



Municipality of West Elgin

Agenda

Council Meeting

Date: **November 18 2021, 9:30 a.m.**
Location: **West Elgin Community Complex - Hybrid Meeting**
160 Main Street
West Lorne
Electronic Hybrid Meeting

Due to Orders under *Reopening Ontario Act*, 2020 this meeting broadcasted electronically. If you wish to view this meeting please contact the Clerk's Department also if you require an alternate format or accessible communication support or wish to receive the link to the meeting, at 519-785-0560 or by email at clerk@westelgin.net.

1. Call to Order

2. Adoption of Agenda

Recommendation:

That West Elgin Council hereby adopts the Agenda as presented.

3. Disclosure of Pecuniary Interest

4. Delegations 9:30 am

4.1. Detachment Commander Inspector Mark Loucas - Elgin Group Police Services Board Update

4.2. T. Arts - Ontario Federation of Agriculture Regional Director

5. Adoption of Minutes

Recommendation:

That the Minutes of the Council meeting on October 28, 2021 and Committee of the Whole on November 4, 2021 be adopted as circulated and printed.

6. Business Arising from Minutes

7. Staff Reports

7.1. Water

7.1.1. West Elgin Distribution System Q3 Report

Recommendation:

That West Elgin Council hereby receives the report from Sam Smith, OCWA re: West Elgin Drinking Water Distribution System 2021 Third Quarter Report for information purposes.

7.2. Wastewater

7.2.1. Rodney Wastewater Treatment Plant Q3 Report

Recommendation:

That West Elgin Council hereby receives the report from Sam Smith, OCWA re: Rodney Wastewater Treatment Plant 2021 Third Quarter Report for information purposes.

7.2.2. West Lorne Wastewater Treatment Plant Q3 Report

Recommendation:

That West Elgin Council hereby receives the report from Sam Smith, OCWA re: West Lorne Wastewater Treatment Plant 2021 Third Quarter Report for information purposes.

7.3. Building

7.3.1. J. Morgan-Beunen, CBO - Building Activity Report October 2021

Recommendation:

That West Elgin Council hereby receives the report from Jackie Morgan-Beunen, CBO re: Building Permit Report for October 2021 for information purposes.

7.4. Fire

7.4.1. J. McArthur, Fire Chief - Monthly Report - October 2021

Recommendation:

That West Elgin Council hereby receives the report from Jeff McArthur, Fire Chief re: October Monthly Fire Report for information purposes.

7.5. Emergency Management

7.5.1. J. Nethercott, Clerk - 2021 Annual Emergency Exercise

Recommendation:

That West Elgin Council hereby receives the report from J. Nethercott, Clerk re: 2021 Annual Emergency Exercise for information purposes.

7.6. Operations & Community Services

7.6.1. L. Gosnell, Manager of Operations & Community Services - Monthly Operations Update – October 2021

Recommendation:

That West Elgin Council hereby receives the report from Lee Gosnell, Manager of Operations & Community Services for information purposes

7.6.2. L. Gosnell, Manager of Operations & Community Services - Memorial Park Entrance

Recommendation:

That West Elgin Council hereby receives the report from Lee Gosnell, Manager of Operations & Community Services, regarding rehabilitation of the stone pillars/walls at the entrance to Memorial Park, And

That West Elgin Council provides direction to staff on the extent of work they would like to see completed on these features in the spring of 2022 to assist in upcoming budget preparation.

7.7. Clerk's

7.7.1. J. Nethercott, Clerk - 2022 Council & Committee Meeting Dates

Recommendation:

That West Elgin Council hereby receives the report from Jana Nethercott, Clerk re: 2022 Council Meeting Dates; and

That West Elgin Council hereby approves the Council and Committee meeting dates as presented.

7.7.2. J. Nethercott, Clerk - Appoint Engineer – Update the Assessment Schedule for Axford Drain

Recommendation:

That West Elgin Council hereby receives the report from Jana Nethercott, Clerk re: Appoint Drainage Engineer – Update the Assessment Schedule for Axford Drain; and

That West Elgin Council hereby appoints Spriet's & Associates to prepare an updated assessment schedule for the Axford Drain.

7.8. Finance/Administration

7.8.1. M. Badura, CAO/Treasurer & J. Nethercott, Clerk - Administration Monthly Update – October 2021

Recommendation:

That West Elgin Council hereby receives the report from Magda Badura and Jana Nethercott re: Administration Monthly Update for October 2021 for information purposes.

7.8.2. M. Badura, CAO/Treasurer - 2021 YTD Financials as of October 31, 2021

Recommendation:

That West Elgin Council hereby receives the report from M. Badura, CAO/Treasurer re: 2021 YTD Financials as of October 31, 2021 for information only.

8. Committee and Board Report

8.1. Councillor Reports from Committees

8.2. West Elgin Community Centre Board of Management - October 13, 2021

9. Council Announcements/Inquires

9.1. Notice of Motion

9.2. Councillor Announcements

9.3. Matters of Urgency

10. Accounts

Recommendation:

That the Mayor and Treasurer are hereby authorized to sign Payment Voucher #11 amounting to \$ 647,588.89 in settlement of General, Road, Water and Arena Accounts including EFT#4492-4575, online Payments# 798-816, cheque# 25794-25805 and Payroll PP22.

11. Correspondence

- 11.1. Municipality of Chatham-Kent - Professional Development Day on Municipal Election Day**
- 11.2. City of Kitchener - Vaccine Passport Program**
- 11.3. Municipality of Dutton Dunwich - Support of Tryconnell Heritage Society**
- 11.4. Town of LaSalle - COVID-19 Testing Requirement at Land Border**
- 11.5. City of Kitchener - Liquor License Sales and Patio Extensions**
- 11.6. Municipality of Mattice-Val Cote - Property Assessments**
- 11.7. Crinan Community Centre - Thank You**

12. By-Laws

- 12.1. By-Law 2021-55 Final Reading of Pool Outlet Drain**

Recommendation:

That By-law 2021-55 being a By-Law to provide for the reconstruction of the Pool Outlet Drain in the Municipality of West Elgin be read a third and final time.

- 12.2. By-Law 2021-62 - Adopt Tri-County Water Board Master Agreement**

Recommendation:

That By-Law 2021-62 being a By-Law to Create a Joint Municipal Services Board for the Provision of Water Utility Services, be read a first, second and third and final time.

13. Closed Session

Recommendation:

That the Council of the Municipality of West Elgin Council hereby proceeds into Closed Session at _____ a.m. under Section 239(2)(b & d) of the *Municipal Act, R.S.O. 2001* consideration will be given to matters pertaining to an identifiable individual, including a municipal or local board employee and labour relations or employee negotiations.

14. Report from Closed Session

15. Confirming By-Law

Recommendation:

That By-law 2021-63, being a By-Law to confirm the proceedings of the Regular Meeting of Council held on November 18, 2021 be read a first, second and third and final time.

16. Adjournment

Recommendation:

That the Council of the Municipality of West Elgin hereby adjourn at _____ to meet again at 9:30 a.m. on December 2, 2021 or at the call of the Chair.