



# **Municipality of West Elgin**

## **Minutes**

### **Council Meeting**

**June 10, 2021, 9:30 a.m.**

**Electronic Participation Meeting via Zoom**

**Present:**  
**Mayor D. McPhail**  
**Deputy Mayor R. Leatham**  
**Councillor T. Tellier**  
**Councillor A. Cammaert**  
**Councillor B. Rowe**

**Staff Present:**  
**M. Badura, CAO/ Treasurer**  
**J. Nethercott, Clerk**  
**L. Gosnell, Manager of Operations & Community Services**  
**J. Morgan-Beunen, Chief Building Official**  
**Jeff McArthur, Fire Chief**  
**Bryan Pearce, Planner**

**Also Present:** **Dan McKillop**

**Due to the COVID-19 Pandemic and physical distancing requirements this meeting was held electronically.**

**1. Call to Order**

Mayor Duncan McPhail called the meeting to order at 10:26 a.m.

**2. Adoption of Agenda**

**Resolution No. 2021- 185**

**Moved: Councillor Rowe**

**Seconded: Deputy Mayor Leatham**

That West Elgin Council hereby adopts the Agenda as presented.

**Carried**

**4. Adoption of Minutes**

**Resolution No. 2021- 186**

**Moved: Councillor Rowe**

**Seconded: Councillor Cammaert**

That the Minutes of the Council meeting on May 27, 2021 be adopted as circulated and printed.

**Carried**

**5. Business Arising from Minutes**

None.

**6. Staff Reports**

**6.2 Fire**

**6.2.1 J. McArthur, Fire Chief - Monthly Report – May 2021**

Fire Chief McArthur informed Council that Elgin County has been named a Regional Fire Training Centre.

**Resolution No. 2021- 187**

**Moved: Councillor Rowe**

**Seconded: Deputy Mayor Leatham**

That West Elgin Council hereby receives the report from Jeff McArthur, Fire Chief re: May Monthly Fire Report for information purposes.

**Carried**

**6.1 Building**

**6.1.1 J. Morgan-Beunen, CBO - Building Activity Report May 2021**

**Resolution No. 2021- 188**

**Moved: Councillor Cammaert**

**Seconded: Councillor Rowe**

That West Elgin Council hereby receives the report from Jackie Morgan-Beunen, CBO re: Building Permit Report for May 2021 for information purposes.

**Carried**

Councillor Tellier joined the meeting at 10:40 a.m.

### **6.3 Operations & Community Services**

#### **6.3.1 L. Gosnell, Manager of Operations & Community Services - May 2021 – Monthly Report**

Mr. Gosnell stated that the downtown Rodney reconstruction is moving along, and the hope is to have all the asphalt down in the areas with curbs and gutters by next week.

Mr. Gosnell provided an update on the Fish Cleaning Station at the Marina. The footings and installation of services is now complete with the pouring of the pavement to happen next week.

**Resolution No. 2021- 189**

**Moved: Deputy Mayor Leatham**

**Seconded: Councillor Cammaert**

That West Elgin Council hereby receives the report from Lee Gosnell, Manager of Operations and Community Services for information purposes.

**Carried**

Council recessed at 10:54 a.m. and reconvened at 11:01 a.m.

### **6.4 Planning**

#### **6.4.1 B. Pearce, Planner - Severance Application E37-21 – 22034 Downie Line (Planning Report 2021-19)**

**Resolution No. 2021- 190**

**Moved: Deputy Mayor Leatham**

**Seconded: Councillor Cammaert**

That West Elgin Council hereby receives the report from Bryan Pearce regarding the severance application, File E37-21 – Comments to County of Elgin (Planning Report 2021-19);

And that West Elgin Council hereby recommends approval to the Land Division Committee of the County of Elgin for the severance

application, File E37-21, subject to the Lower-Tier Municipal conditions in Appendix Two of this report;

And further that West Elgin Council directs Administration to provide this report as Municipal comments to the County of Elgin.

**Carried**

**6.4.2 B. Pearce, Planner - Severance Application E43-21 – 25597  
Stalker Line – (Planning Report 2021-20)**

Mayor McPhail recognized Mr. Dan McKillop. Mr. McKillop stated he appreciated the warning that there may be some questions about this severance.

**Resolution No. 2021- 191**

**Moved: Councillor Rowe**

**Seconded: Deputy Mayor Leatham**

That West Elgin Council hereby receives the report from Bryan Pearce regarding the severance application, File E43-21 – 25597 Stalker Line – Comments to County of Elgin (Planning Report 2021-20);

And that West Elgin Council hereby recommends approval to the Land Division Committee of the County of Elgin for the severance application, File E43-21, subject to the Lower-Tier Municipal conditions in Appendix Two of this report;

And further that West Elgin Council directs Administration to provide this report as Municipal comments to the County of Elgin.

**Carried**

**6.5 Clerk's**

**6.5.1 J. Nethercott, Clerk - Appoint Engineer for Drainage Works –  
Krause Drain**

**Resolution No. 2021- 192**

**Moved: Councillor Tellier**

**Seconded: Deputy Mayor Leatham**

That West Elgin Council hereby receives the report from Jana Nethercott, Clerk re: Appoint Drainage Engineer for Drainage Works- Krause Drain; and

That West Elgin Council hereby appoints Spriet & Associates Engineers to prepare a report for the enclosure of a portion the Krause Municipal Drain;

**Carried**

## **6.6 Finance/Administration**

### **6.6.1 M. Badura, CAO/Treasurer & J. Nethercott, Clerk - Animal Control and Dog Licensing Program**

**Resolution No. 2021- 193**

**Moved: Deputy Mayor Leatham**

**Seconded: Councillor Tellier**

That West Elgin Council hereby receives the report from Magda Badura, CAO/Treasurer and Jana Nethercott, Clerk re: Dog Licensing Program; and

That the costs for animal control be included in the general tax levy and the practice for charging a fee for dog licenses be discontinued as of January 1, 2022.

**Carried**

### **6.6.2 M. Badura, CAO/Treasurer - Strategic Plan**

**Resolution No. 2021- 194**

**Moved: Councillor Rowe**

**Seconded: Councillor Tellier**

That West Elgin Council hereby receives the report from Magda Badura, CAO/Treasurer re: Strategic Plan; and

That West Elgin Council hereby defer the Strategic Plan initiative until the next term of Council.

**Carried**

## **7. Committee and Board Report**

## **7.1 Councillor Reports from Committees**

## **8. Councillor Inquires/Announcements**

### **8.1 Notice of Motion**

**Resolution No. 2021- 195**

**Moved: Councillor Tellier**

**Seconded: Councillor Rowe**

That West Elgin Council support graduation photos for residents of West Elgin who graduated in 2021 from SK, Grade 8 and Grade 12 in the form of a grant in the amount of up to \$3,500.

**Carried**

### **8.2 Councillor Announcements**

Mayor McPhail reported that at the recent West Elgin Committee Board of Management meeting Alphonse Willie announced his retirement from the West Lorne Minor Hockey and the Board of Management. Direction provided to staff to investigate a way to offer appreciation to Mr. Willie.

## **9. Accounts**

**Resolution No. 2021- 196**

**Moved: Deputy Mayor Leatham**

**Seconded: Councillor Cammaert**

That the Mayor and Treasurer are hereby authorized to sign Payment Voucher #6 amounting to \$ 571,410.57 in settlement of General, Road, Water and Arena Accounts including EFT#3946-3999, online Payments# 695-702, cheque# 25712-25721 and Payroll PP11.

**Carried**

## **10. Correspondence**

Mayor left meeting at 12:15 p.m. due to technical difficulties. Deputy Mayor Leatham assumed the chair role for the remainder of Council.

### **10.1 Elgin County - Elgin County Designated as Regional Fire Training Centre**

### **10.2 Elgin County Tree Inspector - Gypsy Moths**

- 10.3 Elgin County Council Highlights - May 25, 2021**
- 10.4 Havelock-Belmont-Methuen - Resolution re: Continuous Increases of Cost for Municipal Insurance**
- 10.5 Halton Hills - Elimination of LPAT**
- 10.6 Municipality of Calvin - Support for Lottery Licensing to Assist Small Organizations**
- 10.7 Perth County - Domestic COVID-19 Vaccine Production and Capacity**
- 10.8 Elder Abuse Elgin - World Elder Abuse Awareness Day**

**Resolution No. 2021- 197**

**Moved: Councillor Tellier**

**Seconded: Councillor Cammaert**

That West Elgin Council hereby supports issuing the proclamation for World Elder Abuse Day on June 15, 2021.

**Carried**

## **11. By-Laws**

### **11.1 By-Law 2021-35 - Adopt Clothing and Footwear Policy**

**Resolution No. 2021- 198**

**Moved: Councillor Rowe**

**Seconded: Councillor Cammaert**

That By-Law 2021-35 being a By-law to amend HR policy 1.3 with respect to Clothing and Footwear Allowance, be read a first, second and third and final time.

**Carried**

### **11.2 By-Law 2021-39 - Appoint By-Law Enforcement Officer**

**Resolution No. 2021- 199**

**Moved: Councillor Tellier**

**Seconded: Councillor Cammaert**

That By-law 2021-39 being a By-Law to Appoint a Municipal By-Law Enforcement/ Property Standards Officer for the Corporation of the Municipality of West Elgin, be read a first, second and third and final time.

**Carried**

**11.3 By-Law 2021-40 - Adopt Voice Recording of Phone Calls Policy**

**Resolution No. 2021- 200**

**Moved: Councillor Rowe**

**Seconded: Councillor Cammaert**

That By-law 2021-40 being a by-law to adopt a policy with respect to Voice Recording of Phone Calls, be read a first, second and third and final time.

**Carried**

**12. Closed Session**

**Resolution No. 2021- 201**

**Moved: Councillor Tellier**

**Seconded: Councillor Cammaert**

That the Council of the Municipality of West Elgin Council hereby proceeds into Closed Session at 12:53 p.m. under Section 239 2(b & f) of the *Municipal Act, 2002* consideration will be given to personal matters about an identifiable individual, including a municipal or local board employee and advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

**Carried**

**13. Report from Closed Session**

**Resolution No. 2021- 202**

**Moved: Councillor Rowe**

**Seconded: Councillor Cammaert**

That information was received regarding identifiable individuals, including municipal or local board employees and that direction was provided to staff related to information that is subject to solicitor client privilege.

**Carried**



**14. Confirming By-Law**

**Resolution No. 2021- 203**

**Moved: Councillor Tellier**

**Seconded: Councillor Cammaert**

That By-law 2021-41, being a By-Law to confirm the proceedings of the Regular Meeting of Council held on June 10, 2021, be read a first, second and third and final time.

**Carried**

**15. Adjournment**

**Resolution No. 2021- 204**

**Moved: Councillor Rowe**

**Seconded: Councillor Tellier**

That the Council of the Municipality of West Elgin hereby adjourn at 1:58 p.m. to meet again at 9:30 a.m. on June 24, 2021 or at the call of the Chair.

**Carried**

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Duncan McPhail, Mayor

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Jana Nethercott, Clerk