



Municipality of West Elgin

Agenda

Recreation Committee

June 16, 2021, 7:00 p.m.

Electronic Participation Meeting via Zoom

Documents are available in alternate formats upon request. Please contact the Clerk's Department if you require an alternate format or accessible communication support at 519-785-0560 or by email at jnethercott@westelgin.net.

Pages

1. **Call to Order**

2. **Adoption of Agenda**

Recommendation:

That West Elgin Recreation Committee hereby adopts the agenda as circulated.

3. ***New Member Welcome***

4. **Disclosure of Pecuniary Interest**

5. **Minutes**

1

Recommendation:

That the West Elgin Recreation Committee adopts the minutes of April 21, 2021 as printed and circulated.

6. **Business Arising from Minutes**

7. **Staff Reports**

7.1. **COVID-19 Update**

4

7.2. **Operational Update**

6

7.3. Verbal Canada Day Update

8

Recommendation:

That West Elgin Recreation Committee hereby receives the report from Lee Gosnell, Manager of Operations and Community Services for information purposes.

7.4. *Terms of Reference*

11

8. New Business

8.1. Canada Day Decorations

9. Adjournment

Recommendation:

That West Elgin Recreation Committee hereby adjourn at ____ p.m. to meet again on July 21, 2021 at 7:00 p.m. or at the call of the chair.



Municipality of West Elgin

Minutes

Recreation Committee

April 21, 2021, 7:00 p.m.

Electronic Participation Meeting via Zoom

Present: K. Neil, Chair
Councillor A. Cammaert
Councillor T. Tellier
M. Perry

Regrets: G. Blanchard

Staff Present: J. Nethercott, Clerk
Emily Jocius
Lee Gosnell

1. Call to Order

Chair Ken Neil called the meeting to order at 7:10 p.m.

2. Adoption of Agenda

Moved: Councillor Tellier

Seconded: M. Perry

That West Elgin Recreation Committee hereby adopts the agenda as circulated.

Carried

3. Disclosure of Pecuniary Interest

No disclosures

4. Minutes

Moved: Councillor Cammaert

Seconded: Councillor Tellier

That the West Elgin Recreation Committee adopts the minutes of March 17, 2021 as printed and circulated.

Carried

5. Business Arising from Minutes

No business arising from the minutes.

6. Staff Reports

6.2 Verbal COVID-19 Update

L. Gosnell provided a verbal update regarding the covid-19 regulations which has brought all indoor and outdoor recreation to a closed until further notice.

6.1 Verbal Operational Update

Lee Gosnell, Manager of Operations and Community Services gave a brief verbal update on the current operations. The province announced new COVID-19 regulations which has prompted a stop in indoor and outdoor recreation until at least May 21, 2021. Currently all recreation programming has been cancelled until the regulations are lifted.

7. New Business

L. Gosnell reported that one Parks and Recreation Operator tested the idea of hosting Roller Blading in the arena throughout the summer. Currently the roller blading would work but we would like to revisit the idea in the summer as the floor conditions may change due to humidity.

Ken Neil reported the West Lorne Optimist playground equipment official grand opening will be on June 19, 2021. The Optimist are hopefully for an outdoor event but will have to plan more closely to the date due to COVID-19 restrictions.

8. Closed Session

Moved: Councillor Cammaert

Seconded: M. Perry

That the West Elgin Recreation Committee hereby processed into closed session at 7:19 p.m. under section 239 (2B) of the *Municipal Act 2001* consideration will be given to personal matters about identifiable individual(s).

Carried

9. Report from Closed Session

The West Elgin Recreation Committee provided direction to Staff with regards to identifiable individuals.

10. Adjournment

Moved: Councillor Tellier

Seconded: Councillor Cammaert

That West Elgin Recreation Committee hereby adjourn at 7:45p.m. to meet again at the call of the chair

Carried

Ken Neil, Chair

Emily Jocius, Recording Secretary

COVID-19 Update

Highlights from the Ontario Regulations 82/20 Rules for Areas in Shutdown Zone and At Step 1.

Outdoor Recreational Amenities that are able to open

1. Parks and recreational areas.
2. Baseball diamonds.
3. Batting cages.
4. Soccer, football and sports fields.
5. Tennis, platform tennis, table tennis and pickleball courts.
6. Basketball courts.
7. BMX parks.
8. Skate parks.
9. Golf courses and driving ranges.
10. Frisbee golf locations.
11. Cycling tracks.
12. Trails.
13. Horse riding facilities.
14. Shooting ranges, including those operated by rod and gun clubs.
15. Playgrounds.
16. Portions of parks or recreational areas containing outdoor fitness equipment.
17. Archery ranges.
18. Boat and watercraft launches.
19. Lawn game courts, including lawn bowling, bocce and croquet courts.
20. Horseshoe pits.
21. Outdoor pools, splash pads, spray pads, whirlpools, wading pools and water slides.

Outdoor Recreational amenities can be used if the following regulations are followed.

- Physical distance of 2 meters from every other person while using the amenity.
- Any person engaging in physical exercise at the amenity must maintain a physical distance of at least 3 meters from any other person using the amenity.
- Team sports must not be practised or played within the amenity.
- Any sports or games resulting in individuals coming within three meters of each other must not be played within the amenity.

Outdoor Fitness Classes are able to run if the following regulations are followed.

- Contact tracing is completed for every individual participating in the class
- The class size is no larger than 10 patrons including the instructor.
- All persons engaging in physical exercise at the amenity must maintain a physical distance of at least 3 meters from any other person while attending the class.

West Elgin Community Pool Schedule 2021

	Monday	Tuesday	Wednesday	Thursday	Friday
8:00	Open/ Clean	Open/ Clean	Open/ Clean	Open/ Clean	Open/ Clean
8:15	AquaFit	AquaFit	AquaFit	AquaFit	AquaFit
8:30	AquaFit	AquaFit	AquaFit	AquaFit	AquaFit
8:45	AquaFit	AquaFit	AquaFit	AquaFit	AquaFit
9:00	AquaFit	AquaFit	AquaFit	AquaFit	AquaFit
9:15	Clean				
9:30	Lesson 1	Lesson 1	Lesson 1	Lesson 1	Lesson 1
9:45	Lesson 1	Lesson 1	Lesson 1	Lesson 1	Lesson 1
10:00	Clean	Clean	Clean	Clean	Clean
10:15	Lesson 2	Lesson 2	Lesson 2	Lesson 2	Lesson 2
10:30	Lesson 2	Lesson 2	Lesson 2	Lesson 2	Lesson 2
10:45	Clean	Clean	Clean	Clean	Clean
11:00	Lesson3	Lesson 3	Lesson 3	Lesson 3	Lesson 3
11:15	Lesson3	Lesson 3	Lesson 3	Lesson 3	Lesson 3
11:30	Clean	Clean	Clean	Clean	Clean
11:45	Lesson 4	Lesson 4	Lesson 4	Lesson 4	Lesson 4
12:00	Lesson 4	Lesson 4	Lesson 4	Lesson 4	Lesson 4
12:15	Clean	Clean	Clean	Clean	Clean
12:30	Lesson 5	Lesson 5	Lesson 5	Lesson 5	Lesson 5
12:45	Lesson 5	Lesson 5	Lesson 5	Lesson 5	Lesson 5
13:00	Clean/ Break	Clean/ Break	Clean/ Break	Clean/ Break	Clean/ Break
13:15	Clean/ Break	Clean/ Break	Clean/ Break	Clean/ Break	Clean/ Break
13:30	Day Care	Rental	Rental	Day Care	Rental
13:45	Day Care	Rental	Rental	Day Care	Rental
14:00	Day Care	Rental	Rental	Day Care	Rental
14:15	Day Care	Rental	Rental	Day Care	Rental
14:30	Clean	Rental	Rental	Clean	Rental
14:45	Parents & Tots	Rental	Rental	Parents & Tots	Rental
15:00	Parents & Tots	Rental	Rental	Parents & Tots	Rental
3:15	Parents & Tots	Rental	Rental	Parents & Tots	Rental
3:30	Clean	Clean	Clean	Clean	Clean
3:45	Open swim	Open swim	Open swim	Open swim	Open swim
4:00	Open Swim	Open Swim	Open Swim	Open Swim	Open Swim
4:15	Open Swim	Open Swim	Open Swim	Open Swim	Open Swim
4:30	Open Swim	Open Swim	Open Swim	Open Swim	Open Swim
4:45	Open Swim	Open Swim	Open Swim	Open Swim	Open Swim
5:00	Open Swim	Open Swim	Open Swim	Open Swim	Open Swim
5:15	Clean/ Break	Clean/ Break	Clean/ Break	Clean/ Break	Clean/ Break
5:30	Clean/ Break	Clean/ Break	Clean/ Break	Clean/ Break	Clean/ Break
5:45	Family Swim	Family Swim	Family Swim	Family Swim	Family Swim
6:00	Family Swim	Family Swim	Family Swim	Family Swim	Family Swim

6:15	Family Swim	Family Swim	Family Swim	Family Swim	Family Swim
6:30	Family Swim	Family Swim	Family Swim	Family Swim	Family Swim
6:45	Family Swim	Family Swim	Family Swim	Family Swim	Family Swim
7:00	Family Swim	Family Swim	Family Swim	Family Swim	Family Swim
7:15	Clean	Clean	Clean	Clean	Clean
7:30	AquaFit	AquaFit	AquaFit	AquaFit	AquaFit
7:45	AquaFit	AquaFit	AquaFit	AquaFit	AquaFit
8:00	AquaFit	AquaFit	AquaFit	AquaFit	AquaFit
8:15	AquaFit	AquaFit	AquaFit	AquaFit	AquaFit
8:30	Clean/ Closed	Clean/ Closed	Clean/ Closed	Clean/ Closed	Clean/ Closed



Staff Report

Report To: Recreation Committee

From: Lee Gosnell, Manager of Operations & Community Services

Date: 2021-06-16

Subject: Canada Day Celebrations 2021

Recommendation:

That West Elgin Recreation Committee hereby receives the report from Lee Gosnell, Manager of Operations and Community Services for information purposes.

Purpose:

The purpose of this report is to provide the West Elgin Recreation Committee with an update on staff ideas for Canada Day celebrations.

Background:

Canada day is celebrated each year on July 1. Each year the Municipality of West Elgin holds their annual Canada Day celebrations in Miller Park. Festivities include fireworks, crafts, cake, and much more. In March of 2020 a global Pandemic started due to the Novel Coronavirus. The Municipality of West Elgin cancelled their Canada Day Celebrations to ensure the health and safety of all staff and patrons. Moving forward into 2021, COVID-19 is beginning to come under control, which is allowing small celebrations to take place if all public health and provincial guidelines are followed. The Municipality of West Elgin received grant money to assist in planning the Canada Day Celebrations and was notified of such in May. On June 11, 2021 the grant program allowed the organizers to pick when/how the event would be hosted.

Option one

Completely Virtual.

Option Two

Move to a date before September 30, 2021 to allow for some in-person participation due to COVID-19 restrictions.

Option Three

Return the grant and cancel celebrations.

Municipal Staff created an idea for an event outlining a safe return to celebrations in person under option two. This years' proposed Canada Day celebrations would take place on July 31, 2021.

Current COVID-19 guidelines will allow 10 persons (including staff and volunteers) to be gathered outdoors to partake in any organized public event.

All persons attending an event are required to sanitize, contact trace, maintain a physical distance of two meters from every other person not in the same household, and wear face coverings when coming in contact with persons not in the same household.

To follow all public health guidelines, the event will have to be approved by Southwestern Public Health. Also, to ensure the safety of all persons planning on attending an event, residents will need to register ahead of time.

Canada Day Celebrations 2021

- Free swimming all day with registration (each session would run 1.5 hours)
- Free drive thru lunch (one meat/sandwich with side, drink and a Canada themed celebratory cupcake)

The Free swim would take place at the West Elgin Community Pool. Each session would run for 1.5 hours with cleaning in between. All patrons planning on attending will be required to pre-register.

A free drive thru meal (lunch). The meal would take place at the West Elgin Community Centre Parking lot. The hot meal would be purchased so there is little contact with additional persons without food handler's certifications. Each person will pre-register and come at the designated time selected when registering. The parking lot would be set up to as a drive through and allow staff to look over registration and serve the meal. All persons attending will remain in their vehicles and are encouraged to wear a face covering while picking up the food. All staff in attendance will be required to wear a face covering and protective eye wear as per public health recommendations. Either the recreation committee or The West Elgin Council could assist staff in serving the meal.

Meal ideas

Pulled pork on a bun with a side, drink (pop or water), and a celebratory cup cake.
Beef on a bun with a side, drink (pop or water), and a celebratory cup cake.

Report Approval Details

Document Title:	Canada Day 2021 - 2021-21-Operations Community Services.docx
Attachments:	
Final Approval Date:	Jun 16, 2021

This report and all of its attachments were approved and signed as outlined below:

Jana Nethercott

THE CORPORATION OF THE MUNICIPALITY OF WEST ELGIN

BY-LAW 2007-115

BEING A BY-LAW TO ESTABLISH A RECREATION COMMITTEE

WHEREAS Section 11(3) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, provides that a lower-tier municipality may pass by-laws respecting culture, parks, recreation and heritage;

AND WHEREAS Section 23.1 authorizes a municipality to delegate its powers and duties under the Act;

AND WHEREAS it is deemed desirable to establish a Recreation Committee for the purpose of creating a community recreation program;

NOW THEREFORE THE COUNCIL OF THE MUNICIPALITY OF WEST ELGIN ENACTS AS FOLLOWS:

1. That the West Elgin Recreation Committee is hereby established.

2. APPOINTMENTS

The Council of the Corporation of the Municipality of West Elgin shall appoint the West Elgin Recreation Committee as follows:

- a) The Committee shall be composed of seven members including two members of Council and five members appointed at large.
- b) Special consideration shall be given in appointing members in an effort to ensure representation of certain priority groups as identified by the Ministry of Tourism and Recreation, namely children and youth, women, working families, native people, Franco-Ontarians, persons who are disabled, visible minorities and older adults.

3. ADMINISTRATION

- a) In carrying out the provisions of this By-law the Committee shall, at all times be the agent of the Municipality of West Elgin and while acting bona fide within the limits of the authority of this by-law, neither the Committee nor any member thereof, shall incur any liability by reason of anything done or left undone by the Committee; provided, however, that nothing in the paragraph contained shall authorize or empower the Committee to incur any debt, liability or obligation for which the Municipality of West Elgin shall become liable, without previously obtaining the consent of Council.
- b) The Committee shall be responsible for all policies and procedures relating to programs, community festivals and special events for the municipality. Effort should be made to operate recreation programs on a cost recovery or profit basis.
- c) The Committee shall meet monthly, on the third Wednesday of each month at 7:30 p.m.
- d) The members of the Committee shall be appointed by resolution of the Council of the Municipality of West Elgin.

4. FINANCIAL

- a) An annual operating budget shall be prepared which includes allocation of staff costs, facility usage, advertising and other related expenses for each program, special event or community festival. The budget shall include but is not limited to special events such as fireworks, parades and programs for day camp, pool.

- b) The operating budget shall be presented to Council on a yearly basis.
- c) The Committee shall make recommendations to Council regarding capital improvements and equipment purchases.
- d) All accounts for payment will be approved by the Parks and Recreation Superintendent and submitted for payment.
- e) The Committee may solicit or receive on behalf of the municipality any gifts or bequests of money or services or any donations to be applied, principal or income, for recreation equipment, programs or other recreational purposes.

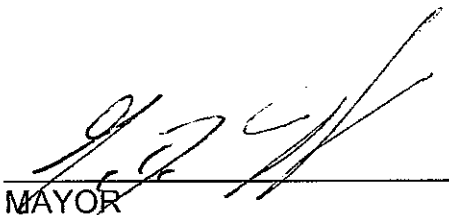
5. PROGRAMS

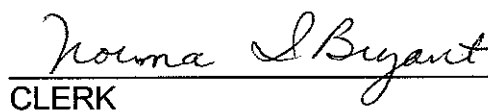
- a) The Committee shall encourage, assist, and where necessary conduct the programs of recreation that will meet the needs and interest of the inhabitants of the Municipality of West Elgin. Such programs shall include the social, cultural and physical aspects of recreation as applied to each age group, both male and female with special consideration for children and youth, women, working families, native people, visible minorities and older adults.
- b) The Committee shall assist in the coordination of community recreation activities.
- c) The Committee shall at all times keep the inhabitants of the Municipality of West Elgin aware of the recreational opportunities which are available and will continually interpret to the public the total community program of recreation.

6. That By-laws 99-04 and 2001-47 are hereby repealed.

READ A FIRST AND SECOND TIME THIS 20TH DAY OF DECEMBER, 2007.

READ A THIRD TIME AND FINALLY PASSED THIS 20TH DAY OF DECEMBER, 2007.


MAYOR


CLERK

TERMS OF REFERENCE

Mission Statement

To enhance the quality of life for the residents of the Municipality of Dutton Dunwich through the provision of parks, recreation, culture, program services, festivals and community events.

1. Overview:

- The mandate of the Recreation Committee is to provide advice to Council through the Clerk's office with the assistance of the Recreation Assistant on a range of recreational activities including but not limited to:
 - Supporting and enhancing communications with residents of the Municipality of Dutton Dunwich on topics of interest relating to recreational opportunities;
 - Supporting and enhancing existing recreational opportunities
 - Identifying new and emerging recreational opportunities
 - Ensuring consultation with our community stakeholder groups on recreational issues and opportunities
 - Promote and maintain communication with the public on parks and recreation needs

2. Role of Dutton Dunwich Recreation Committee:

The Dutton Dunwich Recreation Committee shall be responsible for:

- providing a forum for citizens to raise issues and concerns regarding recreation, parks and leisure;
- providing advice and recommendations to Council on matters pertaining to policies, practices and programs concerning parks, recreation and beautification;
- conducting advocacy on behalf of recreation and parks users in the municipality;
- reviewing and advising on the recreation needs of the community; while providing opportunities to enhance the quality of life within the community
- providing opportunity for the pursuit of leisure and recreation,
- providing support and coordination of neighborhood community efforts necessary for the development and implementation of leisure and recreation facilities, parks and programs;
- promoting volunteerism through support of projects and services related to parks, recreation and culture;
- aids in planning events that have forecasted goals and budgets
- establishing such sub-committees as necessary to enquire into and to make recommendations to the Committee concerning any aspect of parks, recreation and leisure activities;
- forming sub committees at the direction of the Committee to address specific issues as required; a member of the committee will be assigned as chair overseeing the tasks of any such sub committee and to report on the sub committee progress at regular committee meetings

- promoting members to identify opportunities for fundraising opportunities/needs/grant process
- advising on the development and conservation of park lands and recreational facilities.
- Encouraging community members to become involved with fundraising projects/events to increase and develop recreation and leisure programs

3. Community Development

The Dutton Dunwich Recreation Committee will be responsible for providing input and recommendations in the areas of parks and recreation activity in the municipality.

- 3.1. The Committee shall assist with the development of new and innovative programs that positively affect the operation of the Recreation Department. These could include, but are not limited to: recreation infrastructure, access by all, joint use of community facilities, parks acquisition and development, maintenance standards, promotion and marketing, fundraising/grants, volunteer recruitment, development and retention.
- 3.2. The Committee will advocate the social, economic, personal and environmental benefits of leisure services to residents who use the parks and recreation services.
- 3.3. The Committee shall liaise with community stakeholder groups and individuals to ensure awareness of the needs of the residents are being met and that new partnerships and collaborations are being developed.
- 3.4. The Committee shall assist where possible, with the Recreation Department and other community groups to ensure all programs and services are accessible, and attain the expected level of service to as many residents as possible within the Municipality
- 3.5. The Committee shall assist with the implementation associated with volunteer management with special focus on recruitment, recognition and retention.

4. Reporting Relationship

The Council Representative will be the lead liaison to Council for the Committee. Staff from other departments and/or members of other agencies may attend meetings as required to provide expertise, support or report on various matters. The Recreation Assistant will also provide reports to Council for their review.

The Committee is to serve as an advisory body to Council. The Committee does not have any delegated authority. Recommendations requiring implementation, expenditures, reports or staff actions must first be considered by staff and/or Council. Council may cause the Committee to review and report on matters pertaining to the Committee's mandate. The Council member appointed by Council (or delegate), shall regularly report to council on the work of this committee.

5. Committee Composition

The Committee shall be comprised of at least seven (7) voting members who must be residents of Dutton Dunwich. The Committee shall also consist of one member of Council appointed by the Dutton Dunwich Council who shall have full voting privileges. All members are to be appointed by way of Council resolution. Criteria to be considered by Council in selecting Committee members is

attached as Appendix “A”. The application form to be used by prospective candidates is attached as Appendix “B”.

A municipal employee from the Recreation Department, assigned by the Clerk will serve as a staff resource to the Committee. Other staff and delegates may be invited to provide input at times, however, they are not to be counted towards quorum and do not have voting privileges.

6. Committee Term

Members shall be appointed by Council Resolution, which will be reviewed annually. Council may remove an appointed member, at any time via Resolution.

7. Committee Chair

Of the voting members, a Chair and Vice Chair shall be elected by majority vote. The term of the Chair shall be one (1) year term with renewal up to 2 extra terms. Members of Council may be appointed to be Chair for a short-term basis under specific circumstances such as; if the Chair position is vacated and no chair has been elected at the date of meeting, etc. If a Chair or Vice Chair is not present, members are to select an acting Chair to serve in the same capacity for the duration of that meeting.

The Chair is responsible for ensuring the effective operation of the Committee and its roles in accordance with the municipality’s meeting procedures. Specifically, the Chair shall be responsible for:

- calling meetings to order;
- conducting meetings in accordance with the municipality’s Procedural By-law #2019-16
- encouraging an informal atmosphere to encourage the exchange of ideas;
- acting as spokesperson; and,
- representing the Dutton Dunwich Recreation Committee when necessary

8. Decision Making and Voting

Where possible, decisions will be made by way of consensus. When a resolution is to go to Council, a motion must be moved and seconded and recorded in writing prior to voting. A resolution is deemed to be carried if the majority of members present vote in the affirmative. The Committee shall not reconsider a previous motion, unless directed to do so by Council.

9. Quorum

Quorum shall be a simple majority of the total number of Committee members (i.e. 50% plus one). If determined practical, a meeting may proceed without a quorum, however, substantive recommendations are not to be fully ratified until supported by the majority of members. If no quorum is present and there are time constraints with respect to a specific item on the agenda, the Chair may canvass members through alternative means (ie telephone/email/face to face) to determine Committee support for that item.

10. Meeting Structure and Format

Regular meetings will be held on a **bi-monthly** basis or as required. Agendas for each meeting will be distributed to members in advance along with the minutes of the previous meeting. Minutes from the Recreation Committee meeting will be received by Council and substantive recommendations will be forwarded to staff for review and action if deemed necessary. Recommendations must relate to the Committee's mandate. At times, there may be a call for sub committees. These committees will meet until the outlined tasks have been completed. Sub Committees may include; special events, fundraising/grants, volunteer recruitment/retention, parks, facilities, splash pad/pool, child/youth, and community engagement. Minutes from these sub committee meetings will be reported by the sub committee chair to the full committee. In consultation with the Committee and Council, an employee from the Recreation Department will generate content for each meeting to ensure progress of the Committee's work.

Committee meetings are open to the public and are subject to the provisions of Section 239 of the Municipal Act, 2001. Members of the public who are in attendance shall not interfere with the conduct of the Committee.

The Municipality of Dutton Dunwich's Procedural By-law #2019-16 shall be followed for all matters not specifically addressed within this document. These Terms of Reference are established by Council and can only be altered by Council.

Dated:

APPENDIX “A”

Criteria for Selecting Committee

1. The Council of the Municipality of Dutton Dunwich shall use the following criteria in selecting members to serve on the Dutton Dunwich Recreation Committee:
 - The Committee shall be comprised of individuals who have a wide range of skills and wish to serve their community by volunteering time for the betterment of recreation in the Municipality of Dutton Dunwich.
 - In selecting Committee members, Council shall strive to achieve gender equality, geographic diversity and representation from various cultural and recreational groups.
 - Members willing to bring new perspectives to the Committee in priority areas of recreation including: service delivery, youth programming, seniors programming, community engagement, fundraising, accessibility, volunteer recruitment and retention
 - Demonstrated commitment and connections within their own community/networks.
 - Business or governance experience on other boards, committees or community groups would be an asset.
2. Prospective members must be able to:
 - work in a co-operative manner with other Committee members,
 - consult with community members on recreation related issues,
 - commit to a two year term
 - attend regularly-scheduled Committee meetings one (1) evening bi-monthly as required, and
 - attend special meetings, sub committee meetings, or meetings of Council, as may be required.

APPENDIX "B"

Committee Application Form

Name:

Address:

Telephone:

Cell Phone:

Email:

Employer's Name and Address

Are you available to meet during the evenings Yes NO:

Please summarize your experience with or interest in recreation in Dutton Dunwich

Why are you interested in joining the Dutton Dunwich Recreation Committee?

Please briefly outline your past experience as a volunteer board or committee member. Also list any other experience that would be an asset.

What skills and knowledge would you bring to our board committee? Please indicate your experience in the following areas – very experienced, some experience or little to no experience:

1. Recreation programming
2. Knowledge of recreation facilities
3. Program planning and evaluation
4. Financial management and control (budgets/accounting)
5. Strategic planning
6. Communication, public and media relations
7. Special events (planning and implementing)
8. Other relevant skills and knowledge. Fundraising/grants/partnerships

Please send your application to recreation@duttondunwich.on.ca