



Municipality of West Elgin

Agenda

Council Meeting

Date: **March 10 2022, 9:00 a.m.**
Location: **West Elgin Community Complex - Hybrid Meeting**
160 Main Street
West Lorne
Electronic Hybrid Meeting

Due to Orders under *Reopening Ontario Act, 2020* this meeting broadcasted electronically. If you wish to view this meeting please contact the Clerk's Department also if you require an alternate format or accessible communication support or wish to receive the link to the meeting, at 519-785-0560 or by email at clerk@westelgin.net.

1. Call to Order

2. Adoption of Agenda

Recommendation:

That West Elgin Council hereby adopts the Agenda as presented.

3. Closed Session

Recommendation:

That the Council of the Municipality of West Elgin Council hereby proceeds into Closed Session at _____ a.m. under Section 239 (b) of the *Municipal Act, R.S.O. 2001* consideration will be given to matters pertaining to an identifiable individual, including a municipal or local board employee.

4. Report from Closed Session

5. Disclosure of Pecuniary Interest

6. Adoption of Minutes

Recommendation:

That the Minutes of the Council meeting on February 24, 2022 be adopted as circulated and printed.

7. Business Arising from Minutes

8. Staff Reports

8.1. Water

8.1.1. S. Smith, OCWA - Annual Reports for West Elgin Drinking Water Distribution System

Recommendation:

That West Elgin Council hereby receives the report from Sam Smith, OCWA re: 2021 Schedule 22 Summary Report for the West Elgin Distribution System; and

That West Elgin Council hereby receives the 2021 Annual Report for the West Elgin Distribution System as required under Section 11 of O'Reg 170/03

8.1.2. S. Smith, OCWA - West Elgin Distribution System Fourth Quarter Report

Recommendation:

That West Elgin Council hereby receives the report from Sam Smith, OCWA re: Fourth Quarter Operations Report for the West Elgin Distribution System for information purposes.

8.2. Wastewater

8.2.1. S. Smith, OCWA - West Lorne Wastewater Treatment Plant - Fourth Quarter Operations Report

Recommendation:

That West Elgin Council receives the report from Sam Smith, OCWA re: West Lorne Wastewater Treatment Plant Fourth Quarter Operations Report, for information purposes.

8.2.2. S. Smith, OCWA - Rodney Wastewater Treatment Plant - Fourth Quarter Operations Report

Recommendation:

That West Elgin Council receives the report from Sam Smith, OCWA re: Rodney Wastewater Treatment Plant Fourth Quarter Operations Report, for information purposes.

8.3. Building

8.3.1. J. Morgan-Beunen, CBO - Building Activity Report February 2022

Recommendation:

That West Elgin Council hereby receives the report from Jackie Morgan-Beunen, CBO re: Building Permit Report for February 2022 for information purposes.

8.4. Fire

8.4.1. J. McArthur, Fire Chief - Monthly Report – January & February 2022

Recommendation:

That West Elgin Council hereby receives the report from Jeff McArthur, Fire Chief re: January & February Monthly Fire Report for information purposes.

8.4.2. J. McArthur, Fire Chief - Breathing Air Compressor

Recommendation:

That West Elgin Council hereby receives the report from Jeff McArthur, Fire Chief re: Breathing Air Compressor; and

That West Elgin Council hereby approves the ordering of a Breathing Air Compressor from Levitt-Safety for \$67,671.65 plus applicable taxes.

8.5. Operations & Community Services

8.5.1. L. Gosnell, Manager of Operations & Community Services - Monthly Operations Update – February 2022

Recommendation:

That West Elgin Council hereby receives the report from Lee Gosnell, Manager of Operations & Community Services for information purposes.

8.6. Clerk's

8.6.1. J. Nethercott, Clerk - Lame Duck Council Considerations

Recommendation:

That West Elgin Council hereby receives the report from Jana Nethercott, Clerk re: Lame Duck Council Considerations for information purposes; and

That West Elgin Council directs the Clerk to prepare the necessary By-Law prior to Nomination Day (August 19, 2022) to delegating authority to the Chief Administrative Officer from August 19, 2022 to November 16, 2022 to:

- a. Be the financial signing authority for expenditures, outside the current budget, exceeding \$50,000 and/or for the disposition of any real or personal property of the municipality which has value exceeding \$50,000 at the time of disposal;
- b. Be the authority to hire or remove any officer from/to employment with the Municipality of West Elgin. That the authority to hire as delegated be restricted to not exceed the overall previously allotted compliment number of staff positions excluding those that are 100% provincially funded.
- c. To have discretion to bind the Corporation for projects/ new funding opportunities with the Provincial and/or Federal governments(s) in instances where the contribution of other levels of government totals 66% or greater with a cap of \$100,000 for the municipal contribution;
- d. That the CAO/Treasurer shall submit to Council an informational report, containing the details relevant to the exercise of all delegated authority by that position under the By-Law.

8.7. Finance/Administration

8.7.1. M. Badura, CAO/Treasurer and J. Nethercott, Clerk - Administration Monthly Update – February 2022

Recommendation:

That West Elgin Council hereby receives the report from Magda Badura, CAO/Treasurer and Jana Nethercott, Clerk re: Administration Monthly Report for February 2022 for information purposes

9. Committee and Board Report

9.1. Councillor Reports from Committees

10. Accounts

Recommendation:

That the Mayor and Treasurer are hereby authorized to sign Payment Voucher #3 amounting to \$442,654.56 in settlement of General, Road, Water and Arena Accounts including EFT#4884-4954, online Payments# 876-886, cheque # 25889-25898 and Payroll PP04

11. Correspondence

- 11.1. Elgin County Council Highlights - February 22, 2022**
- 11.2. County of Elgin - Notice of Decision- 9440 Graham Road**
- 11.3. County of Elgin - Notice of Decision - 20183 Marsh Line**
- 11.4. Elgin Group Police Services Board - Notice of new Secretary Administrator**
- 11.5. Lower Thames Valley Conservation Authority - AGM Media Release**
- 11.6. Ontario Farmland Trust - Farmland Forum**
- 11.7. Multi Municipal Wind Turbine Group- Letter - Re Ontario's Energy Plan**
- 11.8. Ministry of Northern Development, Mines, Natural Resources and Forestry - Seeking input on floating accommodations**
- 11.9. South Bruce Peninsula - Municipal Accommodation Tax on Campgrounds**
- 11.10. MPP Jeff Yurek - Letter to Mayor and Council re: Municipal Modernization Program**
- 11.11. M. Emery - Request for Support**

12. Council Inquires/Announcements

- 12.1. Notice of Motion**
- 12.2. Statements/Inquires by Councillors**
- 12.3. Matters of Urgency**

13. By-Laws

13.1. By-Law 2022-11 - Execute Gas Tax Agreement

Recommendation:

That By-Law 2022-11 being a By-law to Authorize the Execution of an Agreement between Her Majesty the Queen in Right of Ontario and The Corporation of the Municipality of West Elgin for the Dedicated Gas Tax Funds for Public Transportation Program, be read a first, second and third and final time.

14. Confirming By-Law

Recommendation:

That By-law 2022-12 being a By-law to confirm the proceeding of the Regular Meeting of Council held on March 10, 2022, be read a first, second and third and final time.

15. Adjournment

Recommendation:

That the Council of the Municipality of West Elgin hereby adjourn at _____ to meet again at 9:30 a.m. on March 24, 2022 or at the call of the Chair.