



# **Municipality of West Elgin**

## **Minutes**

### **Council Meeting**

**January 13, 2022, 9:30 a.m.**

**West Elgin Community Complex - Hybrid Meeting**

**160 Main Street**

**West Lorne**

**Electronic Hybrid Meeting**

**Present:**  
**Mayor D. McPhail**  
**Deputy Mayor R. Leatham**  
**Councillor T. Tellier**  
**Councillor A. Cammaert**  
**Councillor B. Rowe**

**Staff Present:**  
**M. Badura, CAO/ Treasurer**  
**J. Nethercott, Clerk**  
**L. Gosnell, Manager of Operations & Community Services**  
**J. Morgan-Beunen, Chief Building Official**  
**Jeff McArthur, Fire Chief**  
**Bryan Pearce**

**Due to the COVID-19 Pandemic and physical distancing requirements this meeting was held in a hybrid format.**

**1. Call to Order**

Mayor Duncan McPhail called the meeting to order at 9:30 a.m.

**2. Adoption of Agenda**

**Resolution No. 2022- 01**

**Moved: Deputy Mayor Leatham**

**Seconded: Councillor Rowe**

That West Elgin Council hereby adopts the Agenda as presented.

**Carried**

**3. Disclosure of Pecuniary Interest**

No disclosures

**4. Court of Revision under Drainage Act**

**Resolution No. 2022- 02**

**Moved: Councillor Tellier**

**Seconded: Deputy Mayor Leatham**

That Council proceed into Court of Revision for the Krause Drain at 9:31 a.m. pursuant to the *Drainage Act, R.S.O. 1990*.

**Carried**

**5. Adoption of Minutes**

**Resolution No. 2022- 03**

**Moved: Councillor Rowe**

**Seconded: Deputy Mayor Leatham**

That the Minutes of the Council meeting on December 16, 2021 be adopted as circulated and printed.

**Carried**

**6. Business Arising from Minutes**

None.

**7. Staff Reports**

**7.1 Building**

**7.1.1 J. Morgan-Beunen, CBO - Building Activity Report December 2021**

**Resolution No. 2022- 04**  
**Moved: Councillor Cammaert**  
**Seconded: Deputy Mayor Leatham**

That West Elgin Council hereby receives the report from Jackie Morgan-Beunen, CBO re: Building Permit Report for December 2021 for information purposes.

**Carried**

## **7.2 Fire**

### **7.2.1 J. McArthur, Fire Chief - Monthly Report - December 2021**

**Resolution No. 2022- 05**  
**Moved: Councillor Rowe**  
**Seconded: Councillor Tellier**

That West Elgin Council hereby receives the report from Jeff McArthur, Fire Chief re: December Monthly Fire Report for information purposes.

**Carried**

## **7.3 Municipal Drains**

### **7.3.1 T. Mohan, Drainage Superintended - Award Drain Tender – Krause Drain**

**Resolution No. 2022- 06**  
**Moved: Deputy Mayor Leatham**  
**Seconded: Councillor Rowe**

That West Elgin Council hereby receives the report from Tom Mohan, Drainage Superintended re: Award Krause Drain Tender; and

That West Elgin Council hereby awards the tender to the lowest bidder McNally Excavating Ltd. In the amount of \$140,900.00 plus applicable taxes.

**Carried**

## **7.4 Planning**

### **7.4.1 B. Pearce, Planner - Housekeeping Amendment to the Zoning By-law – Consideration to Proceed Request**

**Resolution No. 2022- 07**

**Moved: Deputy Mayor Leatham**

**Seconded: Councillor Cammaert**

That West Elgin Council hereby receives the report from Bryan Pearce, regarding Housekeeping Amendment to the Zoning By-law – Consideration to Proceed Request (Planning Report 2022-01);

And that West Elgin Council authorizes Administration to proceed with a Statutory Public Meeting for the housekeeping amendment, in order to solicit public consultation and bring back future recommendations for Council to make a decision.

**Carried**

## **7.5 Finance/Administration**

### **7.5.1 M. Badura, CAO/Treasurer - COVID-19 Vaccination Policy Update**

**Resolution No. 2022- 08**

**Moved: Deputy Mayor Leatham**

**Seconded: Councillor Rowe**

That West Elgin Council hereby receives the report from M. Badura, CAO/Treasurer re: COVID-19 Vaccination Policy Update; and

That West Elgin Council approves the amendments to HR 2.35 COVID-19 Vaccination Verification Policy as attached.

**Carried**

### **7.5.2 M. Badura, CAO/Treasurer & J. Nethercott, Clerk - Administration Monthly Update - December**

Councillor Tellier inquired about the Office Renovations. CAO/Treasurer Magda Badura provided an update that due to COVID and some construction issues the renovation timeline has been extended into March

**Resolution No. 2022- 09**  
**Moved: Deputy Mayor Leatham**  
**Seconded: Councillor Tellier**

That West Elgin Council hereby receives the report from Magda Badura, CAO/Treasurer and Jana Nethercott, Clerk re:  
Administration Monthly Report for December 2021 for information purposes.

**Carried**

Council recessed at 10:39 a.m. and reconvened at 10:50 a.m.

## **8. Committee and Board Report**

### **8.1 Councillor Reports from Committees**

Councillor Tellier reported that the Branch 525 Working Group has met and have come up with some ideas to explore, one of which is moving the cenotaph.

Mayor McPhail reported that at the recent County Council meeting the tender was awarded for the refurbishment of the Clachan Road Bridge and that the County has been authorized by the Province for Community Paramedicine.

### **8.2 Four Counties Transit Committee**

Councillor Rowe reported that at the Four Counties Transit meeting on Monday the 2021 year ended with approximately \$10,000 deficit which will be split between the parties based on ridership. At this meeting the 2022 Budget was approved, with an increase in the special trip fare to \$0.80 per km to reflect the cost.

#### **8.2.1 Minutes of September 20, 2021**

#### **8.2.2 Draft Operating Agreement**

### **8.3 Tri-County Water Board - Minutes October 26, 2021**

### **8.4 Recreation Committee - Minutes of November 22, 2021**

### **8.5 West Elgin Community Centre Board of Management - Minutes November 10, 2021**

**9. Accounts**

**Resolution No. 2022- 10**

**Moved: Councillor Rowe**

**Seconded: Councillor Tellier**

That the Mayor and Treasurer are hereby authorized to sign Payment Voucher #1 amounting to \$ \$2,206,095.88 in settlement of General, Road, Water and Arena Accounts including EFT#44672-4752, online Payments# 837-852, cheque# 25828-25847 and Payroll PP25/26.

**Carried**

**10. Correspondence**

**10.1 Ministry of Municipal Affairs and Housing - COVID Updates**

**10.2 Ministry of Municipal Affairs and Housing - Bill 13 and 276**

**10.3 AMO - Calls to Action**

**Resolution No. 2022- 11**

**Moved: Councillor Rowe**

**Seconded: Councillor Tellier**

Whereas West Elgin's insurance premiums have doubled in past three (3) years;

And Whereas West Elgin passed a resolution of support for AMO's 7 recommendations with regards to reforming the Joint and Several Liability and the effect it has on Municipal Insurance premiums on February 27, 2019;

Now Therefore West Elgin Council hereby request that the Ford Government re-establish the priority for provincial action on the issue of Joint and Several Liability reform and that the Provincial Government work with AMO on a plan for resolution before the end of its current mandate and that this resolution be forwarded to the Honourable Doug Downey, Attorney General, the Minister of Municipal Affairs and Housing, the Honourable Steve Clark as well as AMO President Jamie McGarvey.

**Carried**

**10.4 City of Sarnia - Catch and Release Justice**

**10.5 Elgin County Land Division - No appeals - Severance Application E86-21**

**10.6 Port Glasgow Yacht Club - Response to Correspondence**

**10.7 Elgin Group Police Services Board - Reappointment of Community Representative**

**Resolution No. 2022- 12**

**Moved: Deputy Mayor Leatham**

**Seconded: Councillor Rowe**

That West Elgin Council hereby reappoints Ida McCallum as the community representative to the Elgin Group Police Services Board from Western Elgin until such time as the Ministry approves the new Board composition.

**Carried**

**10.8 Outdoor Ice Rink Proposal**

**Resolution No. 2022- 13**

**Moved: Councillor Rowe**

**Seconded: Councillor Tellier**

West Elgin Council hereby direct staff to explore options and requirements for an outdoor rink and report back to them as part of the 2022 budget deliberations.

**Carried**

**11. Council Inquires/Announcements**

**11.1 Notice of Motion**

None.

**11.2 Statements/Inquires by Councillors**

Mayor McPhail stated that he would be meeting with MP Karen Vecchio on January 28 and if Council had any issues they wanted to see brought forward please let him know.

**11.3 Matters of Urgency**

None.

**12. Up Coming Meetings**

- January 20 - Committee of the Whole Budget Meeting #1 at 9:30 am

- January 25 - Tri-County Water Board Meeting at 7 pm
- January 27 - Council at 9:30 am
- February 3 - Committee of the Whole Budget Meeting #2 at 9:30 am

### **13. By-Laws**

#### **13.1 2021-71 - Final Reading of Krause Drain**

**Resolution No. 2022- 14**

**Moved: Deputy Mayor Leatham**

**Seconded: Councillor Cammaert**

That By-law 2021-71 being A By-Law to provide for the Krause Drain in the Municipality of West Elgin, be read a third and final time.

**Carried**

#### **13.2 2022-01 - Appoint Committee of Adjustment**

**Resolution No. 2022- 15**

**Moved: Councillor Rowe**

**Seconded: Deputy Mayor Leatham**

That By-Law 2022-01 being a By-Law to Constitute and Appoint a Committee of Adjustment for the Municipality of West Elgin, be read a first, second and third and final time.

**Carried**

### **14. Confirming By-Law**

**Resolution No. 2022- 16**

**Moved: Councillor Tellier**

**Seconded: Councillor Cammaert**

That By-law 2022-02 being a By-law to confirm the proceeding of the Regular Meeting of Council held on January 13, 2022, be read a first, second and third and final time.

**Carried**



**15. Adjournment**

**Resolution No. 2022- 17**

**Moved: Councillor Cammaert**

**Seconded: Deputy Mayor Leatham**

That the Council of the Municipality of West Elgin hereby adjourn at 11:41 to meet again at 9:30 a.m. on January 27, 2022 or at the call of the Chair.

**Carried**

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Duncan McPhail, Mayor

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Jana Nethercott, Clerk