



# **Municipality of West Elgin**

## **Minutes**

### **Council Meeting**

**January 27, 2022, 9:30 a.m.**

**West Elgin Community Complex - Hybrid Meeting**

**160 Main Street**

**West Lorne**

**Electronic Hybrid Meeting**

**Present:**  
**Mayor D. McPhail**  
**Deputy Mayor R. Leatham**  
**Councillor T. Tellier**  
**Councillor A. Cammaert**  
**Councillor B. Rowe**

**Staff Present:**  
**M. Badura, CAO/ Treasurer**  
**J. Nethercott, Clerk**  
**L. Gosnell, Manager of Operations & Community Services**  
**Bryan Pearce**

**Also Present:**  
**Emily Jocius, Operations & Community Services**  
**Coordinator**  
**Lynda Pelcz, Water & Payroll Clerk**

**Due to the COVID-19 Pandemic and physical distancing requirements this meeting was held in a hybrid format.**

#### **1. Call to Order**

Mayor Duncan McPhail called the meeting to order at 9:02 a.m.

**2. Adoption of Agenda**

**Resolution No. 2022- 18**

**Moved: Deputy Mayor Leatham**

**Seconded: Councillor Rowe**

That West Elgin Council hereby adopts the Agenda as presented.

**Carried**

**3. Closed Session**

**Resolution No. 2022- 19**

**Moved: Councillor Rowe**

**Seconded: Councillor Tellier**

That the Council of the Municipality of West Elgin Council hereby proceeds into Closed Session at 9:02 a.m. under Section 239(2) (b) of the *Municipal Act R.S.O. 2001* consideration will be given to matters pertaining to identifiable individual(s), including a municipal or local board employee.

**Carried**

**4. Report from Closed Session**

Mayor McPhail reported out at 10:02 a.m.

**Resolution No. 2022- 20**

**Moved: Deputy Mayor Leatham**

**Seconded: Councillor Cammaert**

That West Elgin Council provided staff direction regarding matters pertaining to identifiable individual(s).

**Carried**

**5. Disclosure of Pecuniary Interest**

Councillor Cammaert declared a pecuniary interest in item 12.2

**6. Adoption of Minutes**

**Resolution No. 2022- 21**

**Moved: Councillor Rowe**

**Seconded: Councillor Tellier**

That the Minutes of the Council meeting on January 13, 2022 and Minutes of Committee of the Whole on January 20, 2022 be adopted as circulated and printed.

**Carried**

**7. Business Arising from Minutes**

None.

**8. Staff Retirement**

Mayor welcomed Lynda Pelcz, Water and Payroll Clerk for the Municipality of West Elgin to the meeting. CAO/Treasurer Magda Badura announced Lynda Pelcz retirement after 10 years with the Municipality and thanked Lynda for her dedication to the Municipality over this time. Each Councillor thanked Lynda for her service.

**9. Staff Reports**

**9.1 Planning**

**9.1.1 B. Pearce, Planner - Consent Application E5-22 – Comments to County of Elgin (Planning Report 2022-02)**

**Resolution No. 2022- 22**

**Moved: Councillor Rowe**

**Seconded: Councillor Cammaert**

That West Elgin Council hereby receives the report from Bryan Pearce, Planner, regarding the consent application, File E5-22 – Comments to County of Elgin (Planning Report 2022-02);

And that West Elgin Council hereby recommends approval to the Land Division Committee of the County of Elgin for the consent application, File E5-22, subject to the Lower-Tier Municipal conditions in Appendix Two of this report;

And further that West Elgin Council directs Administration to provide this report as Municipal comments to the County of Elgin.

**Carried**

## **9.2 Operations & Community Services**

### **9.2.1 E. Jocius, Operations & Community Services Coordinator - West Elgin Recreation Survey Results**

**Resolution No. 2022- 23**

**Moved: Councillor Cammaert**

**Seconded: Councillor Tellier**

That West Elgin Council hereby receives the report from Emily Jocius, Operations and Community Services Coordinator re: West Elgin Recreation Survey Results, for information purposes.

**Carried**

### **9.2.2 E. Jocius, Operations & Community Services Coordinator - Celebration and Commemoration Reopening Fund Grant Partnership**

**Resolution No. 2022- 24**

**Moved: Councillor Rowe**

**Seconded: Councillor Tellier**

That West Elgin Council hereby receives the report from Emily Jocius, Operations and Community Services Coordinator re: Celebration and Commemoration Reopening Fund Grant Partnership with Dutton Dunwich; and

That West Elgin Council hereby supports West Elgin and Dutton Dunwich partnering for The Celebration and Commemoration Program Grant for COVID-19 Community Kindness

**Carried**

**9.2.3 L. Gosnell, Manager of Operations & Community Services -  
Monthly Operations Update – December 2021**

**Resolution No. 2022- 25**

**Moved: Councillor Tellier**

**Seconded: Deputy Mayor Leatham**

That West Elgin Council hereby receives the report from Lee Gosnell, Manager of Operations & Community Services for information purposes

**Carried**

**9.3 Clerk's**

**9.3.1 J. Nethercott, Clerk - TVDSB Trustee Distribution for 2022-2026**

**Resolution No. 2022- 26**

**Moved: Deputy Mayor Leatham**

**Seconded: Councillor Rowe**

That West Elgin Council hereby receives the report from J. Nethercott, Clerk re: TVDSB Trustee Distribution for 2022-2026; and

That West Elgin Council hereby supports the designation of Middlesex County by Board Resolution as a low population municipality; and

That West Elgin Council hereby supports the following Thames Valley District School Board Trustee Distribution for the 2022-2026 term:

- Two (2) Trustees representing Middlesex County
- Two (2) Trustees representing Oxford County
- Two (2) Trustees representing Elgin County
- Six (6) Trustees representing the City of London
- One (1) Indigenous Trustee appointed per Ontario Regulation 462/97;

That the Mayor send advocacy letters to ensure equitable representation that balances the rural interests within the geography of the Thames Valley District School Board to the

Minister of Education, the Honourable Stephen Lecce; the Minister of Municipal Affairs and Housing, the Honourable Steve Clark; and Elgin-Middlesex-London MPP Jeff Yurek; and

That the same letter be sent to Thames Valley District School Board Trustee Chair Lori-Ann Pizzalato and the Director of Education Mark Fisher, requesting that a copy of this motion and letter be considered as correspondence at the next Board of Trustee's meeting, prior to the Board's decision with respect to the composition of the 2022-2026 Board of Trustees

**Carried**

## **10. Upcoming Meetings**

List of Upcoming Meetings:

- February 3, 2022 - Committee of the Whole - Budget #2 at 9:30 am
- February 10, 2022 - Council at 9:30 am
- February 14, 2022 - Four Counties Transit Committee - 8:30 am
- February 24, 2022 - Council at 9:30 am

## **11. Committee and Board Report**

### **11.1 Councillor Reports from Committees**

### **11.2 West Elgin Community Centre Board of Management**

**Resolution No. 2022- 27**

**Moved: Councillor Rowe**

**Seconded: Deputy Mayor Leatham**

That West Elgin Council hereby endorses the recommendation from the West Elgin Community Centre Board of Management to establish a school rental rate for practices and all schools in Dutton Dunwich and West Elgin for use during non-prime time ice rental period at \$55 plus applicable taxes; and

That staff be directed to amend the Fees and Charges By-law to reflect this new fee.

**Carried**

### **11.2.1 Minutes of December 15, 2021**

#### **11.3 West Elgin Recreation Committee - Minutes of December 15, 2021**

#### **12. Accounts**

**Resolution No. 2022- 28**

**Moved: Councillor Rowe**

**Seconded: Councillor Cammaert**

THAT the Mayor and Treasurer are hereby authorized to sign Payment Voucher #1A amounting to \$271,423.24 in settlement of General, Road, Water and Arena Accounts including EFT#4753-4785, online Payments# 856-858, cheque# 25848-25856 and Payroll PP01.

**Carried**

#### **13. Correspondence**

##### **13.1 Four Counties Health Services - Thank You**

##### **13.2 West Lorne Optimists - Road Closure Request**

**Resolution No. 2022- 29**

**Moved: Councillor Rowe**

**Seconded: Councillor Tellier**

That West Elgin Council approves the closure of Marsh Line from Graham Road to Kerr Road on May 8, 2022 between 9 am and 11 am.

**Carried**

##### **13.3 Port Glasgow Yacht Club - Remediation Initiative for 16 mile Creek**

Direction was provided to staff to issue a letter of support of the remediation plan and request minutes of the Port Glasgow Yacht Club meeting minutes to assist with improving communication.

#### **14. Council Inquires/Announcements**

##### **14.1 Notice of Motion**

None.

##### **14.2 Statements/Inquires by Councillors**

None.

#### **14.3 Matters of Urgency**

None.

#### **15. Confirming By-Law**

**Resolution No. 2022- 30**

**Moved: Deputy Mayor Leatham**

**Seconded: Councillor Tellier**

That By-law 202-03 being a By-law to confirm the proceeding of the Regular Meeting of Council held on January 27, 2022, be read a first, second and third and final time.

**Carried**

#### **16. Adjournment**

**Resolution No. 2022- 31**

**Moved: Councillor Tellier**

**Seconded: Deputy Mayor Leatham**

That the Council of the Municipality of West Elgin hereby adjourn at 10:59 a.m. to meet again at 9:30 a.m. on February 10, 2022 or at the call of the Chair.

**Carried**

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Duncan McPhail, Mayor

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Jana Nethercott, Clerk