



# **Municipality of West Elgin**

## **Agenda**

### **Council Meeting**

Date: June 9 2022, 9:30 a.m.  
Location: West Elgin Community Complex - Hybrid Meeting  
160 Main Street  
West Lorne  
Electronic Hybrid Meeting

This meeting will be broadcasted and the recording made available after the meeting on the municipal website. If you require an alternate format or accessible communication support or wish to receive the link to the meeting via email please contact the Clerk, at 519-785-0560 or by email at [clerk@westelgin.net](mailto:clerk@westelgin.net).

**1. Call to Order**

**2. Adoption of Agenda**

Recommendation:

That West Elgin Council hereby adopts the Agenda as presented.

**3. Disclosure of Pecuniary Interest**

**4. Court of Revision - Flemming and Axford Municipal Drains**

Recommendation:

That Council proceed into Court of Revision pursuant to Section 46 of the *Drainage Act, R.S.O. 1990*.

**5. Delegations**

**5.1. Four Counties Health Services Foundation Presentation**

**5.2. Lower Thames Valley Conservation Authority - Memorandum of Understanding**

## **6. Adoption of Minutes**

Recommendation:

That the Minutes of the Council meeting on May 26, 2022 be adopted as circulated and printed.

## **7. Business Arising from Minutes**

## **8. Staff Reports**

### **8.1. Building**

#### **8.1.1. J. Morgan-Beunen, CBO - Building Activity Report May 2022**

Recommendation:

That West Elgin Council hereby receives the report from Jackie Morgan-Beunen, CBO re: Building Permit Report for May 2022 for information purposes.

### **8.2. Fire**

#### **8.2.1. Jeff McArthur, Fire Chief - Monthly Report – May 2022**

Recommendation:

That West Elgin Council hereby receives the report from Jeff McArthur, Fire Chief re: May Monthly Fire Report for information purposes.

### **8.3. Operations & Community Services**

#### **8.3.1. L. Gosnell, Manager of Operations & Community Services - Monthly Operations Update**

Recommendation:

That West Elgin Council hereby receives the report from Lee Gosnell, Manager of Operations & Community Services, for information purposes.

#### **8.3.2. L. Gosnell, Manager of Operations & Community Services - Dust Suppressant Procedures**

Recommendation:

That West Elgin Council hereby receives the report from Lee Gosnell, Manager of Operations & Community Services re: Dust Suppressant Procedures for information purposes.

### **8.4. Planning**

**8.4.1. H. James - Severance Report on File No. E33-22- 26661 Silver Clay Line**

Recommendation:

That West Elgin Council hereby receives the report from Heather James, Planner regarding the severance application, File E33-22 – Comments to Elgin County (Planning Report 2022-21);

And that West Elgin Council hereby recommends approval to the Land Division Committee of the County of Elgin for the severance application, File E33-22, subject to the Lower-Tier Municipal conditions in Appendix Two of this report;

And further that West Elgin Council directs Administration to provide this report as Municipal Comments to the County of Elgin.

**8.4.2. H. James, Planner - Severance Application E48-22 - 157and 161 Jane Street – Comments to Elgin County**

Recommendation:

That West Elgin Council hereby receives the report from Heather James, Planner regarding the consent application, File E48-22 – Comments to County of Elgin (Planning Report 2022-22);

And that West Elgin Council hereby recommends approval to the Land Division Committee of the County of Elgin for the severance application, File E48-22, subject to the Lower-Tier Municipal conditions in Appendix Two of this report;

And further that West Elgin Council directs Administration to provide this report as Municipal comments to the County of Elgin.

**8.4.3. H. James, Planner - Bill 109 Review of Provincial Changes**

Recommendation:

That West Elgin Council hereby receives the report from Heather James regarding Bill 109 Review of Provincial Changes;

And that West Elgin Council hereby directs Administration to complete a review of the Official Plan Amendments, Zoning By-law Amendments and Site Plan Control processes before the additional legislation comes in to effect as of January 1, 2023.

**8.5. Clerk's**

**8.5.1. J. Nethercott, Clerk & Lee Gosnell, Manager of Operations & Community Services - Recycle Coach App**

Recommendation:

That West Elgin Council hereby receives the report from Jana Nethercott, Clerk and Lee Gosnell, Manager of Operations & Community Services re: Recycle Coach App for information purposes.

**8.6. Finance/Administration**

**8.6.1. M. Badura, CAO/Treasurer & J. Nethercott, Clerk - Administration Monthly Update – April and May 2022**

Recommendation:

That West Elgin Council hereby receives the report from Magda Badura, CAO/Treasurer and Jana Nethercott, Clerk re: Administration Monthly Report for April and May 2022 for information purposes

**9. Upcoming Meetings**

- Recreation Committee - June 15 at 7 pm
- Council - June 23 at 9:30 am
- Four Counties Transit - July 6 at 8 am
- Council - July 21 at 9:30 am
- Tri-County Water Board - July 26 at 7 pm

**10. Committee and Board Report**

**10.1. Councillor Reports from Committees**

**10.2. Four Counties Transportation Committee - May 16, 2022 Minutes**

**11. Accounts**

Recommendation:

THAT the Mayor and Treasurer are hereby authorized to sign Payment Voucher #6 amounting to \$780,758.54 in settlement of General, Road, Water and Arena Accounts including EFT#5243-5288, online Payments# 925-935, cheque# 25935-25945 and Payroll PP11.

**12. Correspondence**

**12.1. District of Muskoka - Annual Emergency Exercise Exemption**

- 12.2. City of Cambridge - Ontario Must Build it Right the First Time
- 12.3. Niagara Region - Voluntary Russian Sanction Request
- 12.4. Municipal Engineers Association - 2022 MEA Awards - Request Nominations
- 12.5. Town of Blue Mountains - Voter's List Changes
- 12.6. Shadow Minister for Rural Economic Development & Rural Broadband Strategy - Fair and Robust Funding for Rural Canada
- 12.7. Elgin County Council Highlights - May 24, 2022
- 12.8. FCHS Foundation - Spring Newsletter
- 13. Council Inquires/Announcements
  - 13.1. Notice of Motion
  - 13.2. Statements/Inquires by Councillors
  - 13.3. Matters of Urgency
- 14. By-Laws
  - 14.1. By-law 2022-27- Flemming Drain

Recommendation:  
That By-law 2022-27 Being A By-Law to provide for the Flemming Drain in the Municipality of West Elgin, be read a third and final time.
  - 14.2. By-law 2022-28 - Axford Drain

Recommendation:  
That By-law 2022-28 Being A By-Law to provide for the Updated Schedules of Assessments Axford Drain in the Municipality of West Elgin, be read for a third and final time.
- 15. Closed Session

Recommendation:  
That the Council of the Municipality of West Elgin Council hereby proceeds into Closed Session at \_\_\_\_\_ a.m. under Section 239 2(b) consideration will be given to items that pertain to personal matters about identifiable individual(s) including municipal or local board employee(s)

**16. Report from Closed Session**

**17. Confirming By-Law**

Recommendation:

That By-law 2022-39 being a By-law to confirm the proceeding of the Regular Meeting of Council held on Jun 9, 2022, be read a first, second and third and final time.

**18. Adjournment**

Recommendation:

That the Council of the Municipality of West Elgin hereby adjourn at \_\_\_\_\_ to meet again at 9:30 a.m. on June 23, 2022 or at the call of the Chair.