamentals of Jumping	
May 12, 2022	Rodney 2 (2-5 years)	Fundamentals of Jumping	
June 7, 2022	West Lorne Zero	Fundamentals of Throwing	Cancelled due to weather

June 9,2022	Rodney 2 (2- 5 years)	Fundamentals of throwing	
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**Report Approval Details**

Document Title:	Operational Update Recreation - 2022-49-Operations Community Services.docx
Attachments:	
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This report and all of its attachments were approved and signed as outlined below:

Jana Nethercott