



Municipality of West Elgin

Agenda

Council Meeting

Date: March 10 2022, 9:00 a.m.
Location: West Elgin Community Complex - Hybrid Meeting
160 Main Street
West Lorne
Electronic Hybrid Meeting

Due to Orders under *Reopening Ontario Act*, 2020 this meeting broadcasted electronically. If you wish to view this meeting please contact the Clerk's Department also if you require an alternate format or accessible communication support or wish to receive the link to the meeting, at 519-785-0560 or by email at clerk@westelgin.net.

Pages

1. Call to Order

2. Adoption of Agenda

Recommendation:

That West Elgin Council hereby adopts the Agenda as presented.

3. Closed Session

Recommendation:

That the Council of the Municipality of West Elgin Council hereby proceeds into Closed Session at _____ a.m. under Section 239 (b) of the *Municipal Act, R.S.O. 2001* consideration will be given to matters pertaining to an identifiable individual, including a municipal or local board employee.

4. Report from Closed Session

5. Disclosure of Pecuniary Interest

6. Adoption of Minutes

7

Recommendation:

That the Minutes of the Council meeting on February 24, 2022 be adopted as circulated and printed.

7. Business Arising from Minutes

8. Staff Reports

8.1. Water

8.1.1. S. Smith, OCWA - Annual Reports for West Elgin Drinking Water Distribution System

18

Recommendation:

That West Elgin Council hereby receives the report from Sam Smith, OCWA re: 2021 Schedule 22 Summary Report for the West Elgin Distribution System; and

That West Elgin Council hereby receives the 2021 Annual Report for the West Elgin Distribution System as required under Section 11 of O'Reg 170/03

8.1.2. S. Smith, OCWA - West Elgin Distribution System Fourth Quarter Report

27

Recommendation:

That West Elgin Council hereby receives the report from Sam Smith, OCWA re: Fourth Quarter Operations Report for the West Elgin Distribution System for information purposes.

8.2. Wastewater

8.2.1. S. Smith, OCWA - West Lorne Wastewater Treatment Plant - Fourth Quarter Operations Report

37

Recommendation:

That West Elgin Council receives the report from Sam Smith, OCWA re: West Lorne Wastewater Treatment Plant Fourth Quarter Operations Report, for information purposes.

8.2.2.	S. Smith, OCWA - Rodney Wastewater Treatment Plant - Fourth Quarter Operations Report	55
	<p>Recommendation:</p> <p>That West Elgin Council receives the report from Sam Smith, OCWA re: Rodney Wastewater Treatment Plant Fourth Quarter Operations Report, for information purposes.</p>	
8.3.	Building	
8.3.1.	J. Morgan-Beunen, CBO - Building Activity Report February 2022	69
	<p>Recommendation:</p> <p>That West Elgin Council hereby receives the report from Jackie Morgan-Beunen, CBO re: Building Permit Report for February 2022 for information purposes.</p>	
8.4.	Fire	
8.4.1.	J. McArthur, Fire Chief - Monthly Report – January & February 2022	71
	<p>Recommendation:</p> <p>That West Elgin Council hereby receives the report from Jeff McArthur, Fire Chief re: January & February Monthly Fire Report for information purposes.</p>	
8.4.2.	J. McArthur, Fire Chief - Breathing Air Compressor	74
	<p>Recommendation:</p> <p>That West Elgin Council hereby receives the report from Jeff McArthur, Fire Chief re: Breathing Air Compressor; and</p> <p>That West Elgin Council hereby approves the ordering of a Breathing Air Compressor from Levitt-Safety for \$67,671.65 plus applicable taxes.</p>	
8.5.	Operations & Community Services	

**8.5.1. L. Gosnell, Manager of Operations & Community Services -
Monthly Operations Update – February 2022**

77

Recommendation:

That West Elgin Council hereby receives the report from Lee Gosnell, Manager of Operations & Community Services for information purposes.

8.6. Clerk's

8.6.1. J. Nethercott, Clerk - Lame Duck Council Considerations

80

Recommendation:

That West Elgin Council hereby receives the report from Jana Nethercott, Clerk re: Lame Duck Council Considerations for information purposes; and

That West Elgin Council directs the Clerk to prepare the necessary By-Law prior to Nomination Day (August 19, 2022) to delegating authority to the Chief Administrative Officer from August 19, 2022 to November 16, 2022 to:

- a. Be the financial signing authority for expenditures, outside the current budget, exceeding \$50,000 and/or for the disposition of any real or personal property of the municipality which has value exceeding \$50,000 at the time of disposal;
- b. Be the authority to hire or remove any officer from/to employment with the Municipality of West Elgin. That the authority to hire as delegated be restricted to not exceed the overall previously allotted compliment number of staff positions excluding those that are 100% provincially funded.
- c. To have discretion to bind the Corporation for projects/ new funding opportunities with the Provincial and/or Federal governments(s) in instances where the contribution of other levels of government totals 66% or greater with a cap of \$100,000 for the municipal contribution;
- d. That the CAO/Treasurer shall submit to Council an informational report, containing the details relevant to the exercise of all delegated authority by that position under the By-Law.

8.7. Finance/Administration

8.7.1.	M. Badura, CAO/Treasurer and J. Nethercott, Clerk - Administration Monthly Update – February 2022	83
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Recommendation:

That West Elgin Council hereby receives the report from Magda Badura, CAO/Treasurer and Jana Nethercott, Clerk re:
Administration Monthly Report for February 2022 for information purposes

9. Committee and Board Report

9.1. Councillor Reports from Committees

10. Accounts

Recommendation:

That the Mayor and Treasurer are hereby authorized to sign Payment Voucher #3 amounting to \$442,654.56 in settlement of General, Road, Water and Arena Accounts including EFT#4884-4954, online Payments# 876-886, cheque # 25889-25898 and Payroll PP04

11. Correspondence

11.1.	Elgin County Council Highlights - February 22, 2022	88
11.2.	County of Elgin - Notice of Decision- 9440 Graham Road	93
11.3.	County of Elgin - Notice of Decision - 20183 Marsh Line	97
11.4.	Elgin Group Police Services Board - Notice of new Secretary Administrator	100
11.5.	Lower Thames Valley Conservation Authority - AGM Media Release	101
11.6.	Ontario Farmland Trust - Farmland Forum	103
11.7.	Multi Municipal Wind Turbine Group- Letter - Re Ontario's Energy Plan	104
11.8.	Ministry of Northern Development, Mines, Natural Resources and Forestry - Seeking input on floating accommodations	112
11.9.	South Bruce Peninsula - Municipal Accommodation Tax on Campgrounds	114
11.10.	MPP Jeff Yurek - Letter to Mayor and Council re: Municipal Modernization Program	116

11.11.	M. Emery - Request for Support	117
12.	Council Inquires/Announcements	
12.1.	Notice of Motion	
12.2.	Statements/Inquires by Councillors	
12.3.	Matters of Urgency	
13.	By-Laws	
13.1.	By-Law 2022-11 - Execute Gas Tax Agreement	118
	Recommendation: That By-Law 2022-11 being a By-law to Authorize the Execution of an Agreement between Her Majesty the Queen in Right of Ontario and The Corporation of the Municipality of West Elgin for the Dedicated Gas Tax Funds for Public Transportation Program, be read a first, second and third and final time.	
14.	Confirming By-Law	122
	Recommendation: That By-law 2022-12 being a By-law to confirm the proceeding of the Regular Meeting of Council held on March 10, 2022, be read a first, second and third and final time.	
15.	Adjournment	
	Recommendation: That the Council of the Municipality of West Elgin hereby adjourn at _____ to meet again at 9:30 a.m. on March 24, 2022 or at the call of the Chair.	



Municipality of West Elgin

Minutes

Council Meeting

February 24, 2022, 9:30 a.m.

West Elgin Community Complex - Hybrid Meeting

160 Main Street

West Lorne

Electronic Hybrid Meeting

Present:
Mayor D. McPhail
Deputy Mayor R. Leatham
Councillor T. Tellier
Councillor A. Cammaert
Councillor B. Rowe

Staff Present:
M. Badura, CAO/ Treasurer
J. Nethercott, Clerk
L. Gosnell, Manager of Operations & Community Services
Bryan Pearce, Planner
Emily Jocius, Operations & Community Services
Coordinator

Due to the COVID-19 Pandemic and physical distancing requirements this meeting was held in a hybrid format.

1. Call to Order

Mayor Duncan McPhail called the meeting to order at 9:32 a.m.

2. Adoption of Agenda

Resolution No. 2022- 49
Moved: Councillor Rowe
Seconded: Deputy Mayor Leatham

That West Elgin Council hereby adopts the Agenda as presented.

Carried

3. Disclosure of Pecuniary Interest

No disclosures

4. Public Meeting

Resolution No. 2022- 50
Moved: Councillor Cammaert
Seconded: Councillor Tellier

That Council proceed into a Public Meeting pursuant to Section 34 of the *Planning Act, R.S.O. 1990* at 9:33 a.m. in order to consider a proposed amendment to Zoning By-Law 2015-36.

Carried

4.1 Purpose of the Public Meeting

Purpose of the public meeting read aloud by the Clerk.

**4.2 Zoning By-law Amendment Application D14-02-2002 -
Recommendation Report**

4.3 Applicant Presentation

Dan McKillop spoke on behalf of applicant and stated they are close to completing the conditions of the severance.

4.4 Public Comments

No public spoke

4.5 Council Comments

No comments from Council.

4.6 Recommendation

Resolution No. 2022- 51

Moved: Deputy Mayor Leatham
Seconded: Councillor Cammaert

That West Elgin Council hereby receives the report from Bryan Pearce, Planner, regarding Zoning By-law Amendment Application D14 02-2022 – 21934 Johnston Line Recommendation Report (Planning Report 2022-04); and

That West Elgin Council approve the rezoning of 21934 Johnston Line from General Agricultural (A1) Zone to Agricultural (A2) Zone and Restricted Agricultural Site-Specific Provision 6 (A3-6) Zone, with Site-Specific Provision 6 reducing the minimum lot frontage from 30 metres to 19.6 metres, in accordance with the draft by-law contained within Appendix Two of this report, Planning Report 2022-04; and

Further That West Elgin Council consider the by-law to amend the Zoning By-law, as presented in the by-law portion of the February 24, 2022 Council Agenda.

Carried

4.7 Close of Public Meeting

Resolution No. 2022- 52
Moved: Councillor Rowe
Seconded: Councillor Tellier

That West Elgin Council hereby closes the Public Meeting held pursuant to Section 34 of the *Planning Act, R.S.O. 1990* at 9:44 a.m. to reconvene in the Regular Meeting of Council.

Carried

5. Adoption of Minutes

Resolution No. 2022- 53
Moved: Councillor Rowe
Seconded: Councillor Cammaert

That the Minutes of the Council meeting on February 10, 2022 be adopted as circulated and printed.

Carried

6. Business Arising from Minutes

None.

7. Staff Reports

7.1 Operations & Community Services

7.1.1 E Jocius, Operations and Community Services Coordinator - Youth Task Team Request

Resolution No. 2022- 54

Moved: Councillor Rowe

Seconded: Councillor Cammaert

That West Elgin Council hereby receives the report from Emily Jocius, Operations and Community Services Coordinator re: Youth Task Team Request to Join West Elgin Recreation Committee; and

That West Elgin Council hereby appoints one (1) voting member and one (1) non-voting member or alternate to the West Elgin Recreation Committee, to represent the Youth Task Team.

Carried

7.2 Planning

7.2.1 B. Pearce, Planner - Additional Dwelling Units/Second Residential Units – Dedicated Webpage (Planning Report 2022-05)

Resolution No. 2022- 55

Moved: Councillor Cammaert

Seconded: Councillor Rowe

That West Elgin Council hereby receives the report from Bryan Pearce, Planner, regarding Additional Dwelling Units/Second Residential Units – Dedicated Webpage (Planning Report 2022-05), for information purposes.

Carried

7.3 Clerk's

7.3.1 J. Nethercott, Clerk - Coyote Population Control

Staff were directed to ensure the information is on the Municipal website.

Resolution No. 2022- 56

Moved: Deputy Mayor Leatham

Seconded: Councillor Cammaert

That West Elgin Council hereby receives the report from Jana Nethercott, Clerk re: Coyote Population Control for information purposes.

Carried

7.3.2 J. Nethercott, Clerk - Use of Corporate Resources During an Election Policy

Resolution No. 2022- 57

Moved: Councillor Rowe

Seconded: Councillor Tellier

That West Elgin Council hereby receives the report from Jana Nethercott, Clerk re: Use of Corporate Resources During an Election Policy; and

That West Elgin hereby considers the By-law to adopt the Use of Corporate Resource During an Election Policy.

Carried

7.4 Finance/Administration

7.4.1 M. Badura, CAO/Treasurer - 2021 Council Remuneration

Resolution No. 2022- 58

Moved: Deputy Mayor Leatham

Seconded: Councillor Tellier

That West Elgin Council hereby receives the report from Magda Badura, CAO/Treasurer re: 2021 Council Remuneration and Expenses report for information only.

Carried

8. Committee and Board Report

8.1 Councillor Reports from Committees

Mayor McPhail reported that he and the Clerk attended the West Lorne Optimist Club meeting on February 10, to provide information on the pathways in Miller Park. Staff explained that they are still applying for grants for these pathways. The Optimists are going to look at fundraising to get pathways in for at least part of the park and once they have their information, will report back to Council.

8.2 Four Counties Transportation Services Board Minutes of January 10, 2022

Councillor Rowe reported that at the last meeting in February the Committee had recommended to staff to investigate the costs of a replacement of the current Bus with another 16 passenger Bus, however to request a ramp instead of the hydraulic lift that is currently used.

8.2.1 Four Counties Transit Operating Agreement

Council discussed the draft agreement and saw no issues in reducing the number of representatives on the committee, especially if expansion was the plan and therefore other members will want representation.

8.3 West Elgin Recreation Committee - Minutes of January 19, 2022

9. Accounts

Resolution No. 2022- 59

Moved: Councillor Tellier

Seconded: Deputy Mayor Leatham

That the Mayor and Treasurer are hereby authorized to sign Payment Voucher #2A amounting to \$688,474.13 in settlement of General, Road, Water and Arena Accounts including EFT#4840-4883, online Payments# 869-875, cheque# 25867-25888 and Payroll PP03.

Carried

10. Correspondence

10.1 Elgin County Council Highlights - February 8, 2022

10.2 Elgin County OPP 2021 Annual Report

10.3 Township of Limerick - Gypsy Moth Spraying

10.4 Municipal Resolutions to Dissolve Ontario Land Tribunal

Resolution No. 2022- 60

Moved: Councillor Rowe

Seconded: Deputy Mayor Leatham

Whereas Municipalities across this province collectively spend millions of dollars of taxpayer money and municipal resources developing Official Plans that meet current Provincial Planning Policy; and

Whereas an Official Plan is developed through months of public consultation to ensure, “that future planning and development will meet the specific needs of (our) community”; and

Whereas our Official Plan includes zoning provisions that encourage development of the “missing middle” or “gentle density” to meet the need for attainable housing in our community; and

Whereas our Official Plan is ultimately approved by the Province; and

Whereas it is within the legislative purview of Municipal Council to adopt Official Plan amendments or approve Zoning By-law changes that better the community or fit within the vision of the Municipality of West Elgin Official Plan; and

Whereas it is also within the legislative purview of Municipal Council to deny Official Plan amendments or Zoning By-law changes that do not better the community or do not fit within the vision of the Municipality of West Elgin Official Plan; and

Whereas municipal planning decisions may be appealed to the Ontario Land Tribunal (OLT; formerly the Ontario Municipal Board or “OMB”), an unelected, appointed body that is not accountable to the residents of West Elgin; and

Whereas the OLT has the authority to make a final decision on planning matters based on a “best planning outcome” and not whether the proposed development is in compliance with municipal and provincially approved official plans or consistent with provincial plans and policy; and

Whereas all decisions—save planning decisions—made by Municipal Council are similarly only subject to appeal by judicial review and such appeals are limited to questions of law; and

Whereas Ontario is the only province in Canada that empowers a separate adjudicative tribunal to review and overrule local decisions applying provincially approved plans; and

Whereas municipalities across this Province are repeatedly forced to spend millions of dollars defending Official Plans that have already been approved by the Province in expensive, time consuming and ultimately futile OLT hearings; and

Whereas lengthy, costly OLT hearings act as a barrier to the development of attainable housing;

Now Therefore Be It Resolved That The Council Of The Municipality of West Elgin requests the Government of Ontario to dissolve the OLT immediately thereby eliminating one of the most significant sources of red tape delaying the development of more attainable housing in Ontario; and

That a copy of this Motion be sent to the Honourable Doug Ford, Premier of Ontario, the Minister of Municipal Affairs and Housing, the Leader of the Opposition, the Leaders of the Liberal and Green Party, all MPPs in the Province of Ontario; the Large Urban Mayors' Caucus of Ontario, the Small Urban GTHA Mayors and Regional Chairs of Ontario; and

That a copy of this Motion be sent to the Association of Municipalities of Ontario (AMO) and all Ontario municipalities for their consideration

Carried

10.5 Norfolk County - Year of the Garden Proclamation

10.6 Rodney Carpet Bowlers and Shuffle Boarders - Request to Waive Fees

Resolution No. 2022- 61

Moved: Councillor Rowe

Seconded: Councillor Cammaert

That West Elgin Council hereby approve the waiver of fees for the Rodney Carpet Bowlers and Shuffle Boarders for the 2022 calendar year.

Carried

11. Council Inquires/Announcements

11.1 Notice of Motion

None

11.2 Statements/Inquires by Councillors

Councillor Tellier stated that the Rodney-Aldborough Agricultural Society Annual General Meeting is being held on February 26 at 9 am in the Elgin International Club and the cost is \$15 per person for breakfast.

Deputy Mayor Leatham stated that he will be attending the Lower Thames Valley Conservation Authority Annual General Meeting later today.

11.3 Matters of Urgency

Lee Gosnell, Manager of Operations & Community Services said that staff have received overwhelming responses to sponsor free public skating during the March Break. There are more sponsors than time available. Staff are enquiring if Council would support offering prime ice time that isn't rented, at the same cost as off prime time for sponsored public skates. Council directed staff to contact Dutton Dunwich and if they were in favor to move forward with this for March Break.

12. By-Laws

12.1 By-Law 2022-08 Use of Municipal Resources During an Election Policy

Resolution No. 2022- 62

Moved: Councillor Cammaert

Seconded: Councillor Rowe

That By-Law 2022-08 being a By-Law to adopt the Policy CO-2.1 - Use of Municipal Resources During an Election, be read a first, second and third and final time.

Carried

12.2 By-Law 2022-09 - Rezone 21934 Johnston Line

Resolution No. 2022- 63

Moved: Deputy Mayor Leatham

Seconded: Councillor Tellier

That By-law 2022-09 being a By-Law to Amend the Municipality of West Elgin Comprehensive Zoning By-Law No. 2015-36 for the property known as 21934 Johnston Line, be read a first, second and third and final time.

Carried

13. Closed Session

Resolution No. 2022- 64

Moved: Councillor Rowe

Seconded: Councillor Tellier

That the Council of the Municipality of West Elgin Council hereby proceeds into Closed Session at 10:45 a.m. under Section 239 (b & d) of the *Municipal Act, R.S.O. 2001* consideration will be given to matters pertaining to an identifiable individual, including a municipal or local board employee and labour relations or employee negotiations.

Carried

14. Report from Closed Session

Mayor McPhail reported out at 11:40 a.m.

Resolution No. 2022- 65

Moved: Councillor Tellier

Seconded: Deputy Mayor Leatham

That West Elgin Council provided staff direction on matters pertaining to identifiable individuals and labour relations; and

That West Elgin Council directed staff to move forward with disconnection of water services for customers who have not made payment arrangements and are more than 90 days in arrears.

Carried

15. Confirming By-Law

Resolution No. 2022- 66

Moved: Councillor Cammaert

Seconded: Councillor Tellier

That By-law 2022-10 being a By-law to confirm the proceeding of the Regular Meeting of Council held on February 24, 2022 be read a first, second and third and final time.

Carried

16. Adjournment

Resolution No. 2022- 67

Moved: Deputy Mayor Leatham

Seconded: Councillor Tellier

That the Council of the Municipality of West Elgin hereby adjourn at 11:40 a.m. to meet again on March 10, 2022 at 9:30 a.m. or at the call of the chair.

Carried

Duncan McPhail, Mayor

Jana Nethercott, Clerk

ANNUAL REPORT

Drinking Water System Number:	260094627
Drinking Water System Name:	West Elgin Distribution System
Drinking Water System Owner:	Corporation of the Municipality of West Elgin
Drinking Water System Category:	Large Municipal Residential
Period being reported:	January 1 st to December 31 st , 2021

<p><u>Complete if your Category is Large Municipal Residential or Small Municipal Residential</u></p> <p>Does your Drinking Water System serve more than 10,000 people? Yes [] No [X]</p> <p>Is your annual report available to the public at no charge on a web site on the Internet? Yes [X] No []</p> <p>Location where Summary Report required under O. Reg. 170/03 Schedule 22 will be available for inspection.</p> <div style="border: 1px solid black; padding: 5px;"> <p>West Elgin Municipal Office 22413 Hoskins Line Rodney, ON N0L 2C0</p> </div>	<p><u>Complete for all other Categories</u></p> <p>Number of Designated Facilities served:</p> <div style="border: 1px solid black; padding: 2px;">n/a</div> <p>Did you provide a copy of your annual report to all Designated Facilities you serve? Yes [] No []</p> <p>Number of Interested Authorities you report to:</p> <div style="border: 1px solid black; padding: 2px;">n/a</div> <p>Did you provide a copy of your annual report to all Interested Authorities you report to for each Designated Facility? Yes [] No []</p>
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Note: For the following tables below, additional rows or columns may be added, or an appendix may be attached to the report

List all Drinking Water Systems (if any), which receive all their drinking water from your system:

Drinking Water System Name	Drinking Water System Number
Southwest Middlesex Distribution System	260005502

Did you provide a copy of your annual report to all Drinking Water System owners that are connected to you and to whom you provide all drinking water? Yes [X] No []

Indicate how you notified system users that your annual report is available and is free of charge.

- ☒ Public access/notice via the web
☒ Public access/notice via Government Office
☐ Public access/notice via a newspaper
☒ Public access/notice via Public Request
☐ Public access/notice via a Public Library
☐ Public access/notice via other method _____

Describe your Drinking Water System

The West Elgin Distribution System receives water from the Tri-County Drinking Water System. The West Elgin Distribution System services West Lorne, Rodney and rural areas of West Elgin. The distribution system contains a network of watermain along with a water tower located in Rodney with re-chlorination. There are sample stations, hydrants, blow offs and auto flushers located throughout the municipality for monitoring the system.

The West Elgin Distribution System provides water to the Southwest Middlesex Distribution system. As well can provide emergency connection to the Southwest Middlesex Distribution System through an interconnect at the 401 overpass. As well, the system supplies water to the Dutton Dunwich Distribution System via Pioneer Line.

List all water treatment chemicals used over this reporting period

Sodium Hypochlorite 12%

Were any significant expenses incurred to?

- ☐ Install required equipment
☒ Repair required equipment
☒ Replace required equipment

Please provide a brief description and a breakdown of monetary expenses incurred

-Watermain and service repairs
 -Watermain Commissioning
 -Autoflusher repairs
 -Hydrant repairs
 -Tower Inspection

Provide details on the notices submitted in accordance with subsection 18 (1) of the Safe Drinking Water Act or section 16-4 of Schedule 16 of O.Reg.170/03 and reported to Spills Action Centre

Incident Date	Parameter	Result	Unit of Measure	Corrective Action	Corrective Action Date
n/a	n/a	n/a	n/a	n/a	n/a

Microbiological testing done under the Schedule 10, 11 or 12 of Regulation 170/03, during this reporting period

	Number of Samples	Range of E. Coli Results (min #)-(max #)	Range of Total Coliform Results (min #)-(max #)	Number of HPC Samples	Range of HPC Results (min #)-(max #)
Distribution	209	0-0	0-0	105	<10-1030

Operational testing done under Schedule 7, 8 or 9 of Regulation 170/03 during the period covered by this Annual Report.

	Number of Grab Samples	Range of Results (min #)-(max #)	Unit of Measure
Chlorine	364	0.35-1.69	mg/L

NOTE: For continuous monitors use 8760 as the number of samples

Summary of additional testing and sampling carried out in accordance with the requirement of an approval, order or other legal instrument.

Date of legal instrument issued	Parameter	Date Sampled	Result	Unit of Measure
n/a	n/a	n/a	n/a	n/a

Summary of Inorganic parameters tested during this reporting period or the most recent sample results

Parameter	Sample Date	Result Value	Unit of Measure	Exceedance
n/a	n/a	n/a	n/a	n/a

Summary of lead testing under Schedule 15.1 during this reporting period

(applicable to the following drinking water systems; large municipal residential systems, small municipal residential systems, and non-municipal year-round residential systems)

Location Type	Number of Samples	Range of Lead Results (min#) – (max #)	Unit of Measure	Number of Exceedances
Distribution	6	0.02-0.31	ug/L	0

Summary of Organic parameters sampled during this reporting period or the most recent sample results

Parameter	Sample Date	Result Value	Unit of Measure	Exceedance
HAA5 (Note: show latest running annual average)	2021	26.4	ug/L	No
THMs (Note: show latest running annual average)	2021	51.3	ug/L	No

List any Inorganic or Organic parameter(s) that exceeded half the standard prescribed in Schedule 2 of Ontario Drinking Water Quality Standards

Parameter	Result Value	Unit of Measure	Date of Sample
THMs	51.3	ug/L	2021

February 28, 2022

Magda Badura mbadura@westelgin.net
Corporation of the Municipality of West Elgin
22413 Hoskins Line
Rodney, ON N0L 2C0

Re: Requirement under the Safe Drinking Water Act for a Summary Report

Dear Ms. Badura

Attached is the 2021 Summary Report for the West Elgin Distribution System for January 1st to December 31st, 2021. This report is completed in accordance with Schedule 22 of O. Reg. 170/03, under the Safe Drinking Water Act.

This Summary Report is to be provided to the members of the West Elgin Municipal Council. Please ensure this distribution by March 31, 2022.

Attached is also a copy of the 2021 Annual Report for the West Elgin Distribution System required under Section 11 of O. Reg. 170/03. Section 12 of O. Reg. 170/03, requires both the Summary Report and the Annual Report be made available for inspection by any member of the public during normal business hours, without charge. The reports should be made available for inspection at the office of the municipality, or at a location that is reasonably convenient to the users of the water system.

Please feel free to contact me should you require any additional information regarding these reports. I can be reached at 519-312-0847.

Sincerely,



Terri-Lynn Thomson
Process and Compliance Technician

cc. Dale LeBritton, OCWA Regional Hub Manager
Sam Smith, OCWA Senior Operations Manager
Cindy Sigurdson, OCWA Safety, Process and Compliance Manager



**Ontario Clean Water Agency
Agence Ontarienne Des Eaux**

**Annual Summary Report
For the
West Elgin Distribution System
2021**

Prepared for the Municipality of West Elgin

By the Ontario Clean Water Agency

Table of Contents

Section Number	Contents	Page Number
1	Overview of System	1
2	Compliance with Regulations Schedule 22-2 (2)(a) List the requirements of the Act, the regulations, the system's approval, drinking water works permit, municipal drinking water licence, and any orders applicable to the system that were not met at any time during the period covered by the report	1
3	Corrective Actions Schedule 22-2 (2)(b) For each requirement referred to in section 2 that was not met, specify the duration of the failure and the measures that were taken to correct the failure.	1
4	Flow Summary Schedule 22-2 (3) 1. A summary of the quantities and flow rates of the water supplied during the period covered by the report 2. A comparison of the summary referred to in paragraph 1 to the rated capacity and flow rates approved in the system's approval, drinking water works permit or municipal drinking water licence, or if the system is receiving all of its water from another system under an agreement pursuant to subsection 5 (4), to the flow rates specified in the written agreement.	2
APPENDICES		
APPENDIX A	Distribution flows for January 1, 2021 to December 31, 2021	

SECTION 1: Overview

This summary report for the West Elgin Distribution System is published in accordance with Schedule 22 of Ontario's Drinking Water Systems Regulation for the reporting period of January 1st to December 31st, 2021. The West Elgin DS is categorized as a Large Municipal Residential Drinking Water System.

The West Elgin DS was separated from the Tri-County Drinking Water System August 31st, 2014 and was issued its own water works number.

The West Elgin DS operated in accordance with the Municipal Drinking Water Licence 304-101 and Drinking Water Works Permit 304-201.

This report was prepared by The Ontario Clean Water Agency on behalf of the Municipality of West Elgin and must be supplied to the West Elgin Municipal Council by March 31, 2022.

SECTION 2: Compliance

The West Elgin DS was operated and maintained in such a manner that treated water supplied to the consumers serviced by the system satisfied all the requirements in the Safe Drinking Water Act, the Regulations, the Municipal Drinking Water License and the Drinking Water Works Permit.

The routine MECP inspection was conducted on February 24, 2021 by Angela Stroyberg. The inspection covered off the following topics: Treatment Processes, operations manuals, logbooks, certification and training, water quality monitoring, reporting and corrective actions and treatment process monitoring. The inspection is then assigned a rating based on risk, this inspection report identified one non-compliance and as such received a final inspection rating of 98.53%.

Below is the non-compliance as listed in the inspection report:

1. Logbooks were not properly maintained and/or did not contain the required information. Ontario Regulation 128/04 s.27(5) states that an operator-in-charge or a person authorized by an operator-in-charge or a person authorized by an operator-in-charge shall record the following information in the logs or other recordkeeping mechanisms in respect of each operating shift: Any unusual or abnormal conditions that were observed in the subsystem during the shift, any action that was taken and any conclusions drawn from the observations. At the time of the inspection that the Owner/Operating Authority utilized two (2) process chlorine analyzers at the Rodney Tower to monitor the free chlorine residuals. Online data submitted for the inspection review period indicated that on March 29, 2020, both process analyzers at the tower had a readout of 0.00 mg/L. A review of the facility logbooks indicated that no explanation was given for the 0.00 mg/L readout. The Owner/Operating Authority are reminded that even though process analyzers are not required to meet the standards of Schedule 6 of O. Reg 170/03, process analyzers are required to meet the standards under Schedule 16 of O. Reg 170/03 and therefore require action if a process analyzer indicates a possible adverse. Discussions with the Owner/Operating Authority indicated that a communication issue occurred at the Tri-County Water Treatment Plant that resulted in a loss of SCADA records on March 29, 2020 for the West Elgin Distribution System.

SECTION 3: Corrective Action

Response to the non-compliance identified in the MECP Inspection report for not providing details in the facility logbook for loss of data of the process analyzer at the Rodney Tower:

A non-compliance was reported for the Tri-County Water Treatment plant where the Issue originated and logged into the Tri-County facility logbook. Going forward Tri-County Operators are to notify West Elgin Operators when issues are identified at the tower on the SCADA so it can be recorded in the West Elgin logbook.

SECTION 4: Summary and Discussion of Quantity of Water Supplied

In accordance with Schedule 22-2(3) find a summary and discussion of the quantity of water supplied during the reporting period. There are no rated capacities specified in the MDWL or DWWP.

The West Elgin Distribution System is supplied from the Tri-County Drinking Water System, West Lorne Train. The flow is metered as it leaves the plant, the volume supplied in 2021 was 1,072,825m³. This flow is distributed to the following distribution systems:

- West Elgin Distribution System
- Southwest Middlesex Distribution System
- Dutton Dunwich Distribution System
- Newbury Distribution System
- Bothwell Distribution System

There are various meters to monitor flow to and through the West Elgin Distribution System and the other distribution systems that are supplied. Attached as Appendix A, find a summary of the various flow meters throughout the distribution system.

APPENDIX A

Monthly flow meter volumes throughout the distribution system.

	West Lorne Train WTP (m ³)	West Elgin North (m ³)	Pioneer Line (m ³)	Marsh Line (m ³)	Silver Clay Line (m ³)	Eagle West (m ³)
January	79,393	10,252	354	13,801	5,479	1,002
February	71,170	6,014	404	12,467	4,949	907
March	75,794	6,792	551	14,170	5,479	884
April	88,874	14,200	1,062	16,445	4,258	676
May	105,473	8,744	1,199	18,617	7,156	487
June	104,872	8,159	1,269	18,508	821	83
July	100,106	8,455	2,006	19,422	5,444	24
August	100,362	9,165	2,451	20,525	4,876	9
September	94,327	10,142	1,755	17,757	4,191	9
October	91,074	7,923	1,819	18,126	4,160	393
November	79,338	7,716	1,574	15,311	3,471	716
December	82,042	11,275	1,327	14,906	3,249	2,543
Total	1,072,825	108,837	15,771	200,055	53,534	7,731



Ontario Clean Water Agency
Agence Ontarienne Des Eaux

1266 West Elgin Distribution System
Operations Report
Fourth Quarter 2021

Ontario Clean Water Agency, Southwest Region
Sam Smith, Senior Operations Manager
Susan Budden, Business Development Manager
Issue Date: March 8, 2022

Facility Description

Facility Name: West Elgin Distribution System

Facility Type: Municipal

Classification: Class 1 Water Distribution

Drinking Water System Category: Large Municipal Residential

Title Holder: Municipality

Service Information

Area(s) Serviced: The West Elgin Distribution System receives water from the Tri-County Drinking Water System and services the communities of West Lorne, Rodney, Eagle, New Glasgow and Rural areas within the municipality.

Operational Description:

In addition to the watermains, valves, auto flushers, sample stations and fire hydrants, the West Elgin Distribution System has a water storage facility. The system is controlled at the Tri-County Water Treatment Plant by the SCADA system.

The Rodney Tower in conjunction with the West Lorne Standpipe (a part of the Tri-County Drinking Water System) provides water pressure to the distribution system. The highlift pumps at the Tri-County Water Treatment Plant start when the West Lorne Standpipe reaches the start set point and will continue to fill till the stop set point. Based on the elevations in the system, the Rodney Tower will only begin filling once the West Lorne Standpipe is full. There are four chambers located at Pioneer Line, Marsh Line, Silver Clay and Talbot Line West of Graham that control the flow to Rodney. These chambers contain automated valves so that when the Rodney Tower reaches the start set point the valves open up to allow water to be fed from the West Lorne distribution system. The highlift pumps stop set point of the West Lorne Standpipe will be overridden if the Rodney Tower has not reached its stop set point, and therefore will continue to run to fill up the Rodney Tower.

Key information on the Rodney Tower:

- Single fill/draw 300mm diameter pipe
- Constructed in 1994 by Landmark
- Volume of 1,200m³
- Base elevation: 210.8m; Storage elevations: 238.9m to 250.6m; therefore resulting water pressure 276-386kPa (40-56psi)
- Located at 192 Victoria Street in Rodney

Facility Name: West Elgin Distribution System
ORG#: 1266

SECTION 1: COMPLIANCE SUMMARY

FIRST QUARTER:

There were no compliance or exceedance issues reported for this quarter.

SECOND QUARTER:

There were no compliance or exceedance issues reported for this quarter.

THIRD QUARTER:

There were no compliance or exceedance issues reported for this quarter.

FOURTH QUARTER

There were no compliance or exceedance issues reported for this quarter.

SECTION 2: INSPECTIONS

FIRST QUARTER:

On February 24th, 2021 a routine MECP inspection took place by Angela Stroyberg. A rating of 98.53% was received. One non-compliance was received for logbooks not being maintain and/or did not contain the required information. On March 29, 2020 the online chlorine analyzers at the tower had a read out of 0.00mg/L. A communication issue happened at the Tri-County Water Treatment Plant that resulted in loss of SCADA records. This issue was noted in the Tri-County logbook but not West Elgin.

SECOND QUARTER:

There were no MECP or MOL inspections this quarter.

THIRD QUARTER:

There were no MECP or MOL inspections this quarter.

FOURTH QUARTER

There were no MECP or MOL inspections this quarter.

SECTION 3: QEMS UPDATE

FIRST QUARTER:

There have been no updates to QEMS at this time.

SECOND QUARTER:

An internal audit took place on June 25, 2021 by Terri-Lynn Thomson. 5 opportunities for improvements and 0 non conformances were found.

THIRD QUARTER:

A Management review took place on July 22, 2021.

An external audit by Sandra Tavares of SAI Global took place on July 28, 2021, there were 0 non-conformances and 2 OFI's found.

FOURTH QUARTER

There have been no updates to QEMS at this time.

SECTION 4: PERFORMANCE ASSESSMENT REPORT

All sampling and testing have met O. Reg. 170/03 requirements. The limit for Total Coliform and E. coli is zero, heterotrophic plate count (HPC) doesn't have a limit. This is an operational guide to initiate an action plan if results are continuously high in an area. Samples are taken at four different locations throughout the distribution system each week, see results below.

	# Samples	Total Coliform Range (cfu/100mL)	E. coli Range (cfu/100mL)	# Samples	HPC (cfu/100mL)
January	16	0 - 0	0 - 0	8	<10 – <10
February	16	0 - 0	0 - 0	8	<10 – <10
March	20	0 - 0	0 - 0	10	<10 – <10
April	16	0 - 0	0 - 0	8	<10 – 1030
May	20	0 - 0	0 - 0	10	<10 – <10
June	17	0 - 0	0 - 0	9	<10 – <10
July	16	0 - 0	0 - 0	8	<10 – <10
August	20	0 - 0	0 - 0	10	<10 – <10
September	16	0 - 0	0 - 0	8	<10 – <10
October	16	0 - 0	0 - 0	8	<10 – <10
November	20	0 - 0	0 - 0	10	<10 – <10
December	16	0 - 0	0 - 0	8	<10 – <10

Trihalomethanes are sampled on a quarterly basis. The table below shows the current running average in 2021. The annual average in 2020 was 58 ug/L, therefore the current running average has decreased 11.6% when compared to the annual average in 2020.

	Limit (ug/L)	THM Result (ug/L)
January 2021	-	42
April 2021	-	43
July 2021	-	47
October 2021	-	73
Running Average	100	51.25

Haloacetic Acids (HAAs) are sampled on a quarterly basis in accordance with O. Reg. 170/03. The table below shows the running average so far in 2021. The annual average in 2020 was 32.25 ug/L, therefore the current running average has decreased 18.2% when compared to the annual average in 2020.

	Limit (ug/L)	HAA Result (ug/L)
January 2021	-	22.2
April 2021	-	26.2
July 2021	-	21.6
October 2021	-	35.5
Running Average	80	26.4

The Rodney Tower continuously monitors the free chlorine residual of the water. The results fluctuate based on fill cycles. During the winter months the results are usually very good, however, once there is warmer weather the chlorine residuals dissipate. In spring of 2018 the Rodney tower installed a re-chlorination facility. Chlorine residuals are taken throughout the distribution system in accordance to O. Reg. 170/03 requirements. The graph below provides the minimum, maximum and average chlorine residuals throughout the distribution system in 2021.

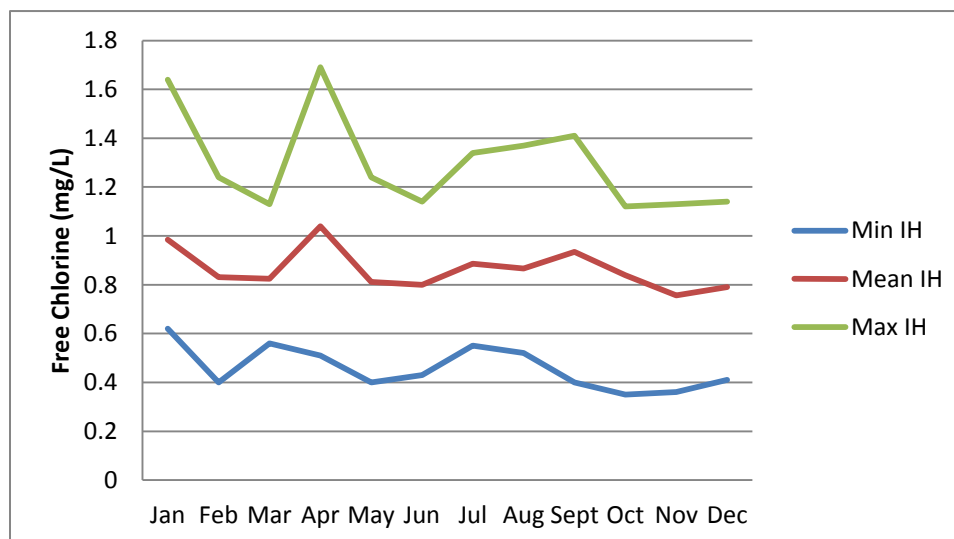


Figure 1. Free Chlorine Residuals in Distribution System

SECTION 5: OCCUPATIONAL HEALTH & SAFETY

FIRST QUARTER:

Due to the COVID-19 pandemic; precautionary protection measures have been implemented at all facilities. In addition to the mandatory PPE worn by all operational staff, the following additional steps were taken to assure safety:

- Additional PPE and supplies were sourced as applicable.
- The frequency of facility and vehicle cleaning and surface disinfection was increased and documented

- Staff re-organization was implemented to meet social distancing requirements where applicable.
- Facility access to essential contractors and/or delivery personal are closely monitored.

There were no additional Health & Safety issues identified during the first quarter.

SECOND QUARTER:

There have been no additional health and Safety concerns this quarter.

THIRD QUARTER:

There have been no additional health and Safety concerns this quarter.

FOURTH QUARTER:

There have been no additional health and Safety concerns this quarter.

SECTION 6: GENERAL MAINTENANCE:

FIRST QUARTER:

JANUARY

01- 31 Collected weekly bacti samples and residuals throughout distribution system
 01-31: Collected week end residuals and auto flushers each week throughout distribution system
 06: Rodney tower overflowing, Tri County operator informed and set points adjusted.
 19: Sample station rounds completed.

FEBRUARY

01- 28: Collected weekly bacti samples and residuals throughout distribution system
 01-31: Collected week end residuals and auto flushers each week throughout distribution system
 01: Collected Schedule 15.1 samples for lead and alkalinity.
 12: Called Prominent help desk to assist with clearing error code on chlorine analyzer.
 17: Replaced broken parts on auto flusher at the west dead end of Gray line.
 25: Sample station monthly rounds completed.
 26: Verification on hand held colorimeter completed.

MARCH

01, 08, 15, 22, and 29: Weekly bacti samples obtained and sent to SGS lab.
 01, 05, 08, 12, 15, 19, 22, 26, 29: Weekly residuals obtained and recorded.
 10: Inspect Hydrant #97, on the corner of Graham Road and Monroe St. after fire department used it. Hydrant is an old Concord hydrant and operated a bit stiff but is operable. Nowhere to grease the hydrant. Notified SOM
 18: Delivered 2 x 20L pails of chlorine to Rodney Tower.
 29: Flowmetrix onsite for annual flow meter inspection.
 30: Started to work on the hydrant located on the corner of Graham Road and #3 highway. Project is put on hold due to not being able to isolate the system, old restraints are attached and will not hold the secondary valve while hydrant being replaced as they are cables attached to the hydrant boot. Running along the valve to the 14" water main along the east side of Graham rd. Notified ORO/SOM a better plan of action is required to complete the work safely.
 31: Increased chlorine dose from 0.90ppm to 1.10ppm to prep for flushing of the distribution system.

SECOND QUARTER:

APRIL

- 05, 12, 19, 26: Weekly bacti samples obtained and sent to SGS lab.
02, 09, 16, 23, 30: Weekly residuals obtained and recorded.
05-16: hydrant flushing
06: Completed 2nd quarter THM'S and HAA'S.
13: Completed blow off at 23973 Downie line. 0.86mg/L
20: Driving past auto-flusher at the dead end of line on Graham Rd. by the river. Noticed the auto flusher bubbling up and ditch full of water. Stopped and found the wires disconnected. Fixed the connection and turned off auto flusher. Called TCWTP operator and found trending of the broken wire from Friday. Approx. 1200-1400 m3 per day in north meter chamber. Notified them that it was caused by broken wires. Notified SOM via text.
20: Auto-flusher at the end of Carrol Line is having the drain re-routed to avoid flooding farmer's field. West Elgin completing work themselves. Auto-flusher will be off until tomorrow to allow for work to be completed.
22: Onsite at the dead end of Carrol Line to run the auto flusher so the municipality could ensure the new drainage system works properly. Turned the auto-flusher off after inspection.
23: Completed auto flusher rounds. Auto flusher at 20615 Gray Line was off, caused by the rain sensor wires being broken. Programmed unit that the rain sensor is off now. Dead end of Carrol auto flusher turned off as the new drain is flooding the roadway. Notified SOM and turn unit off till municipality finishes the ditching work.

MAY

- 03, 10, 17, 24, 31: Weekly Bacti samples obtained and sent to SGS.
07, 14, 21, 28: Distribution residuals obtained and recorded.
13: Exercise blow offs.
20: Greg Penny and Triton Group onsite of hydrant 8 to install back flow preventer for hydro seeding.
20: 24029 Stalker Line live tap new service.
25: Completed exercising blow offs.

JUNE

- 07, 14, 21, 28: Weekly bacti samples obtained and sent to SGS lab.
4, 11, 18, 25: Weekly residuals obtained and recorded.
01: 24801 Pioneer Line live tap.
05: Raised water line on Furnival Rd at Center street for new storm drain.
10: Called Prominent Tech support to assist with 4-20m amp signal adjustment on chlorine analyzer at Rodney Tower.
16: Assist VanBree Construction with moving a hydrant on Queens Line west of Furnival Rd for new storm drain.
22: Landmark completed ROV inspection of tower.

THIRD QUARTER:

JULY

- 05, 12, 19, 26: Weekly bacti samples obtained and sent to SGS lab.
02, 09, 16, 23, 30: Weekly residuals obtained and recorded.
27: 23088 Pioneer Line - live tap new service.
28: Fixed chlorine leak on chlorine panel at Rodney tower.
30: Blow offs completed.

AUGUST

02, 09, 16, 23, 30: Weekly bacti samples obtained and sent to SGS lab.

06, 13, 20, 27: Weekly residuals obtained and recorded.

27: Site meeting with VanBree to discuss off sets at Flora and Sanford along Queens.

SEPTEMBER

06, 13, 20, 27: Weekly bacti samples obtained and sent to SGS lab.

03, 10, 17, 24: Weekly residuals obtained and recorded.

02: VanBree completed offsets at Flora and Sanford along Queens.

08: ORO notes in log book Tri Country Water Treatment Plant experiencing colored water due to raw water quality.

16: VanBree onsite at end of water main on Queens Line by cemetery to complete offset.

20: Hydrant flushing started.

FOURTH QUARTER:

OCTOBER

04, 12, 18, 25: Weekly bacti samples obtained and sent to SGS lab.

01, 08, 15, 22, 29 : Weekly residuals obtained and recorded.

01: Fall Flushing completed

04: THM and HAA samples taken.

15: Straightened hydrant on corner of Queens Line and Padfield Lane.

27: Assessed hydrant on corner of Graham Road and Talbot Line; located isolation valves.

NOVEMBER

01, 08, 15, 22, 29 : Weekly bacti samples obtained and sent to SGS lab.

05, 12, 19, 26 : Weekly residuals obtained and recorded.

04: Repaired hydrant at Graham Road and Talbot Line.

16: Monthly sample point completed.

18: Water main commissioning at Gray Line and McColl Road.

19: Obtained 2nd sample from commissioning.

23: Tie in of new water main at Gray Line and McColl Road.

DECEMBER

06, 13, 20, 29: Weekly bacti samples obtained and sent to SGS lab.

03, 10, 17, 23, 27, 31: Weekly residuals obtained and recorded.

06: Swabbed and pressure tested new water main along Gray Line from McColl Road to new subdivision east.

07: Super Chlorination took place at new water main.

08: First set of samples obtain at new water main commissioning.

09: Second set of samples at new water main commissioning.

14: New water main tie-ins completed.

27: On-call operator took residual.

30: Operators shut off auto flusher at Dymock Line as it was broken in the open position and had been flowing since the 27th.

SECTION 7: ALARMS:

FIRST QUARTER:

No alarms this quarter.

SECOND QUARTER:

No alarms this quarter.

THIRD QUARTER:

JULY

No alarms this month.

AUGUST

No alarms this month.

SEPTEMBER

17: William at Wood Street; leak caused by contractors digging in the area looking for the sanitary for a new house being built. They pulled the service from the main. Reviewed locates; it was not marked as it's an old abandoned service. Throttled down the water main at the intersection of Wood and William St. and notified the 2 houses of the potential of low water pressure. Repaired with a repair sleeve and flushed hydrant at the cemetery. Obtained 1.90mg/L residual. Notified ORO of all operations.

FOURTH QUARTER:

No alarms this quarter.

SECTION 8: COMPLAINTS & CONCERNS:

FIRST QUARTER:

JANUARY

07: Pumped hydrant at Elgin International Hall after call was received by West Elgin Fire Chief, post fire operations.

21: Received call from Tri County WTP high flows on North Meter Chamber, investigated issue and found the controller for the auto flusher at Dymock Line had malfunctioned in the open position. Replaced controller.

FEBRUARY

No community complaints this month.

MARCH

20: Received call from SOM Sam Smith in regards to water leaking out ground at 215 Gilbert Street in West Lorne. Arrived onsite, confirmed complaint and found that service line for factory was leaking on property side of isolation valve. Throttled down valve to slow down flow as property owner could not schedule repair until tomorrow (March 21st, 2021). Notified SOM of issues and actions taken.

21: Onsite today @ 215 Gilbert Street to monitor contractors repairs to leaking service line to building. Once excavated down to leaking pipe, isolated valve to stop positive pressure flow to complete repairs. Contractor used 8" repair clamp to fix blow out hole in 8" cast iron pipe. Once repaired, opened valve slowly, flushed slowly thru building to release air from piping etc. Flushed for 25 minutes. Checked for leaks once fully re opened and all appears ok. See water main repair form for further details

SECOND QUARTER:

No community complaints this quarter.

THIRD QUARTER:

JULY

No community complaints this month.

AUGUST

27: 208 James Street - high chlorination complaint. Operator attended site and tested water got 0.50mg/l residual. Asked home owners to call asap if the chlorine goes high again so we can figure out the issue.

SEPTEMBER

07: 9532 Graham Rd yellow water complaint.

27: 210 Elm St. - colored water complaint - flushed hydrant and notified home owner.

27: 24173 Gray Line - colored water complaint. Flushed blow off at 24067 Gray Line.

FOURTH QUARTER:

OCTOBER

08: Flushed blow off on Grey Line as per request of SOM

NOVEMBER

04: Flushed blow off on Queens Line west of town at the cemetery at municipality's request.

Complaints had been received about air in the lines, likely caused by construction in the area.

DECEMBER

No complaints this month.



Ontario Clean Water Agency
Agence Ontarienne Des Eaux

5526 West Lorne Wastewater Treatment Plant Operations Report Fourth Quarter 2021

Ontario Clean Water Agency, Southwest Region
Sam Smith, Senior Operations Manager
Susan Budden, Business Development Manager
Issue Date: February 24, 2022

Facility Information:

Facility Name: West Lorne Wastewater Treatment Plant & Collection System
Facility Type: Municipal
Classification: Class 2 Wastewater Collection, Class 2 Wastewater Treatment

Operational Description:

The village of West Lorne is served by an extended aeration Wastewater Treatment Plant, comprised of aeration, clarification, filtration, disinfection and sludge disposal. Also included is the collection system with one pumping station and a sanitary sewer system. The operations are in accordance to ECA # 5873-B4RLEJ, which covers the entire plant including the pumping stations.

The collection system consists of sewers and one submersible pumping station. The treatment facility main elements are an extended aeration process designed for combined carbon removal and nitrification. The discharge of secondary clarifier: effluent is filtered and disinfected with ultraviolet light before being reaerated and discharged to the Zoller Drain and then Brocks Creek. The waste activated sludge is discharged to a lagoon for storage. Dual-point chemical addition alum: is used for phosphorus removal. Sodium hydroxide is added for control of alkalinity.

Service Information

Areas Served: Village of West Lorne

Design Capacity:

Total Design Capacity: 900 m³/day
Total Annual Flow (2017 Data): 181,074 m³/year
Average Day Flow (2017 Data): 496 m³/day
Maximum Day Flow (2017 Data): 1,512 m³/day

Treatment Process Features:

Effluent Receiver: Zoller Drain to Brocks Creek to Lake Erie
Major Process: Extended aeration
Phosphorus Removal: Continuous, Alum addition
Additional Treatment: Effluent filtration
Discharge Mode: Continuous discharge
Effluent Disinfection Practice: UV Disinfection
Sludge Stabilization: Lagoon storage

Contacts:

Regional Manager: Dale LeBritton 519: 476-5898
Sr. Operations Manager: Sam Smith 226-377-1540
Business Development Manager: Susan Budden 519: 318-3271

SECTION 1: COMPLIANCE SUMMARY

FIRST QUARTER:

There were no non-compliances reported this quarter.

SECOND QUARTER:

There were no non-compliances reported this quarter.

THIRD QUARTER:

There were no non-compliances reported this quarter.

FOURTH QUARTER:

There were no non-compliances reported this quarter.

SECTION 2: INSPECTIONS

FIRST QUARTER:

There were no MECP or MOL inspections during the first quarter.

SECOND QUARTER:

There were no MECP or MOL inspections during the second quarter.

THIRD QUARTER:

There were no MECP or MOL inspections during the third quarter.

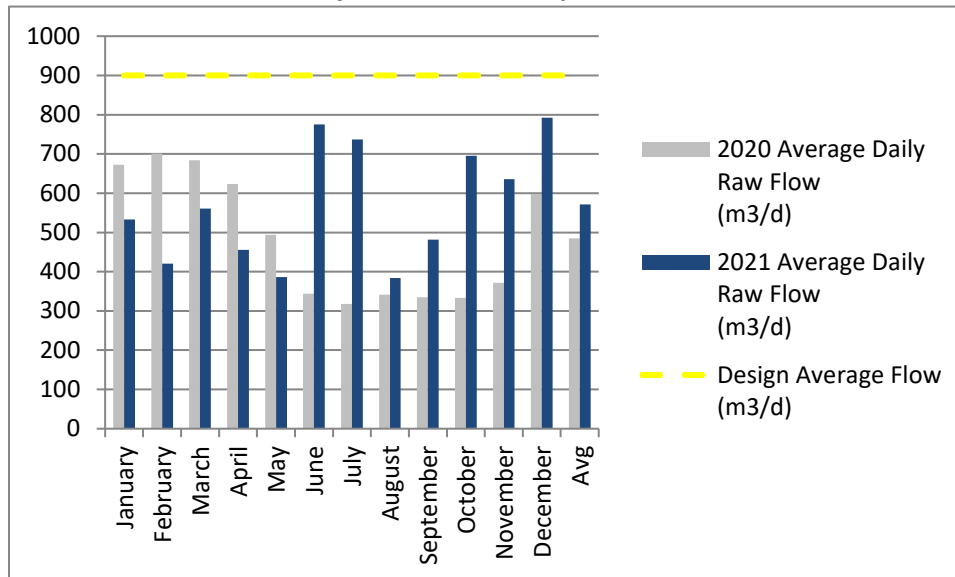
FOURTH QUARTER:

There were no MECP or MOL inspections during the fourth quarter.

SECTION 3: PERFORMANCE ASSESSMENT REPORT

The average daily raw flow for the wastewater treatment plant in 2021 is 571.26m³/d. The average daily flow in 2020 was 484.67 m³/d, therefore the flow for 2021 is up 17.9% when compared to 2020. The plant is currently at 63 % of its rated capacity of 900m³/d.

Chart 1. Raw flows in 2021 Compared to 2020 Flows



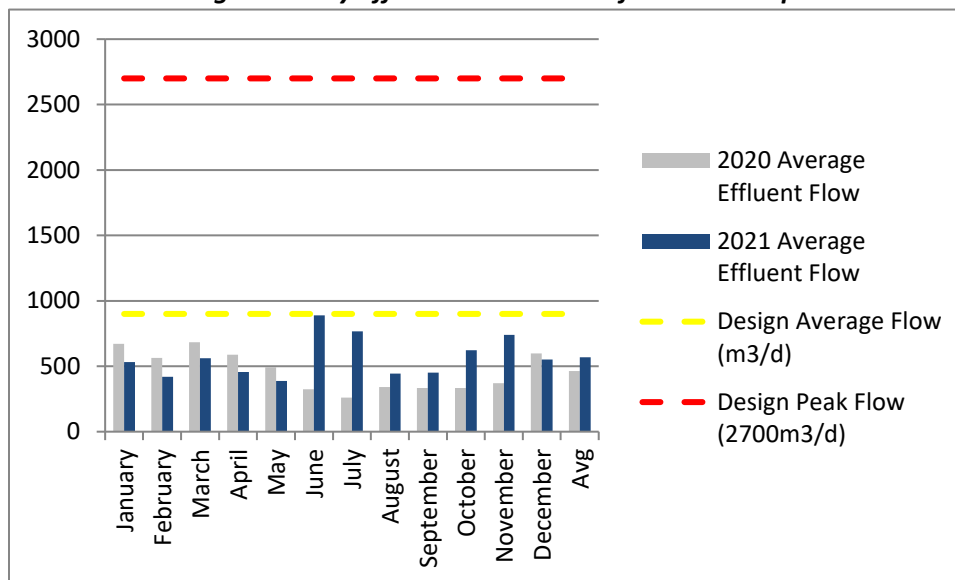
Raw samples are taken on a biweekly basis following the ECA requirements. The table below shows the raw sample results for 2021.

Table 1. Raw Water Sample Results for 2021.

	BOD5 (mg/L)	TKN (mg/L)	TP (mg/L)	TSS (mg/L)	Alkalinity (mg/L)
January Results	177.5	32.25	3.895	139.5	293
February Results	216	44.85	5.345	269.5	349.5
March Results	92.5	31.7	4.005	211	243.5
April Results	120	36.85	4.11	123	368.5
May Results	173	46.9	5.267	135	335.3
June Results	92.5	12.8	1.85	140.5	213.5
July Results	49	20.2	2.145	33	295.5
August Results	152	36.8	3.455	93.5	312
September Results	143.5	48.7	4.825	181.5	321
October Results	85	11.6	1.585	153.5	212
November Results	72.7	10.6	1.423	91	217
December Results	133	24	2.345	156	271
Annual Average	125.35	29.69	3.353	141.54	285.2

The average daily effluent flow for the wastewater treatment plant in 2021 is 568.56 m³/d. The average daily flow in 2020 was 463.8 m³/d, therefore the flow for 2021 is up 22.6% when compared to 2020. The plant is currently at 63.2 % of its rated capacity of 900m³/d.

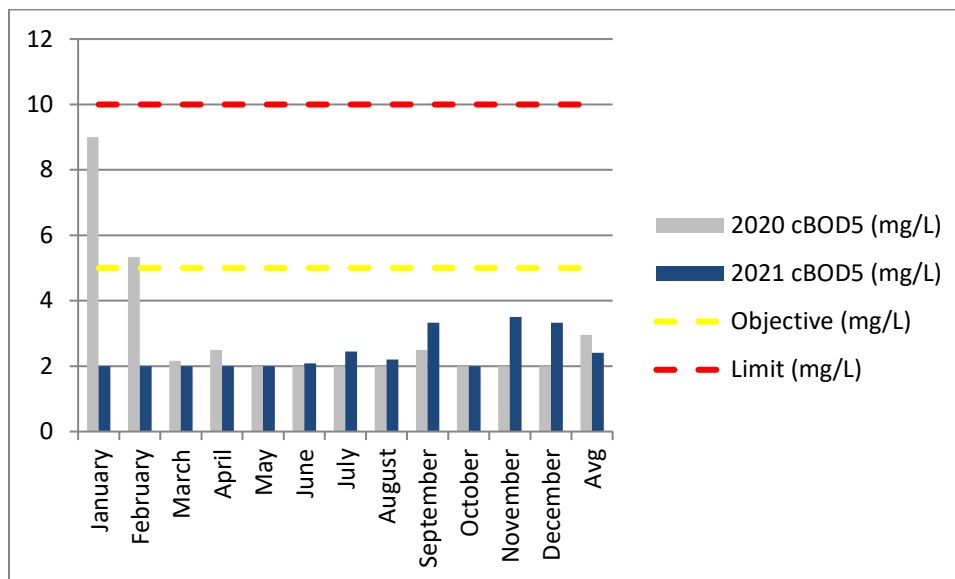
Chart 2. Average Monthly Effluent Flow Results for 2021 Compared to 2020



The effluent is sampled on a bi-weekly basis following the requirements of the ECA.

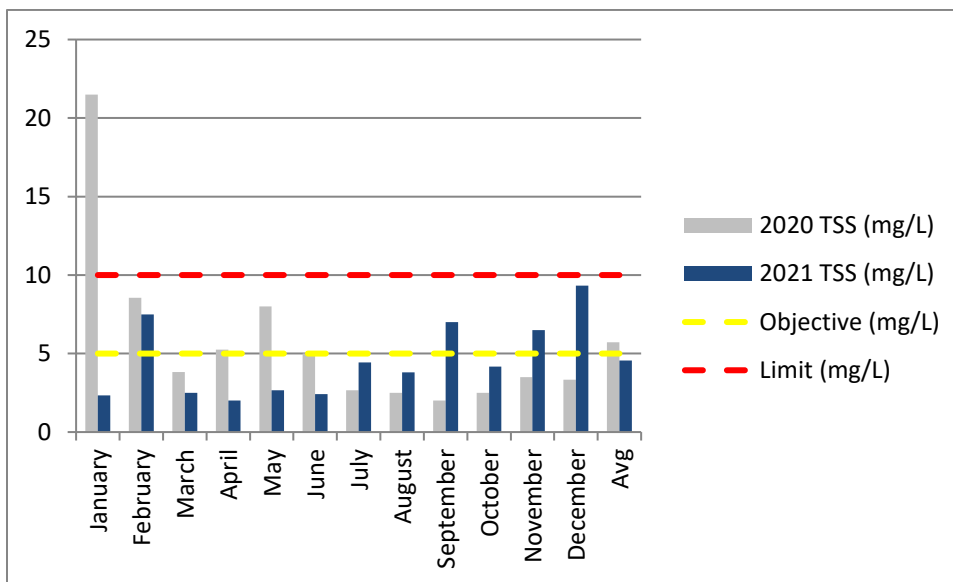
The average effluent cBOD₅ for 2021 is 2.24mg/L, meeting the objective and limits identified in the ECA. The annual average result for cBOD₅ in 2020 was 2.96mg/L, therefore the results for 2021 are down by 18.6% when compared to 2020 (refer to Chart 3).

Chart 3. Average Monthly Effluent cBOD₅ Results for 2021 Compared to 2020



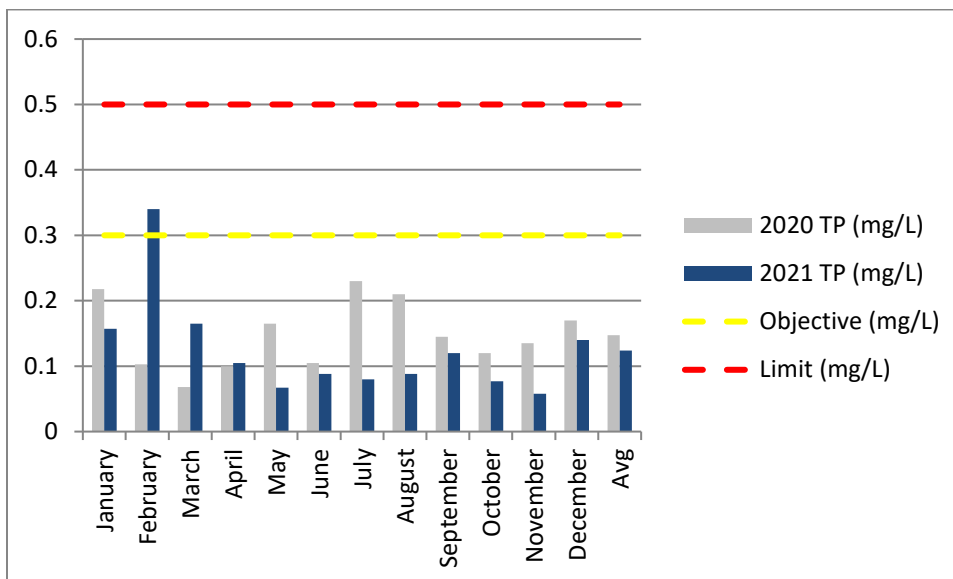
The average effluent TSS for 2021 is 4.6mg/L, meeting the effluent limits identified in the ECA, exceeding the effluent objective in February, September due to improper alum dosage and high flows and November and December due to WAS/RAS valve issues. The annual average result for TSS in 2020 was 5.7mg/L; therefore the results for 2021 are down by 20% when compared to 2020 (refer to Chart 4).

Chart 4. Average Monthly Effluent Total Suspended Solids Results for 2021 Compared to 2020



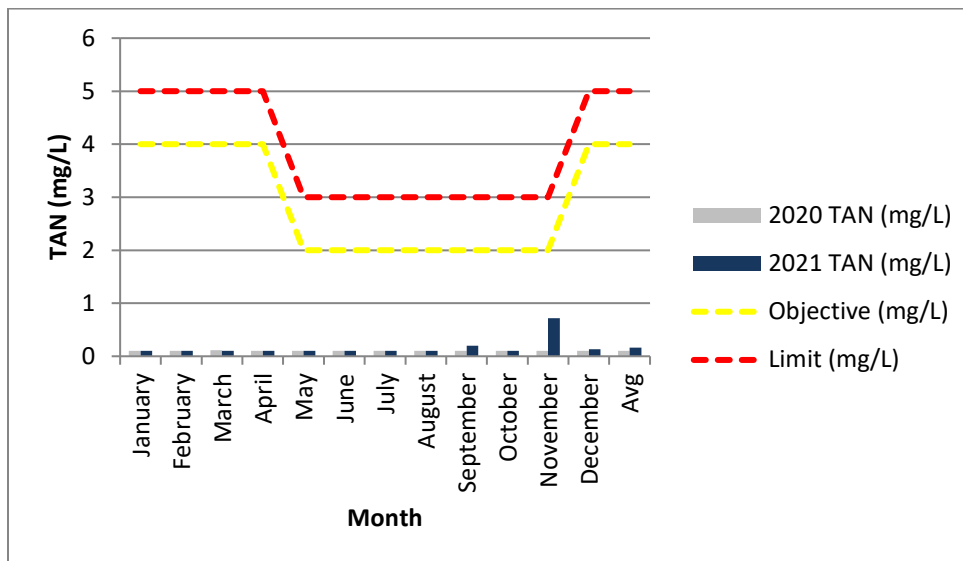
The average effluent TP for 2021 is 0.12 mg/L, meeting effluent limits identified in the ECA, objective was exceeded in February due to improper alum dosage. The annual average result for TP in 2020 was 0.15mg/L, therefore the results for 2021 is down 16% when compared to 2020 (refer to Chart 5).

Chart 5. Average Monthly Effluent Total Phosphorus Results for 2021 Compared to 2020



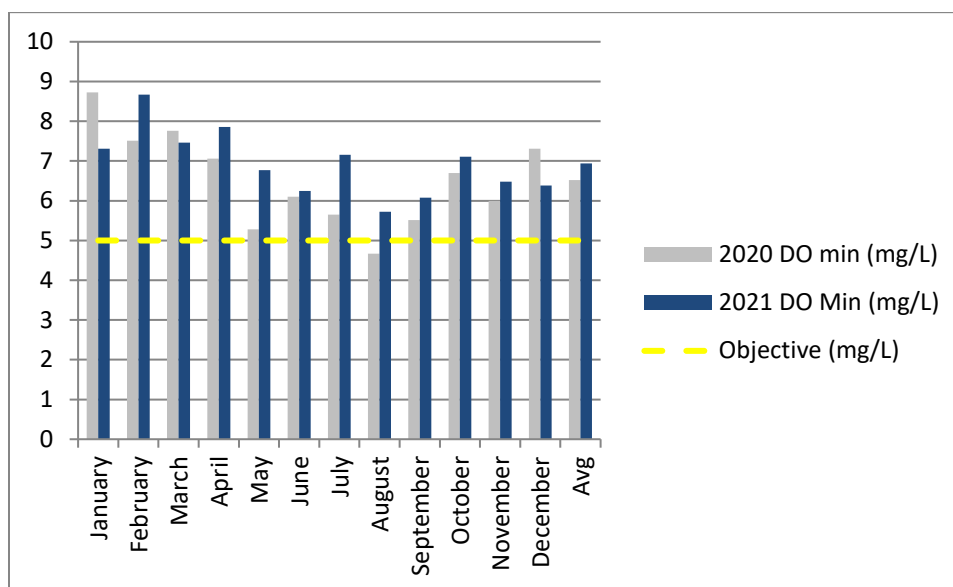
The average effluent TAN for 2021 is 0.16mg/L, meeting both effluent objectives and limits identified in the ECA. The annual average result for TAN in 2020 was 0.10mg/L, therefore the results for 2021 are up 60% compared to 2020 (refer to Chart 6).

Chart 6. Average Monthly Effluent Total Ammonia Nitrogen Results for 2021 Compared to 2020



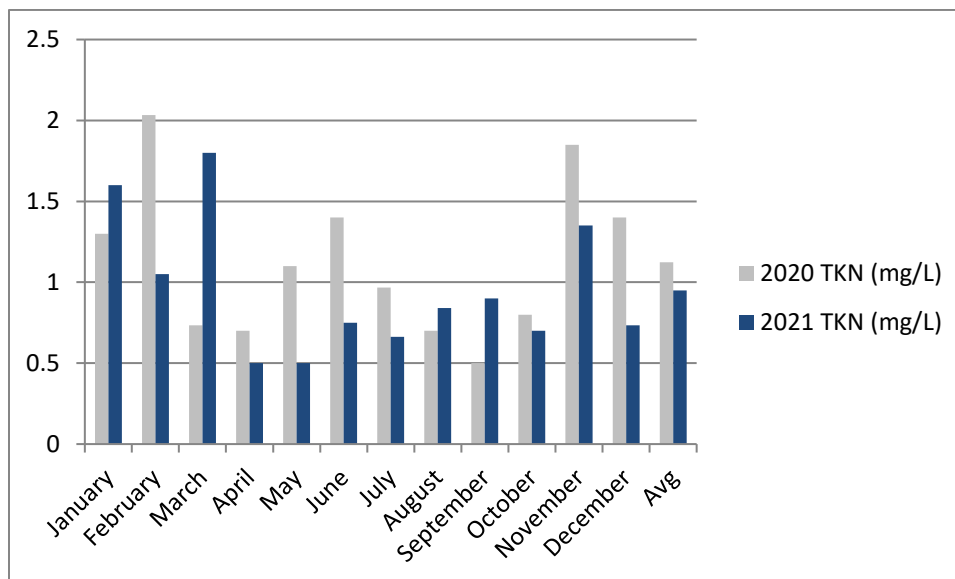
Dissolved oxygen (DO) of the effluent is tested on site at the plant, the ECA identifies a minimum level required as an objective. This objective is 5mg/L. The chart below (chart 7) shows the minimum DO concentrations; there have been no objective exceedances.

Chart 7. Minimum Dissolved Oxygen (DO) Results for 2021 Compared to 2020



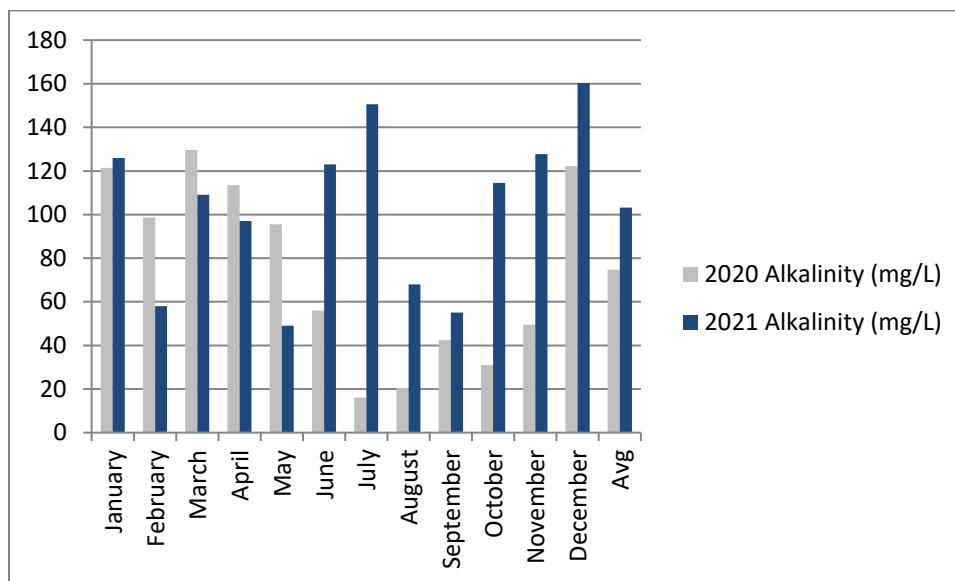
Total Kjeldahl Nitrogen (TKN) is sampled biweekly in accordance with ECA requirements; there are no objective or limits imposed on this parameter. The average effluent TKN for 2021 is 0.94mg/L. The annual average result for TKN in 2020 was 1.12mg/L, therefore the results for 2021 are down by 15.6% when compared to 2020 (refer to Chart 8).

Chart 8. Average TKN Results for 2021 Compared to 2020



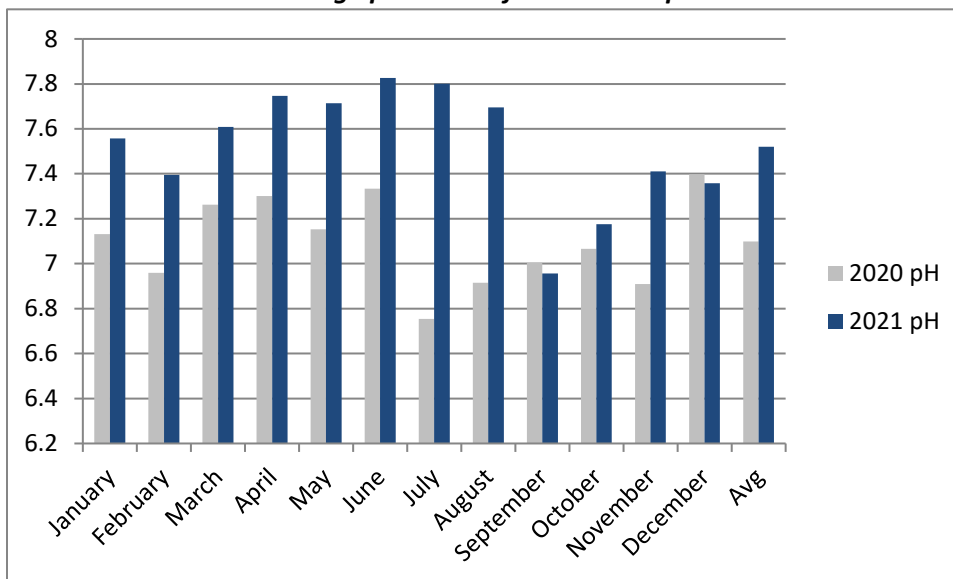
Alkalinity is sampled biweekly in accordance with ECA requirements; there are no objective or limits imposed on this parameter. It is recommended that at least 50mg/L is present in the effluent. The average effluent alkalinity for 2021 is 103mg/L. The annual average result for alkalinity in 2020 was 74.7mg/L, therefore the results for 2021 are up by 38% when compared to 2020(refer to Chart 9).

Chart 9. Average Alkalinity Results for 2021 Compared to 2020



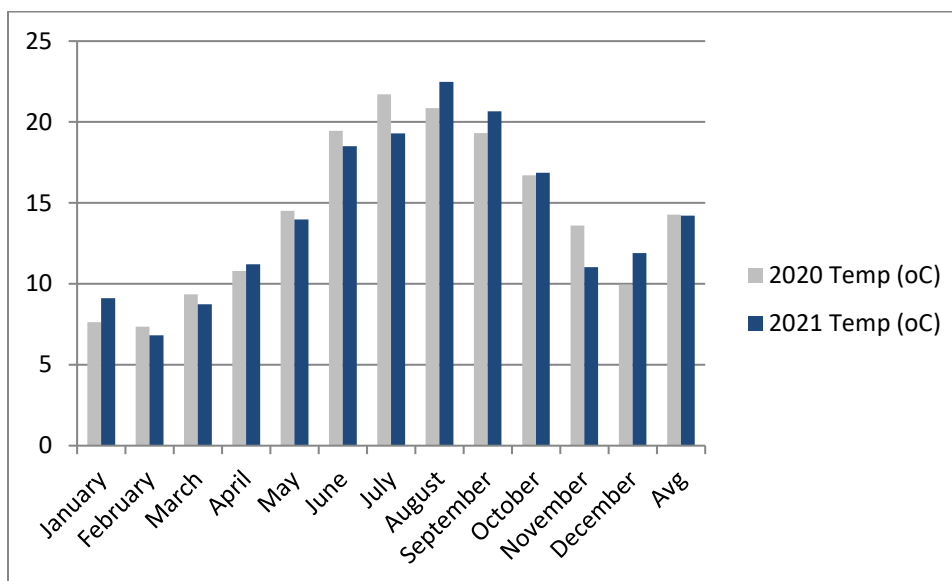
pH is sampled at least biweekly in accordance with ECA requirements; there are no objective or limits imposed on this parameter. It is recommended that the pH is in the range of 6.5-8.5. The average effluent pH for 2021 is 7.52. The annual average result for pH in 2020 was 7.10, therefore the results for 2021 are up by 6% when compared to 2020 (refer to Chart 10).

Chart 10. Average pH Results for 2021 Compared to 2020



Temperature is measured at least biweekly in accordance with ECA requirements; there are not any objectives or limits imposed on this parameter. The temperature of the effluent fluctuates based on outdoor temperatures. The average effluent temperature for 2021 is 14.2°C. The annual average temperature in 2020 was 14.3°C, therefore the results for 2021 are down by 0.4% when compared to 2020 (refer to Chart 11).

Chart 11. Average Temperature Results for 2021 Compared to 2020



SECTION 4: OCCUPATIONAL HEALTH & SAFETY

FIRST QUARTER:

Due to the COVID-19 pandemic; precautionary protection measures have been implemented at all facilities. In addition to the mandatory PPE worn by all operational staff, the following additional steps were taken to assure safety:

- Additional PPE and supplies were sourced as applicable.
- The frequency of facility and vehicle cleaning and surface disinfection was increased and documented
- Staff re-organization was implemented to meet social distancing requirements where applicable.
- Facility accesses to essential contractors and/or delivery personal are closely monitored.

There were no additional Health & Safety issues identified during the first quarter.

SECOND QUARTER:

There were no additional Health & Safety issues identified during the second quarter.

THIRD QUARTER:

There were no additional Health & Safety issues identified during the third quarter.

FOURTH QUARTER:

There were no additional Health & Safety issues identified during the fourth quarter.

SECTION 5: GENERAL MAINTENANCE:

FIRST QUARTER:

JANUARY

- 01, 04-08, 11-15, 18-22, and 25-29: Daily rounds and readings that include; removing scum from clarifier, draining moisture off blower air system for aeration cells, ensuring sand filters are working properly, inspecting UV channel and reviewing SCADA.
- 01, 04, 05, 08, 11, 15, 19, 21,28: Marsh Street pumping station inspection/readings. Operated pump(s) in hade-mode to ensure proper operation.
- 04: Reprogrammed dialer to send to the SWM crew.
- 04: Collected sample to send to SGS lab because of high flows Jan 02 (987.52m3)
- 07: Cleaned the clarifier
- 11, 25: Obtained compliance samples to send to SGS lab.
- 12: Chemtrade onsite for alum delivery (7000gal)
- 21: Monthly generator run test at March Street pumping station.
- 21: Monthly generator run test at West Lorne Wastewater Treatment Plant.
- 21: Monthly aeration DO probe cleaning/inspection completed.
- 26: T&T Power onsite to investigate issues with the SCADA computer freezing.

FEBRUARY

- 01-05,08-12, 15-19, 22-26: Daily rounds and readings that include; removing scum from clarifier, draining moisture off blower air system for aeration cells, ensuring sand filters are working properly, inspecting UV channel and reviewing SCADA.

- 02, 04, 09, 16, 23: Marsh Street pumping station inspection/readings. Operated pump(s) in hade-mode to ensure proper operation.
- 03: T&T Power on-site to investigate the issues with the SCADA freezing, they are updating the server and will monitor to see if it fixes the issue.
- 04: Monthly generator run test at March Street pumping station.
- 04: Monthly generator run test at West Lorne Wastewater Treatment Plant.
- 08, 22: Obtained compliance samples to send to SGS lab.
- 17: Matt from T&T Power on-site to investigate the issues with the SCADA computer. He deleted the "trending" off of the SCADA because it was obsolete anyways and figured that could be the cause of the alarms.
- 23: Power flicker- acknowledged and reset all systems.
- 24: Cleaned the clarifier/process
- 26: T&T Power onsite to investigate issues with the SCADA computer freezing

MARCH

- 01-05, 08-12, 15-19, 22-26, 29-31: Daily rounds and readings that include; removing scum from clarifier, draining moisture off blower air system for aeration cells, ensuring sand filters are working properly, inspecting UV channel and reviewing SCADA.
- 02, 09, 16, 23, 30: Marsh Street pumping station inspection/readings. Operated pump(s) in hade-mode to ensure proper operation.
- 09: Put the aeration sprayers back online for the season
- 11: Monthly generator run test at March Street pumping station.
- 11: Monthly generator run test at West Lorne Wastewater Treatment Plant.
- 08, 22: Obtained compliance samples to send to SGS lab.
- 19: Reset the SCADA computer due to it faulting out and causing an alarm this morning. Ensured all systems are working properly after resetting. Notified T&T about the issue so they can investigate.
- 23: Glover-Hill contractor's offsite now. Installed new air receiver and piping and is now online, raw flow is now going through the plant as per normal and the valve to divert to the lagoons is now closed.
- 23: NCA on-site for general maintenance on the air compressor. Full service; cleaned cooler, replaced drain kit, oil change. Tested and ensured proper operation
- 17: Cleaned the clarifier/process
- 24: Grover-Hill and T&T Power on-site today to install/connect new auto samplers. They are now installed and the old ones are removed.
- 25: Replaced light bulbs in office building that were burnt out. 2 sets of lights not working due to faulted ballasts.
- 25: Grover-Hill onsite to finish up the auto-sampler installations.
- 26: Grover-hill on-site to make adjustments to the auto samplers. Syntec on-site to commission the new auto samplers and give training on the programming. Engineer onsite to oversee work being completed.
- 29: Flowmetrix onsite for annual flowmeter inspections.
- 30: Franklin Empire and T&T onsite for the installation of the level sensor for the grit channel. It is now in operation and the grit removal system is now working

SECOND QUARTER:

APRIL

- 1, 06-09, 12-16, 19-23, 26-30: Daily rounds and readings that include; removing scum from clarifier, draining moisture off blower air system for aeration cells, ensuring sand filters are working properly, inspecting UV channel and reviewing SCADA.

06, 13, 20, 27: Marsh Street pumping station inspection/readings. Operated pump(s) in hade-mode to ensure proper operation.

05,06,27: Cleaned the clarifier/process

06, 19: Obtained compliance samples to send to SGS lab.

09: Chemtrade onsite for alum delivery.

12: Contractors replacing air blower lines needed blowers off. Shut down blowers and disabled all associated alarms on SCADA while work is being completed. Changed valves so we are now diverting raw flow to the lagoons while contractors have the blowers off for repairs to the air lines. As per SOM. All systems back to normal operation at the end of the work day.

13: Contractors are onsite today replacing air blower lines and needed blowers turned off. Shut down blowers and disabled alarms on SCADA while work is being completed. Changed valves so we are now diverting raw flow to the lagoons while contractors have the blowers off for repairs to the air lines. As per SOM. All systems back to normal operation at the end of the work day.

19: Konecranes onsite for annual lifting device inspections

20: Monthly generator run test at March Street pumping station.

20: Monthly generator run test at West Lorne Wastewater Treatment Plant.

20: Lafarge onsite to pour cement pad at the bottom of the stairs to the aeration tanks.

26: Contacted T&T Power about the communication failure last night for them to investigate the ongoing issue

MAY

03-07, 10-14, 17-21, 25-28, 31: Daily rounds and readings that include; removing scum from clarifier, draining moisture off blower air system for aeration cells, ensuring sand filters are working properly, inspecting UV channel and reviewing SCADA.

03, 17, and 31: Obtained compliance samples to send to SGS lab.

04, 11, 18, 25: Marsh Street pumping station inspection/readings. Operated pump(s) in hade-mode to ensure proper operation.

06: Completed monthly generator run test. WO#2243322. Proper forms filled out. Tested high level alarms for the pump station as well (WO#2242848)

19: Hetek onsite for gas detector inspection/calibration

21, 27: Angelo from ACI was onsite to calibrate and inspect the effluent flow meter. All systems appear to be working properly at this time.

27: Cleaned the clarifier/process

31: Started decanting now that the flowmeter is calibrated and reading correctly, as per SOM.

JUNE

01-04, 07-11, 14-18, 21,25, 28-30: Daily rounds and readings that include; removing scum from clarifier, draining moisture off blower air system for aeration cells, ensuring sand filters are working properly, inspecting UV channel and reviewing SCADA.

03, 04, 08,09,14,15,18,21,23,28,30: : Obtained compliance samples to send to SGS lab.

01, 08, 15, 22, 29: Marsh Street pumping station inspection/readings. Operated pump(s) in hade-mode to ensure proper operation.

09: Pump station high level called out due to heavy rain fall and the pump couldn't keep up.

11: Cleaned the UV bulbs.

24: Onsite at WL pump station to pull & inspect inoperable pumps. Removed P102 & P100 and found both full of rags etc. Removed debris and was able to get impeller spinning on pump P102 once debris was removed but still would trip breaker as soon as it started. Spoke to SOM and as per instruction arranged with NEVTRO to pick up pumps on morning to take for inspection/repair.

21, 25: Cleaned the clarifier/process
25: Changed the majority of UV bulbs.
28: Nevro onsite this morning and removed pumps P102 & P100 to take to shop for inspection/repairs
30: Completed monthly generator run test. Proper forms filled out. Tested high level alarms for the pump station as well.

THIRD QUARTER:

JULY

Completed In House Labs July 2nd, July 5th, 12th, 19th, 26th.

01: Collected sample for Flow Exceedance As Per ECA.
02: Collected sample for Flow Exceedance As Per ECA.
08: Hydro One onsite for missing phase, fuse inside main disconnect faulty & was blown.
Gerbers Electric Onsite.
08: Pump failure at WL pump station, Flows diverted to lagoon.
09: Nevro Onsite for new pump installation.
13: Collected sample for Flow Exceedance As Per ECA.
14: Collected sample for Flow Exceedance As Per ECA.
15: Collected sample for Flow Exceedance As Per ECA.
15: Gerbers on site to replace transducer.
19: Collected sample for Flow Exceedance As Per ECA.
22: Completed Gen Test.

AUGUST

03-06, 09-13, 16-20, 23-27, 30: Daily rounds and readings that include; removing scum from clarifier, draining moisture off blower air system for aeration cells, ensuring sand filters are working properly, inspecting UV channel and reviewing SCADA.
09, 23: Obtained compliance samples to send to SGS lab.
03: Pulled the pump at the pump station due to low flow. Cleaned out rags and debris from the pump and put back online.
04: NCA onsite to inspect the air compressor due to it faulting out. Found a bad connection that was burnt in the junction box. Contacted Gerber Electric and they will be onsite first thing tomorrow morning (August 05, 2021)
05: Glover Hill onsite to install a new gauge on the air holding tank for the compressor.
05: Gerber electric onsite to replace burned wires on the compressor. The compressor is now running properly. The original conduit box was too small. Gerber's are replacing with the proper size one, once it arrives.
05: Gerber Electric onsite to install the new milltronic programmer at the pump station. After installing the new Milltronic system we have found that the PanelView Plus 1250 (SCADA programmer) isn't responding properly causing the Milltronics to be inoperable at this time. I contacted T&T Power to help walk me through the issues with the SCADA system
06: Alberts generator service onsite today to complete annual generator maintenance and servicing
10: Onsite to troubleshoot the Panelview and why it wouldn't clear the faults. Contacted T&T Power and found that the PLC was showing a fault between the PLC and the pump breakers. Gerber Electric onsite to troubleshoot and was able to clear the fault which was caused by the pump temperature controls. After that the pump wouldn't turn ON/OFF in Auto as it should. Contacted Franklin Empire tech that was able to figure out that the transducer was sending the wrong signal to the milltronics due to 'noise' being caused underground in the wire conduit. Gerber Electric ran a new cable above ground and we were able to get the proper signal. Set the milltronics back to the original start-stop and low-high level set points.

Monitored for a full cycle and ensured the alarms would call out on the dialer. At this point the pump is now running in Auto and all systems appear to be in proper operation. Pump station weekly rounds are completed as well. Notified SOM of the work.

11: Gerber Electric onsite and wired pump P101 into P102 due to the breaker on P101 faulting out.

Monitored the pump cycle and ensured proper operation. All systems are now working properly.

13: Gerber onsite at the pump station to replace the old milltronics wiring with the new one from above ground to underground in the conduit.

13: Gerber's onsite to troubleshoot the issue with the sand filters not starting up properly. Found the sensor on filter 'B' has faulted out so it is now wired to by-pass the sensor and it can be turned on or off on the panel instead. The sand filters are now up and running correctly.

03, 06, 17, 23: Cleaned the process (clarifier, UV channel and bulbs)

18, 25, 26: ECA samples sent to the lab due to high flows.

SEPTEMBER

Completed In House Labs, 3rd,7th,13th,20th,27th.

Completed Plant maintenance & cleaning. 3rd,10th,17th,24th.

September 9th, Nevro onsite to install pump station pump P100- 5hp.

UV removed and cleaned.

FOURTH QUARTER:

OCTOBER

08: SOM on site to review facility operations. Reviewed round sheets and lab data. Adjusted decant flow to achieve higher flows to get lagoon levels lower for winter.

14: High flows recorded, flow exceedance samples taken as per ECA.

15: High flows recorded, flow exceedance samples taken as per ECA.

25: High flows recorded, flow exceedance samples taken as per ECA

26: High flows recorded, flow exceedance samples taken as per ECA.

NOVEMBER

08: Blower filter and oil changed on blower 102.

16: High flows recorded, flow exceedance samples taken as per ECA.

23: Both clarifier effluent channels cleaned.

25: High flows recorded, flow exceedance samples taken as per ECA.

25: WAS valve found stuck open and west clarifier in low level. Operator in Charge was notified and reset pinch valve in RAS chamber. Continued issues with RAS/WAS valve. Automatics valve that controls the WAS flow appears to have a pin sheared inside. Wasting set to 0 and manually set valve to RAS only for time being. Senior Operations Manager aware of issue.

26: Continued issues with Rotork 3 way RAS/WAS valve and Auma pinch valve. Rotork and Auma technicians contacted. RAS/WAS pumps 105 and 106 on; 107 and 108 off. RAS/WAS valving manually throttled down to 12L/s to return manually as Auma valve is out of service.

DECEMBER

01: Rotork & Auma technicians on site to look at respective valves in RAS/WAS Chambers.

After Investigation Auma found the drive nut thread stripped and the stem needs to be machined in at Auma machine shop. Rotork technician found Rotork 3 way valve needs new main computer processor. This would normally be a relatively easy fix but valve is obsolete and we cannot obtain parts. Quote for new valve requested.

03: Monthly generator run/test completed.

06: Alum pumping rate increased on pump from 20% to 30%. Manually opened the gate valves inside RAS chamber to flush out at higher flow rates to try and clear out potential debris etc. Readjusted both valves

for pumps P105 & P107 to achieve approximately 16 L/s of RAS flow. RAS is looking a lot thicker now and is holding at approximately 16 L/s. Will monitor and adjust if required.

- 07: High flows recorded; flow exceedance samples taken as per ECA.
- 08: Post UV effluent channel cleaned.
- 09: Flushed out RAS valves by opening both the east and west side valves fully. Synched both back down evenly so that flow is approx. 16L/s. Turned RAS pump to west clarifier off to let level return to normal as it had dropped approximately 3 ft. Operator in Charge aware of actions taken. Turned RAS pump back on to west clarifier as level has caught back up.
- 10: During walk through, operator noticed west clarifier level is down approximately 3ft again. RAS flow low at 5L/s. Shut RAS pump 105 off and RAS flow stopped completely. Will need to flush RAS pump line from east clarifier. RAS valve to east clarifier flushed. Only sending RAS from the east clarifier currently to allow west clarifier to catch up. Both RAS pump put back into operation.
- 11: Flows exceeded ECA 900m³
- 23: Work orders for yearly inspections of UPS batteries in electrical room and filter room completed. 216 and 416 minutes available respectively. Cooling fans working with no obstructions. No faults or warnings found. Operating as intended.
- 23: Completed yearly inspection of alum pumps. Pump 1 in service and no leaks found; operating as intended.

SECTION 6: ALARMS:

FIRST QUARTER:

JANUARY

- 03: SCADA; Operator onsite to restart the SCADA computer and ensure proper operation.
- 08: Backwash high level; operator onsite found that filters were not allowing proper amount of flow through and were not throwing sand as designed. Was able to get filters working properly and plant flowing as designed through filters and plant is no longer backed up. Filter backwash tank is now out of high level alarm and operating in normal range
- 19: SCADA; Operator onsite to restart the SCADA computer and ensure proper operation.

FEBRUARY

- 03: Received page at 02:55 for communication lost, arrived onsite and reset SCADA computer, communication is now normal and all systems appear to be operating properly at time
- 08: Onsite for a power flicker, reset compressor, exhaust fans and reviewed SCADA rounds. Completed plant walk through.
- 11: Onsite due to call out for the SCADA server freezing. Reset the system and ensured all systems are working properly. Notified T&T Power that this issue occurred again.
- 28: Received channel 2 alarm upon arrival AIT-302A dissolved oxygen for west aeration was at 1.7mg/L, increased minimum blower speed from 30hz to 35 hz. Blew out air lines and monitored system. Air seems to not want to increase. Set the min hz from 35 to 40. At 40 hz the do on AIT-302A. Is holding at 3.5mg/L

MARCH

- 03: Onsite for communication failure channel 1 Found SCADA Computer - All Good. Completed Site Checks
- 11: Received page for gateway alarm at 17:40, arrived onsite and reset SCADA computer all systems are now normal
- 26: Called in for comm. fail to filter building channel 2. Reset desk top in lab and cleared the alarm. Completed plant walk through all appears normal.

28: Onsite for low DO in the west aeration tank but was out of alarm upon arrival. All other DOs appeared normal on SCADA. Cleaned the DO probe and ensured it was reading accurate

SECOND QUARTER:

APRIL

- 03: Comm. Fail to the SCADA computer; operator reset the computer, deleted unnecessary data in hopes the system won't freeze again as per T&T Power suggestions. Ensured it was out of alarm and completed plant walk through. All systems in 'normal' operation before leaving the facility.
- 04: Low DO – West Aeration; Operator noticed the west aeration was reading low, cleaned the probe and monitored until out of alarm. All systems operating 'normal' before leaving the facility.
- 10: Received call for channel 1 alarm, upon arrival found that the alarm was for communication loss. Reset SCADA computer. All systems back to normal.
- 18: Onsite for Communications Error. Restarted SCADA Computer, completed Plant Walk Throughs All Appears Normal.
- 26: Received page for "communication failure", arrived onsite and reset SCADA computer all systems are now normal
- 27: Received alarm page out to site for net 2 communication alarm. Arrived onsite, logged onto SCADA and found alarm for filter backwash high level alarm. Found pump running and level dropping. Completed plant walk thru and all appears ok with filters, clarifiers etc with no issues to report. Monitored until out of high level. Notified SOM of issues and actions taken to rectify.

MAY

- 11: Onsite for communication fail to the SCADA computer. Reset SCADA and ensured proper operation.
- 26: Onsite for communication failure to SCADA. Re set computer, and regained communication. Checked operation of system and all appears ok again.

JUNE

- 10: Received call for comm. fail. Reset computer and plant walk through all is normal.
- 13: Called for power flicker, caused by heavy storm that hit the area. Completed plant walk through and started air compressor for sand filters.
- 25: Received call for Channel 1 alarm, SCADA computer froze. Reset the system and completed plant walk through.
- 27: Received call from on-call operator that West Lorne Pump Station was in high level due to large rain event (Sam Smith). Instructed operator to carry on with duties in other area as West Lorne P.S has an overflow to the West Lorne Treatment plant lagoons.
- 27: Received a call from Mike Kalita (West Elgin) regarding a possible sewer blockage at Graham and Jesse St. Arrived onsite to investigate and look for the actual blockage (Sam Smith). Upon further investigation, it was realized that it was not in fact a blockage but a backup from the main P.S being in high level. As there were no reports of property damage resulting from the back up, it was decided to leave the system and allow the P.S to catch up. Onsite at Jesse St. and Graham Rd to confirm that there is no sewer blockage but the issue was in fact the High Level at the West Lorne P.S. West Lorne P.S no longer in high level and sewer mains are flowing freely.

THIRD QUARTER:

JULY

- 07: Power failure alarm. Onsite due to power failure at WWTP and Pump station contacted Hydro One about outage. Transferred power to generator at pump station. Found pump 2 not operating at pump station, notified ORO and contacted Gerber Electric. Gerber Electric onsite to troubleshoot issues with pump at

pump station, found pump to no longer be operable. Diverted raw flow to lagoon at West Lorne WWTP. Power restored at WWTP, all systems are now normal at WWTP.

- 11: Onsite as requested by Sr. Operations Manager to check pump station level due to pump being in hand and milltronics not working. Wetwell still in high level and milltronics still not operating. Notified Sr. Operations Manager, told to leave pump in hand and come back Sunday morning.
- 12: Pump station high level. Onsite to check pump station wet well level as requested by Sr. Operations Manager. Wet well still in high level, ORO requested pump to be left in hand for the night.

AUGUST

- 04: Channel 1 alarm communication failure. Arrived onsite and reset SCADA computer. All appears to be normal.
 - 11: Onsite due to the pump faulting the breaker causing a high level. Turned the pump on in "hand". Monitored until the level started to come down.
 - 20: Received Call For Communications Error Channel 2. Onsite To Restart And Reset Computer. Completed Site Checks - All Good

SEPTEMBER

- 08: Operator onsite for pump station high level & channel 1. Pumps caught up and wet well is no longer in high level when arriving onsite. Reset SCADA and completed plant walk through.
 - 13: Operator onsite for power failure, operator exhausts his options. Gerbers called onsite for further inspection. Power Restored UPS switched modes due to power flicker.
 - 14: Operator onsite for power flicker, power restored and all good.
- September 20th communications failure, reset SCADA computer, completed plant walk through.

FOURTH QUARTER:

OCTOBER

- 29: Operator received alarm and arrived on site to find blower BLW101 faulted. Operator checked set points and found blower rotation enabled. Operator unable to reset the blower fan for BLW101. Auto rotation disabled and set BLW102 as the duty blower. All other operations appear normal. Dialer reset.
- 31: Operator received channel 1 alarm. Operator arrived on site and found the scum pump faulted. Reset pump from SCADA.

NOVEMBER

- 01: Operator received alarm. Operator arrived on site to find no blowers running. BLW100 faulted, BLW101 off and BLW102 off on SCADA. Accessed MCC panel and found BLW in off position on the breaker. Reset breaker and BLW102 started. Operator changed set points as it showed BLW100 as duty number 1. Changed it to manual so it can't start and cause a false alarm. BLW102 is the only blower in auto at this point as the other 2 blowers fault out.
- 05: Operator received alarm. Operator arrived on site and found all 3 blowers off. Updated blower duty on set points and it took 4 start cycles to get BLW102 to run, kept coming up as "Uncommanded stop." Once blower was running, operator found that the minimum set point for the VFD was at 59Hz; changed the minimum set point to 45Hz. The blower was now running at 54Hz, and the east aeration was in low DO at 1mg/L on each, but now back up to 3.8mg/L and air flow is at 61.5L/s.

DECEMBER

No Alarms this month

SECTION 7: COMPLAINTS & CONCERNS:

FIRST QUARTER:

There were no complaints or concerns this quarter.

SECOND QUARTER:

There were no complaints or concerns this quarter.

THIRD QUARTER:

There were no complaints or concerns this quarter.

FOURTH QUARTER:

There were no complaints or concerns this quarter.



Ontario Clean Water Agency
Agence Ontarienne Des Eaux

5834 Rodney Wastewater Treatment Plant
Operations Report
Fourth Quarter 2021

Ontario Clean Water Agency, Southwest Region
Sam Smith, Senior Operations Manager
Susan Budden, Business Development Manager
Issue Date: February 24, 2022

Facility Information:

Facility Name: Rodney Wastewater Treatment Plant
Facility Type: Municipal
Classification: Class 2 Wastewater Collection, Class 2 Wastewater Treatment

Operational Description:

The collection system consists of sewers and one submersible pumping station. The treatment facility main elements are an extended aeration process designed for combined carbon removal and nitrification. The discharge of secondary clarifier: effluent is filtered and disinfected with ultraviolet light before being re-aerated and discharged to the Sixteen Mile Creek. The waste activated sludge is discharged to a lagoon for storage. Dual-point chemical addition alum: is used for phosphorus removal. Sodium hydroxide is added for control of alkalinity.

Service Information

Areas: Serviced: Village of Rodney

Design Capacity:

Total Design Capacity: 590 m³/day
Total Annual Flow (2017 Data): 127,060 m³/year
Average Day Flow (2017 Data): 348.1 m³/day
Maximum Day Flow (2017 Data): 588 m³/day

Treatment Process Features:

Effluent Receiver: Sixteen Mile Creek to Lake Erie
Major Process: Extended aeration
Phosphorus Removal: Continuous, Use of alum
Additional Treatment: Effluent filtration
Discharge Mode: Continuous discharge
Effluent Disinfection Practice: UV Disinfection
Sludge Stabilization: Lagoon storage

Contacts:

Regional Manager: Dale LeBritton 519- 476-5898
Sr. Operations Manager: Sam Smith 226- 377-1540
Business Development Manager: Susan Budden 519- 318-3271

SECTION 1: COMPLIANCE SUMMARY

FIRST QUARTER:

There were no compliance issues to report for the first quarter.

SECOND QUARTER:

There were no compliance issues to report for the second quarter.

THIRD QUARTER:

There were no compliance issues to report for the third quarter.

FOURTH QUARTER:

A non-compliance was reported due to biweekly samples for alkalinity being missed in house due to operator oversight. The parameter was added to the offsite chain of custody to ensure compliance.

SECTION 2: INSPECTIONS

FIRST QUARTER:

There were no MECP or MOL inspections during this quarter.

SECOND QUARTER:

There were no MECP or MOL inspections during this quarter.

THIRD QUARTER:

There were no MECP or MOL inspections during this quarter.

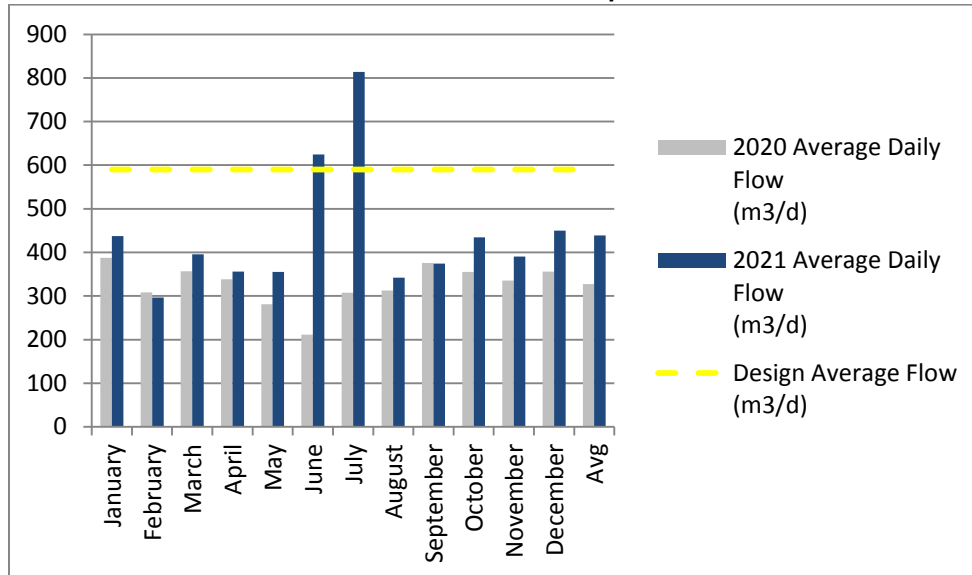
FOURTH QUARTER:

There were no MECP or MOL inspections during this quarter.

SECTION 3: PERFORMANCE ASSESSMENT REPORT

The average daily flow for the wastewater treatment plant in 2021 is 439.11m³/d. The average daily flow in 2020 was 327.1 m³/d, therefore the flow for 2021 is up by 34% when compared to 2020. The plant is currently at 74% of its rated capacity of 590m³/d.

Chart 1. Raw Flows in 2021 Compared to 2020



Raw samples are taken on a biweekly basis following the ECA requirements. The table below shows the raw sample results for 2021.

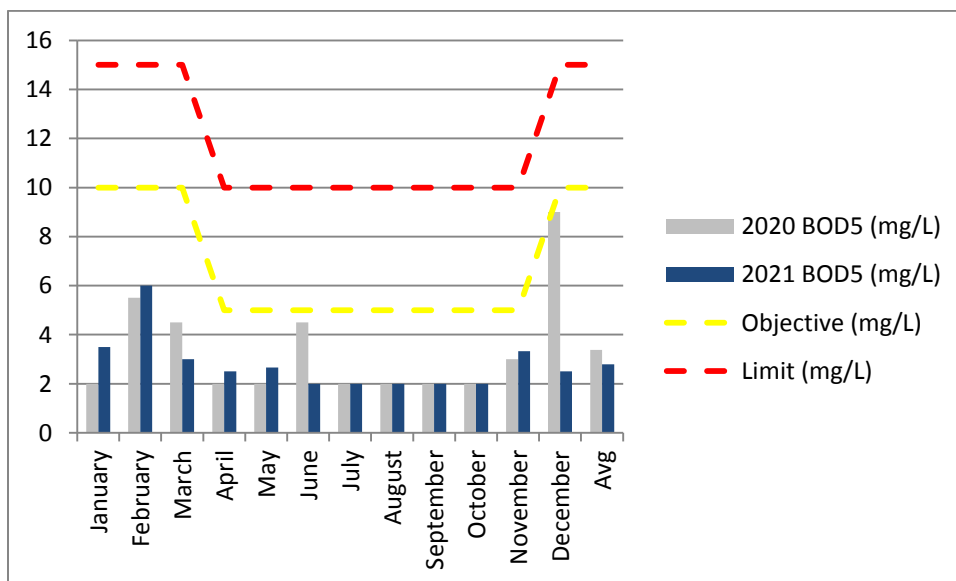
Table 1. Raw water sample results for 2021.

	BOD5 (mg/L)	TKN (mg/L)	TP(mg/L)	TSS (mg/L)
January Results	83.5	30.3	2.995	59.5
February Results	165	39.15	2.62	231.5
March Results	100	21	2.7	104
April Results	103	29.3	3.25	94
May Results	178	34.733	4.323	138.333
June Results	112.5	37.75	3.675	135.5
July Results	184	36.05	4.215	137
August Results	112	40.15	4.535	99.5
September Results	134.5	39.55	4.345	242
October Results	105.5	31.95	3.26	117
November Results	136	34.1	4.07	256.7
December Results	96.5	18.9	1.695	101.5
Annual Average	128.3	32.87	3.529	147.2

The effluent is sampled on a bi weekly basis following the requirements of the ECA.

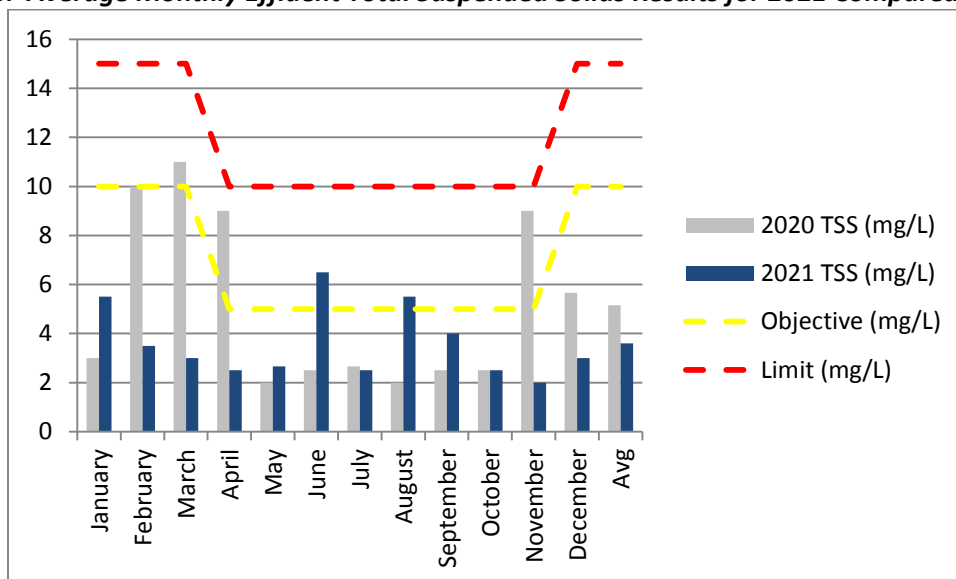
The average effluent BOD5 for 2021 is 2.79mg/L, meeting both effluent objectives and limits identified in the ECA. The annual average result for BOD5 in 2020 was 3.4mg/L, therefore the results for 2021 so far are down by 17% when compared to 2020 (refer to Chart 2).

Chart 2. Average Monthly Effluent BOD5 results for 2021 compared to 2020.



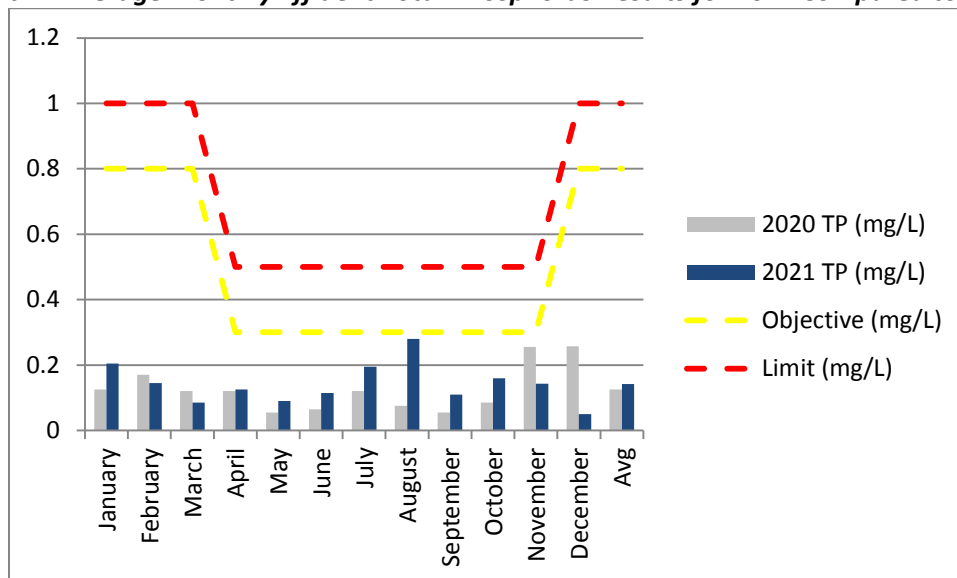
The average effluent TSS for 2021 is 3.60 mg/L, meeting effluent limits identified in the ECA, but exceeding the objective in June and July due to high flows,. The annual average result for TSS in 2020 was 5.2mg/L, therefore the results for 2021 are down by 30% when compared to 2020 (refer to Chart 3).

Chart 3. Average Monthly Effluent Total Suspended Solids Results for 2021 Compared to 2020



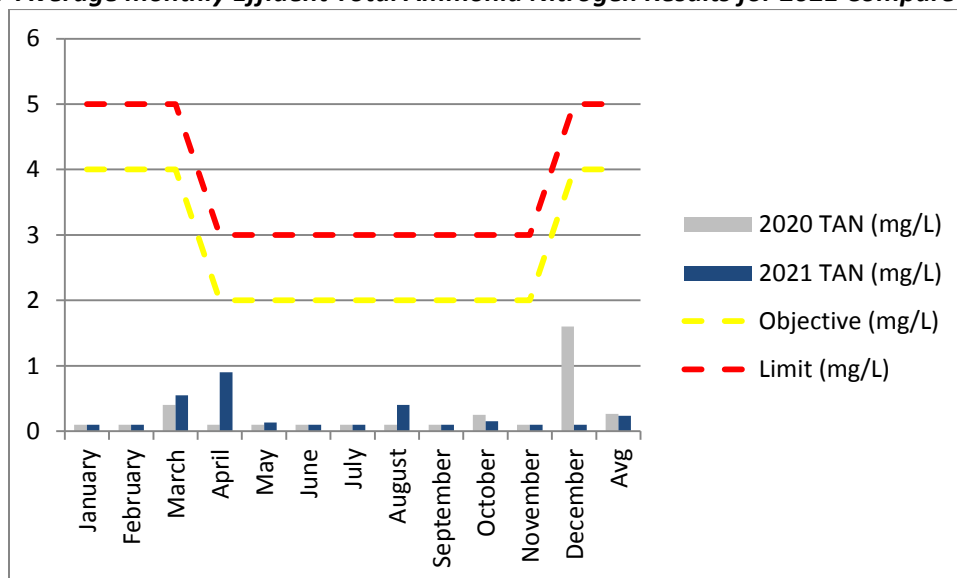
The average effluent TP for 2021 is 0.14mg/L, meeting both effluent objectives and limits identified in the ECA. The annual average result for TP in 2020 was 0.13mg/L, therefore the results for 2021 are up 13% when compared to 2020 (refer to Chart 4).

Chart 4. Average Monthly Effluent Total Phosphorus Results for 2021 Compared to 2020



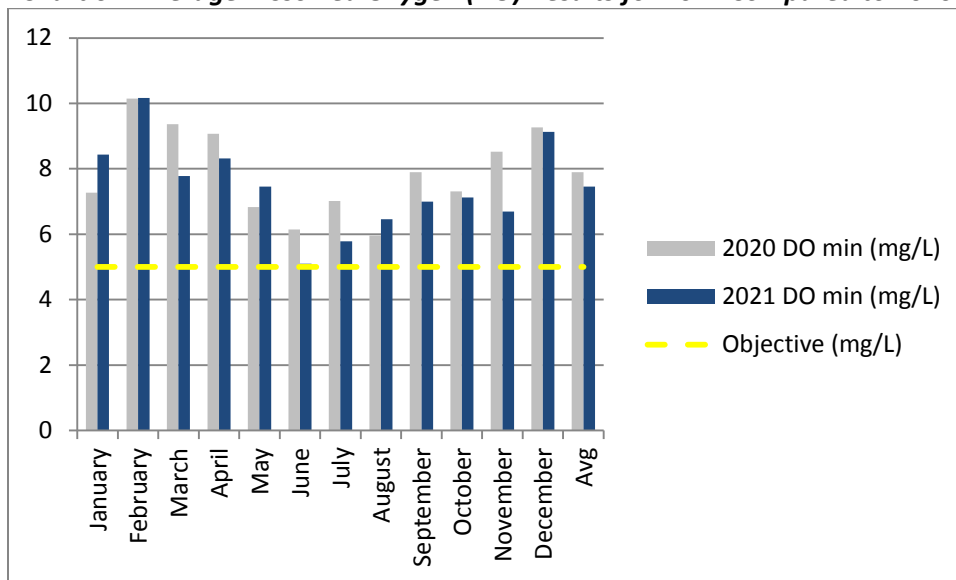
The average effluent TAN for 2021 is 0.24 mg/L, meeting both effluent objectives and limits identified in the ECA. The annual average result for TAN in 2020 was 0.26mg/L, therefore the results for 2021 are down by 10% when compared to 2020 (refer to Chart 5).

Chart 5. Average monthly Effluent Total Ammonia Nitrogen Results for 2021 Compared to 2020



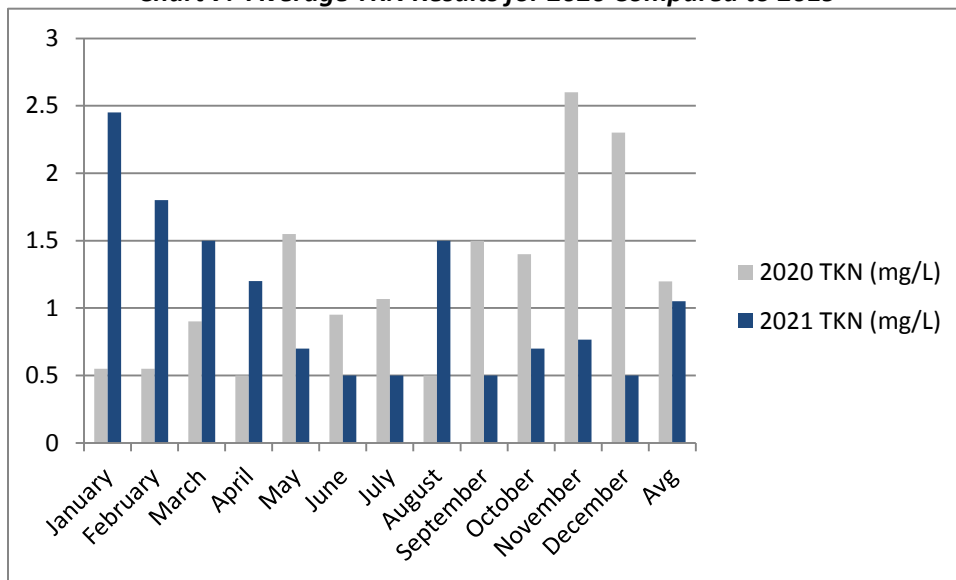
Dissolved oxygen (DO) of the effluent is tested on site at the plant; the ECA identifies a minimum level required as an objective. This objective is 5mg/L. The chart below (Chart 6) shows the minimum DO concentrations, there have been no objective exceedances.

Chart 6. Average Dissolved Oxygen (DO) Results for 2021 Compared to 2020



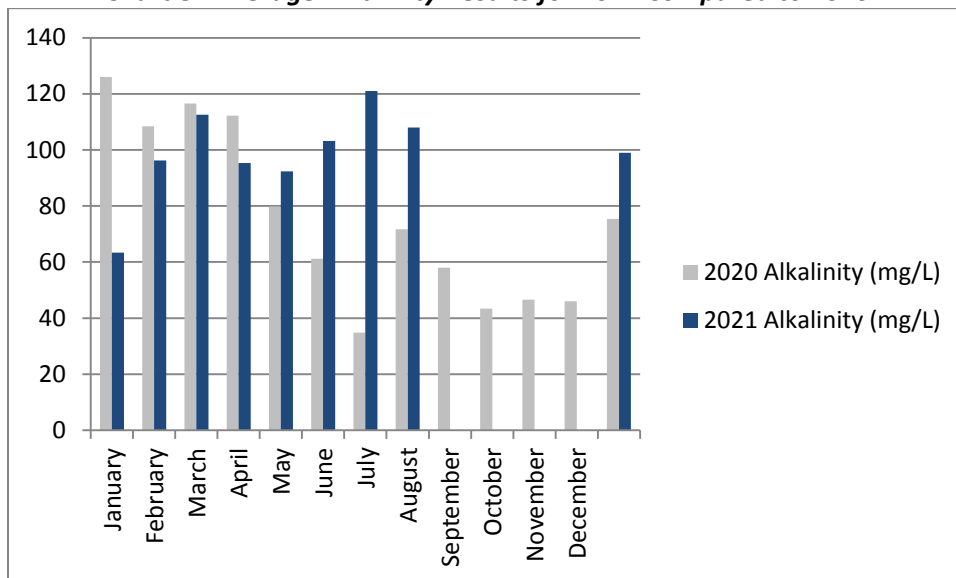
Total Kjeldahl Nitrogen (TKN) is sampled biweekly in accordance with ECA requirements; there are no objective or limits imposed on this parameter. The average effluent TKN for 2021 is 1.05 mg/L. The annual average result for TKN in 2020 was 1.20mg/L; therefore the results for 2021 are down by 12% when compared to 2020 (refer to Chart 7).

Chart 7. Average TKN Results for 2020 Compared to 2019



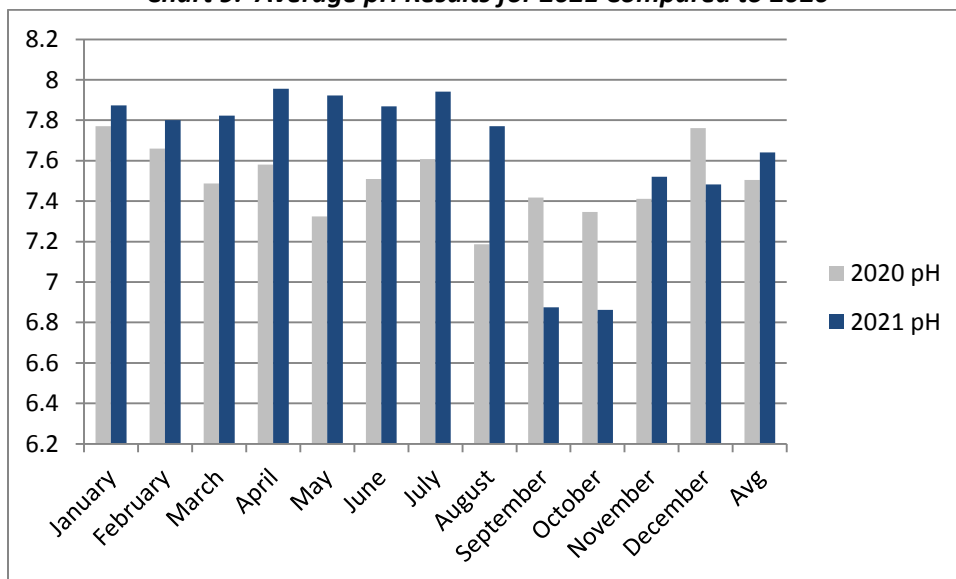
Alkalinity is sampled at least biweekly in accordance with ECA requirements; there are no objective or limits imposed on this parameter. It is recommended that at least 50mg/L is present in the effluent. The average effluent alkalinity for 2021 is 99mg/L. The annual average result for alkalinity in 2020 was 75mg/L, therefore the results for 2021 so far are up by 31% when compared to 2020 (refer to Chart 8). A non compliance was reported due to bi weekly samples being missed in 2021.

Chart 8. Average Alkalinity Results for 2021 Compared to 2020



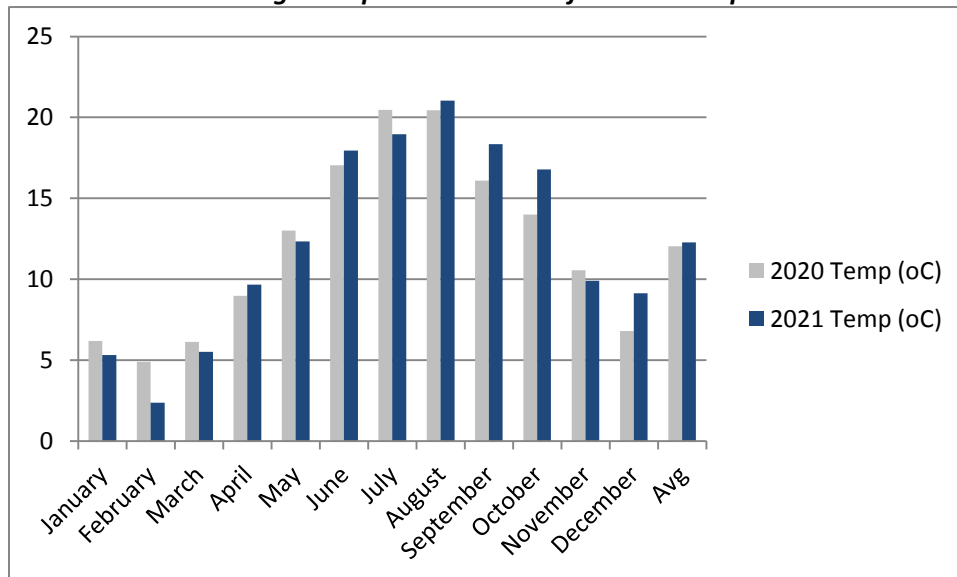
pH is sampled at least biweekly in accordance with ECA requirements; there are no objective or limits imposed on this parameter. It is recommended that the pH is in the range of 6.5-8.5. The average effluent pH for 2021 is 7.64. The annual average result for pH in 2020 was 7.50; therefore the results for 2021 is up by 1.8% when compared to 2020 (refer to Chart 10).

Chart 9. Average pH Results for 2021 Compared to 2020



Temperature is measured at least biweekly in accordance with ECA requirements; there are no objective or limits imposed on this parameter. The temperature of the effluent fluctuates based on outdoor temperatures. The average effluent temperature for 2021 is 12.3°C. The annual average temperature in 2020 was 12°C, therefore the results for 2021 are up 1.9% when compared to 2020 (refer to Chart 11).

Chart 10. Average Temperature Results for 2021 Compared to 2020



SECTION 4: OCCUPATIONAL HEALTH & SAFETY

FIRST QUARTER:

Due to the COVID-19 pandemic; precautionary protection measures have been implemented at all facilities. In addition to the mandatory PPE worn by all operational staff, the following additional steps were taken to assure safety:

- Additional PPE and supplies were sourced as applicable.
- The frequency of facility and vehicle cleaning and surface disinfection was increased and documented
- Staff re-organization was implemented to meet social distancing requirements where applicable.
- Facility accesses to essential contractors and/or delivery personnel are closely monitored.

There were no additional Health & Safety issues identified during the first quarter.

SECOND QUARTER:

There were no additional Health & Safety issues identified during this quarter.

THIRD QUARTER:

There were no additional Health & Safety issues identified during this quarter.

FOURTH QUARTER:

There were no additional Health & Safety issues identified during this quarter.

SECTION 5: GENERAL MAINTENANCE:

FIRST QUARTER:

JANUARY

01, 04-08, 11-15, 18-22, and 25-29: Daily rounds and readings include; clearing debris from bar screen, inspecting clarifier and process, alum dose check, manually wasting, cleaning sand filters and UV channel and, recording data from SCADA.

04,08,15,19,21,28: Rodney pump station inspection. Operated pump(s) in hade-mode to ensure proper operation.

04: Reprogrammed dialer to send to the SWM crew.

07: Flushed alum line with hot water.

08, 15, 21: Manhole inspections at Third Street and Stinson Street. Adequate flow through both at the time of the inspection.

11, 25: Obtained compliance samples to send to SGS lab.

12: Chemtrade onsite for alum delivery of 7000gal.

13: Sprayed clarifier down, cleaned weirs at the end of the aeration.

19: Transferred alum

19: Monthly generator run test at Rodney pump station.

26: Repair plugged / inoperable center filter reject piping for sand filter. Removed clogged section of piping and replaced with new pipe, 90 degree fitting and 2 ferco couplings. Installed repaired sand filter lance in SW sand filter. Nevro onsite today to deliver parts and air lance system.

29: Nevro onsite to install #1 RAS pump.

FEBRUARY

01-05, 08-12, 15-19, 22-26: Daily rounds and readings include; clearing debris from bar screen, inspecting clarifier and process, alum dose check, manually wasting, cleaning sand filters and UV channel and, recording data from SCADA.

02, 04, 09, 16, 23: Rodney pump station inspection. Operated pump(s) in hade-mode to ensure proper operation.

04: Monthly generator run test at Rodney pump station.

02, 25: Manhole inspections at Third Street and Stinson Street. Adequate flow through both at the time of the inspection.

08,22: Obtained compliance samples to send to SGS lab.

22: Nevro pumps onsite today to install back wash pump #1 in filter room. Pump was removed and rebuilt.

Mike from Nevro to pick up 2 air lances from sand filters tomorrow to take for repairs

23: Sprayed clarifier down, cleaned weirs at the end of the aeration.

MARCH

01-05, 08-12, 15-19, 22-26, 29-31: Daily rounds and readings include; clearing debris from bar screen, inspecting clarifier and process, alum dose check, manually wasting, cleaning sand filters and UV channel and, recording data from SCADA.

02, 09, 16, 23, 30: Rodney pump station inspection. Operated pump(s) in hade-mode to ensure proper operation.

02,09,16,23,30: Manhole inspections at Third Street and Stinson Street. Adequate flow through both at the time of the inspection.

05: Nevro onsite to quote repairs on the scum trough arm as well as pick up the sand filter lances for repair.

08, 22: Obtained compliance samples to send to SGS lab.

11: Monthly generator run test at Rodney pump station.

12: UV lights are back online and working properly for the season.
17: Nevtro onsite to install fixed clarifier scum arm. It is now back online.
17, 24: Sprayed clarifier down, cleaned weirs at the end of the aeration.
26: Arrived onsite for high effluent flow alarm due to heavy rain over night. Monitored until it was out of high alarm and operating properly.
29: Flowmetrix onsite for annual inspection on the flowmeter.

SECOND QUARTER:

APRIL

01-02,06-09,12-16,19-23,26-30: Daily rounds and readings include; clearing debris from bar screen, inspecting clarifier and process, alum dose check, manually wasting, cleaning sand filters and UV channel and, recording data from SCADA.
06,13,20,27: Rodney pump station inspection. Operated pump(s) in hade-mode to ensure proper operation.
06,13,20,27: Manhole inspections at Third Street and Stinson Street. Adequate flow through both at the time of the inspection.
06,19: Obtained compliance samples to send to SGS lab.
09,12: pumped out rain water from alum containment.
09: Chemtrade onsite for alum delivery.
20: Monthly generator run test at Rodney pump station.
12: Sprayed clarifier down, cleaned weirs at the end of the aeration.
19: Konecranes onsite for annual lifting device inspections.
19: Lawn maintenance and grass cutting.
21: Building and grounds maintenance work order completed, cleaned office building, filter building, and RAS building.

MAY

03-07, 10-14, 17-21, 25-28, 31: Daily rounds and readings include; clearing debris from bar screen, inspecting clarifier and process, alum dose check, manually wasting, cleaning sand filters and UV channel and, recording data from SCADA.
04, 11, 18, and 25: Rodney pumps station inspection. Operated pump(s) in hade-mode to ensure proper operation.
04, 11, 18, 25: Manhole inspections at Third Street and Stinson Street. Adequate flow through both at the time of the inspection.
06: Monthly WO#2243436 (UV light inspection) completed. Replaced 2 UV bulbs, 1 sleeve and, cleaned.
06: Completed monthly generator run test for the facility WO#2243436. All systems operated properly, filled out proper paper work. Tested out high level for the pump station for the monthly alarm check WO#2242908.
07: Brian from Gerber Electric onsite to help troubleshoot an issue with the scum pit pump not turning on. After checking the electrical side of things he has suggested we pull the pump and go from there. I have talked with Josh to set up a day early next week to assist in pulling the pump to further investigate the problem
12: Onsite today to pull scum pit pump to inspect why it's inoperable. Locked out, pulled pump with winch system. Found that impeller appears to be spinning free but when powered will just trip out. Called SOM and as per discussion, scheduled NEVTRO to come pick up pump and diagnose issues. Gerber Electric was onsite previous and determined all electrical tested ok from MCC to disconnect and issue must be within pump.
14: Nevtro onsite to take the scum pump to their shop to investigate the issue with it not operating properly.
27: Sanitary Sewer onsite to pump out the scum pit.

JUNE

01-04, 07-11, 14-18, 21-25, 28-30: Daily rounds and readings include; clearing debris from bar screen,

inspecting clarifier and process, alum dose check, manually wasting, cleaning sand filters and UV channel and, recording data from SCADA.

01, 08, 15, 22, 29: Rodney pumps station inspection. Operated pump(s) in hade-mode to ensure proper operation.

01, 08, 15, 22, 29: Manhole inspections at Third Street and Stinson Street. Adequate flow through both at the time of the inspection.

10, 30: Transferred alum to the day tank.

24: Cleaned the UV racks.

30: Pumped out alum containment of all the rain water from the past week.

30: Completed monthly generator run test for the facility WO#2243436. All systems operated properly, filled out proper paper work. Tested out high level for the pump station for the monthly alarm check WO#2242908.

THIRD QUARTER:

JULY

02, 05, 12, 19, 26: Completed in House Labs.

Completed Plant Maintenance, Weekly on Fridays.

Completed Filter Maintenance Bi weekly.

Completed UV Cleaning Bi weekly.

AUGUST

03-06, 09-13, 16-20, 23-27, 30: Daily rounds and readings include; clearing debris from bar screen, inspecting clarifier and process, alum dose check, manually wasting, cleaning sand filters and UV channel and, recording data from SCADA.

03, 10, 17, 24, 31: Rodney pumps station inspection. Operated pump(s) in hade-mode to ensure proper operation.

03, 10, 17, 24, 31: Manhole inspections at Third Street and Stinson Street. Adequate flow through both at the time of the inspection.

03, 04, 06, 16, 26: Cleaned the process including the UV channel.

06: Alberts generator service onsite today at Rodney PS to complete annual maintenance & testing.

09: Replaced Fuse On Flowmeter Milltronics due to the screen being blank upon arrival. - All Good

12: Assisted operator with sand filter maintenance and rounds.

19: Pumped down south side filter chamber to investigate problem with filter. Removed copper bar stuck in the sand. All four filters in service.

SEPTEMBER

01-03, 06-10, 13-17, 20-24, 27,30: Daily rounds and readings include; clearing debris from bar screen, inspecting clarifier and process, alum dose check, manually wasting, cleaning sand filters and UV channel and, recording data from SCADA.

02, 09, 16, 23, 30: Rodney pumps station inspection. Operated pump(s) in hade-mode to ensure proper operation.

02, 09, 16, 23, 30: Manhole inspections at Third Street and Stinson Street. Adequate flow through both at the time of the inspection.

02, 09, 16, 23, 30: Cleaned the process including the UV channel.

09: Nevro Onsite at Pump Station to install Pump # 2.

13: Cleaned sand out of sand filter found plugged, once sand is clear filter put back in normal process.

17: Found Sump Pump broken in RAS pit, Contacted SOM & Ordered New Pump for replacement.

24: Reset overloaded Bar Screen mechanical rake arm.

FOURTH QUARTER:

OCTOBER

- 01: Alum day tank refilled
- 07: RAS pump #2 reset
- 25: RAS pump #2 reset

NOVEMBER

- 12: Hurricane Hydro Vac on site. Scum pit cleaned out and alum containment sucked out.
- 16: Filter maintenance completed. Reject pipe unplugged, filter area cleaned up and filters aligned.
- 30: During facility walk through, operator found alum pump faulted; error message reading "error 14 speed error." Power to unit was cycled several times but could not get pump to operate. Pump was isolated, removed and back-up/second pump put into operation via changing the tubing and valving. Dosage set exactly at what other pump was set to. Put into operation, appeared to be operating as intended. Alum drip up top at dosing point checked and appeared that it is operating normally.

DECEMBER

- 06: 1000L of alum transferred from outside tank into day tank. Alum line re-primed to ensure all air was out of line. Nevro also on site to wire in new scum pit pump. Nevro couldn't wire in scum pump due to breaker issues.
- 14: Alum dosing channel cleaned out.
- 16: New RAS pit sump-pump installed. Line re-plumbed.
- 21: RAS pump 2 maintenance completed. Pump locked out, drive shaft and volute cover removed to expose impeller. Impeller plugged with rags. Rags removed and flushed pump with hose. Pump put back together and put back into service. Flow through pump has improved.
- 22: RAS pump 1 maintenance completed. Pump locked out, drive shaft and volute cover removed to expose impeller. Impeller plugged with rags. Rags removed and flushed pump with hose. Pump put back together and put back into service. Flow through pump has improved.
- 22: RAS pit sump-pump line re-plumbed. Entire room sprayed down and cleaned. Rags from RAS pit grate cleaned, sump-pump unclogged from rags. Sump-pump operating as intended now on float.
- 23: RV Anderson on site to check tree line and living environmental concerns during upgrades.
- 30: Cleaned out auto-sampler jar.

SECTION 6: ALARMS:

FIRST QUARTER:

There were no alarms this quarter.

SECOND QUARTER:

APRIL

- 04: channel 7 alarm operator onsite noticed high flow, monitored until out of high level and out of alarm

MAY

No alarms this month.

JUNE

- 03: Channel 7 alarm, high flow after clarifier, found sand filter backed up. Diverted to lagoon to let system catch up.
- 09: Arrived onsite @ 16:25 found FIT002 flow meter from clarifier to sand filters faulted out. Notified SOM and

diverted flow to sand filters at his request. Reviewed electrical drawing found the breaker in cabinet, in admin building. Wires not hooked up to kill power so opened the flow meter covering removing only the positive terminal to cycle power. Powered up unit and it started working. The chamber was backed up possibly caused by filter back up. System is left to divert overnight. Notified ORO via phone.

THIRD QUARTER:

JULY

No alarms this month.

AUGUST

No alarms this month.

SEPTEMBER

14: Alarm received for Power outage. Operator onsite to reset main breaker. Restart alum pump, restart RAS/WAS pump 1. Pump 2 faulted and plugged; unable to get it to run, shut the check valve so it doesn't leak from seals.

FOURTH QUARTER:

No alarms to report this quarter.

SECTION 7: COMPLAINTS & CONCERNS:

FIRST QUARTER:

There were no complaints or concerns this quarter.

SECOND QUARTER:

There were no complaints or concerns this quarter.

THIRD QUARTER:

There were no complaints or concerns this quarter.

FOURTH QUARTER:

There were no complaints or concerns this quarter.



Staff Report

Report To: Council Meeting

From: Jackie Morgan-Beunen, CBO

Date: 2022-03-10

Subject: Building Activity Report February 2022

Recommendation:

That West Elgin Council hereby receives the report from Jackie Morgan-Beunen, CBO re: Building Permit Report for February 2022 for information purposes.

Purpose:

The purpose of this report is to provide Council with information regarding the type of permits issued between January 1st to February 28th, 2022 in West Elgin, as well as the permit value and permit fees collected.

Background:

Time allocation was spent on new applications, plans examinations, correspondence and inspections,

- Total Number of Building Permits Issued in the month of February: **6**
- Total Number of those being Demolition Permits issued: **0**
- Number of New Residence Building Permits within: **2**

Summary of Permits issued Year-To-Date:

- 2022: Number of Permits Issued to end of February: **6**
- 2021: Number of Permits Issued to end of February: **4**
- 2022: Total Construction Value to end of February: **\$1,050,000.00**
- 2021: Total Construction Value to end of February: **\$105,000.00**
- 2022: Total Permit Fees to end of February: **\$5,320.76**
- 2021: Total Permit Fees to end of February: **\$1,132.88**

Financial Implications:

There are no financial implications associated with this report.

Report Approval Details

Document Title:	Building Activity Report February 2022 - 2022-02-Building.docx
Attachments:	
Final Approval Date:	Mar 3, 2022

This report and all of its attachments were approved and signed as outlined below:

Jana Nethercott



Staff Report

Report To: Council Meeting
From: Jeff McArthur, Fire Chief
Date: 2022-03-10
Report: 2022-02
Subject: Monthly Report – January & February 2022

Recommendation:

That West Elgin Council hereby receives the report from Jeff McArthur, Fire Chief re: January & February Monthly Fire Report for information purposes.

Purpose:

To provide Council with an update on fire department activities in the months of January & February 2022.

Background:

Emergency Responses

Fire	1	Chimney Fire
Medical	4	Assist EMS
MVC	7	2 on Hwy 401
Other	10	Pre-fire conditions, shore-based ice rescue.
TOTAL	22	

Training & Meetings

A minimized platoon-based training schedule was utilized, based on Covid-19 precautions. Topics were Ropes & Knots and Search & Rescue. Regular training has resumed, with a March-June schedule being issued.

One member attended NFPA 1021 Fire Officer Level III training in Grimsby.

Rodney Station #1 is hosting two days of the Elgin-Middlesex Recruit Class in March.

Fire Prevention

Door to Door Alarm Campaigns were conducted, providing reminders on the importance of Smoke and Carbon Monoxide Alarms and free alarms where needed. Targeted areas included Clachan, Eagle and Port Glasgow.

Other Activities/Information

Six firefighters are attending the NFPA 1001 Recruit Class in Elgin-Middlesex.

A Firefighter Certification Regulation has been proposed by the Ministry of the Solicitor General under the Fire Protection and Prevention Act (FPPA). This would establish mandatory certification requirements for fire protection services and firefighters across Ontario with a minimum four-year compliance window. Although there is more information that needs to be confirmed regarding this proposal, WEFD has already started to require new recruits to acquire firefighter certification and the Elgin-Middlesex Regional Training School provides certification opportunities in various standards.

Financial Implications:

There are no financial implications associated with this report.

Report Approval Details

Document Title:	Monthly Activity Report - January, February 2022 - 2022-03-Fire.docx
Attachments:	
Final Approval Date:	Mar 8, 2022

This report and all of its attachments were approved and signed as outlined below:

Jana Nethercott



Staff Report

Report To: Council Meeting
From: Jeff McArthur, Fire Chief
Date: 2022-03-10
Subject: Breathing Air Compressor

Recommendation:

That West Elgin Council hereby receives the report from Jeff McArthur, Fire Chief re: Breathing Air Compressor; and

That West Elgin Council hereby approves the ordering of a Breathing Air Compressor from Levitt-Safety for \$67,671.65 plus applicable taxes.

Purpose:

To update Council on the breathing air compressor capital project.

To seek Council approval to order the recommended compressor.

Background:

One breathing air compressor was approved in the 2021 Budget to replace two aging systems. A new compressor system would also ensure that WEFD is fully compliant when filling SCBA air cylinders, while accommodating for any future upgrade to high pressure SCBA packs.

Staff consulted with several fire departments to determine the preferred compressor brands, specifications, and service options. Based on the information collected, two quotes were collected on Jordair Breathing Air Compression Systems. A third quote was requested but not fulfilled.

<i>Compressor System</i>	<i>Vendor</i>	<i>Price</i>	<i>Overview</i>
Jordair Air-Kat	Levitt Safety	\$67,671.65 + HST	10HP, 3x6000PSI cylinders, 3-cylinder fill station
Jordair Mini-Kat	M&L Supply	\$65,886.51 + HST	10 HP, 4x6000PSI cylinders, 4-cylinder fill station

The recommended compressor from Levitt Safety provides additional air storage along with additional cylinder filling capacity. The expected lifespan for the compressor system is 20 years.

Financial Implications:

This recommended purchase is over the \$60,000 budgeted amount. To fund the additional \$7,671.65 cost saving initiatives can be utilized throughout the year in various areas of the fire department. Alternately, funds from recently declared surplus equipment could be used. Due to the

age and condition of the two current compressor systems in West Elgin, there is little expected resale value. Donation to a recognized charity is recommended, with selling for salvage a second option. Minimal costs for the removal of the two current systems may be necessary.

Policies/Legislation:

Purchasing Policy and Procedure AD-1.2

Report Approval Details

Document Title:	Breathing Air Compressor - 2022-04-Fire.docx
Attachments:	
Final Approval Date:	Mar 8, 2022

This report and all of its attachments were approved and signed as outlined below:

Jana Nethercott



Staff Report

Report To: Council Meeting

From: Lee Gosnell, Manager of Operations & Community Services

Date: 2022-03-10

Subject: Monthly Operations Update – February 2022

Recommendation:

That West Elgin Council hereby receives the report from Lee Gosnell, Manager of Operations & Community Services for information purposes.

Purpose:

The purpose of this report is to provide Council with an update on operations conducted within the municipality during February 2022.

Background:

Utilities

- NFTC completed fiber installation along Furnival Road from Rodney to Talbot Line and will continue south to Port Glasgow in March.
- Staff assisted OCWA with meter and valve repair at the water chamber located on Talbot Line in Eagle.
- Staff completed plumbing installation at the Scout Hall building in West Lorne
- Water main repair was required after a leak was detected on Centre Street in Rodney. Crews from Utilities, Public Works and OCWA worked to repair a defective coupler.
- Temporary repairs were made to the red flashing beacon on top of the West Lorne standpipe. This was damaged by individual(s) who illegally entered the compound and climbed the standpipe. The contractor is preparing a quote to replace the old light base with LED.
- Staff completed repairs to the starter system on the tractor used for winter sidewalk maintenance in Rodney.
- Locates, meter reads, and other daily duties continued throughout the month.

Public Works

- Winter maintenance continued throughout the month of February. This included removal of snow from the downtown areas of Rodney and West Lorne.
- Operators removed brush in hard-to-reach areas along the roadside and in the parks with a rental tractor/arm mower.
- Crews worked on dead tree removal at various locations throughout the municipality. A contractor was called in to assist with dangerous trees or areas that required the use of a bucket truck.

- Catch basis lids and drain holes were checked during mild periods and cleaned/thawed to prevent flooding issues.
- Sign maintenance, repair and inventory were completed in February.
- Staff were called to assist with a motor vehicle accident on the 'No Winter Maintenance' portion of Gray Line west of Furnival Road. A grader was used to cut the icy hill so a tow truck could access the scene. Thankfully, there were no injuries reported.

Parks and Recreation

- Arena operations started again, and all attendees were required to provide proof of vaccination in the form of a QR code. Staff commented that everything went smoothly, and they had no issue with patrons pushing back against these new requirements.
- The Zamboni required repair work in the form of two new hydraulic cylinders and a check valve. This issue was discovered during the morning inspection and repairs were completed before the first afternoon rental.
- Staff completed painting and finishing touches in the Scout Hall. Tables and chairs were brought from the Complex to set the hall for meetings. All former user groups of the Complex meeting room were contacted to let them know the space is available. Bookings have now started for use of the Scout Hall.
- Winter sidewalk maintenance continued during the month of February.
- The Recreation Supervisor attended a Certified Pool Operator (CPO) course in London.
- Sponsored public skate times for the week of March break (Mar 14 – 20) have been finalized and information has been made available to residents.
- Recreation activities including Shuffleboard, Pickle Ball, cards and walking group returned the Rodney Rec Centre in late February. Additional rentals for use of this space have also started to come in.
- Recreation staff are currently working on a sports literacy program which will be held in conjunction with the Elgin County Libraries. Staff are also exploring ideas to support Mental Health Week (May 2-8) and creating an outdoor activity challenge to be held once weather permits.

Report Approval Details

Document Title:	Monthly Operations Update - February 2022 - 2022-27-Operations Community Services.docx
Attachments:	
Final Approval Date:	Mar 8, 2022

This report and all of its attachments were approved and signed as outlined below:

Jana Nethercott



Staff Report

Report To: Council Meeting
From: Jana Nethercott, Clerk
Date: 2022-03-10
Subject: Lame Duck Council Considerations

Recommendation:

That West Elgin Council hereby receives the report from Jana Nethercott, Clerk re: Lame Duck Council Considerations for information purposes; and

That West Elgin Council directs the Clerk to prepare the necessary By-Law prior to Nomination Day (August 19, 2022) to delegating authority to the Chief Administrative Officer from August 19, 2022 to November 16, 2022 to:

- a) Be the financial signing authority for expenditures, outside the current budget, exceeding \$50,000 and/or for the disposition of any real or personal property of the municipality which has value exceeding \$50,000 at the time of disposal;
- b) Be the authority to hire or remove any officer from/to employment with the Municipality of West Elgin. That the authority to hire as delegated be restricted to not exceed the overall previously allotted compliment number of staff positions excluding those that are 100% provincially funded.
- c) To have discretion to bind the Corporation for projects/ new funding opportunities with the Provincial and/or Federal governments(s) in instances where the contribution of other levels of government totals 66% or greater with a cap of \$100,000 for the municipal contribution;
- d) That the CAO/Treasurer shall submit to Council an informational report, containing the details relevant to the exercise of all delegated authority by that position under the By-Law.

Purpose:

The purpose of this report is to provide Council information on the possibility of Lame Duck status and to get direction on preparing the necessary by-laws to continue Municipal Operations.

Background:

The *Municipal Act, 2001* establishes the governing authority for municipalities and municipal Councils in Ontario. Under Section 275 of the *Municipal Act*, a municipal Council is prohibited from performing certain actions in a municipal election year where it is determined that there will be a material change in its membership during the next term of office. This is commonly referred to as 'the restricted acts clause' (or a 'lame duck' Council).

More specifically, Section 275(1) of the *Municipal Act* provides “that where three quarters (3/4) of the members of the outgoing Council of the municipality will not be returning, the following authorities of the Council will cease on Nomination Day (August 19, 2022):

- a. The appointment or removal from office of any officer of the municipality;
- b. The hiring or dismissal of any employee of the municipality;
- c. The disposition of any real or personal property of the municipality which has value exceeding \$50,000 at the time of disposal;
- d. Making any expenditure or incurring any other liability which exceeds \$50,000.

*Exceptions to clauses (c) and (d) do not apply if the disposition of liability was included in the most recent budget adopted by the Council before Nomination Day of the 2022 Municipal Election.

The restricted acts clause may be triggered depending on the outcome of two key dates in the upcoming Municipal Election. These key dates are Nomination and Final Voting Day. If it is apparent that the incoming Council will be comprised of less than three quarters (i.e., 75%) of its current membership, the Council is required to refrain from certain acts until its next term begins.”

The next Municipal Election is scheduled for October 24, 2022. As such, Council could be in a restricted acts situation during one or both of the following timeframes in 2022:

1. From Nomination Day through to the end of the current term of Council (August 19, 2022 – November 14, 2022); or,
2. From Final Voting Day in the 2022 Municipal Election through to the end of the current term of Council (October 24, 2022 – November 14, 2022).

As Municipality of West Elgin Council is comprised of five (5) members, the restricted acts clause would apply if fewer than four (4) incumbent Members of Council were to return for the 2022-2026 term. There are two scenarios in which Council would be subject to a restricted acts period in respect of the 2022 Municipal Election:

1. If two (2) or more incumbent members of Council decide not to run for re-election (restricted acts period: August 19, 2022 – November 14, 2022); or,
2. If fewer than four (4) incumbent members of Council are re-elected (restricted acts period: October 24, 2022 – November 14, 2022).

If neither of these situations occur, Council would not be subject to a restricted acts period in 2022.

Land Matters

Pursuant to Section 275(3)(c), a municipality can close a real estate transaction during the 'Lame Duck' period only if the Council passed a by-law approving the execution of the agreement of purchase and sale in advance of the 'Lame Duck' period.

Expenditures

A contract could be awarded by a 'Lame Duck' Council in excess of \$50,000 so long as the amount was included in the approved 2022 annual budget. However, the 'Lame Duck' Council would not be able to award a contract if the amount of the tender or bid exceeds the amount included in the budget.

Emergencies

Pursuant to Section 275(4)(4.1), there are no clauses within that Section that prevent a municipality from taking action in the event of an emergency within the municipality.

Delegation of Authority

Section 275(6) provides that the authority of a municipality can be delegated to a person or body prior to Nomination Day for the election of the new Council.

The eventual delegation of authority By-Law to be presented for Council's consideration is important to ensure the continuity of Municipal Services during a "Lame Duck" scenario. For the purpose of ensuring transparency and accountability with respect to this delegation of authority, the Chief Administrative Officer/Treasurer is required to report upon the utilization of delegated authority throughout this period at the conclusion of the "Lame Duck" period.

Financial Implications:

There are no financial implications.

Policies/Legislation:

Municipal Act, 2001
Municipal Elections Act, 1996



Staff Report

Report To: Council Meeting

From: Magda Badura, CAO/Treasurer & Jana Nethercott, Clerk

Date: 2022-03-10

Subject: Administration Monthly Update – February 2022

Recommendation:

That West Elgin Council hereby receives the report from Magda Badura, CAO/Treasurer and Jana Nethercott, Clerk re: Administration Monthly Report for February 2022 for information purposes

Purpose:

The purpose of this report is to provide Council with an update on Administration activities for the month of February 2022.

Background:

Municipal Office Operations:

Staff have been meeting with the Laserfiche people about building the automation for the Accounts Payable process as part of the Phase 3 Municipal Modernization Grant.

Job postings went out for an Administrative Assistant/Accounting Clerk and Administrative and Records Management Clerk, with the job postings closing on March 9.

Elgin County Clerks met on February 4 for their quarterly meeting, the main topic of discussion is the election in 2022.

Water bills were printed and sent out February 9 with the due date of February 23.

Staff are continuing with updating CityWide and training staff on the asset management portions of the program.

Service Ontario:

Appointments: 27

Walk-ins (includes same day appointments): 99

Total Customers (11 days): 126

Service Ontario operated at 41% capacity

Vital Statistics:

Marriage Licenses –2

Registered Deaths – 30

Marriage Ceremonies Performed – 0

Service Requests (CityWide):

Attached please find a summary of Open and Closed Calls for the month of February. All Open requests are either waiting for parts to complete the job or require more follow up. There is an additional report that list the Total Service Requests worked on with in February.

Open Service Requests - February 2022

Name	Service Requests Count
By-law/Property Standards Complaint	1
Municipal Drain Concern	1
Parks - General	1
Flooding	1
Potholes	1
Sign - Request for New	1
Streetlight - Maintenance	1
Hydrant	1
Water Turn On/Off	1
Cumulative Total	9

Closed Service Requests - February 2022

Name	Service Requests Count
Animal Control Complaint	1
By-law/Property Standards Complaint	1
Dead Animal	2
Flooding	1
Public Works - General	3
Roadway Snow / Ice	4
Sign - Maintenance	2
Cumulative Total	14

Total Open Service Requests as of February 28, 2022

Name	Service Requests Count
Building Permit - General	1
By-law/Property Standards Complaint	5
Municipal Drain Concern	1
Municipal Drain Inquiry	2
Beach/Marina - General	1
Sidewalk Snow / Ice	1
Catch Basins	1
Flooding	1
Public Works - General	2
Shouldering	1
Sidewalk - General	2
Sign - Request for New	1
Stormwater	1
Streetlight - Maintenance	3
Streetlight - General	1
Manhole	1
Meter Read	1
Water - General	1
Water Meter	3
Meter Inspection	5
Cumulative Total	35



Elgin County Council Highlights



Council Receives Final Connectivity Report and Endorses Advocacy-Based Solution

In 2021, Council retained IBI Group Inc. to undertake an assessment of broadband speeds and availability across the County and propose solutions to increased connectivity in Elgin. IBI Group Inc. presented their study to the Connectivity Committee in December of 2021. The study contains a series of action that are intended to advance connectivity in the County, while acknowledging the importance of partnerships and advocacy efforts. The Committee considered several options proposed by IBI Group and recommended an advocacy-based solution be considered by Council. Options presented ranged from advocacy, strategic purchasing and ISP coordination to full fibre-to-the-home connections.

In this Issue

- Council Receives Final Connectivity Report and Endorses Advocacy-Based Solution
- Terrace Lodge Fundraising Committee 2021 Fundraising Report
- Council Approves a Phased-in Elimination of Library Fines
- Elgin County Council Approves New Official Plan for Township of Southwold
- Council Approves SCOR EDC Appointments for 2022
- Engineering Updates
- Council Receives Funding for Community Paramedicine Program

IBI Group Inc. came to present their findings to Council on February 22, 2022 and the full report including detailed options presented is contained within the February 22, 2022 County Council Agenda Package. Council, in accordance with the recommendation from the Elgin County Connectivity Committee, endorsed an advocacy-based solution that involves the County advocating and facilitating for investment in broadband infrastructure. It does not include a direct financial contribution to support infrastructure, but rather recommends that the County find ways to support cooperation and partnerships with local ISPs and find ways to improve processes and eliminate challenges ISPs are facing when planning or undertaking work in Elgin County. For the balance of 2022, existing staff resources will be leveraged in order to undertake this advocacy work and staff will report back to Council on progress made in August 2022 which will include initiatives supported, metrics collected, and recommended next steps.

Terrace Lodge Redevelopment Fundraising Committee 2021 Fundraising Report



Councillor Giguère, Chair of the Terrace Lodge Redevelopment Fundraising Committee presented the Committee's 2021 Fundraising Report to Council. The report contains a message from the Chair, a timeline of fundraising milestones, an overview of campaign numbers and financials, a thank you and acknowledgement of donors and more. In 2021 the

Campaign raised \$144,788 and secured \$125,000 in pledges. The \$269,788 total to-date represents 40% of the campaign's overall \$675,000 target (this target includes a 4% budget for campaign expenses, as approved by the Terrace Lodge Redevelopment Steering Committee). At the request of the Committee Chair, Council also approved a change to the Committee Terms of Reference that would allow for participation from all of Elgin County's Local Municipal Partners, currently only The Town of Aylmer, Township of Malahide, Municipality of Bayham, and Municipality of Central Elgin have representation provided for in the Terms of Reference. A copy of the 2021 Fundraising Report and the changes to the Terms of Reference are included in the February 22, 2022 County Council Agenda.

Council Approves a Phased-in Elimination of Library Fines

In September 2021 County Council consented to survey the public regarding the possibility of Elgin County Libraries going "Fine Free". The Engage Elgin website was used to survey residents and seek additional comments regarding the proposed initiative. At the February 22, 2022 Council meeting, Library staff presented the results of the survey to Council and recommended a phased approach to removing fines in the Elgin County Library system. Of the 151 survey participants, 88% were in support



of a fine-free initiative at the Elgin County Library. Approximately 66.9% of survey participants did not currently owe any fines to the Elgin County Library. Council authorized staff to proceed with a path forward for the elimination of Elgin County Library fines with a date of December 31, 2024 for the elimination of all

overdue fines. This process will be subject to progress reports and impact analysis provided by staff throughout the process for Council’s consideration. Complete results of the survey and a list of strategic tools that will encourage responsible library use in lieu of fines, please review the full report in the February 22, 2022 County Council Agenda Package.

Elgin County Council Approves New Official Plan for Township of Southwold



Southwold

On November 15, 2021 The Township of Southwold Council adopted a new Official Plan for the municipality to replace the existing plan that had been in effect for approximately 11 years. The proposed new official plan was developed in accordance with the Planning Act, the Provincial Policy Statement, and the County of Elgin Official Plan. It contains goals, objectives and policies established primarily to manage and direct physical

change and the effects on the social, economic, built and natural environment of the Township, including polices and measures to ensure the adequate provision of affordable housing, the protection of agricultural resources, and a description of the measures and procedures for informing and obtaining the view of the public in respect to various Planning Act processes.

Elgin County staff reviewed the official plan submission package submitted by the Township and are of the opinion that all statutory requirements have been met including the requirement for public consultation. The plan was reviewed for conformity with the Provincial Policy Statement and the County Official Plan. In total 57 recommended modifications to the plan were agreed to by the Township staff and their consultant team and all parties. As the approval authority, Elgin County Council approved the Official Plan of the Township of Southwold. Full details of the decision are included in the February 22, 2022 County Council Agenda Package.

Council Approves SCOR EDC Appointments for 2022

Elgin County Council agreed to rejoin the South Central Ontario Region Economic Development Corporation (SCOR EDC) for 2022 and as part of its membership in the organization is required to appoint two (2) Council members to sit on the SCOR EDC Board of Directors and one senior staff member with economic development experience to sit on the SCOR Resource Advisory Group.

At its meeting on February 22, 2022, Council appointed Warden Mary French and Deputy Warden Marks to represent Elgin County on the SCOR EDC Board of Directors for 2022 and appointed the General Manager of Engineering, Planning & Enterprise / Deputy CAO and the Manager of Economic Development & Tourism to the SCOR EDC Resource Advisory Group.

Engineering Update

Currie Road Pedestrian Crossing Construction

Council selected Armstrong Paving and Materials Group Ltd. For the Currie Road Pedestrian Crossing Construction project, Contract No. 2022-T04 at a total price of \$130,135.70 exclusive of HST. The site of the pedestrian crossing is located along Currie Road (County Road 8) at Mary Street in the Municipality of Dutton-Dunwich. Work on this project is expected to commence in mid-March with completion anticipated by April 30, 2022.

Hamlet of Richmond Reconstruction Tender Award

Council selected Cassidy Construction London Ltd. For the Hamlet of Richmond Reconstruction Project, Contract No. 2022-T03 at a total price of \$2,802,639.00 exclusive of HST. The site of this reconstruction is located along Heritage Line (CR 38) and Richmond Road (CR 43) in the Municipality of Bayham. Work on this project is expected to commence in mid-March with substantial completion anticipated to be achieved by July 1, 2022.

Full details regarding both aforementioned tenders are included in the February 22, 2022 County Council Agenda Package.

Council Receives Funding for Community Paramedicine Program



Council authorized the Warden and Chief Administrative Officer to enter into a Transfer Payment Agreement to receive \$4,480,300 from the Ministry of Long-Term Care for the implementation of the Community Paramedicine for Long-Term Care Program. Community paramedicine is a model of community-based health care where paramedics use

their education and expertise in community-based, non-emergency care roles, outside their emergency response and ambulance transport roles.

The Community Paramedicine for Long-Term Care Program is designed to provide additional care for seniors in their own homes before admission into long-term care. This initiative is part of the province's modernization plan to address systemic barriers in long-term care bed development and the growing demand for long-term care in

the province. The program was piloted across five (5) communities in October 2020 and is already operational across 33 Ontario communities. In October of 2021, the Ontario Government announced an investment of \$82.5 million to expand the existing Community Paramedicine for Long-Term Care program to an additional 22 communities, including Elgin County.

A business case and budget submission prepared by Elgin County and MEMSEO and was sent to the Ministry of Long-Term Care for approval in December.

The letter received from the Ministry on February 14, 2022 indicated that funding will include up to \$821,100 in 2021-22; up to \$1,711,400 in 2022-23; and up to \$1,947,800 in 2023-24.

For the complete February 22, 2022 County Council Agenda Package visit the Elgin County [website](#).

DECISION

In the matter of an application for a consent pursuant to Section 53 (1) of the Planning Act, R.S.O. 1990, as amended, as it affects the following property:

**LOT 19, CONCESSION 12
MUNICIPALITY OF WEST ELGIN
MUNICIPAL ADDRESS: 9440 GRAHAM ROAD**

The applicant proposes to sever a parcel with a frontage of 21.86 metres (71.72 feet) along Graham Road by a depth of 68.67 metres (225.30 feet) and an area of 0.15 hectares (0.37 acres) to create a new residential lot. The applicants are retaining 1.07 hectares (2.64 acres), proposed to remain in residential use.

Consent requested by: **Marilyn Ott**

Consent granted to: **Marilyn Ott**

DECISION: The Elgin County Land Division Committee considered all written and oral submissions received on this application, the effect of which helped the committee to make an informed decision.

Conditions: This Decision will expire unless a deed is presented for stamping by: February 23, 2024.

That the requirements of the Municipality of West Elgin are met, including the following:

1. That the Applicant meet all the requirements, financial and otherwise of the Municipality, to the satisfaction and clearance of the Municipality.
2. That the Applicant provides a description of the lands to be severed which can be registered in the Land Registry Office, to the satisfaction and clearance of the Municipality.
3. That the Applicant's Solicitor provides an undertaking to the Municipality, to provide a copy of the registered deed for the severed parcel once the transaction has occurred to the Municipality.
4. That the Applicant shall make payment of cash-in-lieu of applicable parkland dedication pursuant to Section 51.1 of the Planning Act, to the satisfaction and clearance of the Municipality.
5. That the Applicant successfully apply to the Municipality for a Minor Variance/Zoning By-law Amendment for the severed parcel and having such relief/rezoning of the Zoning By-law come into full force and effect pursuant to the Planning Act, to the satisfaction and clearance of the Municipality.
6. That the Applicant have a drainage reapportionment completed pursuant to the Drainage Act, to the satisfaction and clearance of the Municipality.
7. That the Applicant shall have a septic system assessment be completed by a qualified individual, on the proposed severed parcel to ensure that the existing privately owned and operated septic system is in working order and proper location and complete any improvements necessary, through a septic inspection, to the satisfaction and clearance of the Municipality.
8. That the Applicant shall have a septic system assessment be completed by a qualified individual, on the proposed retained parcel to ensure that the lands are suitable for a privately owned and operated septic system, to the satisfaction and clearance of the Municipality.
9. That the Applicant's Solicitor provide a request for clearance of conditions to the Municipality, demonstrating how all the conditions of consent has been fulfilled, to the satisfaction and clearance of the Municipality.
10. That prior the final approval of the County, the County is advised in writing by the Municipality how the above-noted conditions have been satisfied.

11. That all conditions noted above shall be fulfilled within two years of the Notice of Decision, so that the County of Elgin is authorized to issue the Certificate of Consent pursuant to Section 53(42) of the Planning Act.

That the requirements of the County of Elgin and the Land Division Committee are met, including the following:

1. A digital copy of the draft and final deposited reference plan be provided to the County of Elgin;
2. Solicitor Undertaking to provide a copy of registered deed for the severed parcel once completed;
3. Municipal addressing to be provided to Elgin County, from the local municipality, prior to final approval, to the satisfaction of Elgin County Planning;
4. Direct Connection to a legal outlet for the severed lot is required - If an existing connection is unavailable, to the satisfaction of the County Engineer. All costs to be borne by the owner. Discharge of water to the County Road allowance is prohibited;
5. That, if necessary, an entrance permit be obtained from Elgin County for a new entrance to the severed and/or retained parcels. All costs associated with this shall be borne by the owner;
6. Lot Grading Plan is required for the severed lot.

DECISION

Application #E 5-22

February 23, 2022

Members concurring in the above ruling by recorded vote:


<u>Member:</u>	<u>YES</u>	<u>NO</u>
John “Ian” Fleck (Chair)	X	
Dennis O’Grady	X	
Rosemary Kennedy	X	
John Seldon	X	
Jack Van Kasteren	X	
John Andrews	X	
Dugald Aldred	X	

Where conditions have been imposed and the applicant has not, within a period of one year from the giving of the notice of decision pursuant to subsection (17) of Section 53 of the Act, fulfilled the conditions, the application for consent shall thereupon be deemed to be refused, but where there is an appeal under subsections (19) or (27), the application for consent shall not be deemed to be refused for failure to fulfill the conditions until the expiry of a period of two years from the date of the order of the Local Planning Appeal Tribunal issued in respect of the appeal or from the date of a notice issued by the Tribunal under subsection (29) or(33).

CERTIFICATION

I, Julie Gonyou Secretary-Treasurer of the Land Division Committee of Elgin, certify that the above is a true copy of the decision of the Land Division Committee with respect to the application recorded herein.

Dated this 23rd day of February, 2022.



Julie Gonyou
Secretary-Treasurer
Land Division Committee

CORPORATION OF THE COUNTY OF ELGIN

NOTICE OF DECISION

APPLICATION NO. E 5-22

**LOT 19, CONCESSION 12
MUNICIPALITY OF WEST ELGIN
MUNICIPAL ADDRESS: 9440 GRAHAM ROAD
Marilyn Ott**

ATTACHED is a certified copy of the decision of the Land Division Committee of the County of Elgin in the matter of an Application E 5-22 for a consent pursuant to Section 53 (17) of the Planning Act, R.S.O. 1990, as amended.

You will be entitled to receive notice of any changes to the conditions of the provisional consent if you have either made a written request to be notified of the decision to give or refuse provisional consent or make a written request to be notified of changes to the conditions of the provisional consent.

ANY PERSON or public body may appeal the decision and/or any condition(s) imposed by the Committee to the Local Planning Appeal Tribunal by filing with the Secretary-Treasurer of the Land Division Committee, not later than the **14th day of March, 2022**, a Notice of Appeal, accompanied by the Tribunals fee, in the amount of \$400.00 for the first appeal and \$25.00 for each further appeal related to the same matter. (N.B. – Certified Cheques or Money Orders are to be made payable to the Minister of Finance). If you wish to appeal, a copy of an appeal form is available from the LPAT'S website at www.elto.gov.on.ca or for pick-up at the County Municipal Offices, 450 Sunset Drive, St. Thomas.

Only individuals, corporations and public bodies may appeal decisions in respect of applications for consent to the Local Planning Appeal Tribunal. A notice of appeal may not be filed by an unincorporated association or group. However, a notice of appeal may be filed in the name of an individual who is a member of the association or group on its behalf.

ADDITIONAL INFORMATION regarding this application for consent is available for inspection daily, Monday to Friday, between 8:30 A.M. and 4:30 P.M., at the County Municipal Offices, 450 Sunset Drive, St. Thomas.

Dated at the Municipality of Central Elgin this 23rd day of February, 2022.



Julie Gonyou
Secretary-Treasurer
Land Division Committee

c.c. Municipality of West Elgin: Jana Nethercott jnethercott@westelgin.net, Bryan Pearce planning@westelgin.net

**County of Elgin
Planning Department**
450 Sunset Drive
St. Thomas, Ontario
N5R 5V1 Canada
Phone: 519-631-1460
Fax: 519-631-4549
www.progressivebynature.com

DECISION

In the matter of an application for a consent pursuant to Section 53 (1) of the Planning Act, R.S.O. 1990, as amended, as it affects the following property:

**PT LOT 13, CONCESSION 10
MUNICIPALITY OF WEST ELGIN
MUNICIPAL ADDRESS: 20183 MARSH LINE**

The applicant proposes to sever a parcel with a frontage of 77.26 metres (253.47 feet) along Marsh Line by a depth of 89.48 metres (293.57 feet) and an area of 0.69 hectares (1.71 acres) containing one residence, barn and shed, surplus to the needs of the purchasing farmer. The owners are retaining 13.2 hectares (32.6 acres) proposed to be added to the neighbouring farm property, to remain in agricultural use.

Consent requested by: **Dewild Farms Inc.**

Consent granted to: **Dewild Farms Inc.**

DECISION: The Elgin County Land Division Committee considered all written and oral submissions received on this application, the effect of which helped the committee to make an informed decision.

Conditions: This Decision will expire unless a deed is presented for stamping by: February 23, 2024.

That the requirements of the Municipality of West Elgin are met, including the following:

1. That the Applicant meet all the requirements, financial and otherwise of the Municipality, to the satisfaction and clearance of the Municipality.
2. That the Applicant provides a description of the lands to be severed which can be registered in the Land Registry Office, to the satisfaction and clearance of the Municipality.
3. That the Applicant's Solicitor provides an undertaking to the Municipality, to provide a copy of the registered deed for the severed parcel once the transaction has occurred to the Municipality.
4. That the Applicant successfully apply to the Municipality for a Zoning By-law Amendment for the severed parcel and having such rezoning of the Zoning Bylaw come into full force and effect pursuant to the Planning Act, to the satisfaction and clearance of the Municipality.
5. That the Applicant shall have a private water well assessment completed on the severed parcel to ensure the drinking water source is safe for human consumption, to the satisfaction and clearance of the Municipality.
6. That the Applicant have a septic system assessment be completed by a qualified individual, on the proposed severed parcel to ensure that the lands are suitable for a privately owned and operated septic system, to the satisfaction and clearance of the Municipality.
7. That the Applicant have a drainage reapportionment completed pursuant to the Drainage Act, to the satisfaction and clearance of the Municipality.
8. That the Applicant's Solicitor provided an undertaking to the Municipality, to provide a copy of the registered deed for the retained parcel prior to the transfer of the severed parcel, by transferring retained parcel to the purchasing farmer as part of a farm consolidation with the abutting lands to the west, once the transaction has occurred to the Municipality.
9. That prior the final approval of the County, the County is advised in writing by the Municipality how the above-noted conditions have been satisfied.
10. That all conditions noted above shall be fulfilled within one year of the Notice of Decision, so that the County of Elgin is authorized to issue the Certificate of Consent pursuant to Section 53(42) of the Planning Act.

That the requirements of the County of Elgin and the Land Division Committee are met, including the following:

- 1. A digital copy of the draft and final deposited reference plan be provided to the County of Elgin;
- 2. Solicitor Undertaking to provide a copy of registered deed for the severed parcel once completed: and
- 3. Municipal addressing to be provided to Elgin County, from the local municipality, prior to final approval, to the satisfaction of Elgin County Planning.

DECISION

Application #E 67-21

February 23, 2022

Members concurring in the above ruling by recorded vote:


<u>Member:</u>	<u>YES</u>	<u>NO</u>
John “Ian” Fleck (Chair)	X	
Dennis O’Grady	X	
Rosemary Kennedy	X	
John Seldon	X	
Jack Van Kasteren	X	
John Andrews	X	
Dugald Aldred	X	

Where conditions have been imposed and the applicant has not, within a period of one year from the giving of the notice of decision pursuant to subsection (17) of Section 53 of the Act, fulfilled the conditions, the application for consent shall thereupon be deemed to be refused, but where there is an appeal under subsections (19) or (27), the application for consent shall not be deemed to be refused for failure to fulfill the conditions until the expiry of a period of two years from the date of the order of the Local Planning Appeal Tribunal issued in respect of the appeal or from the date of a notice issued by the Tribunal under subsection (29) or (33).

CERTIFICATION

I, Julie Gonyou Secretary-Treasurer of the Land Division Committee of Elgin, certify that the above is a true copy of the decision of the Land Division Committee with respect to the application recorded herein.

Dated this 23rd day of February, 2022.



Julie Gonyou
Secretary-Treasurer
Land Division Committee

CORPORATION OF THE COUNTY OF ELGIN

NOTICE OF DECISION

APPLICATION NO. E 67-21

**PT LOT 13, CONCESSION 10
MUNICIPALITY OF WEST ELGIN
MUNICIPAL ADDRESS: 20183 MARSH LINE
Dewild Farms Inc.**

ATTACHED is a certified copy of the decision of the Land Division Committee of the County of Elgin in the matter of an Application E 67-21 for a consent pursuant to Section 53 (17) of the Planning Act, R.S.O. 1990, as amended.

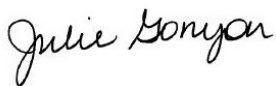
You will be entitled to receive notice of any changes to the conditions of the provisional consent if you have either made a written request to be notified of the decision to give or refuse provisional consent or make a written request to be notified of changes to the conditions of the provisional consent.

ANY PERSON or public body may appeal the decision and/or any condition(s) imposed by the Committee to the Local Planning Appeal Tribunal by filing with the Secretary-Treasurer of the Land Division Committee, not later than the **14th day of March, 2022**, a Notice of Appeal, accompanied by the Tribunals fee, in the amount of \$400.00 for the first appeal and \$25.00 for each further appeal related to the same matter. (N.B. – Certified Cheques or Money Orders are to be made payable to the Minister of Finance). If you wish to appeal, a copy of an appeal form is available from the LPAT'S website at www.elto.gov.on.ca or for pick-up at the County Municipal Offices, 450 Sunset Drive, St. Thomas.

Only individuals, corporations and public bodies may appeal decisions in respect of applications for consent to the Local Planning Appeal Tribunal. A notice of appeal may not be filed by an unincorporated association or group. However, a notice of appeal may be filed in the name of an individual who is a member of the association or group on its behalf.

ADDITIONAL INFORMATION regarding this application for consent is available for inspection daily, Monday to Friday, between 8:30 A.M. and 4:30 P.M., at the County Municipal Offices, 450 Sunset Drive, St. Thomas.

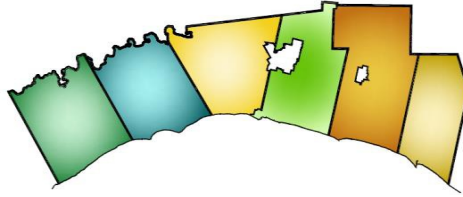
Dated at the Municipality of Central Elgin this 23rd day of February, 2022.



Julie Gonyou
Secretary-Treasurer
Land Division Committee

c.c. Municipality of West Elgin, jnethercott@westelgin.net, planning@westelgin.net
Purchaser: Ed Dewild, eddewild@gmail.com

**County of Elgin
Planning Department**
450 Sunset Drive
St. Thomas, Ontario
N5R 5V1 Canada
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ELGIN GROUP POLICE SERVICES BOARD

Chair Sally Martyn

Tel. 519-631-1460

450 Sunset Drive

St. Thomas, ON N5R 5V1

Municipality of Bayham | Municipality of Central Elgin | Municipality of Dutton Dunwich
Municipality of West Elgin | Township of Malahide | Township of Southwold

March 3, 2022

Dear Mayor McPhail and Municipality of West Elgin Council,

At its meeting held on February 16, 2022, the Elgin Group Police Services Board appointed Carolyn Krahn, Legislative Services Coordinator, as its Secretary-Administrator.

For the past two (2) years, Carolyn Krahn has been shadowing Elgin County CAO Julie Gonyou in her role as Secretary-Administrator. Since that time, Carolyn has taken on a leadership role with respect to the Board and has demonstrated that she is prepared to support the Board in this new role.

As Chief Administrative Officer for the County of Elgin, Julie Gonyou will continue to attend all PSB meetings and will provide back-up to the Secretary-Administrator as needed.

If you have any questions about the Elgin Group Police Services Board, please do not hesitate to reach out to me or Carolyn (ckrahn@elgin.ca).

Yours very truly,

Sally Martyn
Chair, Elgin Group Police Services Board

Cc: Elgin Group Police Services Board

Media Release

For Immediate Release

February 25, 2022

“Conservation Authority Budget Approved for 2022”

LTVCA Holds Annual General Meeting

LTVCA watershed - The Lower Thames Valley Conservation Authority (LTVCA) held its Annual General Meeting (AGM) on February 24 via Zoom. The meeting was also livestreamed on the LTVCA’s YouTube channel <https://youtu.be/ueGIAOKpZ14>



LTVCA’s Annual General Meeting was held via Zoom on February 24, 2022 at 2 p.m.

Trevor Thompson was appointed as Chair, Linda McKinlay as 1st Vice-Chair and Christa Cowell as 2nd Vice-Chair. Trevor Thompson is a Municipal Councillor for the Municipality of Chatham-Kent, Linda McKinlay is a Municipal Councillor for the Municipality of Lakeshore and Christa Cowell is a Municipal Councillor for Southwest Middlesex.

Directors Richard Leatham (West Elgin), Paul Tiessen (Leamington) and Sarah Emons (Southwold) were appointed members of the Executive Committee. Sandi Hipple (Strathroy-Caradoc), Mike Hentz (Dutton Dunwich) and Sarah Emons were appointed members of the Ska-Nah-Doht Village Advisory Committee. Trevor Thompson, Linda McKinlay and Amy Finn

(Chatham-Kent) were declared members of the Ice Management Committee.

The 2022 budget of \$3,892,506 received approval at the AGM. The budget represents an increase of \$573,110 or 17.3% in overall spending in comparison to the 2021 approved budget of \$3,319,396. The corresponding increase in the municipal levy is \$29,542 or 1.76%. The 10 member municipalities of the Lower Thames Valley Conservation Authority include Chatham-Kent, Dutton Dunwich, Lakeshore, Leamington, London, Middlesex Centre, Southwest Middlesex, Southwold, Strathroy-Caradoc and West Elgin. Chatham-Kent appoints three representatives to the LTVCA Board while the remaining nine municipalities appoint one representative each for up to a three-year term.

The 2021 LTVCA Conservation Awards took place first. “LTVCA Awards for Volunteer Heroes” were presented to Dr. Chris Ellis, Barry Frazer and Andrew McCallum, and “Environmental Awards” were presented to Robert Glenn and Joan Durdan-Fitzpatrick - Retired Teachers Association. The LTVCA applauded the work of the award recipients and looked forward to working with them in 2022.

The 2021 Annual Report presentation emphasized how the LTVCA was able to continue vital programs & services for the people of our watershed during these difficult times across the watershed. The Conservation Authority safely provided services following its Pandemic Management Plan for all the work done. While providing almost all services to the public, staff limited their high-risk activities and worked from home as much as possible, adapting to the new environment.

The 25 full-time and 18 short-term contract staff had a very productive and busy year. Seventy-four flood bulletins were issued, 24 media releases published and 22 provincial water quality monitoring sites were operated. Additional highlights of the year included the LTVCA undertaking 3,121 regulatory and municipal plan review

services, the provision of stewardship grant assistance to 448 landowners, the planting of 89,000 trees, and the natural restoration of 270 acres. Aquatic species at risk (mussels and fish) had extensive studies performed across the watershed. Phosphorus reduction initiatives engaged 100+ agricultural businesses and encouraged the planting of over 10,550 acres of cover crops. The ALUS program had landowner projects in Middlesex, Elgin and Chatham-Kent that restored 341 acres with wetlands, trees and grasslands. A recorded attendance of 68,000 people enjoyed camping and day use at five LTVCA campgrounds and 18 conservation areas, and another new land donation of a 26-acre forest was welcomed. Seventeen public events were held in conservation areas in 2021, with the Longwoods 'Magic of Lights' event the best in Canada with over 35,000 vehicles attending the drive-through during 40 evenings. Ska-Nah-Doht Village and Museum was busy as a film production site and educational facility showcasing new exhibits, virtual and onsite programming. A new website was launched and the public was kept informed of LTVCA happenings with over 400 social media messages on four platforms. Also recognized were the more than 84 volunteers who gave over 360 hours of their time and the 40+ partners of the Conservation Authority that provided an additional \$1.82 million for watershed conservation.

Chair Trevor Thompson remarked - *"It's an honour to receive the confidence of the board to be re-elected as Chair. 2021 has shown that the LTVCA has been able to thrive in an environment of uncertainty. It's our staff and Board that have made that possible, and I look forward to seeing an even more successful 2022."*

Vice-Chair Linda McKinlay noted- *"Once again, LTVCA has enjoyed another successful year. Conservation areas were used by record numbers of our residents and our Administration was busier than ever, working through permits and striving to ensure the safety of the public from hazardous areas. Kudos to our Chair, Trevor Thompson and our CAO Mark Peacock for leading our Board and staff while dealing with constant COVID-19 restrictions. Together we managed to excel in 2021, and we are on the path to more successes in 2022."*

Mark Peacock CAO / Secretary-Treasurer of the LTVCA stated - *"I am privileged to work with a professional staff and a dedicated Board that supports the LTVCA delivering environmental programs that engage more of our community every year"*.

For further information, please contact:
Mark Peacock, CAO / Secretary-Treasurer
Lower Thames Valley Conservation Authority
Tel: 519-354-7310 (Administration Office)
info@ltvca.ca www.ltvca.ca



-30-

2022 Farmland Forum

THE FUTURE OF FARMLAND DIVERSIFICATION



ONTARIO FARMLAND TRUST
PROTECTING FARMLAND FOREVER



March 24, 2022

Registration: 8:45 a.m.

Forum: 9:00 a.m. to 1:45 p.m.

ONLINE CONFERENCE



Cost

\$50 per person

\$25 for students

(Use discount code: Student)



Who should attend?

- Farmers
- Land Use Planners
- Researchers
- Environmentalists
- Provincial Policy Makers
- Municipal Councillors
- Land Conservation Enthusiasts

Keynote Speakers:

- **David Phillips**, CM, Senior Climatologist, Environment and Climate Change Canada
- **Evan Fraser**, PhD, Director, Arrell Food Institute & Professor of Geography, University of Guelph
- **Philly Markowitz**, RPP, Economic Development Officer, Grey County



Tickets:

To purchase your ticket, visit
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From: [Julie Reid](#)
To: [Jana Nethercott](#)
Cc: jeff.yurekco@pc.ola.org; minister.mecp@ontario.ca
Subject: Letter re: Ontario's Energy Plan and Wind Turbines on behalf of te MMWTWG
Date: March 2, 2022 5:40:10 PM
Attachments: [Noise Audit Status Feb 2022 v3.1.docx](#)
[Appendix 2 Complaints.docx](#)

March 2, 2022

Municipality of West Elgin
jnethercott@westelgin.net

RE: Ontario's Energy Plan and Wind Turbines

Dear Mayor and Council:

I am writing to share information compiled by the Multi-Municipal Wind Turbine Group (MMWTWG) on recent plans announced by the Ontario government to expand electricity generation capacity. We are providing this update to you because your municipality endorsed a 2017 resolution indicating that you were an "Unwilling Host" for wind turbine projects. While the threat of new wind turbine projects disappeared while Ontario had a surplus of generation capacity for electricity, the recent announcements suggest a potential for new wind projects.

The MMWTWG was initially created in 2009 by municipalities in Bruce, Grey and Huron Counties to share information on wind turbine projects being proposed or operating in our municipalities. The organization is a joint committee with elected and citizen representatives from the member municipalities. Since its formation, we have been monitoring the operation of wind turbines and advocating on behalf of our residents adversely affected by the wind turbines.

I wanted to ensure that your municipality is aware of the Ontario government's recently announced plans that have potential to lead to new wind turbine installations in rural Ontario. This plan is included among the energy program that was announced at the Rural Ontario Municipal Association meeting and in a speech that Todd Smith, as Minister of Energy, gave to the Empire Club. The program includes a pilot SMR pilot nuclear facility at Darlington, expanded hydroelectric generation capacity, new RFPs for medium term and long term generation capacity and a program to certify renewable energy generation capacity.

We are specifically concerned about the certification program. While limited details are available for this program, we are concerned that wind turbines are included among the renewable energy generation facilities that can be certified under the program used to allow the installation of larger turbines within existing project sites. The wind companies are certainly listening as leasing activity in support of a project has already been reported in southwestern Ontario.

While changes introduced by the government allow municipalities to regulate the creation of new wind turbine facilities within their communities through zoning by-laws, other regulatory changes by the government exempts existing wind projects from these municipal by-laws, even when the project operator is replacing the existing wind turbines with larger, more powerful equipment. On this basis, the project repowering included in the recent Ministerial Directive would not require any municipal input or approval due to this regulation.

Many municipalities that have started the process of drafting by-laws relative to wind turbines find that they need direction on appropriate setbacks that would be included in a municipal zoning by-law. They know that the existing setbacks in Regulation 359/09 are not sufficient to protect residents and they are looking to the provincial government for revised setbacks reflecting the learning from the existing projects and the lived experiences in other jurisdictions. If the province is reviving wind power development, it needs to take a leadership role by updating these regulations immediately.

We are also concerned about the government's failure to address the problems created by the existing wind turbine projects. These projects operate under Renewable Energy Approvals or REAs that set out very strict operating requirements. First, project operators are required to prove that the project is operating within the 40 dBA audible noise limit by filing noise audit reports prove compliance. Many projects were provided with specific deadlines for the submission of these reports. The attached appendix shows the status of these audits based on public information. Only 45% of projects have reached some form of closure with the other continuing to operate (three continuing even though they have been found to be non-compliant) despite concrete timelines for action in their REAs.

The failure of the government to enforce the requirements of the REAs for wind turbine project operators to investigate and resolve complaints about project operations is another concern. More than 5,800 Incident Reports have been created as a result of complaints about noise emissions from wind turbine projects and based on feedback from the residents in our communities there has been little or no action by the project operators on these matters. Frankly, the government has shown no interest in working on behalf of rural residents. This is an additional concern as 39% of the Incident Reports, prepared and signed by Provincial Officers, include references to adverse health effects.

If you have not already made adjustments to your zoning by-laws, I hope that this reminder will prompt your Council to review their contents in the context of the government's apparent plans to start construction of more wind turbines despite the past failings of this technology.

Our view is that the provincial government needs to:

- **Update the direction provided in terms of setbacks** between wind turbines and other activities,
- The government needs to **take more aggressive action in enforcing the terms of the approvals** for existing wind turbines before authorizing the construction of any new turbines, and,
- Bar operators of projects with these compliance failures from

participating in any of the contract extensions or opportunities to bid on capacity expansions that are envisioned in the recent Ministerial Directive.

If you agree, we ask that you communicate your concern to Minister David Piccini, Ontario Minister of Environment, Conservation and Parks as well as your local MPP(s).

If your municipality is interested in joining the Multi-Municipal Wind Turbine Group to receive updates on these matters please contact the Deputy-Clerk for information on the fee structure. The group meets every second month and Zoom facilitates the participation of members beyond easy driving distance of the normal meeting site in Chesley.

Yours truly,

Tom Allwood,
Chair, Multi-Municipal Wind Turbine Working Group
Councillor, Municipality of Grey Highlands

c. Honourable David Piccini, Minister of Environment, Conservation and Parks,
minister.mecp@ontario.ca

Jeff Yurek, Elgin-Middlesex-London, jeff.yurekco@pc.ola.org

Appendix 1: Status of Compliance Noise Audits

This table is based on information originally released in August 2019 by the MECP in response to a Freedom of Information request. It has been updated with information on more recent compliance testing from project websites. As the Protocol requires that project operators post these audit reports on their websites within 10 business days of their submission to the MECP, this should be an accurate source of status information.

	Project Name	Commercial Operation Date ¹	I-Audit Submitted to MECP ²	Updates to February 1, 2022 ³	MECP Review Completed ⁴	Time Since Start of Operation ⁵
	Demonstrated Compliance	Share – 43% - Average time under review – 3.8 years				
1.	Adelaide (Suncor) Wind	January 28, 2015	October 29, 2015		March 9, 2020	5.1 years
2.	Armow Wind Project	December 7, 2015	February 24, 2017		November 6, 2020	4.8 years
3.	Belle River Wind	September 1, 2017	August 6, 2020		August 20, 2020	2.6 years
4.	Bluewater Wind	July 19, 2014	June 12, 2015		June 25, 2019	4.9 years
5.	Bow Lake	August 10, 2015	August 9, 2017		March 21, 2019	3.6 years
6.	Dufferin Wind	December 1, 2014	September 1, 2015		September 26, 2018	3.8 years
7.	East Lake St Clair	May 22, 2013	April 20, 2016 ⁶		April 20, 2016	2.9 years
8.	Ernestown Wind	September 30, 2014	June 29, 2015		April 30, 2018	3.6 years
9.	Grand Bend Wind	April 19, 2016	March 21, 2017		December 4, 2018	2.6 years
10.	Grand Renewable Energy	December 9, 2014	December 21, 2015		November 4, 2019	4.9 years
11.	HAF Wind	June 14, 2014	March 14, 2015		December 17, 2018	4.5 years
12.	Grey Highland Clean Energy	September 21, 2016	July 11, 2017		August 30, 2019	2.9 years
13.	Grey Highlands ZEP	February 26, 2016	July 31, 2018		August 30, 2019	3.6 years
14.	MacLean's Mountain Wind	May 1, 2014	February 27, 2015		March 20, 2019	4.9 years
15.	Moorefield Wind	May 16, 2017	December 17, 2018		March 25, 2019	1.9 years
16.	Oxley Wind	February 8, 2014	September 27, 2017		April 25, 2019	5.2 years
17.	Napier Wind	December 3, 2015	March 3, 2017		January 22, 2021	5.1 years
18.	Quixote One	August 14, 2015	September 1, 2017		April 15, 2019	3.7 years
19.	St Columban Wind	July 16, 2015	June 22, 2016		October 2, 2018	3.2 years
20.	Settler's Landing	April 5, 2017	August 22, 2018		May 10, 2019 ⁷	2.1 years

	Demonstrated Non-Compliance- REA Amended		Share – 2%			
1.	North Kent 1 Wind	February 22, 2018	June 30, 2019	November 1, 2021	November 1, 2021 ⁸	3.7 years

	Demonstrated Non-Compliance – No Resolution		Share – 7% - Average time under review - 6.8 years			
1.	K2 Wind ⁹	May 29, 2015	November 25, 2016	December 12, 2019		6.8 years
2.	Unifor/CAW ¹⁰	October 24, 2013	June 28, 2018	No Updates	Not Provided	8.3 years
3.	Niagara Region Wind	November 2, 2016	July 20, 2018	February 3, 2021		5.3 years

	Deemed Incomplete	Share - 17% - Average time under review – 7.1 years				
1.	Cedar Point Wind	October 7, 2015	September 21, 2016	June 24, 2019		6.3 years
2.	East Durham Wind	August 15, 2015	August 17, 2016	July 2, 2019		6.5 years
3.	Goshen Wind	January 28, 2015	January 28, 2016	November 7, 2017		7.1 years
4.	Grand Valley Wind Phase 3	December 3, 2015	November 30, 2016	March 1, 2021		6.2 years
5.	Pt. Dover/Nanticoke Wind	November 8, 2013	August 6, 2014	December 16, 2020		8.3 years
6.	South Branch Wind	March 4, 2014	May 28, 2015	March 3, 2016		7.9 years
7.	Springwood Wind	November 21, 2014	May 31, 2016	No Updates ¹¹		7.2 years
8.	Whittington Wind	November 21, 2014	April 1, 2016	No Updates ¹¹		7.2 years

	Under Review	Share – 30% - Average time under review – 6.0 years				
1.	Adelaide (NextEra) Wind	August 22, 2014	August 10, 2015	June 26, 2020		7.3 years
2.	Amherst Island Wind	June 15, 2018	June 14, 2019	May 14, 2020		3.6 years
3.	Bornish Wind	August 15, 2014	August 7, 2015	July 2, 2020		7.3 years
4.	Conestogo Wind	December 20, 2012	December 20, 2013	April 5, 2019		9.1 years
5.	Gunn's Hill Wind	November 14, 2016	October 16, 2018	No Information		5.1 years
6.	Port Ryerse Wind	December 9, 2016	July 17, 2018	No Updates		5.1 years
7.	Romney Wind	December 31, 2019	Not Yet Due	June 29, 2021		1.8 year
8.	Snowy Ridge	October 5, 2016	September 20, 2017	No Updates ¹¹		5.3 years
9.	South Kent Wind	March 28, 2014	January 30, 2015	August 14, 2020		7.9 years
10.	Sumac Ridge Wind	November 17, 2017	September 27, 2018	No Information		4.1 years
11.	Summerhaven Wind	August 6, 2013	February 10, 2014	May 1, 2020		8.5 years
12.	Underwood ¹²	February 9, 2009	Not Provided	No Updates		13.0 years

13.	Wainfleet Wind	September 17, 2014	May 15, 2015	No Information		6.4 years
14.	ZEP Ganaraska Wind	May 6, 2016	September 14, 2018	No Information		4.7 years

	Submission Due					
1.	Henvey Inlet	October 19, 2019	Due – October 2020	No Information		2.3 years

	Not Yet Due					
1.	Nation Rise	June 17,2021	Due - June 2022			0.6 years

¹ IESO Active Contract List as at September 30, 2021

² Data Provided by MECP as at July 30, 2019

³ Based on a review of project websites – “No Updates” = No change in information; “No information” = audit no information posted on website

⁴ Dates provided by MECP.

⁵ Elapsed time calculated either to the date compliance was confirmed or to the current date.

⁶ Identical dates for submission and review completion provided by MECP

⁷ Approval date posted by operator conflicts with status provided by MECP 2 months after “approval”

⁸ REA amended to reduce night time noise levels at 2 wind turbines to bring noise levels within noise guidelines.

⁹ In May 2019, the Ministry found the K2 project was out of compliance and ordered the operator to develop and implement a Noise Abatement Action Plan.

¹⁰ Turbine determined to be non-compliant on March 8, 2018, Noise Abatement Action Plan implemented. Problem not resolved.

¹¹ Capstone Renewable Project, limited project documentation posted on project websites.

¹² I-Audit report submitted in January 30, 2018 accepted and then rejected by MECP. More noise testing is currently underway.

Appendix 2: Complaints by Project

The following table summarizes the information on the complaint records provided in response to a series of four Freedom of Information requests. In total, the information released indicates that more than 5,800 complaints have been made about the operations of wind turbine projects between 2006 and 2018. (The requests for information covering 2019 and 2020 are outstanding. The fact the government does not have rapid access to these records to fulfill FOI requests is proof that citizen complaints are going nowhere, and are not subject to any high level scrutiny.)

Communications from residents indicate that when there is no follow-up action on complaints, people just give up and stop complaining. This does not mean that the problems have been resolved. Actual follow-up on high profile situations could encourage many residents to start documenting their concerns and reports of poor health again.

Site Name	Start Year	2006 - 2014	2015 - 2016	2017	2018	Total
Melancthon Wind (All Phases)	2008	873	62	0	26	961
K2 Wind	2015	1	413	178	149	741
Unifor (CAW)	2013	236	92	174	147	649
Enbridge Underwood	2009	442	73	14	27	556
Talbot Wind Farm	2010	388	7	2	6	403
East Durham	2015		293	6	27	326
Thames Valley Phase 1&2	2010	239	16		0	255
Capstone - Grey Highlands	2014		3	121	79	203
Comber Wind	2010	127		2	9	138
Frogmore-Cultus-Clear Creek	2008	131	4		0	135
HAF Wind	2014	71	57	2	0	130
Niagara Wind	2016	0	24	20	83	127
Harrow Wind	2010	117	6		0	123
Plateau Wind	2012	119	1		0	120
Ripley Wind	2007	99			0	99
Conestogo Wind	2010	69	10		0	79
Grand Valley Wind	2012	24	38		8	70
Kent Breeze Wind	2011	55	2		0	57
Snowy Ridge	2016		7	46	1	54
Dufferin Wind	2014	3	50		0	53
Grand Bend Wind	2016		13	37	2	52
St. Columban Wind	2017	1	30	11	5	47
South Kent Wind	2014	35	5		0	40
Settler's Landing	2017			35	2	37
Adelaide Wind	2014		34	2	0	36

McLean's Mtn. Wind	2010	27	6	3	0	36
Ernestown Wind Park	2014	1	33		0	34
Summerhaven Wind	2010	19	8	3	1	31
Wolfe Island Wind	2009	22		1		23
Proof Line Wind	2009	20				20
Grand Renewable	2014		19		1	20
Bluewater Wind	2011	8	8	2		18
Jericho Wind	2014	3	15			18
Armow	2011		15			15
Amherst Island	2018				15	15
Cedar Point	2011		10	4		14
Goshen Wind	2015		8	2		10
Port Alma Wind	2008	9				9
Erieau-Blenheim Wind	2013	8				8
Erie Shores (Port Burwell)	2006	5			2	7
Raleigh Wind Energy	2011	6				6
Kruger-Chatham Wind	2011	5				5
Port Ryerse Wind	2016		5			5
Marsh Line	2010			4	1	5
North Kent Wind	2018		3		2	5
Bornish Wind	2011	1	3			4
Ganaraska Wind	2016		4			4
Zephyr Wind Farm	2012	4				4
Port Dover/Nanticoke	2013	3				3
South Branch Wind	2014	3				3
Springwood Wind	2014		3			3
Sumac Ridge	2013			3		3
Bow Lake	2010			1	2	3
Gesner Wind	2013	2				2
Oxley Wind Farm	2014	2				2
Prince I & II Wind	2006	2				2
Napier Wind	2015		1			1
Wainfleet Wind	2014		1			1
Otter Creek	-			1		1
Total		3,180	1,382	674	595	5,831

Policy Division

Division de la politique

Director's Office
Crown Forests and Lands Policy Branch
70 Foster Drive, 3rd Floor
Sault Ste. Marie, ON P6A 6V5

Bureau du directeur
Direction des politiques relatives aux forêts et
aux terres de la Couronne
70, rue Foster, 3^e étage
Sault Sainte Marie, ON P6A 6V5

March 03, 2022

Re: Seeking input about the use of floating accommodations on waterways over
Ontario's public lands

Greetings,

The Ministry of Northern Development, Mines, Natural Resources and Forestry (NDMNRF) would like to make you aware of a Bulletin recently posted to the Environmental Registry of Ontario [<https://ero.ontario.ca/notice/019-5119>].

We are seeking to engage municipalities on potential ideas and approaches to manage “camping” and the use of floating accommodations on waterways over Ontario’s public lands. The ministry is seeing increased interest in the use of waterways by various types of vessels (i.e., watercrafts equipped for overnight accommodation). In some cases, the ministry has heard concerns relating to vessels that are primarily designed for accommodation and not navigation.

We are seeking input from the public, Indigenous communities, and municipal associations, and various stakeholders including your organization **by April 19, 2022**.

Input from this process will inform consideration of potential future changes intended to address growing concerns around the impacts of this activity on Ontario waterways and those who use them.

Please note, no regulatory changes are being proposed at this time. Any regulatory or policy changes that may be considered in the future would be posted on the Environmental Registry for consultation purposes.

If you have any questions, please reach out to Julie Reeder, Sr. Program Advisor, Crown Lands Policy Section at Julie.reeder@ontario.ca.

Sincerely,

Peter D. Henry, R.P.F.
Director
Crown Forests and Lands Policy Branch

- c. Pauline Desroches, Manager, Crown Lands Policy Section
Julie Reeder, Sr. Program Advisor, Crown Lands Policy Section



February 25, 2022

The Honourable David Piccini, Minister
Ministry of Environment Conservation and Parks
College Park 5th Floor, 777 Bay St.
Toronto, ON M7A 2J3

Re: Municipal Accommodation Tax and Crown Campgrounds

On January 1st, 2022, the Town of South Bruce Peninsula implemented a Municipal Accommodation Tax (MAT). The tax equates to a 4% fee Levied on short term accommodations including, hotels, motels, rooming houses, bed & breakfast, cottage rentals and campgrounds, for all bookings of 30 days or less.

The Town of South Bruce Peninsula is the first jurisdiction in Ontario to levy the MAT on campgrounds. There are approximately 14 campgrounds within the Town of South Bruce Peninsula. Of those, one is a municipally owned campground, and one is a provincially owned campground, known as the Sauble Falls Provincial Park.

The Town recently amended the MAT program to confirm that our Town owned campground will contribute to MAT in the same manner as all of our privately owned campgrounds.

The Municipal Act states that "the Crown, any agency of the Crown in right of Ontario or any authority....." Is exempt from MAT. As such, the Sable Falls Provincial Park is not participating in the MAT program.

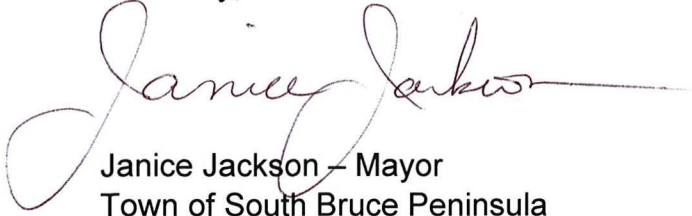
Several campground owners within the Town recently attended a Council meeting and stated their concerns and objections pertaining to the MAT exemption for the Sauble Falls Provincial Park. Town Council and private campground owners believe that this exemption creates an unfair competitive advantage for the provincially operated campground.

Council fully supports the position of our local campground owners and has passed the following resolution

"And further that the Town sends a letter to the Ministry of Environment Conservation and Parks as well as to MPP Bill Walker requesting the removal of the Municipal Accommodation Tax exemption for all Crown owned campgrounds and that this letter is sent to all Ontario municipalities to seek their support"

By way of this letter, we are asking the province to remove exemptions listed within section 400.1 (1) of the Municipal Act pertaining to Crown owned facilities, specifically campgrounds.

Sincerely,

A handwritten signature in dark ink, appearing to read "Janice Jackson", with a long horizontal flourish extending to the right.

Janice Jackson – Mayor
Town of South Bruce Peninsula
Janice.jackson@southbrucepeninsula.com
519-534-1400 ext. 200

cc. MPP Bill Walker

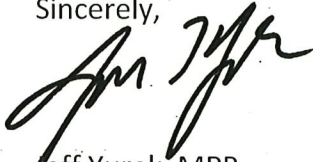
Mayor Duncan McPhail
Municipality of West Elgin
135 Queens, Rodney, ON
N0L 2C0

January 31, 2022

Dear Mayor McPhail,

I am writing to express my sincere congratulations regarding your third funding instalment of the Municipal Modernization Program, as recently communicated by the Ministry of Municipal Affairs and Housing. I am very proud of the work being done in West Elgin to improve efficiency and modernize service delivery and send my best wishes for a successful year ahead.

Sincerely,



Jeff Yurek, MPP
Elgin-Middlesex-London

From: [Emily Jocius](#)
To: [Jana Nethercott](#)
Subject: FW: Grant for Artists
Date: February 22, 2022 3:32:19 PM

-----Original Message-----

From: noreply@westelgin.net <noreply@westelgin.net> On Behalf Of Matthew Emery
Sent: February 22, 2022 3:13 PM
To: Emily Jocius <EJocius@westelgin.net>
Subject: Grant for Artists

Hello Emily: I am a composer living in Dutton. I have been invited to present a workshop and lecture at a national choral conference in Toronto; the National Youth Choir of Canada is also performing some of my work as part of the conference.

Is there a grant, or sponsorship path as part of the Arts, Culture, Heritage section at West Elgin that I could apply to? I would like to help defer the travel and accommodation costs. The Canada Council for Arts has a minimum travel distance of 300km, and the OAC has temporarily suspended travel grants, so I am looking elsewhere for support.

Thank you for your help. Matthew Emery

Origin: <https://www.westelgin.net/en/recreation-and-culture/arts-culture-and-heritage.aspx>

This email was sent to you by Matthew Emery <[REDACTED]> through
<https://www.westelgin.net>.



MUNICIPALITY OF **West Elgin**

The Corporation of the Municipality of West Elgin

By-Law No. 2022-11

A By-law to Authorize the Execution of an Agreement between Her Majesty the Queen in Right of Ontario and The Corporation of the Municipality of West Elgin for the Dedicated Gas Tax Funds for Public Transportation Program

Whereas Section 9 of the *Municipal Act, 2001*, S.O. 2001, c.25, as amended, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority; and

Whereas it is deemed expedient that The Corporation of the Municipality of West Elgin enters into an Agreement with Her Majesty the Queen in Right of Ontario as represented by the Minister of Transportation for the purposes of providing monies to the Corporation of the Municipality of West Elgin through the Dedicated Gas Tax Funds for Public Transportation Program; and

Now Therefore the Council of the Corporation of the Municipality of West Elgin enacts as follows:

1. That the Corporation of the Municipality of West Elgin hereby authorizes the agreement with Her Majesty the Queen in Right of Ontario as represented by the Minister of Transportation, in the form of an agreement titled Dedicated Gas Tax Funds for Public Transportation Program, identified as Schedule "A" attached hereto and forming an integral part of this By-law.
2. That the Mayor and Clerk are hereby authorized and directed to execute such agreement and any related documents and affix the Seal of the Corporation of the Municipality of West Elgin thereto.
3. This by-law shall come into force and effect on March 10, 2022.

Read a first, second, and third time and passed this 10th day of March, 2022.

Duncan McPhail
Mayor

Jana Nethercott
Clerk

**Ministry of
Transportation**

Office of the Minister

777 Bay Street, 5th Floor
Toronto ON M7A 1Z8
416 327-9200
www.ontario.ca/transportation

**Ministère des
Transports**

Bureau de la ministre

777, rue Bay, 5^e étage
Toronto ON M7A 1Z8
416 327-9200
www.ontario.ca/transports



January 21, 2022

His Worship Duncan McPhail
Mayor, Municipality of West Elgin
22413 Hoskins Line, PO Box 490
Rodney ON N0L 2C0

Dear Mayor McPhail:

RE: Dedicated Gas Tax Funds for Public Transportation Program

This Letter of Agreement between the **Municipality of West Elgin** (the “Municipality”) and Her Majesty the Queen in right of the Province of Ontario, as represented by the Minister of Transportation for the Province of Ontario (the “Ministry”), sets out the terms and conditions for the provision and use of dedicated gas tax funds under the Dedicated Gas Tax Funds for Public Transportation Program (the “Program”). Under the Program, the Province of Ontario provides two cents out of the provincial gas tax to municipalities to improve Ontario’s transportation network and support economic development in communities for public transportation expenditures.

The Ministry intends to provide dedicated gas tax funds to the Municipality in accordance with the terms and conditions set out in this Letter of Agreement and the enclosed Dedicated Gas Tax Funds for Public Transportation Program 2021-22 Guidelines and Requirements (the “guidelines and requirements”).

In consideration of the mutual covenants and agreements contained in this Letter of Agreement and the guidelines and requirements, which the Municipality has reviewed and understands and are hereby incorporated by reference, and other good and valuable consideration, the receipt and sufficiency of which are expressly acknowledged, the Ministry and the Municipality agree as follows:

1. To support local public transportation services in the Municipality, the Ministry agrees to provide funding to the Municipality under the Program to a maximum amount of up to **\$35,867** (“the “Maximum Funds”) in accordance with, and subject to, the terms and conditions set out in this Letter of Agreement and, for greater clarity, the guidelines and requirements.
2. Subject to Section 1, the Ministry will, upon receipt of a fully signed copy of this Letter of Agreement and a copy of the authorizing municipal by-law(s) and, if applicable, resolution(s) for the Municipality to enter into this Letter of Agreement, provide the Municipality with **\$26,900**; and any remaining payment(s) will be provided thereafter.

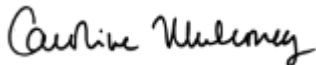
3. If another municipality authorizes the Municipality to provide local public transportation services on its behalf and authorizes the Municipality to request and receive dedicated gas tax funds for those services also on its behalf, the Municipality will in the by-law(s) and, if applicable, resolution(s) described in section 2 confirm that the Municipality has the authority to provide those services and request and receive those funds.
4. The Municipality agrees that any amount payable under this Letter of Agreement may be subject, at the Ministry's sole discretion, to any other adjustments as set out in the guidelines and requirements.
5. The Municipality will deposit the funds received under this Letter of Agreement in a dedicated gas tax funds reserve account, and use such funds and any related interest only in accordance with the guidelines and requirements.
6. The Municipality will adhere to the reporting and accountability measures set out in the guidelines and requirements, and will provide all requested documents to the Ministry.
7. The Municipality agrees that the funding provided to the Municipality pursuant to this Letter of Agreement represents the full extent of the financial contribution from the Ministry and the Province of Ontario under the Program for the 2021-22 Program year.
8. The Ministry may terminate this Letter of Agreement at any time, without liability, penalty or costs upon giving at least thirty (30) days written notice to the Municipality. If the Ministry terminates this Letter of Agreement, the Ministry may take one or more of the following actions: (a) cancel all further payments of dedicated gas tax funds; (b) demand the payment of any dedicated gas tax funds remaining in the possession or under the control of the Municipality; and (c) determine the reasonable costs for the Municipality to terminate any binding agreement(s) for the acquisition of eligible public transportation services acquired, or to be acquired, with dedicated gas tax funds provided under this Letter of Agreement, and do either or both of the following: (i) permit the Municipality to offset such costs against the amount the Municipality owes pursuant to paragraph 8(b); and (ii) subject to section 1, provide the Municipality with funding to cover, in whole or in part, such costs. The funding may be provided only if there is an appropriation for this purpose, and in no event will the funding result in the Maximum Funding exceeding the amount specified under Section 1.
9. Any provisions which by their nature are intended to survive the termination or expiration of this Letter of Agreement including, without limitation, those related to disposition, accountability, records, audit, inspection, reporting, communication, liability, indemnity, and rights and remedies will survive its termination or expiration.
10. This Letter of Agreement may only be amended by a written agreement duly executed by the Ministry and the Municipality.
11. The Municipality agrees that it will not assign any of its rights or obligations, or both, under this Letter of Agreement.
12. The invalidity or unenforceability of any provision of this Letter of Agreement will not affect the validity or enforceability of any other provision of this Letter of Agreement. Any invalid or unenforceable provision will be deemed to be severed.

13. The term of this Letter of Agreement will commence on the date of the last signature of this Letter of Agreement.
14. The Municipality hereby consents to the execution by the Ministry of this Letter of Agreement by means of an electronic signature.

If the Municipality is satisfied with and accepts the terms and conditions of this Letter of Agreement, please print it, secure the required signatures for it, and then deliver a fully signed copy, in pdf format, to the Ministry at the email account set out below. Subject to the Province's prior written consent, including any terms and conditions the Ministry may attach to the consent, the Municipality may execute and deliver the Letter of Agreement to the Ministry electronically. In addition, all program documents are also to be sent to the following email account:

MTO-PGT@ontario.ca

Sincerely,



Caroline Mulroney
Minister of Transportation

I have read and understand the terms and conditions of this Letter of Agreement, as set out above, and, by signing below, I am signifying the Municipality's consent to be bound by these terms and conditions.

Municipality

Date

Name (print):
Title (head of council or
authorized delegate):

I have authority to bind the Municipality.

Date:

Name (print):
Title (clerk or authorized delegate):

I have authority to bind the Municipality.



MUNICIPALITY OF **West Elgin**

The Corporation Of The Municipality Of West Elgin

By-Law No. 2022-12

Being a By-Law to confirm the proceedings of the Regular Meeting of Council held on March 10, 2022.

Whereas Section 5(1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, the powers of a municipality shall be exercised by council; and

Whereas Section 5(3) of the Municipal Act, the powers of Council shall be exercised by by-law; and

Whereas it is deemed expedient that proceedings of Council of the Corporation of the Municipality of West Elgin as herein set forth be confirmed and adopted by by-law;

Now therefore the Council of the Municipality of West Elgin enacts as follows:

1. That the actions of the meeting of Council held on March 10, 2022, in respect of each recommendation, motion and resolution and other action taken by the Council at this meeting, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this by-law.
2. The Mayor and proper officials of the Corporation of the Municipality of West Elgin are hereby authorized and directed to do all things necessary to give effect to the action of the Council referred to in the preceding section hereof.
3. The Mayor and Clerk are hereby authorized and directed to execute all documents necessary in that behalf and to affix the Seal of the Corporation of the Municipality of West Elgin.

Read a first, second, and third time and finally passed this 10th day of March, 2022.

Duncan McPhail
Mayor

Jana Nethercott
Clerk