Tri-County Water Board of Management Agenda

January 26, 2021, 7:00 p.m. Electronic Participation Meeting via Zoom

Due to the COVID-19 Pandemic this meeting will be held electronically. Please contact the Clerk's Department if you require an alternate format or accessible communication support or wish to receive the link to the meeting, at 519-785-0560 or by email at clerk@westelgin.net.

Pages

6

- 1. Call to Order
- 2. Adoption of Agenda

Recommendation:

That Tri-County Water Board hereby adopts the Agenda for January 26, 2021 as presented.

3. **Disclosure of Pecuniary Interest**

1 4. **Minutes**

Recommendation:

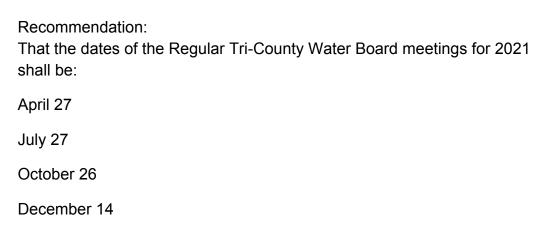
That minutes of the Tri-County Water Board meeting on December 15, 2020 be adopted as circulated and printed.

- 5. **Business Arising from Minutes**
- 6. Staff Reports

6.1.

- Financials as of December 31, 2020 8
- 6.2. Tri-County Plant Update: Incoming power supply and transformer project
- 6.3. M. Taylor and S. Budden - Verbal Update on West Lorne Standpipe

6.4. Dates of 2021 Tri-County Water Board Meetings



7. Closed Session

Recommendation:

That Tri-County Water Board hereby adjourn into Closed Session at _____ p.m. under Section 239(2)(f) of the *Municipal Act*, consideration will be given to advice that is subject to solicitor-client privilege.

8. Report from Closed Session

9. Adjournment

Recommendation:

That the Tri-County Water Board hereby adjour at ____ to reconvene on April 27, 2021 at 7:00 p.m. or at the Call of the Chair.

Tri-County Water Board of Management

Minutes

December 15, 2020, 7:00 p.m.

Electronic Participation Meeting via Zoom

Present: Allan Mayhew, Southwest Middlesex

Angela Cammaert, West Elgin Bonnie Rowe, West Elgin Duncan McPhail, West Elgin Ken Loveland, Dutton Dunwich

Marigay Wilkins, Southwest Middlesex

Taraesa Tellier, West Elgin

Tim Sunderland, Chatham-Kent

Bob Purcell, Chair

Mike Hentz, Dutton Dunwich Diane Brewer, Newbury

Regrets: Michael Noe, Newbury

Doug Bartlett, Southwest Middlesex

Staff Present: Jana Nethercott, Recording Secretary

Magda Badura, CAO/Treasurer

Also Present: Jill Belchamber-Glaizer, Southwest Middlesex

Due to the COVID-19 Pandemic and physical distancing requirements, this meeting will be held electronically.

1. Call to Order

Chair B. Purcell called the meeting to order at 7:02 p.m.

2. Adoption of Agenda

Moved: Angela Cammaert Seconded: Marigay Wilkins

That Tri-County Water Board hereby adopts the Agenda for December 17, 2020 as presented.

For (9): Angela Cammaert, Bonnie Rowe, Duncan McPhail, Ken Loveland, Marigay Wilkins, Taraesa Tellier, Tim Sunderland, Mike Hentz, and Diane Brewer

Absent (3): Allan Mayhew, Doug Bartlett, and Michael Noe

Disposition: Carried (9 to 0)

3. Disclosure of Pecuniary Interest

No disclosures

Allan Mayhew joined the meeting at 7:05 p.m.

4. Minutes

Moved: Mike Hentz

Seconded: Duncan McPhail

That minutes of the Tri-County Water Board meeting on October 27, 2020 be adopted as circulated and printed.

For (10): Allan Mayhew, Angela Cammaert, Bonnie Rowe, Duncan McPhail, Ken Loveland, Marigay Wilkins, Taraesa Tellier, Tim Sunderland, Mike Hentz, and Diane Brewer

Absent (2): Doug Bartlett, and Michael Noe

Disposition: Carried (10 to 0)

5. Business Arising from Minutes

No business

6. Staff Reports

6.1 Third Quarter Operations Report

Mike Taylor presented the Third Quarter Operations Report. Mr. Taylor reported that there have been higher flows from the plant this past summer, which he believes that is directly tied to the COVID-19 and more people being home.

Moved: Taraesa Tellier Seconded: Ken Loveland

That Tri-County Water Board hereby receives the 2020 Third Quarter Operations Report from OCWA.

For (10): Allan Mayhew, Angela Cammaert, Bonnie Rowe, Duncan McPhail, Ken Loveland, Marigay Wilkins, Taraesa Tellier, Tim Sunderland, Mike Hentz, and Diane Brewer

Absent (2): Doug Bartlett, and Michael Noe

Disposition: Carried (10 to 0)

6.2 Extension of Auditing Services

Moved: Allan Mayhew

Seconded: Tim Sunderland

That the Tri-County Water Board hereby approve the extension of External Audit Services by Scrimgeour & Company CPA Professional Company at a cost of \$3,700 for five years until December 31, 2025.

For (10): Allan Mayhew, Angela Cammaert, Bonnie Rowe, Duncan McPhail, Ken Loveland, Marigay Wilkins, Taraesa Tellier, Tim Sunderland, Mike Hentz, and Diane Brewer

Absent (2): Doug Bartlett, and Michael Noe

Disposition: Carried (10 to 0)

6.3 2021 Insurance Renewal

M. Badura presented the 2021 Insurance renewal. Ms. Badura reported that she has submitted a letter of reconsideration for the increase of over 26% and has not heard a response. Tri-County Water Board directed staff to get quotes on insurance for 2022.

Moved: Diane Brewer Seconded: Bonnie Rowe

That the Tri-County Water Board hereby approves the renewal of insurance coverage with Frank Cowan at an annual cost of \$18,285 plus applicable taxes.

For (10): Allan Mayhew, Angela Cammaert, Bonnie Rowe, Duncan McPhail, Ken Loveland, Marigay Wilkins, Taraesa Tellier, Tim Sunderland, Mike Hentz, and Diane Brewer

Absent (2): Doug Bartlett, and Michael Noe

Disposition: Carried (10 to 0)

7. 2021 Proposed Budget

Mike Taylor presented information on the work that was done in 2020 on phragmites in the water around the intake pipe for the plant. Mr. Taylor stated that phragmites has encroached significantly on the treatment area of the plant and needs to be addressed in 2021. The quotes provided in the budget covers the cost of equipment and staff required for spraying and cutting of phragmites and the work could be scheduled for early July if approved in the Budget.

Mr. Taylor presented a video taken of the West Lorne Standpipe to show the issues discovered in the inspection. The inspection company has recommended that work is required both inside and outside of the standpipe. Staff are to report back to Tri-County Water Board regarding options for financing the work required and with recommendations on a workplan moving forward.

Mr. Taylor presented the information on the required software updates. Due to the construction of the plant, there is only one vendor able to provide the software for the equipment and the update is required.

Moved: Duncan McPhail Seconded: Mike Hentz

That the Tri-County Water Board hereby adopt the 2021 Operating and Capital Budgets as presented.

For (10): Allan Mayhew, Angela Cammaert, Bonnie Rowe, Duncan McPhail, Ken Loveland, Marigay Wilkins, Taraesa Tellier, Tim Sunderland, Mike Hentz, and Diane Brewer

Absent (2): Doug Bartlett, and Michael Noe

Disposition: Carried (10 to 0)

8. New Business

8.1 Election of Chair & Vice Chair for 2021

Chair Purcell stated that he and Vice Chair McPhail are willing stay on if no one else wishes to run for these positions. There were no volunteers to run.

Moved: Allan Mayhew

Seconded: Tim Sunderland

That Bob Purcell and Duncan McPhail are hereby re-appointed as Chair and Vice Chair of the Tri-County Water Board for the 2021 year.

For (10): Allan Mayhew, Angela Cammaert, Bonnie Rowe, Duncan McPhail, Ken Loveland, Marigay Wilkins, Taraesa Tellier, Tim Sunderland, Mike Hentz, and Diane Brewer

Absent (2): Doug Bartlett, and Michael Noe

Disposition: Carried (10 to 0)

9. Adjournment

Moved: Marigay Wilkins Seconded: Ken Loveland

That the Tri-County Water Board hereby adjourn at 8:50 p.m. to reconvene on January 26, 2021 at 7:00 p.m. or at the Call of the Chair.

For (10): Allan Mayhew, Angela Cammaert, Bonnie Rowe, Duncan McPhail, Ken Loveland, Marigay Wilkins, Taraesa Tellier, Tim Sunderland, Mike Hentz, and Diane Brewer

Absent (2): Doug Bartlett, and Michael Noe

Disposition: Carried (10 to 0)

Bob Purcell, Chair	Jana Nethercott, Recording
	Secretary

Tri-County Water

Income Statement As of December 31, 2020

Revenue		2020 Actuals	2020 Budget
02-7315-6110 BANK INTEREST		-	- 6,000.00
02-7315-6190 REBATES	-	10,636.50	-
02-7315-6590 WATER REV - MUNICIPAL	-	1,223,665.00	- 1,294,451.00
Expenses			
02-7315-7500 HYDRO		251,255.35	340,000.00
02-7315-7501 GAS		19,132.94	19,000.00
02-7315-7510 INSURANCE		15,639.48	15,639.48
02-7315-7511 TAXES		66,036.41	67,475.62
02-7315-7529 ADMINISTRATION EXPENSE		6,000.00	6,000.00
02-7315-7601 TELEPHONE & INTERNET		8,622.08	8,500.00
02-7315-7675 LEGAL		3,946.83	-
02-7315-7676 AUDIT		3,765.12	3,765.12
02-7315-7680 CONTRACTED SERVICES		434,155.00	434,155.00
02-7315-7900 TRANSFER TO RESERVE		-	53,430.78
02-7315-7901 TRANSFER FROM RESERVES		-	-
Capital			
02-7315-8000 CAPITAL OVER \$10,0000		378,733.21	352,485.00
	-\$	47,015.08	\$ -

Notes:

Note 1 Rebates:

	\$ 10,636.50
Lighting Upgrade	 3,800.00
Compressor - Hydro One IESO Rebate	\$ 6,836.50

Note 2 Water Revenue:

All residents of West Elgin read on November 16, 2020 Meter chambers read on Novvember 30, 2020

YTD Consumption as of November 30 2020	Actual (m³)	Budget (m³)
SWM	339,350	
Newbury	45,417	474,967
Chatham-Kent	86,777	
Dutton-Dunwich	270,569	316,756
West Elgin	475,475	545,205
	1,217,588	1,336,928

Note 3 Hydro

Billed until December 16, 2020

Note 4 Gas

Billed until January 7, 2021



ELECTRICAL POWER MONITORING AT

WEST ELGIN PUMPING STATION WEST ELGIN, ON

PREPARED FOR

ONTARIO CLEAN WATER AGENCY

DECEMBER 2020

Prepared by: Vince Klingenberger, Eng. Tech. Roman Bulla, P. Eng. POWERCORE ENGINEERING LTD 514 NEWBOLD STREET LONDON, ONTARIO

N6E 1K6 Tel: (519) 474-1175 www.PowerCore.ca



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 - **1.2.1.** Load Flow Measurements Main Service Entrance
 - **1.2.2.** Load Flow Measurements Main Service Entrance Observations
 - **1.2.3.** Power Quality Measurements Main Service Entrance
 - **1.2.4.** Power Quality Measurements Main Service Entrance Observations

2. POWER SYSTEM MEASUREMENT EXPLANATION

- 2.1. LOAD PROFILES
- 2.2. EVENT RECORDERS
- 2.3. HARMONIC COMPONENTS GRAPHS
- 2.4. EVALUATION CRITERIA
- 3. RECOMMENDATIONS
- 4. APPENDIX LIST OF ACRONYMS
- 5. Measurement Summary Tables & Charts

1. Introduction And Results

1.1. Introduction

Power Supply Monitoring was performed by PowerCore Engineering at the following locations:

1.1.1. WEST ELGIN PUMPING STATION 1600A/600V MAIN SERVICE ENTRANCE

Please see the following sections for detailed results.



1.2. Measurements Summary

- **1.2.1.** LOAD FLOW MEASUREMENTS MAIN SERVICE ENTRANCE LOAD FLOW MEASUREMENTS HAVE FOUND THAT:
 - 1. Maximum Real Time Current Load throughout the monitoring period was found to be app. **503 A** (instantaneous peak current) at 5:40 PM on Oct-09-2020 *This is well within the feeder's capacity.*
 - Maximum Sliding Demand Load was 305 kVA (sliding demand interval 15 min average) at 3:30 PM on Oct-13-2020.
 This is well within the feeder's capacity.
 - Maximum Real Time Voltage recorded throughout the monitoring period was found to be +6.5% (639 V) at 7:06 AM on Nov-21-2020.
 Minimum Real Time Voltage recorded throughout the monitoring period was found to be -100% (0 V) at 12:42 PM on Oct-27-2020.
 These voltage levels are Outside the recommended limits of +/- 5%.
 - 4. Maximum Voltage Imbalance Of **82.9%** was recorded at 05:51 PM on Dec-01-2020.

This imbalance exceeds the 0.5% standard limit.

1.2.2.	LOAD FLOW MEASUREMENTS - MAIN SERVICE ENTRANCE — OBSERVATIONS
	The examination of the Load Flow measurements suggests that:

•	Loading on this feeder is well below its capacity	®
•	Voltage was above the +/-5 % limit	
	Voltage Imbalance was recorded outside normal limits	@

PowerCore Engineering Ltd



Pumping Station West Elgin, ON

1.2.3.	Power Quality Measurements - Main Service Entrance
	Power Quality measurements have found that:

- 1. The Voltage Total Harmonic Distortion (THD) on the MAIN SERVICE ENTRANCE has reached maximum of **6.9%** during the monitored period (IEEE Std. 519-1992 max limit is 5%). On average it remained around **3%** during the monitored period.
- 2. The Mean Current Total Harmonic Distortion (THD) on the main feeder was around **40%** during peak load times. This is well above the 12% recommended limits as per IEEE Std. 519-1992 for this type of distribution system.
- 3. Several sub-cycle transient events were recorded during the power monitoring. These transient waveforms recordings (Current & Voltage) are shown as a waveform snapshot in the back of this report:
 - A. <u>Periodic Transient Events see Event # 1 Waveform</u>
 This event occurred on Dec-01 at 5:51 pm
 - B. <u>Periodic Transient Events see Event # 2 Waveform</u>
 This event occurred on Nov-15 at 12:59 pm
 - C. <u>Periodic Transient Events see Event # 3 Waveform</u>
 This event occurred on Dec-01 at 12:01 pm

1.2.4.	Power Quality Measurements - Main Service Entrance - Observations
	The examination of the Power Quality measurements suggests that:

•	during peak load times.	⊜
•	Voltage Harmonic distortion average was around 3% which is within IEE-519 limits.	
•	Voltage Sag and Swell transient events did translate into any current disturbances in the system.	

2. Power System Measurement Explanation

The pages in the Appendix of this report contain the load measurement summary and typical daily profile graphs for the measurements at the main breaker.

Three types of charts are included in this report:

2.1. Load Profiles

These charts depict typical daily profiles for selected monitored parameters: Phase voltages and currents, kVA Demand & Power Factor (if available), Voltage & Current Imbalance and Voltage Total Harmonic Distortion (THD).

2.2. Event Recorders

These Waveform charts depict a recording of abnormal events recorded during the monitored period.

Few typical events are usually selected for your consideration.

2.3. Harmonic Components Graphs

These Bar Graphs show the Harmonic component breakdown (Fourier Transform) for selected waveforms – normally for a transient waveform (during an event) and a typical waveform for normal operating conditions.

The following criteria should be taken into consideration when reviewing the load and harmonic measurement results:

2.4. Evaluation Criteria

- Recommended maximum voltage variation should not exceed \pm 5%.
- IEEE Power quality standard 519-1992 recommends a limit for <u>Voltage</u> total harmonic distortion of 5% TD at the point of common coupling (i.e. main transformer secondary).
 Distortion above these limits can cause equipment malfunctioning, computer flicker, PLC problems, capacitor failures etc.
- IEEE Power quality standard 519-1992 recommends a limit for Thermal Demand total <u>Current</u> harmonic distortion of 8-12 % THD TD for your type of 120-208V system. These limits can be momentarily exceeded by 50%.
- Power Factor at the peak Sliding Demand Load (15 minute integration period SD Value)
 should be kept above 90% to avoid low power factor penalty.



3. RECOMMENDATIONS

As a result of Load Flow & Power Quality measurements of the Main 600V/1600A Service Entrance at the West Elgin Pumping Station, we offer you the following recommendations for your consideration:

- Dynamic Voltage Restoration A series compensation device that protects sensitive electrical loads from power quality problems such as voltage sags, swells, unbalance and distortion. This is a <u>VERY COSTLY OPTION</u> that can be installed at the service entrance or at sensitive affected equipment.
- 2. Report Incoming Service Voltage Disturbances Several Voltage disturbances were recorded during the monitored period ranging from sub-cycle voltage pull down (Transient Event #1), Voltage Sags (Transient Event #2 & #4), and Voltage Swells (Transient Event #3) which resulted in obstructive current reactions. In a constant torque application, a voltage sag for several cycles (+ 7 cycles in some of the cases we captured) will cause constant torque equipment (ie variable frequency drives) to increase current consumption to compensate for the loss of voltage. This can result in over current conditions for some of the equipment on the system (seen at the end of Transient Event #3). We recommend reporting these events to the utility provider and request the issues be reviewed to find a solution that protects the facility from further interruptions.
- 3. We recommend that you perform periodic electrical maintenance testing and inspections of your power distribution system as per NETA recommendations.

Thank you for this opportunity to be of service to you. If you have any questions regarding the recommendations in this report or any other matter, please contact our Engineering Services office at (519) 474-1175.

Sincerely,

PowerCore Engineering Ltd

Roman Bulla, P. Eng.

Power Systems Engineer

Roman Bulla, E. Tech.

Electrical Engineering Technologist

4. APPENDIX - LIST OF ACRONYMS

Several acronyms may have been used throughout this report:

ACRONYMS USED:

[parameter] RT	Real Time value (RMS value based on a 2 cycle measurement)
[parameter] SD	Sliding Demand equivalent value (15 minute integration period average value - utility standard)
[parameter] TD	Thermal Demand equivalent value (30 minute integration period average value)
THD [parameter]	Total Harmonic Distortion of the measured parameter (i.e. Voltage or Current) in percent.
TEHD [parameter]	Total Even Harmonic Distortion of the measured parameter in percent.
TOHD [parameter]	Total Even Harmonic Distortion of the measured parameter in percent.
A IMBAL, V IMBAL	Three Phase Current or Voltage Imbalance in percent

4-1

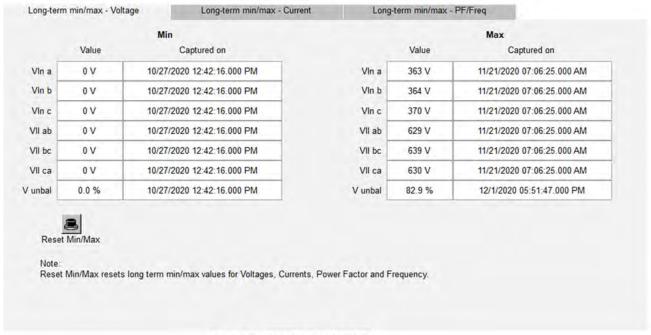


5. MEASUREMENT SUMMARY TABLES & CHARTS



Pumping Station - West Elgin, ON Main Service Entrance, Power Monitoring

Real Time Voltage Min/Max Tables

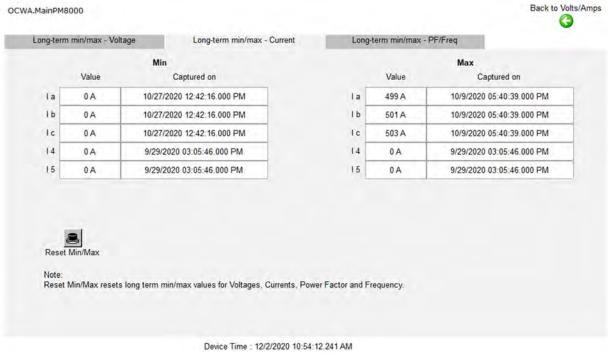


Device Time: 12/2/2020 10:51:27.358 AM



Pumping Station - West Elgin, ON Main Service Entrance, Power Monitoring

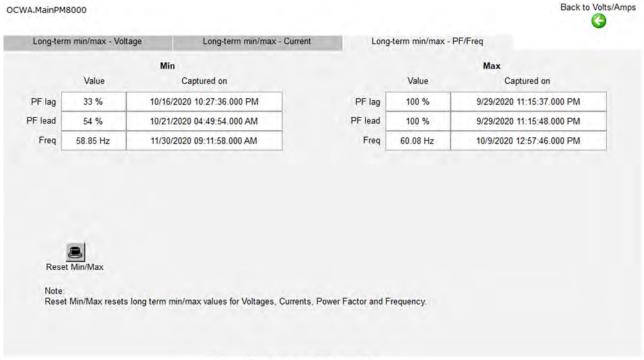
Real Time Current Min/Max Tables





Pumping Station - West Elgin, ON Main Service Entrance, Power Monitoring

Real Time PF/Frequency Min/Max Tables

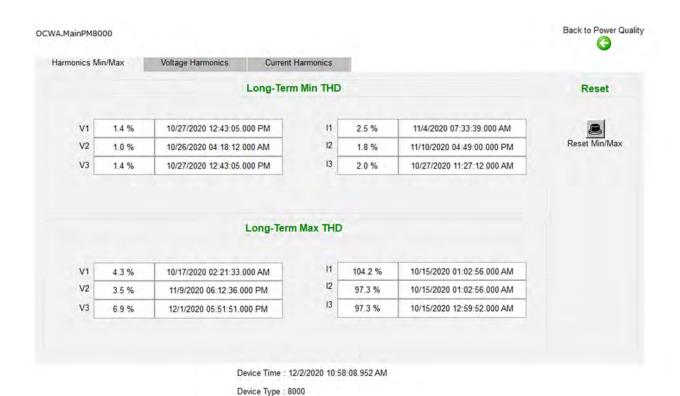


Device Time : 12/2/2020 10:55:20.896 AM



Pumping Station - West Elgin, ON Main Service Entrance, Power Monitoring

Real Time THD (Total Harmonic Distortion) Min/Max Tables

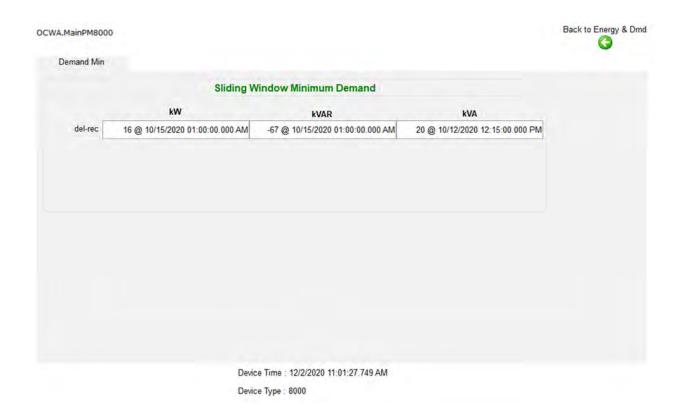


MEASUREMENT SUMMARY TABLES & CHARTS



Pumping Station - West Elgin, ON Main Service Entrance, Power Monitoring

Sliding Window Demand (15 min. avg.) Min Tables





Pumping Station - West Elgin, ON Main Service Entrance, Power Monitoring

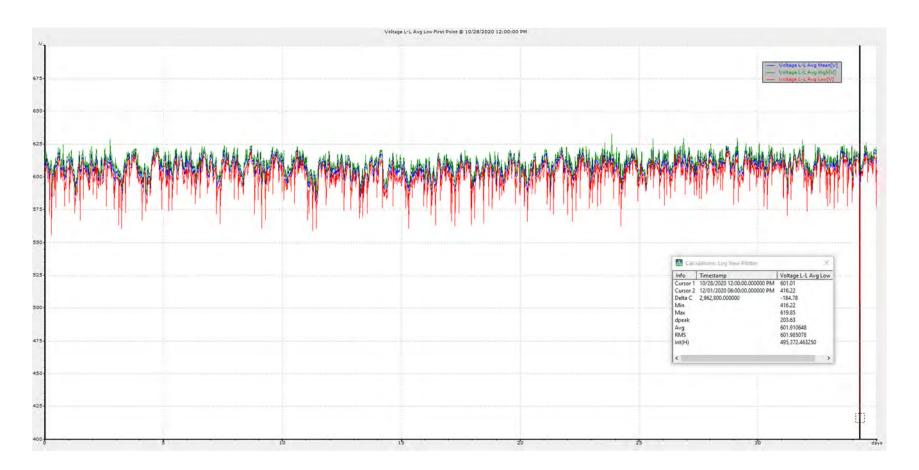
Sliding Window Demand (15 min. avg.) Max Tables



Device Time: 12/2/2020 11:00:28.647 AM



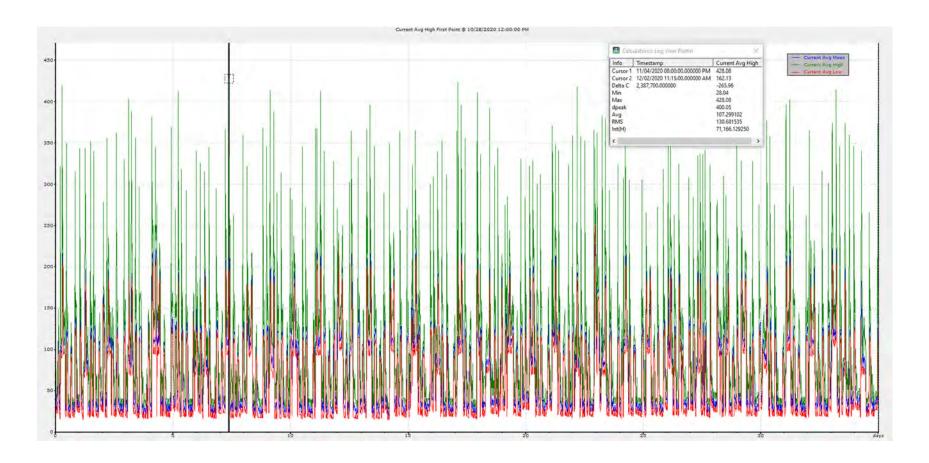
Average Voltage RMS – Historic Trend



- mean value represents mean average throughout a 5 minute interval
- high value represents a maximum Real Time value (2 cycle RMS value) reached during the 5 minute interval
- low value represents a minimum Real Time value (2 cycle RMS value) reached during the 5 minute interval



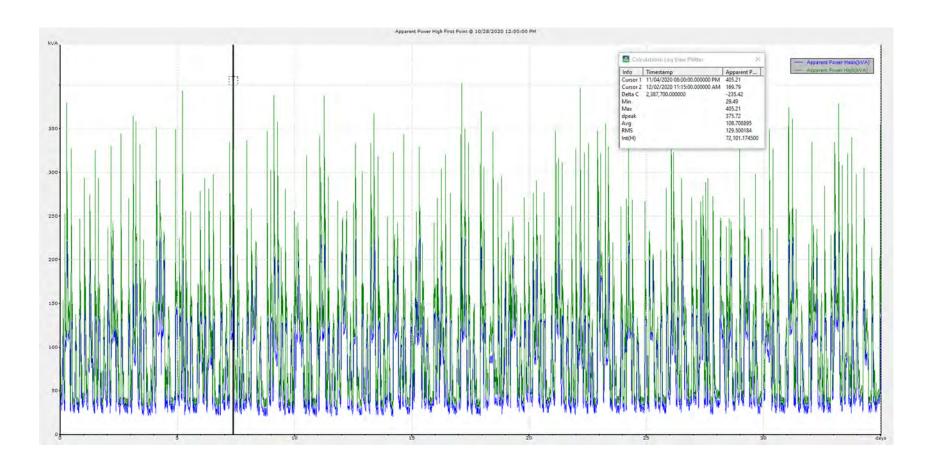
Average Current RMS – Historic Trend



- mean value represents mean average throughout a 5 minute interval
- high value represents a maximum Real Time value (2 cycle RMS value) reached during the 5 minute interval
- low value represents a minimum Real Time value (2 cycle RMS value) reached during the 5 minute interval



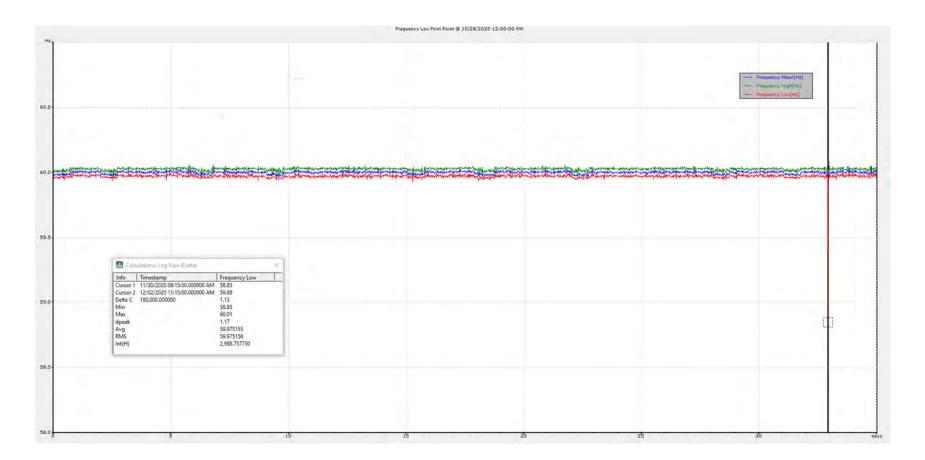
kVA - Historic Trend



- -mean value represents mean average throughout a 5 minute interval
- high value represents a maximum Real Time value (2 cycle RMS value) reached during the 5 minute interval



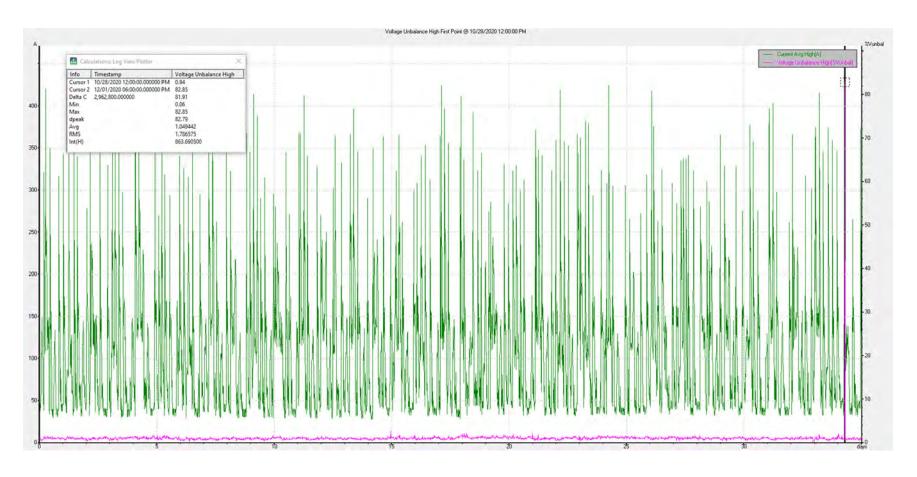
Frequency – Historic Trend



- mean value represents mean average throughout a 5 minute interval
- high value represents a maximum Real Time value (2 cycle RMS value) reached during the 5 minute interval
- low value represents a minimum Real Time value (2 cycle RMS value) reached during the 5 minute interval



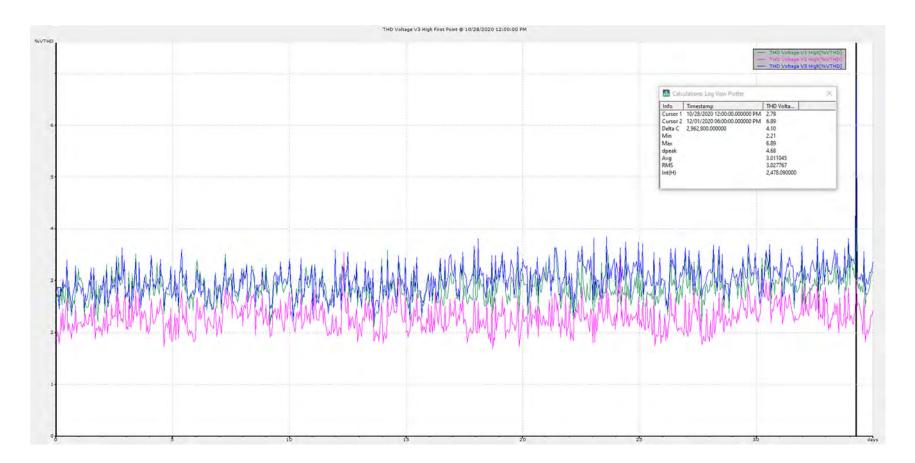
Average Current Versus Voltage Imbalance – Historic Trend



- mean value represents mean average throughout a 5 minute interval
- high value represents a maximum Real Time value (2 cycle RMS value) reached during the 5 minute interval
- low value represents a minimum Real Time value (2 cycle RMS value) reached during the 5 minute interval



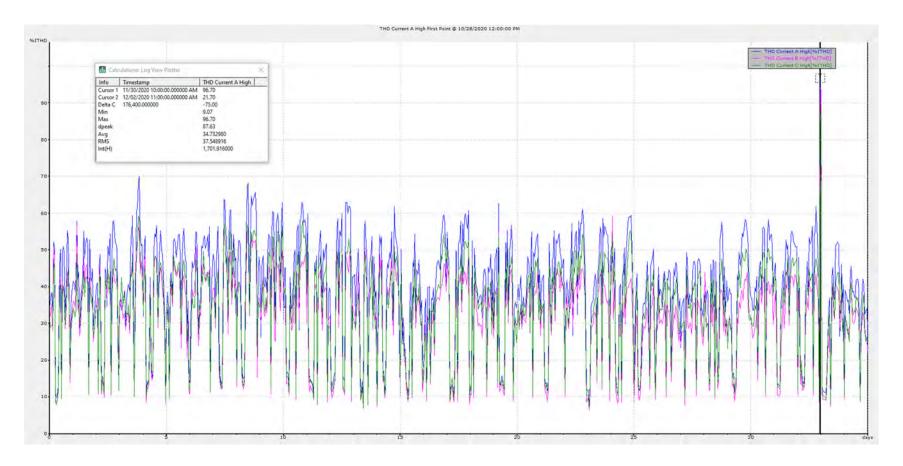
Voltage Total Harmonic Distortion (THD) – Historic Trend



- mean value represents mean average throughout a 5 minute interval
- high value represents a maximum Real Time value (2 cycle RMS value) reached during the 5 minute interval
- low value represents a minimum Real Time value (2 cycle RMS value) reached during the 5 minute interval



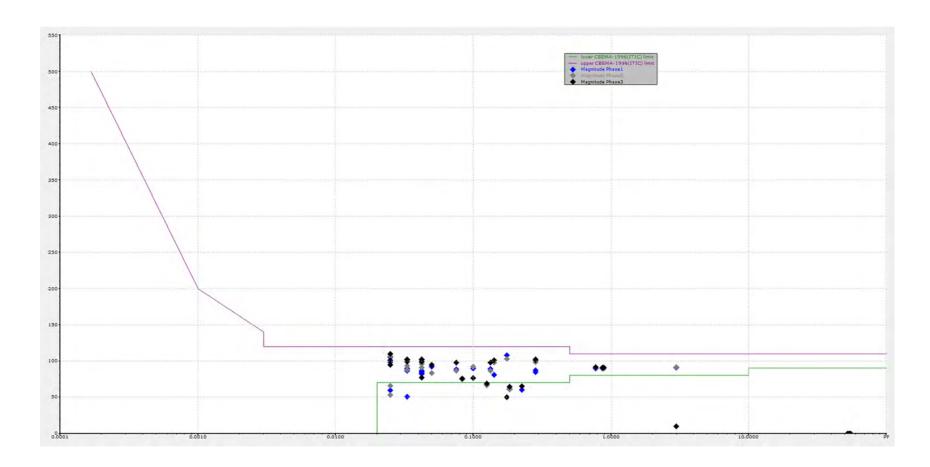
Current Total Harmonic Distortion (THD) – Historic Trend



- mean value represents mean average throughout a 5 minute interval
- high value represents a maximum Real Time value (2 cycle RMS value) reached during the 5 minute interval
- low value represents a minimum Real Time value (2 cycle RMS value) reached during the 5 minute interval



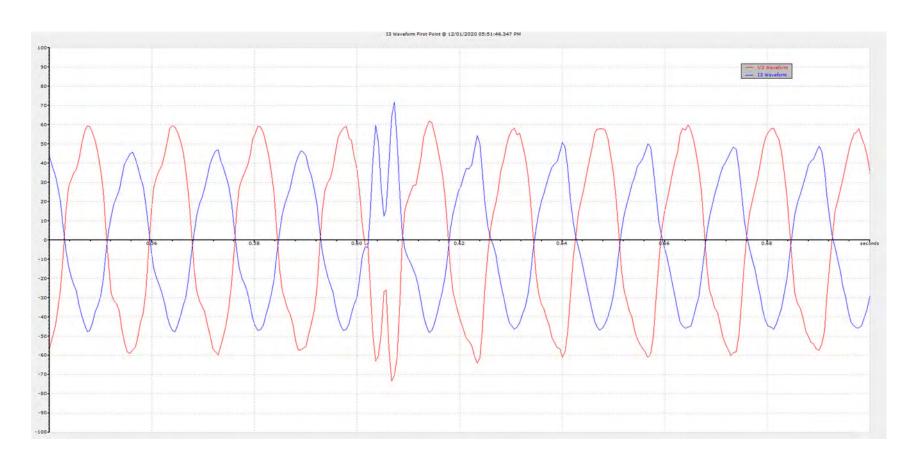
CBEMA Curve – Historic Summary of Voltage Disturbances



- CHART EXPLANATION: X-Axis: Event Duration [seconds], Y-Axis: Event Magnitude [% of Nominal Voltage 208V]
- -All Events falling within the CBEMA envelope should be within the limits that most equipment is capable of handling.
- -Some equipment may be more sensitive to short duration events (sub-cycle transients), some may be more sensitive to long duration events (voltage sags / swells)

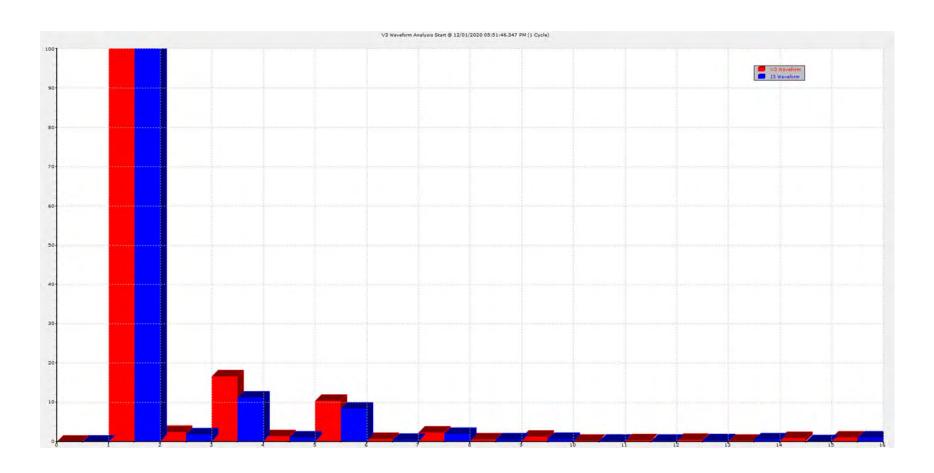


Transient Event #1 Waveform Snapshot – Phase C



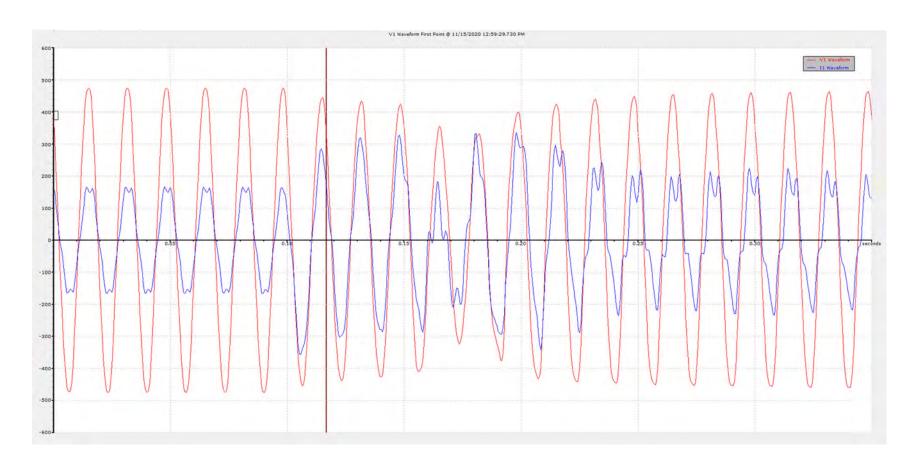


Transient Event #1 Waveform Snapshot – Phase C Harmonic Spectrum



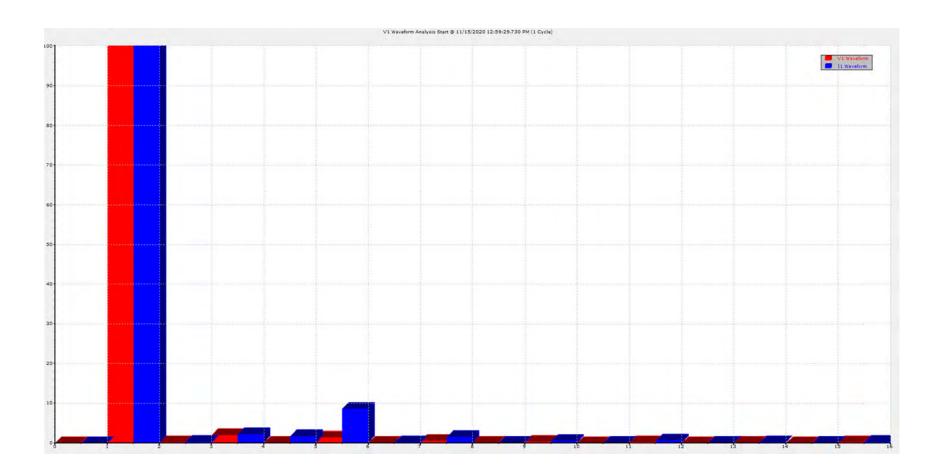


Transient Event #2 Waveform Snapshot – Phase A Direction Detected - Upstream – High Confidence



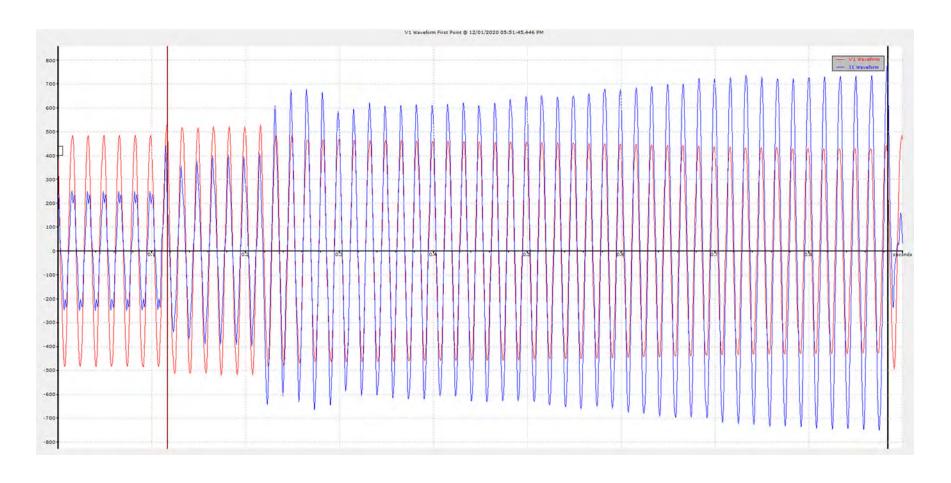


Transient Event #2 Waveform Snapshot – Phase A Harmonic Spectrum Direction Detected - Upstream – High Confidence



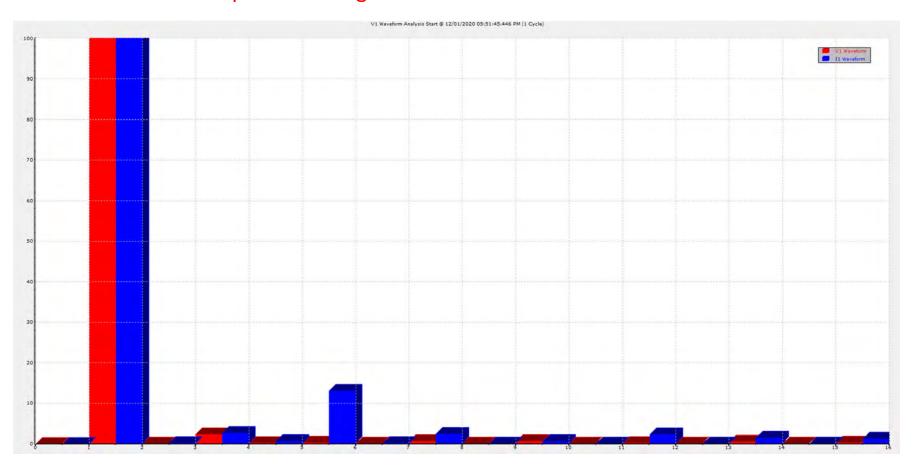


Transient Event #3 Waveform Snapshot – Phase A Direction Detected - Upstream – High Confidence



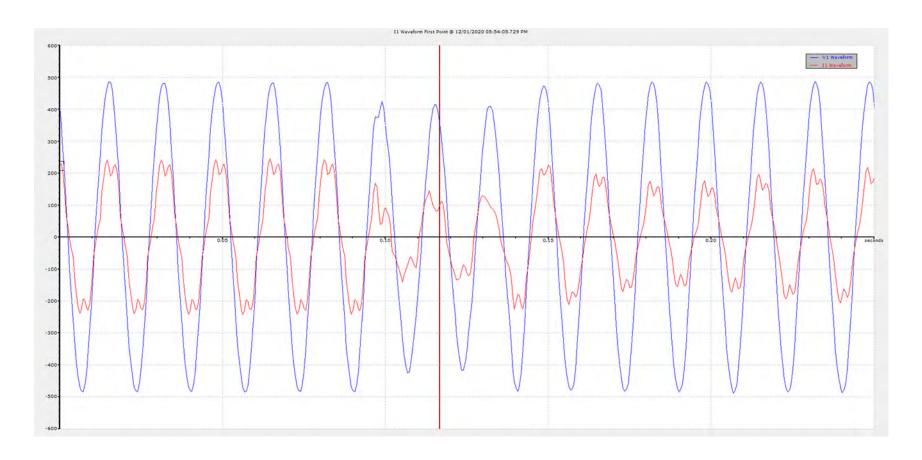


Transient Event #3 Waveform Snapshot – Phase A Harmonic Spectrum Direction Detected - Upstream – High Confidence





Transient Event #4 Waveform Snapshot – Phase A Direction Detected - Upstream – High Confidence





Transient Event #4 Waveform Snapshot – Phase A Harmonic Spectrum Direction Detected - Upstream – High Confidence

