



Municipality of West Elgin

Agenda

Committee of the Whole Meeting

February 3, 2022, 9:30 a.m.

West Elgin Community Complex - Hybrid Meeting

160 Main Street

West Lorne

Electronic Hybrid Meeting

Documents are available in alternate formats upon request. Please contact the Clerk's Department if you require an alternate format or accessible communication support at 519-785-0560 or by email at jnethercott@westelgin.net.

Pages

1. Call to Order

2. Adoption of Agenda

Recommendation:

That West Elgin Committee of the Whole adopt the agenda as circulated.

3. Disclosure of Pecuniary Interest

4. Operating and Capital Budget

1

5. Water and Sewer Rates for 2022

11

6. Council Grants

15

Recommendation:

That West Elgin Committee of the Whole recommend to West Elgin Council to approve the following Council Grants:

6.1. RAAS Grant Requests

18

6.2. Tryconnell Heritage Society Grant Request

37

6.3.	West Lorne Horticultural Society Grant Requests	48
6.4.	West Lorne Legion Grant Request	70
6.5.	West Lorne Optimist Grant Requests	77
6.6.	West Elgin Community Health Centre Grant Request	91
7.	Re-Opening Recreation Centre Discussion	
8.	Adjournment	

Recommendation:

That West Elgin Committee of Whole hereby adjourn at _____.

Water

		<u>2022 Budget</u>	<u>2021 Actuals</u>	<u>2021 Budget</u>	<u>2020 Actuals</u>	<u>2020 Budget</u>	<u>2019 Actuals</u>	<u>2019 Budget</u>
01-7310-6111	PENALTY & INTEREST	- 15,000.00	- 18,939.84	- 9,500.00	- 9,451.72	- 11,000.00	- 10,798.71	- 14,000.00
01-7310-6120	WATER - Change of Occupancy	- 10,000.00	- 10,635.94	- 5,000.00	- 73,537.21	- 5,000.00	- 24,515.22	- 14,000.00
01-7310-6360	WATER REV - RESIDENTIAL - Note 1	- 583,235.43	- 465,803.30	- 917,164.13	- 894,353.73	- 846,538.59	- 832,116.39	- 884,709.86
01-7310-6361	WATER REV-NON RESIDENTIAL - Note 1	- 94,764.85	- 76,120.05	- 118,810.57	- 91,220.22	- 107,585.42	- 106,081.51	- 123,915.59
01-7310-6364	WATER - New Water Services	- 30,000.00	- 24,700.38	- 10,000.00	- 34,875.90	- 6,000.00	- 24,021.26	- 36,000.00
01-7310-6365	WATER - Disconnect/Reconnect Fees	- 1,000.00	- 7,760.00	- 10,000.00	- 8,110.00	- 10,000.00	- 10,350.00	- 9,000.00
01-7310-6370	WATER - Fire Hydrants	- 19,600.00	- 60.00	-	-	-	- 99,270.51	-
01-7310-6371	Water - Flat Charge - Note 1	- 420,698.20	- 400,664.95	-	-	-	-	-
01-7310-7145	VEHICLE EXP	5,000.00	2,875.07	5,000.00	1,900.53	5,000.00	8,426.79	5,000.00
01-7310-7281	WATERMAIN REPAIR & MAINTENANCE - Note 3	60,000.00	30,436.25	55,000.00	43,433.20	40,000.00	41,657.93	40,000.00
01-7310-7282	HYDRANT REPAIR & MAINTENANCE	7,500.00	6,746.06	7,500.00	939.46	5,000.00	2,500.88	5,000.00
01-7310-7400	WAGES	130,573.25	161,196.97	159,860.00	157,509.91	157,107.88	154,481.69	166,111.40
01-7310-7401	CPP EXPENSE	6,528.66	7,979.81	7,578.57	7,238.96	785.54	7,093.33	6,644.46
01-7310-7402	EI EXPENSE	2,611.47	2,967.85	2,949.94	2,822.87	3,142.16	2,952.67	3,322.23
01-7310-7403	EHT EXPENSE	2,611.47	3,203.63	3,210.71	3,061.66	3,142.16	3,044.68	3,322.23
01-7310-7404	WSIB	3,917.20	4,682.27	4,677.53	4,474.69	1,571.08	1,848.30	1,993.34
01-7310-7405	LIFE INSURANCE	1,251.30	1,273.09	1,369.03	1,315.32	1,571.08	1,657.92	1,977.38
01-7310-7406	BENEFITS EXPENSE	15,015.61	16,728.66	14,912.67	14,238.80	1,571.08	15,542.19	18,303.20
01-7310-7407	OMERS EXPENSE	11,261.70	14,645.88	14,847.48	14,180.83	14,139.71	13,647.98	14,331.73
01-7310-7415	Training	1,000.00	312.18	1,000.00	130.85	2,000.00	361.48	2,000.00
01-7310-7431	WAGES TRANSFER OUT	-	-	-	- 999.03	-	-	-
01-7310-7440	CONFERENCES/SEMINARS/MEETINGS	500.00	125.00	-	-	1,000.00	-	1,000.00
01-7310-7442	MILEAGE	1,250.00	1,100.40	1,000.00	820.66	500.00	887.05	500.00
01-7310-7450	HEALTH & SAFETY	500.00	166.29	500.00	106.09	1,000.00	925.74	500.00
01-7310-7452	UNIFORMS	1,500.00	1,635.20	1,500.00	630.39	1,500.00	1,079.65	1,000.00
01-7310-7500	HYDRO	6,000.00	5,424.32	6,000.00	6,000.49	6,000.00	5,740.16	7,100.00
01-7310-7501	GAS	1,000.00	741.26	1,000.00	1,047.64	1,000.00	962.64	900.00
01-7310-7502	WATER	1,000.00	773.79	1,000.00	653.39	1,000.00	809.05	1,000.00
01-7310-7510	INSURANCE	17,960.89	14,967.41	15,944.36	12,237.23	13,177.16	10,042.92	9,331.91
01-7310-7511	TAXES	1,000.00	848.93	1,000.00	863.65	1,000.00	867.31	900.00
01-7310-7515	BUILDING REPAIRS & MAINTENANCE - Note 2	7,500.00	4,382.44	7,500.00	4,666.29	5,000.00	783.32	1,000.00
01-7310-7516	JANITORIAL	200.00	183.58	200.00	60.58	200.00	196.68	200.00
01-7310-7519	METER REPAIR & MAINTENANCE	20,000.00	18,001.89	20,000.00	10,682.41	25,000.00	19,943.14	25,000.00
01-7310-7531	CONTRACTS & AGREEMENTS	-	-	10,000.00	-	-	9,667.20	9,667.20
01-7310-7601	PHONE & INTERNET	2,500.00	2,447.86	1,750.00	2,873.55	2,500.00	2,306.93	2,500.00
01-7310-7602	SOFTWARE LICENSE	3,500.00	1,404.54	3,500.00	2,193.48	10,000.00	5,740.61	6,000.00
01-7310-7609	TOOLS	1,500.00	1,140.85	2,500.00	1,187.26	5,000.00	2,899.19	5,000.00
01-7310-7611	EQUIPMENT MAINTENANCE	2,000.00	-	13,000.00	14,851.22	15,000.00	16,562.22	15,000.00
01-7310-7613	EQUIPMENT PURCHASE - Note 4	7,500.00	-	7,500.00	-	1,500.00	4,834.80	5,000.00
01-7310-7650	OFFICE SUPPLIES	2,000.00	2,092.76	1,500.00	1,089.76	1,600.00	1,579.20	1,600.00
01-7310-7651	POSTAGE & COURIER	11,000.00	8,577.30	11,000.00	11,311.45	10,000.00	4,513.12	9,500.00

Water

	<u>2022 Budget</u>	<u>2021 Actuals</u>	<u>2021 Budget</u>	<u>2020 Actuals</u>	<u>2020 Budget</u>	<u>2019 Actuals</u>	<u>2019 Budget</u>
01-7310-7652 ADVERTISING EXP	1,000.00	803.00	500.00	528.43	200.00	201.48	200.00
01-7310-7660 OTHER SUPPLIES	-	-	-	22.99	-	210.33	-
01-7310-7675 LEGAL	-	- 2.37	-	504.24	-	-	2,000.00
01-7310-7676 AUDIT FEES	1,500.00	1,315.00	1,000.00	3,428.82	1,000.00	-	1,000.00
01-7310-7680 CONTRACTED SERVICES - OCWA	149,850.00	148,114.01	150,635.00	145,939.53	161,573.01	144,456.00	156,867.00
01-7310-7682 Water Expense - Tri County - Note 5	541,056.96	370,299.07	558,468.40	536,304.99	561,558.13	524,611.88	506,286.12
01-7310-7699 BILLABLE	-	1,380.88	-	-	-	6,603.87	-
01-7310-7701 FUEL - GAS	5,000.00	-	5,000.00	4,111.54	7,000.00	4,868.84	-
01-7310-7777 BAD DEBT EXPENSE	500.00	16.38	500.00	-	500.00	-	500.00
01-7310-7900 TRANSFER TO RESERVES - Note 6	59,709.98	200,000.00	-	-	-	96,750.32	32,067.26
01-7310-7901 TRANSFER FROM RESERVES - Note 6	- 200,000.00	-	- 318,409.95	- 784,210.23	- 932,714.97	-	- 505,000.00
01-7310-8000 CAPITAL - Forecast	280,000.00	-	-	-	-	-	-
01-7310-8001 CAPITAL - WATER LINE EXT	50,000.00	-	50,000.00	10,942.52	50,000.00	- 18,821.25	50,000.00
01-7310-8002 CAPITAL - WATERLINE REPLACEMENT (CHESTNUT/WOOD)	-	2,251.08	-	114,930.73	-	-	340,000.00
01-7310-8003 CAPITAL - TODD PL WATER LINE REPLACEMENT	-	-	-	577,841.08	540,000.00	-	40,000.00
01-7310-8004 CAPITAL - AMR SOFTWARE & HARDWARE	200,000.00	-	200,000.00	-	-	-	15,000.00
01-7310-8005 CAPITAL - METER REPLACEMENT	30,000.00	-	-	-	60,000.00	-	60,000.00
01-7310-8006 CAPITAL - CAST IRON MAIN BEHIND RODNEY LIBRARY	-	4,688.83	-	161,457.72	200,000.00	-	-
01-7310-8007 CAPITAL - RODNEY TOWER CLEAN & INSPECT	-	20,744.79	25,000.00	-	-	-	-
	<u>\$ 0.00</u>	<u>\$ 64,526.89</u>	<u>-\$ 0.00</u>	<u>-\$ 0.00</u>	<u>\$ 0.01</u>	<u>-\$ 0.00</u>	<u>\$ 0.01</u>

Notes:

Note 1 Water Billings 0.98
Proposed increase is based on West Elgin Drinking Water System - Financial Plan prepared by Sharratt Water Management Ltd

	<u>2022 Budget</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>
Flat Charge (by-monthly)	\$ 45.41	\$ 43.45	\$ 41.58	\$ 38.11
Water Rate - m ³	\$ 1.65	\$ 1.58	\$ 1.51	\$ 1.45

Note 6 Reserves:

Beginning Balance January 1	\$ 955,235.86
Interest	2,770.18
Transfer to Reserves	200,000.00
Transfer from Reserves	- 200,000.00
Ending Balance - December 31	\$ 958,006.04

Water

		<u>2022 Budget</u>	<u>2023 Forecast</u>	<u>2024 Forecast</u>	<u>2025 Forecast</u>	<u>2026 Forecast</u>	<u>2027 Forecast</u>	<u>2028 Forecast</u>	<u>2029 Forecast</u>	<u>2030 Forecast</u>
01-7310-6111	PENALTY & INTEREST	- 15,000.00	- 15,000.00	- 15,000.00	- 15,000.00	- 15,000.00	- 15,000.00	- 15,000.00	- 15,000.00	- 15,000.00
01-7310-6120	WATER - Change of Occupancy	- 10,000.00	- 10,000.00	- 10,000.00	- 10,000.00	- 10,000.00	- 10,000.00	- 10,000.00	- 10,000.00	- 10,000.00
01-7310-6360	WATER REV - RESIDENTIAL - Note 1	- 583,235.43	- 612,397.20	- 636,893.09	- 655,999.88	- 682,239.88	- 709,529.48	- 737,910.65	- 767,427.08	- 790,449.89
01-7310-6361	WATER REV-NON RESIDENTIAL - Note 1	- 94,764.85	- 99,503.09	- 103,483.22	- 106,587.71	- 110,851.22	- 115,285.27	- 119,896.68	- 124,692.55	- 128,433.33
01-7310-6364	WATER - New Water Services	- 30,000.00	- 30,000.00	- 30,000.00	- 30,000.00	- 30,000.00	- 30,000.00	- 30,000.00	- 30,000.00	- 30,000.00
01-7310-6365	WATER - Disconnect/Reconnect Fees	- 1,000.00	- 1,000.00	- 1,000.00	- 1,000.00	- 1,000.00	- 1,000.00	- 1,000.00	- 1,000.00	- 1,000.00
01-7310-6370	WATER - Fire Hydrants	- 19,600.00	- 19,600.00	- 19,600.00	- 19,600.00	- 19,600.00	- 19,600.00	- 19,600.00	- 19,600.00	- 19,600.00
01-7310-6371	Water - Flat Charge - Note 1	- 420,698.20	- 437,526.13	- 459,402.43	- 477,778.53	- 496,889.67	- 516,765.26	- 537,435.87	- 558,933.30	- 575,701.30
01-7310-7145	VEHICLE EXP	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
01-7310-7281	WATERMAIN REPAIR & MAINTENANCE - Note 3	60,000.00	60,000.00	60,000.00	60,000.00	60,000.00	60,000.00	60,000.00	60,000.00	60,000.00
01-7310-7282	HYDRANT REPAIR & MAINTENANCE	7,500.00	7,500.00	7,500.00	7,500.00	7,500.00	7,500.00	7,500.00	7,500.00	7,500.00
01-7310-7400	WAGES	130,573.25	133,184.72	135,848.41	138,565.38	141,336.69	144,163.42	147,046.69	149,987.62	152,987.37
01-7310-7401	CPP EXPENSE	6,528.66	6,659.24	6,792.42	6,928.27	7,066.83	7,208.17	7,352.33	7,499.38	7,649.37
01-7310-7402	EI EXPENSE	2,611.47	2,663.69	2,716.97	2,771.31	2,826.73	2,883.27	2,940.93	2,999.75	3,059.75
01-7310-7403	EHT EXPENSE	2,611.47	2,663.69	2,716.97	2,771.31	2,826.73	2,883.27	2,940.93	2,999.75	3,059.75
01-7310-7404	WSIB	3,917.20	3,995.54	4,075.45	4,156.96	4,240.10	4,324.90	4,411.40	4,499.63	4,589.62
01-7310-7405	LIFE INSURANCE	1,251.30	1,276.33	1,301.85	1,327.89	1,354.45	1,381.54	1,409.17	1,437.35	1,466.10
01-7310-7406	BENEFITS EXPENSE	15,015.61	15,315.92	15,622.24	15,934.69	16,253.38	16,578.45	16,910.02	17,248.22	17,593.18
01-7310-7407	OMERS EXPENSE	11,261.70	11,486.93	11,716.67	11,951.01	12,190.03	12,433.83	12,682.50	12,936.15	13,194.88
01-7310-7415	Training	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
01-7310-7431	WAGES TRANSFER OUT	-	-	-	50,000.00	-	-	-	-	-
01-7310-7440	CONFERENCES/SEMINARS/MEETINGS	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00
01-7310-7442	MILEAGE	1,250.00	1,250.00	-	-	-	-	-	-	-
01-7310-7450	HEALTH & SAFETY	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00
01-7310-7452	UNIFORMS	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00
01-7310-7500	HYDRO	6,000.00	6,180.00	6,365.40	6,556.36	6,753.05	6,955.64	7,164.31	7,379.24	7,600.62
01-7310-7501	GAS	1,000.00	1,030.00	1,060.90	1,092.73	1,125.51	1,159.27	1,194.05	1,229.87	1,266.77
01-7310-7502	WATER	1,000.00	1,050.00	1,102.50	1,157.63	1,215.51	1,276.28	1,340.10	1,407.10	1,477.46
01-7310-7510	INSURANCE	17,960.89	18,499.72	19,054.71	19,626.35	20,215.14	20,821.60	21,446.24	22,089.63	22,752.32
01-7310-7511	TAXES	1,000.00	1,030.00	1,060.90	1,092.73	1,125.51	1,159.27	1,194.05	1,229.87	1,266.77
01-7310-7515	BUILDING REPAIRS & MAINTENANCE - Note 2	7,500.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
01-7310-7516	JANITORIAL	200.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00
01-7310-7519	METER REPAIR & MAINTENANCE	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00
01-7310-7531	CONTRACTS & AGREEMENTS	-	-	-	30,000.00	-	-	-	-	-
01-7310-7601	PHONE & INTERNET	2,500.00	2,575.00	2,652.25	2,731.82	2,813.77	2,898.19	2,985.13	3,074.68	3,166.93
01-7310-7602	SOFTWARE LICENSE	3,500.00	3,605.00	3,713.15	3,824.54	3,939.28	4,057.46	4,179.18	4,304.56	4,433.70
01-7310-7609	TOOLS	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00
01-7310-7611	EQUIPMENT MAINTENANCE	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
01-7310-7613	EQUIPMENT PURCHASE - Note 4	7,500.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
01-7310-7650	OFFICE SUPPLIES	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
01-7310-7651	POSTAGE & COURIER	11,000.00	11,330.00	11,669.90	12,020.00	12,380.60	12,752.01	13,134.58	13,528.61	13,934.47
01-7310-7652	ADVERTISING EXP	1,000.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00
01-7310-7660	OTHER SUPPLIES	-	-	-	-	-	-	-	-	-
01-7310-7675	LEGAL	-	-	-	-	-	-	-	-	-
01-7310-7676	AUDIT FEES	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00

Water

	<u>2022 Budget</u>	<u>2023 Forecast</u>	<u>2024 Forecast</u>	<u>2025 Forecast</u>	<u>2026 Forecast</u>	<u>2027 Forecast</u>	<u>2028 Forecast</u>	<u>2029 Forecast</u>	<u>2030 Forecast</u>
01-7310-7680 CONTRACTED SERVICES - OCWA	149,850.00	152,097.00	154,379.00	154,379.00	156,695.00	159,045.00	161,431.00	163,852.00	163,852.00
01-7310-7682 Water Expense - Tri County - Note 5	541,056.96	568,109.81	596,515.30	626,341.07	657,658.12	690,541.02	725,068.08	761,321.48	799,387.55
01-7310-7699 BILLABLE	-								
01-7310-7701 FUEL - GAS	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
01-7310-7777 BAD DEBT EXPENSE	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00
01-7310-7900 TRANSFER TO RESERVES - Note 6	59,709.98	-			33,925.35	208,357.41	219,712.51	231,328.02	231,145.93
01-7310-7901 TRANSFER FROM RESERVES - Note 6	- 200,000.00	- 202,432.17	- 132,177.25	- 43,108.89					
01-7310-8000 CAPITAL - Forecast	280,000.00	367,156.00	312,891.00	149,546.00	163,339.00	-	-	-	-
01-7310-8001 CAPITAL - WATER LINE EXT	50,000.00								
01-7310-8002 CAPITAL - WATERLINE REPLACEMENT (CHESTNUT/WOOD)	-								
01-7310-8003 CAPITAL - TODD PL WATER LINE REPLACEMENT	-								
01-7310-8004 CAPITAL - AMR SOFTWARE & HARDWARE	200,000.00								
01-7310-8005 CAPITAL - METER REPLACEMENT	30,000.00								
01-7310-8006 CAPITAL - CAST IRON MAIN BEHIND RODNEY LIBRARY	-								
01-7310-8007 CAPITAL - RODNEY TOWER CLEAN & INSPECT	-	-	-	-	-	-	-	-	-
	<u>\$ 0.00</u>	<u>-\$ 0.00</u>	<u>\$ 0.00</u>	<u>\$ 0.00</u>	<u>\$ 0.00</u>	<u>-\$ 0.00</u>	<u>\$ 0.00</u>	<u>\$ 0.00</u>	<u>\$ 0.00</u>

Notes:

Note 1 Water Billings
Proposed increase is based on West Elgin Drinking Water System - Financial Plan prepared by Sharratt Water Management Ltd

	<u>2022 Budget</u>	<u>2023 Forecast</u>	<u>2024 Forecast</u>	<u>2025 Forecast</u>	<u>2026 Forecast</u>	<u>2027 Forecast</u>	<u>2028 Forecast</u>	<u>2029 Forecast</u>	<u>2030 Forecast</u>
Flat Charge (by-monthly)	\$ 45.41	\$ 47.45	\$ 49.59	\$ 51.37	\$ 53.21	\$ 55.12	\$ 57.10	\$ 59.15	\$ 61.22
Water Rate - m ³	\$ 1.65	\$ 1.73	\$ 1.81	\$ 1.87	\$ 1.94	\$ 2.01	\$ 2.08	\$ 2.15	\$ 2.21

Note 6 Reserves:

Beginning Balance January 1	\$ 955,235.86	\$ 958,006.04	\$ 755,573.87	\$ 623,396.62	\$ 580,287.73	\$ 614,213.08	\$ 822,570.49	\$ 1,042,283.00	\$ 1,273,611.02
Interest	2,770.18								
Transfer to Reserves	200,000.00	-	-	-	33,925.35	208,357.41	219,712.51	231,328.02	231,145.93
Transfer from Reserves	- 200,000.00	- 202,432.17	- 132,177.25	- 43,108.89	-	-	-	-	-
Ending Balance - December 31	\$ 958,006.04	\$ 755,573.87	\$ 623,396.62	\$ 580,287.73	\$ 614,213.08	\$ 822,570.49	\$ 1,042,283.00	\$ 1,273,611.02	\$ 1,504,756.95

Sewer - Rodney

		<u>2022 Budget</u>	<u>2021 Actuals</u>	<u>2021 Budget</u>	<u>2020 Actuals</u>	<u>2020 Budget</u>	<u>2019 Actuals</u>	<u>2019 Budget</u>
01-7300-6100	SEWER BILLINGS	- 210,512.60	- 200,488.19	- 366,753.84	-356,071.69	-327,401.88	-308,869.70	-328,843.29
01-7300-6210	GRANT - CWWF	-	-	-	-	-	-	-
01-7300-6211	GRANT - Green Stream Intake 1	- 511,000.00	-	-1,094,413.58	-	-	-	-
01-7300-6371	Sewer Billings - Flat Charge	- 191,451.44	- 182,334.70	-	-	-	-	-
01-7300-7500	HYDRO	65,000.00	55,229.81	61,802.85	68,355.66	70,000.00	69,735.90	68,113.13
01-7300-7502	WATER	5,000.00	2,205.10	9,000.00	9,287.76	9,000.00	7,709.55	29,612.56
01-7300-7510	INSURANCE	8,591.20	7,159.33	6,097.41	5,395.94	5,810.40	7,850.92	4,990.29
01-7300-7511	TAXES	28,347.03	27,655.64	28,500.00	28,123.71	28,000.00	27,105.71	29,000.00
01-7300-7520	GROUNDS MAINTENANCE	1,000.00	248.02	1,500.00	716.14	1,500.00	1,387.31	2,500.00
01-7300-7531	FINANCIAL PLAN	-	-	-	-	-	3,307.20	3,307.20
01-7300-7602	SOFTWARE LICENSE	650.00	610.56	500.00	407.04	1,000.00	654.58	-
01-7300-7611	SEWER MAINTENACE	60,000.00	26,200.47	61,787.00	41,186.07	35,000.00	34,538.45	37,698.89
01-7300-7651	POSTAGE & COURIER	50.00	4.58	-	-	50.00	4.08	-
01-7300-7675	Legal	-	- 2.37	-	504.24	-	-	-
01-7300-7680	CONTRACTED SERVICES	163,139.00	160,728.00	160,728.00	158,115.26	155,292.18	152,247.00	158,330.76
01-7300-7900	TRANSFER TO RESERVES		-	-	-	-	4,329.00	-
01-7300-7901	TRANSFER FROM RESERVES	- 118,813.19	-	- 361,197.84	- 32,953.91	-151,250.70	- 2,416.13	- 59,709.54
01-7300-8000	CAPITAL - RODNEY SEWAGE UPGRADES	700,000.00	16,480.80	1,492,450.00	14,252.35	-	2,416.13	-
01-7300-8001	CAPITAL - 20 YR CAPITAL PLAN & CONDITION ASSESSMEN		-	-	34,015.00	-	-	30,000.00
01-7300-8002	CAPITAL - FILTER & SAND REPLACEMENT		-	-	28,666.43	15,000.00	-	15,000.00
01-7300-8003	CAPITAL - PROCESS PUMPS & MOTOR REBUILDS		-	-	-	10,000.00	-	10,000.00
01-7300-8004	CAPITAL - LAGOON DECANT UPGRADE	-	-	-	-	148,000.00	-	-
		<u>\$ 0.00</u>	<u>-\$ 86,302.95</u>	<u>-\$ 0.00</u>	<u>\$ -</u>	<u>\$ -</u>	<u>-\$ 0.00</u>	<u>\$ 0.00</u>

Note 1	Notes:				
	Sewer Billings				
		<u>2022 Budget</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>
	Flat Charge (by-monthly)	\$ 75.41	71.82	71.10	58.31
	Sewer Rate - m ³	\$ 2.84	2.70	2.58	2.22
				-	
Note 2	Grant - Green Stream - Intake 1	<u>2022 Budget</u>			
	Federal - 40% - \$ 942,000.00	280,000.00		-	
	Provincial - 33.3% - \$ 784,921.50	233,310.00			
	Municipal - 26.67% - \$ 628,078.50	<u>186,690.00</u>			
		\$ 700,000.00			
Note 3	Reserves:				
	Beginning Balance January 1	\$ 358,153.84	\$ 271,317.44		
	Interest		533.45		
	Transfer to Reserves		86,302.95		
	Transfer from Reserves	- 118,813.19	-		
	Transfer from Reserves (OCIF)	<u>-</u>	<u>-</u>		
	Ending Balance - December 31	\$ 239,340.65	\$ 358,153.84		

Sewer - Rodney

		<u>2022 Budget</u>	<u>2023 Forecast</u>	<u>2024 Forecast</u>	<u>2025 Forecast</u>	<u>2026 Forecast</u>	<u>2027 Forecast</u>	<u>2028 Forecast</u>	<u>2029 Forecast</u>	<u>2030 Forecast</u>
01-7300-6100	SEWER BILLINGS	- 210,512.60	- 221,038.23	- 232,090.14	- 243,694.65	- 253,442.43	- 263,580.13	- 274,123.34	- 285,088.27	- 296,491.80
01-7300-6210	GRANT - CWWF	-		-						
01-7300-6211	GRANT - Green Stream Intake 1	- 511,000.00	- 879,960.00	- 333,651.50						
01-7300-6371	Sewer Billings - Flat Charge	- 191,451.44	- 201,024.01	- 211,075.21	-221628.9674	- 230,494.13	- 239,713.89	- 249,302.45	- 259,274.54	- 269,645.53
01-7300-7500	HYDRO	65,000.00	66,300.00	67,626.00	68,978.52	70,358.09	71,765.25	73,200.56	74,664.57	76,157.86
01-7300-7502	WATER	5,000.00	5,150.00	5,253.00	5,358.06	5,465.22	5,574.53	5,686.02	5,799.74	5,915.73
01-7300-7510	INSURANCE	8,591.20	8,848.93	9,025.91	9,206.43	9,390.56	9,578.37	9,769.94	9,965.33	10,164.64
01-7300-7511	TAXES	28,347.03	29,197.44	29,781.39	30,377.02	30,984.56	31,604.25	32,236.34	32,881.06	33,538.68
01-7300-7520	GROUNDS MAINTENANCE	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
01-7300-7531	FINANCIAL PLAN	-	-	-	5,000.00	-	-	-	-	-
01-7300-7602	SOFTWARE LICENSE	650.00	650.00	650.00	650.00	650.00	650.00	650.00	650.00	650.00
01-7300-7611	SEWER MAINTENACE	60,000.00	60,000.00	60,000.00	60,000.00	60,000.00	60,000.00	60,000.00	60,000.00	60,000.00
01-7300-7651	POSTAGE & COURIER	50.00	50.00	51.00						
01-7300-7675	Legal	-	-	-						
01-7300-7680	CONTRACTED SERVICES	163,139.00	165,586.00	168,070.00	168,070.00	170,591.00	173,150.00	175,747.00	178,383.00	178,383.00
01-7300-7900	TRANSFER TO RESERVES		-					76,474.94	28,645.11	160,073.41
01-7300-7901	TRANSFER FROM RESERVES	- 118,813.19	- 234,760.14	- 19,640.45	- 110,366.41	- 132,072.87	- 155,634.37			
01-7300-8000	CAPITAL - RODNEY SEWAGE UPGRADES	700,000.00	1,200,000.00	455,000.00	227,050.00	267,570.00	305,606.00	88,661.00	152,374.00	40,254.00
01-7300-8001	CAPITAL - 20 YR CAPITAL PLAN & CONDITION ASSESSMEN									
01-7300-8002	CAPITAL - FILTER & SAND REPLACEMENT									
01-7300-8003	CAPITAL - PROCESS PUMPS & MOTOR REBUILDS									
01-7300-8004	CAPITAL - LAGOON DECANT UPGRADE									
		-	-	-	-	-	-	-	-	-
		\$ 0.00	-\$ 0.00	\$ 0.00	\$ 0.00	-\$ 0.00	\$ 0.00	\$ 0.00	-\$ 0.00	-\$ 0.00

Note 1	Notes:									
	Sewer Billings									
		<u>2022 Budget</u>	<u>2023 Forecast</u>	<u>2024 Forecast</u>	<u>2025 Forecast</u>	<u>2026 Forecast</u>	<u>2027 Forecast</u>	<u>2028 Forecast</u>	<u>2029 Forecast</u>	<u>2030 Forecast</u>
	Flat Charge (by-monthly)	\$ 75.41	79.18	83.14	87.30	90.79	94.42	98.20	102.13	106.21
	Sewer Rate - m ³	\$ 2.84	2.98	3.13	3.28	3.42	3.55	3.69	3.84	4.00
Note 3	Reserves:									
	Beginning Balance January 1	\$ 358,153.84	239,340.65	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 76,474.94	\$ 105,120.05
	Interest									
	Transfer to Reserves								76,474.94	28,645.11
	Transfer from Reserves	- 118,813.19	- 234,760.14							
	Transfer from Reserves (OCIF)	-	- 4,580.51	- 19,640.45	- 110,366.41	- 132,072.87	- 155,634.37	-	-	-
	Ending Balance - December 31	\$ 239,340.65	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 76,474.94	\$ 105,120.05	\$ 121,193.46
OCIF Funding										
Beginning Balance January 1, 2021		\$ 603,700.35								
Interest		1,750.73								
2021 Transfer to Reserves		225,822.00								
Ending Balance December 31, 2021		\$ 831,273.08								
2022 Transfer to Reserves		430,629.00								
2023 Transfer from Reserves *		- 4,580.51								
2024 Transfer from Reserves *		- 19,640.45								
2025 Transfer from Reserves *		- 110,366.41								
2026 Transfer from Reserves *		- 132,072.87								
2027 Transfer from Reserves *		- 155,634.37								
		\$ 839,607.47								

* OCIF Funding for the years 2023-2027 is unknown

Sewer - West Lorne

		<u>2022 Budget</u>	<u>2021 Actuals</u>	<u>2021 Budget</u>	<u>2020 Actuals</u>	<u>2020 Budget</u>	<u>2019 Actuals</u>	<u>2019 Budget</u>
01-7301-6190	REBATES	-	-	-	- 6,050.00	-	-	-
01-7301-6210	GRANT - SCF	-	-	-	-286,585.60	-	-1,463,974.04	-1,631,856.00
01-7301-6370	SEWER BILLINGS - Note 1	- 291,616.62	- 277,730.11	-631,886.80	-463,482.33	-433,615.92	- 409,071.62	- 380,135.43
01-7301-6371	Sewer Billings - Flat Charge - Note 1	- 241,256.69	- 229,768.28	-	-	-	-	-
01-7301-6850	LONG-TERM FINANCING		-	-	-100,000.00	-	-	- 123,545.42
01-7301-7500	HYDRO	45,000.00	43,096.38	42,586.69	41,450.42	40,000.00	40,279.10	49,378.02
01-7301-7502	WATER	500.00	278.30	500.00	337.62	2,000.00	736.64	1,821.65
01-7301-7510	INSURANCE	8,087.05	6,739.21	6,021.48	5,328.74	5,738.04	5,188.86	4,912.33
01-7301-7511	TAXES	20,045.86	19,462.00	20,195.15	19,799.17	19,726.38	19,151.83	19,000.00
01-7301-7520	GROUND MAINTENANCE	500.00	60.38	1,000.00	498.82	-	-	2,600.00
01-7301-7531	FINANCIAL PLAN	-	-	-	-	-	3,307.20	3,307.20
01-7301-7602	SOFTWARE LICENSE	650.00	610.56	500.00	407.04	1,000.00	654.58	-
01-7301-7611	SEWER MAINTENANCE	20,000.00	20,841.52	22,000.00	30,069.04	10,000.00	24,927.92	23,000.00
01-7301-7654	INTEREST EXPENSE	1,500.00	1,569.41	3,000.00	537.75	-	-	-
01-7301-7680	CONTRACTED SERVICES	182,168.00	179,475.96	179,476.00	169,407.82	172,230.94	168,854.04	174,940.56
01-7301-7900	TRANSFER TO RESERVES - Note 2	59,422.40	-	132,607.48	104,277.35	166,716.55	- 74,369.92	-
01-7301-7901	TRANSFER FROM RESERVES - Note 2	-	-	-	- 8,333.34	-	- 492,533.96	- 601,206.91
01-7301-8000	CAPITAL - WEST LORNE SEWAGE UPGRADES	195,000.00	192,266.70	224,000.00	483,211.17	-	2,176,289.72	2,457,784.00
		\$ 0.00	-\$ 42,991.30	-\$ 0.00	\$ -	-\$ 0.01	\$ -	\$ -

Notes:

Note 1

	<u>2022 Budget</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>
Flat Charge (by-monthly)	\$ 74.47	\$ 68.88	\$ 68.19	\$ 55.64
Sewer Rate - m ³	\$ 2.71	\$ 2.59	\$ 2.28	\$ 1.99

Note 2

Reserves:

Beginning Balance January 1	\$ 24,361.67
Interest	70.65
Transfer to Reserves	42,991.30
Transfer from Reserves	-
Ending Balance - December 31	\$ 67,423.62

Sewer - West Lorne

		<u>2022 Budget</u>	<u>2023 Forecast</u>	<u>2024 Forecast</u>	<u>2025 Forecast</u>	<u>2026 Forecast</u>	<u>2027 Forecast</u>	<u>2028 Forecast</u>	<u>2029 Forecast</u>	<u>2030 Forecast</u>
01-7301-6190	REBATES	-	-							
01-7301-6210	GRANT - SCF	-	-							
01-7301-6370	SEWER BILLINGS - Note 1	- 291,616.62	- 297,448.95	- 306,372.42	- 318,627.31	- 331,372.41	- 344,627.30	- 358,412.39	- 376,333.01	- 391,386.33
01-7301-6371	Sewer Billings - Flat Charge - Note 1	- 241,256.69	- 246,081.83	- 253,464.28	- 261,068.21	- 268,900.26	- 276,967.27	- 285,276.28	- 293,834.57	- 302,649.61
01-7301-6850	LONG-TERM FINANCING									
01-7301-7500	HYDRO	45,000.00	46,350.00	47,740.50	49,172.72	50,647.90	52,167.33	53,732.35	55,344.32	57,004.65
01-7301-7502	WATER	500.00	525.00	551.25	578.81	607.75	638.14	670.05	703.55	738.73
01-7301-7510	INSURANCE	8,087.05	8,329.66	8,579.55	8,836.94	9,102.05	9,375.11	9,656.36	9,946.05	10,244.44
01-7301-7511	TAXES	20,045.86	20,647.24	21,266.65	21,904.65	22,561.79	23,238.65	23,935.81	24,653.88	25,393.50
01-7301-7520	GROUND MAINTENANCE	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00
01-7301-7531	FINANCIAL PLAN	-	-	-	30,000.00	-	-	-	-	-
01-7301-7602	SOFTWARE LICENSE	650.00	669.50	689.59	710.27	731.58	753.53	776.13	799.42	823.40
01-7301-7611	SEWER MAINTENACE	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00
01-7301-7654	INTEREST EXPENSE	1,500.00	1,000.00	500.00	-	-	-	-	-	-
01-7301-7680	CONTRACTED SERVICES	182,168.00	184,901.00	187,674.00	182,674.00	190,489.00	193,346.00	196,247.00	199,190.00	199,190.00
01-7301-7900	TRANSFER TO RESERVES - Note 2	59,422.40	93,608.38	72,335.16	265,318.13	305,632.59	321,575.81	338,170.97	359,030.36	380,141.23
01-7301-7901	TRANSFER FROM RESERVES - Note 2	-	-	-	-	-	-	-	-	-
01-7301-8000	CAPITAL - WEST LORNE SEWAGE UPGRADES	195,000.00	167,000.00	200,000.00	-	-	-	-	-	-
		\$ 0.00	\$ 0.00	\$ 0.00	-\$ 0.00	-\$ 0.00	\$ 0.00	-\$ 0.00	\$ 0.00	\$ 0.00

Notes:

Note 1		<u>2022 Budget</u>	<u>2023 Forecast</u>	<u>2024 Forecast</u>	<u>2025 Forecast</u>	<u>2026 Forecast</u>	<u>2027 Forecast</u>	<u>2028 Forecast</u>	<u>2029 Forecast</u>	<u>2030 Forecast</u>
	Flat Charge (by-monthly)	\$ 74.47	\$ 75.96	\$ 78.24	\$ 81.37	\$ 84.62	\$ 88.01	\$ 91.53	\$ 96.10	\$ 99.95
	Sewer Rate - m ³	\$ 2.71	\$ 2.76	\$ 2.85	\$ 2.96	\$ 3.08	\$ 3.20	\$ 3.33	\$ 3.50	\$ 3.64
Note 3	Reserves:									
	Beginning Balance January 1	\$ 24,361.67	\$ 67,423.62	\$ 161,032.00	\$ 233,367.16	\$ 498,685.29	\$ 804,317.88	\$ 1,125,893.69	\$ 1,464,064.66	\$ 1,823,095.02
	Interest	70.65								
	Transfer to Reserves	42,991.30	93,608.38	72,335.16	265,318.13	305,632.59	321,575.81	338,170.97	359,030.36	380,141.23
	Transfer from Reserves	-	-	-	-	-	-	-	-	-
	Ending Balance - December 31	\$ 67,423.62	\$ 161,032.00	\$ 233,367.16	\$ 498,685.29	\$ 804,317.88	\$ 1,125,893.69	\$ 1,464,064.66	\$ 1,823,095.02	\$ 2,203,236.25

UTILITY BILLING CHARGES WATER

The Corporation Of The Municipality Of
West Elgin
22413 Hoskins Line
Rodney N0L 2C0

Customer Number

Utility Receivables

Invoice Number:
Billing Date: DEC 10,2021
Due Date: DEC 24,2021
Amount Due: **225.10**
Amount Enclosed \$ _____

RODNEY ON N0L2C0

Please detach and return this portion with your payment.

Invoice	Description	Amount
	R1 Reads 2111	
Service Address:		
Meter:		
	Reading	
Current:	1,993.0 NOV 15,2021 Actual	
Prior:	1,967.0 SEP 16,2021	
Consumption:	26.0 Cubic Metres	
	Billing Days: 60	
		2022
RESIDENTIAL-RODNEY		41.08 42.90
26.00 Cubic Metres at 1.58 =	41.08	
RESIDENTIAL-RODNEY - FLAT		42.00 45.41
RESIDENTIAL-RODNEY SEWER		70.20 73.84
26.00 Cubic Metres at 2.7 =	70.20	
RESIDENTIAL-RODNEY SEWER - FLAT		71.82 74.47
		225.10
Billing Amount		236.62

ARREARS OVER \$100.00 DISCONNECTED 15 DAYS AFTER DUE DATE.

Increase of \$11.52
or \$0.19 per day

Account

RODNEY ON N0L2C0

New Charges **225.10**
Balance Due **225.10**
Due Date DEC 24,2021

A finance charge of 5.00% is added to balances not paid before due date.
Arrears over \$100 disconnected 15 days after due date.
The Corporation Of The Municipality Of West Elgin
Telephone - (519) 785-0560

UTILITY BILLING CHARGES WATER

The Corporation Of The Municipality Of
West Elgin
22413 Hoskins Line
Rodney N0L 2C0

Customer Number

Utility Receivables

Invoice Number:
Billing Date: DEC 10,2021
Due Date: DEC 24,2021
Amount Due: **352.74**
Amount Enclosed \$ _____

WEST LORNE ON N0L2P0

Please detach and return this portion with your payment.

Invoice	Description	Amount
	R2 Reads 2111	
Service Address:		
Meter:		
	<u>Reading</u>	
Current:	8,014.0 NOV 15,2021 Actual	
Prior:	7,956.0 SEP 16,2021	
Consumption:	58.0 Cubic Metres	Billing Days: 60
	RESIDENTIAL-WEST LORNE	91.64 95.70
	58.00 Cubic Metres at 1.58 =	
	RESIDENTIAL-WEST LORNE - FLAT	42.00 45.41
	RESIDENTIAL-WEST LORNE SEWER	150.22 157.18
	58.00 Cubic Metres at 2.59 =	
	RESIDENTIAL-WEST LORNE SEWER - FLAT	68.88 74.47
	Billing Amount	352.74 372.76

ARREARS OVER \$100.00 DISCONNECTED 15 DAYS AFTER DUE DATE.

**Increase of \$20.02
or \$0.34 per day**

Account

100647003

WEST LORNE ON N0L2P0

New Charges **352.74**
Balance Due **352.74**
Due Date DEC 24,2021

A finance charge of 5.00% is added to balances not paid before due date.

Arrears over \$100 disconnected 15 days after due date.

The Corporation Of The Municipality Of West Elgin

Telephone - (519) 785-0560

01217
E. & O.E.



UTILITY BILLING CHARGES

Southwest Middlesex
153 McKellar Street
Glencoe Ontario N0L 1M0

Customer Number



GLENCOE ONTARIO N0L 1M0

Invoice Number: [Redacted]
Billing Date: DEC 29, 2021
Due Date: JAN 30, 2022
Amount Due: **250.51**
Amount Enclosed \$ _____

Please detach and return this portion with your payment.

Invoice	Description	Amount
---------	-------------	--------

[Redacted] December 15, 2021 Reading Route 3

Service Address: [Redacted]

Meter: [Redacted]

	Reading	
Current:	3,063.0	DEC 15, 2021 Actual
Prior:	3,037.0	OCT 15, 2021
Consumption:	26.0	cubic meters

Billing Days: 61

Capital Surcharge Sewer (G) Bi-Monthly
Capital Surcharge Water - Bi-Monthly
Water Charges - Cubic Meters
26.00 cubic meters at 2.343 = 60.92
Sewer Charges - Cubic Meters
26.00 cubic meters at 1.767 = 45.94
Water Bi-Monthly Flat Fee
Sewer Bi-Monthly Flat Fee

	SWM 2022		WL	Rodney
	60	60.00	0	0
	20	20.00	0	0
	62.14	60.92	42.90	42.90
	46.88	45.94	70.46	73.84
	48.35	47.40	45.41	45.41
	16.58	16.25	74.47	75.41
Billing Amount		250.51	233.24	237.56
	253.95			

Account



GLENCOE ONTARIO N0L 1M0

New Charges	250.51
Balance Due	250.51
Due Date	JAN 30, 2022
After Due Date	253.64

Finance charge of 1.25% added if balance is not paid by due date.

03978
E. & O.E.

Southwest Middlesex
Telephone - (519) 287-2015

UTILITY BILLING CHARGES WATER

The Corporation Of The Municipality Of
West Elgin
22413 Hoskins Line
Rodney N0L 2C0

Customer Number

Utility Receivables

Invoice Number:
Billing Date: DEC 10,2021
Due Date: DEC 24,2021
Amount Due: 98.88
Amount Enclosed \$

WEST LORNE ON N0L 2P0

PREAUTHORIZED PAYMENT PLAN IN EFFECT - DO NOT PAY

Please detach and return this portion with your payment.

Invoice	Description	Amount
---------	-------------	--------

R3 Reads 2111
Service Address:
Meter:
Reading
Current: 668.0 NOV 15,2021 Actual
Prior: 632.0 SEP 16,2021
Consumption: 36.0 Cubic Metres Billing Days: 60
RURAL-RESIDENTIAL 56.88 2022
36.00 Cubic Metres at 1.58 = 56.88
RURAL-RESIDENTIAL - FLAT 42.00 45.41
Billing Amount 98.88 104.81

ARREARS OVER \$100.00 DISCONNECTED 15 DAYS AFTER DUE DATE.

Increase of \$5.93
\$0.10 per day

Account

001068970

WEST LORNE ON N0L 2P0

New Charges 98.88
Balance Due 98.88
Due Date DEC 24,2021

PREAUTHORIZED PAYMENT PLAN IN EFFECT - DO NOT PAY

A finance charge of 5.00% is added to balances not paid before due date.
Arrears over \$100 disconnected 15 days after due date.
The Corporation Of The Municipality Of West Elgin
Telephone - (519) 785-0560

2022 Community Grant Requests

Organization	Project	Funds Requested	In Kind Requested (approx)	Total Requested	Notes
Rodney Agricultural Society	Fair Board Meeting		\$ 800.00		Rec Centre Meeting Room at No Charge - twice a month
	Big Buck Outdoor Show		\$ 850.00		Rec Centre - Full Building Rental at No Charge for two days
	Taste of the Wild Dinner		\$ 575.00		Rec Centre - Full Building Rental at No Charge for 1.5 days
Band for Fish Fry		\$ 910.00			Cost of Band + feeding them
Cleaner for Rec Centre during Fair		\$ 600.00			
COVID PPE		\$ 3,550.00			Sanitizer, Masks, extra cleaning
Extra Secuity		\$ 2,000.00			
Total		\$ 7,060.00	\$ 2,225.00		
Tryconnell Heritage Society (Backus-Page House)	225 Aniversary of Fleming Settlement	\$ 1,000.00			
	Moving St Henry's Church		\$ 100.00		Topsoil, grading and grass seed, along with staff time
West Lorne Horticultural Society	Plant Sale		\$ 550.00		Arena 2 hours one day and all day the next
	Bedding Plants	\$ 1,000.00			to pay for bedding plants for West Lorne

Organization	Project	Funds Requested	In Kind Requested (approx)	Total Requested	Notes
West Elgin Legion Branch 221	Washroom upgrades	\$ 3,000.00			
West Lorne Optimists	Santa Claus Parade	\$ 2,500.00			pay for receipts up to \$2,500 for parade
	Road Race	\$ 2,000.00			Fire department and Public Works to assist with traffic control
West Elgin Community Health Centre			\$ 240.00		Children's Fitness program - 3rd Monday of the month Jan to April

Total Funds Requested \$ **23,620.00**

Total In Kind Requested \$ **5,340.00**

Grand Total \$ **28,960.00**

January 2, 2022

To the Municipality of West Elgin
Mayor, Deputy Mayor and Councillors

We are submitting this letter and application to be considered for a grant (in-kind donation) for the 2022 year.

We would like to thank you for being accepted for the in-kind donation that we applied for last year. Even though we had to cancel our fall fair and did not need the donation we still appreciate that it was there if we had needed it.

Without the support and in-kind donations that the Municipality has always been so generous in giving the Rodney Aldborough-Agricultural Society, the fair and our fundraisers would not have happened over the years without this continuing support.

So, going forward and with the possible restrictions that may be placed on us if we are allowed to hold the fair, we are asking that the Municipality continues their support and in-kind donations so that we can continue this tradition and have our 166th fall fair. We have added some new requests if these restrictions are still in place so that we can meet the health guide lines and rules to help keep the public and West Elgin safe.

We are optimistic that if could get back to holding our fundraisers and get the continued support from the Municipality and the community the 166th Fair may look a little bit different but could still hold with some of our traditions.

So, what we are requesting is the continued use of the recreation centre at no cost for our meetings on the second Tuesday and occasionally the fourth Tuesday of the month except January and December there will only be one meeting the second Tuesday plus we are flexible with whatever room is available. Also, we would need the recreation centre for some of our fundraisers.

The Big Buck Outdoor Show -date not determined yet all day and set up proximity 3pm to 9pm if available the day before.

Then in April we hope to host The Taste of the Wild Dinner again a date is not been decided yet but again upon availability to use the recreation centre once a date has been decided we would check with the Municipality before proceeding.

Also, if we have any other fundraisers that would require the recreation centre or the parking lot at the recreation centre, we do not have dates, that again upon availability of the facility that these be considered in this grant application.

And the main one for consideration for the recreation centre, pool house and the whole fair grounds is the Fair September 16th,17th and 18th, 2022, also set up from September 12th to 15th plus take down September 19th, 2022.

We know these are difficult times and everything looks different and the rules keep changing as the Government sees fit to keep everyone safe, but we want to go forward as if we can hold our 166th fair with some kind of normally, if at all possible.

Here is a list of what is included with the application:

- 2021 Budget
 - 2021 Actuals up to December 31
 - 2022 Proposed Budget
 - 2021 December 31 bank rec -1003169
-1002880
 - Comparative Balance Sheet-as of December 31,2021
 - Income Statement up to December 31, 2021
 - Letter to Council
 - Application
 - 2020 Audit Report from Silver Lake Accounting-sent in 2021 already
- If you need it again contact me, I will send it
- 2021 Auditor Report is not available yet will submit as soon as I receive it
 - 2022 In-kind donation sheet

If you have any questions or concerns, please do not hesitate to contact me at my email as below or phone 519-695-2930.

Thank-you again,
Janet Johnston
Rodney Aldborough-Agricultural Society
Treasurer/Director
d.j.johnston.farms@hotmail.com

Community Grant Application

Personal information on this form is collected under the legal authority of the Municipal Act, as amended. This information is collected and maintained for the purpose of creating a record that is available to the general public, pursuant to Section 27 of the Municipal Freedom of Information and Protection of Privacy Act. Questions about this collection should be directed to the Clerk, at 22413 Hoskins Line, Rodney, ON 519-785-0560 or jnethercott@westelgin.net

**Name of Applicant/Organization/Service
Club/Community Group ***

RODNEY ALDBOROUGH AGRICULTURAL SOCIETY

Contact Person Name

JANET JOHNSTON

Position held in organization/group

TREASURER/DIRECTOR

Email Address

d.j.johnston.farms@hotmail.com

Phone Number

519-695-2930

Mailing Address

PO BOX 130 RODNEY ON

Municipality

WEST ELGIN

Postal Code

N0L 2C0

Website

rodneyfair.com

Community Grant Application

Personal information on this form is collected under the legal authority of the Municipal Act, as amended. This information is collected and maintained for the purpose of creating a record that is available to the general public, pursuant to Section 27 of the Municipal Freedom of Information and Protection of Privacy Act. Questions about this collection should be directed to the Clerk, at 22413 Hoskins Line, Rodney, ON 519-785-0560 or jnethercott@westelgin.net

Specifics of Event/Project/ Program funds or in kind support is requested for:

To hold the 166 th fall fair and try to get back to some normal activities. Our main goal is to raise enough funds through fundraisers, corporate sponsors, grants, etc. In the past couple of years our goals have not been met due to covid so we hope to get back on track with our fundraisers. We may have to rethink again how we do our fundraisers to support the fair and to go forward hopefully in 2022.

The in kind grant we are requesting is a vital part to help get us to our goals so we can continue this long time tradition for the community of West Elgin and surrounding areas. Bringing everyone together young and old.

Total Project Budget

73000

Amount of Funds Requested from Municipality of West Elgin

7622.40 approx (may differ due to 2022 costs)

In Kind Support Requested from Municipality (please indicated In Kind request and any monetary value associated with this)

see list attached

Have you applied to the Municipality of West Elgin for Community Funding in the past? if so please detail

yes
same as the list last year but please adjust cost since we last received any funding in 2019

Do you wish to present your request in person to Council?

☐ Yes

☐ No

☒ If required

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Are you a non-profit organization?

- ☐ ?
☒ Yes
☐ No

Please enter your Charitable registration number

Date of Incorporation

1854

Grant Category

- ☐ Youth/Senior Event
☐ Community Beautification
☐ Arts, Culture and Heritage Tourism Development
☒ Community Special Event
☐ Capital Funding for Specific Project
☐ Other - one time grant request

Please explain the one time event funds are requested for

It is an Agricultural fall fair held the second weekend after Labour Day in September. It is part of our heritage and a long time tradition in West Elgin, that pulls the community together. It supports local business by buying product from them to run the food booth and other activities involved in the fair. We try to buy local as much as we can. We encourage other service clubs to be involved in the fair also by helping with setup or take down or bringing their food booths to the fair as a fundraiser for themselves.

It brings people in from surrounding areas that in turn support the local businesses.

In turn it is a one time event that we prepare all year round for with other activities to get us to the final goal without the County of Elgin, Municipality of West Elgin, all the local businesses that sponsor us and the great community that we live in, we would not be able to have had 165 successful fairs.

Please provide a brief history of your organization.

We have been an non for profit organization going into our 168 year. We hope to host our 166th fall fair in 2022. This organization has been an important part of the former Township of Aldborough and the Village of Rodney now the Municipality of West Elgin. Bringing the community together and trying to keep part of agricultural alive.

Is your group able to issue charitable tax receipts on its own?

- ☐ Yes
☒ No

What are the general objectives/services of your organization?

Our main goal is the same as every year to keep the organization going so that we can continue with the fall fair to continue the tradition and heritage as in the past 167 years.
We hold fundraisers throughout the year to try and achieve our goal, along with our ad collection, corporate sponsors. Also with the grants we receive we have been able to accomlice our goals in the past. Hopefully this can continue for the 168th year.

In what geographical area does your organization operate?

County of ELgin-West Elgin and surrounding areas.

Do Volunteers participate in your organization?

- ☒ Yes
☐ No

Number of Volunteers

between 250-400

Please Provide a list of Executive Officers of your organization

President -Dan Balint
1st ViceTravis Roodzant
2nd Vice-Trena Jeffrey
Treasurer-Janet Johnston
Secretary-vacant(but Dan Balint and Janet Johnston do the duties)
Past President-Alyson Hawken

Community Grant Application

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Project Information

Please provide a brief description of the event, program or event. Include goals and timelines.

Our goal is the same year after year to raise enough funds to achieve our goals to host and continue hosting the fall fair and to give our community and surrounding areas the best fair we can with the funds we have available. We try to hold a number of fundraisers to help achieve these goals along with the other activities we do to help support the fair. We start in January each year doing ad collecting for the prize book, sending out Corporate Sponsors letters and Tractor Pull donations just to name a few.

Our biggest objective is to promote agricultural, and to hopefully peak the interest of the youth of West Elgin to continue on with all traditions and to get involved for future fairs to continue. This also promotes West Elgin as a place to visit and live.

Is this a new project or initiative?

- ☐ Yes
- ☒ No

Please describe how the funding will enhance your current program.

All the efforts we put into raising the funds to accomplish the end result we still fall short of our goals to pull off the fair we hope for. With the in kind donation it makes it easier to achieve a fair we can be proud of and hopefully the community can be proud to be associated with this tradition that started 168 years ago by our ancestors. So this funding is extremely important to us as is the continuing support we receive from the Municipality in the past and hopefully in the future so we can continue this life long tradition.

Describe the specific purpose that the grant funds would be used for.

The 166th Rodney Fall Fair

Does this application include in kind grant requests?

- ☒ Yes
☐ No

Please provide details of in kind requests (ex. Materials, equipment, staffing resources)

see attached list

Please list all other funding sources for supporting this event/program/project

OMARFA
County of Elgin-grant if accepted
Fundraisers-Big Buck OutdoorShow
-Dinners
-Bottle Drive
-Operating kitchen for Gun Show
-Donation jar at Margs Variety
-50/50 Draws
-Corporate Sponsors
-Ad Collecting for prize book
-Class Donation
we hope to add others in 2022

Who will benefit from the proposed Event/Project/Program?

The Community as a whole young to old and inbetween
New residents to the area
Businesses in the area

Is your grant request for more than \$500.00?

- ☒ Yes
☐ No

Grant request over \$500.00 require submission of Financial Statements. Please submit Financial Statements.

Please upload a project budget ?

Thank You for Submitting your Community Grant Application.

Application deadline is ~~December 31, 2020~~. Groups will be contacted with information regarding the date of the meeting when the Grant Applications will be discussed.

January 7, 2022

BANK ACCOUNT 100-288-0		BUDGET 2020	DEC 31/2020	BUDGET 2021	OCT 30/2021	NOV 30/2021	DEC 31/2021		BUDGET 2022
		proposed	ACTUAL	PROPOSED	ACTUAL	PROPOSED	PROPOSED		PROPOSED
OPENING BALANCE		7576.99	7576.99	23529.66	23529.66	23529.66	23529.66		48231.9
4200	SALES-PRIZE BOOK AD	5600	4665						2000
4420	GRANTS	9000	6690.3	10000	21410.23	21410.23	21410.23		5000
4425	GUN SHOW-KITCHEN	500	477.57						400
4430	FISH FRY	900	0						
4435	DINNERS	1500	0	0	2308.96	2308.96	2308.96		1500
4445	FUN FAIR FOOD		351.84						
4450	DONATIONS	500							500
4455	BOTTLE DRIVE	600	89.3						300
4460	MISC REV	350	110	200	372.4	372.4	372.4		200
4465	GARAGE SALE	350	0						0
4490	BBOS	3900	3638.49						3000
4610	GATE REV	18000	0						10000
4620	FOOD BOOTH REV	2500	0	0	1606.7	1606.7	1606.7		1500
4630	BEER GARDEN REV	4000	0						3000
4640	ENTRY FEE REV	2000	0						1200
4650	TRACTOR PULL	9100	2160						6000
4670	DONATION-CORP	3000	5680	2500	2500	2500	2500		4000
4685	RUN-FAIR	400	0						
4690	DONATIONS CLASSES	5400	2095		250	250	250		2000
4695	PIE AUCTION	500	0						
	TOTAL REVENUE	75676.99	33534.49	36229.66	51977.95	51977.95	51977.95		88831.9
5200	PURCHASE PRIZE BOOK	0	0						
5510	FAIR ADV	800	0						2000
5520	FOOD BOOTH EXP	800	0	0	466	466	466		800
5530	BEER GARDEN EXP	2650	0						2500
5550	TRT PULL EXP	11100	1400						10000
5555	FAIR SUPPLIES	550	0						600
5565	INS-LIB	4500	3576.24	2000	948.47	1100.39	1252.31		6500
5575	PRIZES	13700	0						13000
5580	ENTERTAINMENT	21000	0	0	200	200	200		21000

5585	SERVICES	2200	0					4000
5590	RIBBONS/STICKERS	500	0					700
5595	JUDGES	840	0					950
5610	ANNUAL MTG	140	140					250
5615	ADV//PROMOTIONS	0	0					
5620	BAD DEBTS	150	0					
5630	DONATIONS	500	0					500
5640	COURIER/POSTAGE	150	51.98					500
5645	CREDIT CARD CHARGES	12	0					
5670	REG FEE/DUES	400	442.11	226	226	226	226	500
5685	INS-DIRECTORS	650	712.03	350	356.4	356.4	356.4	800
5700	OFFICE SUPPLIES	650	122.23					700
5705	COMPUTER EXP	800	759.51	200	166.97	166.97	166.97	1000
5740	MISC	250	90.4	150	153.37	153.37	153.37	250
5785	TRAVEL/ACCOM	200	0					200
5790	MEALS/ENTERTAINME	200	0					200
5795	HONORARIUM PD	2050	2050	925	700	700	925	2050
5800	AMBASSADOR EXP	1300	660.33					
	SECURITY/SUPPLIES-COVID							4000
	TOTAL EXPENDITURES	66092	10004.83	3851	3217.21	3369.13	3746.05	73000
	BALANCE YEAR END	9584.99	23529.66	32378.66	48760.74	48608.82	48231.9	15831.9
NOTE:	BALANCING YEAR END		22680.55		47393.5	47393.46	47168.46	14920.38
			849.11		1367.28	1215.36	1063.44	911.52
			23529.66		48760.78	48608.82	48231.9	15831.9
*NOTE :	NUMBERS BASED ON COUNTY GRANT -NOT REFUNDED							
NOTE:	WE GET AN IN KIND GRANT FROM THE MUNICIPALITY OF WEST ELGIN-DUE TO AN AGREEMENT THAT WAS MADE IN 1948							
	BETWEEN THE RODNEY FAIR BOARD AND THE MUNICIPALITY TO COVER THINGS LIKE BLEACHERS/EXTRA WASHROOM, ETC							
	THINGS THAT NOT ARE IN OUR BUDGET BUT ARE TO BE SUPPLIED BY THE MUNICIPALITY.							

BANK ACCOUNT 100-316-9	TRUST ACCOUNT							
	OPENING BAL							
	75.75	75.75		1316.92	1316.92	1316.92		2240.59
REVENUE								
FAIR 50/50	200	0		470	470	470		400
RAFFLE BO HORVAT	1000	1670		2140	2140	2140		
GUN RAFFLE-BBOS	500	1110						
50/50-BBOS	500	740						400
	2275.75	3595.75		3926.92	3926.92	3926.92		3040.59
EXPENSES								
FAIR 50/50	0	0						200
RAFFLE BO HORVAT	0	0						
GUN RAFFLE-BBOS	0	527.35						
50/50-BBOS	0	370						200
BANK SER CHARGE 50/	45	46.48		37.58	41.33	45.08		45
BURSARY	250	250		500	500	500		250
CONVENTIONS				141.25	141.25	141.25		300
AMBASSADOR EXP	1000	0		1000	1000	1000		1000
		1193.83		1678.83	1682.58	1686.33		1995
BANK BALANCE		2401.92		2248.09	2244.34	2240.59		1045.59

2022-RODNEY ALDBOROUGH-AGRICULTURAL SOCIETY		
LIST OF ITEMS COVERED BY AGREEMENT		
RECREATION CENTRE-MONTHLY MEETING -23 MEETINGS POSSIBLE		COVERED BY AGREEMENT
RECREATION CENTRE -BIG BUCK OUTDOOR SHOW -2 DAYS-DATE NOT SET YET		COVERED BY AGREEMENT
RECREATION CENTRE-TASTE OF THE WILD DINNER-APRIL(NO DATE SET YET)		COVERED BY AGREEMENT
RECREATION CENTRE-OTHER FUNDRAISERS -NO DATES SET YET		COVERED BY AGREEMENT
FAIR-RECREATION CENTRE/FAIR GROUNDS/POOL BUILDING -8 DAYS		COVERED BY AGREEMENT
FAIR-PORTABLE BLEACHERS		COVERED BY AGREEMENT
FAIR-PORTABLE TOILETS/HAND WASHING STATIONS		COVERED BY AGREEMENT
FAIR-LIGHT TOWERS		COVERED BY AGREEMENT
LIST OF IN KIND DONATION		
BAND-FISH FRY	850	
BAND-DINNER TICKETS FISH FRY-AUGUST	90	
MAN POWER/VEHICLES AT 2019 WAGES	532.4	
CLEANER FOR THE RECREATION CENTRE AND POOL BUILDING	600	
TOTAL FOR IN-KIND DONATION AT 2019 COST	2072.4	
WE WOULD LIKE TO REQUEST THAT THESE COST ARE INCREASE TO REFLECT 2022 COSTS		
IF COVID-19 CONTINUES BUT WE ARE ALLOWED TO HOLD THE FAIR WE WOULD LIKE REQUEST SOME ADDITION FUNDING		
FAIR-ADDITIONAL WASHROOMS/HANDICAPP WASHROOMS		AS PER AGREEMENT
FAIR-ADDITIONAL HAND WASHING STATIONS THROUGHOUT FAIRGROUNDS AND BY WASHROOMS		AS PER AGREEMENT
(NUMBERS OF EXTRA UNITS TO BE DISCUSSED AT TIME OF FAIR DEPENDING ON STATUS OF COVID-19)		
FAIR-EXTRA PORTABLE BLEACHERS -TO KEEP THE PUBLIC SAFE		AS PER AGREEMENT
FAIR-HAND SANITIZER UNITS -MAYBE 10 @ 125	1250	THIS IS AN ESTIMATE
DISPOSIBLE MASKS -FOR DIRECTORS/ VOLUNTEERS(4 DAYS X 400) PLUS EXTRA FOR PUBLIC	500	THIS IS AN ESTIMATE
IF NEEDED AT GATES,ETC(IF WE CAN ORDER CHEAPER WE WILL AT TIME)		
EXTRA SECURITY -AT GATES AGAIN IF NEEDED IF NUMBERS ARE LIMITED FOR ENTERING	2000	THIS IS AN ESTIMATE
WE HIRE SECURITY FOR BEER GARDEN BUT THESE WOULD BE IN ADDITION FOR DAYTIME		
ADDITIONAL-CLEANERS FOR WASHROOMS AND GENERAL PUBLIC AREAS IN BUILDING	1800	THIS IS AN ESTIMATE
(RIGHT NOW THE CLEANERS JUST COMES AND GOES IS NOT ON SITE AT ALL TIMES WE WOULD		
NEED A CLEANER ON SITE DURING THE 3 DAYS TO KEEP THE PUBLIC SAFE AND THE AREAS CLEAN)		
THIS WOULD BE IN ADDITION TO THE IN KIND DONATION AS LISTED ABOVE		
	5550	



ROYAL BANK OF CANADA
P.O. BOX 4047 TERMINAL A
TORONTO ON M5W 1L5

Business Account Statement

RBBDA30000_1671276 E D 04162 00998

RODNEY ALDBOROUGH AGRICULTURAL SOCIETY
C/O JANET JOHNSTON
21867 CLACHAN RD
BOTHWELL ON NOP 1C0

November 30, 2021 to December 31, 2021

Account number: 04162 100-288-0

How to reach us:

Please contact your RBC Banking representative or call

1-800-Royal@2-0

(1-800-769-2520)

www.rbcroyalbank.com/business

Account Summary for this Period

Business Current Account

Royal Bank of Canada

244 FURNIVAL RD-PO BOX 8, RODNEY, ON N0L 2C0

Opening balance on November 30, 2021	\$47,393.46
Total deposits & credits (0)	+ 0.00
Total cheques & debits (1)	- 225.00
Closing balance on December 31, 2021	= \$47,168.46

Account Activity Details

Date	Description	Cheques & Debits (\$)	Deposits & Credits (\$)	Balance (\$)
	Opening balance			47,393.46
08 Dec	Cheque - 2366	225.00		47,168.46
	Closing balance			47,168.46

DECEMBER 31-2021

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ROYAL BANK OF CANADA
P.O. BOX 4047 TERMINAL A
TORONTO ON M5W 1L5

Business Account Statement

RBBDA30000_1644937 E D 04162 00455

RODNEY ALDBOROUGH AGRICULTURAL SOCIETY
LOTTERY ACCOUNT
C/O JANET JOHNSTON
21867 CLACHAN RD
BOTHWELL ON N0P 1C0

November 30, 2021 to December 30, 2021

Account number: 04162 100-316-9

How to reach us:

Please contact your RBC Banking representative or call
1-800-Royal®2-0
(1-800-769-2520)
www.rbcroyalbank.com/business

Account Summary for this Period

Royal Business Community Account®

Royal Bank of Canada
244 FURNIVAL RD-PO BOX 8, RODNEY, ON N0L 2C0

Opening balance on November 30, 2021	\$2,244.34
Total deposits & credits (0)	+ 0.00
Total cheques & debits (1)	- 3.75
Closing balance on December 30, 2021	= \$2,240.59

Account Activity Details

Date	Description	Cheques & Debits (\$)	Deposits & Credits (\$)	Balance (\$)
	Opening balance			2,244.34
01 Dec	Monthly fee	3.75		2,240.59
	Closing balance			2,240.59

Account Fees: \$3.75

<u>RODNEY ALDBOROUGH AGRICULTURAL SOCIETY</u>			
<u>BANK RECONCILIATION</u>			
<u>DECEMBER 31-2021</u>			
Opening Bank Balance			\$ 2,244.34
Deposits	Deposits		
	Withdrawals		\$ 3.75
Ending Bank Balance-GL 1060			\$ 2,240.59
RBC Statement Balance	100-316-9		\$ 2,240.59
	Outstanding Cheques		
	Total		\$ -
Reconciled RBC Balance			\$ 2,240.59
			\$ 2,240.59

Rodney Aldborough Agricultural Society

Income Statement 01/01/2021 to 12/31/2021

REVENUE

Other Revenue	
Grants	21,410.23
Fish Fry	0.00
DINNERS	2,308.96
Donations	0.00
Miscellaneous Revenue	372.40
Garage Sale	0.00
Investment Gain/Loss	0.00
Farmer's Night	0.00
Walk / Dance	0.00
Christmas Market	0.00
Big Buck and Outdoors Show	0.00
Berry Festival	0.00
Total Other Revenue	<u>24,091.59</u>
Fair Revenue	
Food Booth Revenue	1,606.70
Donations - Corporate	2,500.00
RUN REGISTRATION	0.00
Donations - Class Prizes	250.00
PIE AUCTION	0.00
Total Fair Revenue	<u>4,356.70</u>
TOTAL REVENUE	<u>28,448.29</u>

EXPENSE

Fair Expenses	
Food Booth Expenses	466.00
Insurance - Liability	1,252.31
Entertainment	200.00
Total Fair Expenses	<u>1,918.31</u>
General & Administrative Exp...	
Registration Fees / Dues	226.00
Euchre Tournament Expenses	0.00
Insurance - Directors	356.40
Computer Expense	166.97
Miscellaneous	153.37
Honorariums Paid	925.00
Total General & Admin. Expe...	<u>1,827.74</u>
TOTAL EXPENSE	<u>3,746.05</u>
NET INCOME	<u>24,702.24</u>

Rodney Aldborough Agricultural Society

Comparative Balance Sheet

	As at 12/31/2021	As at 01/01/2019	Percent
ASSET			
Current Assets			
Chequing Bank Account	47,168.46	7,378.99	539.23
Total Cash	47,168.46	7,378.99	539.23
Prepaid Expense & Deposits	1,063.44	2,432.36	(56.28)
Total Current Assets	48,231.90	9,811.35	391.59
TOTAL ASSET	48,231.90	9,811.35	391.59
LIABILITY			
TOTAL LIABILITY	0.00	0.00	0.00
EQUITY			
Net Assets			
Balance - Beginning of the year	23,529.66	13,483.85	74.50
Receipts over (under) disburs...	24,702.24	(3,672.50)	(772.63)
Balance, to date	48,231.90	9,811.35	391.59
TOTAL EQUITY	48,231.90	9,811.35	391.59
LIABILITIES AND EQUITY	48,231.90	9,811.35	391.59

Community Grant Application

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Name of Applicant/Organization/Service Club/Community Group *

Tyrconnell Heritage Society (Backus-Page House Museum)

Contact Person Name

Angela Bobier

Position held in organization/group

Cultural Manager

Email Address

info@backuspagehouse.ca

Phone Number

519-762-3072

Mailing Address

PO Box 26, 29424 Lakeview Line,
Wallacetown

Municipality

Dutton Dunwich (we share the history of West Elgin)

Postal Code

N0L 2M0

Website

<http://www.backuspagehouse.ca>

Community Grant Application

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Specifics of Event/Project/ Program funds or in kind support is requested for:

1. The 225th anniversary of the Fleming family settling in West Elgin. \$10,000 total project budget (\$6000 confirmed from the Department of Canadian Heritage).

a. Designating the Fleming Cemetery as a United Empire Loyalist graveyard.

b. Maintenance of the Fleming Cemetery.

c. Commemorative ceremony at the cemetery on June 24, 2022.

d. Event at Backus-Page House Museum on June 25 & 26, 2022.

2. Proposal to move St. Henry's Catholic Church in Churchville to Backus-Page House Museum for preservation, restoration and daily programming as a rural Victorian era schoolhouse. \$390000 total project budget. Still waiting on approval from Ontario Parks.

Total Project Budget

400000

Amount of Funds Requested from Municipality of West Elgin

1000

In Kind Support Requested from Municipality (please indicated In Kind request and any monetary value associated with this)

Should we get approval to move St. Henry's Catholic Church we request the following in kind support:

1. fill the church basement, cover with topsoil, grade and plant grass seed as per the Catholic Diocese request

2. provide and truck fill and topsoil for the foundation of the church at Backus-Page House Museum

Have you applied to the Municipality of West Elgin for Community Funding in the past? if so please detail

Yes , we have received \$3000.00 for an exhibit in the new Agricultural Centre and \$3000.00 to research and plan for the 225th Fleming anniversary event in 2022.

The municipality also paid for the reprint of Pioneer Days in Aldborough book.

Do you wish to present your request in person to Council?

☒ Yes

☐ No

☐ If required

Community Grant Application

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Are you a non-profit organization?




☒ Yes

☐ No

Please enter your Charitable registration number

892297136RR0001

Date of Incorporation

6/24/1994

Grant Category

☐ Youth/Senior Event

☒ Arts, Culture and Heritage Tourism Development

☐ Capital Funding for Specific Project

☐ Community Beautification

☐ Community Special Event

☐ Other - one time grant request

Please provide a brief history of your organization.

The Backus-Page House Museum is located within the grounds of the John E. Pearce Provincial Park, within a restored Georgian style house which was constructed in 1850. It is one of the first brick homes built in what would eventually become Dunwich Township, now the Municipality of Dutton Dunwich. We also preserve and promote the history of the Municipality of West Elgin (formerly Aldborough Township).

The house was commissioned by Andrew and Mary Jane (Hamilton) Backus. The Backus family was one of several families that had obtained land from Colonel Thomas Talbot and settled in the area which quickly came to be known as Little Ireland (a namesake due to the Irish ancestry of the settlers).

The property that Andrew built his house on was given to him by his grandmother, Mary Storey, who received her original land grant in 1809.

The Backus-Page House and property was obtained by Jonas Page in 1925. Members of the Page family resided on the estate and farmed the property for over 40 years. Morley and Grace Page were the last of the Pages to live on the farm and they sold it to the Ministry of Natural Resources in 1968.

Ontario Parks currently retains ownership and has entered into a lease agreement with the Tyrconnell Heritage Society.

Is your group able to issue charitable tax receipts on its own?

☒ Yes

☐ No

What are the general objectives/services of your organization?

To preserve and promote the history, culture and area surrounding Backus-Page House Museum within the Talbot Settlement for the greater community and future generations while celebrating the past.

Backus-Page House Museum is in the heart of the Talbot Settlement, on the shores of Lake Erie. Enjoy the Spicer Trail, Wetlands Storey Trail, heritage gardens, historic barn, outbuildings, NEW Agricultural Centre and our 1850's Georgian style house museum. Discover period room settings that tell the story of the Backus and Page families and changing exhibits showcasing the rural communities of western Elgin County.

In what geographical area does your organization operate?

Southwestern Ontario

Do Volunteers participate in your organization?



Yes



No

Number of Volunteers

Please Provide a list of Executive Officers of your organization

E x e c u t i v e :

Kaise Goldsworthy, President 7 Magnolia Court, St. Thomas, N5P 4M3 519-854-2596

THSPresident@backuspagehouse.ca goldskat@gmail.com

Brian Elliott, Vice President 147 Windsor Avenue, London, N6A 2A1 519-433-0093

THSVicePresident@backuspagehouse.ca brian.elliott@rogers.com

C o t t a g e 5 1 9 - 7 6 2 - 5 8 3 2

Liz Elliott, Secretary 147 Windsor Avenue, London, N6A 2A1 519-433-0093

THSSecretary@backuspagehouse.ca mae1908@rogers.com

Don Bobier, Treasurer 205 Wood Street, West Lorne, N0L 2P0 519-768-1889

THSTreasurer@backuspagehouse.ca cedarwoodmanor@sympatico.ca

Directors:

Betty McLandress 544 Cranbrook Road, London, N6K 2X3 519-473-4004

THSBoard3@backuspagehouse.ca nurseevans1949@gmail.com

Dave Welch 2 Strathcona Street, Dutton, N0L 1J0 519-852-7549

THSBoard5@backuspagehouse.ca d.welch22@hotmail.com

Catie Welch 145 Banbury Road, London, N5Z 4G5 519-200-5339

THSBoard4@backuspagehouse.ca welch.catie24@gmail.com

Colin McGugan 71587 Schade Lane, Dashwood, N0M 1N0 519-568-3638

THSBoard2@backuspagehouse.ca cmcgugan@hay.net

Gerald Page 7949 Coyne Road, Wallacetown, N0L 2M0 519-762-2722

THSBoard1@backuspagehouse.ca g8page@gmail.com

Community Grant Application

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Project Information

Please provide a brief description of the event, program or event. Include goals and timelines.

For the St. Henry's Catholic Church project, please see the attached proposal for all information.

For the Fleming 225th event June 24 - 26, 2022:
Friday will be a ceremony at the Fleming Cemetery with an unveiling of the UEL plaque, followed by light refreshments.
Saturday & Sunday 10am - 4pm all activities are at Backus-Page House Museum: genealogy hub for Fleming history, house raid with narration of what happened to the Fleming property during the War of 1812, parade of descendants, music, speeches & flag raising, speaker explaining the history of the family and their neighbours at Moraviantown, all museum buildings open, food and vendors, and we are open to ideas from First Nations, council, the community and the descendants. As we get closer to the event more details will be available.

Is this a new project or initiative?

☒ Yes ☐ No

Describe the specific purpose that the grant funds would be used for.

The funds would be used for advertising, promotion, and volunteer food and water at the the Fleming 225th event on June 24 - 26, 2022.

Does this application include in kind grant requests?

☒ Yes ☐ No

Please provide details of in kind requests (ex. Materials, equipment, staffing resources)

Museum staff are coordinating both projects mentioned in this application. Other in kind requests have gone out to the Municipality of Dutton Dunwich for special event signage, permits, advertising, and more. DJW Mini Backhoe, Golf Carts 2 Go, and other community partners will be approached for golf carts, tractors, and event setup as we get closer to the event and we receive approval for the church/schoolhouse project.

Please list all other funding sources for supporting this event/program/project

Building Communities Through Arts and Heritage \$6000 confirmed. Municipality of West Elgin \$3000 for research and contacting descendants in 2021 confirmed.

Church/Schoolhouse - Canada Cultural Spaces will accept an application for 40% of the total project costs and we have pledges from community members for other funding.

Who will benefit from the proposed Event/Project/Program?

Everyone is invited to the 225th Fleming event .

Preserving the church at Churchville is critical to saving a piece of West Elgin's history. It has been boarded up for years. In making it a schoolhouse, museum visitors can use it on a daily basis. We also plan to have it available for special occasion rentals, an exhibit will be inside explaining the German settlers and the church's history, schoolhouse programming, music, workshops, art and artisans.

Is your grant request for more than \$500.00?

☒ Yes ☐ No

Grant request over \$500.00 require submission of Financial Statements. Please submit Financial Statements.

File Name



FS Tyrconnell Dec 31 2020.pdf
257.3 KB

Please upload a project budget ?

File Name



Proposal to Ontario Parks for St. Henry's Ca
2.0 MB

Thank You for Submitting your Community Grant Application.

Application deadline is January 7, 2022. Groups will be contacted with information regarding the date of the meeting when the Grant Applications will be discussed.

Community Grant Application

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**Name of Applicant/Organization/Service
Club/Community Group ***

West Lorne And Community Horticultural Society

Contact Person Name

Jim Hathaway

Position held in organization/group

President

Email Address

hathaway@on.aibn.com

Phone Number

519-636-1441

Mailing Address

24322 Silver Clay Line

Municipality

West Elgin

Postal Code

N0L 2P0

Website

Community Grant Application

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Specifics of Event/Project/ Program funds or in kind support is requested for:

EVENT - May 21, 2022. Our annual Plant & Bake Sale. This is our major fund raiser for the Society. This event allows the members & the public to donate plants, trees, shrubs, tools and bake goods for the general public to purchase. Most of these items will help to beautify their personal properties.

Total Project Budget

\$550.00

Amount of Funds Requested from Municipality of West Elgin

\$550.00 In - Kind.

In Kind Support Requested from Municipality (please indicated In Kind request and any monetary value associated with this)

In - Kind request for the use of the West Lorne Arena. We would need to set up 2 hours Friday night May 20, 2022 6:00 PM - 8:00 PM.
Day of event May 21, 2022 8:00 AM - 1:00 PM. Could possibly shorten the time a bit.
This were the hours used for our last plant sale 2 years ago.

Have you applied to the Municipality of West Elgin for Community Funding in the past? if so please detail

Yes.

Do you wish to present your request in person to Council?

- ☐ Yes
☒ No
☐ If required

Community Grant Application

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Are you a non-profit organization?



Yes

☐ No

Please enter your Charitable registration number

N/A

Date of Incorporation

1920

Grant Category

- ☐ Youth/Senior Event
- ☒ Community Beautification
- ☐ Arts, Culture and Heritage Tourism Development
- ☐ Community Special Event
- ☐ Capital Funding for Specific Project
- ☐ Other - one time grant request

Please explain the one time event funds are requested for

In - Kind request for the use of the West Lorne Arena. We would need to set up 2 hours Friday night May 20, 2022 6:00 PM - 8:00 PM.

Day of event May 21, 2022 8:00 AM - 1:00 PM. Could possibly shorten the time a bit.
This were the hours used for our last plant sale 2 years ago.

May 21, 2022. Our annual Plant & Bake Sale. This is our major fund raiser for the Society. This event allows the members & the public to donate plants, trees, shrubs, tools and bake goods for the general public to purchase.
Most of these items will help to beautify their personal properties.

Please provide a brief history of your organization.

West Lorne and Community Horticultural Society established in 1920. Our mandate is to beautify the community, and educate the public. We provide a meeting place for the public to meet and hear guest speakers & to take part in work shops.

Is your group able to issue charitable tax receipts on its own?

- ☐ Yes
☒ No

What are the general objectives/services of your organization?

Beautification of the town in which we live. Educate the public.

In what geographical area does your organization operate?

Municipality of West Elgin

Do Volunteers participate in your organization?

- ☒ Yes
☐ No

Number of Volunteers

64 members. About 10 - 12 volunteer.

Please Provide a list of Executive Officers of your organization

Past President - John Bakker, President - Jim Hathaway, Vice President - Vacant, Secretary - Ann Honchell, Treasurer - Samm Okolisan.

Community Grant Application

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Project Information

Please provide a brief description of the event, program or event. Include goals and timelines.

West Lorne Arena. We would need to set up 2 hours Friday night May 20, 2022 6:00 PM - 8:00 PM.
Day of event May 21, 2022 8:00 AM - 1:00 PM. Could possibly shorten the time a bit.
this were the hours used for our last plant sale 2 years ago.

Our only major fund raiser for the year.

Is this a new project or initiative?

☐ Yes

☒ No

Please describe how the funding will enhance your current program.

The use of this facility would make the event more successful if by some chance the weather did not cooperate.

Describe the specific purpose that the grant funds would be used for.

This in Kind use of the facility would offset any cost to use the facility. Allow us to hold our major fund raiser in comfort regardless of weather conditions. A much better chance for a larger crowd to participate.
The previous location at the complex as become too small.

Does this application include in kind grant requests?

- ☒ Yes
☐ No

Please provide details of in kind requests (ex. Materials, equipment, staffing resources)

In Kind only for the facility. In the past tables were set up by the recreational employees for our use to display purposes.

Please list all other funding sources for supporting this event/program/project

Who will benefit from the proposed Event/Project/Program?

People of all ages wishing to support the Horticultural Society. The general public wishing to purchase quality plants, trees, shrubs, tools and bake goods. The municipality could benefit if we are able to beautify the town.

Is your grant request for more than \$500.00?

- ☒ Yes
☐ No

Grant request over \$500.00 require submission of Financial Statements. Please submit Financial Statements.

Please upload a project budget ?

Thank You for Submitting your Community Grant Application.

Application deadline is December 31, 2020. Groups will be contacted with information regarding the date of the meeting when the Grant Applications will be discussed.



Balance Sheet

November 1, 2020 - October 31, 2021

Income

AGM - 2019 (Refund)	\$259.06
Banking	\$30.00
Donations/Grants	\$3,971.00
Gift	\$137.24
Membership	\$768.00

Total Income	\$5,165.30
--------------	------------

Expenses

Advertising	\$51.98
Banking Charges	\$42.50
Donation	\$225.00
Financial Audit 2019/20	\$129.95
OHA	\$493.94
Planting	\$1,178.65
Supplies	\$101.25
Virtual Meetings	\$45.20

Total Expenses	\$2,268.47
----------------	------------

Net Income	\$2,896.83
------------	------------

Balance Sheet Verification

Closing Balance - Oct. 31/21	\$6,279.57
------------------------------	------------

Opening Balance - Nov. 1/20	\$3,382.74
-----------------------------	------------

Net Income	\$2,896.83
------------	------------

Lottery Account

Opening Balance - Nov. 1/20	\$132.00
(Oct. 28/21, transferred to Chequing Acct to cover banking service charge)	-\$30.00
Closing Balance - Oct. 31/21	\$102.00

Net Loss	-\$30.00
----------	----------



Income Statement: Nov. 1/20 - Oct. 31/21

Income

1. AGM - (Refund)		\$259.06
Lottery license -Dutton, Feb. 13/21	\$45.00	
Gloves- AGM, sold to Lambeth - July 19/21	\$214.06	
2. Banking		\$30.00
Transfer from lottery acct (12 mos @ \$2.50 ea month); Oct. 28/21	\$30.00	
3. Donations/Grants (Received)		\$3,971.00
OMAFRA Grant, Nov. 20/20	\$1,000.00	
Member Donation, Dec. 1/20	\$1.00	
OMAFRA Grant, Mar. 10/21	\$1,140.00	
W L Kiwanis Donation, Apr. 16/21	\$500.00	
WE Nature Club Donation, Apr. 19/21	\$300.00	
Member Donation, June 1/21	\$30.00	
OMAFRA Grant, Oct. 18/21	\$1,000.00	
4. Gift		\$137.24
Appreciation Tree from District 10, June 15/21	\$137.24	
5. Membership		\$768.00
64 members @ \$12 each =	\$768.00	
Total Income		<u>\$5,165.30</u>

Expenses

1. Advertising		\$51.98
Post Media (2019 ad.), Mar 31/21...chq# 555	\$51.98	
2. Bank Charges		\$42.50
Checking Acct. (6 mos @ \$2.50 ea month)	\$15.00	
Lottery Acct. (11 mos @ \$2.50 ea. month)	\$27.50	
3. Donations (Made)		\$225.00
Cancer research, memory of J. Bakker Sr, Jan. 26/21...chq# 552	\$25.00	
Wess Bursary, Nov 23/21...chq# 551	\$200.00	
4. Financial Audit 2019/20		\$129.95
Mel's Accounting, Oct/20...chq# 554	\$129.95	
5. OHA		\$493.94
Trillium Newsletter, Jan. 8/21...chq# 553	\$15.00	
OHA Affiliation & Insurance, June 16/21...chq# 559	\$420.09	
District 10 Society Fees, Oct. 18/21...chq# 564	\$58.85	
6. Planting/Gardening		\$1,178.65
Moss, North & South beds, June 14/21...chq# 561	\$24.41	
Tree - Centennial Gardens, June 3/21...chq# 560	\$137.24	
Bench - Centennial Gardens, July 9/21...chq# 563	\$1,017.00	
7. Supplies		\$101.25
Printer cartridge - S. Okolisan, Mar. 25/21...chq# 556	\$67.80	
Board Mtg Treats - J. Hathaway, Oct. 26/21...chq# 567	\$33.45	
8. Virtual Meetings		\$45.20
April - Zoom Mtg - J. Hathaway, May 1/21...chq# 558	\$22.60	
May - Zoom Mtg - J. Hathaway, June 3/21...chq# 560	\$22.60	
Total Expenses		<u>\$2,268.47</u>



SOCIETY FINANCIAL REVIEW CERTIFICATE

(TO BE USED IF NO AUDIT REPORT IS SUPPLIED BY OUTSIDE AUDITORS)

Society/Club financial records must be independently reviewed for the protection of both the Treasurer and the Society/Club.

Submit this signed form unless you have had a professional firm (CPA) conduct an audit and an audit report is provided by the auditor and included with your financial information.

If this form is being used, please note the following:

- Volunteer reviewers must **NOT currently be on the Executive or Board; or related to one another; or related to the Treasurer.**
- Financial Reviewers review and check off the items on the Review checklist attached.
- Financial Reviewers will verify that the totals shown on the financial statements are correct and will sign the statements.

Checklist for Financial Reviewers

	Yes/No	Description	Comments
1	Y Y	Cheque/Payment issued in accordance with invoice	
2	Y Y	All Cheques are accounted for – during fiscal year	
3	Y Y	If required, two authorized signatories have signed each cheque	
4	Y Y	Bank Reconciliation is complete for the year and match the amount on the financial statement	
5	Y Y	Paid invoices have been properly approved for payment	
6	Y Y	Deposits are supported with detail	
7	Y	Cash deposits are supported by cash count records	
8	Y	Cash receipts are supported by numbered tickets etc.	
9	Y	Cash over/short is explained satisfactorily	
10	Y	Petty Cash has been counted	
11	Y Y	Etransfers have been properly recorded	
12	Y Y	All Bank Entries are legitimate and have been properly recorded	
13	Y Y	Accounts Payable are supported by documentation and date of payment in the new year is noted	
14	Y Y	Accounts Receivable are supported by documentation and date received in the new year is noted	
15	Y Y	Inventory counts are provided	
16	Y Y	Assets and Liabilities have been reviewed	
17	Y Y	All investments and assets which were reported do exist	
18	Y Y	Revenues are properly presented in the income statement	
19	Y Y	Expenses are properly presented in the income statement	
20	Y Y	Balance sheet balances and is mathematically correct	
21	Y Y	Income statement mathematically correct.	
22		Other _____	



SOCIETY FINANCIAL REVIEW CERTIFICATE

We certify that the statements of income and expenses and assets & liabilities of West Lorne & Community Hort. Society for the fiscal year ended October 31, 2021, are correct, and that our examination of the books and records of the Society/Club included tests to ensure the accuracy of transactions noted on the checklist:

Date November 3, 2021
Financial Reviewer CIDALIA COELHO
Signature Cidalia Coelho
Phone 519-719-0271

Date November 4, 2021
Financial Reviewer Janet Given
Signature Janet Given
Phone 517-768-2698

NOTE: Financial Review and Review Certificate/Report must be completed BEFORE AGM.

Community Grant Application

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Name of Applicant/Organization/Service Club/Community Group *

West Lorne And Community Horticultural Society

Contact Person Name

Jim Hathaway

Position held in organization/group

President

Email Address

hathaway@on.aibn.com

Phone Number

519-636-1441

Mailing Address

24322 Silver Clay Line

Municipality

West Elgin

Postal Code

N0L 2P0

Website

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Specifics of Event/Project/ Program funds or in kind support is requested for:

PROGRAM - This is the annual purchasing, planting and maintaining of flowers for the Village of West Lorne. Purchase of all plants for the town signs on Graham Road entrance to West Lorne known as the North & South beds. This request in the past has been granted. The West Lorne and Community Horticultural Society greatly appreciates this support to beautify the Village of West Lorne.

Total Project Budget

\$1,000.00

Amount of Funds Requested from Municipality of West Elgin

\$1,000.00

In Kind Support Requested from Municipality (please indicated In Kind request and any monetary value associated with this)

Have you applied to the Municipality of West Elgin for Community Funding in the past? if so please detail

Yes.

Do you wish to present your request in person to Council?

- ☐ Yes
☒ No
☐ If required

Community Grant Application

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Are you a non-profit organization?

- ☐ ?
- ☒ Yes
- ☐ No

Please enter your Charitable registration number

N/A

Date of Incorporation

1920

Grant Category

- ☐ Youth/Senior Event
- ☒ Community Beautification
- ☐ Arts, Culture and Heritage Tourism Development
- ☐ Community Special Event
- ☐ Capital Funding for Specific Project
- ☐ Other - one time grant request

Please explain the one time event funds are requested for

Please provide a brief history of your organization.

West Lorne and Community Horticultural Society established in 1920. Our mandate is to beautify the community, and educate the public. We provide a meeting place for the public to meet and hear guest speakers & to take part in work shops.

Is your group able to issue charitable tax receipts on its own?

☐ Yes

☒ No

What are the general objectives/services of your organization?

Beautification of the town in which we live. Educate the public.

In what geographical area does your organization operate?

Municipality of West Elgin.

Do Volunteers participate in your organization?

☒ Yes

☐ No

Number of Volunteers

64 members. About 10 - 12 volunteer.

Please Provide a list of Executive Officers of your organization

Past President - John Bakker, President - Jim Hathaway, Vice President - Vacant, Secretary - Ann Honchell, Treasurer - Samm Okolisan.

Community Grant Application

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Project Information

Please provide a brief description of the event, program or event. Include goals and timelines.

This is the annual purchasing, planting and maintaining of flowers for the Village of West Lorne. Plants will arrive from our supplier near the end of May. Your parks department will hang the 12 baskets & place the 12 planters/pots at the lamp posts.

The society will plant the North & South beds. All should be completed by June 1st. After that the society will weed & maintain the beds, keep an eye on the watering so things stay alive until fall.

Is this a new project or initiative?

☐ Yes

☒ No

Please describe how the funding will enhance your current program.

This is an on going projects for decades to beautify the Village of West Lorne. This program allows the Society members to help plant weed & to experience the growth & beauty of this beautification project.

Describe the specific purpose that the grant funds would be used for.

To buy plants & fertilizer in order to beautify the Village of West Lorne. Hopefully this would show the pride of the community & hopefully invite people to take part in the society.

Does this application include in kind grant requests?

- ☐ Yes
☒ No

Please provide details of in kind requests (ex. Materials, equipment, staffing resources)

Please list all other funding sources for supporting this event/program/project

Who will benefit from the proposed Event/Project/Program?

People of all ages. Everyone would be able to see the beauty of these hanging baskets, potted flowers and the flower beds when entering the town.

Is your grant request for more than \$500.00?

- ☒ Yes
☐ No

Grant request over \$500.00 require submission of Financial Statements. Please submit Financial Statements.

Please upload a project budget ?

Thank You for Submitting your Community Grant Application.

Application deadline is December 31, 2020. Groups will be contacted with information regarding the date of the meeting when the Grant Applications will be discussed.



Balance Sheet

November 1, 2020 - October 31, 2021

Income

AGM - 2019 (Refund)	\$259.06
Banking	\$30.00
Donations/Grants	\$3,971.00
Gift	\$137.24
Membership	\$768.00

Total Income	\$5,165.30
--------------	------------

Expenses

Advertising	\$51.98
Banking Charges	\$42.50
Donation	\$225.00
Financial Audit 2019/20	\$129.95
OHA	\$493.94
Planting	\$1,178.65
Supplies	\$101.25
Virtual Meetings	\$45.20

Total Expenses	\$2,268.47
----------------	------------

Net Income	\$2,896.83
------------	------------

Balance Sheet Verification

Closing Balance - Oct. 31/21	\$6,279.57
------------------------------	------------

Opening Balance - Nov. 1/20	\$3,382.74
-----------------------------	------------

Net Income	\$2,896.83
------------	------------

Lottery Account

Opening Balance - Nov. 1/20	\$132.00
(Oct. 28/21, transferred to Chequing Acct to cover banking service charge)	-\$30.00
Closing Balance - Oct. 31/21	\$102.00

Net Loss	-\$30.00
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Income Statement: Nov. 1/20 - Oct. 31/21

Income

1. AGM - (Refund)		\$259.06
Lottery license -Dutton, Feb. 13/21	\$45.00	
Gloves- AGM, sold to Lambeth - July 19/21	\$214.06	
2. Banking		\$30.00
Transfer from lottery acct (12 mos @ \$2.50 ea month); Oct. 28/21	\$30.00	
3. Donations/Grants (Received)		\$3,971.00
OMAFRA Grant, Nov. 20/20	\$1,000.00	
Member Donation, Dec. 1/20	\$1.00	
OMAFRA Grant, Mar. 10/21	\$1,140.00	
W L Kiwanis Donation, Apr. 16/21	\$500.00	
WE Nature Club Donation, Apr. 19/21	\$300.00	
Member Donation, June 1/21	\$30.00	
OMAFRA Grant, Oct. 18/21	\$1,000.00	
4. Gift		\$137.24
Appreciation Tree from District 10, June 15/21	\$137.24	
5. Membership		\$768.00
64 members @ \$12 each =	\$768.00	
Total Income		<u>\$5,165.30</u>

Expenses

1. Advertising		\$51.98
Post Media (2019 ad.), Mar 31/21...chq# 555	\$51.98	
2. Bank Charges		\$42.50
Checking Acct. (6 mos @ \$2.50 ea month)	\$15.00	
Lottery Acct. (11 mos @ \$2.50 ea. month)	\$27.50	
3. Donations (Made)		\$225.00
Cancer research, memory of J. Bakker Sr, Jan. 26/21...chq# 552	\$25.00	
Wess Bursary, Nov 23/21...chq# 551	\$200.00	
4. Financial Audit 2019/20		\$129.95
Mel's Accounting, Oct/20...chq# 554	\$129.95	
5. OHA		\$493.94
Trillium Newsletter, Jan. 8/21...chq# 553	\$15.00	
OHA Affiliation & Insurance, June 16/21...chq# 559	\$420.09	
District 10 Society Fees, Oct. 18/21...chq# 564	\$58.85	
6. Planting/Gardening		\$1,178.65
Moss, North & South beds, June 14/21...chq# 561	\$24.41	
Tree - Centennial Gardens, June 3/21...chq# 560	\$137.24	
Bench - Centennial Gardens, July 9/21...chq# 563	\$1,017.00	
7. Supplies		\$101.25
Printer cartridge - S. Okolisan, Mar. 25/21...chq# 556	\$67.80	
Board Mtg Treats - J. Hathaway, Oct. 26/21...chq# 567	\$33.45	
8. Virtual Meetings		\$45.20
April - Zoom Mtg - J. Hathaway, May 1/21...chq# 558	\$22.60	
May - Zoom Mtg - J. Hathaway, June 3/21...chq# 560	\$22.60	
Total Expenses		<u>\$2,268.47</u>



SOCIETY FINANCIAL REVIEW CERTIFICATE

(TO BE USED IF NO AUDIT REPORT IS SUPPLIED BY OUTSIDE AUDITORS)

Society/Club financial records must be independently reviewed for the protection of both the Treasurer and the Society/Club.

Submit this signed form unless you have had a professional firm (CPA) conduct an audit and an audit report is provided by the auditor and included with your financial information.

If this form is being used, please note the following:

- Volunteer reviewers must **NOT currently be on the Executive or Board; or related to one another; or related to the Treasurer.**
- Financial Reviewers review and check off the items on the Review checklist attached.
- Financial Reviewers will verify that the totals shown on the financial statements are correct and will sign the statements.

Checklist for Financial Reviewers

	Yes/No	Description	Comments
1	Y Y	Cheque/Payment issued in accordance with invoice	
2	Y Y	All Cheques are accounted for – during fiscal year	
3	Y Y	If required, two authorized signatories have signed each cheque	
4	Y Y	Bank Reconciliation is complete for the year and match the amount on the financial statement	
5	Y Y	Paid invoices have been properly approved for payment	
6	Y Y	Deposits are supported with detail	
7	Y	Cash deposits are supported by cash count records	
8	Y	Cash receipts are supported by numbered tickets etc.	
9	Y	Cash over/short is explained satisfactorily	
10	Y	Petty Cash has been counted	
11	Y Y	Etransfers have been properly recorded	
12	Y Y	All Bank Entries are legitimate and have been properly recorded	
13	Y Y	Accounts Payable are supported by documentation and date of payment in the new year is noted	
14	Y Y	Accounts Receivable are supported by documentation and date received in the new year is noted	
15	Y Y	Inventory counts are provided	
16	Y Y	Assets and Liabilities have been reviewed	
17	Y Y	All investments and assets which were reported do exist	
18	Y Y	Revenues are properly presented in the income statement	
19	Y Y	Expenses are properly presented in the income statement	
20	Y Y	Balance sheet balances and is mathematically correct	
21	Y Y	Income statement mathematically correct.	
22		Other _____	



SOCIETY FINANCIAL REVIEW CERTIFICATE

We certify that the statements of income and expenses and assets & liabilities of West Lorne & Community Hort. Society for the fiscal year ended October 31, 2021, are correct, and that our examination of the books and records of the Society/Club included tests to ensure the accuracy of transactions noted on the checklist:

Date November 3, 2021
Financial Reviewer CIDALIA COELHO
Signature Cidalia Coelho
Phone 519-719-0271

Date November 4, 2021
Financial Reviewer Janet Given
Signature Janet Given
Phone 517-768-2698

NOTE: Financial Review and Review Certificate/Report must be completed BEFORE AGM.

Community Grant Application

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Name of Applicant/Organization/Service Club/Community Group *

West Elgin Legion Branch 221

Contact Person Name

Wendy Swan/Joe Santos

Position held in organization/group

Treasurer/president

Email Address

branch221@hotmail.ca

Phone Number

159-281-6956

Mailing Address

142 John Street

Municipality

West Elgin

Postal Code

N0L 2P0

Website

Community Grant Application

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Specifics of Event/Project/ Program funds or in kind support is requested for:

While the premises were being updated due to the accident in January 2021, where a truck drove through our bar room, the contractors notified us that the washrooms were in dire need of updating. The floors were rotting and our water bill for December was \$423. as compared to \$123 the previous bill.

Total Project Budget

\$6,000.00

Amount of Funds Requested from Municipality of West Elgin

\$3,000

In Kind Support Requested from Municipality (please indicated In Kind request and any monetary value associated with this)

Have you applied to the Municipality of West Elgin for Community Funding in the past? if so please detail

Yes we applied in 2019

Do you wish to present your request in person to Council?

☐ Yes ☐ No ☒ If required

Community Grant Application

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Are you a non-profit organization?



☒ Yes

☐ No

Please enter your Charitable registration number

Date of Incorporation

Grant Category

☐ Youth/Senior Event

☐ Arts, Culture and Heritage Tourism Development

☐ Capital Funding for Specific Project

☐ Community Beautification

☒ Community Special Event

☐ Other - one time grant request

Please provide a brief history of your organization.

The legion has been in operation for many years. The main goal of this organization is to benefit seniors and veterans. We (before) covid provide lunches, breakfasts and provide facility for weddings, special events

Is your group able to issue charitable tax receipts on its own?

☒ Yes

☐ No

What are the general objectives/services of your organization?

To serve as a meeting place.

In what geographical area does your organization operate?

Dutton/Dunwich and West Elgin areas.

Do Volunteers participate in your organization?



Yes



No

Number of Volunteers

20

Please Provide a list of Executive Officers of your organization

President -Joe Santos

Treasurer - Wendy Swan

1st Vice- Yvonne Brooks

2nd Vice - Dave Donahue

poppy chair - Karen Goncalves

Executive - Sylvia Pruner

Youth Education - Barb Campbell

Community Grant Application

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Project Information

Please provide a brief description of the event, program or event. Include goals and timelines.

According to the contractors this project should be done asap.

Is this a new project or initiative?

☒ Yes ☐ No

Describe the specific purpose that the grant funds would be used for.

To update the washrooms in the banquet hall.

Does this application include in kind grant requests?

☐ Yes ☒ No

Please list all other funding sources for supporting this event/program/project

Who will benefit from the proposed Event/Project/Program?

The public and anyone who rents the hall.

Is your grant request for more than \$500.00?

☒ Yes

☐ No

Grant request over \$500.00 require submission of Financial Statements. Please submit Financial Statements.

Please upload a project budget [?](#)

Thank You for Submitting your Community Grant Application.

Application deadline is January 7, 2022. Groups will be contacted with information regarding the date of the meeting when the Grant Applications will be discussed.

Community Grant Application

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Name of Applicant/Organization/Service Club/Community Group *

Contact Person Name

Position held in organization/group

Email Address

Phone Number

Mailing Address

Municipality

Postal Code

Website

Community Grant Application

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Specifics of Event/Project/ Program funds or in kind support is requested for:

Total Project Budget

Amount of Funds Requested from Municipality of West Elgin

In Kind Support Requested from Municipality (please indicated In Kind request and any monetary value associated with this)

Have you applied to the Municipality of West Elgin for Community Funding in the past? if so please detail

Do you wish to present your request in person to Council?

- ☐ Yes
- ☐ No
- ☐ If required

Community Grant Application

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Are you a non-profit organization?



☐ Yes

☐ No

Please enter your Charitable registration number

Date of Incorporation

Grant Category

- ☐ Youth/Senior Event
- ☐ Community Beautification
- ☐ Arts, Culture and Heritage Tourism Development
- ☐ Community Special Event
- ☐ Capital Funding for Specific Project
- ☐ Other - one time grant request

Please explain the one time event funds are requested for

Please provide a brief history of your organization.

Is your group able to issue charitable tax receipts on its own?

- ☐ Yes
- ☐ No

What are the general objectives/services of your organization?

In what geographical area does your organization operate?

Do Volunteers participate in your organization?

- ☐ Yes
- ☐ No

Number of Volunteers

Please Provide a list of Executive Officers of your organization

Community Grant Application

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Project Information

Please provide a brief description of the event, program or event. Include goals and timelines.

Is this a new project or initiative?

- ☐ Yes
- ☐ No

Please describe how the funding will enhance your current program.

Describe the specific purpose that the grant funds would be used for.

Does this application include in kind grant requests?

☐ Yes

☐ No

Please provide details of in kind requests (ex. Materials, equipment, staffing resources)

Please list all other funding sources for supporting this event/program/project

Who will benefit from the proposed Event/Project/Program?

Is your grant request for more than \$500.00?

☐ Yes

☐ No

Grant request over \$500.00 require submission of Financial Statements. Please submit Financial Statements.

Please upload a project budget 

2021 West Lorne Santa Claus Parade Budget

Expenses	Budgeted Amount
O'Moka Pipe and Drum band	\$ 600.00
2nd Band (preferably Cadets)	\$ 600.00
Advertising	\$ 350.00
Candy (Mr and Mrs Claus)	\$ 100.00
Prize Money	\$ 175.00
Float repairs	\$ 200.00
Replacement lights	\$ 100.00
xmas tree	\$ 100.00
gas for generator	\$ 50.00
Food & Bevs Volunteers	\$ 150.00
Storage, Driver, Santa/Mrs Claus	\$ 150.00
Misc	\$ 100.00
	\$ 2,675.00

Community Grant Application

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Name of Applicant/Organization/Service Club/Community Group *

Optimist Club of West Lorne

Contact Person Name

Ken Neil

Position held in organization/group

Director/Chairman of Road Race Committee

Email Address

opttileman@yahoo.com

Phone Number

519-520-6211

Mailing Address

24735 Downie Line, West Lorne

Municipality

Wst Elgin

Postal Code

N0L2P0

Website

Community Grant Application

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Specifics of Event/Project/ Program funds or in kind support is requested for:

The Optimist Club's and Municipality of West Elgin's Mother's Day Road Race. The Last regular race was run in 2019 with a virtual race run in 2021. We hope to be able to run a regular race on Mother's Day 2022 as long as covid allows.

Total Project Budget

\$8650

Amount of Funds Requested from Municipality of West Elgin

\$2,000

In Kind Support Requested from Municipality (please indicated In Kind request and any monetary value associated with this)

Firetruck day of Race for traffic control at Marsh line and Graham Road

Have you applied to the Municipality of West Elgin for Community Funding in the past? if so please detail

Yes for the Municipality's sponsorship share of the Road Race and other projects

Do you wish to present your request in person to Council?

☐ Yes ☐ No ☒ If required

Community Grant Application

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Are you a non-profit organization?



☒ Yes

☐ No

Please enter your Charitable registration number

Date of Incorporation

6/27/1975



Grant Category

☒ Youth/Senior Event

☐ Arts, Culture and Heritage Tourism Development

☐ Capital Funding for Specific Project

☐ Community Beautification

☐ Community Special Event

☐ Other - one time grant request

Please provide a brief history of your organization.

The West Lorne Optimist Club has raised funds for several major projects for Miller Park. Have provide many Craft projects and Cooking classes for the Kids in our area.

Is your group able to issue charitable tax receipts on its own?

☐ Yes

☒ No

What are the general objectives/services of your organization?

Our Motto is "Bringing out the Best in Kids"

In what geographical area does your organization operate?

Municipality of West Egin and some of Dutton Dunwich.

Do Volunteers participate in your organization?



Yes



No

Number of Volunteers

42 Members

Please Provide a list of Executive Officers of your organization

President Trisha Pearson

Vice President Tom Kalita

Past President Joan Neil

Sec/Treasurer Marsha Kalita

Directors

Dorothy Staddon

Barb Ross

Ken Neil

Jenn Johnston

Bonnie Robertson

Julie Plazzo-Kalita

Community Grant Application

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Project Information

Please provide a brief description of the event, program or event. Include goals and timelines.

This a 5km/10km timed road race for runners and a 5km family walk, ending with a short race for the kids under 8 on Mother's Day. The profits from the race are divided between The Children's Hospital Beads for Bravery Program (Children with Long term illness) and the Children's Conductive Education Program(Children with Mobility Issues) They are further described on our Road Race Web Site.

Is this a new project or initiative?

☐ Yes ☒ No

Please describe how the funding will enhance your current program.

Will help pay for the cost of the race, thus allowing to make a donation to these well deserving charities.

Describe the specific purpose that the grant funds would be used for.

Time Keeper Fees to make this an official Runners Race to attach serious runners and Shirts and Medalions for the runners and walkers.

Does this application include in kind grant requests?

☒ Yes ☐ No

Please provide details of in kind requests (ex. Materials, equipment, staffing resources)

Firetruck for traffic control at the Marash line and Graham Road intersection.

Please list all other funding sources for supporting this event/program/project

We ask community business to sponsor a KM. Community citizens will make donations to the charities. Conductive Education has a donation # and can issue donation receipts.

Who will benefit from the proposed Event/Project/Program?

Children with Long Term Disability are invited to join in the Beads for Bravery Program. There is children in this area who have been involved in the program. Children with mobility issues are able to join in this program for physical and mental stimulation.

Is your grant request for more than \$500.00?

☒ Yes ☐ No

Grant request over \$500.00 require submission of Financial Statements. Please submit Financial Statements.

File Name



OPTMIST ROAD RACE 2019 income exp (41.5 KB

Please upload a project budget ?

File Name



2022 Road Race Budgetlsx.xlsx (12.2 KB

Thank You for Submitting your Community Grant Application.

Application deadline is January 7, 2022. Groups will be contacted with information regarding the date of the meeting when the Grant Applications will be discussed.

Community Grant Application

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Name of Applicant/Organization/Service Club/Community Group *

West Elgin Community Health Ce

Contact Person Name

Kelly Patterson

Position held in organization/group

Child and Youth Worker

Email Address

kpatterson@wechc.on.ca

Phone Number

519-768-1715

Mailing Address

153 Main St. West Lorne

Municipality

West Elgin

Postal Code

N0L1P0

Website

<https://wechc.on.ca/>

Community Grant Application

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Specifics of Event/Project/ Program funds or in kind support is requested for:

We are requesting an in kind donation for our Children's Fitness program at the West Elgin Rec Centre. This program will be ran on the third Monday of the month from 5:30pm-6:30pm. We are requesting use of the facility from 5:00pm-7:00pm to ensure we allot time for set up and take down. During this program we create a variety of different gross and fine motor activities for children 3-6 years old. We also run this program in Dutton Dunwich in order to lower transportation barriers for families attending.

This program will run from January-April including the following dates:
January 17th, February 21st, March 21st, April 18th.

Total Project Budget

1

Amount of Funds Requested from Municipality of West Elgin

\$240

In Kind Support Requested from Municipality (please indicated In Kind request and any monetary value associated with this)

We are requesting in kind support (wavier of fees) of the West Elgin Rec Center.

Have you applied to the Municipality of West Elgin for Community Funding in the past? if so please detail

No

Do you wish to present your request in person to Council?

☒ Yes

☐ No

☐ If required

Community Grant Application

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Are you a non-profit organization?

- ☒ ?
- ☒ Yes
- ☐ No

Please enter your Charitable registration number

135572535 RT0001

Date of Incorporation

Grant Category

- ☐ Youth/Senior Event
- ☐ Community Beautification
- ☐ Arts, Culture and Heritage Tourism Development
- ☐ Community Special Event
- ☐ Capital Funding for Specific Project
- ☒ Other - one time grant request

Please explain the one time event funds are requested for

We are requesting funds for our Children's Fitness program. This program has been running in Rodney since approximately 2015. Our goal of running this program in Rodney is to reduce barriers to transportation for families interested in participating.
The requested wavier of fees would allow us to continue offering this program in Rodney.

Please provide a brief history of your organization.

The West Elgin Community Health Centre (the "Centre") provides health and social services that are accountable, accessible, efficient, and governed by the community. We are part of a strong network of community health centres (CHCs) across Ontario committed to building healthy communities.

Is your group able to issue charitable tax receipts on its own?

- ☒ Yes
- ☐ No

What are the general objectives/services of your organization?

Our interdisciplinary team provides primary health care, a range of community programs, illness prevention services, and health promotion services primarily to the residents of Dutton Dunwich and West Elgin municipalities. We believe that housing, education, food and the environment all play a role in health and well-being. We also believe that language, literacy and poverty should not get in the way of receiving great care. By working with individuals, families and groups and addressing these determinants of health, we increase individual and group capacity for building healthy communities.

In what geographical area does your organization operate?

West Elgin and Dutton Dunwich

Do Volunteers participate in your organization?

☒ Yes ☐ No

Number of Volunteers

3

Please Provide a list of Executive Officers of your organization

Andy Kroeker, Executive Director

Community Grant Application

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Project Information

Please provide a brief description of the event, program or event. Include goals and timelines.

The program allows children ages 3-6 to join us for an hour of fitness once a month. During this hour, we work with the participants on fine and gross motor skills. We provide different activities each time to ensure participants are excited to come and get active with us. Our goal is to promote physical activity for children from a young age. Over the course of the four months, children will practice and improve on their skills.

Is this a new project or initiative?

☐ Yes ☒ No

Please describe how the funding will enhance your current program.

The funding would allow us to include families from the Rodney community to participate without having to travel.

Describe the specific purpose that the grant funds would be used for.

The grant would be used to cover the costs of the rental fees. This program does not have a budget so ensuring the rental fees are covered allows us to continue offering children's fitness in Rodney.

Does this application include in kind grant requests?

☒ Yes ☐ No

Please provide details of in kind requests (ex. Materials, equipment, staffing resources)

The in kind request would cover the costs of the facility rental.
All equipment and staffing would be provided by the WECHC.

Please list all other funding sources for supporting this event/program/project

WECHC would provide the funds to allow employees to facilitate the program and provide funds for the supplies needed.

Who will benefit from the proposed Event/Project/Program?

Families with young children within West Elgin.

Is your grant request for more than \$500.00?

☐ Yes ☒ No

Please upload a project budget [?](#)

Thank You for Submitting your Community Grant Application.

Application deadline is January 7, 2022. Groups will be contacted with information regarding the date of the meeting when the Grant Applications will be discussed.