



# **Municipality of West Elgin**

## **Agenda**

### **West Elgin Community Centre Board of Management**

**February 9, 2022, 9:00 a.m.**  
**Electronic Participation Meeting via Zoom**

Documents are available in alternate formats upon request. Please contact the Clerk's Department if you require an alternate format or accessible communication support at 519-785-0560 or by email at [jnethercott@westelgin.net](mailto:jnethercott@westelgin.net).

**Pages**

**1. Call to Order**

**2. Adoption of Agenda**

Recommendation:

That West Elgin Community Centre Board of Management hereby adopts the Agenda as presented.

**3. Disclosure of Pecuniary Interest**

**4. Minutes**

**3**

Recommendation:

That West Elgin Community Centre Board of Management Committee adopt the minutes of January 12, 2022 as circulated and printed.

**5. Business Arising from Minutes**

**6. Staff Reports**

## **6.1. Operational and Covid-19 Update**

7

Recommendation:

That West Elgin Community Centre Board of Management hereby receives the report from Emily Jocius, Operations and Community Services Coordinator for information purposes.

## **7. Adjournment**

Recommendation:

That the West Elgin Community Centre Board of Management hereby adjourn at \_\_\_\_\_ a.m. to meet again on



# Municipality of West Elgin

## Minutes

### West Elgin Community Centre Board of Management

January 12, 2022, 1:00 p.m.

Electronic Participation Meeting via Zoom

**Present:** Duncan McPhail  
Ken Loveland  
Jim Hathaway  
Jeff Carmichael

**Staff Present:** Lee Gosnell, Manager of Operations and Community Services  
Emily Jocius  
Adam Ecker, Recreation Supervisor

**1. Call to Order**

Chair K. Loveland called the meeting to order at 1:02 p.m.

**2. Adoption of Agenda**

**Moved:** Jim Hathaway

**Seconded:** Jeff Carmichael

That West Elgin Community Centre Board of Management hereby adopts the Agenda as presented.

**Carried**

**3. Disclosure of Pecuniary Interest**

No disclosures

**4. Minutes**

**Moved:** Duncan McPhail

**Seconded:** Jim Hathaway

That West Elgin Community Centre Board of Management Committee adopt the minutes of December 15, 2021 as circulated and printed.

**Carried**

**5. Business Arising from Minutes**

No business arising from the minutes.

**6. Financials**

**Moved:** Jeff Carmichael

**Seconded:** Jim Hathaway

That the West Elgin Community Centre Board of Management hereby receives and files the financials as of December 31, 2021.

**Carried**

**7. Staff Reports**

**7.1 COVID-19 Update**

Emily Jocius, Operations and Community Services Coordinator provided the board with an update on the current COVID-19 situation. Currently the West Elgin Community Centre is closed due to the provincial restrictions put in place on January 5, 2022. The arena will be closed for a minimum of 21 days. Any information on the opening will be communicated with groups as soon as it is received.

**7.2 Cost Share between Dutton-Dunwich and West Elgin**

Lee Gosnell, Manager of Operations and Community Services spoke on the changes to the cost share between Dutton-Dunwich and West Elgin. The board agreed with the percentage based on current registration numbers.

L.Gosnell provided the board with an updated draft 2022 arena budget. The changes to the budget were a 20 percent increase for insurance, wages transferred in due to organizational changes in West Elgin.

**Moved:** Duncan McPhail

**Seconded:** Jim Hathaway

That West Elgin Community Centre Board of Management hereby receives the report from Lee Gosnell, Manager of Operations and Community Services.

That the West Elgin Community Centre Board of Management hereby updates the cost sharing with the 2021/2022 numbers as provided.

**Carried**

**Moved:** Jeff Carmichael

**Seconded:** Jim Hathaway

That the West Elgin Community Centre Board of Management hereby approves the updated 2022 draft budget as presented.

**Carried**

### **7.3 School Reduced Rate**

E. Jocius spoke on the request by the local High School. Discussion was had and the board agreed it is important to have child and youth attend our facilities and learn new skills.

**Moved:** Jeff Carmichael

**Seconded:** Jim Hathaway

That West Elgin Community Centre Board of Management hereby receives the report from Emily Jocius, Operations and Community Services Coordinator; and

The West Elgin Community Centre Board of Management hereby establishes a school rental rate for practices and rentals for all schools in Dutton Dunwich and West Elgin for use during Non-prime time ice rental period at \$55.00 plus HST, pending the approval of Dutton Dunwich and West Elgin Council. The fee does not encompass game play nor can occur during prime time rental period.

**Carried**

## **8. Adjournment**

**Moved:** Jim Hathaway

**Seconded:** Jeff Carmichael

That the West Elgin Community Centre Board of Management hereby adjourn at 1:50 p.m. to meet again on February 9, 2022 at 9:00 a.m.

**Carried**

---

Ken Loveland, Chair

---

Emily Jocius, Recording Secretary



## Staff Report

---

**Report To:** West Elgin Community Centre Board of Management  
**From:** Emily Jocius, Operations & Community Services Coordinator  
**Date:** 2022-02-09  
**Subject:** Operational and Covid-19 Update

---

### **Recommendation:**

That West Elgin Community Centre Board of Management hereby receives the report from Emily Jocius, Operations and Community Services Coordinator for information purposes.

### **Purpose:**

The purpose of this report is to provide the West Elgin Community Centre Board of Management with an update on operations and the current covid-19 restrictions.

### **Background:**

The West Elgin Community Centre was closed as of January 5, 2022, due to provincial restrictions. In the middle of January, the province announced the re-opening of recreational facilities. The West Elgin Community Centre was able to reopen on January 31, 2022. An email went out to all user groups to remind of current covid-19 protocols including the enhanced vaccination certificate for anyone eligible to receive the vaccination.

Currently all users are presenting enhanced vaccination certificates and following all other restrictions put out by the province and public health while in attendance.

Public Skating and Adult skate programming is back to the original schedule. Additional Skate will be added during the elementary schools break to facilitate additional recreational opportunities to community members.

### **Public Skate Schedule**

Adult Skate Tuesdays from 1-2p.m.

Friday Night Public Skate 7:00 p.m.- 8:30p.m.

Saturday Public Skate 2:00-3:30p.m.

**Report Approval Details**

Document Title:	Operational and Covid-19 Update - 2022-15-Operations Community Services.docx
Attachments:	
Final Approval Date:	Feb 4, 2022

This report and all of its attachments were approved and signed as outlined below:

Jana Nethercott