



# **Municipality of West Elgin**

## **Minutes**

### **Council Meeting**

**March 24, 2022, 9:30 a.m.**

**West Elgin Community Complex - Hybrid Meeting**

**160 Main Street**

**West Lorne**

**Electronic Hybrid Meeting**

**Present:**

**Mayor D. McPhail**  
**Deputy Mayor R. Leatham**  
**Councillor T. Tellier**  
**Councillor A. Cammaert**  
**Councillor B. Rowe**

**Staff Present:**

**M. Badura, CAO/ Treasurer**  
**J. Nethercott, Clerk**  
**L. Gosnell, Manager of Operations & Community Services**  
**Emily Jocius, Operations & Community Services Coordinator**

**Due to the COVID-19 Pandemic and physical distancing requirements this meeting was held in a hybrid format.**

**1. Call to Order**

Mayor Duncan McPhail called the meeting to order at 9:30 a.m.

**2. Adoption of Agenda**

**Resolution No. 2022- 87**

**Moved: Deputy Mayor Leatham**

**Seconded: Councillor Cammaert**

That West Elgin Council hereby adopts the Agenda as presented.

**Carried**

**3. Disclosure of Pecuniary Interest**

No disclosures

**4. Delegations**

**4.1 West Lorne Kiwanis Club - Safe Kids Project**

Delegate was unable to attend the meeting. Mayor McPhail provided an overview from the information provided to him. The West Lorne Kiwanis are interested in hosting a safety day in Miller Park sometime in August. Mayor and Clerk to follow up with West Lorne Kiwanis regarding a future delegation.

**5. Adoption of Minutes**

**Resolution No. 2022- 88**

**Moved: Councillor Rowe**

**Seconded: Councillor Tellier**

That the Minutes of the Council meeting on March 10, 2022 be adopted as circulated and printed.

**Carried**

**6. Business Arising from Minutes**

None.

**7. Staff Reports**

**7.1 Municipal Drains**

**7.1.1 J. Nethercott, Clerk - Re-Appportionment of Drainage Assessment for the Kruppe, Schweitzer and Hampton Drains**

**Resolution No. 2022- 89**

**Moved: Councillor Rowe**

**Seconded: Deputy Mayor Leatham**

That West Elgin Council hereby receives the report from Jana Nethercott, Clerk re: Apportionment of Drainage Assessment for the Kruppe, Schweitzer and Hampton Drains due to Severance of Land, Pursuant to Section 65 (2) of the *Drainage Act, R.S.O. 1990*; and

That West Elgin Council hereby approves the Apportionment of the Drainage Assessment Agreement for the Kruppe, Schweitzer and

Hampton Municipal Drains, as part of severance E67/21 as presented.

**Carried**

## **7.2 Operations & Community Services**

### **7.2.1 E. Jocius, Operations & Community Services Coordinator - Sports Literacy Program**

**Resolution No. 2022- 90**

**Moved: Councillor Cammaert**

**Seconded: Councillor Tellier**

That West Elgin Council hereby receives the report from Emily Jocius, Operations and Community Services Coordinator for information purposes.

**Carried**

### **7.2.2 L. Gosnell, Manager of Operations & Community Services - Rodney Reconstruction – Accessible Parking**

**Resolution No. 2022- 91**

**Moved: Deputy Mayor Leatham**

**Seconded: Councillor Tellier**

That West Elgin Council hereby receives the report from Lee Gosnell, Manager of Operations & Community Services; and

That West Elgin Council supports the addition of two (2) accessible parking spaces on the south side of Moriah Street, east of Furnival Road, as designed by Elgin County Engineering.

**Carried**

## **7.3 Finance/Administration**

### **7.3.1 M. Badura, CAO/Treasurer - Elgin County Library Standardized Lease Rate**

**Resolution No. 2022- 92**

**Moved: Councillor Tellier**

**Seconded: Councillor Cammaert**

That West Elgin Council hereby receives the report from M. Badura, CAO/Treasurer re: Elgin County Library Standardized Lease Rate for information purposes.

**Carried**

**8. Committee and Board Report**

**8.1 Councillor Reports from Committees**

Councillor Rowe reported that Four Counties Transportation Committee met for a discussion on the purchase of the new bus. The Committee will meet on May 9 to examine Canadian Manufactured Buses. At this point the Committee is leaning towards continuing with the lift instead of the ramp option.

**8.2 Recreation Committee**

**8.3 West Elgin Community Centre Board of Management**

Mayor McPhail and Lee Gosnell reported that the ice is scheduled to start being removed on March 28.

**8.4 Rodney Aldborough Agricultural Society - March 8, 2022 Minutes**

**9. Accounts**

**Resolution No. 2022- 93**

**Moved: Councillor Tellier**

**Seconded: Councillor Cammaert**

That the Mayor and Treasurer are hereby authorized to sign Payment Voucher #3A amounting to \$282,310.32 in settlement of General, Road, Water and Arena Accounts including EFT#4955-4999, online Payments# 887-891, cheque# 25898-25902 and Payroll PP05.

**Carried**

**10. Correspondence**

**10.1 County of Elgin - 2022 Budget**

- 10.2 County of Elgin - Terrace Lodge Fundraising Committee Annual Report**
- 10.3 Elgin County Council Highlights - March 8, 2022**
- 10.4 Middlesex County - Notice of Open House Official Plan Update**
- 10.5 Township of Woolwich - Mental Health Supports Resolution**
- 10.6 Wind Concerns Ontario - Set Backs**
- 10.7 Town of Mono - Resolution in support of Ukraine**
- 10.8 Dutton Child Care - Rodney Summer Camp Rate Reduction Request**

**Resolution No. 2022- 94**

**Moved: Councillor Rowe**

**Seconded: Deputy Mayor Leatham**

That West Elgin Council hereby approve the rental rate of \$1,100 per month for the 2022 Rodney Summer Camp and \$40 per hour for the exclusive use of the Rodney Pool.

**Carried**

- 10.9 Let's Connect Team - Waiver of Fees for Stroller Walk in Miller Park**

**Resolution No. 2022- 95**

**Moved: Deputy Mayor Leatham**

**Seconded: Councillor Cammaert**

That West Elgin Council hereby approve the waiver of rental fees for the Miller Park on May 17, June 21, July 19, August 16 and September 20, 2022 as requested by the Let's Connect Team.

**Carried**

- 10.10 Rev James Paterson - Letter regarding housing**

Council directed staff to send a letter indicating their awareness of the need for housing in West Elgin and that West Elgin currently does not own any developable lands at this time and their willingness to provide fee reductions if land is able to be secured.

## **11. Upcoming Meetings**

- April 7, 2022 at 9:30 am - Committee of the Whole - OP Policy Review Meeting
- April 14 at 9:30 am - Council Meeting

## **12. Council Inquires/Announcements**

### **12.1 Notice of Motion**

None.

### **12.2 Statements/Inquires by Councillors**

Mayor McPhail reported that at the last Elgin County Council meeting the Manager of Social Services reported that the West Elgin Emergency Shelter had zero guests over the course of its existence.

Mayor McPhail reported that there is an intention to end the Emergency Declaration in coordination with Elgin County, City of St Thomas and all lower tier municipalities as a group.

### **12.3 Matters of Urgency**

Councillor Tellier reported that she was just informed by Mr. Philips that the Rodney Legion has been given a deadline of March 31, 2022 to move the money that they have set aside for a local project. Staff are willing to set up a reserve fund for this money and a Special Council Meeting shall be called on March 29, 2022 at 1 pm in order to officially establish this reserve fund.

## **13. By-Laws**

### **13.1 By-Law 2022-13 - Adopt 2022 Operating and Capital Budget**

**Resolution No. 2022- 96**

**Moved: Councillor Rowe**

**Seconded: Councillor Cammaert**

That By-law 2022-13 being a By-Law to Adopt the 2022 Operating and Capital Budgets for the Municipality of West Elgin, be read a first, second and third and final time.

**Carried**

**13.2 By-Law 2022-14 - Water and Wastewater Rates for 2022**

**Resolution No. 2022- 97**

**Moved: Councillor Rowe**

**Seconded: Deputy Mayor Leatham**

That By-Law 2022-14 being a By-Law to Establish Rates for Municipal Water and Wastewater Services for 2022 and to repeal By-Law 2021-32, be read a first, second and third and final time.

**Carried**

**14. Confirming By-Law**

**Resolution No. 2022- 98**

**Moved: Councillor Tellier**

**Seconded: Councillor Rowe**

That By-law 2022-15 being a By-law to confirm the proceeding of the Regular Meeting of Council held on March 24, be read a first, second and third and final time.

**Carried**

**15. Adjournment**

**Resolution No. 2022- 99**

**Moved: Councillor Tellier**

**Seconded: Deputy Mayor Leatham**

That the Council of the Municipality of West Elgin hereby adjourn at 10:40 a.m. to meet again at 1:00 p.m. on March 29, 2022 for a Special Meeting of Council or at the Call of the Chair.

**Carried**

---

Duncan McPhail, Mayor

---

Jana Nethercott, Clerk