



Municipality of West Elgin

Agenda

Council Meeting

Date: October 28 2021, 9:00 a.m.
Location: West Elgin Community Complex - Hybrid Meeting
160 Main Street
West Lorne
Electronic Hybrid Meeting

Due to Orders under *Reopening Ontario Act*, 2020 this meeting broadcasted electronically. If you wish to view this meeting please contact the Clerk's Department also if you require an alternate format or accessible communication support or wish to receive the link to the meeting, at 519-785-0560 or by email at clerk@westelgin.net.

1. Call to Order

2. Adoption of Agenda

Recommendation:

That West Elgin Council hereby adopts the Agenda as presented.

3. Closed Session - 9 a.m.

Recommendation:

That the Council of the Municipality of West Elgin Council hereby proceeds into Closed Session at _____ a.m. under Section 239(2)(b) of the *Municipal Act R.S.O. 2001* consideration will be given to matters pertaining to an identifiable individual, including a municipal or local board employee.

4. Report from Closed Session

5. Disclosure of Pecuniary Interest

6. Delegations - 9:30 a.m.

6.1. Elgin County Update - Warden T. Marks and J. Gonyou CAO/Clerk

7. Adoption of Minutes

Recommendation:

That the Minutes of the Council meeting on October 14, 2021 be adopted as circulated and printed.

8. Business Arising from Minutes

9. Staff Reports

9.1. Building

9.1.1. J. Morgan-Beunen, CBO - Authorize Execution of Conditional Permit Agreement – Permit No. 2021-83

Recommendation:

That West Elgin Council hereby receives the report from Jackie Morgan-Beunen, Chief Building Official, be received for information purposes; and

That the proposed By-law, being a By-law to authorize execution of an Agreement with Carlos Azevedo for the issuance of a Conditional Building Permit at 24803 Pioneer Line, West Lorne, Ontario in the Municipality of West Elgin, be considered in the By-Law portion of the agenda.

9.2. Water

9.2.1. M. Kalita, Utilities Supervisor - Mistle Side Road Water Line Extension

Recommendation:

That West Elgin Council hereby receives the report from Mike Kalita, Utilities Supervisor re: Mistle Side Road Water Line Extension.

9.3. Fire

9.3.1. J. McArthur, Fire Chief - Monthly Report – September 2021

Recommendation:

That West Elgin Council hereby receives the report from Jeff McArthur, Fire Chief re: September Monthly Fire Report for information purposes.

9.4. Municipal Drains

9.4.1. J. Nethercott, Clerk - Appoint Engineer for Drainage Works – DK Andrews Drain

Recommendation:

That West Elgin Council hereby receives the report from Jana Nethercott, Clerk re: Appoint Drainage Engineer for Drainage Works- DK Andrews Drain; and

That West Elgin Council hereby appoints Spriet & Associates Engineers to prepare a report for the major improvement of the DK Andrews Municipal Drain;

9.5. Planning

9.5.1. B. Pearce, Planner - Consent Application E86-21 – Comments to County of Elgin (Planning Report 2021-31)

Recommendation:

That West Elgin Council hereby receives the report from Bryan Pearce regarding the consent application, File E86-21 – Comments to County of Elgin (Planning Report 2021-31);

And that West Elgin Council hereby recommends approval to the Land Division Committee of the County of Elgin for the severance application, File E86-21, subject to the Lower-Tier Municipal conditions in Appendix Two of this report;

And further that West Elgin Council directs Administration to provide this report as Municipal comments to the County of Elgin.

9.6. Clerks

9.6.1. J. Nethercott, Clerk - Delegation Request – Dutton Dunwich/West Elgin Housing Stability Task Force

Recommendation:

That West Elgin Council hereby receives the report from J. Nethercott, Clerk re: Delegation Request from Dutton Dunwich/West Elgin Housing Stability Task Force for information purposes.

10. Committee and Board Report

10.1. Councillor Reports from Committees

11. Council Announcements/Inquires

11.1. Notice of Motion

11.2. Councillor Announcements

11.3. Matters of Urgency

12. Accounts

Recommendation:

That the Mayor and Treasurer are hereby authorized to sign Payment Voucher #10A amounting to \$ 230,945.13 in settlement of General, Road, Water and Arena Accounts including EFT#4452-4491, online Payments# 792-797, cheque# 25777-25793 and Payroll PP21.

13. Correspondence

13.1. Elgin County - Council Highlights October 12, 2021

13.2. Municipality of Leamington - Support AMO's recommendations to Long-Term Care COVID-19 Commission

13.3. Ontario Provincial Police - Memorial dedicated to Officers who died by suicide

13.4. West Lorne Optimist - Request to Close Road

13.5. Royal Canadian Legion - Remembrance Day Request

14. Up Coming Meeting Dates

- **November 4, 2021**
 - Court of Revision - 9 am
 - Committee of the Whole (fees and charges) - 9:30 am
 - Committee of Adjustment - 1 pm
- **November 18** - Council - 9:30 am
- **December 2** - Council - 9:30 am
- **December 9** - Committee of the Whole (2022 draft budget) - 9:30 am
- **December 19** - Council - 9:30 am

15. By-Laws

15.1. By-Law 2021-58 - ICIP Community, Culture and Recreation Grant Transfer Payment Agreement

Recommendation:

That By-Law 2021-58 being a By-law to Authorize the Execution of the Transfer Payment Agreement for the Investing in Canada Infrastructure Program (ICIP): Community, Culture and Recreation Stream Project between Her Majesty the Queen Right in Ontario represented by the Minister of Infrastructure and the Corporation of the Municipality of West Elgin, be read a first, second and third and final time.

15.2. By-law 2021-59 - Conditional Building Permit Agreement

Recommendation:

That By-law 2021-59 being a Bylaw to authorize execution of an Agreement with Carlos Azevedo for the issuance of a Conditional Building Permit at 24803 Pioneer Line, West Lorne, Ontario in the Municipality of West Elgin, be read a first, second and third and final time.

16. Confirming By-Law

Recommendation:

That By-Law 2021-60 being a By-Law to confirm the proceedings of the Regular Meeting of Council held on October 28, 2021, be read a first second and third and final time.

17. Adjournment

Recommendation:

That the Council of the Municipality of West Elgin hereby adjourn at _____ to meet again at 9:00 a.m. on November 4, 2021 as Committee of the Whole and November 18, 2021 as Council or at the call of the Chair.