



Municipality of West Elgin

Agenda

Council Meeting

Date: June 9 2022, 9:30 a.m.
Location: West Elgin Community Complex - Hybrid Meeting
160 Main Street
West Lorne
Electronic Hybrid Meeting

This meeting will be broadcasted and the recording made available after the meeting on the municipal website. If you require an alternate format or accessible communication support or wish to receive the link to the meeting via email please contact the Clerk, at 519-785-0560 or by email at clerk@westelgin.net.

Pages

1. Call to Order

2. Adoption of Agenda

Recommendation:

That West Elgin Council hereby adopts the Agenda as presented.

3. Disclosure of Pecuniary Interest

4. Court of Revision - Flemming and Axford Municipal Drains

Recommendation:

That Council proceed into Court of Revision pursuant to Section 46 of the *Drainage Act, R.S.O. 1990*.

5. Delegations

5.1. Four Counties Health Services Foundation Presentation

7

5.2. Lower Thames Valley Conservation Authority - Memorandum of Understanding

37

6.	Adoption of Minutes	54
	Recommendation: That the Minutes of the Council meeting on May 26, 2022 be adopted as circulated and printed.	
7.	Business Arising from Minutes	
8.	Staff Reports	
8.1.	Building	
8.1.1.	J. Morgan-Beunen, CBO - Building Activity Report May 2022	70
	Recommendation: That West Elgin Council hereby receives the report from Jackie Morgan-Beunen, CBO re: Building Permit Report for May 2022 for information purposes.	
8.2.	Fire	
8.2.1.	Jeff McArthur, Fire Chief - Monthly Report – May 2022	73
	Recommendation: That West Elgin Council hereby receives the report from Jeff McArthur, Fire Chief re: May Monthly Fire Report for information purposes.	
8.3.	Operations & Community Services	
8.3.1.	L. Gosnell, Manager of Operations & Community Services - Monthly Operations Update	76
	Recommendation: That West Elgin Council hereby receives the report from Lee Gosnell, Manager of Operations & Community Services, for information purposes.	
8.3.2.	L. Gosnell, Manager of Operations & Community Services - Dust Suppressant Procedures	81
	Recommendation: That West Elgin Council hereby receives the report from Lee Gosnell, Manager of Operations & Community Services re: Dust Suppressant Procedures for information purposes.	

8.4. Planning

8.4.1. H. James - Severance Report on File No. E33-22- 26661 Silver Clay Line

85

Recommendation:

That West Elgin Council hereby receives the report from Heather James, Planner regarding the severance application, File E33-22 – Comments to Elgin County (Planning Report 2022-21);

And that West Elgin Council hereby recommends approval to the Land Division Committee of the County of Elgin for the severance application, File E33-22, subject to the Lower-Tier Municipal conditions in Appendix Two of this report;

And further that West Elgin Council directs Administration to provide this report as Municipal Comments to the County of Elgin.

8.4.2. H. James, Planner - Severance Application E48-22 - 157and 161 Jane Street – Comments to Elgin County

96

Recommendation:

That West Elgin Council hereby receives the report from Heather James, Planner regarding the consent application, File E48-22 – Comments to County of Elgin (Planning Report 2022-22);

And that West Elgin Council hereby recommends approval to the Land Division Committee of the County of Elgin for the severance application, File E48-22, subject to the Lower-Tier Municipal conditions in Appendix Two of this report;

And further that West Elgin Council directs Administration to provide this report as Municipal comments to the County of Elgin.

8.4.3. H. James, Planner - Bill 109 Review of Provincial Changes 104

Recommendation:

That West Elgin Council hereby receives the report from Heather James regarding Bill 109 Review of Provincial Changes;

And that West Elgin Council hereby directs Administration to complete a review of the Official Plan Amendments, Zoning By-law Amendments and Site Plan Control processes before the additional legislation comes in to effect as of January 1, 2023.

8.5. Clerk's

8.5.1. J. Nethercott, Clerk & Lee Gosnell, Manager of Operations & Community Services - Recycle Coach App 109

Recommendation:

That West Elgin Council hereby receives the report from Jana Nethercott, Clerk and Lee Gosnell, Manager of Operations & Community Services re: Recycle Coach App for information purposes.

8.6. Finance/Administration

8.6.1. M. Badura, CAO/Treasurer & J. Nethercott, Clerk - Administration Monthly Update – April and May 2022 112

Recommendation:

That West Elgin Council hereby receives the report from Magda Badura, CAO/Treasurer and Jana Nethercott, Clerk re: Administration Monthly Report for April and May 2022 for information purposes

9. Upcoming Meetings

- Recreation Committee - June 15 at 7 pm
- Council - June 23 at 9:30 am
- Four Counties Transit - July 6 at 8 am
- Council - July 21 at 9:30 am
- Tri-County Water Board - July 26 at 7 pm

10. Committee and Board Report

10.1.	Councillor Reports from Committees	
10.2.	Four Counties Transportation Committee - May 16, 2022 Minutes	117
11.	Accounts	
	Recommendation:	
	THAT the Mayor and Treasurer are hereby authorized to sign Payment Voucher #6 amounting to \$780,758.54 in settlement of General, Road, Water and Arena Accounts including EFT#5243-5288, online Payments# 925-935, cheque# 25935-25945 and Payroll PP11.	
12.	Correspondence	
12.1.	District of Muskoka - Annual Emergency Exercise Exemption	120
12.2.	City of Cambridge - Ontario Must Build it Right the First Time	124
12.3.	Niagara Region - Voluntary Russian Sanction Request	127
12.4.	Municipal Engineers Association - 2022 MEA Awards - Request Nominations	129
12.5.	Town of Blue Mountains - Voter's List Changes	136
12.6.	Shadow Minister for Rural Economic Development & Rural Broadband Strategy - Fair and Robust Funding for Rural Canada	137
12.7.	Elgin County Council Highlights - May 24, 2022	138
12.8.	FCHS Foundation - Spring Newsletter	143
13.	Council Inquires/Announcements	
13.1.	Notice of Motion	
13.2.	Statements/Inquires by Councillors	
13.3.	Matters of Urgency	
14.	By-Laws	

14.1. By-law 2022-27- Flemming Drain 147

Recommendation:

That By-law 2022-27 Being A By-Law to provide for the Flemming Drain in the Municipality of West Elgin, be read a third and final time.

14.2. By-law 2022-28 - Axford Drain 149

Recommendation:

That By-law 2022-28 Being A By-Law to provide for the Updated Schedules of Assessments Axford Drain in the Municipality of West Elgin, be read for a third and final time.

15. Closed Session

Recommendation:

That the Council of the Municipality of West Elgin Council hereby proceeds into Closed Session at _____ a.m. under Section 239 2(b) consideration will be given to items that pertain to personal matters about identifiable individual(s) including municipal or local board employee(s)

16. Report from Closed Session

17. Confirming By-Law 151

Recommendation:

That By-law 2022-39 being a By-law to confirm the proceeding of the Regular Meeting of Council held on Jun 9, 2022, be read a first, second and third and final time.

18. Adjournment

Recommendation:

That the Council of the Municipality of West Elgin hereby adjourn at _____ to meet again at 9:30 a.m. on June 23, 2022 or at the call of the Chair.



Four Counties Health Services Foundation Four Counties Health Services

Presentation - Municipality of West Elgin

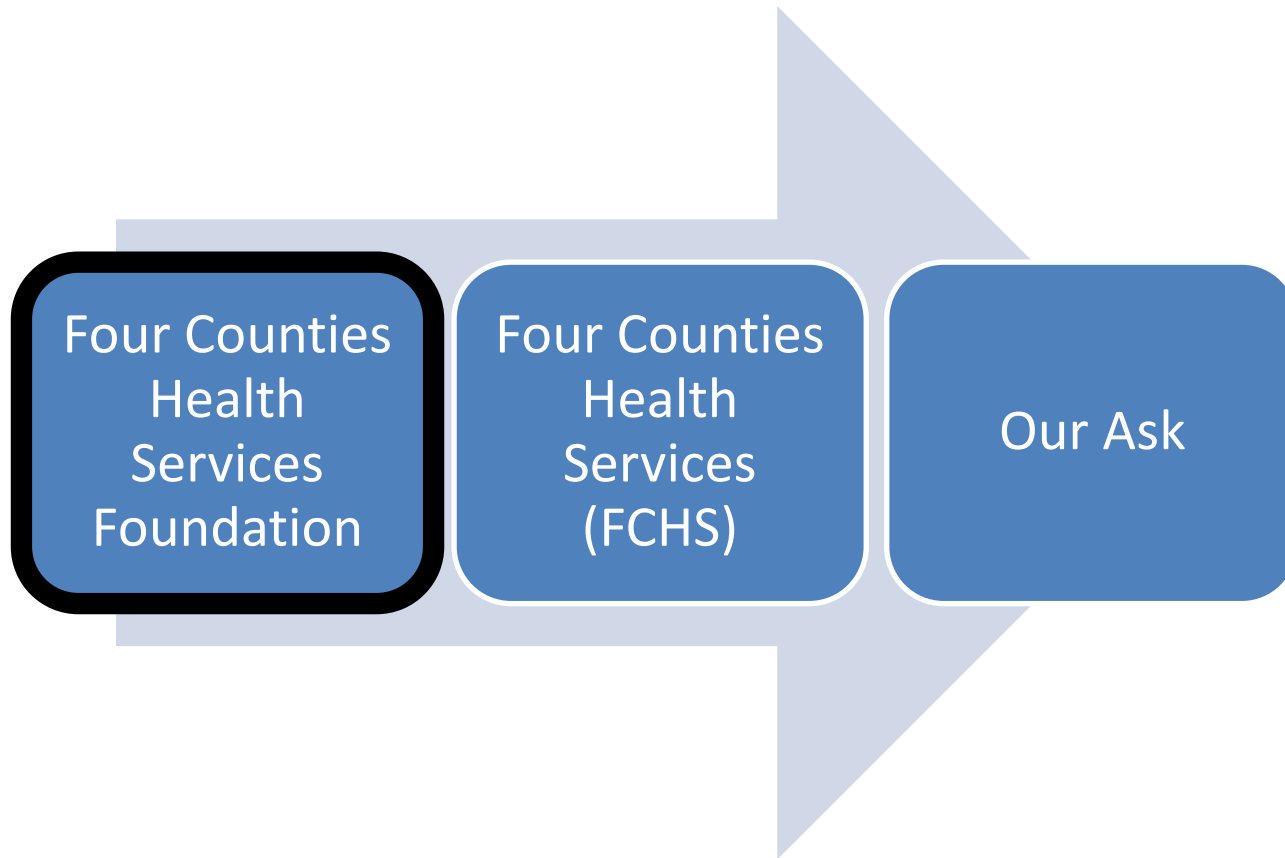
Thursday, June 9, 2022

Tom Jeffery, FCHS Foundation Chair

Steph Ouellet, MHA VP Strategic Partnerships

Jackie Van Eerd Beatty, Fundraising Coordinator

Agenda



FCHS Foundation: Mission, Vision, and Values

Mission

To build relationships that support Four Counties Health Services by raising awareness of critical equipment needs and encourage community ownership through giving

Vision

To Ensure Quality Healthcare Close to Home

Values

To be guided by our values in our relationship with our donors, our hospital, our communities and each other, we live the following

Trust – Integrity – Respect – Accountability – Team Work

FCHS Foundation: Why are we here?

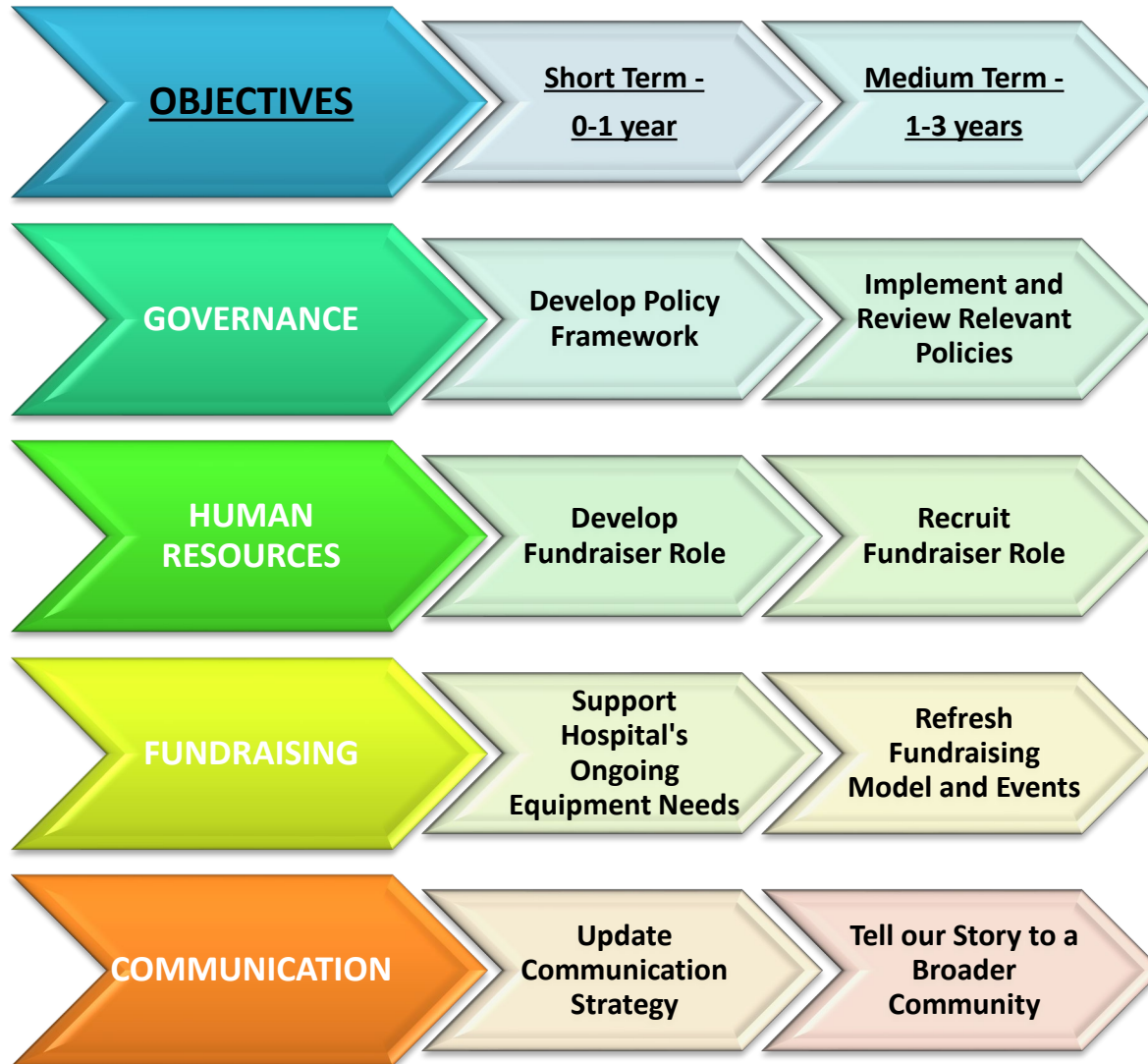
- The affairs of the foundation are governed and overseen by a board consisting of:
 - 9 elected governors, and currently looking for one new member
 - 4 ex-officio governors appointed by MHA, FCHS, FCHS Auxiliary and SMGH Foundation
- Ministry of Health DOES NOT fund the purchase of hospital medical equipment, which is defined by FCHS policy as any equipment valued over **\$3,000:**
 - This is why we reach out to our community raising awareness and the need.
 - FCHS medical equipment is purchased through the generous support of our donors.
- The foundation has contributed **\$8,774,000** to support medical equipment purchases at FCHS.

MEMBERS OF THE BOARD OF GOVERNORS

- Tom Jeffery (Chairperson)
- Judy Bodkin
- Scott Gawley
- Janneke Newitt
- Kirk Patterson
- David VanDamme
- Joanne Vansevenant
- Pam White
- Jackie Herdman (FCHS Auxiliary Rep)
- Mike McGuire (SMGH Foundation Rep)
- Jaclyn Cairns (MHA Rep)
- Steph Ouellet (FCHS Rep)

The Foundation is currently seeking one new Board member.

2021-2026 Strategic Plan



How Do Donations Impact Our Hospital?

- Provide State of the Art medical equipment for patient care
- Allows the hospital to increase number of procedures
- Reduces wait times
- Keeps care close to home



How Does The Hospital Impact Our Community?


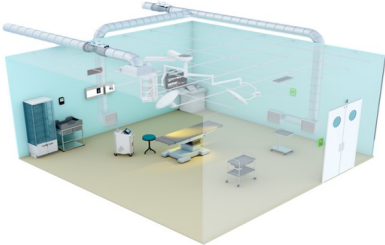






- According to a recent local study, the top two reasons that attract newcomers to an area are:
 1. Employment Opportunities
 2. **Access to Health Care**
- Hospitals not only impact quality of health care in our communities but impact viability and sustainability of our rural communities.

YOUR DONOR DOLLARS AT WORK!



2021 / 2022 FCHS Foundation Patient Medical Equipment Appeal \$ 336,424



Ultrasound System	Negative Pressure Room	Pediatric Glidescope	IT Closet Switch/Server/UPS
 <p>Location: FCHS Digital Imaging \$232,000</p>	 <p>Location: FCHS ED \$50,000 (Foundation share)</p>	 <p>Glidescope assists Emerge MD's in intubating pediatric patients</p> <p>Location: FCHS ED \$19,892</p>	 <p>Device critical to patient care as it provides connectivity to electronic medical records</p> <p>Location: FCHS Hospital Wide \$12,000</p>
Vital Signs Monitor	Bariatric Patient Stretcher	2 Bilateral Wall Pulleys	IV Pump
 <p>A monitor for assessing patient's blood pressure and other vital parameters</p> <p>Location: FCHS Active Care Nursing Unit \$6,500</p>	 <p>A stretcher designed to comfortably transport patient between care areas</p> <p>Location: FCHS Active Care Nursing Unit & ED \$6,000</p>	 <p>Wall pulley used with physiotherapy patients</p> <p>Location: FCHS Physiotherapy/Rehab \$5,632</p>	 <p>Infusion pump delivers intravenous fluids to patient</p> <p>Location: FCHS Active Care Nursing Unit & ED \$4,400</p>

New Ultrasound - April 18, 2022















Tammy Kovacs – FCHS ¹⁶Ultrasound Sonographer

Every Year New Equipment to Best Serve Patients!



2022 / 2023 FCHS Foundation Patient Medical Equipment Appeal \$260,899



(9) ECG Patient Monitors	Bariatric Patient Bed	Defibrillator	Pharmacy Refrigerator	Medical Refrigerator
 Measures patient's heart activity Emergency Dept \$108,000	 Comfortably supports patient Active Care Nursing Unit \$60,000	 Controlled electric shock to normalize heart rhythm Emergency Dept \$17,399	 Provides safe storage of vaccines and medications Emergency Dept \$12,500	 Provides safe storage of Insulin & point of care supplies Lab & Diabetes \$8,500
Cast Saw	Bariatric Stretcher with scale	Centrifuge	CO2 Sampling Modules	Adult Laryngoscope
 An oscillating power tool used to remove orthopedic casts Emergency Dept \$8,250	 Comfortably transports patient between care areas Emergency Dept \$6,500	 Spins blood into various components for testing Emergency Dept \$5,500	 Attaches to cardiac monitor to monitor CO2 levels in patient Endoscopy \$3,850	 Endoscope for examining the interior of larynx Emergency Dept \$3,400
IT Infrastructure—\$15,000 		Staff Education—\$12,000 		

X-ray Suite Grand (RE) Opening



Endoscopy Grand (RE) Opening

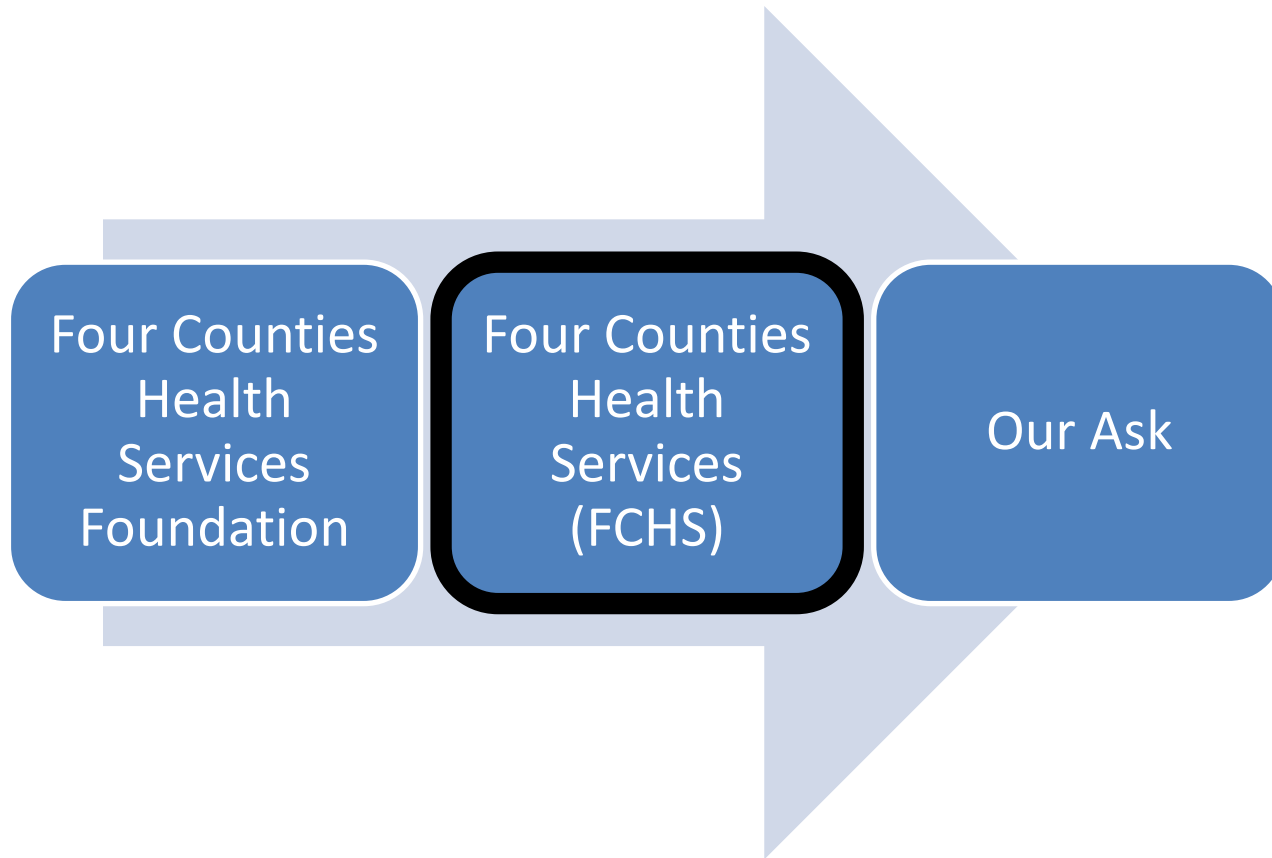




Municipality of West Elgin

**Thank you for your generous donations to date
\$264,255.00 (1999-2021)**

Agenda





FOUR COUNTIES HEALTH SERVICES DR. DREYER PRESENTATION VIDEO



*Care Closer
to Home*

West Elgin to Newbury: 17.9 km = 14 minutes

West Elgin To STEGH 60.6 km = 40 minutes

*“A 10-km increase in straight-line distance is associated with around
a 1% absolute increase in mortality”
(Emerg Med J. 2007 Sep;24(9):665-8)*



*Care Closer
to Home*

Barb (Branchflower) Gerber:

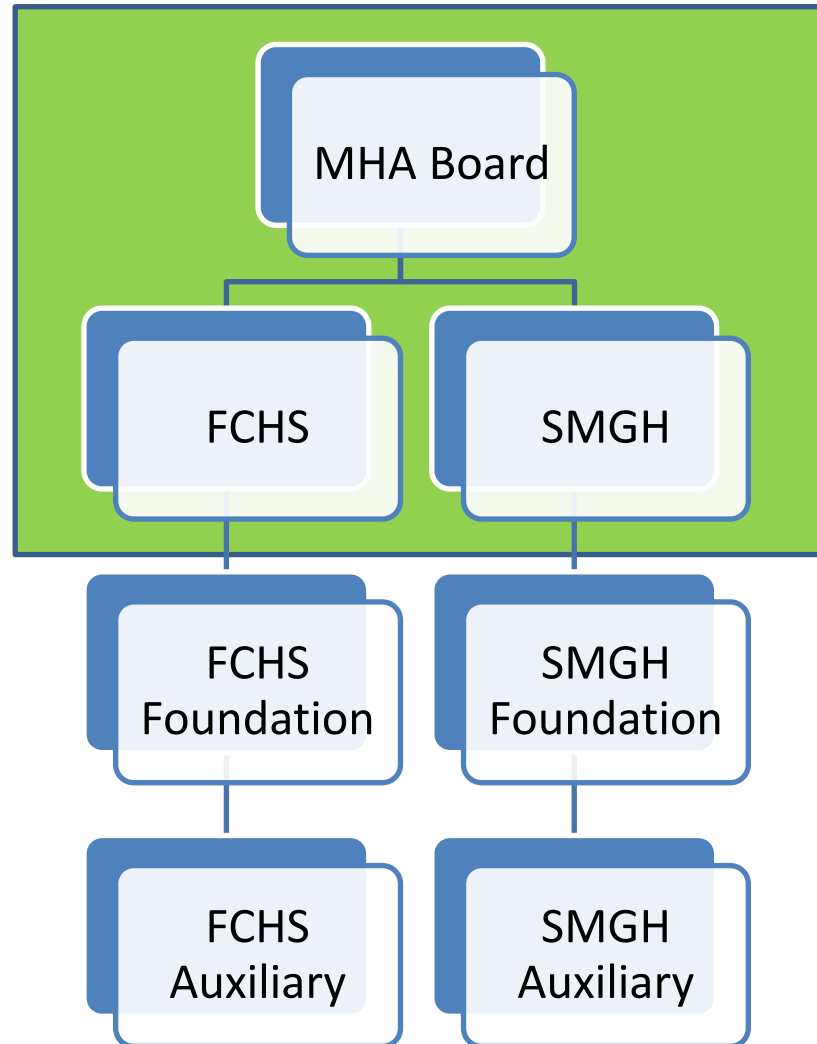
- Recently my dad was a patient in the beautiful palliative care room. He and our family were treated with kindness, consideration, empathy, and love. The doctors, nurses, and many other staff members treated us like their own family.
- We were so appreciative of the care Dad received. When he passed away we asked that any memorial donations be made to the hospital in his memory.
- Our little local hospital means a lot to my family. I brag about it to all my city friends. We are so fortunate to have such a well equipped facility right in our own community. With everyone's support, Four Counties Health Services will be here for us for many years to come.

3 Generations of FCHS Supporters:

Barb Gerber, Don Branchflower, Carlie Gerber



Our Structure



COVID-19 challenges

Clinical/Patient Impact

- Shutdown (and partial resumption) of Clinical Services
- Construction of negative pressure room in ED (CMA, FCHS, FCHS Foundation)

Visitor Impact

- COVID-19 Screening
- Volunteers & Auxiliary
- Visitor Policy

Staff Impact

- Increased Workplace Violence
- New staff vaccination policy
- Health Human Resources

Four Counties Health Services

Yearly statistics (April 1, 2021-March 31, 2022)



9,422

Emergency Visits (7,091)



12

Beds

86.29%

Occupancy Rate (73.61%)



414

Inpatient Discharges (369)



10,607

Physiotherapy Visits (6,115)



0

0

Volunteers (0)

Volunteer Hours (0)



8,492

Imaging Department Exams (6,889)



24

Endoscopies (143)

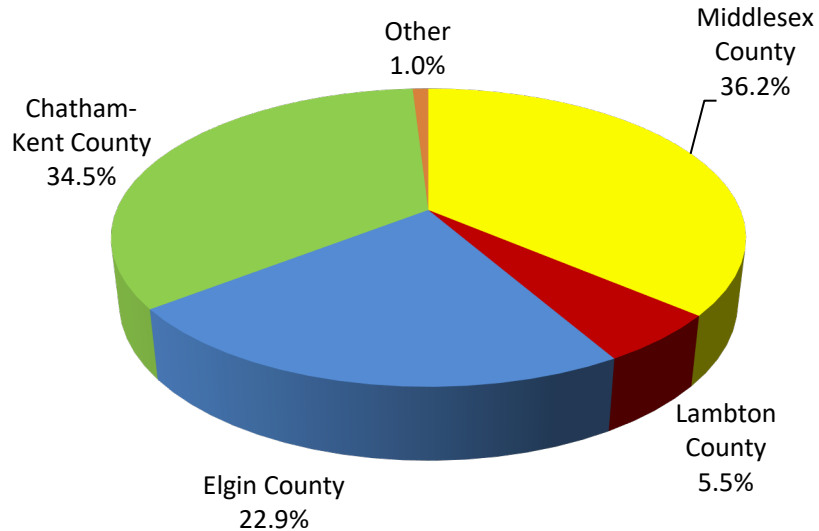


6,979

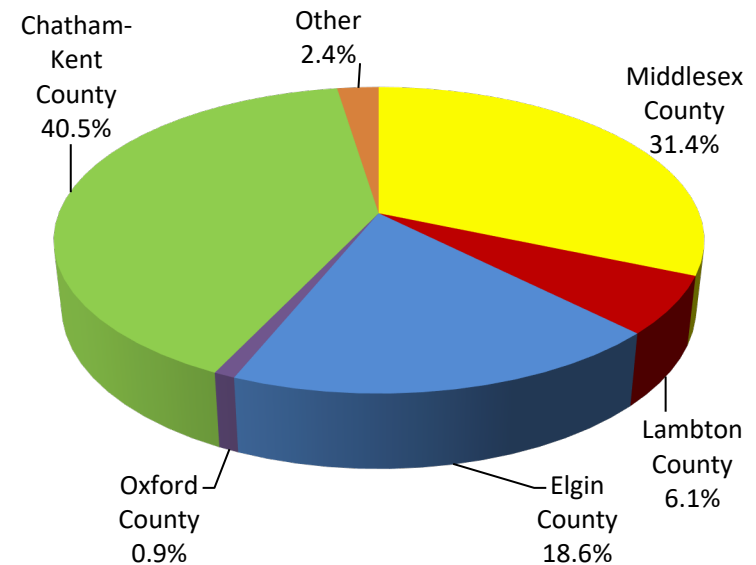
Diabetes Education Individual Encounters (includes SMGH)

Hospital Statistics by County

2021-2022
Inpatient Admissions (N=420)



2021-2022
Emergency Visits (N=9,422)



Primary Care – Inpatient Support



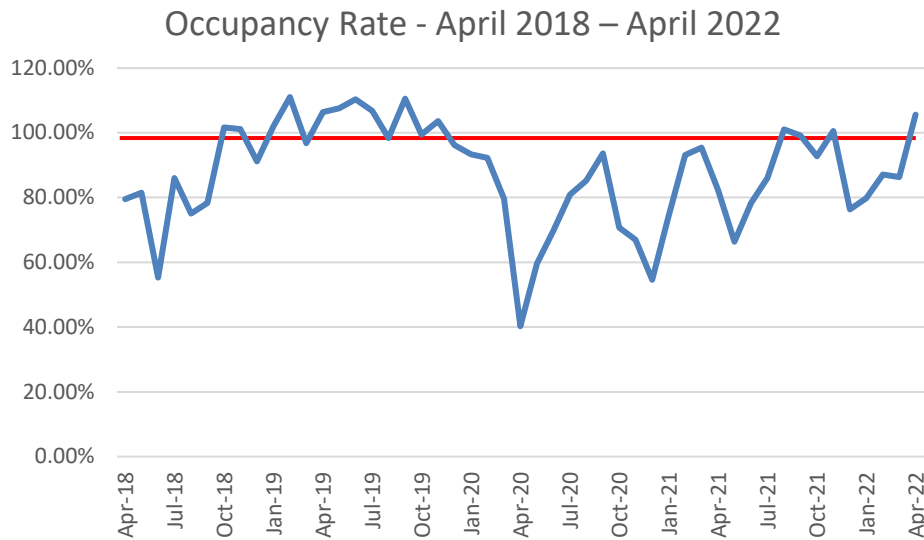
Dr. Colin McCabe

Dr. Monica Faria

Dr. Bob Parnell

Dr. Ahmed Kamar

Inpatient Clinical Operations



- Nurse Practitioners
 - Max Lowther
 - Sari Belzycki

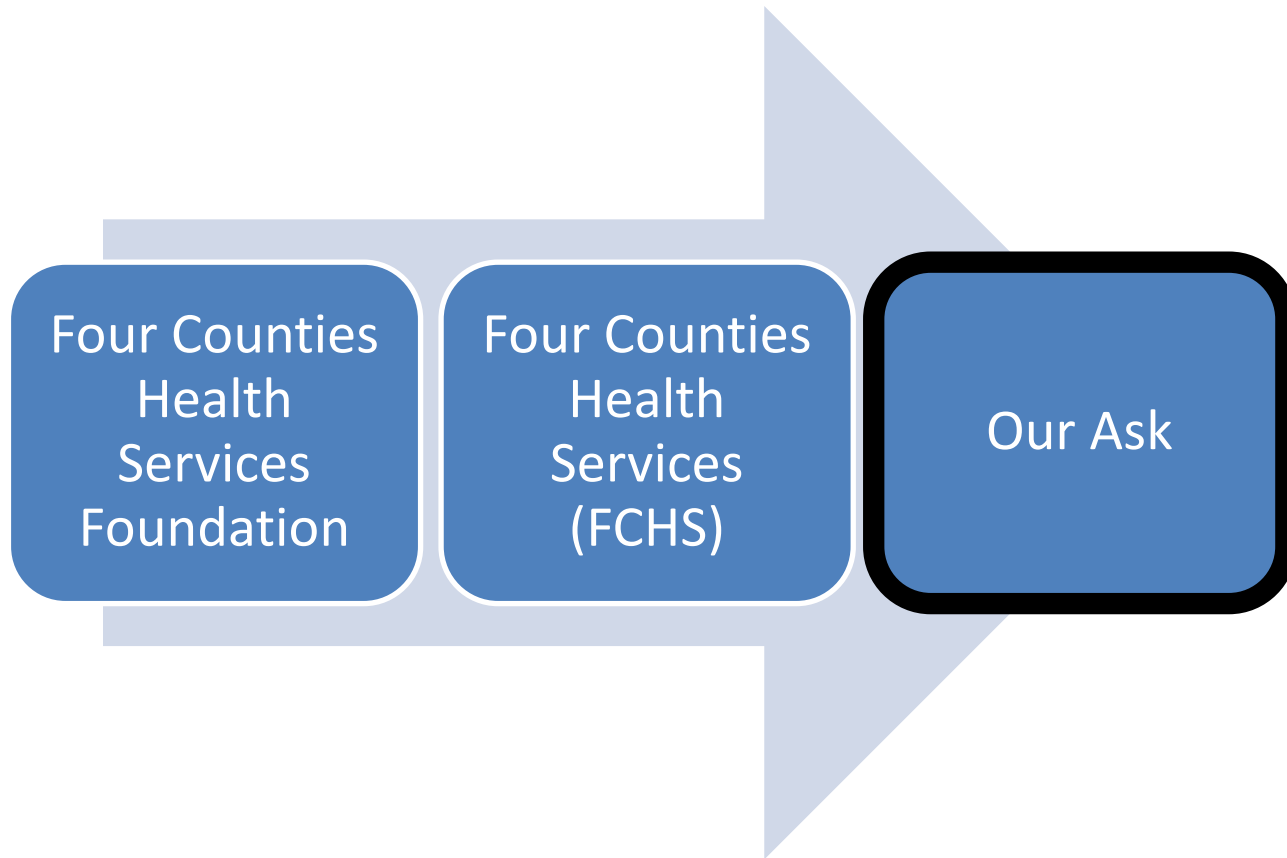


Health Village Updates

- Community Lab: Dynacare
- FCHS Foundation
- Newbury Dental Clinic
- SOAHAC

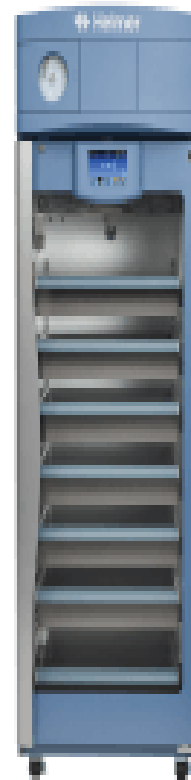


Agenda



Request for Support

- **All** medical equipment at FCHS has been purchased through the generous support of our Foundation donors.
- FCHS Foundation respectfully asks for your continued support to help us purchase patient medical equipment.



Pharmacy Refrigerator

Provides safe storage of vaccines and medications

Fundraiser for Emergency Department Defibrillator \$17,400



From Our “Village” to yours...



Thank you!

Questions



Bill 229 – Municipal Planning MOU's

Municipality of West Elgin Council Meeting

June 9, 2022

Presented by:

Valerie Towsley,

Watershed Resource Planner

Mark Peacock, P. Eng.,

CAO / Secretary-Treasurer

What the MOU is and what it does

- ▶ Formalizes the current planning services provided to the municipality
- ▶ Provides the municipality with more say on what specifically the LTVCA will be reviewing and providing comments on
- ▶ Defines report back requirements of the LTVCA to the municipality
- ▶ Formalizes fees for planning and that the municipality will be collecting these fees at application submission, on behalf of the LTVCA

Time line

- ▶ Memorandums of Understanding (MOU) between conservation authorities and member municipalities in accordance with regulations governing municipal programs and services must be completed by January 1, 2024.
- ▶ For the planning section of the MOU's, staff utilized Conservation Ontario / AMO draft template that was provided, KCCA, LTVCA and two member municipalities worked on it as a potential joint MOU for our shared municipal partner (in 2019).

MOU Review



- ▶ Staff sought review of the draft MOU from neighbouring CA's, but didn't get anything back until after the draft MOU was submitted to our member municipalities through the respective planning departments
- ▶ A number of municipalities that have received the draft MOU have got back to us with comments
- ▶ Comments generally have to do with specific County/municipality planning processes

Comments from Initial Review



- ▶ Several comments were received back from a couple of the neighbour CA's and 5 municipalities so far, LTVCA has incorporated comments into revisions
- ▶ One suggestion was to provide the draft MOU to Counties within our jurisdiction for them to sign off on as CA's provide plan review services for items such as severances and subdivisions, etc. (e.g. Essex County, Elgin County and Middlesex County) - this will be done
- ▶ This will be a further discussion with our member municipalities within those Counties on this matter

Agreements signed by Nov. 2022

- ▶ Our goal will be to have signed MOU's with all of our member municipalities prior to the November 2022 municipal elections as the Board of Directors and municipal councillors currently elected, have the most knowledge of the Bill 229 changes and process that the CA's are currently going through
- ▶ But, we will take the time we need and the member municipalities need to make sure we have a solid MOU that is clear for both parties to follow and are in agreement with the contents of the MOU

Staff and Council Review



- ▶ CA staff are continuing to go through any feed back from member municipalities and arrange for meetings with each municipality
- ▶ Once the municipal planning department and CA finalized the draft MOU, it is now being presented to each member municipality for Council endorsement
- ▶ That is why we are here today

Current Review / Response to Applications / LTVCA Performance

- ▶ The LTVCA tracks all planning applications to ensure timelines provided by the province and the municipality are met
- ▶ The performance for timely response is noted below:
 - 2020 – 100% of applications met timelines
 - 2021 – 100% of application met timelines

Elements of Agreement vs Levy

- ▶ **Mandatory Elements:**
 - Natural Hazards
- ▶ **Non-Mandatory Elements:**
 - Natural Heritage
 - Species At Risk

Breakdown of Planning Budget / Levy

LTVCA Planning Budget

Non Mandatory Levy - Planning

- ▶ Total Municipal Levy: \$ 17,300
- ▶ West Elgin share: \$ 745

Mandatory Levy - Planning

- ▶ Municipal Levy: \$110,000
- ▶ Self Generated: \$ 14,300
- ▶ West Elgin share: \$ 1,101

Note: Fees will allow addition of staffing to address significant increase in circulations

Questions



New Planning Fee Schedule

Municipality of West Elgin Council Meeting

June 9, 2022

Presented by:

Valerie Towsley,

Watershed Resource Planner

Mark Peacock, P. Eng.

CAO Secretary-Treasurer

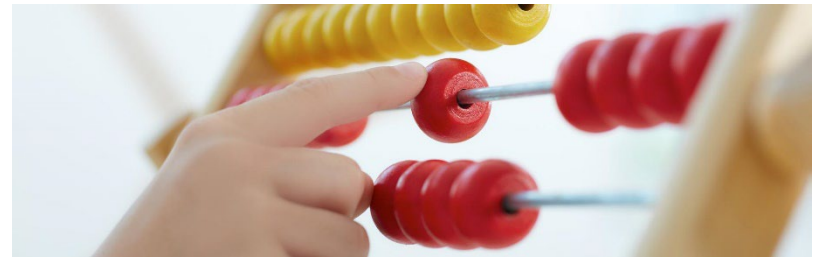
Background

- ▶ As part of the new Planning MOU's, a new fee schedule is required
- ▶ Of particular note, all other neighbouring conservation authorities surrounding our jurisdiction already charge fees for the review of municipal planning applications / submissions
- ▶ In the past, the LTVCA Board of Directors did not want to move forward with charging planning fees as it was determined that the Provinces payment could offset the cost of running the planning program

Funding Challenges

- ▶ Unfortunately, with the Province reducing our transfer payment, the costs of providing this service to our member municipalities are not being recuperated as in the past
- ▶ At the same time workloads have increased substantially
- ▶ There are no grants that could offset the costs and we don't wish to download further expenses onto our member municipalities
- ▶ As a result, a new fee schedule has been generated by reviewing our neighbouring CA's planning fee schedules

Fees Review



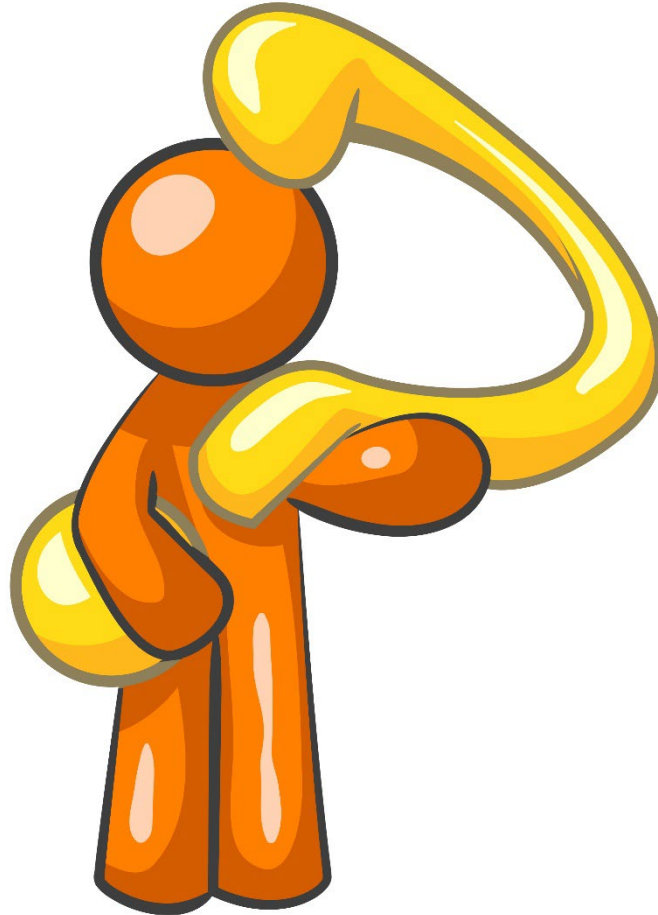
- ▶ Of the four neighbouring CA fee schedules, LTVCA staff determined that using ERCA's fee schedule would be the most appropriate
- ▶ The fees were the lowest of all the neighbouring CA's and it was thought that using the lower fee rate would give us an opportunity to adjust any fees if costs were exceeded
- ▶ The proposed fee schedule is included in the MOU Agreement in Schedule 3

LTVCA Planning Fee Schedule

LTVCA Board
Approved:
April 21, 2022

<u>Plan Review Fee Schedule</u>	<u>New LTVCA Planning Fee Schedule</u>
legal / private / realtor inquiries (fee charged for each assessment roll number, not by ownership)	\$125.00
clearance letters for subdivision/condominium approval (applies to each phase of subd. requested) (from draft plan to clearance, including SWM review) (where permit fee not required)	a. \$115/lot (max \$10,000 per phase) (outside of regulated area) b. \$350/lot (within regulated area) c. \$1,200 preliminary SWM review
a. \$115/lot (max \$10,000 per phase) detailed SWM Review and all other review (outside of regulated area) b. \$350/lot detailed SWM Review and all other review (within regulated area with each lot receiving a permit) (current fee)	
major OPA/ZBLA industrial, commercial, institutional, subdivision, etc.	\$300.00 (no SWM review required)
minor OPA/ZBLA single lot/unit residence	\$200.00
consent	\$200.00
minor variance	\$115.00
site plan control / approval	\$200.00
OPA / ZBLA combination	\$275.00
consent / minor variance with ZBLA combination	\$250.00
consent with minor variance combination	\$250.00
multiple consent applications on a single application	\$115.00/lot (unregulated) \$350.00/lot (regulated)
input and review of relevant EIS's / DAR's / EA's and other major studies, proponent driven	\$1,500.00
LTVCA staff appearing as an expert witness at a Committee of Adjustment hearing or Ontario Land Tribunal hearing:	
a. Acting on behalf of the municipality	a. no fee charged
b. At the request of the proponent	b. hourly rate

Questions





Municipality of West Elgin

Minutes

Council Meeting

May 26, 2022, 9:30 a.m.

West Elgin Community Complex - Hybrid Meeting

160 Main Street

West Lorne

Electronic Hybrid Meeting

Present:

Mayor D. McPhail
Deputy Mayor R. Leatham
Councillor T. Tellier
Councillor A. Cammaert
Councillor B. Rowe

Staff Present:

M. Badura, CAO/ Treasurer
J. Nethercott, Clerk
L. Gosnell, Manager of Operations & Community Services
H. James, Planner

Due to the COVID-19 Pandemic and physical distancing requirements this meeting was held in a hybrid format.

1. Call to Order

Mayor Duncan McPhail called the meeting to order at 9:33 a.m.

2. Adoption of Agenda

Resolution No. 2022- 202

Moved: Councillor Cammaert

Seconded: Councillor Rowe

That West Elgin Council hereby adopts the Agenda as presented.

Carried

3. Disclosure of Pecuniary Interest

No disclosures

4. Public Meeting - 196 Ridge Street

Resolution No. 2022- 203

Moved: Councillor Rowe

Seconded: Deputy Mayor Leatham

That West Elgin Council hereby proceed into a Public Meeting at 9:34 a.m. pursuant to Section 34 of the Planning Act in order to hear an application to rezone property at 196 Ridge Street, West Lorne.

Carried

4.1 Purpose of the Public Meeting

The purpose of the public meeting was read aloud by the Clerk.

4.2 Planner Report

4.2.1 Zoning By-law Amendment Application D14 07-2022 – Recommendation Report

Council received the report from Heather James, Planner, regarding Zoning By-law Amendment Application D14 07-2022 – Part of Lot 64, Plan 199, 196 Ridge Street Recommendation Report (Planning Report 2022-16).

4.3 Applicant Comments

Chris Langley, representative for Applicant provided an overview of the proposed development of 1 story townhomes that are two (2) bedrooms and two (2) bathrooms with garages and front porches, to keep consistent with area homes.

Louis Arvai, Applicant stated that he has been contacted by many area residents who are interested in the rentals of these units

4.4 Public Comments

Amy Tepper, 169 Elm Street West Lorne inquired about the design of the proposed buildings and would like to see what they look like and who would be responsible for maintaining the property.

Planner Heather James directed Ms. Tepper to the website where a concept drawing is available and the Clerk showed it on the screen of the meeting. Mr. Arvai stated that he would be responsible for the maintenance of the property.

Dave Newton inquired through the Zoom Chat function and read aloud by the Clerk: They did say about planting trees. May I ask them to plant fruit trees as they are useful. Kids can pick fruits on the way to school (a lot kids do not get breakfast in this town). May be small but if we lose a beautiful grassy area at least give back a tiny bit.

4.5 Council Comments

Deputy Mayor Leatham stated that these townhomes are much needed in the area.

Councillor Cammaert stated that many residents are eagerly awaiting these townhomes.

Councillor Rowe inquired if these are for families and seniors? Mr. Arvai clarified these will be rental units for 55 years or older.

Mayor McPhail inquired about the time frame for construction. Mr. Arvai stated they can roll at any time.

4.6 Staff Recommendation

Resolution No. 2022- 204

Moved: Deputy Mayor Leatham

Seconded: Councillor Tellier

That West Elgin Council approve the rezoning of Part of Lot 64, Plan 199, 196 Ridge Street from Residential First Density Holding 1 (R1-H-1) to Residential Third Density Special Use Regulation 2 (R3-2) to permit a proposed four (4) building, twenty-two (22) unit townhouse development with reduced zoning regulations, in accordance with the draft by-law contained within Appendix Three of this report; and

Further That West Elgin Council consider the by-law to amend the Zoning By-law, as presented in the by-law portion of the May 26, 2022, Council Agenda.

Carried

4.7 Close of Public Meeting

Resolution No. 2022- 205

Moved: Councillor Rowe

Seconded: Councillor Cammaert

That West Elgin Council hereby adjourn the public meeting held pursuant to Section 34 of the Planning Act at 9:59 a.m. to reconvene in Regular Meeting of Council.

Carried

5. Public Meeting - Thomson Line

Resolution No. 2022- 206

Moved: Councillor Rowe

Seconded: Councillor Tellier

That West Elgin Council hereby proceed into a Public Meeting at 10:00 a.m. pursuant to Section 34 of the Planning Act in order to hear an application to rezone property on the North side of Thomson Line, s Part of Lot 6, Concession 10.

Carried

5.1 Purpose of the Public Meeting

The purpose of the public meeting was read aloud by the Clerk.

5.2 Planners Report

5.2.1 H. James Zoning By-law Amendment Application D14 08-2022 – Recommendation Report

Planner Heather James, read her report and provided information that stated the application is not consistent with the Provincial Policy Statement, Elgin County Official Plan nor the West Elgin Official Plan.

Resolution No. 2022- 207
Moved: Councillor Tellier
Seconded: Deputy Mayor Leatham

That West Elgin Council hereby receives the report from Heather James, Planner regarding Zoning By-law Amendment Application D14 08-2022 – Part of Lot 6, Concession 10 Recommendation Report (Planning Report 2022-17);

Carried

5.3 Applicant Comments

Mike Miller, applicant stated that he and his family would like to build their home on this parcel as it is the central location for their farming operation and he would be closer to his barns. He feels that being closer to his barns is important for Agriculture to be able to build close to grain elevators and barns. Building on this spot lessens the set back requirements for other properties and this is the poorest ground for crop production.

5.4 Public Comments

Clerk read aloud a written email submitted by Randy Reiss, Graham Road. Mr. Reiss also spoke to this matter and stated that while he was outside of the circulation for this notice, he was shocked when he read the agenda package as this request is outside of the Provincial Policy Statement, Elgin County Official Plan and West Elgin Official Plan, did the applicant even speak to the Planner? Heather James, Planner stated that there was a Pre-Consultation with Mr. Miller and he was made aware that she would be recommending refusal. Mr. Reiss further stated that he is concerned that this could set a precedent as he has already heard from others that will file an application if this is allowed.

Mr. Miller stated that he does not believe this will cause an avalanche of applications and allowing this application will be beneficial to his operation.

5.5 Council Comments

Councillor Cammaert inquired if Council approves this application can the Planner defend this should it be appealed? Planner stated that she would not be able to be the expert witness for the Municipality and West Elgin would need to find a Planner to refute her recommendation. Councillor Cammaert stated that Mr. Miller can use another A1 zoned property and

would prevent creating a precedent that could become expensive for the Municipality.

Deputy Mayor Leatham inquired if this would set a precedence ? Planner Heather James stated that it is a site specific application and this is an unusual application.

Councillor Tellier stated that she understands Mr. Miller's reasons, but the wording in the Official Plans and Policy Statement is "must".

Mr. Miller stated that you are protecting farmland as this lot is more suitable for building and this is a special circumstance.

5.6 Staff Recommendation

Resolution No. 2022- 208

Moved: Councillor Cammaert

Seconded: Deputy Mayor Leatham

That West Elgin Council refuse the rezoning of Part of Lot 6, Concession 10.

Carried

5.7 Close of Public Meeting

Resolution No. 2022- 209

Moved: Councillor Rowe

Seconded: Councillor Cammaert

That West Elgin Council hereby adjourn the public meeting held pursuant to Section 34 of the Planning Act at 10:37 a.m. to reconvene in Regular Meeting of Council.

Carried

Council recessed at 10:38 a.m. and reconvened at 10:46 a.m.

6. Public Meeting - Southwest Corner of Graham and Jane Streets

Resolution No. 2022- 210

Moved: Councillor Rowe

Seconded: Deputy Mayor Leatham

That West Elgin Council hereby proceed into a Public Meeting at 10:47 a.m. pursuant to Section 34 of the Planning Act in order to hear an application to rezone property at Southwest Corner of Graham and Jane Streets, West Lorne.

Carried

6.1 Purpose of the Public Meeting

The purpose of the public meeting was read aloud by the Clerk.

6.2 Planners Report

6.2.1 H. James, Planner - Zoning By-law Amendment Application D14 09-2022 – Recommendation Report

Resolution No. 2022- 211

Moved: Councillor Tellier

Seconded: Councillor Rowe

That West Elgin Council hereby receives the report from Heather James, Planner, regarding Zoning By-law Amendment Application D14 09-2022 – Part of Lot 18, Concession 8 (being Part 7 on 11R-9329) Recommendation Report (Planning Report 2022-18);

Carried

6.3 Public Comments

Mr. Dave Newton inquired about the grass cutting that the Municipality did for a number of years on this parcel, will this be reimbursed? Mr. Newton stated that this rezoning is removing a green space in the Municipality and wants a public process on the look of the development before rezoning. Planner Heather James stated that should Council wish a public site plan process could be applied through the use of a specific holding provision, which would allow the sale of the lands, but still allow for public input on the design concepts and site plan.

Mr. Jerry Talbot inquired about the Heavy Truck and School Buses that use this street? There will be a lot more traffic if a development is done on here. Mr. Talbot stated he too wants a public site plan process.

Randy Reiss stated that he applauds the new owners for this plan as this housing is needed and this is not a park and has never been.

6.3.1 Stewart Correspondence

Planner Heather James read aloud the letter from Mr. & Mrs. Stewart at 251 Graham Street.

Lee Gosnell, Manager of Operations & Community Services stated that staff did some research into the comments in this letter about "McKishnie Park". Mr. Gosnell contact members of the West Lorne Horticultural Society and was informed that Dr. McKishnie was aware when he began planting trees that this was railway property and tried unsuccessfully to get permission to create a park. Dr. McKishnie undertook this work to beautify the downtown area of West Lorne and the Horticultural Society continued with that effort in his memory, even though they were aware this was private property.

6.4 Applicant Comments

Tracey Pillon-Abbs, representative for the applicant stated that at this time there is no site plan as this rezoning is part of the purchase and sale agreement with Sherway Developments. Sherway Developments would stick to the R3 zoning requirements for this property.

6.5 Council Comments

Councillor Tellier stated that West Elgin is in desperate need of rental housing and thank you.

6.6 Staff Recommendation

Resolution No. 2022- 212

Moved: Councillor Rowe

Seconded: Councillor Cammaert

That West Elgin Council approve the rezoning of Part of Lot 18, Concession 8 (being Part 7 on 11R-9329 from Open Space (OS) to Residential Third Density (R3-H-8) to permit a future residential townhouse development with a holding provision H-8 to require a public site plan process, in accordance with an amended draft by-law; and

Further That West Elgin Council consider the amended by-law to amend the Zoning By-law, as presented in the by-law portion of the May 26, 2022, Council Agenda.

Carried

6.7 Close of the Public Meeting

Resolution No. 2022- 213

Moved: Councillor Rowe

Seconded: Councillor Tellier

That West Elgin Council hereby adjourn the public meeting held pursuant to Section 34 of the Planning Act at 11:46 a.m. to reconvene in Regular Meeting of Council.

Carried

7. Adoption of Minutes

Resolution No. 2022- 214

Moved: Councillor Cammaert

Seconded: Councillor Rowe

That the Minutes of the Council meeting on May 12, 2022 be adopted as circulated and printed.

Carried

8. Business Arising from Minutes

None.

9. Staff Reports

9.1 Operations & Community Services

**9.1.1 L. Gosnell, Manger of Operations & Community Services -
Blacks Road Bridge Rehabilitation & Culvert No. 6
Replacement**

Resolution No. 2022- 215

Moved: Councillor Tellier

Seconded: Councillor Cammaert

That West Elgin Council hereby receives the report from Lee Gosnell, Manager of Operations & Community Services re: Blacks Road Bridge Rehabilitation & Culvert No. 6 Replacement; and

That West Elgin Council hereby awards the Blacks Road Bridge Rehabilitation Contract to Theo Vandenberg Construction Inc. at a cost of \$446,190.00 plus applicable taxes; and

That West Elgin Council hereby awards the Culvert No. 6 Replacement Contract to Theo Vandenberg Construction Inc. at a cost of \$400,238.00 plus applicable taxes; and

That West Elgin Council hereby authorize the Mayor and Clerk to execute all necessary contracts and documents for the Blacks Road Bridge Rehabilitation and Culvert No. 6 Replacement.

Carried

9.1.2 L. Gosnell, Manager of Operations & Community Services - Telecommunications Equipment Consent and Road User Agreement Template

Resolution No. 2022- 216

Moved: Councillor Rowe

Seconded: Councillor Tellier

That West Elgin Council hereby receives the report from Lee Gosnell, Manager of Operations & Community Services re: Telecommunications Equipment Consent and Road User Agreement Template; and

That West Elgin Council hereby approves the Telecommunications Equipment Consent and Road User Agreement substantially in the form of the agreement attached to this report; and

That West Elgin Council hereby authorize the Mayor and Clerk to execute the user agreement to the satisfaction of the Manger of Operations & Community Services.

Carried

9.2 Clerk's

9.2.1 J. Nethercott, Clerk - 2022 Municipal Election – Establishment of Joint Compliance Audit Committee

Resolution No. 2022- 217

Moved: Councillor Cammaert

Seconded: Deputy Mayor Leatham

That West Elgin Council hereby receives the report from Jana Nethercott, Clerk re: 2022 Municipal Election – Establishment of Joint Compliance Audit Committee for information purposes; and

That West Elgin Council consider the by-law to establishing an Election Joint Compliance Audit Committee for the 2022 Municipal Election in accordance with the *Municipal Elections Act, 1996* as amended, in the By-law portion of the agenda.

Carried

9.2.2 J. Nethercott, Clerk - Land Transfer Clarification

Resolution No. 2022- 218

Moved: Deputy Mayor Leatham

Seconded: Councillor Cammaert

That West Elgin Council hereby receives the report from Jana Nethercott, Clerk re: Land Transfer Clarification; and

That West Elgin Council hereby approve proceeding under By-Law 2019-14 with the disposition of lands declared surplus under Council Resolution 2019-09, being lands legally described as Part of Lot 64, Plan 199 Parts 2 and 3 on RT 11R-9125; and

That West Elgin Council hereby approves the method of disposal as Single Source Sale to Arvai Developments Inc., with no appraisal needed as per Sections 5(b) of By-Law 2019-14.

Carried

9.3 Finance/Administration

9.3.1 M. Badura, CAO/Treasurer - Port Glasgow Yacht Club Marina Ring Road Paving

Resolution No. 2022- 219

Moved: Councillor Rowe

Seconded: Councillor Cammaert

That West Elgin Council hereby receives the report from Magda Badura, CAO/Treasurer re: Port Glasgow Yacht Club Ring Road Paving; and

That West Elgin Council hereby grants approval for the Port Glasgow Yacht Club to place asphalt surface on the municipally owned portion of the Marina Ring Road; and

That West Elgin Council hereby grant approval for the Port Glasgow Yacht Club to borrow up to \$130,000 from the Breakwater Extension Reserve Fund and enter into an agreement with the Municipality for a repayment schedule over a five (5) year term; and

That Staff be directed to update Operating Agreement with the Port Glasgow Yacht Club.

Carried

10. Committee and Board Report

10.1 Councillor Reports from Committees

Councillor Rowe stated that the Four Counties Transportation Committee met on May 16 and came to a decision on the specifications for a new Bus purchase.

Councillor Cammaert stated the Canada Day planning is underway for an in person event this year.

10.2 Recreation Committee Minutes - April 20, 2022

10.3 West Elgin Community Centre Board of Management

Resolution No. 2022- 220
Moved: Deputy Mayor Leatham
Seconded: Councillor Rowe

That West Elgin Council hereby confirms Terry Weed as the West Lorne Minor Hockey Representative to the West Elgin Community Centre Board of Management.

Carried

11. Accounts

Resolution No. 2022- 221
Moved: Councillor Tellier
Seconded: Councillor Cammaert

THAT the Mayor and Treasurer are hereby authorized to sign Payment Voucher #5A amounting to \$728,416.38 in settlement of General, Road, Water and Arena Accounts including EFT#5155-5242, online Payments# 918-924, cheque# 25933-25934 and Payroll PP10.

Carried

12. Correspondence

12.1 Elgin County Council Highlights - May 10, 2022

12.2 Ministry of Solicitor General - Conclusion of COVID-19 Enforcement Support Line

12.3 Community Schools Alliance - Three Point Action Plan in Support of Rural and Northern Education Background Information

Resolution No. 2022- 222
Moved: Councillor Rowe
Seconded: Councillor Tellier

Whereas all students should have the opportunity to attend elementary and secondary school in their home community;

Therefore, be it resolved that:

The province increase the Rural and Northern Education Fund (RNEF) to \$50 million;

Should the current moratorium on accommodation reviews and school closures be lifted, we ask that the moratorium remain in place for schools that qualify for the RNEF until a thorough review of the education funding formula is completed;

Before templates required by the 2018 Pupil Accommodation Review Guideline (PARG) are developed, there be consultation with school boards and community groups including the Community Schools Alliance.

Carried

12.4 City of Brantford - Release all Documents Related to Former Mohawk Institute Residential School

12.5 RAAS - Road Closure Request

West Elgin Council direct staff to send a letter explaining the costs associated with road closures and that they look forward to the RAAS letter requesting a road closure for their parade.

13. Up Coming Meetings

13.1 Four Counties Transit - May 31 at 8:30 a.m.

This meeting has been rescheduled to June 6.

14. Council Inquires/Announcements

14.2 Statements/Inquires by Councillors

Councillor Tellier stated that there is a Pop up Clinic today at the Elgin International Club.

14.3 Matters of Urgency

Jana Nethercott, Clerk stated that a request has been submitted from Southwestern Public Health for a waiver of rental fees for the West Elgin Community Centre for June 8 & 22, July 6 & 20, August 3, 17 & 31 for the hours of 9:30 a.m. to 3:30 p.m.

Resolution No. 2022- 223

Moved: Councillor Cammaert

Seconded: Councillor Tellier

That West Elgin Council hereby waive the fees for all COVID-19 vaccination clinics at all municipal facilities pending availability.

Carried

15. By-Laws

15.1 2022-34 - Establish Joint Compliance Audit Committee

Resolution No. 2022- 224

Moved: Councillor Tellier

Seconded: Councillor Cammaert

That By-law 2022-34 being a By-law to establish an Election Joint Compliance Audit Committee for the 2022 Municipal Election in accordance with the Municipal Elections Act, 1996, as amended, be read a first, second and third and final time.

Carried

15.2 2022-36 - ReZone 196 Ridge Street

Resolution No. 2022- 225

Moved: Councillor Rowe

Seconded: Deputy Mayor Leatham

That By-law 2022-36 Being a By-Law to Amend the Municipality of West Elgin Comprehensive Zoning By-Law No. 2015-36 for the property known as 196 Ridge Street, be read a first, second and third and final time.

Carried

15.3 2022-37 - Rezone Southwest Corner of Graham and Jane Streets

Resolution No. 2022- 226

Moved: Councillor Cammaert

Seconded: Deputy Mayor Leatham

That By-law 2022-7 Being a By-Law to Amend the Municipality of West Elgin Comprehensive Zoning By-Law No. 2015-36 for the property known

as Part of Lot 18, Concession 8, being Part 7 on 11R-9329, as amended, be read a first, second and third and final time.

Carried

15.4 2022-38 - Amend Fees and Charges By-Law

Resolution No. 2022- 227

Moved: Councillor Rowe

Seconded: Councillor Tellier

That By-Law 2022-38 being a By-Law to Amend By-Law 2021-69 to Provide for Various Fees and Charges for the Municipality of West Elgin for 2022, be read a first, second and third and final time.

Carried

16. Confirming By-Law

Resolution No. 2022- 228

Moved: Councillor Tellier

Seconded: Deputy Mayor Leatham

That By-law 2022-35 being a By-law to confirm the proceeding of the Regular Meeting of Council held on May 26,2022 be read a first, second and third and final time.

Carried

17. Adjournment

Resolution No. 2022- 229

Moved: Councillor Rowe

Seconded: Councillor Cammaert

That the Council of the Municipality of West Elgin hereby adjourn at 12:24 p.m. to meet again at 9:30 a.m. on June 9, 2022 or at the call of the Chair.

Carried

Duncan McPhail, Mayor

Jana Nethercott, Clerk



Staff Report

Report To: Council Meeting
From: Jackie Morgan-Beunen, CBO
Date: 2022-06-09
Subject: Building Activity Report May 2022

Recommendation:

That West Elgin Council hereby receives the report from Jackie Morgan-Beunen, CBO re: Building Permit Report for May 2022 for information purposes.

Purpose:

The purpose of this report is to provide Council with information regarding the type of permits issued between May 1st to 31st, 2022 in West Elgin, as well as the permit value and permit fees collected.

Background:

Time allocation was spent on new applications, plans examinations, correspondence and inspections,

- | | |
|--|---|
| • Total Number of Building Permits Issued in the month of May: | 6 |
| • Total Number of those being Demolition Permits issued: | 0 |
| • Number of New Residence Building Permits within: | 1 |

Summary of Permits issued Year-To-Date:

- | | |
|---|----------------|
| • 2022: Number of Permits Issued to end of May: | 33 |
| • 2021: Number of Permits Issued to end of May: | 41 |
| • 2022: Total Construction Value to end of May: | \$4,862,358.00 |
| • 2021: Total Construction Value to end of May: | \$3,842,925.00 |
| • 2022: Total Permit Fees to end of May: | \$35,852.21 |
| • 2021: Total Permit Fees to end of May: | \$20,677.75 |

Financial Implications:

There are no financial implications associated with this report.

Report Approval Details

Document Title:	Building Activity Report May 2022 - 2022-06-Building.docx
Attachments:	
Final Approval Date:	Jun 2, 2022

This report and all of its attachments were approved and signed as outlined below:

Jana Nethercott



Staff Report

Report To: Council Meeting
From: Jeff McArthur, Fire Chief
Date: 2022-06-09
Report: 2022-09
Subject: Monthly Report – May 2022

Recommendation:

That West Elgin Council hereby receives the report from Jeff McArthur, Fire Chief re: May Monthly Fire Report for information purposes.

Purpose:

To provide Council with an update on fire department activities in the month of May 2022.

Background:

Emergency Responses

Fire	3	Vehicle, outdoor no loss x 2
Public Hazard	2	Natural gas leak, anhydrous ammonia leak
MVC	2	Single vehicle x 2
Alarms Sounding	1	Residential – occupant testing alarm
Other	3	Controlled burn, pre fire conditions, smell of gas - nothing found.
<i>TOTAL</i>	<i>11</i>	

Training & Meetings

Department topics in May included implementation of updated/new operational guidelines, hose testing, pump ops and water supply.

WEFD members continue to assist with instruction at the Elgin-Middlesex NFPA 1001 Recruit Class.

Six firefighters are attending the NFPA 1001 Firefighter Levels 1 & 2 in Elgin-Middlesex, and two firefighters attending Level 2. Live fire training has been completed, and Certification Testing is in progress.

Rodney Station #1 is hosting two NFPA 1072 Hazardous Material Operations courses this fall, through the Elgin-Middlesex Regional Fire School and the Ontario Fire College.

Fire Prevention

Fire extinguisher public education was conducted for staff at the West Elgin Community Health Centre and for school students, utilizing the Elgin County burn tray.

Other Activities/Information

Captain interviews are scheduled for June 20th.

A sign off form for newly licensed DZ drivers is being implemented.

The 2022 bunker gear order has arrived.

Breathing air compressor estimated delivery date is early July.

SCBA 4500psi cylinders estimated to arrive mid-June, will be put into service after the breathing air compressor is installed.

A third-party review of the Elgin County Radio Communications System is being conducted, with a final report expected in July.

Annual pump and ladder testing was complete. A few minor repairs to be completed.

Financial Implications:

There are no financial implications associated with this report.

Report Approval Details

Document Title:	Monthly Activity Report - May 2022 - 2022-09-Fire.docx
Attachments:	
Final Approval Date:	Jun 6, 2022

This report and all of its attachments were approved and signed as outlined below:

Jana Nethercott



Staff Report

Report To: Council Meeting

From: Lee Gosnell, Manager of Operations & Community Services

Date: 2022-06-09

Subject: Monthly Operations Update

Recommendation:

That West Elgin Council hereby receives the report from Lee Gosnell, Manager of Operations & Community Services, for information purposes.

Purpose:

The purpose of this report is to provide council with an update on operations carried out during the month of May

Background:

Public Works

- Crews worked on pothole patching as weather permitted
- Assisted the Drainage Superintendent with locating buried infrastructure
- Sweeping contractor was in West Elgin to complete cleaning of curb & gutter and bridge decks. Municipal staff also completed sweeping of asphalt aprons in rural areas
- Operators began preparing gravel roads for the application of dust suppressant which started during the week of May 16.
- Gravel shoulders along county roads were also graded during the month of May
- Large item collection and yard waste pickup were completed mid-month. A special report is being prepared regarding large item collection, as there continued to be many issues with the program this year.
- Roadside grass cutting started after the long weekend and will continue throughout the summer.
- Staff worked on rehabilitation of mined areas within Kearns Pit by leveling and spreading topsoil. The parks department assisted by seeding the area.
- Crews responded to tree damage from strong winds on two separate occasions.
- Provided traffic control for the cruise night held in downtown Rodney and the Mother's Day Road race.
- Staff handled a large tote of mystery fluid which was left in the middle of Gray Line. It was brought back to the public works yard, tested by safety clean and arrangements were made though the St. Thomas hazardous waste facility for its disposal.

Utilities

- Meter reads were completed in May
- Staff worked on re-reads, meter repairs and meter changes

- Utilities staff, with help from public works, installed a new water service at the Rodney fairgrounds for the WECHC Community Garden project
- Staff were busy with new locate requests as well as the fibre project which is on-going south of Rodney
- The balance of seasonal water users were turned on in May, including trailer parks, lawn bowling, marina, etc.
- Staff coordinated repair of the flat roof above the West Lorne Library. The contractor did identify a concern in the area in question. Staff will monitor and schedule water damage repair once we are sure the problem has been fixed

Parks and Recreation

- Grass cutting was in full swing in May with the unusually warm temperatures
- Soccer fields were marked out, painted and are being maintained
- Adult baseball has started at Miller Park and diamonds are prepared 3 days per week
- Washrooms at Miller Park and the Marina were opened for the season and are cleaned daily.
- Hanging baskets were delivered in late May for Rodney and West Lorne. Baskets in Rodney were temporarily hung from the same location as last year (high arm), but new brackets have been ordered which will lower them to the same height as West Lorne. Sponsorship signs have been ordered and should arrive shortly.
- Staff installed new 6x6 posts on the West Lorne town sign (Graham south) before the horticultural society planted flowers. All flower locations in Rodney and West Lorne are being watered by the parks department.
- The splash pad was cleaned and opened to the public on May 30. West Elgin's splash pad is non-recirculating, which means it always utilizes fresh water. Temperature is not regulated and will be consistent with municipal water temperature in the lines.
- The hiring process was completed to fill an operators position within the parks department and West Elgin's newest staff member started on May 30.
- The joint Sports Literacy program held in conjunction with Elgin County library hosted its second session in May. Activities were also offered for Mental Health Awareness week early in the month
- Registration for swimming lessons opened this month and based on early numbers, some minor scheduling changes may be required to accommodate more younger students
- Preparations are being finalized for Canada Day celebrations which will take place at Miller Park on July 1. The day's events will include opening remarks from local dignitaries, games and crafts for children of all ages, multiple food vendors on site, live music throughout the evening and fireworks at dusk

Note – The municipality has always purchased fireworks for July 1 at Miller Park and the August long weekend at the Marina. After the order was placed earlier this year, it was confirmed that there would be NO fish fry at the lake this year. Council will need to decide on what they would like to see done with the fireworks intended for this event. They can either be used on Canada Day to make the show larger, set off at the marina in August as intended (without the fish fry) or used at another location on the Civic long weekend.

Recreation Program May Stats

Mental Health Week May 2-6, 2022

Program	Date	Time	Attendance	Notes
Mindfulness with Sherry Lynne	May 2, 2022	6-7 p.m.	0	Program was cancelled due to facilitator.
Nature Walk West Lorne	May 3	6-7 p.m.	0	Cancelled due to weather.
Nature Walk Rodney	May 4	6-7 p.m.	0	
Job Search with Jenn	May 3	9-10 a.m.	0	
Job Search with Jenn	May 4	9-10 a.m.	0	
Happiness 101 with Rob	May 6	2:30-4:00 p.m.	3	

Sports Literacy

Program	Dates	Time	Age group	Program Type	Attendance
Sports Literacy West Lorne	April 4	4:30-6:00 p.m.	6-11 years	Fundamentals of Running	8
Sports Literacy Rodney	April 7	4:30-6:00 p.m.	2-5 years	Fundamentals of Running	4
Sports Literacy West Lorne	May 10	4:30-6:00 p.m.	6-11 year	Fundamentals of Jumping	0
Sports Literacy Rodney	May 12	4:30-6:00 p.m.	2-5 years	Fundamentals of Jumping	2

Nature Walks

Program	Dates	Time	Program type	Attendance
Nature Walk	May 18, 2022	10-11 a.m.	Gardening Tips for the month of May	8
Nature walks	May 25, 2022	10-11 a.m.	Effects of begin in nature on one's health	10

Report Approval Details

Document Title:	Monthly Operations Update - May 2022 - 2022-52-Operations Community Services.docx
Attachments:	
Final Approval Date:	Jun 6, 2022

This report and all of its attachments were approved and signed as outlined below:

Jana Nethercott



Staff Report

Report To: Council Meeting

From: Lee Gosnell, Manager of Operations & Community Services

Date: 2022-06-09

Subject: Dust Suppressant Procedures

Recommendation:

That West Elgin Council hereby receives the report from Lee Gosnell, Manager of Operations & Community Services re: Dust Suppressant Procedures for information purposes.

Purpose:

The purpose of this report is to provide Council with a brief outline of West Elgin's dust control program and an update on this years' application to date.

Background:

As is the case every year, staff and Council members have started to receive dust complaints from certain residents living along rural roads in West Elgin. While some spring seasons are worse than others, these concerns are unavoidable and expected. While we can't snap our fingers and make the dust go away, understanding the municipal program can help provide accurate information when responding to these concerns.

Every year, when winter is over and the ground begins to thaw, operators begin work on the gravel road network. As the frost comes out, roads are soft and highly susceptible to damage from heavy loads, which is why there are half load restrictions (March 1 – April 30). During this period, tractors pulling a large drag scrape the road as weather permits. These drags open the gravel surface to promote drying and help level rough areas and potholes caused by months of snow removal operations. Although ideal for this time of year, they do not cut deep enough to remove the potholes and cannot restore 'crown' in the road.

As we move closer to spring, the frost is entirely gone, and roads begin to firm up. Graders are now utilized to begin cutting and shaping, which eliminates the holes, pulls gravel in from the edges, and restores crown in the road to promote water runoff. This operation takes time, as it is the first thorough grading to be completed since fall of the previous year. Early spring moisture provides good compaction and typically minimizes the amount of dust generated. Depending on weather variables such as frost depth, spring temperatures and rainfall, these operations will usually take place between mid-March and early May.

This brings us to dust suppressant season. There are different theories surrounding the best time for this operation to occur. Some municipalities start the beginning of May once the half load restriction ends, while others hold off until late May or early June to start. Early application takes advantage of spring moisture to help control dust during the process but can lose some of its

effectiveness later in the season. Alternately, delaying the application will typically provide better control during the hot, dry days of July and August, but may lead to dust concerns early in the year. Here at West Elgin, we have consistently tried to start application of dust suppressant around May 10 each year. This may fluctuate by one week either way, depending on weather conditions, but it has always been in this range.

The Municipality of West Elgin currently maintains approx. 200kms of gravel road. When it comes time to apply dust suppressant, each road must be graded one final time to shape and loosen the gravel so the liquid can soak in. Grading needs to be coordinated with the dust suppressant company so application can happen on the same day or, at most, one day later. All standard width roads receive two passes using an approx. rate of 2.5 flake ton/mile. This provides one coat along the edges which helps bind the aggregate and provide some dust control, while the main driving lanes receive a double coat (due to overlap) for maximum effectiveness. At this rate, one trailer load of dust suppressant will cover approx. 6.5 single lane kms, which equates to 3.25 kms when spraying a double pass. The municipal dust control tender specifies that bidders must be able to supply four loads of product per day. Therefore, it would take 15 days (3 weeks) of perfect weather and no disruptions to cover all roads.

Understanding that some roads will be done first, and some roads will be done last, the public works department tries their best to alternate where dust control measures start each year. Also, roads that have been selected to receive maintenance gravel will be passed over during initial operations. Applying dust suppressant to roads which will soon be covered with fresh gravel would be a waste of valuable time and taxpayer dollars. Once most roads have been brined and graders are available, new gravel application will begin, and this will be covered with dust suppressant as each road is completed.

West Elgin currently uses natural brine for dust control on gravel roads. This is the most cost-effective form of dust suppressant and is sourced locally. Brine used for dust control has approx. 20% effective chloride composites in the solution (such as calcium and magnesium). The other 80% liquid is a carrier and only provides dust control until it dries (usually within hours). Chloride composites draw available moisture from the air and surrounding gravel to help bind the particles, which in turn reduces dust. Even simple things such as dew, fog or high humidity can provide enough available moisture to keep brine working. This explains why the road can look darker in the early morning vs. during the mid-afternoon heat/sun. When we experience extended periods of hot, dry conditions, the ability of the brine to control dust will be diminished, however, this should come back once additional moisture has been received.

This year, dust suppressant application began during the week of May 16. Unfavorable grading conditions early in May, coupled with staffing commitments, delayed the normal start by approx. one week. Grading and brine application has continued since this time, as weather permitted. Operators are careful not to disturb more road than can be promptly treated, which help minimize the dusty conditions. Also of note, rain events are a double-edged sword during this time. Rainfall will eliminate the dust for a brief period, but it will also delay grading operations, therefore extending the time required to cover all roads. For Council's reference, the attached map has been provided to show what areas have been completed as of this report. Graders started in the south and are working their way towards the river, as most maintenance gravel will be spread in the north this year. Weather permitting, most roads should be graded and brined by mid-June.

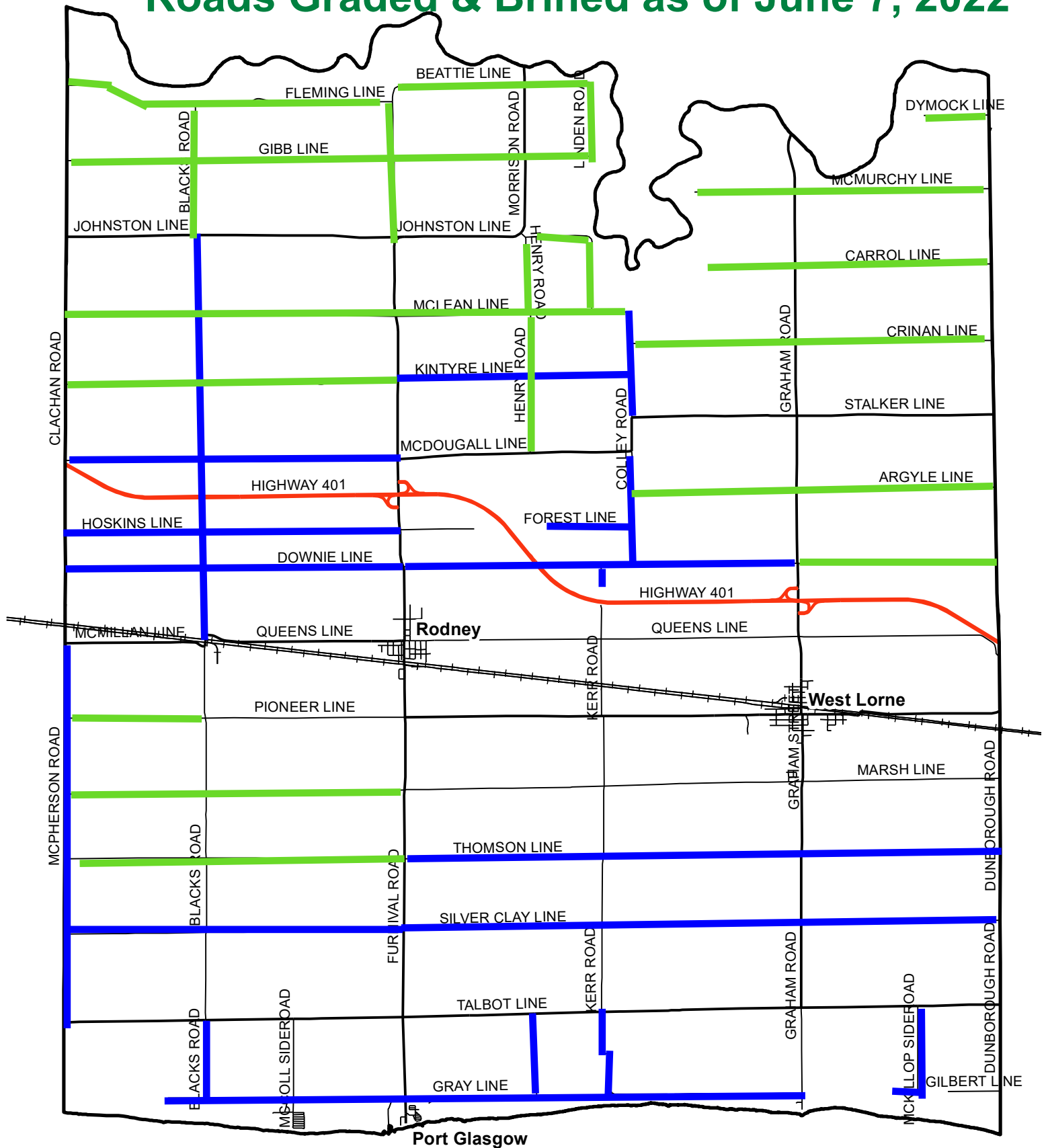
Report Approval Details

Document Title:	Dust Suppressant Procedures - 2022-53-Operations Community Services.docx
Attachments:	- 2022 Brine Map - June 7 2022.pdf
Final Approval Date:	Jun 7, 2022

This report and all of its attachments were approved and signed as outlined below:

Jana Nethercott

Roads Graded & Brined as of June 7, 2022



Legend

- Completed Roads
- to be completed

Municipality of West Elgin

Road Network





Staff Report

Report To: Council Meeting
From: Heather James, Planner
Date: 2022-06-09
Subject: Severance Report

Recommendation:

That West Elgin Council hereby receives the report from Heather James, Planner regarding the severance application, File E33-22 – Comments to Elgin County (Planning Report 2022-21);

And that West Elgin Council hereby recommends approval to the Land Division Committee of the County of Elgin for the severance application, File E33-22, subject to the Lower-Tier Municipal conditions in Appendix Two of this report;

And further that West Elgin Council directs Administration to provide this report as Municipal Comments to the County of Elgin.

Purpose:

The purpose of this Report is to provide Council with recommendations related to authorizing municipal comments to the County of Elgin regarding County of Elgin Severance Application E33-22, as Elgin County is the planning approval authority for severances.

The purpose of the application is to facilitate the lot creation of a surplus farm dwelling that is part of a farm consolidation within our agricultural area, on Silver Clay Line.

Background:

Below is background information, in a summary chart:

Application	E33-22
Owner	Larch Lane Farms Ltd.
Applicant	Peter L. Dieleman
Legal Description	North Part Lot of 24, Concession 12
Civic Address	26661 Silver Clay Line
Entrance Access	Silver Clay Line
Water Supply	Municipal water service
Sewage Supply	Private on-site individual septic system
Existing Land Area	22.72 ha (56.15 ac)

Below is the detailed dimensions and land areas of the application, in a chart:

Application	Severed Parcel			Retained Parcel		
	Frontage	Depth	Area	Frontage	Depth	Area
E33-22	53.85 m (176.67 ft)	55.0 m (180.45 ft)	2,961.8 sqm (0.73 ac)	598 m (1,961.94 ft)	380 m (1,246.72 ft)	22.43 ha (55.43 ac)

The Public Hearing is scheduled for June 22, 2022, at the Elgin County Land Division Committee Meeting.

Figure One below, depicts the existing parcel of the Larch Lane Farms Ltd. Lands.



The severance sketches, showing E33-22 are attached to this report as Appendix One for reference purposes.

Financial Implications:

None. Application fees were collected in accordance with the Municipality's Fees and Charges By-law, as amended time to time.

Policies/Legislation:

Planning authorities must have regard to matters of Provincial interest, the criteria of the *Planning Act*, be consistent with the Provincial Policy Statement (PPS) and does not conflict with Provincial Plans. Within the Municipality of West Elgin, they must also make decisions that conform to the County of Elgin Official Plan (CEOP) and Municipality of West Elgin Official Plan (OP) and make decisions that represent good land use planning.

With regard to this proposal involving severances, the Planning Authority is the County of Elgin Land Division Committee, wherein the Municipality provides agency comments to the County of Elgin as part of their decision-making process.

PPS:

Lot creation in agricultural areas is permitted for a residence surplus to a farming operation because of farm consolidation, provided that the new lot will be limited to a minimum size needed to accommodate the use and appropriate sewage and water services; and the planning authority created by the severance, in accordance with Section 2.3.4.1(c) of the PPS. New land uses, including the creation of lots and new or expanding livestock facilities shall comply with the minimum distance separation formulae, in accordance with Section 2.3.3.3 of the PPS. The severed parcel is limited in area to accommodate the existing infrastructure associated with the existing dwelling; and the Applicant notes that there are livestock barns within 750 metres of the subject lands, as concurred by Planning Staff, but MDS-1 is exempt on the surrounding lands as per Guideline 9 of the MDS Guidelines, as there is no specific policies contained in the OP requiring this aspect and there are no existing livestock facilities on the retained parcel.

No development is proposed within the natural heritage (Section 2.3) and natural hazard (Section 3.1) portions of the property.

This proposal appears to be consistent with the PPS.

CEOP:

The subject lands are designated Agricultural Area on Schedule 'A' Land Use in the CEOP. A portion of the proposed retained parcel is within Woodlands as indicated on Appendix #1 Natural Heritage Features and Areas in the CEOP.

Section E1.2.3.4 b) of the CEOP permits the creation of new lots provided the local Official Plan supports their creation and if the lot is to be created to accommodate a habitable residence that has become surplus to a farming operation as a result of a farm consolidation provided that the development of a new residential use is prohibited on any retained parcel of farmland created by the consent to sever. The residence to be severed is habitable and is surplus to the owner's farming operations. The proposed severed parcel meets the MDS I setbacks. The residence is connected to the municipal water and private individual on-site septic system.

No development is proposed within the natural heritage (Section D1.2) and natural hazard (Section D3.1) portions of the property.

Therefore, this proposal appears to conform to the CEOP.

OP:

The subject lands are designated as Agricultural, as shown on Rural Area Land Use and Transportation Schedule 'E' of the OP. A portion of the proposed retained parcel is within Woodlands as indicated on Schedule 'B' Map 2 Natural Heritage Features of the OP.

The agricultural land use policies, under Section 6.2 of the OP, permit farm dwelling on the farm operation.

Section 6.2.9 policies of the OP, state that the creation of a lot for the purposes of disposing of a dwelling considered surplus as a result of farm consolidation, being the acquisition of additional farm parcels to be operated as one farm operation, shall be considered in accordance with the following:

- a) The dwelling considered surplus has been in existence for at least 10 years;
- b) The dwelling is structurally sound and suitable, or potentially made suitable, for human occupancy;
- c) No new or additional dwelling is permitted in the future on the remnant parcel which shall be ensured through an amendment to the Zoning By-law;
- d) Compliance with MDS I with respect to any livestock building, structure, or manure storage facility on the remnant parcel;
- e) Minimizing the loss of productive farmland; and
- f) Deteriorated derelict abandoned farm buildings (including farm buildings and structures with limited future use potential) are demolished and the lands rehabilitated.

Administration advises that:

- The proposed severance demonstrates that the residence is surplus to the owners' farming operation and the dwelling has been in existence greater than ten years and is structurally sound and suitable for human occupation;
- A zoning by-law amendment to prohibit a new or additional dwelling on the proposed retained parcel is recommended as a condition of severance;
- There are no livestock operations affecting the proposal, with respect to MDS I;
- The proposed severed parcel is minimizing the loss of the productive farmlands to the best of its abilities with existing site features; and
- There are no farm buildings that are deteriorated, derelict or abandoned for consideration of removals.

No development is proposed within the natural heritage and natural hazard portions of the property.

Lot creation polices under Section 10.4.1 of the OP, allows for severance (consent) application to be the method utilized since no infrastructure is warranted with this proposed development and is in compliance with the criteria of Section 51(24) of the *Planning Act*.

Therefore, this proposal appears to conform to the OP.

Municipality of West Elgin Comprehensive Zoning By-law 2015-36 (ZBL):

The subject lands are zoned General Agricultural (A1) on Schedule A, Map 72 of the ZBL, as depicted in Figure Two to the right.

Permitted uses within the General Agricultural (A1) Zone include



Figure Two

single unit dwelling. The minimum lot area and lot frontage requirements of the General Agricultural (A1) Zone are 20.2 hectares and 300 metres respectively.

The proposed severed parcel area is approximately 2,961.8 square metres (0.73 acres), with a lot frontage of 53.85 metres (176.67 feet); and would need to be rezoned to implement the proposed lot creation, by rezoning it to the Rural Residential (RR) Zone, as a condition of approval. The Rural Residential (RR) Zone has a minimum lot area of 2000 square metres and a minimum lot frontage of 30 metres respectively.

The proposed retained parcel would also need to be rezoned to Agricultural (A2) Zone, to permit agricultural uses and prohibit new dwellings.

Therefore, it would appear that the proposal would comply with the ZBL, provided a Zoning By-law Amendment was obtained for the severed parcel, that can be addressed through a condition of the consent application.

Interdepartmental Comments:

The severance applications were circulated to municipal staff for comment. The following comments were received:

Drainage:

Drainage Department noted the following:

- The subject lands are within the Mckay Drain municipal drainage area.

Planning Staff notes that this can be addressed as condition of approval for reassessment process.

Utilities:

Utilities Department noted the following:

- No issues of concern, as the proposed severed parcel is connected to municipal water service.

Public Works:

Public Works Department noted the following:

- A new entrance for farm access may be required and if so, an entrance permit would be required.

At the time of submission of this report, no other comments or concerns were received from Administration.

Summary:

Therefore, it is Planning Staff's opinion that the proposed surplus farm dwelling lot creation consent, would appear to be consistent with the PPS, conforms to the CEOP and conforms to the OP, complies with the ZBL (subject to relief); and that Council recommends to the County of Elgin that the consent be approved, subject to the lower-tier municipal conditions listed in this report.

The County of Elgin, as the Planning Approval Authority, will have to review the application accordingly against the planning documents (PPS, CEOP, OP and ZBL) and obtain comments from the other agencies and members of the public through the public consultation process, as part of their decision-making on the planning application.

Respectfully Submitted,

Heather James, MES (Pl.), MCIP, RPP
Planner
Municipality of West Elgin

Report Approval Details

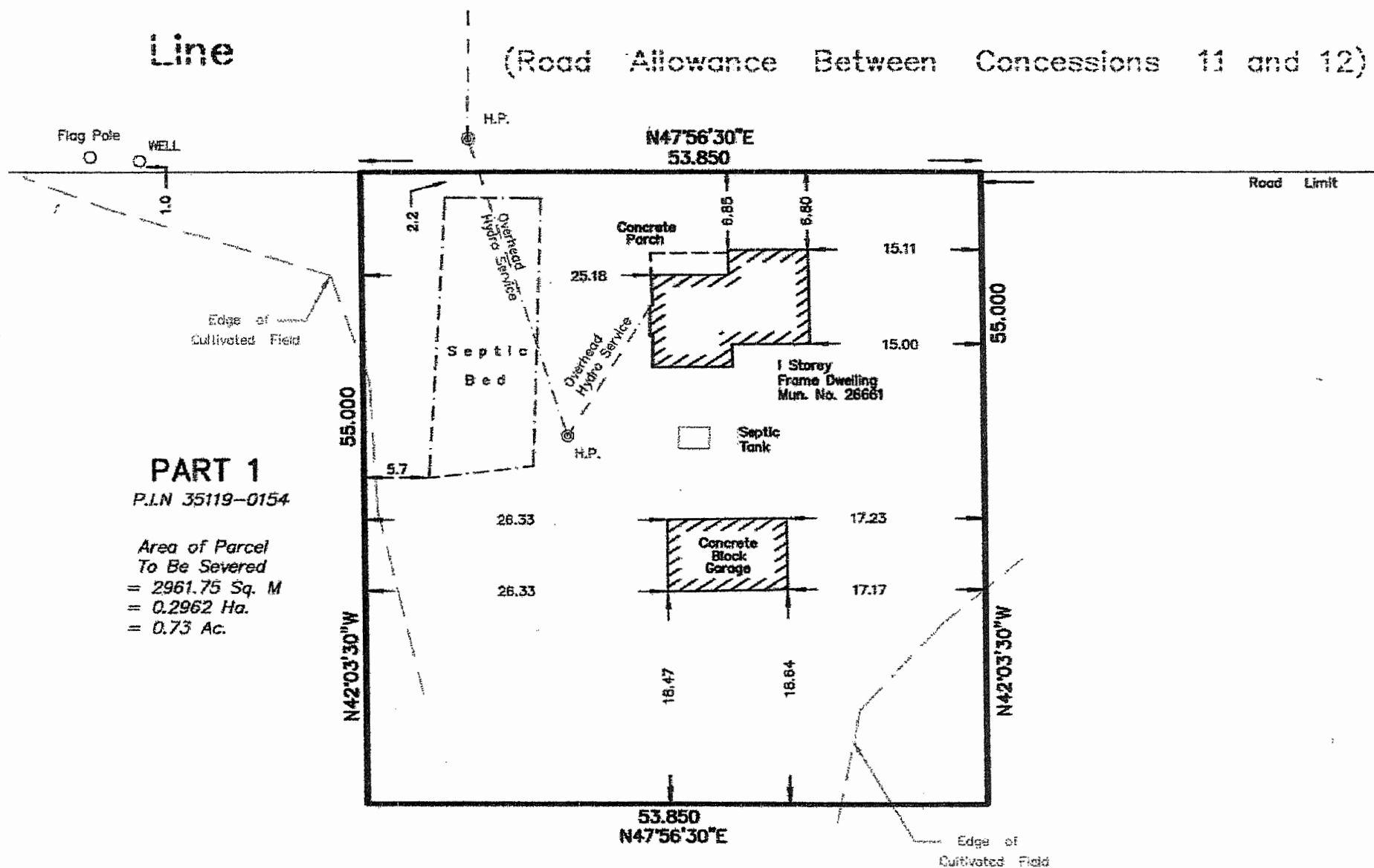
Document Title:	Severance Application E33-22 - Comments to Elgin County - 2022-21-Planning.docx
Attachments:	<ul style="list-style-type: none">- Planning Report 2022-21 Appendix One - Severance Sketches.pdf- Planning Report 2022-21 Appendix Two - Comments to the County of Elgin.docx
Final Approval Date:	Jun 6, 2022

This report and all of its attachments were approved and signed as outlined below:

Jana Nethercott

Line

(Road Allowance Between Concessions 11 and 12)



PART 1

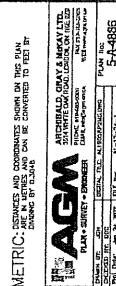
P.I.N 35119-0154

Area of Parcel
To Be Severed
= 2961.75 Sq. M
= 0.2962 Ha.
= 0.73 Ac.

P.I.N 35119-0154

o t

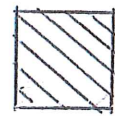
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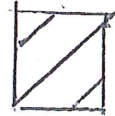
Google Maps 26661 Silver Clay Severed/Retained Larch Lane Farms Ltd. c/o Peter L. Dieleman



Imagery ©2021 Maxar Technologies, SWOOP, Elgin County, Map data ©2021 100 m



SEVERED LOT 26661 SILVER-CLAY LINE



RETAINED AGRICULTURAL LANDS



RETAINED - FORMER BARNYARD - BUILDINGS REMOVED

Planning Report 2022-21: Severance Report E33-22 –
Comments to the County of Elgin

Appendix Two: Severance Application E33-22 Conditions

Severance Application E33-22 Conditions:

1. That the Applicant meet all the requirements, financial and otherwise of the Municipality, to the satisfaction and clearance of the Municipality.
2. That the Applicant provides a description of the lands to be severed which can be registered in the Land Registry Office, to the satisfaction and clearance of the Municipality.
3. That the Applicant's Solicitor provides an undertaking to the Municipality, to provide a copy of the registered deed for the severed parcel once the transaction has occurred to the Municipality.
4. That the Applicant successfully apply to the Municipality for a Zoning By-law Amendment for the severed and retained parcels and having such rezoning of the Zoning By-law come into full force and effect pursuant to the Planning Act, to the satisfaction and clearance of the Municipality.
5. That the Applicant have a septic system assessment be completed by a qualified individual, on the proposed severed parcel to ensure that the lands are suitable for a privately owned and operated septic system, to the satisfaction and clearance of the Municipality.
6. That the Applicant have a drainage reapportionment completed (if required) pursuant to the *Drainage Act*, to the satisfaction and clearance of the Municipality.
7. That prior the final approval of the County, the County is advised in writing by the Municipality how the above-noted conditions have been satisfied.
8. That all conditions noted above shall be fulfilled within one year of the Notice of Decision, so that the County of Elgin is authorized to issue the Certificate of Consent pursuant to Section 53(42) of the *Planning Act*.



Staff Report

Report To: Council Meeting

From: Heather James, Planner

Date: 2022-06-09

Subject: Severance Application E48-22 – Comments to Elgin County

Recommendation:

That West Elgin Council hereby receives the report from Heather James, Planner regarding the consent application, File E48-22 – Comments to County of Elgin (Planning Report 2022-22);

And that West Elgin Council hereby recommends approval to the Land Division Committee of the County of Elgin for the severance application, File E48-22, subject to the Lower-Tier Municipal conditions in Appendix Two of this report;

And further that West Elgin Council directs Administration to provide this report as Municipal comments to the County of Elgin.

Purpose:

The purpose of this Report is to provide Council with recommendations related to authorizing municipal comments to the County of Elgin regarding County of Elgin Severance Application E48-22, as Elgin County is the planning approval authority for severances.

The purpose of the application is to facilitate residential lot creation within the settlement area of Rodney.

Background:

Below is background information from the application, in a summary chart:

Application	E48-22
Owner/Applicant	Ian and Fern Paterson
Legal Description	Part of Lot 36, Plan 202; Part 4, RP 11R-4932
Civic Address	157 and 161 Jane Street
Entrance Access	Jane Street
Water Supply	Publicly owned and operated piped water system, currently not connected to system
Sewage Supply	Publicly owned and operated sanitary sewage system, currently not connected to system
Existing Land Area	2,285.08 square metres (0.57 ac)

Below is the detailed dimensions and land areas of the application, in a chart:

Application	Severed Parcel (Part 1)			Retained Parcel (Part 2)		
	Frontage	Depth	Area	Frontage	Depth	Area
E48-22	15.24 m (50.0 ft)	45.72 m (150.0 ft)	696.77 m ² (0.18 ac)	34.74 m (113.98 ft)	45.72 m (150.0 ft)	1,588.31 m ² (0.39 ac)

The Public Hearing is scheduled for July 27, 2022, at the Elgin County Land Division Committee Meeting.

Figure One below, depicts the existing parcel of the Paterson Lands.



The severed and retained parcels for E48-22 are shown in a draft survey sketch, attached to this report as Appendix One for reference purposes.

Financial Implications:

Application fees were collected in accordance with the Municipality's Fees and Charges By-law, as amended time to time. Cash-in-lieu of parkland fee is required due to the creation of a new lot in a settlement area and has been recommended as a condition of severance.

Policies/Legislation:

Planning authorities must have regard to matters of Provincial interest, the criteria of the *Planning Act*, be consistent with the Provincial Policy Statement (PPS) and does not conflict with Provincial Plans. Within the Municipality of West Elgin, they must also make decisions that conform to the County of Elgin Official Plan (CEOP) and Municipality of West Elgin Official Plan (OP) and make decisions that represent good land use planning.

With regard to this proposal involving severances, the Planning Authority is the County of Elgin Land Division Committee, wherein the Municipality provides agency comments to the County of Elgin as part of their decision-making process.

PPS:

Lot creation is permitted within the Settlement Areas in accordance with Section 1.1 of the PPS.

The proposal appears to be consistent with the PPS.

CEOP:

The subject lands are designated Tier I Settlement Areas on Schedule 'A' Land Use in the CEOP, wherein detailed land use designations are provided within the OP.

New lot creation policies of the CEOP contained under Section E1.2.3.1, has 13 criteria listed and would appear to be achieved with this proposal will be fully serviced, will not affect drainage patterns in the area, and entrance access to the lands can be obtained through Munroe Street.

Therefore, this proposal appears to conform to the CEOP.

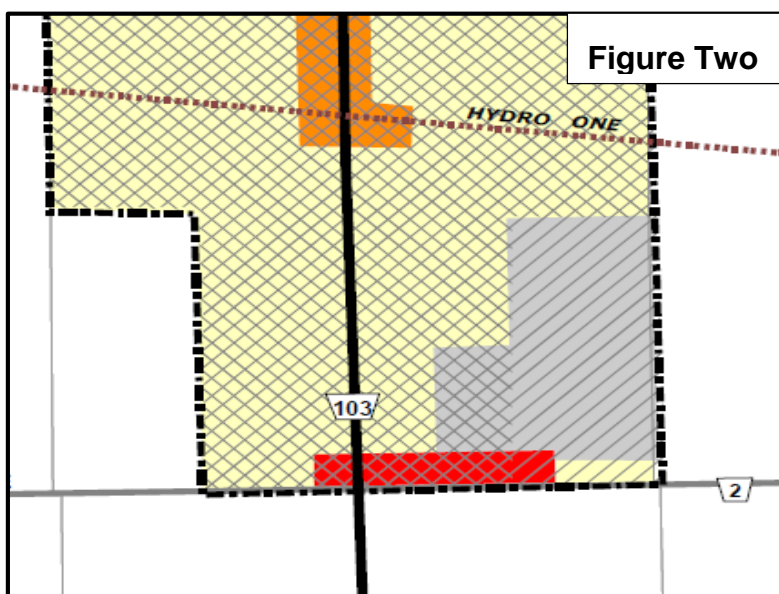
OP:

The subject lands are designated as Residential, as shown on Village of Rodney Land Use and Transportation Plan Schedule 'C' of the OP, as shown on Figure Two, with the yellow colour being the Residential designation.

The Residential designation permits a variety of residential uses, with single detached dwellings being the predominant dwelling type.

Lot creation policies under Section 10.4.1 of the OP, allows for severance (consent) applications. The proposed severance application meets the policy of Section 10.4.1.

Therefore, this proposal appears to conform to the OP.



Municipality of West Elgin Comprehensive Zoning By-law 2015-36 (ZBL):

The subject lands are zoned Residential Second Density (R2) on Schedule B, Map 3 of the ZBL, as depicted in Figure Three to the right.

The R2 Zone permits a variety of dwelling types, including a single detached dwelling. The proposed severed and retained parcels meet the R2 Zone provisions.

Therefore, it would appear that the proposal would comply with the ZBL.



Interdepartmental Comments:

The severance application was circulated to municipal staff for comment. The following comments were received:

Drainage:

Utilities:

Utilities Department noted the following:

- Municipal water service and municipal sanitary service at the street; the proposed severed parcel is required to connect to both services

Public Works:

Public Works Department noted the following:

- Connection to municipal water service and municipal sanitary service is required
- Renumbering of municipal address may be required

At the time of submission of this report, no other comments or concerns were received from Administration.

Summary:

Therefore, it is Planning Staff's opinion that the proposed lot creation consent, would appear to be consistent with the PPS, conforms to the CEOP and conforms to the OP, complies with the ZBL

(subject to relief); and that Council recommends to the County of Elgin that the consent be approved, subject to the lower-tier municipal conditions listed in this report.

The County of Elgin, as the Planning Approval Authority, will have to review the application accordingly against the planning documents (PPS, CEOP, OP and ZBL) and obtain comments from the other agencies and members of the public through the public consultation process, as part of their decision-making on the planning application.

Respectfully Submitted,

Heather James, MES (Pl.), MCIP, RPP
Planner
Municipality of West Elgin

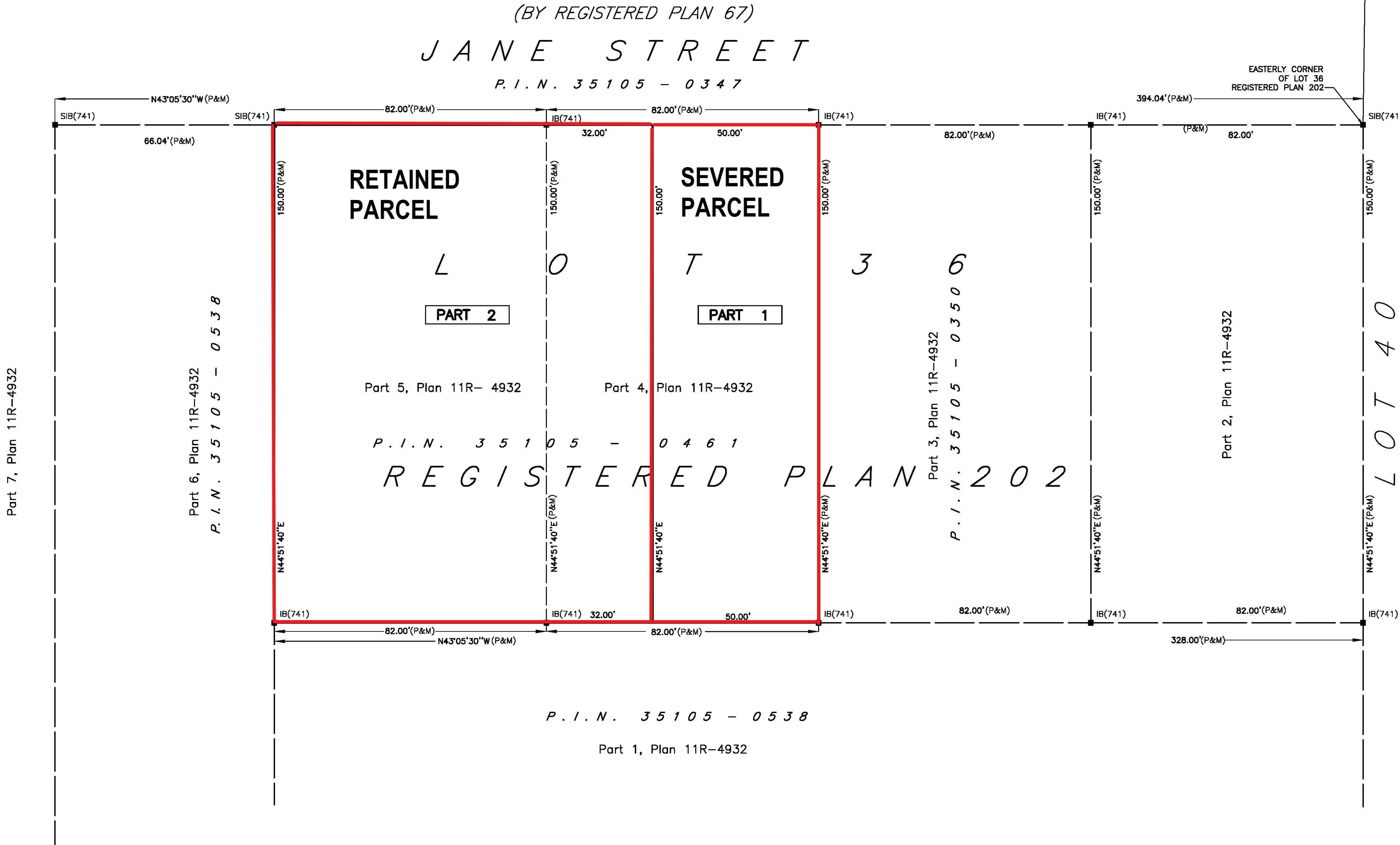
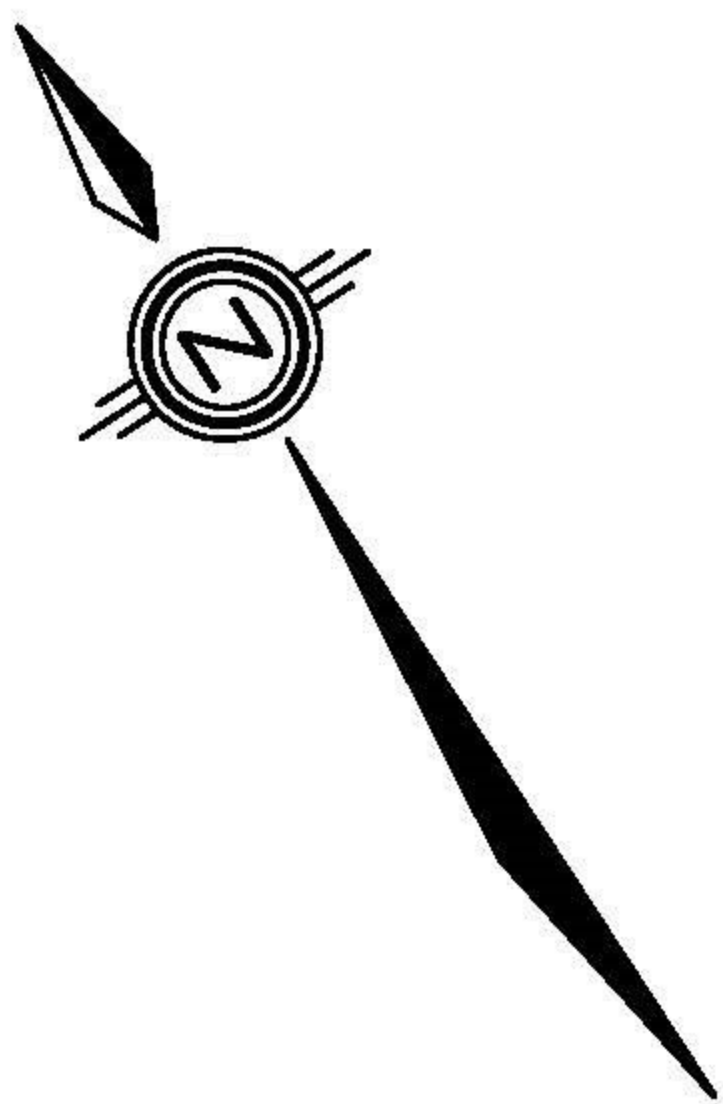
Report Approval Details

Document Title:	Severance Application E48-22 - Comments to Elgin County - 2022-22-Planning.docx
Attachments:	<ul style="list-style-type: none">- Planning Report 2022-22 Appendix One - Sketch.pdf- Planning Report 2022-22 Appendix Two - Comments to Elgin County.docx
Final Approval Date:	Jun 7, 2022

This report and all of its attachments were approved and signed as outlined below:

Jana Nethercott

PARTS SCHEDULE				
PART	LOT	CON/PLAN	P.I.N.	AREA
1	PART OF LOT 36	REGISTERED PLAN 202	ALL OF 35105-0461	0.172 Ac.
2				0.392 Ac.



PLAN OF SURVEY
OF
PART OF LOT 36
REGISTERED PLAN 202
IN THE
MUNICIPALITY OF WEST ELGIN
COUNTY OF ELGIN, ONTARIO
VERHAEGEN LAND SURVEYORS, A DIVISION OF J.D. BARNES LTD.
SCALE : 1"=20'
0 10.0 20.0 40.0 60.0 100.0
FEET
THE INTENDED PLOT SIZE OF THIS PLAN IS 30" IN WIDTH BY 24" IN HEIGHT
WHEN PLOTTED AT A SCALE OF 1" = 20'

"IMPERIAL" DISTANCES AND COORDINATES SHOWN ON THIS PLAN ARE
IN FEET AND CAN BE CONVERTED TO METRES BY
MULTIPLYING BY 0.3048

INTEGRATION DATA		
OBSERVED REFERENCE POINTS (ORP): UTM ZONE 17 NAD83 (CSRS) (2010.0).		
COORDINATES TO URBAN ACCURACY PER SECTION 14 (2) OF O.REG 216/10.		
POINT ID	NORTHING	EASTING
ORP-A	9999999.99	999999.99
ORP-B	9999999.99	999999.99
COORDINATES CANNOT, IN THEMSELVES, BE USED TO RE-ESTABLISH CORNERS OR BOUNDARIES SHOWN ON THIS PLAN.		
THE RESULTANT TIE BETWEEN ORP-A AND ORP-B IS N XXX'XX" E XXX.XX		

FOR BEARING COMPARISONS THE FOLLOWING ROTATIONS WERE APPLIED TO CONVERT TO GRID BEARINGS	
PLAN	CLOCKWISE ROTATION
X	X

LEGEND AND NOTES
BEARINGS ARE UTM GRID, DERIVED FROM OBSERVED REFERENCE POINTS A AND B, BY
REAL TIME NETWORK (RTN) OBSERVATIONS, UTM ZONE 17, NAD83 (CSRS)(2010.0).
DISTANCES ON THIS PLAN ARE GROUND AND CAN BE CONVERTED TO GRID BY MULTIPLYING
BY THE COMBINED SCALE FACTOR OF 0.000000
ALL MONUMENTS SHOWN THUSLY □ ARE IRON BARS (IB) UNLESS OTHERWISE NOTED.
SIB DENOTES 25mm X 25mm X 1.22m STANDARD IRON BAR
SSIB DENOTES 25mm X 25mm X 0.61m SHORT STANDARD IRON BAR
IB DENOTES 16mm X 16mm X 0.61m IRON BAR
IB Ø DENOTES 9mm diameter X 0.61m ROUND IRON BAR
CC DENOTES CUT-CROSS
CP DENOTES 5mm X 50mm STEEL PIN
PB DENOTES PLASTIC BAR
■ DENOTES SURVEY MONUMENT FOUND
□ DENOTES SURVEY MONUMENT SET AND MARKED 1744
WIT. DENOTES WITNESS ⊥ DENOTES PERPENDICULAR
(S) DENOTES SET (M) DENOTES MEASURED (D) DENOTES INST. No.
ORP DENOTES OBSERVED REFERENCE POINT
ALL SET SSIB AND PB MONUMENTS WERE USED DUE TO LACK OF OVERBURDEN
AND/OR PROXIMITY OF UNDERGROUND UTILITIES IN ACCORDANCE WITH
SECTION 11(4) OF O.REG. 525/01.
(S/P) DENOTES SET PROPORTIONALLY (N) DENOTES NOT IDENTIFIABLE
(P) DENOTES PLAN 11R-4932
(1744) DENOTES VERHAEGEN SURVEYORS INC., O.L.S.
(741) DENOTES DONALD I. HOUGHTON, O.L.S.

SURVEYOR'S CERTIFICATE
I CERTIFY THAT:
1. THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEY'S ACT,
THE SURVEYORS ACT, THE LAND TITLES ACT AND THE REGULATIONS MADE UNDER THEM.
2. THIS SURVEY WAS COMPLETED ON THE DAY OF

DATE APRIL 25, 2022
ALEC S. MANTHA
ONTARIO LAND SURVEYOR

THIS PLAN OF SURVEY RELATES TO AOLS PLAN SUBMISSION FORM NUMBER XXXXXX



VERHAEGEN
LAND SURVEYORS
A Division of
J. D. Barnes Limited
187 TALBOT STREET, LEAMINGTON, ON, N8H 1L8
T: (519) 322-2375 F: (519) 322-2675 www.jdbarnes.com

DRAWN BY: SP	CHECKED BY: AM	REFERENCE NO.: 22-48-103-00
CAD Date: APRIL 28th, 2022		FILE NO.: ELGIN-202-3
CAD File: 22-48-103-00.dwg		

Planning Report 2022-22: Appendix Two

Consent Application E48-22 – West Elgin Conditions

Consent Application E48-22 Conditions:

1. That the Applicant meet all the requirements, financial and otherwise of the Municipality, to the satisfaction and clearance of the Municipality.
2. That the Applicant provides a description of the lands to be severed which can be registered in the Land Registry Office, to the satisfaction and clearance of the Municipality.
3. That the Applicant's Solicitor provides an undertaking to the Municipality, to provide a copy of the registered deed for the severed parcel once the transaction has occurred to the Municipality.
4. That the Applicant shall make payment of cash-in-lieu of applicable parkland dedication pursuant to Section 51.1 of the *Planning Act*, to the satisfaction and clearance of the Municipality.
5. That the Applicant pays the municipal water service connection fee and the municipal sanitary service connection fee.
6. That prior the final approval of the County, the County is advised in writing by the Municipality how the above-noted conditions have been satisfied.
7. That all conditions noted above shall be fulfilled within one year of the Notice of Decision, so that the County of Elgin is authorized to issue the Certificate of Consent pursuant to Section 53(42) of the *Planning Act*.



Staff Report

Report To: Council Meeting
From: Heather James, Planner
Date: 2022-06-09
Subject: Bill 109 Review of Provincial Changes

Recommendation:

That West Elgin Council hereby receives the report from Heather James regarding Bill 109 Review of Provincial Changes;

And that West Elgin Council hereby directs Administration to complete a review of the Official Plan Amendments, Zoning By-law Amendments and Site Plan Control processes before the additional legislation comes in to effect as of January 1, 2023.

Purpose:

To provide Council with information on Bill 109, *More Homes for Everyone Act, 2022* in relation to possible Official Plan and/or Zoning By-law Amendments in response to the new legislation.

Background:

The province of Ontario introduced Bill 109 on March 30, 2022 and it was passed in the legislature and received royal assent on April 14, 2022. Bill 109 Schedules 1, 2 and 5 made changes to the Planning Act, the City of Toronto Act, 2006 and the Development Charges Act, 1997, including the following:

- Changes to zoning, plan of subdivision and site plan application processes to expedite approvals and incent timely decisions
- Ensure provincial housing policies are implemented and priority projects are expedited by making changes to provide the Minister of Municipal Affairs and Housing with new tools to address dispute resolution; and
- Enhance transparency and increase certainty of development costs through changes to development-related charges.

Financial Implications:

There is the potential for financial implications for planning applications revenue, as explained in the report below.

Policies/Legislation:

Refund of Application Fees

Section 34 of the *Planning Act* is amended to include new rules that require municipalities to refund application fees if a decision on a site plan application, zoning by-law amendment (ZBA) or

combined zoning by-law amendment and official plan amendment (OPA) is not made within the legislative timeline, as described below:

- 50% of the fee if the decision is not reached within 90 days (or 120 days if associated with an official plan amendment application) from the date the municipality received the complete application and fee,
- 75% of the fee if the decision is not reached within 150 days (or 180 days if associated with an official plan amendment application) from the date the municipality received the complete application and fee,
- 100% of the fee if the decision is not reached within 210 days (or 240 days if associated with an official plan amendment application) from the date the municipality received the complete application and fee

The change to require a gradual refund of zoning by-law amendment application fees will apply to all applications received on or after January 1, 2023.

The refunds and timeframes for planning approvals does not take into account delays from the applicant, the public, public agencies or provincial ministries. West Elgin staff will need to account for legislative timelines when determining whether applications are deemed complete to ensure that the applicant has provided sufficient information and to encourage applicants to pre-consult with agencies and ministries on their proposal to avoid delays once the application is deemed complete.

Site Plan Applications

Bill 109 includes five important changes to Section 41 of the Planning Act, which regulates site plan control:

1. As of July 1, 2022, municipalities will be required to delegate site plan approval to staff.
2. As of July 1, 2022, the timeline to provide site plan approval will be extended from 30 to 60 days.
3. Municipalities are now required to use the complete application requirements applicable for other planning act applications such as OPA and ZBA for site plan applications.
4. Municipalities may pass a by-law requiring pre-consultation prior to submission of a site plan application.
5. The changes require municipalities to gradually refund site plan control application fees if an approval is not made within the following legislated timelines:
 - 50% of the fee if the decision is not made within 60 days from the date the municipality received the complete application and fee
 - 75% of the fee if the decision is not made within 90 days from the date the municipality received the completed application and fee, and
 - 100% of the fee if the decision is not made within 120 days from the date the municipality received the complete application and fee.

The change to require a gradual refund of site plan application fees will apply to all applications received on or after January 1, 2023.

By-law 2021-36, the municipality's Site Plan Control Area By-law, site plan approval has been delegated to the Municipal Planner. The municipality also has a Pre-Application Consultation By-law which requires Applicants to consult with the Municipality prior to submitting plans and drawings for approval.

Plan of Subdivision Applications

The revisions establish a one-time discretionary authority to permit municipalities to reinstate draft plan of subdivision that have lapsed within the past five years without the need for a new application. This authority only applies where no agreements of purchase and sale had been entered into prior to the lapsing of the draft plan of subdivision. The revisions also establish regulation-making authority for the province to prescribe what can and/or cannot be required as a condition of draft plan of subdivision approval.

West Elgin has no outstanding draft plan of subdivisions that meet these criteria.

Minister Authority Regarding Official Plans

The changes provide the Minister of Municipal Affairs and Housing with discretionary authority to suspend the time period for the Minister to make a decision on official plans and amendments. For official plans and amendments before the Minister on March 30, 2022 the following are suspended:

- the ability to appeal in respect of the Minister's failure to make a decision where the 120-day time period has expired prior to March 30, 2022 and no appeals have been filed prior to that date, and
- the 120-day time period for those matters that are still within the 120-day time period on March 30, 2022.

The changes also give the Minister discretionary authority to refer all or part(s) of an official plan matter to the Ontario Land Tribunal (OLT) for a recommendation and forward an official plan matter to the OLT to make a decision.

There will be no changes to West Elgin planning processes as a result of this change.

Minister Order at Request of Municipality – Community Infrastructure and Housing Accelerator

The changes establish a new Minister's authority to respond to municipal council resolutions requesting expedited zoning assistance from the Province. The Province will issue guidelines governing the scope of how this authority may be used. Provincial plans, the Provincial Policy Statement and municipal official plans do not apply to the Minister's order. The requesting municipality is responsible for providing public notice, undertaking public consultation and ensuring the order is made available to the public.

In issuing an order, the Minister can provide exemption for other necessary planning related approvals if requested by the municipality and impose conditions on the municipality and/or the proponent. The Minister could amend an order at the request of the municipality or could revoke or amend an order at any time at their own discretion, without having to undertake consultation or provide notice. The Minister's order would not be subject to appeal.

To date, West Elgin has not requested a Minister's zoning order; however, should the need arise, this tool can be quite beneficial and it is hoped such need will not arise until the province issues the guidelines governing the scope.

Development Charges/Parkland Dedication/Community Benefits Charges

The revisions to development-related charges are intended to create more transparency on behalf of municipalities, including posting development-related charges on websites, a five-year review of

Community Benefits Charges (CBCs) after a municipality has created CBCs and tiered alternative development charge rates for Transit Oriented Development.

To date, West Elgin does not have a development charges by-law or process in effect.

Municipality of West Elgin Official Plan

The Municipality of West Elgin Official Plan, which was adopted by West Elgin Council in 2008 and approved with modifications by the Ministry of Municipal Affairs and Housing in 2013 does not contain any policies in accordance to Planning Act legislation for planning applications, specifically Official Plan Amendments, Zoning By-law Amendments, Site Plan Control and Plans of Subdivision. Elgin County is the approval authority for Official Plan Amendments and Plan of Subdivision applications.

As part of the new Official Plan, policies in accordance to Planning Act legislation for planning applications will be included.

Report Approval Details

Document Title:	Bill 109 Review of Provincial Planning Changes - 2022-23-Planning.docx
Attachments:	
Final Approval Date:	Jun 7, 2022

This report and all of its attachments were approved and signed as outlined below:

Jana Nethercott



Staff Report

Report To: Council Meeting

From: Jana Nethercott, Clerk and Lee Gosnell, Manager of Operations & Community Services

Date: 2022-06-09

Subject: Recycle Coach App

Recommendation:

That West Elgin Council hereby receives the report from Jana Nethercott, Clerk and Lee Gosnell, Manager of Operations & Community Services re: Recycle Coach App for information purposes.

Purpose:

The purpose of this report is to provide Council information about the Recycle Coach App that staff are rolling out to residents in early July, after the company offered it to MRF partner municipalities free of charge.

Background:

At the May MFR meeting the City of London provided information that the partner municipalities can use the Recycle Coach App under the City of London Service Contract, for each municipality's residents' use. This option is being offered "in the spirit of partnership" under London's own service agreements with the company and at no additional charge as long as the City of London has an agreement with Recycle Coach.

Staff held an information meeting with Lauren, the Recycle Coach representative on May 31, 2022 to find out more about the product. The Recycle Coach app is for cell phones only and the app can be downloaded through the Apple Store or Google Play. This app is prepopulated with information specific to West Elgin's Garbage and Recycling program and can also receive emergency and non-emergency notifications sent out from the Municipality.

Recycle Coach App Features

- Text reminders sent to phone for garbage and recycling pick up, special events (yard waste collection, tax bill payment due dates, water bill payment due dates), disruptions in service
- Digital calendar integration with phone calendars
- Creation of garbage and recycling calendars, which can also be downloaded and printed (saves staff from creating the calendar each year)
- Address specific information such as pick up day, placement of garbage and recycling
- What goes Where tool - take a photo of an item and have the app tell you which bin it belongs in or if its trash
- Recycling and Garbage education components
- Inbound resident communication – use the app to call or email the Municipal Office about a recycling or garbage issue

The company provides a webpage widget to integrate into our current website to allow residents using the website to access the same information as smart phone users.

Recycling Coach has marketing support to assist with engaging residents in using this product, which include social media posts, posters, press releases, QR codes and Web banners.

Timeline

As Recycling Coach already has the information from the City of London for our recycling program the information required from staff is less than a normal on boarding process and at its looking like this may be ready to roll out to residents in July.

Financial Implications:

None.

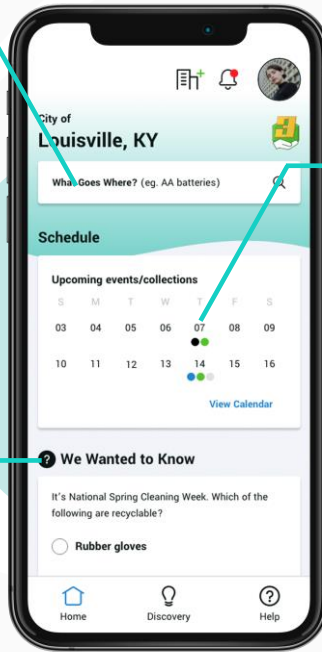
RECYCLE COACH ESSENTIALS

If you're lucky enough to have residents looking for waste and recycling information – **MAKE SURE THEY CAN FIND IT FAST!**

Recycle Coach Essentials helps residents quickly find the information they need – 24/7. Either on your website or on Recycle Coach app.

What Goes Where – unlock the full database containing 400 materials and over 12,000 search terms. Includes drop-off locations and event details.

Weekly poll provides actionable insights!



Personalized collection schedule and pick-up reminders – Give residents their full pick-up schedule, street-sweeping details and more!

Resident quote:
“Recycle Coach is Awesome.
I’m learning to be a better recycler!”

Special add-ons available:

- ☒ Send Emergency and non-emergency notifications
- ☒ Allow residents to get reminders and notifications via SMS text message
- ☒ Add additional languages



Get started today!

Contact our Sales and Partnership team at

Sales@recyclecoach.com

111





Staff Report

Report To: Council Meeting

From: Magda Badura, CAO/Treasurer & Jana Nethercott, Clerk

Date: 2022-06-09

Subject: Administration Monthly Update – April and May 2022

Recommendation:

That West Elgin Council hereby receives the report from Magda Badura, CAO/Treasurer and Jana Nethercott, Clerk re: Administration Monthly Report for April and May 2022 for information purposes

Purpose:

The purpose of this report is to provide Council with an update on Administration activities for the months of April and May 2022.

Municipal Office Operations:

Staff were busy in April with PGTP seasonal campers returning contracts and remitting their seasonal fees.

Hanging Basket sponsorships were offered for both villages. There are 14 baskets in Rodney and 12 in West Lorne. Currently, all baskets in Rodney have been sponsored with a waiting list for next year and 5 baskets sponsored in West Lorne.

Staff were busy preparing for the Auditors who were in the office on May 5.

Laserfiche Accounts Payable workflow is about 85% complete, with staff attending regular meetings to provide information and input. Beta testing should start shortly.

CAO/Treasurer and Clerk attended the Virtual Zone 1 AMTCO meetings

CAO/Treasurer and Clerk attended Girardin depot in Brantford to tour some of the Transit Bus options for the Four Counties Transit System. Staff have been working on developing the RFP for the new bus.

Interim tax bills were due on March 31. Next interim tax payment is due June 30.

Staff developed some promotional information and attended the Service Club Showcase hosted by the Elgin International Club on May 1.

Staff worked with the West Lorne Lawn Bowling Club to develop a page on the Municipal website for them to post information and showcase the Club.

Two new staff members were welcomed, on April 20 Brittany Jessome started as the Records Management and Administrative Assistant and Theresa Richards started on May 2nd as Accounts Payable and Administrative Assistant.

As of May 2 the Municipal Office is fully staffed. Helen Tedford was helping on temporary assignment from November 2021 to middle of May and will be returning on an as needed basis in July to assist with the Election.

Election:

Staff worked to prepare the Candidate Packages and all the required forms and have them available online and in paper format at the office.

“So You Want To Run For Council?” workshop was held in Dutton on March 20. This workshop was held in conjunction with the Municipality of Dutton Dunwich and Township of Southwold. There were approximately 30 people from all three municipalities in attendance.

Nominations for Council and School Board Trustees open on May 2. At this point there has been no candidates submit the nomination forms. Typically, this is the case as many don’t start thinking of the Municipal Election until after the Provincial Election is completed.

Service Ontario:

	<u>April</u>	<u>May</u>
Users	155	210
Capacity %	65%	60%

Vital Statistics (April & May):

Registered Deaths – 53

Marriage Licenses – 9

Marriage Ceremonies Performed – 1

Service Requests (CityWide):

Attached please find a summary of Open and Closed Calls for the months of April and May. All Open requests are either waiting for parts to complete the job or require more follow up. There is an additional report that list the Total Service Requests worked on with in.

Open Service Requests from April 1 to May 31, 2022

Name	Service Requests Count
By-law/Property Standards Complaint	10
By-law/Property Standards Inquiry	1
Dust Complaint	1
Potholes	1
Recycling Collection	1
Sign - Request for New	6
Tree Inspection	1
Sewer - General	1
Water - General	1
Cumulative Total	23

Closed Service Requests (April and May 2022)

Name	Service Requests Count
Animal Control Complaint	3
By-law/Property Standards Complaint	9
Parks - General	1
Dead Animal	3
Garbage / Litter - Roads	1
Flooding	1
Garbage Collection	2
Illegal Dumping	1
Potholes	4
Public Works - General	2
Sidewalk - General	1
Sign - Maintenance	2
Sign - Request for New	3
Streetlight - Maintenance	2
Streetlight - General	1
Traffic Calming Request	1
Tree Fallen	2
Water Leak	1
Cumulative Total	40

Service Requests Updated Between April 1 and May 31, 2022

Name	Service Requests Count
Animal Control Complaint	3
By-law/Property Standards Complaint	19
By-law/Property Standards Inquiry	1
Parks - General	1
Dead Animal	3
Garbage / Litter - Roads	1
Dust Complaint	1
Flooding	1
Garbage Collection	2
Illegal Dumping	1
Potholes	5
Public Works - General	2
Sidewalk - General	1
Sign - Maintenance	3
Sign - Request for New	9
Streetlight - Maintenance	2
Streetlight - General	1
Traffic Calming Request	1
Tree Fallen	2
Tree Inspection	1
Sewer - General	1
Water - General	1
Water Leak	1
Cumulative Total	63

Four Counties Transportation Services Committee

Minutes

**May 16, 2022, 8:30 a.m.
Electronic Participation Meeting via Zoom**

Present: Bonnie Rowe, Chair
Marigay Wilkins, SWM
John Wright, Chatham-Kent
Duncan McPhail, West Elgin
Ann-Marie Millson, Chatham-Kent
Lorie Arends, Adult Day Program
Mark McGill, Southwest Middlesex

Regrets: Shelley Vergeer, WECHC
Ron Challis, Newbur

Staff Present: Magda Badura, CAO/Treasurer
Jana Nethercott, Clerk

1. Call to Order

Chair Bonnie Rowe called the meeting to order at 8:30 a.m.

2. Adoption of Agenda

Moved: Lorie Arends

Seconded: Ann-Marie Millson

That the Four Counties Transportation Services Committee adopt the agenda as presented.

Carried

3. Disclosure of Pecuniary Interest

No disclosures

4. New Bus Purchase

Committee ran thru the options for the Bus RFP. Decision was made to request for 14 passenger bus which holds up to 3 wheel chairs, whatever make is available, rear camera required, with bench seating and a lift. No air ride is required, however air support for the driver seat is needed.

Moved: Marigay Wilkins

Seconded: Duncan McPhail

That the Four Counties Transportation Services Committee hereby direct staff to prepare a Request for Tender for a new Four Counties Transit Bus with the following Specifications:

- 14 passenger Bus that handle up to three wheel chairs
- Rear Camera
- Vinyl or a cleanable seat material for bench seating
- Driver air support seating
- Wheelchair Lift
- low step entrance

Options depending on cost:

- overhead luggage rack
- radio speaker to passenger system
- Driver GPS
- Dash Camera
- Walker storage

Carried

5. Adjournment

Moved: Lorie Arends

Seconded: Mark McGill

That the Four Counties Transportation Services Committee hereby adjourn at 9:11 a.m. to meet again at 8:30 a.m. on May 31, 2022, or at the call of the chair.

Carried

Bonnie Rowe, Chair

Jana Nethercott, Clerk



Office of the District Chair

SENT VIA EMAIL (premier@ontario.ca)

June 1, 2022

The Honourable Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

Dear Premier Ford,

RE: Annual Emergency Exercise Exemption

On behalf of The District Municipality of Muskoka, I am writing to express key concerns regarding the requirement for Ontario municipalities to conduct an annual practice exercise for a simulated emergency incident as prescribed by Regulation 380/04. The simulations aim to validate response plans and procedures, train staff and identify areas of improvement to ensure emergency response is delivered at optimal levels. Exemptions are not currently permitted under this legislation. While the District of Muskoka acknowledges and supports the need for emergency exercises, Muskoka District Council strongly encourages the amendment of Regulation 380/04 to permit exemptions for municipalities who have responded to an actual emergency during the respective calendar year. A copy of the District's Health Services Committee resolution, as adopted by Muskoka District Council, is attached as Appendix I.

In 2021, The District's Emergency Control Group (ECG) convened twenty-four (24) times amounting to approximately 435 hours spent on emergency related activities. One of these incidents involved a watermain break in the Town of Bracebridge. Murray Advisory Services performed a critical analysis of the event and confirmed that the goals of an emergency exercise were achieved. The firm's final report included twelve (12) recommendations that helped improve the outcomes of a second water disruption event in the Town of Gravenhurst a few weeks later.

Despite the volume of actual emergencies managed by the ECG, the District of Muskoka must still conduct an annual exercise to remain compliant with the Regulation. This is not an efficient use of municipal resources and does not serve as a useful training mechanism for staff who have been over-extended by the emergency situations they have managed over the past year.

THE DISTRICT MUNICIPALITY OF MUSKOKA

70 Pine Street, Bracebridge, Ontario P1L 1N3

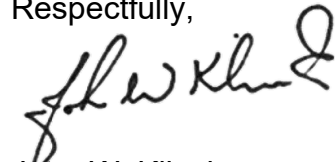
Phone: 705-645-2231 Toll-Free: 1-800-461-4210 (within 705) Fax: 705-645-5319

Email: info@muskoka.on.ca Website: www.muskoka.on.ca

The Solicitor General granted a one-time exemption to municipalities in 2020 recognizing that municipalities were actively engaged in and managing various COVID-19 related initiatives. If pandemic management warrants an exemption to the annual simulation, surely there must be grounds to grant an exemption for the management of other emergency situations.

On behalf of Muskoka District Council, your consideration of this matter is appreciated.

Respectfully,

A handwritten signature in black ink, appearing to read 'John W. Klinck', written in a cursive style.

John W. Klinck
District Chair

THE DISTRICT MUNICIPALITY OF MUSKOKA

Cc: Honourable Steve Clark, Minister of Municipal Affairs and Housing
Honourable Sylvia Jones, Solicitor General
Norm Miller, MPP Parry Sound-Muskoka
All Municipalities in Ontario

Appendix I

R10/2022-HS

The District Municipality of Muskoka

Health Services Committee
February 24, 2022

Moved By: J. Klinck

Seconded By: R. Nishikawa

WHEREAS Ontario Regulation 380/04: Standards under the Emergency Management and Civil Protection Act sets the municipal standards for emergency management programs in Ontario and requires municipalities to conduct an annual exercise with their Emergency Control Group in order to evaluate the municipality's emergency response plan and procedures, O. Reg. 380/04, s. 12 (6);

AND WHEREAS Emergency Management Ontario previously granted municipalities exemption for the annual exercise requirement when the municipality experienced an actual emergency with documented proof of the municipality actively engaging their emergency management procedures and plan in response to the emergency;

AND WHEREAS on August 5, 2021 the Chief, Emergency Management Ontario (EMO) issued a memo to Community Emergency Management Coordinators stating that effective immediately, the Chief, EMO would no longer be issuing exemptions to the O. Reg. 380/04 requirement to conduct an annual exercise;

AND WHEREAS municipalities experience significant costs and burden to staff resources when faced with the response to an actual emergency and activation of their Emergency Control Group and/or Emergency Operations Centre;

AND WHEREAS a municipality's response to an actual emergency is more effective than an exercise in evaluating its emergency response plan and procedures as mandated by O. Reg. 380/04;

Appendix I

The District Municipality of Muskoka

AND WHEREAS planning, conducting and evaluating an emergency exercise requires significant time and effort for the Community Emergency Management Coordinator and Municipal Emergency Control Group that is duplicated when the municipality experiences a real emergency;

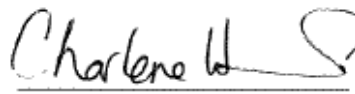
NOW THEREFORE, BE IT RESOLVED THAT Muskoka District Council hereby **requests** the Province of Ontario to amend Ontario Regulation 380/04 under the Emergency Management and Civil Protection Act to provide an exemption to the annual exercise requirement for municipalities that have activated their Emergency Control Group and/or Emergency Response Plan in response to an actual emergency that year in recognition of the significant resources used to respond to the emergency and the effectiveness of such response in evaluating the municipality's emergency response plan and procedures;

AND THAT a copy of this resolution **be forwarded** to the Honourable Doug Ford, Premier of Ontario; the Honourable Norm Miller, MPP for Parry Sound-Muskoka; the Honourable Steve Clark, Minister of Municipal Affairs and Housing; the Honourable Sylvia Jones, Solicitor General; and all other municipalities of Ontario.

Carried

✓

Defeated



Deputy Clerk

**The Corporation of the City of Cambridge
Corporate Services Department
Clerk's Division
The City of Cambridge
50 Dickson Street, P.O. Box 669
Cambridge ON N1R 5W8
Tel: (519) 740-4680 ext. 4585
mantond@cambridge.ca**

June 1, 2022

Re: Motion from Councillor Liggett – Ontario Must Build it Right the First Time

At the Special Council Meeting of May 31, 2022, the Council of the Corporation of the City of Cambridge passed the following Motion:

WHEREAS the Province of Ontario adopted greenhouse gas reduction targets of 30% by 2030, and emissions from buildings represented 22% of the province's 2017 emissions,

WHEREAS all Waterloo Region municipalities, including the City of Cambridge, adopted greenhouse gas reduction targets of 80% below 2012 levels by 2050 and endorsed in principle a 50% reduction by 2030 interim target with the support of bold and immediate provincial and federal actions,

WHEREAS greenhouse gas emissions from buildings represent 45% of all emissions in Waterloo Region, and an important strategy in the TransformWR community climate action strategy, adopted by all Councils in Waterloo Region, targets new buildings to be net-zero carbon or able to transition to net-zero carbon using region-wide building standards and building capacity and expertise of building operators, property managers, and in the design and construction sector,

WHEREAS the draft National Model Building Code proposes energy performance tiers for new buildings and a pathway to requiring net zero ready construction in new buildings, allowing the building industry, skilled trades, and suppliers to adapt on a predictable and reasonable timeline while encouraging innovation;

WHEREAS the Ministry of Municipal Affairs and Housing consulted on changes for the next edition of the Ontario Building Code (ERO #: 019-4974) that generally aligns with the draft National Model Building Code except it does not propose adopting energy performance tiers, it does not propose timelines for increasing minimum energy performance standards step-by-

step to the highest energy performance tier, and, according to Efficiency Canada and The Atmospheric Fund, it proposes adopting minimum energy performance standards that do not materially improve on the requirements in the current Ontario Building code;

WHEREAS energy efficient buildings provide owners and occupants with lower energy bills, improved building comfort, and resilience from power disruptions that are expected to be more common in a changing climate, tackling both inequality and energy poverty;

WHEREAS the City of Cambridge in partnership with area municipalities and utility companies in the Region of Waterloo are actively exploring developing Green Building Standards;

WHEREAS while expensive retrofits of the current building stock to achieve future net zero requirements could be aligned with end-of-life replacement cycles to be more cost-efficient, new buildings that are not constructed to be net zero ready will require substantial retrofits before end-of-life replacement cycles at significantly more cost, making it more cost-efficient to build it right the first time.

THEREFORE BE IT RESOLVED THAT Council request the Province of Ontario to include in the next edition of the Ontario Building Code tiered energy efficiency standards and a timeframe for when higher tiers would become the minimum energy efficiency requirements in the Code, consistent with the draft Tiered National Model Building Code;

THAT Council request the Province of Ontario to adopt a more ambitious tier of the draft Tiered National Model Building Code as a minimum energy efficiency requirement than the tiers currently proposed for the next edition of the Ontario Building Code;

THAT Council request the Province of Ontario provide authority to municipalities to require increased performance in energy efficiency through the implementation of tiered Green Development Standards;

THAT Council request the Province of Ontario to facilitate capacity, education and training in the implementation of the Tiered National Model Building Code for municipal planning and building inspection staff, developers, and homebuilders to help build capacity; and

AND FUTHER THAT this resolution be provided to the Minister of Municipal Affairs and Housing, to area MPPs, and to all Ontario Municipalities.

Should you have any questions related to the approved resolution, please contact me.

Yours Truly,



Danielle Manton
City Clerk

Cc: (via email)
Hon. Premier Ford
Ontario Minister of Health, Christine Elliot
Association of Municipalities of Ontario
City of Cambridge Council

May 25, 2022

CL 10-2022, May 19, 2022

DISTRIBUTION LIST

SENT ELECTRONICALLY

Re: Motion - Voluntary Russian Sanction Request

Whereas Russia's unprovoked and brazen invasion of the sovereign nation of Ukraine has been unequivocally condemned by the majority of the free world, including by those living and working in Niagara;

Whereas the death and destruction caused by Russia's senseless invasion will have a lasting impact on the innocent and independent citizens of Ukraine;

Whereas Russia has placed sanctions on many Canadian premiers, mayors, journalists, military officials as well as senior staff in the federal government, "indefinitely" banning these individuals from entering Russia;

Whereas those Russian sanctions include Toronto Mayor John Tory and Ottawa Mayor Jim Watson;

Whereas the residents and businesses of Niagara stand in solidarity with the people of Ukraine and the proud Ukrainian-Canadian community who call our region home;

Whereas Niagara Region continues to be a willing host to those Ukrainian citizens fleeing their homeland during this challenging time, providing support through the Region's Community Services Department as well as number of other local agencies;

Whereas silence may be interpreted as complicity; and

Whereas any sanctions placed on Niagara's elected officials be considered wholly ineffective and be received as a demonstration of Niagara's steadfast commitment to support Ukraine during this time.

NOW THEREFORE BE IT RESOLVED:

1. That Niagara Regional Council unequivocally **DENOUNCES** Russia's unjustifiable invasion of the sovereign nation of Ukraine;

2. That Niagara Regional Council **SUPPORTS** all of the sanctions that the Federal Government of Canada has thus far imposed on Russia;
3. That any Regional Councillor who wishes to be voluntarily sanctioned **INDICATE** their support by advising the Regional Chair's Office by phone or email by no later than Friday, May 20 at 4:30 p.m.;
4. That the Regional Chair **BE DIRECTED** to send correspondence to the Consulate General of the Russian Federation with the names of the Regional Councillors who have indicated their support to be voluntarily sanctioned, resulting in their "indefinite" ban from entering Russia;
5. That the Regional Clerk **BE DIRECTED** to circulate this motion to Niagara's 12 local councils, local area MPs, MPPs, AMO, and FCM; and
6. That this motion **BE FORWARDED** to all other municipalities in Ontario, requesting they consider enacting similar measures in order to present a united front and support the citizens of Ukraine.

Yours truly,



Ann-Marie Norio

Regional Clerk

CLK-C 2022-079

Distribution List

Local Area Councils

Chris Bittle, Member of Parliament, St. Catharines

Vance Badawey, Member of Parliament, Niagara Centre

Tony Baldinelli, Member of Parliament, Niagara Falls

Dean Allison, Member of Parliament, Niagara West

Jennie Stevens, Member of Provincial Parliament, St. Catharines

Jeff Burch, Member of Provincial Parliament, Niagara Centre

Wayne Gates, Member of Provincial Parliament, Niagara Falls

Sam Oosterhoff, Member of Provincial Parliament, Niagara West

Association of Municipalities Ontario

Federation of Canadian Municipalities

All Ontario Municipalities

May 25, 2022

Municipal Clerk

Subject: 2022 MEA Awards - Requests for Nominations

The Municipal Engineers Association (MEA) is a non-profit association representing the interests of over 1,030 municipal engineers in Ontario who are employed as professional engineers at Ontario Municipalities and other Provincial agencies serving in the Engineering/Public Works field.

The MEA recognizes its members through an annual awards program. We are actively seeking nominations for the "MEA Award" which recognizes an Engineer who has provided outstanding service to society and the community, been recognized for work related accomplishments in an engineering project of above average merit, and/or have a record of long-term service.

A nomination form for the MEA Award is attached which outlines the award objectives in more detail and can be emailed to admin@municipalengineers.on.ca. In addition, nominations can be made online at: <https://municipalengineers.on.ca/meaawards/mea-award-nomination-form.html>.

The nomination deadline is Friday September 16, 2022.

We respectfully request that you share this correspondence with your municipal engineering staff so that they may consider nominating an MEA member from your municipality.

Awards will be presented during the MEA's President's Banquet & Awards Gala which will be held on November 17 at the Chelsea Hotel in downtown Toronto.

If you have any specific questions regarding the award, please feel free to contact me directly.



D.M. (Dan) Cozzi, P. Eng.
Executive Director
Municipal Engineers Association

Attachment:
2022 MEA Award Nomination Form



Municipal Engineers Association Award 2022 Nomination Form

Sponsor:

This award is sponsored by the Municipal Engineers Association.

Objectives:

The objective of the award is to recognize an Engineer who has provided outstanding service to society and the community, been recognized for work related accomplishments in an engineering project of above average merit, and/or have a record of long-term service.

Criteria:

1. The nominee must be a current member of the Municipal Engineers Association.
2. All contributions will be considered but emphasis will be given to contributions made in Ontario.
3. The Engineer may have:
 - a) Served society and the community - given outstanding service to his/her community in a professional, as well as personal capacity, representing the interface between engineering and the public, and/or
 - b) Enhanced the image of municipal engineering in Ontario, and/or
 - c) Work-related achievements - been recognized for his/her accomplishment in an engineering project of above average merit in uniqueness or complexity: where the engineer has originated or overseen, or been recognized as the guiding influence of the project, and/or
 - d) Served the profession - a record of long-term service in the municipal engineering profession as a member of MEA.

Selection Committee and Award Distribution:

The Municipal Engineers Association Awards Committee will assess the nominations and make its recommendations to The MEA Board of Directors, who, in turn, will have final say on the award selections. The committee may also conduct its own research and make independent selections and recommendations for awards.

Awards will be presented during the MEA's President's Banquet & Awards Gala on November 17/22 at the Chelsea Hotel in downtown Toronto. All award recipients will be advised in advance and will invited (along with a guest) to attend the event.

Nominations and Applications:

1. A nominee must have one nominator and a minimum of two seconders.
2. All nominators and seconders must be engineers licensed under the Professional Engineers of Ontario (PEO). Nominators and seconders do not have to be members of the Municipal Engineers Association.
3. Nominators must provide complete detail on their nominee. Individual statements from each nominator must include the reasons why the nominee should be considered for this award. Information supplied should be in enough detail so as to afford the selection committee a comprehensive assessment of the nominee.
4. Seconders need only supply the information requested in the Award Application.
5. Nominations will be received until September 16, 2022.
6. Nominee submissions should be forwarded to:

Municipal Engineers Association
1525 Cornwall Road, Unit 22
Oakville, ON L6J 0B2

Attention: MEA Executive Director
or emailed to *admin@municipalengineers.on.ca*

For more information, please contact the MEA at admin@municipalengineers.on.ca or visit the Municipal Engineers Association website at ***municipalengineers.on.ca***.

Nominee Information

Name (in full):

Residence Address:

Residence Telephone Number:

Business Address:

Business Telephone Number:

Present Occupation and/or Title:

Post-Secondary Education:



Supporting Data:

PLEASE READ THE FOLLOWING CAREFULLY

1. If the nominee is being considered for outstanding community service, list all service activities inclusive of the service period. Include the names of communities served.
2. If the nominee is being considered for the enhancement of municipal engineering, supply full details of this activity, and state the reasons why it should be recognized.
3. If the nominee is being considered for an accomplishment or achievement in an engineering project, provide details of the project including the reasons why the project has significance to the engineering profession.
4. If the nominee is being considered for long term service in the engineering profession, provide details of service including various positions/titles held. Provide a brief synopsis for each position/title.
5. Individual statements from each nominator regarding the reasons why the nominee should be considered for this award must accompany the nomination.
6. Materials which support the nomination such as article clippings, testimonials or letters of support may be included.

(please attach additional sheets if required)



Nominator

The undersigned hereby nominates:

for consideration of the Municipal Engineers Association Award. This nominee is a member in good standing of the Professional Engineers of Ontario, and I testify to the professional engineer's good character and high ethical standards.

I have read and understand the terms of reference and have read and verify all supporting documentation provided with this nomination.

Note: The nominator will be considered the sponsor and will be the contact with the Municipal Engineers Association Awards Committee.

PLEASE PRINT CLEARLY

Date: _____ (yyyy/mm/dd)

Name: _____ P Eng.

Occupation: _____

Address: _____

Telephone Residence: _____

Telephone Business: _____

Signature _____ P. Eng.



Seconders

The undersigned, hereby seconds the nomination of:

for consideration of the Municipal Engineers Association Award. This nominee is a member in good standing of the Professional Engineers of Ontario, and I testify to the professional engineer's good character and high ethical standards. I have read and understand the terms of reference and have read and verify all supporting documentation provided with this nomination.

1. Name: _____ P Eng.

Occupation: _____

Address: _____

Tel. Residence: _____ Tel. Business: _____

Signature _____ P. Eng.

2. Name: _____ P. Eng.

Occupation: _____

Address: _____

Tel. Residence: _____ Tel. Business: _____

Signature _____ P. Eng.



The Town of The Blue Mountains Council Meeting

Title: Mayor Soever Notice of Motion May 10, 2022

Date: Tuesday, May 24, 2022

Moved by: Mayor Soever

Seconded by: Councillor Hope

WHEREAS it is in the best interest of good government and the democratic process that all Ontarians have access to candidate information during the upcoming municipal elections; and,
WHEREAS the clerks of some municipalities do not supply the mailing addresses of voters on the voters list to candidates, thereby limiting the access of voters who have mailing addresses outside the municipality to candidate information, effectively disenfranchising them;
BE IT RESOLVED THAT the Council of the Town of The Blue Mountains expresses its support for the inclusion of the mailing addresses of voters on voter's lists provided to candidates;
AND THAT a copy of this resolution be sent to all municipalities in Ontario to ask for their support;
AND THAT a copy of this resolution be sent to the Premier of Ontario and the Minister of Municipal Affairs and Housing;
AND THAT a copy of this resolution be sent to the Canadian Civil Liberties Association

YES: 6

NO: 0

CONFLICT: 0

ABSENT: 1

The motion is Carried

YES: 6

Mayor Soever

Deputy Mayor Bordignon Councillor Hope

Councillor Matrosovs

Councillor Sampson

Councillor Bill Abbotts

NO: 0

CONFLICT: 0

ABSENT: 1

Councillor Uram



MAYOR DUNCAN MCPHAIL
PO BOX 490 22413 HOSKINS LINE
RODNEY ON N0L 2C0

Ottawa, June 2022

Dear MAYOR DUNCAN MCPHAIL and Council,

The economic contributions from rural communities are integral to Canada's success. Rural areas are home to many key industries such as manufacturing, forestry, agriculture, and energy.

Yet, municipalities under 20,000 residents receive less support from the federal government in comparison to their much larger counterparts. Red tape duplications and certain application requirements disproportionately burden small rural communities with very few staff.

This is unfair, unjust, and needs to be addressed urgently. As such, Conservative Shadow Minister for Rural Economic Development and Rural Broadband Strategy, M.P. Shannon Stubbs, Deputy Shadow Ministers M.P. Damien Kurek and M.P. Jacques Gourde, are seeking to convene a townhall with you to address federal funding for rural communities.

Rural Canadians must band together for fairer and more robust funding for communities all over rural Canada.

It is integral to our economy that the federal government works for everyone no matter where they live. The voices of rural Canadians need to be heard. We kindly ask you to express the three most important issues impacting your economic development as a rural community. We will use this feedback to ensure our work for rural Canada is as productive as possible and will determine the agenda for our proposed townhall. This is an opportunity to network, share your priorities, and solutions to the challenges we face.

We value hearing from you and should you wish to attend our forum, please email M.P. Stubbs at shannon.stubbs@parl.gc.ca, M.P. Kurek at damien.kurek@parl.gc.ca, or M.P. Gourde at jacques.gourde@parl.gc.ca.

Thank you for your time.

Shannon Stubbs, M.P.
Shadow Minister for Rural Economic Development
and Rural Broadband Strategy
Lakeland

Damien C. Kurek, M.P.
Deputy Shadow Minister for Rural Economic
Development and Rural Broadband Strategy
Battle River—Crowfoot

Jacques Gourde, M.P.
Deputy Shadow Minister for Rural Economic
Development and Rural Broadband Strategy
Lévis—Lotbinière

Elgin County Council Highlights



COVID-19 Update Long-Term Care Homes and Elgin County Administration

After careful review of pandemic trends, scientific/medical evidence, updated ministry and public health guidance, resident and family council feedback, labour relations outcomes, and policy and procedure recommendations Council made the decision to continue the following COVID-19 health and safety measures for a period of ninety (90) days. The following details health and safety measures, as related to COVID-19 in place at Elgin County Long-Term Care Homes and Elgin County Administration.

In this Issue

- COVID-19 Update Long-Term Care Homes and Elgin County Administration
- County of Elgin Approves Disconnecting from Work Policy
- Council Approves Request for Proposal for Agenda Management Software
- Pay Equity Review
- Council Approves Official Plan Amendment for Township of Malahide
- Council Approves Parking By-Law Amendment for Port Stanley

Elgin County Long-Term Care Homes

- Continue two (2) dose COVID-19 vaccination requirements for all staff, students, support workers, volunteers and visitors (essential caregivers and general visitors) to enter the Home;
- Continue encouraging COVID-19 vaccination booster doses for all residents, staff, students, support workers, volunteers and visitors;
- No vaccination requirement for visitors for outdoor visits or absences from the Home Screening, Testing and Personal Protective Equipment (PPE);
- Continue daily rapid antigen testing (RAT) prior to all entry to the Home for all staff, students, support workers, volunteers and visitors; and, for visitors prior to outdoor visits and absences from the Home;
- Continue active screening to be completed prior to entry to the Home and prior to outdoor visits/absences from the Home;
- Masks and other PPE requirements as per public health/ministry recommendations visiting;
- Absences and Outings – policy updated to align with the Fixing Long-Term Care Act, 2021 legislation (Minor wording and reference updates);
- Updates to outdoor masking requirements when physical distancing can be achieved.

Elgin County Administration

- Continue two (2) dose COVID-19 vaccination requirements for all Councillors, staff, volunteers, Committee Members, and contractors as per the Vaccination Verification Policy;
- Continue active (online) screening tool for staff in alignment with Southwestern Public Health recommendations. This will continue to provide self-direction regarding self-isolation requirements and will ensure employees stay home when they are ill or experiencing symptoms of COVID-19.

More details are provided in the reports titled “Updated COVID-19 Measures” and “Homes – Infection Control Policy 2.10 – Immunization – Staff COVID-19 and “Administration Policy 1.35 Visitors and Resident Absences During a Pandemic” as contained within the May 24, 2022 County Council Agenda Package.

County of Elgin Approves Disconnecting from Work Policy

On December 2, 2021, the provincial government passed Bill 27 the “Working for Workers Act, 2021”. This Bill requires all employers with over 25 employees to implement a Disconnecting from Work policy.



At its meeting on May 24, 2022, County Council approved Policy 2.170 – Disconnecting from Work. The purpose of this policy is to encourage and support its employees in balancing their professional and personal lives, whether working traditional hours in the workplace or remotely/flexibly. Additionally, the policy encourages employees to disconnect from work outside of their normal working hours in accordance with applicable legislation.

The full policy is included in the May 24, 2022 County Council Agenda Package.

Council Approves Request for Proposal for Agenda Management Software

Council awarded the contract for the provision of agenda management services to eSCRIBE Software Ltd. in the amount of \$25,900 (annual cost) for a term of three (3) years. Agenda Management Software will streamline the agenda and minutes creation process for Elgin County Council and Committees of Council and will provide public access to these documents and time-stamped meeting videos through a public access portal.



Pay Equity Review

By resolution August 10, 2021, Council directed Human Resources staff to retain an external consultant to undertake a compensation and pay equity review of non-union staff, Council, and Boards. This process met the 2007 County Council direction to Human Resources staff to conduct a compensation review once in every term of Council to remain competitive and avoid potential spikes/gaps in compensation practices. The last non-union staff, Council, and Boards compensation review was completed in 2015–2016.

Gallagher Benefit Services (Canada) Group Inc. was awarded the Request for Proposal (RFP 2021-P36) on November 23, 2021. Analysis of the County's pay equity plan was done through this process to ensure compliance with the legislation.

Compensation and pay equity reviews are beneficial for recruiting and retaining top-talent, and support the County in becoming an Employer of Choice. Ensuring employee compensation and council/board remuneration reflects market competitiveness and flexibility will assist for future growth and organizational changes.

Council approved the proposed 2022 adjusted Non-Union Staff salary grid for implementation retroactive to January 1, 2022. Additionally, in regards to County of Elgin elected official's remuneration, Council voted to maintain the existing levels of base, subject to annual cost of living adjustments, as per current practice.



The “Non-Union Market Review Final Report” and the “County of Elgin Elected Officials Market Review Final Report” are contained within the May 24, 2022 County Council Agenda Package.

Council Approves Official Plan Amendment for Township of Malahide

In its role as Approval Authority, County Council granted approval to the Township of Malahide Official Plan Amendment No. 20.

On December 16, 2021, the Council of the Township of Malahide adopted Official Plan Amendment No. 20 constituting the Township's statutory five-year review and update to their Official Plan. The amendment was developed in accordance with the Planning Act, the Provincial Policy Statement, and the County of Elgin Official Plan and contains goals, objectives and policies established primarily to manage and direct physical change and the effects on the social, economic, built and natural environment of the Township including policies and measures to ensure the adequate provision of affordable housing, the protection of agricultural resources, and a description of the measures and procedures for informing and obtaining the views of the public in respect of various Planning Act processes.

Council Approves Parking By-Law Amendment for Port Stanley

In response to a resolution from the Municipality of Central Elgin, County Council approved new restricted parking zones in select downtown Port Stanley locations.

By-Law 20-05, "being a consolidated By-Law for the regulation of traffic including parking on County roads" was amended to establish two (2) hour limited parking where parking is permitted within the following road sections:

- Bridge Street (CR 4), from the west property limits of Carlow Road to the east limits of Colborne Street, being a distance of 290 metres;
- Colborne Street (CR 4), from the south limit of Bridge Street to the north limit of Warren Street, being a distance of 1,140 metres;
- Joseph Street (CR 23), from the east limits of Colborne Street to the east limits of East Road, being a distance of 280 metres.

For the complete May 24, 2022 County Council Agenda Package
please visit the Elgin County [website](#).

Pulse

Published by Four Counties Health Services Foundation Communications Committee

Medical Equipment Appeal - \$59,399



As we enter the spring season, all of us at Four Counties Health Services (FCHS) and Four Counties Health Services Foundation (FCHSF) would like to thank you for your ongoing support. Without you, FCHS would not have the modern medical equipment it has to provide quality care close to home. Every day we see and hear from patients who are grateful for the excellent care they receive and the medical equipment it takes to enhance this care.

Our dedicated staff, physicians, and volunteers strive for continued excellence in the care they provide. With this activity comes the need to refresh and renew existing equipment and technology that are essential tools to deliver high-quality, safe and efficient care to you and your loved ones.

For our Spring/Summer Appeal, FCHSF is raising funds to purchase state-of-the-art medical equipment to support patient care in our hospital's Emergency, Diabetes Education, and Laboratory Departments. Here are the required items:

Defibrillator - \$17,399

Defibrillators revive a patient from sudden cardiac arrest. This usually occurs when a disruption in the heart's electrical activity causes a dangerously fast/irregular heartbeat.

Pharmacy Refrigerator - \$12,500

A Medical-grade Pharmacy Refrigerator designed with the unique needs of the emergency department environment and safely stores

vaccines, pharmaceuticals, chemotherapy, and other products requiring safe cold storage.

Medical Refrigerator - \$8,500

A Medical-grade Refrigerator provides safe cold storage of insulin and point of care supplies for FCHS Diabetes and Laboratory departments.

Cast Saw - \$8,250

A Cast saw is an oscillating power tool used to remove orthopedic casts.

Centrifuge - \$5,500

A Centrifugal force device separates the components of the blood being red blood cells, platelets and plasma from each other.

CO2 Sampling Module - \$3,850

This module attaches to a cardiac monitor to measure a patient's CO2 levels during an endoscopy procedure.

Adult Laryngoscope - \$3,400

An Adult Laryngoscope is a medical device used to obtain a view of a patient's throat (vocal cords, larynx, etc.).

Thank you in advance for your generous support of our hospital!

Dr. Colin McCabe

BSc, MSc, MBBS (MD), CCPF

FCHS Emergency Department Physician

FCHS Middlesex
Hospital Alliance **FOUNDATION**

Name: _____

Address: _____

City: _____ Province: _____

Postal Code: _____

YES! Here is my gift to help support the FCHS Emergency Department Appeal

Donation Amount: \$ _____

Payment Method: ☐ **CHEQUE** ☐ **VISA** ☐ **MASTERCARD**

Card No.: _____ Expiry: _____ CVC: _____

Signature: _____

Email: _____

☐ **YES!** I would like to join the **Monthly Giving Program**

FCHS Foundation Update



As Chair of the Foundation and on behalf of the Board of Governors, I send greetings to our supporters and residents of the FCCHS area. As we welcome spring blossoms

and green grass, I hope this newsletter finds you well. It has been a trying time for many, especially our healthcare workers to whom we are indebted, as they have persevered through many challenges, uncertainties and constant change over the past two years.

Thank you to our community for your support and donations to purchase patient medical equipment needed for quality care. We appreciate your due diligence through the pandemic as you supported our healthcare team and kept our community safe.

Each year the FCCHS Foundation works with our hospital partners to determine how to

best support medical care of area residents. This newsletter illustrates necessary medical equipment requirements of our FCCHS Emergency Department totalling \$59,399.

We continue to inform the public that the government does not fund the purchase of capital equipment, which is the responsibility of the Foundation. Local companies, businesses, service clubs and you have provided that support. We are proud of the efficient good healthcare at FCCHS and the state-of-the-art equipment that keeps our hospital running effectively. The Foundation and staff appreciate the community support that makes FCCHS a vibrant healthcare village. Consider a donation to our spring appeal of what and when you can.

FCCHS Foundation continues to work on the short-term goals of our strategic plan which we are striving to complete this year. This plan is a living document and our implementation of objectives are thoughtfully considered to ensure best results.

We currently are seeking a new Foundation board member. If you have five to six hours a month to give, please consider joining our team by contacting Martha Wortner at **519-693-4441 x2438** or e-mail **martha.wortner@mha.tvh.ca**.

On behalf of the Board of Governors of the Foundation, I would like to thank you for your commitment to our foundation as we support our mission "Building relationships that support Four Counties Health Services by raising awareness of critical equipment needs and encourage community ownership through giving" and our vision to "Ensure quality healthcare close to home".

Tom Jeffery
Board Chair, FCCHS Foundation

FCCHS Foundation Announcement



Hi, I'm Jackie Van Eerd Beatty and I'm thrilled to be the new fundraising coordinator for FCCHS Foundation. I grew up on a horse ranch just outside of Bothwell

and have lived and worked in the area since that time. I spent many years as a manager at Foodland and was recently with United Way, but my true calling has been building community through volunteering. In Bothwell, I have been active with the Community Boosters, the Arena Committee (BARAC), Optimist Club, and many other endeavours.

I believe that community is an extension of family and in order for our family to thrive, we all have a part to play.

Play is the operative word, in my mind. I have had many adventures and made great friends through volunteering. I also enjoy travelling, the outdoors, community theatre, and spending time with loved ones embracing all the joys of smalltown life in Canada.

I'm excited to become part of the FCCHS Village, where the rural close-knit atmosphere is celebrated, yet quality care is the highest priority. We can thank our generous community of donors and volunteers for ensuring the vibrancy of our hospital. I

look forward to meeting the many hands who bring our village together, and I am eager to bring my passion for the Four Counties area into my work here at the Foundation. Hope to see you soon!

Jackie

"On behalf of the FCCHS Foundation Board, staff members Martha and Rosemary we are excited to welcome Jackie to our team as we continue to build relationships that support our hospital's critical medical equipment needs." Said Tom Jeffery, FCCHS Foundation Board Chair.

■ **YES!** I would like to join the **Monthly Giving Program**

I would like to give \$ _____

METHOD OF PAYMENT: I authorize The Foundation of Four Counties Hospital to withdraw from my bank account through my financial institution on the 10th day of each month.

■ I have enclosed a VOID cheque ■ I prefer to use my credit card ■ VISA ■ MASTERCARD

Card No.: _____ Expiry: _____ CVC: _____

Signature: _____ Date: _____

You will receive a tax receipt at the end of the year. At any time you can change or cancel your monthly contribution by notifying

The Foundation: 519-693-4441 x 2438

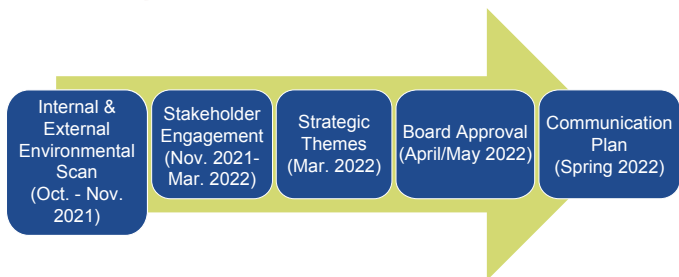
At FCCHS Foundation, we appreciate your support and treat your information with respect. We do not rent, sell or trade any personal information. The information you provide will be used to issue your charitable donation receipt and to keep you informed of events and fundraising opportunities in support of FCCHS. If at any time you wish to be removed from our mailing list, simply contact us: 519-693-4441 ext. 2438 or info@fchsfoundation@mha.tvh.ca

What's Happening at Four Counties Health Services

Hospital Update

In November 2021, the Middlesex Hospital Alliance launched a process to chart the course for the organization with a Strategic Plan to span 2022-2026. A comprehensive work plan and engagement strategy was developed, as illustrated below:

Strategic Plan 2022-2026: Key Deliverables



Engagement Plan

Many Voices and Perspectives Coming Together

We've captured feedback from a variety of internal and external stakeholders in the following ways:



Online Surveys

Completed by physicians, staff, volunteers, patient advisors, Foundation(s), community, health services providers, Ministerial, Municipalities.



14 Focus Group Sessions

• 6 Internal Sessions with participants across the organization.

• 8 External Sessions with patient advisors, Foundation(s), community, health services providers, Ministerial, and municipalities.



3 Poster Sessions

with physicians and staff.



2 Management Team Sessions and several sessions with senior leadership.



Board Retreat

Summit Sessions

As part of its consultative exercise, FCHS was fortunate to receive input from two committees, namely the FCHS Local Advisory Committee and the MHA Patient and Family Advisory Council. Their activities roles/purposes and memberships are depicted below:

FCHS Local Advisory Committee

Purpose

To provide advice on FCHS matters such as the strategic plan, programs and services, local community health and wellness issues, and recruitment/retention of professional staff.

Membership

- Director from the MHA Board (Chair): **Roland Shea**.
- Community members: **Brian Lawson, Ruleen Lilley, Margie Long, Betty Ann Mackinnon, Jim Fafalak**.
- Four Counties Health Services Foundation: **Tom Jeffery**.
- FCHS volunteer / auxiliary group: **Jackie Herdman**.
- MHA ex officio members: Board Chair, President & CEO, VP Strategic Partnerships, VP Clinical Services & CNO.

MHA Patient & Family Advisory Council

Role

To share experiences and insights regarding care at the MHA:

- Uphold the Vision, Mission, and Values of the MHA.
- Share ideas for the purpose of problem solving and achieving improvements.
- Have the ability to view the organization as a system by leveraging personal experiences and perspectives.
- Participate in the annual development of the MHA Quality Improvement Plan.

Membership

Patient & Family Representatives

- Dawn Butler
- Eileen McCoy
- Susan Noordermeer
- Doug Reycraft
- Kelly Warren

Hospital Members

- VP Clinical & CNO
- Quality Improvement Specialist

Thank you to the members of these engaged groups of individuals for supporting our hospital activities, including our emerging Strategic Plan!

FCHS Infrastructure Update



Health Infrastructure Renewal Fund (HIRF)

Replacement of all FCHS exterior doors is underway and scheduled to be completed in Spring 2022. This replacement adds improved weather stripping and increases access control throughout the hospital.

HRIF Exceptional Circumstance Project (ECP)

Replacement of roofing over the emergency department and adjacent areas has

commenced and will continue through Spring 2022.

We continue to apply for infrastructure funding through the Health Infrastructure Renewal Fund (HIRF) and have several projects ready should we be successful in our requests.

Ryan Whitney

Ryan Whitney,
Manager, Facilities and Maintenance Services



FCHS FOUNDATION GOLF TOURNAMENT

FRIDAY, JULY 15, 2022

Donor Dollars at Work 2021 Annual Hospital Support

Ultrasound Campaign



\$224,820 Raised, Thank you!

	\$
Negative Pressure Room	50,000
Pediatric Glidescope	18,972
Staff Education	12,000
IT Switch	10,640
Bariatric Patient Stretcher	6,720
Bilateral Wall Pulleys	5,947
Patient Room TV Satellite	5,759
Vital Sign Monitor	5,470
IV Pump	4,487

FCHS continues to modernize our hospital with state-of-art patient medical equipment to best serve the needs of our patients, all of which keeps "Care Closer to Home".

FCHS Foundation is pleased to support FCHS with ongoing needs of patient medical equipment and healthcare technology. Special thanks to the individuals, municipalities, organizations, and businesses that make it a reality.

Service Club Presentations



RCL Ontario Provincial Command Branches & Ladies Auxiliary Charitable Foundation - \$6,000



Kiwanis Club of West Lorne - \$2,000



Kiwanis Club of Rodney - \$5,000



RCL Zone A - \$400



MUNICIPALITY OF **West Elgin**

The Corporation Of the Municipality Of West Elgin

By-Law No. 2022-27

Being A By-Law to provide for the Flemming Drain in the Municipality of West Elgin.

Whereas the Council of the Municipality of West Elgin has procured a report under Section 78 of the *Drainage Act, R.S.O. 1990*, as amended, for the improvement of the Flemming Drain; and

Whereas the reported dated March 29, 2022 has been authored by J.M Spriet of Spriet Associates Engineers and Architects and the attached report forms part of this By-Law; and

Whereas the estimated total cost of the drainage work is \$94,000.00; and

Whereas \$94,000.00 is the estimated amount to be contributed by the Municipality of West Elgin for the drainage works; and

Whereas the Council of The Corporation of the Municipality of West Elgin is of the opinion that the drainage of the area is desirable;

Now Therefore be it resolved that the Council of The Corporation of the Municipality of West Elgin pursuant to the *Drainage Act, R.S.O. 1990*, as amended, enacts as follows:

1. That the report dated March 29, 2022 and attached hereto is hereby adopted and the drainage works as therein indicated and set forth is hereby authorized and shall be completed in accordance therewith.
2. That The Corporation of the Municipality of West Elgin may borrow on the credit of the Corporation the amount of \$94,000.00, being the amount necessary for the improvement of the drainage works. This project may be debentured.
3. The Corporation may issue debenture(s) for the amount borrowed less the total amount of:
 - a) grants received under Section 85 of the *Drainage Act*;
 - b) monies paid as allowances;
 - c) commuted payments made in respect of lands and roads assessed with the municipality;

- d) money paid under subsection 61(3) of the *Drainage Act*; and
e) money assessed in and payable by another municipality.
4. Such debenture(s) shall be made payable within 5 years from the date of the debenture(s) and shall bear interest at a rate not higher than 2% more than the municipal lending rates as posted by Infrastructure Ontario on the date of the sale of such debenture(s).
 5. A special equal annual rate sufficient to redeem the principal and interest on the debenture(s) and shall be levied upon the lands and roads as shown in the schedule and shall be collected in the same manner and at the same as other taxes are collected in each year for 5 years after the passing of this By-Law.
 6. For paying the amount of \$5,377.00 being the amount assessed upon the lands and road belonging to or controlled by the municipality a special rate sufficient to pay the amount assessed plus interest thereon shall be levied upon the whole rateable property in the Municipality of West Elgin in each year for 5 years after the passing of this By-Law to be collected in the same manner and at the time as other taxes collected.
 7. All assessments of \$1,000.00 or less are payable in the first year in which assessments are imposed.
 8. That this By-Law comes into force and effect upon the final reading thereof.

Read a first and second time and provisionally adopted this 12th day of May, 2022.

Duncan McPhail
Mayor

Jana Nethercott
Clerk

Read for a third and final time this 9th day of June, 2022

Duncan McPhail
Mayor

Jana Nethercott
Clerk



MUNICIPALITY OF **West Elgin**

The Corporation Of the Municipality Of West Elgin

By-Law No. 2022-28

Being A By-Law to provide for the Updated Schedules of Assessments Axford Drain in the Municipality of West Elgin.

Whereas the Council of the Municipality of West Elgin has procured a report under Section 76 of the *Drainage Act, R.S.O. 1990*, as amended, for the updating of the Schedule of Assessments of the Axford Drain; and

Whereas the reported dated February 28, 2022 has been authored by J.M Spriet of Spriet Associates Engineers and Architects and the attached report forms part of this By-Law; and

Whereas the estimated total cost of the updated Schedule of Assessments is \$8,000.00; and

Whereas \$8,000.00 is the estimated amount to be contributed by the Municipality of West Elgin for the drainage works; and

Whereas the Council of The Corporation of the Municipality of West Elgin is of the opinion that the drainage of the area is desirable;

Now Therefore be it resolved that the Council of The Corporation of the Municipality of West Elgin pursuant to the *Drainage Act, R.S.O. 1990*, as amended, enacts as follows:

1. That the report dated February 28, 2022 and attached hereto is hereby adopted and the drainage works as therein indicated and set forth is hereby authorized and shall be completed in accordance therewith.
2. That The Corporation of the Municipality of West Elgin may borrow on the credit of the Corporation the amount of \$8,000.00, being the amount necessary for the improvement of the drainage works. This project may be debentured.
3. The Corporation may issue debenture(s) for the amount borrowed less the total amount of:
 - a) grants received under Section 85 of the *Drainage Act*;
 - b) monies paid as allowances;

- c) commuted payments made in respect of lands and roads assessed with the municipality;
 - d) money paid under subsection 61(3) of the *Drainage Act*; and
 - e) money assessed in and payable by another municipality.
4. Such debenture(s) shall be made payable within 5 years from the date of the debenture(s) and shall bear interest at a rate not higher than 2% more than the municipal lending rates as posted by Infrastructure Ontario on the date of the sale of such debenture(s).
 5. A special equal annual rate sufficient to redeem the principal and interest on the debenture(s) and shall be levied upon the lands and roads as shown in the schedule and shall be collected in the same manner and at the same as other taxes are collected in each year for 5 years after the passing of this By-Law.
 6. All assessments of \$1,000.00 or less are payable in the first year in which assessments are imposed.
 7. That this By-Law comes into force and effect upon the final reading thereof.

Read a first and second time and provisionally adopted this 12th day of May, 2022.

Duncan McPhail
Mayor

Jana Nethercott
Clerk

Read for a third and final time this 9th day of June, 2022

Duncan McPhail
Mayor

Jana Nethercott
Clerk



MUNICIPALITY OF **West Elgin**

The Corporation Of The Municipality Of West Elgin

By-Law No. 2022-39

Being a By-Law to confirm the proceedings of the Regular Meeting of Council held on June 9, 2022.

Whereas Section 5(1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, the powers of a municipality shall be exercised by council; and

Whereas Section 5(3) of the Municipal Act, the powers of Council shall be exercised by by-law; and

Whereas it is deemed expedient that proceedings of Council of the Corporation of the Municipality of West Elgin as herein set forth be confirmed and adopted by by-law;

Now therefore the Council of the Municipality of West Elgin enacts as follows:

1. That the actions of the meeting of Council held on June 9, 2022, in respect of each recommendation, motion and resolution and other action taken by the Council at this meeting, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this by-law.
2. The Mayor and proper officials of the Corporation of the Municipality of West Elgin are hereby authorized and directed to do all things necessary to give effect to the action of the Council referred to in the preceding section hereof.
3. The Mayor and Clerk are hereby authorized and directed to execute all documents necessary in that behalf and to affix the Seal of the Corporation of the Municipality of West Elgin.

Read a first, second, and third time and finally passed this 9th day of June, 2022.

Duncan McPhail
Mayor

Jana Nethercott
Clerk