



Municipality of West Elgin

Agenda

Council Meeting

Date: May 13 2021, 9:00 a.m.

Location: Electronic Participation Meeting via Zoom

Due to COVID-19 and physical distancing requirements this meeting is being held in an alternate location to allow the public to attend. Please contact the Clerk's Department if you require an alternate format or accessible communication support or wish to receive the link to the meeting, at 519-785-0560 or by email at clerk@westelgin.net.

Pages

1. Call to Order

2. Adoption of Agenda

Recommendation:

That West Elgin Council hereby adopts the Agenda as presented.

3. Closed Session

Recommendation:

That the Council of the Municipality of West Elgin Council hereby proceeds into Closed Session at _____ a.m. under Section 239 (2) (b, d & f) of the *Municipal Act, 2001* consideration will be given to personal matters about identifiable individual(s), including a municipal or local board employee(s), labour relations or employee negotiations and advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

4. Report from Closed Session

5. Disclosure of Pecuniary Interest

6. Timed Delegations

- 6.1. 11:00 a.m. M. Ruddock and B. Smith, TVDSB Trustees - West Elgin Schools Discussion Follow Up

6.2. 11:30 West Elgin Community Health Centre - Community Garden Project

7. Adoption of Minutes

9

Recommendation:

That the Minutes of the Council meeting on April 22, 2021 be adopted as circulated and printed.

8. Business Arising from Minutes

8.1. Support of Township of Archipelago Phragmites Resolution

Recommendation:

Whereas Phragmites australis (Phragmites) is an invasive perennial grass that continues to cause severe damage to wetlands and beaches in areas around the Great Lakes; and

Whereas Phragmites australis grows and spreads rapidly, allowing the plant to invade new areas and grow into large monoculture stands in a short amount of time, and is an allelopathic plant that secretes toxins from its roots into the soil which impede the growth of neighbouring plant species; and

Whereas Phragmites australis results in loss of biodiversity and species richness, loss of habitat, changes in hydrology due to its high metabolic rate, changes in nutrient cycling as it is slow to decompose, and increased fire hazard due to the combustibility of its dead stalks, and can have an adverse impact on agriculture, particularly in drainage ditches; and

Whereas invasive Phragmites has been identified as Canada's worst invasive plant species by Agriculture and Agrifood Canada;

Whereas the Ontario government has made it illegal to import, deposit, release, breed/grow, buy, sell, lease or trade invasive Phragmites under the Invasive Species Act; and

Whereas volunteers, non-governmental organizations and various municipalities have invested hundreds of dollars in investments and labour annually for more than eight years in executing management plans to control invasive Phragmites on roads, shorelines and in wetlands; and

Whereas roads and highways where Phragmites that are left untreated become spread vectors that continually risk new and treated wetlands and shoreline areas; and

Whereas according to “Invasive Phragmites Best Management Practices” by the Ontario Phragmites Working Group, best roadside management practices for Phragmites australis include detection, herbicide application, cutting, and re-treatment of re-growth as necessary; and

Whereas these best management practices are most effective when used in a multi-pronged approach as opposed to when used as stand-alone control measures; and

Whereas mother nature does not recognize political boundaries. Therefore, it is imperative that Municipalities, Districts, the Province and the Federal government work together in collaboration to eradicate Canada’s worst invasive plant species Phragmites australis;

Whereas the Municipality of West Elgin has been implementing measures for eradication of Phragmites over the past 3 years, including mapping of cells along Municipal and County Roadways, applying herbicide, cutting and monitoring re-growth; and ensuring clean equipment protocols for appropriate contract tenders; and

Whereas the Ontario Ministry of Transportation (MTO) has carried out some Phragmites eradication along Provincial highways, however this process has not been successful because the process has not included a program to deal with surviving plants, and also has not dealt with growth beyond the road allowance, therefore enabling fast re-growth; and

Whereas in the past there has been no approved herbicide for use in wet sites; however, in 2020 a product (Habitat Aqua) has been approved for use in areas of lying water and along waterways in Ontario;

Now Therefore be it Resolved that the Municipality of West Elgin request the Ontario Ministry of Transportation (MTO) to map, treat, monitor, and eradicate re-growth of invasive Phragmites annually on all Provincial highways, including areas beyond the road allowances, where Phragmites cells extend; and

Be It Further Resolved that the Ontario Ministry of Transportation (MTO) communicates that strategy on mapping (detecting sites) and controlling invasive Phragmites on provincial highways, the specific highway management plans and results by each MTO region and each highway in the region and work in coordination with the Municipality of West Elgin; and

Be it Further Resolved that the Province of Ontario designate Phragmites australis as a noxious weed under the Noxious Weed Act; and in collaboration with the Ontario Federation of Agriculture, the Ontario Phragmites Working Group, and Ontario Municipalities, carry out a public

education campaign regarding best practices in eradicating Phragmites; and if possible, develop a system of grants to support the uptake of these best practices by citizens; and

Be it Further Resolved that the Council for the Corporation of the Municipality of West Elgin directs staff to send this resolution to all Municipalities in Ontario; Honourable Omar Alghabra, Minister of Transportation(Canada); Honourable Caroline Mulroney, Ontario Minister of Transport; James Corcoran, General Services Coordinator, vegetation, MTO West Region; Honourable Ernie Hardeman, Ontario Ministry of Agriculture, Food, and Rural Affairs; Jeff Yurek, MPP; and Karen Vecchio MP.

9. Staff Reports

9.1. Building

- 9.1.1. Jackie Morgan-Beunen, CBO - Building Activity Report April 2021** 20

Recommendation:

That West Elgin Council hereby receives the report from Jackie Morgan-Beunen, CBO re: Building Permit Report for April 2021 for information purposes.

9.2. Fire

- 9.2.1. J. McArthur, Fire Chief - Monthly Report – April 2021** 33

Recommendation:

That West Elgin Council hereby receives the report from Jeff McArthur, Fire Chief re: April Monthly Fire Report for information purposes.

9.3. Operations & Community Services

- 9.3.1. L. Gosnell, Manager of Operations & Community Services - April 2021 – Monthly Report** 35

Recommendation:

That West Elgin Council hereby receives the report from Lee Gosnell, Manager of Operations & Community Services for information purposes.

9.3.2. L. Gosnell, Manager of Operations & Community Services - Lawn Bowling Club Veranda 38

Recommendation:

That West Elgin Council hereby receives the report from Lee Gosnell, Manager of Operations & Community Services; and

That West Elgin Council awards the contract for veranda replacement on the West Lorne lawn bowling club to Weekes Construction at a cost of \$17,860.00 plus applicable taxes.

9.3.3. L. Gosnell, Manager of Operations & Community Services - PGTP Pavilion Ceiling Replacement 40

Recommendation:

That West Elgin Council hereby receives the report from Lee Gosnell, Manager of Operations & Community Services; and

That West Elgin Council awards the PGTP pavilion ceiling replacement to Weekes Construction of West Lorne for the quoted amount of \$12,200.00 plus applicable tax.

9.3.4. L. Gosnell, Manager of Operations & Community Services - Municipal Office Roof Replacement 42

Recommendation:

That West Elgin Council hereby receives the report from Lee Gosnell, Manager of Operations & Community Services; and

That West Elgin Council awards the municipal office roof replacement to Machado's General Contracting in the amount of \$46,773.74

9.4. Planning

9.4.1. Committee of Adjustment - 1:00 p.m.

9.5. Finance/Administration

9.5.1. M. Badura, CAO/Treasurer - 2021 Water and Wastewater Rates 45

Recommendation:

That West Elgin Council hereby receives the report from Magda Badura, CAO/Treasurer regarding 2021 Water and Wastewater Rates for information purposes.

10. Committee and Board Report

10.1. Tri-County Water Board Minutes of Jan 26, 2021 48

10.2. West Elgin Recreation Committee - April 21, 2021

Recommendation:

That West Elgin Recreation Committee recommends to West Elgin Council that the membership to the West Elgin Recreation Committee increase to six (6) members of the public.

10.2.1. Minutes of March 17, 2021 53

10.3. Councillor Reports from Committees

11. Accounts

Recommendation:

That the Mayor and Treasurer are hereby authorized to sign Payment Voucher #5 amounting to \$ 929,025.75 in settlement of General, Road, Water and Arena Accounts including EFT#3838-3900, online Payments# 668-684, cheque# 25695-25708 and Payroll PP08/09.

12. Council Inquires/Announcement

12.1. Notice of Motion

12.2. Statements/Inquires by Councillors

12.3. Matters of Urgency

12.3.1. Police Services Board	56
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Recommendation:

Whereas Mayor Sally Martyn, Chair, Elgin Group Police Services Board and Julie Gonyou, Secretary-Administrator, Elgin Group Police Services Board provided West Elgin Council with a review of the Ontario Provincial Police (OPP) Board Composition as associated with the Community Safety and Policing Act (2022) on April 8, 2021; and

Now Therefore Be It Resolved That the Council of the Municipality of West Elgin supports maintaining the current composition of the Elgin Group Police Services Board; and

That a copy of this resolution be forwarded to the Chair and Secretary-Administrator of the Elgin Group Police Services Board.

13. Correspondence

13.1. Ministry of Municipal Affairs and Housing - Municipal Code of Conduct Consultation	57
13.2. County of Elgin - Thames Sydenham Source Water Protection Committee	59
13.3. Karen Vecchio, Elgin-Middlesex-Lambton MP - Letter to Council re Bill 988	68
13.4. Township of Springwater - Clean Fuel Standard	71
13.5. Fort Erie - Province Investigating and Updating Source Water Protection Legislation	73
13.6. Leamington - Advocacy for Reform of Municipal Freedom of Information and Protection of Privacy Act	75
13.7. Chatham Kent - Time to Change MFIPPA	78
13.8. OPP - Billing Statement	81

14. By-Laws

- 14.1. By-Law 2021-30 - Agreement with City of St Thomas for Hazardous Waste Depot** 82
- Recommendation:
That By-law 2021-30 being a By-law to Authorize the Execution of an Agreement between The Corporation of the City of St Thomas and The Corporation of the Municipality of West Elgin for Use of the Community Recycling Centre – Hazardous Waste, be read a first, second, third and final time.
- 14.2. By-Law 2021-31 - Maintenance Agreement with Port Glasgow Yacht Club** 89
- Recommendation:
That By-law 2021-31 being a By-law to Authorize the Execution of an Agreement between The Corporation of the Municipality of West Elgin and the Port Glasgow Yacht Club governing terms and conditions of work performed on Municipal Property, be read a first, second and third and final time.
- 14.3. By-Law 2021-32 - 2021 Water and Wastewater Rates** 93
- Recommendation:
That By-law 2021-32 being a By-Law to Establish Rates for Municipal Water and Wastewater Services for 2021 and to repeal By-Law 2020-42, be read a first, second and third and final time.
- 14.4. By-Law 2021-33 - Tax Ratios** 95
- Recommendation:
That By-law 2021-33 being a By-Law to set the 2021 Transition Ratios and to Levy Taxes for the Year 2021, be read a first, second and third and final time.
- 15. Confirming By-Law** 104
- Recommendation:
That By-law 2021-34 being a By-Law to confirm the proceedings of the Regular Meeting of Council held on May 13, 2021, be read a first, second and third and final time.
- 16. Adjournment**
- Recommendation:
That the Council of the Municipality of West Elgin hereby adjourn at _____ to meet again at 9:30 a.m. on May 27, 2021 or at the call of the Chair.



Municipality of West Elgin

Minutes

Council Meeting

April 22, 2021, 9:00 a.m.

Electronic Participation Meeting via Zoom

Present:
Mayor D. McPhail
Deputy Mayor R. Leatham
Councillor T. Tellier
Councillor A. Cammaert
Councillor B. Rowe

Staff Present:
M. Badura, CAO/ Treasurer
J. Nethercott, Clerk
L. Gosnell, Manager of Operations & Community Services
J. Morgan-Beunen, Chief Building Official
Jeff McArthur, Fire Chief
Bryan Pearce, Planner

Due to the COVID-19 Pandemic and physical distancing requirements this meeting was held electronically.

1. Call to Order

Mayor Duncan McPhail called the meeting to order at 9:01 a.m.

2. Adoption of Agenda

Resolution No. 2021- 120

Moved: Deputy Mayor Leatham

Seconded: Councillor Cammaert

That West Elgin Council hereby adopts the Agenda as presented.

Carried

3. Closed Session

Resolution No. 2021- 121

Moved: Councillor Rowe

Seconded: Councillor Tellier

That the Council of the Municipality of West Elgin Council hereby proceeds into Closed Session at 9:02 a.m. under Section 239 (2)(b & d) of the *Municipal Act, 2001* consideration will be given to personal matters about identifiable individual(s), including municipal or local board employee(s) as well as labour relations or employee negotiations.

Carried

4. Report from Closed Session

Resolution No. 2021- 122

Moved: Councillor Tellier

Seconded: Councillor Rowe

Mayor McPhail reported out of Closed at 10:17 a.m. that West Elgin Council received a report on Employee Benefits from Mosey and Mosy and that Staff were provided direction regarding personal matters pertaining to identifiable individuals.

Carried

5. Disclosure of Pecuniary Interest

No disclosures

6. Delegations

6.1 10:00 am M. Tynan Re: Request for Nature School

Michelle Tynan presented a power point presentation outlining her request to host a Nature School in West Elgin and stated that she would like Council to consider the use of Joe's Bush where she would like to be able to have a campfire, place a canvas tent with a wood stove, build shelters for animals and humans out of fallen branches, erect bird houses, plant native trees and shrubs, hold an archery range, all to host summer camps and winter nature school. Ms Tynan stated she is in the process of obtaining insurance and is currently looking for a place to host this and feels that Joe's Bush is a good location.

Council stated that they believe this a wonder program and suggested that Ms. Tynan speak with private land owners to see if this could be better accommodated on their lands due to the red tape and insurance costs and other issues with hosting this on Municipal Property.

7. Adoption of Minutes

Resolution No. 2021- 123

Moved: Councillor Tellier

Seconded: Councillor Cammaert

That the Minutes of the Council meeting on April 8, 2021 be adopted as circulated and printed.

Carried

8. Business Arising from Minutes

None.

9. Staff Reports

9.1 Building

9.1.1 J. Morgan-Beunen, CBO - Building Activity Report March 2021

Ms. Morgan-Beunen stated that the recent emergency orders have not affected projects in West Elgin at this time.

Resolution No. 2021- 124

Moved: Councillor Cammaert

Seconded: Councillor Tellier

That West Elgin Council hereby receives the report from Jackie Morgan-Beunen, CBO re: Building Permit Report for March 2021 for information purposes.

Carried

9.2 Planning

9.2.1 B. Pearce, Planner - Planning Pre-Application Consultation and Completeness of Planning Applications

Mr. Pearce stated that this by-law is just a formalizing of current practices to ensure more transparency in how the process will unfold.

Resolution No. 2021- 125

Moved: Councillor Cammaert

Seconded: Deputy Mayor Leatham

That West Elgin Council hereby receives the report from Bryan Pearce, Planner, regarding Planning Application Consultation and Completeness of Planning Applications;

And that West Elgin Council approve a By-law for Planning Pre-Application Consultation and Delegation of Authority for Completeness of Planning Applications, in accordance with Appendix One of this report.

Carried

9.3 Fire

9.3.1 J. McArthur, Fire Chief - Monthly Report – March 2021

Fire Chief McArthur stated he wanted to acknowledge the fatal house fire that occurred in West Lorne during March. Chief McArthur wanted to acknowledge the work the fire fighters did at that fire and offer condolences to the family.

Resolution No. 2021- 126

Moved: Deputy Mayor Leatham

Seconded: Councillor Rowe

That West Elgin Council hereby receives the report from Jeff McArthur, Fire Chief re: March Monthly Fire Report for information purposes.

Carried

Councillor Tellier exited the meeting due to small hydro outage at 11:25 a.m. and returned at 11:31 a.m.

9.3.2 J. McArthur, Fire Chief - Surplus Exercise Equipment

Resolution No. 2021- 127

Moved: Councillor Rowe

Seconded: Councillor Tellier

That West Elgin Council approves declaring the Municipally owned cable exercise machine surplus; and

That West Elgin Council approves disposition of this equipment as per the Purchasing Policy and Procedures.

Carried

9.4 Operations & Community Services

9.4.1 L. Gosnell, Manager of Operations & Community Services - March 2021 Monthly Report

Resolution No. 2021- 128

Moved: Councillor Cammaert

Seconded: Councillor Tellier

That West Elgin Council hereby receives the report from Lee Gosnell, Manager of Operations & Community Services for information purposes.

Carried

9.4.2 L. Gosnell, Manager of Operations & Community Services - Municipal Hazardous Waste

Resolution No. 2021- 129

Moved: Councillor Cammaert

Seconded: Deputy Mayor Leatham

That West Elgin Council hereby receives the report from Lee Gosnell, Manager of Operations & Community Services re: Municipal Hazardous Waste; and

That West Elgin Council hereby directs staff to enter into negotiations for an agreement with St Thomas Community Recycling Centre.

Carried

Council Recessed at 11:49 a.m. and reconvened at 12:02 p.m.

12. Council Inquires/Announcements

12.3 Matters of Urgency

Kate Dymock from West Elgin Community Health Centre joined the meeting to make a request of Council for free use of municipal buildings to host COVID-19 Vaccine Clinics. Ms. Dymock reported that they are currently in negotiations with Southwestern Public Health to possibly host vaccine clinics in West Elgin, pending vaccine availability, however funding does not cover rental of facilities.

Resolution No. 2021- 130

Moved: Deputy Mayor Leatham

Seconded: Councillor Cammaert

That West Elgin Council hereby supports the West Elgin Community Health Centre in their efforts to host COVID-19 Vaccine Clinics in West Elgin; and

That in support of this West Elgin Council hereby agrees to waive all rental fees associated with the use of municipal facilities required for West Elgin Community Health Centre to host these clinics, as needed; and

That West Elgin Council direct staff to work with West Elgin Community Health Centre to book the facilities as needed.

Carried

9. Staff Reports

9.6.2 M. Badura, CAO/Treasurer - Health & Safety Quarter end review

Magda Badura, CAO/Treasurer introduced Derek Drekić from OSG. Mr. Drekić provided an overview of OSG's involvement in the Municipalities Health and Safety program.

Resolution No. 2021- 131
Moved: Councillor Tellier
Seconded: Councillor Rowe

That West Elgin Council hereby receives the report from M. Badura, CAO/Treasurer re: Health & Safety quarterly review for information only.

Carried

9. Staff Reports

9.5 Clerk

9.5.1 J. Nethercott, Clerk - 2022 Municipal and School Board Election

Staff reported that no final decision is required at this time regarding voting methods and that a survey can be developed to be sent in tax bills to gauge residents' thoughts on voting methods.

Resolution No. 2021- 132
Moved: Councillor Cammaert
Seconded: Councillor Tellier

That West Elgin Council hereby receives the report from Jana Nethercott, Clerk Re: 2022 Municipal and School Board Election for information purposes; and

That West Elgin Council hereby directs staff to develop a survey on proposed voting methods for the 2022 Municipal and School Board Election and that this survey be included on the website, social media and in the 2021 Final Tax Bill mailed to residents.

Carried

9.5.2 J. Nethercott, Clerk - Appoint Engineer for Drainage Works – McKenzie Drain

Resolution No. 2021- 133
Moved: Deputy Mayor Leatham
Seconded: Councillor Tellier

That West Elgin Council hereby receives the report from Jana Nethercott, Clerk re: Appoint Drainage Engineer for Drainage Works- McKenzie Drain; and

That West Elgin Council hereby appoints Spriet & Associates Engineers to prepare a report for the relocation of the South Branch of the McKenzie Municipal Drain;

Carried

9.6 Finance/Administration

9.6.1 M. Badura, CAO/Treasurer - 2021 Local Authority Services (LAS) Agreement

Resolution No. 2021- 134

Moved: Councillor Rowe

Seconded: Deputy Mayor Leatham

That West Elgin Council hereby receives the report from M. Badura, CAO/Treasurer re: 2021 Local Authority Services (LAS) Agreement and

That West Elgin Council hereby authorize the CAO/Treasurer to execute the agreement on behalf of the municipality.

Carried

10. Committee and Board Report

10.1 West Elgin Community Centre Board of Management Minutes March 10, 2021

10.2 Councillor Reports from Committees

Deputy Mayor Leatham stated he would ensure that the Lower Thames Valley Conservation Authority minutes are submitted to the municipality in the future.

10.3 Emergency Control Group Minutes - April 17, 2021

11. Accounts

Resolution No. 2021- 135

Moved: Councillor Cammaert

Seconded: Councillor Rowe

That the Mayor and Treasurer are hereby authorized to sign Payment Voucher #4A amounting to \$355,499.92 in settlement of General, Road, Water and Arena Accounts including EFT#3818-3837, online Payments# 661-667, cheque# 25694 and Payroll PP07.

Carried

12. Council Inquires/Announcements

12.1 Notice of Motion

None.

12.2 Statements/Inquires by Councillors

Councillor Cammaert stated she had a few inquires about the number of Dog tag notices that were mailed out. CAO/Treasurer Magda Badura stated that staff sent these extra ones out to prevent questions in relation to why a fee was added to the final tax bills, however that a report will be brought forward in late summer regarding Dog Tags and proposals for how to handle these in the future.

13. Correspondence

13.1 Elgin County Council Highlights - April 6, 2021

13.2 Notice of Issuance of Cannabis License

13.3 OPP News Release - Stay at home order enforcement

13.4 Township of Archipelago - Road Management on Invasive Phragmites

Draft Resolution to support this item with amendments to come to next Council meeting.

14. By-Laws

14.1 By-Law 2021-27 - Amend Hiring of Employees Procedure

Resolution No. 2021- 136

Moved: Councillor Rowe

Seconded: Councillor Tellier

That By-Law 2021-27, being a By-law to repeal and replace a policies with respect to Hiring of Employees Procedure HR- 3.1 and repeal policy HR – 3.1 Part-Time Employment, be read a first, second and third and final time.

Carried

14.2 By-Law 2021-28 - Planning Act Pre-Consultation and Delegate Authority

Resolution No. 2021- 137

Moved: Councillor Cammaert

Seconded: Deputy Mayor Leatham

That By-Law 2021-28 being a By-Law to require Consultation prior to Submission of Planning Applications and Delegation of Authority for Completeness of Planning Applications, be read a first, second and third and final time.

Carried

15. Confirming By-Law

Resolution No. 2021- 138

Moved: Councillor Rowe

Seconded: Councillor Cammaert

That By-law 2021-29 being a By-Law to confirm the proceedings of the Regular Meeting of Council held on April 22, 2021, be read a first, second and third and final time.

Carried

16. Adjournment

Resolution No. 2021- 139

Moved: Councillor Tellier

Seconded: Deputy Mayor Leatham

That the Council of the Municipality of West Elgin hereby adjourn at 1:17 p.m. to meet again at 9:30 a.m. on May 13, 2021 or at the call of the Chair.

Carried

Duncan McPhail, Mayor

Jana Nethercott, Clerk



Staff Report

Report To: Council Meeting
From: Jackie Morgan-Beunen, CBO
Date: 2021-05-13
Subject: Building Activity Report April 2021

Recommendation:

That West Elgin Council hereby receives the report from Jackie Morgan-Beunen, CBO re: Building Permit Report for April 2021 for information purposes.

Purpose:

The purpose of this report is to provide Council with information regarding the type of permits issued between April 1st to 30th, 2021 in West Elgin, as well as the permit value and permit fees collected.

Background:

Time allocation was spent on new applications, plans examinations, correspondence and inspections,

- Total Number of Building Permits Issued in the month of April: **14**
- Total Number of those being Demolition Permits issued: **0**
- Number of New Residence Building Permits within: **2**

Summary of Permits issued Year-To-Date:

- 2021: Number of Permits Issued to end of April: **28**
- 2020: Number of Permits Issued to end of April: **21**
- 2021: Total Construction Value to end of April: **\$3,622,125.00**
- 2020: Total Construction Value to end of April: **\$2,496,200.00**
- 2021: Total Permit Fees to end of April: **\$18,100.35**
- 2020: Total Permit Fees to end of April: **\$18,605.79**

Financial Implications:

There are no financial implications associated with this report.

Report Approval Details

Document Title:	Building Activity Report May 2021 - 2021-05-Building.docx
Attachments:	<ul style="list-style-type: none">- April 2021 Permit Summary.PDF- Jan - Apr 2021 Permit Summary.PDF- April 2021 Permit list.PDF- Jan - Apr 2020 Permit Summary.PDF- Apr 2020 Permit Summary.PDF
Final Approval Date:	May 5, 2021

This report and all of its attachments were approved and signed as outlined below:

Jana Nethercott

Municipality The Corporation Of The Municipality Of West Elgin
 Phone (519) 785-0560
 Bldg. Dept. Phone (519) 857-9605
 Bldg. Dept. Fax (519) 785-0644

Permit Summary Report

Permits By Issued Date - Between: APR 1,2021 and APR 30,2021

Grouped by Structure Type

Structure Type:	Detached Garage Types 1-5	Value	\$31,000.00
Code:	101	Fees	\$142.20
		Septic Fees	\$0.00
		Number	1
		Gross Area:	336.00 Sq. Feet
Structure Type:	N/A	Value	\$1,200,000.00
Code:		Fees	\$3,521.45
		Septic Fees	\$0.00
		Number	1
		Gross Area:	Sq. Feet
Structure Type:	Other Secondary Structure	Value	\$4,100.00
Code:	199	Fees	\$280.00
		Septic Fees	\$0.00
		Number	2
		Gross Area:	400.00 Sq. Feet
Structure Type:	Single Family Detached	Value	\$945,500.00
Code:	301	Fees	\$4,818.08
		Septic Fees	\$1,375.00
		Number	5
		Gross Area:	5,402.00 Sq. Feet
Structure Type:	Type III Uninsulated Barn	Value	\$285,000.00
Code:	203	Fees	\$1,620.77
		Septic Fees	\$0.00
		Number	4
		Gross Area:	12,676.00 Sq. Feet
		Total Value	\$2,465,600.00
		Total Fees	\$10,382.50
		Total Number	13
		Total Area:	18,814.00 Sq. Fee

Municipality The Corporation Of The Municipality Of West Elgin
 Phone (519) 785-0560
 Bldg. Dept. Phone (519) 857-9605
 Bldg. Dept. Fax (519) 785-0644

Permit Summary Report

Permits By Issued Date - Between: JAN 1,2021 and APR 30,2021
 Grouped by Structure Type

Structure Type: Code:	Assembly Hall 460	Value Fees Septic Fees Number Gross Area:	\$49,000.00 \$490.00 \$0.00 1 905.00	Sq. Feet
Structure Type: Code:	Billboard 492	Value Fees Septic Fees Number Gross Area:	\$37,775.00 \$125.00 \$0.00 1 Sq. Feet	Sq. Feet
Structure Type: Code:	Cabin 118	Value Fees Septic Fees Number Gross Area:	\$30,000.00 \$246.67 \$0.00 1 617.00	Sq. Feet
Structure Type: Code:	Detached Garage Types 1-5 101	Value Fees Septic Fees Number Gross Area:	\$81,250.00 \$585.08 \$0.00 3 2,323.00	Sq. Feet
Structure Type: Code:	N/A	Value Fees Septic Fees Number Gross Area:	\$1,200,000.00 \$3,521.45 \$0.00 1 Sq. Feet	Sq. Feet
Structure Type: Code:	Other Secondary Structure 199	Value Fees Septic Fees Number Gross Area:	\$11,100.00 \$431.80 \$0.00 3 784.00	Sq. Feet
Structure Type: Code:	Shed Type 1 Wood Type 2 Metal 102	Value Fees Septic Fees Number Gross Area:	\$6,500.00 \$125.00 \$0.00 1 200.00	Sq. Feet
Structure Type: Code:	Single Family Detached 301	Value Fees Septic Fees Number Gross Area:	\$1,315,500.00 \$6,603.18 \$1,375.00 7 7,617.00	Sq. Feet
Structure Type: Code:	Type III Uninsulated Barn 203	Value Fees Septic Fees Number Gross Area:	\$350,000.00 \$1,954.77 \$0.00 5 14,276.00	Sq. Feet

Municipality The Corporation Of The Municipality Of West Elgin
 Phone (519) 785-0560
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 Bldg. Dept. Fax (519) 785-0644

Permit Summary Report

Permits By Issued Date - Between: JAN 1,2021 and APR 30,2021
 Grouped by Structure Type

Structure Type:	Unspecified Residential Structure	Value	\$16,000.00
Code:	399	Fees	\$495.00
		Septic Fees	\$0.00
		Number	3
		Gross Area:	782.00 Sq. Feet
Structure Type:	Workshop Types 1-5	Value	\$25,000.00
Code:	104	Fees	\$297.40
		Septic Fees	\$0.00
		Number	1
		Gross Area:	1,280.00 Sq. Feet
		Total Value	\$3,122,125.00
		Total Fees	\$14,875.35
		Total Number	27
		Total Area:	28,784.00 Sq. Fee

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Permit List

Permits By Issued Date - Between: APR 1,2021 and APR 30,2021

Permit Number	2021-0018	Date Applied	01/04/2021	Date Issued	01/04/2021	Date Completed	
				Date Expires	/ /	Occupancy Date	
Type	RESIDENTIAL NEW CONSTRUCTION			Location	13990 COLLEY RD/ STALKER		
Action	Erect			Legal Description	CON 2 ED S PT LOT 17 RP11R2		
Status	ISSUED			Roll Number	34-34-000-070-01100-0000		
MPAC Structure Code	301	Single Family Detached		Value	\$550,000.00	Fee	\$2,105.08
Stats Can Struct Code	110	Single House, sgl det home, bung		Gross Area	3,345		
Stats Can Work Code	01	New Construction		Permit Area	3,345	Sq. Feet	/
				Dwelling Units Created/Lost:	1	0	
				<input type="checkbox"/>	Applicant Is Owner		
Address	[REDACTED]						
Project Desc	CONSTRUCTION OF 5 BEDROOM, 3 BATHROOM DWELLING WITH ATTACHED GARAGE						
Permit Number	2021-0025	Date Applied	09/04/2021	Date Issued	12/04/2021	Date Completed	
				Date Expires	/ /	Occupancy Date	
Type	FARM BUILDING LIVE STOCK PERMIT			Location	21036 SILVER CLAY LINE		
Action	Erect			Legal Description	CON 11 PT SE 1/4 LOT 1 RP		
Status	ISSUED			Roll Number	34-34-000-040-00901-0000		
MPAC Structure Code	203	Type III Uninsulated Barn		Value	\$57,000.00	Fee	\$456.25
Stats Can Struct Code	410	Primary Industry Bldg - Farm,H		Gross Area	1,792		
Stats Can Work Code	01	New Construction		Permit Area	1,792	Sq. Feet	/
				Dwelling Units Created/Lost:	0	0	
				<input type="checkbox"/>	Applicant Is Owner		
Address	21036 SILVERCLAY LINERODNEY, ON N0L 2C0						
Project Desc	CONSTRUCT NEW STORAGE BUILDING/HORSE BARN (1 HORSE)						
Permit Number	2021-0024	Date Applied	09/04/2021	Date Issued	12/04/2021	Date Completed	
				Date Expires	/ /	Occupancy Date	
Type	FARM BUILDING NON LIVE STOCK			Location	20966 THOMSON LINE		
Action	Erect			Legal Description	ALDBOROUGH CON 10 PT LOT		
Status	ISSUED			Roll Number	34-34-000-030-13602-0000		
MPAC Structure Code	203	Type III Uninsulated Barn		Value	\$18,000.00	Fee	\$275.00
Stats Can Struct Code	410	Primary Industry Bldg - Farm,H		Gross Area	900		
Stats Can Work Code	03	Alteration and Improvements		Permit Area	900	Sq. Feet	/
				Dwelling Units Created/Lost:	0	0	
				<input type="checkbox"/>	Applicant Is Owner		
Address	20966 THOMSON LINERODNEY, ON N0L 2C0						
Project Desc	RECONSTRUCT 30'X 30' DETACHED SHED FOR STORAGE PURPOSES						
Permit Number	2021-0032	Date Applied	09/04/2021	Date Issued	14/04/2021	Date Completed	
				Date Expires	/ /	Occupancy Date	
Type	COMERCIAL CONSTRUCTION PERMITS			Location	175 MAIN ST		
Action	Erect			Legal Description	PLAN 75 LOT 8 E PT LOT 9		
Status	ISSUED			Roll Number	34-34-036-001-21400-0000		
MPAC Structure Code	N/A			Value	\$1,200,000.00	Fee	\$3,521.45
Stats Can Struct Code	522	Office Complex, Office/Store,		Gross Area	0		
Stats Can Work Code	01	New Construction		Permit Area	0	Sq. Feet	/
				Dwelling Units Created/Lost:	0	0	
				<input type="checkbox"/>	Applicant Is Owner		
Address	[REDACTED]						
Project Desc	[REDACTED]						

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Permit List

Permits By Issued Date - Between: APR 1,2021 and APR 30,2021

Permit Number 2021-0027 **Date Applied** 14/04/2021 **Date Issued** 14/04/2021 **Date Completed**
Date Expires / / **Occupancy Date**
Type RESIDENTIAL ACCESSORY BUILDING **Location** 24946 QUEENS LINE
Action Erect **Legal Description** CON 7 S PT LOT 18 RP 11R319:
Status ISSUED **Roll Number** 34-34-000-070-09100-0000
MPAC Structure Code 101 Detached Garage Types 1-5 **Value** \$31,000.00 **Fee** \$142.20
Stats Can Struct Code 450 Maint Bldg - Hangar, Repair Sh **Gross Area** 336
Stats Can Work Code 02 Addition to Existing Bldg - Non Residential **Permit Area** 336 **Sq. Feet** /
Dwelling Units Created/Lost: 0 0
 Applicant Is Owner

Address 24946 QUEENS LINEWEST LORNE, ON N0L 2P0
Project Desc RECONSTRUCT 14'X24' GARAGE ON EXISTING SLAB DUE TO FIRE

Permit Number 2021-0033 **Date Applied** 14/04/2021 **Date Issued** 14/04/2021 **Date Completed**
Date Expires / / **Occupancy Date**
Type FARM BUILDING NON LIVE STOCK **Location** 22023 PIONEER LINE
Action Erect **Legal Description** ALDBOROUGH CON 9 PT LOT 5
Status ISSUED **Roll Number** 34-34-000-030-09701-0000
MPAC Structure Code 203 Type III Uninsulated Barn **Value** \$100,000.00 **Fee** \$407.32
Stats Can Struct Code 410 Primary Industry Bldg - Farm,H **Gross Area** 3,744
Stats Can Work Code 01 New Construction **Permit Area** 3,744 **Sq. Feet** /
Dwelling Units Created/Lost: 0 0
 Applicant Is Owner

Address [REDACTED]
Project Desc CONSTRUCTION OF 52'X 72' STORAGE SHED

Permit Number 2021-0022 **Date Applied** 09/04/2021 **Date Issued** 16/04/2021 **Date Completed**
Date Expires / / **Occupancy Date**
Type FARM BUILDING NON LIVE STOCK **Location** 25942 ARGYLE LINE
Action Erect **Legal Description** CON 3 ED S PT LOT GORE
Status ISSUED **Roll Number** 34-34-000-070-04200-0000
MPAC Structure Code 203 Type III Uninsulated Barn **Value** \$110,000.00 **Fee** \$482.20
Stats Can Struct Code 410 Primary Industry Bldg - Farm,H **Gross Area** 6,240
Stats Can Work Code 01 New Construction **Permit Area** 6,240 **Sq. Feet** /
Dwelling Units Created/Lost: 0 0
 Applicant Is Owner

Address [REDACTED]
Project Desc CONSTRUCT 60'X 104' STORAGE BARN FOR HAY

Permit Number 2021-0036 **Date Applied** 20/04/2021 **Date Issued** 21/04/2021 **Date Completed**
Date Expires / / **Occupancy Date**
Type RESIDENTIAL PORCHES, DECKS **Location** 22499 GRAY LINE
Action Erect **Legal Description** ALDBOROUGH CON 14 PT LOT
Status ISSUED **Roll Number** 34-34-000-040-19300-0000
MPAC Structure Code 199 Other Secondary Structure **Value** \$3,500.00 **Fee** \$155.00
Stats Can Struct Code 150 Seasonal Dwelling - cottage,su **Gross Area** 400
Stats Can Work Code 01 New Construction **Permit Area** 400 **Sq. Feet** /
Dwelling Units Created/Lost: 0 0
 Applicant Is Owner

Address [REDACTED]
Project Desc CONSTRUCT NEW WOOD DECK BESIDE TRAILER

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Permit List

Permits By Issued Date - Between: APR 1,2021 and APR 30,2021

Permit Number	2021-0039	Date Applied	21/04/2021	Date Issued	21/04/2021	Date Completed	
				Date Expires	/ /	Occupancy Date	
Type	SIGN PERMIT			Location	188 GILBERT ST		
Action	Erect			Legal Description	PLAN 75 LOTS 314 & 315		
Status	ISSUED			Roll Number	34-34-036-001-29111-0000		
MPAC Structure Code	199 Other Secondary Structure			Value	\$600.00	Fee	\$125.00
Stats Can Struct Code	572 Service Station/Garage,Gas,Car			Gross Area	0		
Stats Can Work Code	01 New Construction			Permit Area	0	Sq. Feet	/
				Dwelling Units Created/Lost:	0	0	
				<input type="checkbox"/>	Applicant Is Owner		
Address	[REDACTED]						
Project Desc	NEW GROUND SIGN 10' HIGH						

Permit Number	2021-0041	Date Applied	26/04/2021	Date Issued	26/04/2021	Date Completed	
				Date Expires	/ /	Occupancy Date	
Type	SEWAGE CLASS 4 & 5 CONST. PERMIT			Location	208 EVANDALE RD		
Action	Repair			Legal Description	CON 9 N PT LOT 20		
Status	ISSUED			Roll Number	34-34-000-060-10100-0000		
MPAC Structure Code	301 Single Family Detached			Value	\$5,500.00	Fee	\$325.00
Stats Can Struct Code	110 Single House,sgl det home,bung			Gross Area	0		
Stats Can Work Code	16 Sewage System			Permit Area	0	Sq. Feet	/
				Dwelling Units Created/Lost:	0	0	
				<input type="checkbox"/>	Applicant Is Owner		
Address	[REDACTED]						
Project Desc	INSTALL NEW SEPTIC TANK						

Permit Number	2021-0029	Date Applied	26/04/2021	Date Issued	26/04/2021	Date Completed	
				Date Expires	/ /	Occupancy Date	
Type	SEWAGE CLASS 4 & 5 CONST. PERMIT			Location	13990 COLLEY RD/ STALKER		
Action	Install			Legal Description	CON 2 ED S PT LOT 17 RP11R2		
Status	ISSUED			Roll Number	34-34-000-070-01100-0000		
MPAC Structure Code	301 Single Family Detached			Value	\$20,000.00	Fee	\$525.00
Stats Can Struct Code	110 Single House,sgl det home,bung			Gross Area	0		
Stats Can Work Code	16 Sewage System			Permit Area	0	Sq. Feet	/
				Dwelling Units Created/Lost:	0	0	
				<input type="checkbox"/>	Applicant Is Owner		
Address	[REDACTED]						
Project Desc	INSTALL NEW RAISED SEWAGE SYSTEM FOR NEW DWELLING						

Permit Number	2021-0030	Date Applied	29/04/2021	Date Issued	29/04/2021	Date Completed	
				Date Expires	/ /	Occupancy Date	
Type	RESIDENTIAL NEW CONSTRUCTION			Location	23088 PIONEER LINE		
Action	Erect			Legal Description	ALDBOROUGH CON 8 S PT LO		
Status	ISSUED			Roll Number	34-34-000-030-06050-0000		
MPAC Structure Code	301 Single Family Detached			Value	\$350,000.00	Fee	\$1,338.00
Stats Can Struct Code	110 Single House,sgl det home,bung			Gross Area	2,057		
Stats Can Work Code	01 New Construction			Permit Area	2,057	Sq. Feet	/
				Dwelling Units Created/Lost:	1	0	
				<input type="checkbox"/>	Applicant Is Owner		
Address	[REDACTED]						
Project Desc	CONSTRUCTION OF 4 BEDROOM/3 BATHROOM DWELLING WITH						

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Permit List

Permits By Issued Date - Between: APR 1,2021 and APR 30,2021

Permit Number	2021-0042	Date Applied	29/04/2021	Date Issued	29/04/2021	Date Completed	
				Date Expires	/ /	Occupancy Date	
Type	SEWAGE CLASS 4 & 5 CONST. PERMIT			Location	23088 PIONEER LINE		
Action	Install			Legal Description	ALDBOROUGH CON 8 S PT LO		
Status	ISSUED			Roll Number	34-34-000-030-06050-0000		
MPAC Structure Code	301	Single Family Detached		Value	\$20,000.00	Fee	\$525.00
Stats Can Struct Code	110	Single House,sgl det home,bung		Gross Area	0		
Stats Can Work Code	16	Sewage System		Permit Area	0	Sq. Feet	/
				Dwelling Units Created/Lost:	0	0	0
				<input type="checkbox"/>	Applicant Is Owner		
Address	[REDACTED]						
Project Desc	INSTALL NEW CLASS 4 SEWAGE SYSTEM FOR 3 BEDROOM DWELLING						

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Permit List

Permits By Issued Date - Between: APR 1,2021 and APR 30,2021

Report Summary

Permit Type	Permit Value	Permit Fee	Permit Count
COMERCIAL CONSTRUCTION PERMITS	1,200,000.00	3,521.45	1
FARM BUILDING LIVE STOCK PERMIT	57,000.00	456.25	1
FARM BUILDING NON LIVE STOCK	228,000.00	1,164.52	3
RESIDENTIAL ACCESSORY BUILDING	31,000.00	142.20	1
RESIDENTIAL NEW CONSTRUCTION	900,000.00	3,443.08	2
RESIDENTIAL PORCHES, DECKS	3,500.00	155.00	1
SEWAGE CLASS 4 & 5 CONST. PERMIT	45,500.00	1,375.00	3
SIGN PERMIT	600.00	125.00	1
Total Value		\$2,465,600.00	
Total Fees		\$10,382.50	
Total Permits		13	
Total Area		18,814 Sq. Ft.	
		0 Sq. Meters	

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Permit Summary Report

Permits By Issued Date - Between: JAN 1,2020 and APR 30,2020

Grouped by Structure Type

Structure Type: Code:	Campground Ancillary Building 461	Value Fees Septic Fees Number Gross Area:	\$616,200.00 \$6,162.00 \$0.00 1 Sq. Feet
Structure Type: Code:	Carport 117	Value Fees Septic Fees Number Gross Area:	\$2,500.00 \$200.00 \$200.00 1 430.00 Sq. Feet
Structure Type: Code:	Detached Garage Types 1-5 101	Value Fees Septic Fees Number Gross Area:	\$1,000.00 \$75.00 \$0.00 1 540.00 Sq. Feet
Structure Type: Code:	Retail Store 433	Value Fees Septic Fees Number Gross Area:	\$70,000.00 \$100.00 \$0.00 1 2,688.00 Sq. Feet
Structure Type: Code:	Service Garage 423	Value Fees Septic Fees Number Gross Area:	\$3,000.00 \$200.00 \$0.00 1 185.00 Sq. Feet
Structure Type: Code:	Shed Type 1 Wood Type 2 Metal 102	Value Fees Septic Fees Number Gross Area:	\$181,000.00 \$466.00 \$0.00 2 3,340.00 Sq. Feet
Structure Type: Code:	Single Family Detached 301	Value Fees Septic Fees Number Gross Area:	\$826,500.00 \$5,558.85 \$2,727.00 9 7,509.00 Sq. Feet
Structure Type: Code:	Standard Industry 597	Value Fees Septic Fees Number Gross Area:	\$30,000.00 \$300.00 \$0.00 1 2,250.00 Sq. Feet
Structure Type: Code:	Type III Uninsulated Barn 203	Value Fees Septic Fees Number Gross Area:	\$25,000.00 \$306.44 \$0.00 1 1,536.00 Sq. Feet

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Permit Summary Report

Permits By Issued Date - Between: JAN 1,2020 and APR 30,2020
 Grouped by Structure Type

Structure Type:	Type IV Insulated Barn	Value	\$726,000.00
Code:	204	Fees	\$4,737.50
		Septic Fees	\$0.00
		Number	2
		Gross Area:	16.179.00 Sq. Feet
Structure Type:	Unspecified Residential Structure	Value	\$15,000.00
Code:	399	Fees	\$500.00
		Septic Fees	\$500.00
		Number	1
		Gross Area:	Sq. Feet
		Total Value	\$2,496,200.00
		Total Fees	\$18,605.79
		Total Number	21
		Total Area:	34.657.00 Sq. Fee

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Permit Summary Report

Permits By Issued Date - Between: APR 1,2020 and APR 30,2020
 Grouped by Structure Type

Structure Type:	Retail Store	Value	\$70,000.00
Code:	433	Fees	\$100.00
		Septic Fees	\$0.00
		Number	1
		Gross Area:	2,688.00 Sq. Feet
Structure Type:	Shed Type 1 Wood Type 2 Metal	Value	\$2,000.00
Code:	102	Fees	\$100.00
		Septic Fees	\$0.00
		Number	1
		Gross Area:	140.00 Sq. Feet
Structure Type:	Single Family Detached	Value	\$38,500.00
Code:	301	Fees	\$385.00
		Septic Fees	\$385.00
		Number	1
		Gross Area:	1,345.00 Sq. Feet
		Total Value	\$110,500.00
		Total Fees	\$585.00
		Total Number	3
		Total Area:	4,173.00 Sq. Fee



Staff Report

Report To: Council Meeting
From: Jeff McArthur, Fire Chief
Date: 2021-05-13
Report: 2021-12
Subject: Monthly Report – April 2021

Recommendation:

That West Elgin Council hereby receives the report from Jeff McArthur, Fire Chief re: April Monthly Fire Report for information purposes.

Purpose:

To provide Council with an update on fire department activities in the month of April 2021.

Background:

Emergency Responses

Motor Vehicle Collison (MVC)	1	With extrication
Fire	4	4 grass
Rescue – low angle	1	Assist EMS with patient
Medical – assist EMS	3	Lift assist, EMS delay
Other	3	Burn complaint, cancelled call
<i>TOTAL</i>	<i>12</i>	

Training & Meetings

Five firefighters including two new recruits are participating in the 2021 NFPA 1001 Firefighter Recruit Course in Oxford County. Truck checks and training using assigned small group squads resumed on April 1st. Topics included accountability and entry control.

Other Activities/Information

Fire Prevention & Training Officer postings have closed and interviews are to be scheduled for mid-May with a likely June 1st start.

The new bunker gear has arrived and is in service with a donation pickup for expired bunker gear and surplus SCBA equipment being scheduled.

Financial Implications:

There are no financial implications associated with this report.

Report Approval Details

Document Title:	Monthly Activity Report - April 2021 - 2021-12-Fire.docx
Attachments:	
Final Approval Date:	May 11, 2021

This report and all of its attachments were approved and signed as outlined below:

Jana Nethercott



Staff Report

Report To: Council Meeting
From: Lee Gosnell, Manager of Operations & Community Services
Date: 2021-05-13
Subject: April 2021 – Monthly Report

Recommendation:

That West Elgin Council hereby receives the report from Lee Gosnell, Manager of Operations & Community Services for information purposes.

Purpose:

The purpose of this report is to provide Council with an update on municipal operations during the month of April.

Background:

Public Works

- There was one winter event last month, when Mother Nature sent 6” of wet snow our way on April 21. Plows were put back on the trucks in preparation and winter operations began at 4am.
- The balance of winter equipment was removed, cleaned, inspected and stored away after the snow event. The salt cross conveyor on one truck was found to be in poor shape due to age. This was taken off the unit, rebuilt by staff and reinstalled to be ready for next winter season.
- Spring like weather early in the month allowed the tractors and drags cover most of the gravel roads in West Elgin. Small spots of spring breakup were detected due to the speed with which the frost came out, but all in all the roads remained in excellent condition.
- Gravel shoulder along all county roads were graded.
- Sweeping and patching operations took place on all hard top roads.
- Mobil Sweep cleaned winter sand and debris from all the curb and gutter in Rodney, West Lorne and the outlying areas.
- Staff installed a new drain at the dead end of Carroll Line to eliminate a water issue caused by the municipality’s auto flusher.
- Public Works provided excavation work for the utilities department and Gerber Electric for streetlight repairs.
- Crews placed cover material at the landfill and stripped topsoil at Kearns pit in preparation for screening of B gravel.

Utilities

- Locate requests ramped up in April with the spring like weather. Considerable time was spent on marking water and sewer infrastructure for the reconstruction of Furnival Road.

- Staff were called to a water break on Marsh Line and made temporary arrangements until repairs (which required extensive excavation) could be completed the following day.
- Sewer repairs were completed at a home on Furnival Road. A missing cleanout cap had allowed roots to infiltrate the sewer lateral, thus causing a blockage.
- Utilities staff assisted with drain installation on the dead end of Carrol Line.
- Staff completed plumbing repairs at the PGTP in advance of water being turned on for the season and also attended multiple properties where the water is turned on/off on a seasonal basis.

Parks and Recreation

- The first part of April was spent removing the ice surface in the arena and completing a thorough cleaning in preparation for the summer season.
- Once work in the arena was complete, staff turned their attention to picking litter/debris in the parks on nice days and preparing mowing equipment on rainy days.
- Inspection of park areas identified a beech tree in Miller park which was spilt and required removal. The tree was taken down and cleaned up immediately upon detection.
- The PGTP supervisor started back to work on April 6 and began preparing the park for opening on May 1. Current provincial regulations do allow campers who have a seasonal site with water, sewer and hydro to live in their trailer. Transient camping and visitors to the park are currently prohibited.
- The sewer contractor chosen to complete septic system repairs within the PGTP also started work on April 6. While many deficiencies were immediately identified, repairs have been going well and the majority of work should be completed by May 14.
- The most recent hire within our parks and recreation department came to West Elgin with experience in operating these types of wastewater systems. With some initial direction from the current contractor, inspection and routine maintenance of the PGTP and marina systems will be completed by this staff member moving forward.

Report Approval Details

Document Title:	April 2021 - Monthly Report - 2021-15-Operations Community Services.docx
Attachments:	
Final Approval Date:	May 11, 2021

This report and all of its attachments were approved and signed as outlined below:

Jana Nethercott



Staff Report

Report To: Council Meeting
From: Lee Gosnell, Manager of Operations & Community Services
Date: 2021-05-13
Subject: Lawn Bowling Club Veranda

Recommendation:

That West Elgin Council hereby receives the report from Lee Gosnell, Manager of Operations & Community Services; and

That West Elgin Council awards the contract for veranda replacement on the West Lorne lawn bowling club to Weekes Construction at a cost of \$17,860.00 plus applicable taxes.

Purpose:

The purpose of this report is to select a contractor for completion of work at the West Lorne lawn bowling club, as specified in RFP – Veranda 2021

Background:

It was determined that the clubhouse which is situated at the West Lorne lawn bowling green is in need of a new veranda. The old porch roof needs to be removed due to safety concerns and a new roof system has been proposed to replace it. Spriet Associates was retained to prepare engineered drawings for construction purposes. These drawings were used in conjunction with a request for proposal which was advertised in March/April of 2021.

As of the April 9 closing date, one quote had been received from Weekes Construction of West Lorne, in the amount of \$17,860.00 plus applicable tax.

Financial Implications:

The 2021 parks and recreation capital budget included \$20,000.00 for the completion of this project, therefore the quoted price falls within the budgeted amount. Additionally, West Elgin has worked with this contractor on previous projects with good results. Based on these factors, staff recommend award of this contract to Weekes Construction.

Report Approval Details

Document Title:	Lawn Bowling Club Veranda - 2021-14-Operations Community Services.docx
Attachments:	
Final Approval Date:	May 11, 2021

This report and all of its attachments were approved and signed as outlined below:

Jana Nethercott



Staff Report

Report To: Council Meeting
From: Lee Gosnell, Manager of Operations & Community Services
Date: 2021-05-13
Subject: PGTP Pavilion Ceiling Replacement

Recommendation:

That West Elgin Council hereby receives the report from Lee Gosnell, Manager of Operations & Community Services; and

That West Elgin Council awards the PGTP pavilion ceiling replacement to Weekes Construction of West Lorne for the quoted amount of \$12,200.00 plus applicable tax.

Purpose:

The purpose of this report is to select a contractor for completion of work on the pavilion ceiling located at the Port Glasgow Trailer Park.

Background:

The 2021 budget includes money for replacement of the old chip board ceiling in the pavilion located at Port Glasgow Trailer Park. Staff in the parks and recreation department removed and disposed of the old sheeting. A local electrical contractor has been secured to update the wiring for lights and receptacles, as now is the perfect time before the new ceiling goes in.

Three quotes were obtained for the installation of a new metal ceiling, including all trim and soffit work required.

1. Weekes Construction	\$12,200.00
2. Machado's General Contracting	\$15,053.19
3. A&M Lumber Ltd.	\$18,140.00

Financial Implications:

There is currently \$25,000.00 allocated in the budget to cover OSB removal, wiring and installation of the new ceiling. Based on municipal staff time to date, the wiring estimate provided by Any Electric and Weekes Construction's quoted price above, staff expect this project is expected to come in under budget. Staff also recommend award of the ceiling installation to Weekes Construction of West Lorne.

Report Approval Details

Document Title:	PGTP Pavilion Ceiling - 2021-16-Operations Community Services.docx
Attachments:	
Final Approval Date:	May 11, 2021

This report and all of its attachments were approved and signed as outlined below:

Jana Nethercott



Staff Report

Report To: Council Meeting
From: Lee Gosnell, Manager of Operations & Community Services
Date: 2021-05-13
Subject: Municipal Office Roof Replacement

Recommendation:

That West Elgin Council hereby receives the report from Lee Gosnell, Manager of Operations & Community Services; and

That West Elgin Council awards the municipal office roof replacement to Machado's General Contracting in the amount of \$46,773.74

Purpose:

The purpose of this report is to select a contractor for installation of a new metal roof on the municipal office located at 22413 Hoskins Line.

Background:

The municipal office located at 22413 Hoskins Line was originally constructed as a farm equipment dealership in the late 70's. As such, it was built to different standards than would typically be used on office space today. The metal roofing is fastened directly on 2x4 strapping, with no waterproof layer between it and the ceiling/insulation directly below. Over time, this has created a water problem in the office space, which has become much more prominent in recent years.

Staff had the roof system inspected by three contractors and used the suggestions provided to create a replacement proposal. These recommendations include –

- Removal of the old metal roofing
- Install new ½ plywood sheeting on the existing 2x4 strapping.
- Install all new metal flashings on hip, valley and abutting walls of shop and fire hall.
- Apply ice and water guard under valley and along eave.
- Cover entire roof system with synthetic moisture barrier.
- Install new metal roofing and snow jacks.

All contractors who were consulted agreed this would provide the best protection against further water damage, which is especially important given the proposed renovations.

Financial Implications:

Three quotes were initially received which were all very close, however one contractor had to step aside due to unforeseen circumstances. The remaining two quotes were received as follows (plus applicable tax)–

- | | |
|----------------------------------|-------------|
| 1. Weekes Construction | \$45,126.00 |
| 2. Machado's General Contracting | \$46,773.74 |

After careful review of each proposal, it was determined that Weekes Construction had not included pricing for new snow jacks, which would make the two proposals virtually even. This, coupled with timelines proposed by each contractor, have lead staff to recommend award of this contract to Machado's General Contracting. They have provided a guarantee that work will be completed by August 31, 2021.

The required money for this project will come from the West Elgin budget line item for municipal office renovations.

Report Approval Details

Document Title:	Municipal Office Roof Replacement - 2021-17-Operations Community Services.docx
Attachments:	
Final Approval Date:	May 11, 2021

This report and all of its attachments were approved and signed as outlined below:

Jana Nethercott



Staff Report

Report To: Council Meeting
From: Magda Badura, CAO/Treasurer
Date: 2021-05-13
Subject: 2021 Water and Wastewater Rates

Recommendation:

That West Elgin Council hereby receives the report from Magda Badura, CAO/Treasurer regarding 2021 Water and Wastewater Rates for information purposes.

Purpose:

The purpose of this report is to provide Council with a refresher of how the water and wastewater rates are calculated prior to bringing forward the by-law to set these rates as part of the by-law portion of the agenda.

Background:

Water System Rates

Sharratt Water Management provided West Elgin a Drinking Water System Rate report in 2019, which provided a 20 year plan for the Drinking water system in West Elgin which set out a plan for the capital work required and the water rates required to fund this work (the report can be found on the website at <https://www.westelgin.net/en/municipal-office/resources/Documents/Ken-Sharratt---West-Elgin-Water-System-Rate-Report-May-6.pdf>). This report suggested a Fixed Flat Bi-Monthly Rate of \$43.45 and a Variable Rate per m³ of \$1.58. This would have resulted in a water increase for an average family of 4 using 42 cubic meters of water of \$4.81 on the bi-monthly bill or \$28.86 per year.

The COVID-19 pandemic is affecting nearly every aspect of our lives and has demanded abrupt changes in the status quo. On February 25, 2021 Budget meeting council decided to provide the residents of West Elgin a relief during these extraordinary times and set the following water rates:

Fixed Flat Bi-Monthly Rate: \$42.00
Variable Rate per m³: \$1.58

The bi-monthly water increases for a family of 4 using 42 cubic meters will be \$3.36 or \$20.16 per year.

Ontario Clean Water provided West Elgin Council a Rate Structure Report in 2020 for the Rodney Wastewater Treatment plan with options depending on if West Elgin received funding for upgrades to the Rodney Plant or not (this plan can be found on our website at <https://www.westelgin.net/en/municipal-office/resources/Documents/Rate-Structure-Report---2020.pdf>)

This report recommends an increase of the sewage rates to 180%, however staff are proposing, freezing the wastewater rate at 171% of the water rate. The water flat rate has increased which will result in a \$0.72 increase of the flat rate and a \$0.12 increase to the sewer consumption per cubic meter rate. The rates will be:

Residential Flat Rate: \$71.82

Sewer Consumption Rate: \$2.70 per m³

West Lorne Sewage

The Council in 2018 approved 12% increases to the West Lorne wastewater rates for three consecutive years. Currently West Lorne sewage rate is 164% of water rates and staff are proposing freezing the wastewater rate there. The water flat rate has increased which will result in a \$0.69 increase of the flat rate and a \$0.11 increase to the sewer consumption per cubic meter rate. The rates will be:

Residential Flat Rate: \$68.88

Sewer Consumption Rate: \$2.59 per m³

Financial Implications:

Rate changes will take effect July 1, 2021

Rates as approved in the 2021 Budget

From: [nanlonlabadie](#)
To: [Jana Nethercott](#)
Subject: water and sewer rates
Date: May 10, 2021 9:03:42 PM

Looking at my January water bill from 2019 which was \$137.83 and my February 2021 water bill which was \$193.50. I am very concerned if all my utility bills went up this much it would be a major financial crunch. Currently Port Stanley in Central Elgin are going through a situation where the residents are being overwhelmed with huge increases in water rates to cover upgrades for future land development and I am very concerned that is happening in this area. Perhaps West Elgin needs to reevaluate certain projects and spend the money on sewer upgrades and not just keep increasing rates. A more gradual rate increase would be a lot easier to afford.

Thanks
Lonnie Labadie

Sent from my Galaxy

Tri-County Water Board of Management

Minutes

January 26, 2021, 7:00 p.m.

Electronic Participation Meeting via Zoom

Present: Allan Mayhew, Southwest Middlesex
Angela Cammaert, West Elgin
Bonnie Rowe, West Elgin
Doug Bartlett, Southwest Middlesex
Duncan McPhail, West Elgin
Ken Loveland, Dutton Dunwich
Marigay Wilkins, Southwest Middlesex
Taraesa Tellier, West Elgin
Tim Sunderland, Chatham-Kent
Bob Purcell, Chair
Mike Hentz, Dutton Dunwich
Diane Brewer, Newbury

Staff Present: Jana Nethercott, Recording Secretary
Magda Badura, CAO/Treasurer

Also Present: Mike Taylor, OCWA
Susan Budden, OCWA
Indra Maharjan, OCWA
Kristen McGill, SWM
Jill Belchamber-Glazier, SWM
Betty Gordon, Newbury
Amy Dale, Solicitor

Due to the COVID-19 Pandemic and physical distancing requirements, this meeting will be held electronically.

1. Call to Order

Chair B. Purcell called the meeting to order at 7:00 p.m.

2. Adoption of Agenda

Moved: Allan Mayhew
Seconded: Taraesa Tellier

That Tri-County Water Board hereby adopts the Agenda for January 26, 2021 as presented.

For (12): Allan Mayhew, Angela Cammaert, Bonnie Rowe, Doug Bartlett, Duncan McPhail, Ken Loveland, Marigay Wilkins, Taraesa Tellier, Tim Sunderland, Bob Purcell, Mike Hentz, and Diane Brewer

Disposition: Carried (12 to 0)

3. Disclosure of Pecuniary Interest

No disclosures

4. Minutes

Moved: Marigay Wilkins
Seconded: Mike Hentz

That minutes of the Tri-County Water Board meeting on December 15, 2020 be adopted as circulated and printed.

For (12): Allan Mayhew, Angela Cammaert, Bonnie Rowe, Doug Bartlett, Duncan McPhail, Ken Loveland, Marigay Wilkins, Taraesa Tellier, Tim Sunderland, Bob Purcell, Mike Hentz, and Diane Brewer

Disposition: Carried (12 to 0)

5. Business Arising from Minutes

None.

6. Staff Reports

6.1 Financials as of December 31, 2020

Magda Badura presented the Financials as of December 31, 2020

Moved: Duncan McPhail
Seconded: Ken Loveland

That Tri-County Water Board receive the Financials as of December 31, 2020

For (12): Allan Mayhew, Angela Cammaert, Bonnie Rowe, Doug Bartlett, Duncan McPhail, Ken Loveland, Marigay Wilkins, Taraesa Tellier, Tim Sunderland, Bob Purcell, Mike Hentz, and Diane Brewer

Disposition: Carried (12 to 0)

6.2 Tri-County Plant Update: Incoming power supply and transformer project

Indra Maharjan and Mike Taylor of OCWA presented the report. The report provided three recommendations to deal with the hydro issues at the plant. At this point OCWA is recommending further monitoring and data accumulation to identify and protect vital equipment. This is the most economical option and can assist in providing details to Hydro One of any issues.

Moved: Tim Sunderland

Seconded: Duncan McPhail

That the Tri-County Water Board receives the report from OCWA regarding electrical issues at the Tri-County Water Plant and that the Board agrees with OCWA's recommendation of reporting and monitoring incoming service voltage disturbances.

For (12): Allan Mayhew, Angela Cammaert, Bonnie Rowe, Doug Bartlett, Duncan McPhail, Ken Loveland, Marigay Wilkins, Taraesa Tellier, Tim Sunderland, Bob Purcell, Mike Hentz, and Diane Brewer

Disposition: Carried (12 to 0)

6.3 M. Taylor and S. Budden - Verbal Update on West Lorne Standpipe

Susan Budden and Mike Taylor of OCWA stated that they have had some initial conversations with the OCWA Engineering team that have experience with water tower upgrades. OCWA presented that the next steps in the process is that an estimate be gathered for Lead testing inside and outside of the standpipe, sediment cleaning and inspection of and repair of the interior coating. This type of work would require the standpipe to be off-line for approximately 7 to 10 days and it is estimated that the work will not be able to be completed until 2022.

Moved: Diane Brewer
Seconded: Ken Loveland

That Tri-County Water Board receive the verbal update on the standpipe refurbishment from OCWA.

For (12): Allan Mayhew, Angela Cammaert, Bonnie Rowe, Doug Bartlett, Duncan McPhail, Ken Loveland, Marigay Wilkins, Taraesa Tellier, Tim Sunderland, Bob Purcell, Mike Hentz, and Diane Brewer

Disposition: Carried (12 to 0)

6.4 Dates of 2021 Tri-County Water Board Meetings

Moved: Angela Cammaert
Seconded: Bonnie Rowe

That the dates of the Regular Tri-County Water Board meetings for 2021 shall be:

April 27

July 27

October 26

December 14

For (12): Allan Mayhew, Angela Cammaert, Bonnie Rowe, Doug Bartlett, Duncan McPhail, Ken Loveland, Marigay Wilkins, Taraesa Tellier, Tim Sunderland, Bob Purcell, Mike Hentz, and Diane Brewer

Disposition: Carried (12 to 0)

7. Closed Session

Moved: Doug Bartlett
Seconded: Taraesa Tellier

That Tri-County Water Board hereby adjourn into Closed Session at 7:50 p.m. under Section 239(2)(f) of the *Municipal Act*, consideration will be given to advice that is subject to solicitor-client privilege.

For (12): Allan Mayhew, Angela Cammaert, Bonnie Rowe, Doug Bartlett, Duncan McPhail, Ken Loveland, Marigay Wilkins, Taraesa Tellier, Tim Sunderland, Bob Purcell, Mike Hentz, and Diane Brewer

Disposition: Carried (12 to 0)

8. Report from Closed Session

Moved: Taraesa Tellier

Seconded: Angela Cammaert

That Tri-County Water Board Solicitor and Staff proceed as directed.

For (12): Allan Mayhew, Angela Cammaert, Bonnie Rowe, Doug Bartlett, Duncan McPhail, Ken Loveland, Marigay Wilkins, Taraesa Tellier, Tim Sunderland, Bob Purcell, Mike Hentz, and Diane Brewer

Disposition: Carried (12 to 0)

9. Adjournment

Moved: Diane Brewer

Seconded: Tim Sunderland

That the Tri-County Water Board hereby adjourn at 8:59 p.m. to reconvene on April 27, 2021 at 7:00 p.m. or at the Call of the Chair.

For (12): Allan Mayhew, Angela Cammaert, Bonnie Rowe, Doug Bartlett, Duncan McPhail, Ken Loveland, Marigay Wilkins, Taraesa Tellier, Tim Sunderland, Bob Purcell, Mike Hentz, and Diane Brewer

Disposition: Carried (12 to 0)

Bob Purcell, Chair

Jana Nethercott, Recording
Secretary



Municipality of West Elgin

Minutes

Recreation Committee

March 17, 2021, 7:00 p.m.

Electronic Participation Meeting via Zoom

Present: K. Neil, Chair
Councillor A. Cammaert
Councillor T. Tellier
M. Perry

Regrets: G. Blanchard

Staff Present: J. Nethercott, Clerk
Emily Jocius

Also Present: Lee Gosnell

1. Call to Order

Chair Ken Neil called the meeting to order at 7:02 p.m.

2. Adoption of Agenda

Moved: M. Perry

Seconded: Councillor Cammaert

That West Elgin Recreation Committee hereby adopts the agenda as circulated.

Carried

3. Disclosure of Pecuniary Interest

No disclosures

4. Delegations

No Delegations

5. Minutes

Moved: Councillor Tellier

Seconded: M. Perry

That the West Elgin Recreation Committee adopts the minutes of February 17, 2021 as printed and circulated.

Carried

6. Business Arising from Minutes

Jana Nethercott, Clerk gave a verbal update on the committee ad for recruitment of new members. The ad will be in the local paper and on social media for 2 weeks.

Ken Neil gave an update on the optimist playground equipment in Miller Park. Trillium accepted their request to extend the grant for a grand opening later this year.

7. Staff Reports

7.1 Canada Day 2021

Emily Jocius, Operations and Community Services Coordinator gave the committee a verbal update on ideas for a covid-19 safe Canada Day event. The committee was briefed on the creation of a geocaching event to promote recreation in West Elgin along with the history of West Elgin and Canada. The event will have multiple stops to promote recreation and culture in West Elgin. The Recreation Committee had a long discussion on what events could happen and would like to have a more detailed event plan brought back to the next meeting.

7.2 Operational Update

Lee Gosnell, Manager of Operations and Community Services gave a verbal update on the activities currently happening at the Recreation Centre. Currently there are 3 user groups in the Recreation Centre as covid-19 restrictions has put a stop of additional activities. We are looking into more programming to keep the community active but help do our part in stopping the spread.

8. New Business

An email was received by staff members regard a local car show. The staff members advised the person wanting to run the event speak to public health.

Angela Cammaert brought up the idea of roller skating at either the Arena or Recreation Centre during the summer months. L. Gosnell will be looking into the possibility and bringing the information back to the committee.

9. Adjournment

Moved: Councillor Cammaert

Seconded: M. Perry

That West Elgin Recreation Committee hereby adjourn at 8:00p.m. to meet again on April 21,2021 at 7:00 p.m.

Carried

Ken Neil, Chair

Emily Jocius, Recording Secretary



ELGIN GROUP POLICE SERVICES BOARD

Chair Sally Martyn

Tel. 519-631-1460
450 Sunset Drive
St. Thomas, ON N5R 5V1

Municipality of Bayham | Municipality of Central Elgin | Municipality of Dutton Dunwich
Municipality of West Elgin | Township of Malahide | Township of Southwold

April 28th, 2021

Dear Mayor McPhail,

Further to the letter I sent to you on April 16th, 2021, I am writing to provide you with an update regarding the Elgin Group Police Services Board (PSB) composition and the next steps required for our application to the Ministry of the Solicitor General.

I am pleased to report that all six (6) member municipalities of the Elgin Group PSB have confirmed their support for a status quo composition moving forward for the PSB. Elgin Group PSB member municipalities include the Municipality of Bayham, the Municipality of Central Elgin, the Municipality of Dutton Dunwich, the Township of Malahide, the Township of Southwold, and the Municipality of West Elgin.

Our application to the Ministry will include the following members:

- one (1) elected representative appointed by resolution from Eastern Elgin, alternating every three (3) years between the Township of Malahide and the Municipality of Bayham;
- one (1) elected representative appointed by resolution of the Council of the Municipality of Central Elgin for a three (3) year term;
- one (1) community representative from Western Elgin, appointed by resolution jointly by the Township of Southwold, the Municipality of Dutton/Dunwich, and the Municipality of West Elgin for a three (3) year term; and
- two (2) persons appointed by the Lieutenant Governor in Council.

This 5-member PSB meets the requirements specified by the Ministry, which includes: 20% provincial appointees; 20% citizen representatives; and is a minimum of 5 members.

Resolution Required: If your municipality has not provided a resolution to the Secretary-Administrator (cao@elgin.ca) indicating your support for status quo composition, I ask that you do so by **May 14th, 2021**.

Application: The Elgin Group PSB Secretary-Administrator will complete **one** application to the Ministry of the Solicitor General on behalf of the member municipalities before the June 7th, 2021 deadline.

I would like to again express my sincerest appreciation for your leadership and your municipality's support throughout this process. If you have any questions, please do not hesitate to contact me directly at your earliest convenience.

Yours very truly,

Sally Martyn
Chair, Elgin Group Police Services Board

cc. Elgin Group Police Services Board

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister
777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7000

**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre
777, rue Bay, 17^e étage
Toronto ON M7A 2J3
Tél. : 416 585-7000



April 27, 2021

Dear Head of Council,

As you may be aware, the Ontario government is consulting on how to strengthen accountability for municipal council members. We want to ensure that councillors and heads of council maintain a safe and respectful workplace and carry out their duties as elected officials ethically and responsibly. More information on the scope of consultations can be found at [Ontario.ca](https://www.ontario.ca).

As part of this work, my colleague, Jill Dunlop, Associate Minister for Children and Women's Issues will be seeking input from members of council representing each of Ontario's municipalities through one of two hour-long telephone townhall sessions with municipal representatives from Western Ontario's municipalities on June 8, 2021 at 10:45 AM EDT.

This session will provide participants with the opportunity to share their valuable feedback on:

- what changes or mechanisms are needed to better hold council members accountable for municipal code of conduct violations;
- how to effectively enforce these codes
- whether a broader range of penalties for violations of the codes of conduct are needed; and
- the circumstances in which these potential penalties could be applied.

Please identify one member of your council to participate in the session. Once chosen, the one identified member of your council should register via [Eventbrite](https://www.eventbrite.com) by Thursday, May 6, 2021. The registered member will receive instructions about how to participate in the session prior to the meeting.

We have also launched an online survey to seek input on ways to strengthen accountability mechanisms for municipal council members. I encourage members of council and municipal staff to provide their input on this important topic through the online survey: [Consultation: Strengthening accountability for municipal council members | Ontario.ca](https://www.ontario.ca). This online survey will be available until July 15, 2021. Please share this link with your municipal staff.

I hope you will accept this invitation to participate in this session, as we look forward to hearing your feedback on how to strengthen accountability for municipal council members.

Sincerely,



Steve Clark

Minister of Municipal Affairs and Housing

- c: Clerk and Chief Administrative Officers
 - Jill Dunlop, Associate Minister of Children and Women's Issues
 - Kate Manson-Smith Deputy Minister, Ministry of Municipal Affairs and Housing
 - Marie-Lison Fougère, Deputy Minister Responsible for Women's Issues

April 28, 2021

Attn: Ms. Jenna Allain, M.Sc.
Source Protection Coordinator
Thames-Sydenham and Region Drinking Water Source Protection
Upper Thames River Conservation Authority
1424 Clarke Road London, Ontario, N5V 5B9

RE: Thames Sydenham Source Water Protection Committee

At their meeting on April 20, 2021, Elgin County Council received a staff report (appended) and unanimously endorsed the joint reappointment of Mr. Brent Clutterbuck, Drainage Superintendent for the Township of Southwold, to the Thames-Sydenham and Region Source Protection Committee for a new 4-year term that will begin on June 1, 2021 and expire on June 1, 2025.

Council carried the following motion:

Resolved Mr. Brent Clutterbuck, Drainage Superintendent for the Township of Southwold, be jointly reappointed to the Thames-Sydenham and Region Source Protection Committee on behalf of the County of Elgin, and subject to acceptance by the County of Essex and Municipality of Chatham-Kent.

Your Very Truly,



Tom Marks
Warden, Corporation of the County of Elgin

cc. Elgin County Council
Julie Gonyou, CAO/Clerk, Elgin County
Brian Lima, General Manager of Engineering, Planning & Enterprise / Deputy
CAO, Elgin County
Lisa Higgs, CAO/Clerk, Township of Southwold
Brent Clutterbuck, Drainage Superintendent, Township of Southwold
Magda Badura, CAO/Treasurer, Municipality of West Elgin
Heather Bouw, CAO/Clerk, Municipality of Dutton Dunwich
Paul Shipway, CAO/Clerk, Municipality of Central Elgin
Michelle Casavecchia-Somers, CAO/Clerk, Township of Malahide
Andy Grozelle, CAO, Town of Aylmer
Thomas Thayer, CAO/Clerk, Municipality of Bayham



REPORT TO COUNTY COUNCIL

FROM: Brian Lima, General Manager of
Engineering, Planning, & Enterprise / Deputy CAO

DATE: April 12, 2021

SUBJECT: Thames Sydenham Source Water
Protection Committee

RECOMMENDATION:

That Mr. Brent Clutterbuck, Drainage Superintendent for the Township of Southwold, be jointly reappointed to the Thames-Sydenham and Region Source Protection Committee on behalf of the County of Elgin, and subject to acceptance by the County of Essex and Municipality of Chatham-Kent.

INTRODUCTION:

The Clean Water Act provides for communities to protect drinking water supplies by developing watershed-based source protection plans and establishing committees to guide and monitor the source protection plans. The Thames-Sydenham and Region Source Protection Region covers a significant portion of the County.

The Clean Water Act and the associated Regulations require that 1/3 of the membership of the Thames-Sydenham and Region Source Protection Committee be comprised of municipal representatives. The Regulation allows for the grouping of municipalities to appoint one representative and the County of Elgin has been grouped together.

This report recommends that Mr. Brent Clutterbuck, Drainage Superintendent for the Township of Southwold, be jointly reappointed to the Thames-Sydenham and Region Source Protection Committee on behalf of the County of Elgin, County of Essex and Municipality of Chatham-Kent.

**DISCUSSION:**

Currently, the County municipalities of West Elgin, Dutton Dunwich and Southwold, along with the County of Essex and Municipality of Chatham-Kent jointly relies upon the technical expertise of Mr. Brent Clutterbuck, Drainage Superintendent for the Township of Southwold, to represent said municipalities on the Thames-Sydenham and Region Source Protection Committee

The Clean Water Act regulations require that the seats on the Source Protection Committee come up for re-appointment on a scheduled basis, which has been determined to be every 4 years. This appointment process requires Elgin, Essex and Chatham-Kent to nominate someone for the seat. The municipalities represented by this seat may choose to jointly nominate one name for the seat, or they may each wish to put a name forward. If more than one name is submitted the Source Protection Authorities (the Conservation Authorities by way of a Striking Committee) will interview candidates and determine which candidate will be offered a seat on the Source Protection Committee. If only one candidate is nominated by all representing municipalities then that individual will be directly appointed.

Although the County is responsible for nominating someone to sit on the Thames-Sydenham and Region Source Protection Committee, the municipal drinking water systems are a local municipal responsibility. Further, Elgin County's three-member municipalities (West Elgin, Dutton Dunwich, and Southwold) that reside within the Thames-Sydenham and Region Source Protection Region operate municipal drinking water systems that rely entirely on surface water supply sources.

The CAOs of Elgin County member municipalities have agreed that Mr. Brent Clutterbuck, Drainage Superintendent for the Township of Southwold, would is the appropriate staff person to take on this role.

Mr. Brent Clutterbuck's current term for the Joint Elgin, Essex and Chatham-Kent seat on the Thames-Sydenham & Region Source Protection Committee is set to expire on June 1, 2021. As such, his reappointment to the Committee seat, if jointly supported by Essex and Chatham-Kent, is for a new 4-year term that will begin on June 1, 2021 and expire on June 1, 2025.

FINANCIAL IMPLICATIONS:

None

ALIGNMENT WITH STRATEGIC PRIORITIES:

Serving Elgin	Growing Elgin	Investing in Elgin
<input checked="" type="checkbox"/> Ensuring alignment of current programs and services with community need. <input type="checkbox"/> Exploring different ways of addressing community need. <input checked="" type="checkbox"/> Engaging with our community and other stakeholders.	<input type="checkbox"/> Planning for and facilitating commercial, industrial, residential, and agricultural growth. <input checked="" type="checkbox"/> Fostering a healthy environment. <input type="checkbox"/> Enhancing quality of place.	<input checked="" type="checkbox"/> Ensuring we have the necessary tools, resources, and infrastructure to deliver programs and services now and in the future. <input checked="" type="checkbox"/> Delivering mandated programs and services efficiently and effectively.

LOCAL MUNICIPAL PARTNER IMPACT:

None

COMMUNICATION REQUIREMENTS:

This report will be circulated to all member municipal partners.

CONCLUSION:

The current term for the Joint Elgin, Essex and Chatham-Kent seat on the Thames-Sydenham & Region Source Protection Committee filled by Mr. Brent Clutterbuck, Drainage Superintendent for the Township of Southwold is set to expire on June 1, 2021.

With the support of Elgin County member municipalities CAOs, and subject to acceptance from the County of Essex and Municipality of Chatham-Kent, Mr. Brent Clutterbuck, Drainage Superintendent for the Township of Southwold, is recommended to be jointly re-appointed for the new 4-year term that will begin on June 1, 2021 and expire on June 1, 2025.



All of which is Respectfully Submitted

Approved for Submission

Brian Lima, General Manager of
Engineering, Planning, & Enterprise /
Deputy CAO

Julie Gonyou
Chief Administrative Officer





REPORT TO COUNTY COUNCIL

FROM: Brian Lima, General Manager of
Engineering, Planning, & Enterprise / Deputy CAO

DATE: April 12, 2021

SUBJECT: Thames Sydenham Source Water
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RECOMMENDATION:

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FINANCIAL IMPLICATIONS:

None

ALIGNMENT WITH STRATEGIC PRIORITIES:

Serving Elgin	Growing Elgin	Investing in Elgin
<input checked="" type="checkbox"/> Ensuring alignment of current programs and services with community need. <input type="checkbox"/> Exploring different ways of addressing community need. <input checked="" type="checkbox"/> Engaging with our community and other stakeholders.	<input type="checkbox"/> Planning for and facilitating commercial, industrial, residential, and agricultural growth. <input checked="" type="checkbox"/> Fostering a healthy environment. <input type="checkbox"/> Enhancing quality of place.	<input checked="" type="checkbox"/> Ensuring we have the necessary tools, resources, and infrastructure to deliver programs and services now and in the future. <input checked="" type="checkbox"/> Delivering mandated programs and services efficiently and effectively.

LOCAL MUNICIPAL PARTNER IMPACT:

None

COMMUNICATION REQUIREMENTS:

This report will be circulated to all member municipal partners.

CONCLUSION:

The current term for the Joint Elgin, Essex and Chatham-Kent seat on the Thames-Sydenham & Region Source Protection Committee filled by Mr. Brent Clutterbuck, Drainage Superintendent for the Township of Southwold is set to expire on June 1, 2021.

With the support of Elgin County member municipalities CAOs, and subject to acceptance from the County of Essex and Municipality of Chatham-Kent, Mr. Brent Clutterbuck, Drainage Superintendent for the Township of Southwold, is recommended to be jointly re-appointed for the new 4-year term that will begin on June 1, 2021 and expire on June 1, 2025.



All of which is Respectfully Submitted

Approved for Submission

Brian Lima, General Manager of
Engineering, Planning, & Enterprise /
Deputy CAO

Julie Gonyou
Chief Administrative Officer





HOUSE OF COMMONS
CHAMBRE DES COMMUNES
CANADA

Karen Vecchio
Member of Parliament
Elgin—Middlesex—London

May 7, 2021

Dear Council,

On December 11th, 2020, the House of Commons passed a motion introduced by Conservative MP Todd Doherty, through unanimous consent, to bring a national 3-digit suicide prevention hotline to Canada.

That, given that the alarming rate of suicide in Canada constitutes a national health crisis, the House call on the government to take immediate action, in collaboration with our provinces, to establish a national suicide prevention hotline that consolidates all suicide crisis numbers into one easy to remember three-digit (988) hot- line that is accessible to all Canadians.

We're asking all municipalities across Canada to consider passing a motion similar, to the one attached below. In order to make 988 a reality, we must continue to put pressure on the government and the Canadian Radio-television and Telecommunications Commission (CRTC).

The past year has been a challenging year. Lives and livelihoods have been lost. We have begun to see the devastating impacts that COVID has had, through isolation, on the mental health of Canadians. The rates of suicide continue to rise. As elected officials and as leaders, and especially during this period of difficulty as a nation, Canadians are counting on all of us to make a difference.

Please consider passing this motion as soon as possible.

Sincerely,

Karen Vecchio
Member of Parliament
Elgin-Middlesex-London
Deputy House Leader of the Official Opposition

Ottawa
House of Commons
Room 449 Confederation Building
Ottawa, Ontario K1A 0A6
Tel: 613-990-7769
Fax: 613-996-0194
karen.vecchio@parl.gc.ca



Constituency
203-750 Talbot Street
St. Thomas, Ontario N5P 1E2
Tel: 519-637-2255
Fax: 519-637-3358
Toll Free: 866-404-0406
www.karenvecchiomp.ca

Draft motion:

Support for 988 Crisis Line

WHEREAS the Federal government has passed a motion to adopt 988, a National three-digit suicide and crisis hotline;

AND WHEREAS the ongoing COVID-19 pandemic has increased the demand for suicide prevention services by 200 per cent;

AND WHEREAS existing suicide prevention hotlines require the user to remember a 10-digit number and go through directories or be placed on hold;

AND WHEREAS in 2022 the United States will have in place a national 988 crisis hotline;

AND WHEREAS _____ Town Council/Municipality/City recognizes that it is a significant and important initiative to ensure critical barriers are removed to those in a crisis and seeking help;

NOW THEREFORE BE IT RESOLVED THAT _____ Town Council/Municipality/City endorses this 988 crisis line initiative;

and that Staff be directed to send a letter indicating such support to the local MP, MPP, Federal Minister of Health, the CRTC and local area municipalities to indicate our support.

CORPORATION OF THE MUNICIPALITY OF CALVIN

Resolution

DATE: April 27, 2021 NO. 2021-109

MOVED BY Heather Olmstead

SECONDED BY Sandy Cross

“Whereas the Federal government has passed a motion to adopt 988, a National three-digit suicide and crisis hotline;

Whereas the ongoing COVID-19 pandemic has increased the demand for suicide prevention services by 200%;

Whereas existing suicide prevention hotlines require the user to remember a 10-digit number and go through directories or be placed on hold;

Whereas in 2022 the United States will have in place a national 988 crisis hotline;

Whereas the Town of Caledon recognized that it is a significant and important initiative to ensure critical barriers are removed to those in a crisis and seeking help;

Now therefore be it resolved that the Corporation of the Municipality of Calvin endorses this 988 crisis line initiative; and

That this resolution be sent to the Honourable Vic Fedeli, MPP, Federal Minister of Health, the Canadian Radio-television and Telecommunications (CRTC) and all municipalities in Ontario.”



CARRIED _____

DIVISION VOTE

<u>NAME OF MEMBER OF COUNCIL</u>	<u>YEA</u>	<u>NAY</u>
<u>Coun Cross</u>	<u>X</u>	_____
<u>Coun Maxwell</u>	<u>X</u>	_____
<u>Coun Olmstead</u>	<u>X</u>	_____
<u>Mayor Pennell</u>	<u>X</u>	_____

April 16, 2021

To: MP Shipley,
48 Alliance Blvd Suite 104
Barrie, Ontario

Sent via email

RE: Clean Fuel Standard

Good day,

At its regular meeting on April 7, 2021, Council of the Township of Springwater passed resolution C146C-2021 endorsing the following letter presented by the Township of Springwater's Agricultural Advisory Committee regarding the Clean Fuels Standard:

Dear Mr. Shipley,

The purpose of this letter is to discuss the Proposed Clean Fuels Standard that is being considered for legislation. As members of the Springwater Township Agricultural Advisory Committee, we have serious concerns with this proposal. This proposal in its current form, has the potential to be catastrophic to the Canadian farmer. The proposed rules and regulations for restrictions on land use are detrimental to the long-term viability of Canadian agriculture.

If this proposal goes ahead, Canadian farmers will be unable to make improvements to their land to make it more efficient for the use of crop production, thus making them unable to meet the needs of food supply needed for the ever-growing population. Making improvements to land for crop production is essential to the growing demand in food supply for our country and should not have restrictions placed upon it. Instilling restrictions in this manner is no different than telling a homeowner that any renovations made after a specific date disqualifies any future renovations.

The restrictions being imposed through the Clean Fuels Standard will make it so Canadian farmers are unable to recoup costs that they are spending in order to meet the needs of the growing population in Canada. Having these restrictions in place, will have buyers seeking products elsewhere, out of country. What will this do to Canada's economy?

The ideas proposed, 'setbacks from watercourses and woodlands,' would come at a tremendous cost to the Canadian farmers who have purchased, paid taxes, and cared for, for generations, are suddenly unable to use the land for renewable fuel purposes.

How will these costs be recovered if the farmer is unable to utilize this land for crop production? Is a farmer going to have to build separate grain storage to store products that are ineligible for renewable energy at a cost of hundreds of thousands of dollars? Isn't it important that the Canadian Government work with Canadian farmers, not impose unworkable rules and regulations that hinder crop production and create a competitive disadvantage with other countries?

The Canadian Government has shown little regard for Canadian farmers in some of their policies and proposed legislation in recent years. The Clean Fuels Standard combined with the recent Carbon Tax, has the potential to put many Canadian farmers out of business. We need our governments to work with Canadian farmers in order to provide for the growing need of food supply in our country.

Please contact Chair David Spring to discuss this further at (705) 730-4033. We look forward to your support on this matter.

Sincerely,



Don Allen
Mayor, Township of Springwater

David S. Spring
Chairperson of the Springwater Township Agricultural Advisory Committee

Cc:

Hon., Jonathan Wilkinson, Minister of Environment and Climate Change;
MPP Doug Downey,
Hon., Ernie Hardeman, Minister of Agriculture, Food and Rural Affairs
All Ontario Municipalities



Community Services

Legislative Services

April 27, 2021
File #120203

Sent via email: premier@ontario.ca

The Honourable Doug Ford, Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

Honourable and Dear Sir:

Re: Province Investigating and Updating Source Water Protection Legislation

Please be advised the Municipal Council of the Town of Fort Erie at its meeting of April 26, 2021 passed the following resolution:

Whereas the Municipal Council of the Town of Fort Erie passed a resolution on October 21st, 2019 identifying that 1,100 private water wells were in operation in the Town of Fort Erie, of which 75% were used for domestic purposes including human and livestock consumption, and

Whereas the Municipal Council of the Town of Fort Erie further identified in that resolution that Council requires the protection of water in the aquifer supplying water to those wells from contamination as the result of any remediation of Pit One owned by the Port Colborne Quarries in the City of Port Colborne, and further

Whereas Report No. PDS-23-2021, approved by Council on March 22, 2021, identified that while the Niagara Peninsula Conservation Authority, The Regional Municipality of Niagara and Local Area Municipalities work together to protect source water, these plans do not generally apply to private servicing, and

Whereas Report No. PDS-23-2021 further identified efforts undertaken by the Town of Fort Erie through available provincial planning policy, regulation and legislation to protect source water within the Town of Fort Erie without any explicit ability to designate source water protection for private services, and

Whereas on July 28, 2010, through Resolution 64/292, the United Nations General Assembly explicitly recognized the human right to water and sanitation and acknowledged that clean drinking water and sanitation are essential to the realization of all human rights, and

.../2

Whereas it would be desirable to ensure that those in our community who rely on wells and other private servicing for clean drinking water are afforded the same source water protection as municipal drinking water systems;

Now therefore it be resolved,

That: The Municipal Council of the Town of Fort Erie recognizes and acknowledges that clean drinking water and sanitation are basic human rights and essential to the realization of all human rights, and further

That: The Municipal Council of the Town of Fort Erie requests that the Ministry of Environment, Conservation and Parks consider legislative changes that would permit the expansion of source water protection to aquifers and private services, and further

That: This resolution be circulated to The Honourable Doug Ford, Premier of Ontario, the Honourable Jeff Yurek, Minister of the Environment, Conservation and Parks, Wayne Gates, MPP Niagara Falls, Jeff Burch, MPP Niagara Centre, Jennifer Stevens, MPP St. Catharines and Sam Oosterhoff, MPP Niagara West, and further

That: This resolution be circulated to all Conservation Authorities and Municipalities in Ontario for their endorsement and support.

Thank you for your attention to this matter.

Yours very truly,



Carol Schofield, Dipl.M.A.
Manager, Legislative Services/Clerk

cschofield@forterie.ca

CS:dlk

c.c.

The Honourable Jeff Yurek, Minister of Environment, Conservation and Parks jeff.yurekco@pc.ola.org

Jeff Burch, MPP, Niagara Centre jburch-gp@ndp.on.ca

Sam Oosterhoff, MPP, Niagara West sam.oosterhoff@pc.ola.org

Jennifer Stevens, MPP, St. Catharines JStevens-co@ndp.on.ca

Wayne Gates, MPP, Niagara Falls wgates-co@ndp.on.ca

Ontario Conservation and all Ontario Conservation Authorities: kgavine@conservationontario.ca; bhomer@abca.ca; kfurlanetto@crca.ca; generalmanager@catfishcreek.ca; @cloca.com; mvytyvtskyy@hrca.on.ca; deb.martindowns@cvc.ca; tim.pidduck@croweallevy.com; tbyrne@erca.org; llaliberte@grca.on.ca; karmstrong@grandriver.ca; t.lanthier@greysauble.on.ca; Lisa.Burnside@conservationhamilton.ca; majchrowski@kawarthaconservation.com; elizabeth@kettlecreekconservation.on.ca; cullen@lsrca.on.ca; tammy@lakeheadca.com; jmaxwell@lprca.on.ca; mark.peacock@lvca.ca; kelly.vandette@ltc.on.ca; beard@mvca.on.ca; David.Vallier@mattagamiregion.ca; smcintyre@mvc.on.ca; csharma@npca.ca; carl.jorgensen@conservationsudbury.ca; brian.tayler@nbmca.ca; dhevenor@nvca.on.ca; dlandry@otonabeeconservation.com; bmcnevin@quinteconservation.ca; richard.pilon@rrca.on.ca; sommer.casgrain-robertson@rvca.ca; j.stephens@svca.on.ca; cbarrett@ssmrca.ca; acoleman@nation.on.ca; bmcdougall@scrca.on.ca; John.MacKenzie@trca.ca; annett@thamesriver.on.ca

Ontario Municipalities

SENT VIA EMAIL

May 5, 2021

**Re: Advocacy for Reform
Municipal Freedom of Information and Protection of Privacy Act (MFIPPA)**

Please be advised that the Council of The Corporation of the Municipality of Leamington, at its meeting held Tuesday, April 27, 2021 enacted the following resolution:

No. C-119-21

Re: Advocacy for Reform - MFIPPA Legislation

BE IT RESOLVED that the Council of the Municipality of Leamington has received Clerk's Department Report LLS-15-21 regarding Advocacy for Reform of Municipal Freedom of Information and Protection of Privacy Act ("MFIPPA"); and

That that the following motion be passed in support of a request to review and reform of MFIPPA:

WHEREAS MFIPPA dates back 30 years;

AND WHEREAS municipalities, including the Municipality of Leamington, practice and continue to promote open and transparent government operations, actively disseminate information and routinely disclose public documents upon request outside of the MFIPPA process;

AND WHEREAS government operations, public expectations, technologies, and legislation surrounding accountability and transparency have dramatically changed and MFIPPA has not advanced in line with these changes;

AND WHEREAS the creation, storage and utilization of records has changed significantly, and the municipal clerk of the Municipality is responsible for records and information management programs as prescribed by the Municipal Act, 2001;

AND WHEREAS regulation 823 under MFIPPA continues to reference antiquated

technology and does not adequately provide for cost recovery, and these financial shortfalls are borne by the municipal taxpayer;

AND WHEREAS the threshold to establish frivolous and/or vexatious requests is unreasonably high and allows for harassment of staff and members of municipal councils, and unreasonably affects the operations of the municipality;

AND WHEREAS MFIPPA fails to recognize how multiple requests from an individual, shortage of staff resources or the expense of producing a record due to its size, number or physical location does not allow for time extensions to deliver requests and unreasonably affects the operations of the municipality;

AND WHEREAS the name of the requestor is not permitted to be disclosed to anyone other than the person processing the access request, and this anonymity is used by requesters to abuse the MFIPPA process and does not align with the spirit of openness and transparency embraced by municipalities;

AND WHEREAS legal professionals use MFIPPA to gain access to information launch litigation against institutions, where other remedies exist;

AND WHEREAS there are limited resources to assist administrators or requestors to navigate the legislative process;

AND WHEREAS reform is needed to address societal and technological changes in addition to global privacy concerns and consistency across provincial legislation;

BE IT RESOLVED THAT the Ministry of Government and Consumer Services be requested to review MFIPPA, and consider recommendations as follows:

1. That MFIPPA assign the municipal clerk, or designate to be the Head under the Act;
2. That MFIPPA be updated to address current and emerging technologies;
3. That MFIPPA regulate the need for consistent routine disclosure practices across institutions;
4. That the threshold for frivolous and/or vexatious actions be reviewed, and take into consideration the community and available resources in which it is applied;
5. That the threshold for frivolous and/or vexatious also consider the anonymity of requesters, their abusive nature and language in requests to ensure protection from harassment as provided for in Occupational Health and Safety Act;
6. That the application and scalability of fees be designed to ensure taxpayers are protected from persons abusing the access to information process;

7. That administrative practices implied or required under MFIPPA, including those of the Information and Privacy Commissioner, be reviewed and modernized;
8. That the integrity of MFIPPA be maintained to protect personal privacy and transparent governments.

Carried

Sincerely,
Brenda M. Percy, Clerk

cc: Rick Nicholls, MPP Chatham Kent - Leamington
Dave Epp, MP Chatham Kent - Leamington
Minister of Consumer Services
Information and Privacy Commissioner of Ontario
Association of Municipalities of Ontario
Association of Clerks and Treasurers of Ontario
Ontario Clerks

May 10, 2021

Via Email: Lisa.Thompson@pc.ola.org

Hon. Lisa M. Thompson
Minister of Government and Consumer Services
5th Floor, 777 Bay Street
Toronto, ON M7A 2J3

Dear Hon. Thompson:

**Re: Time for Change
Municipal Freedom of Information and Protection of Privacy Act**

Please be advised the Council of the Municipality of Chatham-Kent at its regular meeting held on March 1, 2021 passed the following resolution:

WHEREAS the Municipal Freedom of Information and Protection of Privacy Act R.S.O. 1990 (MFIPPA) dates back 30 years;

AND WHEREAS municipalities, including the Municipality of Chatham-Kent, practice and continue to promote open and transparent government operations, actively disseminate information and routinely disclose public documents upon request outside of the MFIPPA process;

AND WHEREAS government operations, public expectations, technologies, and legislation surrounding accountability and transparency have dramatically changed and MFIPPA has not advanced in line with these changes;

AND WHEREAS the creation, storage and utilization of records has changed significantly, and the Municipal Clerk of the Municipality is responsible for records and information management programs as prescribed by the Municipal Act, 2001;

AND WHEREAS regulation 823 under MFIPPA continues to reference antiquated technology and does not adequately provide for cost recovery, and these financial shortfalls are borne by the municipal taxpayer;

AND WHEREAS the threshold to establish frivolous and/or vexatious requests is unreasonably high and allows for harassment of staff and members of municipal councils, and unreasonably affects the operations of the municipality;

AND WHEREAS the Act fails to recognize how multiple requests from an individual, shortage of staff resources or the expense of producing a record due to its size, number or physical location does not allow for time extensions to deliver requests and unreasonably affects the operations of the municipality;

AND WHEREAS the name of the requestor is not permitted to be disclosed to anyone other than the person processing the access request, and this anonymity is used by requesters to abuse the MFIPPA process and does not align with the spirit of openness and transparency embraced by municipalities;

AND WHEREAS legal professionals use MFIPPA to gain access to information launch litigation against institutions, where other remedies exist;

AND WHEREAS there are limited resources to assist administrators or requestors to navigate the legislative process;

AND WHEREAS reform is needed to address societal and technological changes in addition to global privacy concerns and consistency across provincial legislation;

BE IT RESOLVED THAT the Ministry of Government and Consumer Services be requested to review the MFIPPA, and consider recommendations as follows:

1. That MFIPPA assign the Municipal Clerk, or designate to be the Head under the Act;
2. That MFIPPA be updated to address current and emerging technologies;
3. That MFIPPA regulate the need for consistent routine disclosure practices across institutions;
4. That the threshold for frivolous and/or vexatious actions be reviewed, and take into consideration the community and available resources in which it is applied;
5. That the threshold for frivolous and/or vexatious also consider the anonymity of requesters, their abusive nature and language in requests to ensure protection from harassment as provided for in Occupational Health and Safety Act;
6. That the application and scalability of fees be designed to ensure taxpayers are protected from persons abusing the access to information process;
7. That administrative practices implied or required under the Act, including those of the IPC, be reviewed and modernized;
8. That the integrity of the Act be maintained to protect personal privacy and transparent governments.

If you have any questions or comments, please contact Judy Smith at ckclerk@chatham-ketn.ca

Sincerely,

Judy
Smith

Digitally signed by
Judy Smith
Date: 2021.05.10
16:49:07 -04'00'

Judy Smith, CMO
Director Municipal Governance
Clerk /Freedom of Information Coordinator

c.

Lianne Rood, MP
Dave Epp MP
Rick Nicholls, MPP
Monte McNaughton, MPP
Information and Privacy Commissioner of Ontario
Association of Municipalities of Ontario
AMCTO Legislative and Policy Advisory Committee
Ontario municipalities



File number/Référence: 4000- GOV

Date: April 23, 2021

The Municipality of West Elgin
P.O. Box 490
22413 Hoskins Line
Rodney, ON N0L 2C0

Dear Chief Administrative Officer:

Re: 2022 Municipal Policing Billing Statement Property Count

Please find below your municipal property count that has been provided to the OPP by the Municipal Property Assessment Corporation (MPAC).

The property count data is based on the requirements defined in O. Reg. 267/14 of the Police Services Act (PSA). The counts are based upon the 2020 Assessment Roll data delivered by MPAC to municipalities for the 2021 tax year. The property counts will be used by the OPP to help determine policing costs in the 2022 Annual Billing Statements.

Municipality	Household	Commercial & Industrial	Property Count
The Municipality of West Elgin	2966	177	3143

The Household count is reflected in your 2020 Year-end Analysis Report 5 (Household count), which you receive annually from MPAC, with adjustments to exclude Canadian Force Base (CFB) counts and timeshare units. The Commercial and Industrial counts reflect properties having the designated Realty Tax Class and Realty Tax Qualifiers (RTC/RTQ). Please find the details on <http://www.opp.ca/billingmodel> (search for Property Count Description document).

Please review the count for your municipality and if you have any questions or concerns, please contact your local MPAC Account Manager, Municipal and Stakeholder Relations within 60 days from the issue date on this letter.

Any error in the 2020 year end municipal property count determined as a result of your review, will be confirmed through MPAC and your 2022 municipal billing will be adjusted for the applicable changes.

Yours truly,

Phil Whitton, Superintendent
Bureau Commander
Municipal Policing Bureau



MUNICIPALITY OF West Elgin

The Corporation of the Municipality of West Elgin

By-Law No. 2021-30

A By-law to Authorize the Execution of an Agreement between The Corporation of the City of St Thomas and The Corporation of the Municipality of West Elgin for Use of the Community Recycling Centre – Hazardous Waste

Whereas Section 9 of the *Municipal Act, 2001, S.O. 2001, c.25*, as amended, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority; and

Whereas it is deemed expedient that The Corporation of the Municipality of West Elgin enters into an Agreement with The Corporation of the City of St Thomas for the purposes of purchasing hazardous waste depot collection services for the benefit of West Elgin ratepayers; and

Now Therefore the Council of the Corporation of the Municipality of West Elgin enacts as follows:

1. That the Corporation of the Municipality of West Elgin hereby authorizes the agreement with City of St Thomas, in the form of an agreement titled Community Recycling Centre Agreement For Use, identified as Schedule “A” attached hereto and forming an integral part of this By-law.
2. That the Mayor and Clerk are hereby authorized and directed to execute such agreement and any related documents and affix the Seal of the Corporation of the Municipality of West Elgin thereto.
3. This by-law shall come into force and effect on May 13, 2021.

Read a first, second, and third time and passed this 13th day of May, 2021.

Duncan McPhail
Mayor

Jana Nethercott
Clerk

**Community Recycling Centre
Agreement for Use**

This Agreement made the _____ day of _____, 2021

BETWEEN:

CORPORATION OF THE CITY OF ST. THOMAS
hereinafter referred to as the "City"

OF THE FIRST PART

- and -

**CORPORATION OF THE MUNICIPALITY
OF WEST ELGIN**
hereinafter referred to as the "Partner
Municipality"

OF THE SECOND PART

Whereas the City owns the Community Recycling Centre, the purpose of which is to collect, waste materials that can not be disposed at the curb;

And Whereas the Partner Municipality wishes to purchase for the benefit of its ratepayers certain depot collection services from the City and the City has agreed to provide these services on the terms and conditions set forth herein;

Now Therefore Witnesseth that in consideration of the mutual covenants and agreements herein contained and other good and valuable consideration, the parties agree as follows:

1. Definitions

As used in this Agreement, the following definitions shall apply unless otherwise indicated:

- 1.1 "Acceptable Materials" means those categories of Materials as described hazardous under O.Reg 347 and further designated on Schedule "A" as being acceptable for the purposes of this Agreement.
- 1.2 "Annual Fees" means the fees payable by the Partner Municipality for the provision of services under this agreement to the City and does not include the fees paid by individual users for tipping fees for certain materials as listed in Schedule "B".
- 1.3 "City" means the Corporation of the City of St. Thomas
- 1.4 "Commencement Date" means the start date of this contract after it is executed, which shall be June 1, 2021.
- 1.5 "Facility" means the building, equipment and machinery located at 330 South Edgeware Road, St. Thomas, Ontario, to be used for the receipt, and storage of Acceptable Materials in accordance with the terms of this Agreement.
- 1.6 "Non-Acceptable Materials" means materials not listed in Schedule "A".
- 1.7 "Operating Costs" the costs to run the facility including but not limited to the operating contract, building maintenance and overhead, handling fees for designated material streams, City staff costs, and administrative costs.
- 1.8 "Partner Municipality" means the Corporation of the Municipality of West Elgin.

2. Provision of Services by the City

- 2.1 Provide Depot Collection Services to the Partner Municipality over the course of the Term, for the fees and in accordance with the terms and conditions set out in this agreement.
- 2.2 Shall set the schedule of fees for each material stream payable by each individual user of the facility.
- 2.3 Maintain and deliver upon request detailed occurrence reports including date, time complainant, details, and particulars of any investigations related to site operations, to the Partner Municipality

- 2.4 Will provide the Partner Municipality access to all promotion and educational material produced related to the Community Recycling Centre noting all promotion or advertising by the Partner Municipalities will be at their costs.
- 2.5 On a quarterly basis render an invoice to Partner Municipality, for one fourth of the annual user fee
- 2.6 Provide upon request to the Partner Municipality an annual report identified the volume of material disposed of and specific material type by the residents of the Partner Municipality which may be helpful for their annual reviews and reporting.
- 2.7 Shall retain the sole and exclusive right to reject loads and/or refuse service to specific individuals for repeated violations of site rules.
- 2.8 In providing Collection Services hereunder, the City shall retain the sole and exclusive right to redefine and revise, in its sole discretion and exercisable from time to time, the materials included as Acceptable Materials provided at least ninety (90) day's notice of its intention to revise or redefine is delivered to the Partner Municipality, together with a copy of all such proposed revisions or redefinitions. The City will consult with the Partner Municipality prior issuing the notice of intention to redefine or revise the list of acceptable materials.
- 2.9 The City will not be responsible for any costs incurred by the Partner Municipality for any temporary or permanent suspension of service.
- 2.10 Save and hold the Partner Municipality and its officers, agents, or servants from all loss, damage, liability, cost, charge, or expense which it, they, or any of them may suffer, incur, or be put to by reason of any action, default or failure on the part of the City in respect of the performance of waste depot services as described under this Agreement.

3. Obligations of the Partner Municipality

- 3.1 Within thirty (30) days of receipt of the invoice, pay the monthly invoice for services rendered as delivered by the City.
- 3.2 Residents may be required to provide proof of residency at the Facility.
- 3.3 Save and hold the City and its officers, agents, or servants from all loss, damage, liability, cost, charge, or expense which it, they, or any of them may suffer, incur, or be put to by reason of any action, default or failure on the part of the Partner Municipality in respect to waste depot services offered by the City as described under this Agreement.

4. Annual Adjustment

- 4.1 Effective the first day of January 2022 and for each subsequent year the agreement exists the annual fee will be adjusted based changes to operating costs and CPI for the Province of Ontario for the previous twelve months, all items seasonally adjusted January over January. Additionally, any change in population in St. Thomas or the partner municipalities will also be prorated into the adjustment.

5. Public Liaison Committee

- 5.1 A Public Liaison Committee has been established as a condition of the site's ECA comprised of representatives from the City, adjacent properties, members of the public and representatives of each Partner Municipality. The purpose of the Public Liaison Committee is to provide input and transparency to the management and operation of the Facility.
- 5.2 As the contracting authority, the City will retain responsibility for all final decisions related to the management and operation of the facility.

6. Term of Agreement

- 6.1 This agreement shall continue from the Commencement Date until terminated in accordance with Section 7.

7. Default and Termination

- 7.1 This agreement may be terminated by either party effective midnight 120 days after providing written notice setting out the intention to so terminate.
- 7.2 Failure by either party to pay any sum due under this Agreement on the day or dates appointed for the payment thereof, or to perform or observe any other provision of this Agreement to be observed or performed by it, shall entitle the other party to terminate this Agreement in the event that such default has continued for a period of thirty (30) days after the defaulting party has been advised of such default in writing.

8. Dispute Resolution

- 8.1 All disputes, claims, controversies or questions arising out of, under, or in connection with, or in relation to this Agreement or its interpretation, performance or non-performance, or any breach of it, shall be submitted to binding arbitration as follows:
- A. the Partner Municipality and the City may agree to appoint a single arbitrator whose decision shall be final and binding; or
 - B. in the event that the Partner Municipality and the City cannot agree upon a single arbitrator, then the Partner Municipality shall select one individual and the City shall select one individual and the resulting two individuals shall select a third individual who shall be the sole arbitrator. If either the Partner Municipality or the City fails to appoint a nominee within fifteen (15) days after receipt of a written notice from the other of them requiring that such appointment be made, then the individual chosen by either the Partner Municipality or the City, as the case may be, shall be the sole arbitrator.
- 8.2 In all other respects, the rules and procedures to be used by the arbitrator shall be as set out in the *Arbitrations Act*, R.S.O. 1990, c. A.24 and every statutory provision that may be substituted for it or for any provision in it. The parties agree that the decision of the arbitrator shall be final and binding and that there shall be no appeal from it; that the arbitrator shall have the discretion to award the non-offending party his or its costs and expenses incurred in connection with or as a result of such arbitration and on a solicitor and his client basis; and, further, that the decision and award of the arbitrator may be entered and enforced in the relevant courts having jurisdiction.

9. Governing Law

- 9.1 This Agreement shall be governed by and interpreted in accordance with the laws of the Province of Ontario.

10. Notices

- 10.1 Any written notice given pursuant to this agreement must be addressed to:
In the case of the Partner Municipality, at:

Corporation of the Municipality of West Elgin
22413 Hoskins Line
Rodney, Ontario
N0L 2C0
Attention: Clerk

In the case of the City, at:

City of St. Thomas
545 Talbot Street
P.O. Box 520
St. Thomas, Ontario
N5P 3V7
Attention: Manager of Development and Compliance, Environmental Services

- 10.2 If hand delivered, the notice is effective on the date of delivery; if faxed, the notice is effective on the date and time the fax is sent; if sent by registered mail, the notice is deemed to be effective on the fifth business day following the day of mailing.

11. Entire Agreement

- 11.1 The parties agree that this Agreement and any Schedules attached hereto constitutes the entire agreement between the parties with respect to the subject-matter hereof, and that this Agreement supersedes all proposals, oral or written, all previous negotiations and all other communications between the parties with respect to the subject-matter hereof.
- 11.2 No amendment to this agreement shall be effective unless it is made in writing with the mutual consent of both parties.

12. Binding Effect

12.1 This agreement will ensure to the benefit of, and be binding upon, the parties and their respective successors, administrators and assigns.

IN WITNESS WHEREOF the parties have caused this agreement, which shall ensure to the benefit of and be binding upon the successors of the respective parties, to be signed and entered as of the date first mentioned above.

SIGNED, SEALED AND DELIVERED

in the presence of:

The Corporation of the City of St. Thomas
Per:

Mayor – Joe Preston

City Clerk – Maria Konefal

**The Corporation of the Municipality of West
Elgin**
Per:

Mayor – Duncan McPhail

Clerk – Jana Nethercott

Schedule "A" Acceptable Materials

For the purposes of this agreement the following are Acceptable Materials and accepted by the Facility

MATERIAL	DEFINITION IF ANY
Household hazardous waste	Paints, thinners, solvents, pesticides, cleaners etc

**Schedule “B”
Partner Municipality Fee Schedule**

Cost for HHW per Household	West Elgin Households*	Annual Cost
\$3.00	2,102	\$6,306.00

*Households based on Statistics Canada 2016 Census

*Partner Municipality Annual Cost subject to adjustment as outlined in Section 4



MUNICIPALITY OF West Elgin

The Corporation of the Municipality of West Elgin

By-Law No. 2021-31

A By-law to Authorize the Execution of an Agreement between The Corporation of the Municipality of West Elgin and the Port Glasgow Yacht Club governing terms and conditions of work performed on Municipal Property

Whereas Section 9 of the *Municipal Act, 2001, S.O. 2001, c.25*, as amended, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority; and

Whereas it is deemed expedient that The Corporation of the Municipality of West Elgin enters into an Agreement with The Port Glasgow Yacht Club governing the terms and conditions of access and work to be performed on municipal land; and

Now Therefore the Council of the Corporation of the Municipality of West Elgin enacts as follows:

1. That the Corporation of the Municipality of West Elgin hereby authorizes the agreement with The Port Glasgow Yacht Club, identified as Schedule "A" attached hereto and forming an integral part of this By-law.
2. That the Mayor and Clerk are hereby authorized and directed to execute such agreement and any related documents and affix the Seal of the Corporation of the Municipality of West Elgin thereto.
3. This by-law shall come into force and effect on May 13, 2021.

Read a first, second, and third time and passed this 13th day of May, 2021.

Duncan McPhail
Mayor

Jana Nethercott
Clerk

Schedule A to By-Law 2021-31

Municipality Of West Elgin

This Agreement made as of the _____ day of _____, _____

Between:

The Corporation of the Municipality of West Elgin
(hereinafter referred to as the "Municipality")
Of The First Part

-and-

Port Glasgow Yacht Club Inc.
(hereinafter referred to as "Yacht Club")
Of The Second Part

Whereas the Municipality and the Port Glasgow Yacht Club wish to enter into an agreement governing the terms and conditions of access to and worked performed on Municipal Land adjacent to the Port Glasgow Marina, located at 8536 Haven's Lake Road;

Now therefore that in consideration of the mutual covenants contained herein, the parties hereto covenant and agree to as follows:

1. General Terms

- 1.1. No work shall be performed by either party's land without obtaining written permission from the other party.
- 1.2. Prior to performing any work on Municipal Land, the Yacht Club shall inform the Municipality in written form, of the following details:
 - 1.2.1. Date the work shall take place. If the work is not completed on the date specified, the municipality shall be notified in writing and arrangements for future dates shall be made.
 - 1.2.2. Detailed scope of the work taking place
 - 1.2.3. No work shall be performed without necessary permits
- 1.3. The Municipality shall respond within two business days to Yacht Club's request to perform work on Municipal Land.
- 1.4. The Yacht Club shall at their own expense obtain and maintain until the termination of the agreement and provide the Corporation of the Municipality of West Elgin with evidence of:
 - Professional Liability Insurance on an occurrence basis for an amount not less than two million, (\$2,000,000) dollars and shall include the Corporation of the Municipality of West Elgin as an additional insured with respect to PGYC member's operations, acts and omissions relating to its obligations under this Agreement, such policy to include personal injury, broad form property damage, contractual liability, owners' and proponents' protective products and completed

operations, contingent employers liability, cross liability and severability of interest clauses.

- The policies shown above will not be cancelled or permitted to lapse unless the insurer notifies the Corporation of the Municipality of West Elgin in writing at least thirty (30) days prior to the effective date of cancellation or expiry.

1.5. The Corporation reserves the right to terminate the agreement at its own discretion as a result of non-compliance by Yacht Club with any conditions contained herein, with fifteen (15) days written notice.

1.6. Yacht Club shall indemnify and save harmless the Corporation of the Municipality of West Elgin, its Officers, Employees and elected officials from and against all claims, demands, loss, cost, damages, actions, suits or other proceedings by whomsoever made, brought or executed by, or attributed to any such damages, injury or infringement as a result of activities under this Agreement.

2. Severability

Each paragraph of this agreement shall be and remain separate from and independent of and severable from all and any other paragraph herein except where otherwise indicated by the context of the agreement. The decision or declaration that one or more of the paragraphs are null and void shall have no effect on the remaining paragraphs of this agreement.

3. Notice

Any notice required to be given hereunder shall be deemed to have been properly given if delivered personally or sent by pre-paid registered mail as follows:

(a) to Port Glasgow Yacht Club: Port Glasgow Yacht Club
PO Box 315
Rodney ON N0L 2C0

(b) to the Municipality: The Municipality of West Elgin
22413 Hoskins Line
Rodney, ON N0L 2C0

and if sent by registered mail shall be deemed to have been received on the 4th business day of uninterrupted postal service following the date of mailing. Either party may change its address for notice at any time, by giving notice to the other party pursuant to the provisions of this agreement.

4. Interpretation Of Agreement

The validity, interpretation, construction and performance of this agreement shall be governed by the Laws of the Province of Ontario.

In witness whereof the parties hereto have caused this agreement to be executed as of the ___ day of _____, _____

Municipality Of West Elgin

Mayor Duncan McPhail

CAO/Treasurer Magda Badura

Port Glasgow Yacht Club

Witness

President

Vice President

Secretary

Past President



MUNICIPALITY OF West Elgin

The Corporation Of The Municipality Of West Elgin

By-Law No. 2021-32

Being a By-Law to Establish Rates for Municipal Water and Wastewater Services for 2021 and to repeal By-Law 2020-42.

Whereas Section 5(3) of the *Municipal Act, 2001, S.O. 2001, c.25*, as amended, provides that a municipal power shall be exercised by by-law; and

Whereas Section 10(1) of the *Municipal Act*, provides that a municipality may provide any service or thing that municipality considers necessary or desirable for the public; and

Whereas Section 10(2) of the *Municipal Act*, provides that a municipality may pass by-laws respecting: in paragraph 7, Services and things that the municipality is authorized to provide under subsection (1); and

Whereas Section 391(1) of the *Municipal Act*, provides that a municipality may impose fees or charges on persons:

- (a) for services and activities provided or done by or on behalf of it;
 - (b) for costs payable by it for services and activities provided or done by or on behalf of any other municipality or any local board; and
- for the use of its property including property under its control; and

Whereas the Council of the Municipality of West Elgin approved recommendations in the Municipality of West Elgin Drinking Water System Rate Report prepared by Sharratt Water Management Ltd on May 6, 2019 and the West Elgin Wastewater System Rate Report prepared by Sharratt Water Management Ltd on July 15, 2019 and Ontario Clean Water Agency Rodney Wastewater Treatment System Rate Structure Report on February 20, 2020, that is consistent with the requirements of the *Sustainable Water and Sewer Systems Act, 2002* as amended as well as the *Safe Drinking Water Act, 2002* as amended and associated *Ontario Regulation 453/07*;

Now therefore the Council of the Municipality of West Elgin enacts as follows:

1. That the Water Rates and Charges for the West Elgin Water System for 2021 are:

Effective July 1, 2021

Flat Rate (bi-monthly service charge)	\$42.00
Consumption Rate	\$1.58 per m ³
Water Station Rate	\$3.16 per m ³

2. That the Sewage Rates for West Lorne for 2021 are:

Effective July 1, 2021

Residential Flat Rate	\$68.88
Sewer Consumption Rate	\$2.59 per m ³

3. That the Sewage Rates for Rodney for 2021 are:

Effective July 1, 2021

Residential Flat Rate	\$71.82
Sewer Consumption Rate	\$2.70 per m ³

4. That By-law 2020-42, being a by-law to set the water and sewage rates for 2020, passed on May 28, 2020, is hereby repealed.

5. That this By-law shall come into force and effect on July 1, 2021.

Read a first, second, and third time and finally passed this 13th day of May, 2021.

Duncan McPhail
Mayor

Jana Nethercott
Clerk



MUNICIPALITY OF West Elgin

The Corporation Of The Municipality Of West Elgin

By-Law 2021-33

A By-Law to set the 2021 Transition Ratios and to Levy Taxes for the Year 2021

Whereas pursuant to Section 308 of the *Municipal Act, S.O. 2001, c.25*, as amended, Council of the Municipality of West Elgin deems it necessary to establish transition tax ratios for 2021; and

Whereas the transition tax ratios establish the relative amount of taxation to be borne by each property class; and

Whereas the property classes have been prescribed by the Minister of Finance under the *Assessment Act, R.S.O. 1990, c. A.31*, as amended and Regulations there to; and

Whereas it is necessary for the Council of the Municipality of West Elgin, pursuant to the *Municipal Act* to levy on the whole ratable property according to the last revised assessment roll for the Municipality of West Elgin the sums set forth for various purposes in Schedule "B" hereto attached for the current year; and

Whereas pursuant to By-law Number 21-20 passed by the County of Elgin to adopt estimates of all sums required by the County of Elgin for the purposes of the County Corporation and to provide a levy on area municipalities; and

Whereas pursuant to By-law Number 21-20 passed by the County of Elgin to establish tax ratios and set out a method by which the portion of County levies that will be raised in each area municipality; and

Whereas an interim levy was made before the adoption of the estimates for the current year;

Now Therefore the Council of the Municipality of West Elgin enacts as follows:

1. For the taxation year 2021, the transition tax ratio as established in By-law 21-20 of the County of Elgin for property in the following classes as outlined below:
 - a) the Residential/Farm class is 1.0000;
 - b) the Multi-Residential class is 1.9999;
 - c) the New Multi-Residential class is 1.0000;

- d) the Commercial Occupied class is 1.6376;
 - e) the Commercial Excess Land class is 1.6376;
 - f) the Commercial Vacant Land class is 1.6376;
 - g) the Commercial – Small Value Added Farm is 0.4094;
 - h) the Industrial Occupied class is 2.2251;
 - i) the Industrial Excess Land class is 2.2251;
 - j) the Industrial Vacant Land class is 2.2251;
 - k) the Industrial – Small Value Added Farm is 0.5563;
 - l) the Large Industrial Occupied class is 2.8318;
 - m) the Large-Industrial-Vacant class is 2.8318;
 - n) the pipelines class is 1.1446
 - o) the farmlands class is 0.23000
 - p) the farmlands awaiting development is 0.50000;
 - q) the managed forests class is 0.25000
 - r) the farmland awaiting development - residential class is 0.5000
 - s) the Landfill class is 33.402646
2. For the year 2021 the Municipality of West Elgin shall levy upon the Residential Assessment, Multi-Residential Assessment, Commercial Assessment including New Construction, Industrial Assessment including New Construction, Large Industrial Assessment including New Construction, Pipeline Assessment, Farmland Assessment and Managed Forest Assessment the rates of taxation per current value assessment for general purposes as set out in Schedule "A" attached to this By-law.
 3. That the 2021 Municipality of West Elgin Budget attached as Schedule "B" and "C" inclusive was adopted by By-law 2021-10 on February 25, 2021.
 4. The levy provided for in Schedule "B" and "C" inclusive attached to this By-law shall be reduced by the amount of the interim levy for 2021.
 5. For payments-in-lieu of taxes due to the Municipality of West Elgin, the actual amount due to the Municipality of West Elgin shall be based on the assessment roll and the tax rates for the year 2021.
 6. For the railway rights of way and highway rights of way taxes due to the Municipality of West Elgin in accordance with the Regulations as established by the Minister of Finance, pursuant to the *Municipal Act, R.S.O. 1990*, ch M.45, as amended, the actual amount due to the Municipality of West Elgin shall be based on the assessment roll and the tax rates for the year 2021.
 7. That the Tax Collector is hereby authorized to mail or cause to be mailed the notice of taxes due to the address of the residence or place of business of the person to whom such notice is required to be given.
 8. That the taxes will be payable in two instalments, due September 30th, 2021 and November 30th, 2021.

9. That taxes may be paid at The Royal Bank of Canada - Rodney, Ontario, Bank of Montreal - West Lorne, Ontario, and the West Elgin Municipal Office, 22413 Hoskins Line, Rodney, Ontario or by telephone or internet banking.
10. That the Collector and Treasurer are hereby authorized to accept part payment from time to time on account of any taxes due.
11. That the penalty charge for non-payment of current taxes shall be in accordance with By-law No. 2003-06.
12. That this by-law shall come into force and effect upon the date of the final passing thereof and may be cited as the "2021 Tax Ratios".
13. If any section or portion of this By-law or of Schedule "A", "B", "C" is found by a court of competent jurisdiction to be invalid, it is the intent of the Council for the Municipality of West Elgin that all remaining sections and portions of this By-law and of Schedule "A", "B", "C" continue in force and effect.

Read a first, second, and third time and finally passed this 13th day of May, 2021.

Duncan McPhail
Mayor

Jana Nethercott
Clerk

SCHEDULE "A" TO BY-LAW 2021-33

SUMMARY OF ALL RATES - 2021	TOTAL CVA	MUNICIPAL TAX RATES	ELGIN TAX RATES	EDUCATION TAX RATES	TOTAL TAX RATES	TAX RATE X CVA	MUNICIPAL LEVY	ELGIN LEVY	EDUCATION LEVY	TOTAL LEVY
	\$					\$	\$	\$	\$	\$
Commercial Taxable - full	17,736,115	0.00984140	0.01023397	0.00880000	0.028875	512,136.88	174,548.20	181,510.87	156,077.81	512,136.88
Commercial Taxable - excess land	55,816	0.00984140	0.01023397	0.00880000	0.028875	1,611.71	549.31	571.22	491.18	1,611.71
Commercial Taxable - vacant land	531,100	0.00984140	0.01023397	0.00880000	0.028875	15,335.71	5,226.77	5,435.26	4,673.68	15,335.71
New construction Commercial full	2,543,100	0.00984140	0.01023397	0.00880000	0.028875	73,432.95	25,027.66	26,026.01	22,379.28	73,432.95
New construction Commercial excess land	30,700	0.00984140	0.01023397	0.00880000	0.028875	886.47	302.13	314.18	270.16	886.47
Farmlands taxable - full	481,880,800	0.00138220	0.00143736	0.00038250	0.003202	1,543,011.23	666,055.64	692,636.19	184,319.41	1,543,011.23
Farmland awaiting development - res	-	0.00300480	0.00312469	0.00038250	0.006512	-	-	-	-	-
Industrial Taxable - full	3,122,800	0.01337210	0.01390547	0.00880000	0.036078	112,663.04	41,758.39	43,424.00	27,480.64	112,663.04
Industrial taxable - excess land	59,500	0.01337210	0.01390547	0.00880000	0.036078	2,146.62	795.64	827.38	523.60	2,146.62
Industrial Taxable - vacant land	334,300	0.01337210	0.01390547	0.00880000	0.036078	12,060.73	4,470.29	4,648.60	2,941.84	12,060.73
New construction Industrial full	884,500	0.01337210	0.01390547	0.00880000	0.036078	31,910.61	11,827.62	12,299.39	7,783.60	31,910.61
New construction Industrial excess land	-	0.01337210	0.01390547	0.00880000	0.036078	-	-	-	-	-
Industrial Large - full	1,373,600	0.01701820	0.01769697	0.00880000	0.043515	59,772.44	23,376.20	24,308.56	12,087.68	59,772.44
Industrial Large - full new const	5,289,400	0.01701820	0.01769697	0.00880000	0.043515	230,169.14	90,016.07	93,606.35	46,546.72	230,169.14
Multi Res Taxable	5,755,500	0.01201870	0.01249812	0.00153000	0.026047	149,912.47	69,173.63	71,932.93	8,805.92	149,912.47
New Multi-residential	-	0.00600970	0.00624937	0.00153000	0.013789	-	-	-	-	-
Pipeline Taxable - full	5,711,000	0.00687870	0.00715303	0.00880000	0.022832	130,392.01	39,284.26	40,850.95	50,256.80	130,392.01
Res/Farm Taxable	420,024,169	0.00600970	0.00624937	0.00153000	0.013789	5,791,742.67	2,524,219.25	2,624,886.44	642,636.98	5,791,742.67
Managed Forests	3,107,100	0.00150240	0.00156234	0.00038250	0.003447	10,710.92	4,668.11	4,854.35	1,188.47	10,710.92
Landfill	-	0.20073930	0.20874549	0.00880000	0.418285	-	-	-	-	-
GRAND TOTALS	948,439,500					8,677,895.60	3,681,299.17	3,828,132.67	1,168,463.77	8,677,895.60
TOTAL - RESIDENTIAL						7,495,377.29	3,264,116.63	3,394,309.90	836,950.77	7,495,377.29
TOTAL - COMMERCIAL/INDUSTRIAL						1,182,518.31	417,182.54	433,822.77	331,512.99	1,182,518.31
						8,677,895.60	3,681,299.17	3,828,132.67	1,168,463.77	8,677,895.60



Municipality of West Elgin 2021 Budget

Rate Increase	2.21%
Levy Increase	4.61%

2021 Budget

Revenues

Taxation	-\$	3,681,300.14
Local Improvements	-	58,128.71
PIL	-	90,000.00

Grants:

GRANT - OMPF	-\$	1,920,000.00
GRANT - OPERATING GRANT - SAFE RESTART	-	36,000.00
GRANT - OCIF	-	225,822.00
GRANT - Ontario Cannabis	-	-
GRANT - CANADA DAY	-	5,000.00
GRANT - SUMMER STUDENT	-	3,500.00
GRANT - MODERNIZATION	-	-
GRANT - ICIP: COVID Stream - Local Government	-	100,000.00
Miscellaneous Revenue	-	193,730.00
Transfer to Reserves (OCIF)	-	225,822.00
Transfer from Reserves (Insurance)	-	30,000.00

Departmental Summaries

Council	\$	108,857.90
Administration		1,002,571.52
Municipal Buildings		219,821.91
Fire		528,523.00
Police Services		978,466.00
Conservation Authority		63,853.00
Building Inspection	-	888.00
Emergency Measures		-
By-Law Enforcement		14,390.05
Animal Control		-
Roads		1,681,829.08
Service Ontario		11,947.31
Four Counties Transit		0.00
Street Lights		52,500.00
Sidewalks		68,926.25
Sewage - Rodney	-	0.00
Sewage - West Lorne	-	0.00
Water	-	0.00
Landfill		536,180.56
Cemeteries		500.00
Arena		145,790.59
Parks & Recreation		527,817.90
Port Glasgow Trailer Park		0.00
Libraries	-	9,513.12
Planning		49,025.91
Economic Development		51,000.00
Drains		27,930.29
Debentures		58,128.71

-\$ 0.00

MUNICIPALITY OF WEST ELGIN

2021 CAPITAL BUDGET

	BUDGET 2021
Administration General	
Keyless access control	20,000
Asset Management Software	250,000
Conferencing Equipment	30,000
Electronic Sign (\$41K each)	82,000
Document Management Software - Laserfesche	10,000
	\$ 392,000
Buildings	
Municipal Office Renovations	300,000
	\$ 300,000
Arena	
Drain repair and eavestrough	10,000
	\$ 10,000
Fire	
Compressor	60,000
	\$ 60,000
Parks & Recreation	
Lawn Bowling Porch & Roof replacement	15,000.00
Bridge at the Marina	20,000.00
Pool liner repair	15,000.00
Fish Cleaning Station	20,000.00
	\$ 70,000
Port Glasgow Trailer Park	
Pavillion ceiling & Hydro	25,000.00
Service Area 4 - Engineering, new septic tank, dispersal bed repair, upgrade lateral connections	209,500.00
Refurbish war monument & install gates	25,000.00
	\$ 259,500

MUNICIPALITY OF WEST ELGIN

2021 CAPITAL BUDGET

	BUDGET 2021
Roads	
TRACTOR #5 - Upgrade	9,000
BACKHOE#10 - upgrade @ 1500 hrs	35,000
TRUCK 12	280,000
ROADSIDE MOWER	15,000
Public Works Shop	75,000
RODNEY DOWNTOWN REVITILIZATION/COUNTY	<u>1,200,000</u>
	\$ 1,614,000
Sewer Maintenance - Rodney	
Alum Tank Replacement (including building work)	54,000
Clarifier Overhaul	411,000
Lagoon Dredging	600,000
Lagoon Decant Upgrade	120,000
Contingency (25%)	<u>307,450</u>
	\$ 1,492,450
Sewer Maintenance - West Lorne	
Air Storage Tanks	8,804
Screen Channel Ultrasonic	16,331
Screen Channel Grating	4,553
Auto Samplers	29,296
Blower Piping Replacement	98,515
Install influent slide grate in screening channel	10,000
Workstation for Rodney WPCP (RV Anderson verify the information)	40,000
Addition of V-notch weir for accurate effluent flow measurement	7,500
Engineering	<u>9,000</u>
	\$ 224,000

MUNICIPALITY OF WEST ELGIN

2021 CAPITAL BUDGET

	BUDGET 2021
Sidewalks & Street Lights	
SIDEWALKS - West Lorne (Graham Rd Continuation to Marsh, Marsh to Todd Place)	60,000
Street Lights	<u>15,000</u>
	\$ 75,000
Water	
Waterline Extension	50,000
AMR (Automatic Meter Reading) - Software and Hardware	200,000
Water Tower Cleaning and Inspection	<u>25,000</u>
	\$ 275,000
	\$ 4,771,950



MUNICIPALITY OF West Elgin

The Corporation Of The Municipality Of West Elgin

By-Law No. 2021-34

Being a By-Law to confirm the proceedings of the Regular Meeting of Council held on May 13, 2021.

Whereas Section 5(1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, the powers of a municipality shall be exercised by council; and

Whereas Section 5(3) of the Municipal Act, the powers of Council shall be exercised by by-law; and

Whereas it is deemed expedient that proceedings of Council of the Corporation of the Municipality of West Elgin as herein set forth be confirmed and adopted by by-law;

Now therefore the Council of the Municipality of West Elgin enacts as follows:

1. That the actions of the meeting of Council held on May 13, 2021, in respect of each recommendation, motion and resolution and other action taken by the Council at this meeting, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this by-law.
2. The Mayor and proper officials of the Corporation of the Municipality of West Elgin are hereby authorized and directed to do all things necessary to give effect to the action of the Council referred to in the preceding section hereof.
3. The Mayor and Clerk are hereby authorized and directed to execute all documents necessary in that behalf and to affix the Seal of the Corporation of the Municipality of West Elgin.

Read a first, second, and third time and finally passed this 13th day of May, 2021.

Duncan McPhail
Mayor

Jana Nethercott
Clerk