



Municipality of West Elgin

Minutes

Council Meeting

October 28, 2021, 9:00 a.m.

West Elgin Community Complex - Hybrid Meeting

160 Main Street

West Lorne

Electronic Hybrid Meeting

Present:

- Mayor D. McPhail**
- Deputy Mayor R. Leatham**
- Councillor T. Tellier**
- Councillor A. Cammaert**
- Councillor B. Rowe**
- Bryan Pearce, Planner**

Staff Present:

- M. Badura, CAO/ Treasurer**
- J. Nethercott, Clerk**
- L. Gosnell, Manager of Operations & Community Services**
- J. Morgan-Beunen, Chief Building Official**
- Jeff McArthur, Fire Chief**
- Mike Kalita, Utilities Supervisor**

Also Present:

- Tom Marks, Elgin County Warden**
- Julie Gonyou, CAO/Clerk, Elgin County**

Due to the COVID-19 Pandemic and physical distancing requirements this meeting was held electronically.

1. Call to Order

Mayor Duncan McPhail called the meeting to order at 9:00 a.m.

2. Adoption of Agenda

Resolution No. 2021- 338

Moved: Councillor Cammaert

Seconded: Councillor Rowe

That West Elgin Council hereby adopts the Agenda as presented.

Carried

3. Closed Session - 9 a.m.

Resolution No. 2021- 339

Moved: Councillor Tellier

Seconded: Councillor Cammaert

That the Council of the Municipality of West Elgin Council hereby proceeds into Closed Session at 9:01 a.m. under Section 239(2)(b) of the *Municipal Act R.S.O. 2001* consideration will be given to matters pertaining to an identifiable individual, including a municipal or local board employee.

Carried

4. Report from Closed Session

Mayor McPhail reported out at 9:29 a.m.

Resolution No. 2021- 340

Moved: Councillor Cammaert

Seconded: Deputy Mayor Leatham

That West Elgin Council provided direction to staff regarding matters pertaining to an identifiable individual.

Carried

5. Disclosure of Pecuniary Interest

No disclosures

6. Delegations - 9:30 a.m.

6.1 Elgin County Update - Warden T. Marks and J. Gonyou CAO/Clerk

Warden Marks and Ms. Gonyou provided an update on services and partnerships from the County of Elgin.

7. Adoption of Minutes

Resolution No. 2021- 341

Moved: Councillor Cammaert

Seconded: Deputy Mayor Leatham

That the Minutes of the Council meeting on October 14, 2021 be adopted as circulated and printed.

Carried

8. Business Arising from Minutes

None.

9. Staff Reports

9.1 Building

9.1.1 J. Morgan-Beunen, CBO - Authorize Execution of Conditional Permit Agreement – Permit No. 2021-83

Resolution No. 2021- 342

Moved: Councillor Rowe

Seconded: Councillor Cammaert

That West Elgin Council hereby receives the report from Jackie Morgan-Beunen, Chief Building Official, be received for information purposes; and

That the proposed By-law, being a By-law to authorize execution of an Agreement with Carlos Azevedo for the issuance of a Conditional Building Permit at 24803 Pioneer Line, West Lorne, Ontario in the Municipality of West Elgin, be considered in the By-Law portion of the agenda.

Carried

9.1.2 J. Morgan-Beunen, CBO - Delegation of Authority for Conditional Building Permits and Approval of Draft Agreement

Resolution No. 2021- 343

Moved: Deputy Mayor Leatham

Seconded: Councillor Rowe

That West Elgin Council hereby receives the report from Jackie Morgan-Beunen, Chief Building Official, be received for information purposes; and

That the proposed By-law, being a By-law to Delegate Authority to Enter into Conditional Building Permit Agreements to the Chief Building Official, be considered in the By-Law portion of the agenda.

Carried

9.2 Water

9.2.1 M. Kalita, Utilities Supervisor - Mistele Side Road Water Line Extension

Resolution No. 2021- 344

Moved: Councillor Rowe

Seconded: Councillor Tellier

That West Elgin Council hereby receives the report from Mike Kalita, Utilities Supervisor re: Mistele Side Road Water Line Extension; and

That West Elgin Council hereby approve the waiver of penalty and interest of \$346.35 outstanding as a result of the engineering for the Mistele Side Road Waterline for Mr. R. Van Every.

Carried

9.3 Fire

9.3.1 J. McArthur, Fire Chief - Monthly Report – September 2021

Resolution No. 2021- 345

Moved: Councillor Tellier

Seconded: Deputy Mayor Leatham

That West Elgin Council hereby receives the report from Jeff McArthur, Fire Chief re: September Monthly Fire Report for information purposes.

Carried

Council recessed at 10:27 a.m. and reconvened at 10:40 a.m.

9.4 Municipal Drains

9.4.1 J. Nethercott, Clerk - Appoint Engineer for Drainage Works – DK Andrews Drain

Resolution No. 2021- 346

Moved: Deputy Mayor Leatham

Seconded: Councillor Tellier

That West Elgin Council hereby receives the report from Jana Nethercott, Clerk re: Appoint Drainage Engineer for Drainage Works- DK Andrews Drain; and

That West Elgin Council hereby appoints Spriet & Associates Engineers to prepare a report for the major improvement of the DK Andrews Municipal Drain;

Carried

9.5 Planning

9.5.1 B. Pearce, Planner - Consent Application E86-21 – Comments to County of Elgin (Planning Report 2021-31)

Resolution No. 2021- 347

Moved: Councillor Cammaert

Seconded: Deputy Mayor Leatham

That West Elgin Council hereby receives the report from Bryan Pearce regarding the consent application, File E86-21 – Comments to County of Elgin (Planning Report 2021-31);

And that West Elgin Council hereby recommends approval to the Land Division Committee of the County of Elgin for the severance application, File E86-21, subject to the Lower-Tier Municipal conditions in Appendix Two of this report;

And further that West Elgin Council directs Administration to provide this report as Municipal comments to the County of Elgin.

Carried

9.6 Clerks

9.6.1 J. Nethercott, Clerk - Delegation Request – Dutton Dunwich/West Elgin Housing Stability Task Force

Resolution No. 2021- 348

Moved: Councillor Cammaert

Seconded: Deputy Mayor Leatham

That West Elgin Council hereby receives the report from J. Nethercott, Clerk re: Delegation Request from Dutton Dunwich/West Elgin Housing Stability Task Force for information purposes; and

That West Elgin Council hereby direct staff to issue a letter to the Task Force detailing the information that is being requested prior to inviting them back as a delegation.

Carried

10. Committee and Board Report

10.1 Councillor Reports from Committees

None.

11. Council Announcements/Inquires

11.1 Notice of Motion

None.

11.2 Councillor Announcements

None.

11.3 Matters of Urgency

Resolution No. 2021- 349

Moved: Councillor Rowe

Seconded: Councillor Cammaert

That West Elgin Council hereby approve the Mayor and Clerk to sign the Transfer Payment Agreement for Investing in Canada Infrastructure Program: COVID-19 Resilience Infrastructure Stream - Local Government Intake.

Carried

12. Accounts

Resolution No. 2021- 350

Moved: Councillor Cammaert

Seconded: Deputy Mayor Leatham

That the Mayor and Treasurer are hereby authorized to sign Payment Voucher #10A amounting to \$ 230,945.13 in settlement of General, Road, Water and Arena Accounts including EFT#4452-4491, online Payments# 792-797, cheque# 25777-25793 and Payroll PP21.

Carried

13. Correspondence

13.1 Elgin County - Council Highlights October 12, 2021

13.2 Municipality of Leamington - Support AMO's recommendations to Long-Term Care COVID-19 Commission

Resolution No. 2021- 351

Moved: Councillor Rowe

Seconded: Councillor Cammaert

Whereas the Association of Municipalities of Ontario (AMO) has provided Board-approved submission, Improving Long-Term Care Outbreak Response in Ontario: Submission to the Long-Term Care COVID-19 Commission, on January 29, 2021, outlining recommendations to the Commission on behalf of the municipal governments that operate 100 of the 626 long-term care homes in Ontario; and

Whereas AMO's submission puts forward 48 recommendations for action in both public and private long-term care homes across nine themes: Vision for Long-Term Care and Leadership Culture, Public Health and Safety, Planning and Communications, Staffing Measures, Care for Residents, Funding, Inspections-Enforcement and Compliance, and Mental Health and Well-Being; and

Now Therefore the Municipality of West Elgin endorses AMO's recommendations contained in its submission to the Long-Term Care COVID-19 Commission; and

That West Elgin Council endorses the Municipality of Leamington's resolution C-279-21.

Carried

13.3 Ontario Provincial Police - Memorial dedicated to Officers who died by suicide

13.4 West Lorne Optimist - Request to Close Road

Resolution No. 2021- 352

Moved: Councillor Rowe

Seconded: Councillor Cammaert

That West Elgin Council hereby supports the closure of Graham Road between Gilbert Street and West Elgin Community Centre, on Friday November 26, 2021 between 7:00 p.m. and 8:30 p.m.

Carried

13.5 Royal Canadian Legion - Remembrance Day Request

Resolution No. 2021- 353

Moved: Councillor Rowe

Seconded: Councillor Cammaert

That West Elgin Council hereby supports the closure of Graham Road between Jessie Street and Marsh Line, on November 11, 2021 between 10:30 a.m. and 11:30 a.m.

Carried

Resolution No. 2021- 354

Moved: Councillor Tellier

Seconded: Deputy Mayor Leatham

That West Elgin Council support the closure of Furnival Road between Victoria Street and Clark Street, on November 7, 2021 between 10:30 a.m. and 11:30 a.m.

Carried

14. Up Coming Meeting Dates

Correction to the Date of the Council meeting in December it should be December 16.

15. By-Laws

15.1 By-Law 2021-58 - ICIP Community, Culture and Recreation Grant Transfer Payment Agreement

Resolution No. 2021- 355

Moved: Councillor Rowe

Seconded: Councillor Tellier

That By-Law 2021-58 being a By-law to Authorize the Execution of the Transfer Payment Agreement for the Investing in Canada Infrastructure Program (ICIP): Community, Culture and Recreation Stream Project between Her Majesty the Queen Right in Ontario represented by the Minister of Infrastructure and the Corporation of the Municipality of West Elgin, be read a first, second and third and final time.

Carried

15.2 By-law 2021-59 - Conditional Building Permit Agreement

Resolution No. 2021- 356

Moved: Councillor Cammaert

Seconded: Deputy Mayor Leatham

That By-law 2021-59 being a Bylaw to authorize execution of an Agreement with Carlos Azevedo for the issuance of a Conditional Building Permit at 24803 Pioneer Line, West Lorne, Ontario in the Municipality of West Elgin, be read a first, second and third and final time.

Carried

15.3 By-Law 2021-61 - Delegation of Authority for Conditional Building Permit Agreements

Resolution No. 2021- 357

Moved: Councillor Rowe

Seconded: Councillor Cammaert

That By-law 2021-61 being a By-law to Delegate Authority to Enter into Conditional Building Permit Agreements to the Chief Building Official, be read a first, second and third and final time.

Carried

16. Confirming By-Law

Resolution No. 2021- 358

Moved: Councillor Tellier

Seconded: Deputy Mayor Leatham

That By-Law 2021-60 being a By-Law to confirm the proceedings of the Regular Meeting of Council held on October 28, 2021, be read a first second and third and final time.

Carried

17. Adjournment

Resolution No. 2021- 359

Moved: Councillor Cammaert

Seconded: Councillor Tellier

That the Council of the Municipality of West Elgin hereby adjourn at 11:32 a.m. to meet again at 9:00 a.m. on November 4, 2021 as Committee of the Whole and November 18, 2021 as Council or at the call of the Chair.

Carried

Duncan McPhail, Mayor

Jana Nethercott, Clerk